

FLAMBOROUGH PARISH COUNCIL

**MINUTES OF A MEETING OF THE PARISH COUNCIL
ON 6 JUNE 2022 at 7.30 PM IN THE WI HALL**

Present: Councillors A Hanson (in the Chair), V Leppington, C Taylor, J Crossland, D Major, M Sexton, F Holt

Ward Councillor C Matthews

5 members of the public attended

Clerk, Ruth Lilley, recorded the minutes

18/22 To receive apologies for absence:

Apologies were received from Councillor Traves, Councillor S Crossland and Ward Councillor Heslop-Mullins

19/22 Code of Conduct:

- (a) **To record Declarations of Pecuniary/non-Pecuniary Interests by any member of the Council in respect of the agenda items listed below. Members declaring interests should identify the agenda item and type of interest being declared:**

There were no declarations of interest

- (b) **To note dispensations given to any member of the Council in respect of agenda items below:**

There were no dispensations

20/22 Public Participation Session (15 minutes):

Two police officers were present and reported that PC Messenger was holding drop-in sessions for the public in the kiosk. Future sessions to be advertised on social media.

21/22 To approve minutes of Parish Council Meeting of 9 May 2022 (attached)

RESOLVED: that the minutes of the Parish Council meeting on 9 May 2022 be approved and signed as a correct record

22/22 To note Clerk's Report (attached):

The Clerk's Report was noted.

ERYC had reported that a cleaner was being sought by Yorkshire Wildlife Trust for the toilets at South Landing, which were due to be opened at weekends and school holidays. It was noted that the toilets had not been open; Clerk to follow up with ERYC

Clerk had worked 21 hours extra during April and May due to the Jubilee and audit.

RESOLVED: that the Clerk be paid for 21 hours

23/22 Questions/Reports from Councillors and Committee Representatives:

A beacon had been lit at Flamborough Head to celebrate the Queen's Jubilee. It was confirmed that Trinity House had lit the beacon but did not wish this to be a public event. The Parish Council had had no involvement with the event.

The walkabout with ERYC went well; the report from ERYC is awaited.

Jubilee coins were handed out at Flamborough School and Flamborough Pre-School. All appreciated the coins and the portrait of the Queen presented to Flamborough School was well received.

24/22 To note and consider Correspondence:

The correspondence was noted

The issue raised in a letter from a resident of Chapel Street had already been reported to ERYC and the police.

An email sent on behalf of Flamborough Pre-School was noted and would be discussed at the next meeting.

25/22 To consider Planning Applications as listed below:

- a) 22/01638/PLF – Erection of single storey extension to side/rear following demolition of existing garage (revised submission of 21/00842/PLF)
Location: 12 Ogle Road, Flamborough
Applicant: Ms Margaret Thompson
Application Type: Full Planning Permission

RESOLVED: that there were no objections to the application

To note Planning Applications Granted Permission by ERYC:

- (a) 22/00917/PLF - Erection of single storey rear extension following demolition of existing conservatory
Location: Shell Seekers, 5 Lily Lane, Flamborough
Applicant: Ms Leese
- (b) 22/00095/PLB – Installation of replacement light system and associated works
Location: Flamborough Head Lighthouse
Applicant: Corporation of Trinity House

To note Planning Applications withdrawn:

21/01365/PLF - Installation of 15m replacement monopole following removal of existing, relocation of 3 existing antennas and installation of 3 proposed antennas

with supporting steelwork and associated apparatus, and installation of equipment cabinet, and associated ancillary works
 Location: Telecommunications Mast 95492 Lighthouse Road Flamborough
 Applicant: Cellnex & EE Ltd & Hutchison 3G UK Ltd

The Planning Applications which had been granted permission and been withdrawn were noted.

26/22 Accounts

(a) To approve schedule of accounts for May 2022

Flamborough Parish Council							
Invoices May 2022							
Inv Ref	Date	Supplier	Description	Paym Ref	Net	VAT	Total
13	29-Apr	EE Ltd	Mobile phone	DD	12.75	2.55	15.30
14	23-Apr	Business Stream	Water to allotments	BACS	4.76		4.76
15	25-Apr	Business Stream	Water to loos	BACS	38.43		38.43
16	06-May	CJT Flowers	Wreath	BACS	40.00		40.00
17	10-May	Signs & Designs	Sign for playing field gate	BACS	33.00		33.00
18	11-May	R Lilley	Clerks expenses	BACS	192.98	1.53	194.51
19	29-Apr	Advanced Trees	Tree work on village green	BACS	480.00	96.00	576.00
20	29-Apr	MR & KM Couzens	Grass cut 2	BACS	240.54	48.10	288.64
21	11-May	Flamborough WI	Hire of hall 9 May	BACS	25.50		25.50
22	05-May	Drax	Electricity to public loos	DD	19.52	0.98	20.50
23	23-Apr	Drax	Electricity to kiosk to 19/4	DD	8.64	0.43	9.07
24	16-May	MR & KM Couzens	Grass cut 3	BACS	240.54	48.10	288.64
25	16-May	A B Grainger	Tap in toilets	BACS	81.00		81.00
26	14-May	Public Sector Audit	Internal audit 21/22	BACS	600.00		600.00
33	12-May	Drax	Electricity to kiosk to 30/4	DD	1.66		1.66
34	16-May	Valda Energy	Electricity to kiosk(new supplier estimated)	DD	35.70	1.79	37.49
27 & 28	31-May	Salaries	Salaries x 2	BACS	1314.94		1314.94
29	31-May	R Lilley	Home Working allowance	BACS	26.00		26.00
30	31-May	HMRC	NIC & PAYE	BACS	152.19		152.19
31	19-May	R Lilley	Travel & expenses	BACS	41.31	1.24	42.55
32	13-May	F Holt	soil etc for planters	BACS	15.83	3.16	18.99
35	21-May	R Lilley	Jubilee refreshments & light bulbs	BACS	25.10		25.10
			TOTAL:		3630.39	203.88	3834.27
			Receipts				
			Precept (shown on April summary)	22000.00			
			Refund from Insignia	33.40			
			ERYC Jubilee Grant	500.00			

RESOLVED: that the schedule of accounts be approved

(b) To approve bank reconciliation and budget monitor to 30 April 2022 (attached)

RESOLVED: that the bank reconciliation and budget monitor be approved

27/22 To approve the Internal Auditor's Report for year ended 31st March 2022 and note the required actions (attached):

RESOLVED: that the Internal Auditor's Report and list of required actions be noted and approved

28/22 To consider year end accounts to 31st March 2022:

(a) To approve the year end accounts to 31st March 2022 (attached)

RESOLVED: that the year-end accounts be approved

(b) To approve the Annual Return for External Audit Section 1 – Annual Governance Statement 21/22 (attached):

RESOLVED: that the Annual Governance Statement 21/22 be approved

(c) To approve the Annual Return for External Audit Section 2 – Accounting Statements 21/22 (attached)

RESOLVED: that the Annual Return for External Audit Section 2 – Accounting Statements 21/22 be approved

29/22 To receive verbal allotment report

Clerk reported that an allotment check had taken place on 31 May. One allotment was untidy and had been sent a warning letter. The plot given Notice to Quit had been re-let.

A request had be received (too late to add to agenda) from an existing tenant who wished to take on the two plots with the piggery buildings which had recently become vacant. To be carried forward to next meeting.

30/22 To approve application from Puffins Galore! to locate puffin sculpture in Cameron Gardens from June to November 2022 (attached)

RESOLVED: that the application be approved

31/22 To consider traffic issues/one way system in Flamborough (attached)

Discussion took place regarding re-visiting the possibility of introducing a one-way system within the village. It was acknowledged that traffic was heavy on village roads that had not been designed with cars and lorries in mind but it was felt that a one-way system would not improve matters and may adversely affect businesses in the village. It was agreed that problems were exacerbated on Beech Avenue, Carter Lane, Post Office Street and High Street by sat nav systems taking traffic via an unsuitable route through the village.

Clerk to contact ERYC to see what could be done to improve the situation.

32/22 To receive update on Ginger Lacey Memorial Bench and War Memorial renovations

Councillor Hanson to pass designs to Clerk to obtain quotes for the bench.

It was agreed that the War Memorial should not be re-lettered. The wording on the War Memorial will be checked by two Councillors; it was agreed that the wording should be transferred to a plaque exactly as shown on the Memorial.

The meeting closed at 8.17 pm