

FLAMBOROUGH PARISH COUNCIL

**MINUTES OF A MEETING OF THE PARISH COUNCIL
ON 19 APRIL 2021 at 7.30 PM, VIA ZOOM**

Present: Councillors S Crossland (in the Chair), M Sexton, A Hanson, T Traves, V Leppington, J Crossland, C Taylor
Ward Councillor Heslop-Mullins

Clerk, Ruth Lilley, recorded the minutes

3 members of the public joined the meeting

1/21 To receive apologies for absence:

Apologies were received from Councillors Major, Holt and Ward Councillors Chadwick and Matthews

RESOLVED: that the apologies be accepted

2/21 Code of Conduct:

- (a) **To record Declarations of Pecuniary/non-Pecuniary Interests by any member of the Council in respect of the agenda items listed below. Members declaring interests should identify the agenda item and type of interest being declared:**

There were no declarations of interest

- (b) **To note dispensations given to any member of the Council in respect of agenda items below:**

There were no dispensations

3/21 Public Participation Session (15 minutes):

A representative of Flamborough Residents Association updated the Council on the project for AONB designation; the local MP was supportive as were Ward Councillors.

It was believed that the public footpath from North Marine Road through the Haven Holiday Park was not being maintained at the required width and footpath signs had been removed. Complaints had been made to ERYC; Clerk to follow up with ERYC.

Adverse comments on Facebook regarding the Parish Council were reported. Clerk advised that an advertisement had been erected without permission on Crofts Hill and following a complaint from a member of the public she had asked the owner of the sign to remove it. Land at Crofts Hill is under lease to the Parish Council from ERYC and lease prohibits such structures.

4/21 To approve minutes of Parish Council Meeting of 1 March 2021 (attached)

RESOLVED: that the minutes of the Parish Council meeting on 1 March 2021 be approved and signed as a true and correct record

5/21 To note Clerk's Report (attached):

The Clerk's Report was noted.

6/21 Questions/Reports from Councillors and Committee Representatives:

The yellow lines on Woodcock Road/North Marine Road had been obliterated and still not replaced despite requests to ERYC .

A complaint regarding the lack of monitoring of parking on single yellow lines on North Marine road had been made by a member of the public. Councillors felt that the section of the road past Hill Rise towards the brow of the hill should have double yellow lines.

Councillor Heslop-Mullins was meeting with ERYC Highways Department and would raise both issues; Clerk also will follow up.

Litter bins throughout the village were filling up quickly due to increased visitor numbers; Clerk to seek increased collections from ERYC

7/21 Correspondence

The correspondence forwarded to Councillors was noted. Councillor Hanson will look further into the 'Keep Britain Tidy Spring Clean' campaign

8/21 To consider Planning Applications as listed below:

- (a) Erection of single storey extension to rear and side following demolition of existing garage
12 Ogle Road, Flamborough
For Ms Margaret Thompson
Application Type – Full Planning Permission

RESOLVED: that there were no objections to the application

To note Planning Applications considered by Committee

Erection of single storey building for use as arrivals lodge
Location: Thornwick Bay Holiday Park, Flamborough
Applicant: Haven Leisure Ltd (22 March 2021)

Change of use of land to form extension to existing caravan site and change of use of land to the west of The Grange for storage of caravans (partly retrospective)
Location: Land North of The Grange Caravan Site, Flamborough
Applicant: John Lee (18 March 2021)

Noted

To note Planning Applications Granted Permission by ERYC:

Erection of a building to be used as a pre-school with associated works

Flamborough CE VC Primary School, Carter lane, Flamborough
For Flamborough Pre-School

Erection of single storey extension to rear and detached garage at rear

20 Stottlebink, Flamborough
For Mr & Mrs S Cross

Erection of single storey extension to rear following demolition of existing extension and conservatory

Beauchief, Lighthouse Road, Flamborough
For Mr & Mrs Leyshon

Erection of a single storey building for use as an arrivals lodge

Thornwick Bay Holiday Village, North Marine Road, Flamborough
For Haven Leisure Ltd

Erection of a detached garage

Manor Cottage, Church Street, Flamborough
For Mr W Bramley

Noted

To note Planning Applications Refused by ERYC

Change of use of land to form extension to existing caravan site and change of use of land to the west of The Grange for the storage of caravans (partly retrospective)

Land North of The Grange Caravan Site, Bempton Lane, Flamborough
For John Lee

Alteration of existing holiday park layout and change of use of land to extend the holiday park to provide 72 additional caravan pitches outside the existing site, formation of wetland nature reserve including erection of 2 bird hides and construction of new ponds, restoration of Royal Observer Corps lookout post and creation of public access footpaths (revised scheme of 19/01866/STPLF)

The Lighthouse Holiday Park, Lighthouse Road, Flamborough
For Flower of May Holiday Parks Ltd

Noted

9/21 Accounts:

(a) To approve schedule of accounts for March/April 2021

RESOLVED: that the schedule of accounts for payment be accepted

Flamborough PC									
Invoices March /April 2021									
Inv no	Date	Supplier	Description	Paym Ref	NET	VAT	Total		
135	01-Mar-21	EE Ltd	Mobile phone	DD	16.17	3.23	19.40		
136	08-Mar-21	ICO	ICO annual registration	DD	35.00		35.00		
137	19-Feb-21	Business Stream	Water to public loos	BACS	107.67		107.67		
138	03-Mar-21	R Lilley	Zoom monthly subscription (march)	BACS	11.99	2.40	14.39		
139	28-Feb-21	A Grainger	Clean bus shelter near PO	BACS	25.00		25.00		
147	05-Mar-21	ERYC	Festive lighting	BACS	259.82	51.96	311.78		
148	05-Mar-21	ERYC	Replace lighting column Marine Valley	BACS	1061.49	212.30	1273.79		
140	08-Mar-21	R Lilley	2 x doors for public loos	BACS	525.00	105.00	630.00		
141	16-Mar-21	Haven Power	Elec to public loos	DD	18.85	0.94	19.79		
142	16-Mar-21	Haven Power	Elec to kiosk	DD	7.28	0.36	7.64		
143, 145	31-Mar-21	Salaries	Staff salaries x 2	BACS	1694.86		1694.86		
144	31-Mar-21	R Lilley	Home working all	BACS	26.00		26.00		
146	31-Mar-21	HMRC	NIC & PAYE	BACS	251.32		251.32		
1	29-Mar-21	EE Ltd	Mobile phone	DD	16.17	3.23	19.40		
2	23-Mar-21	Play Inspections Co	Playground inspection	BACS	69.50	13.90	83.40		
3	03-Apr-21	R Lilley	Zoom subscription (april)	BACS	11.99	2.40	14.39		
4	04-Apr-21	MR & KM Couzens	Grass cut 1	BACS	228.00	45.60	273.60		
5	01-Apr-21	ERNLLCA	Membership subscription	BACS	777.94		777.94		
			TOTAL		5144.05	441.32	5585.37		
			Receipts						
			Allt rent 2 March 21	23.33					
			Interest Nationwide Savings	26.40					
			C/N Business Stream Allt water	177.38					

(b) To approve bank reconciliation and budget monitor to 31 March 2021 (attached)

RESOLVED: that the bank reconciliation and budget monitor be approved

(c) To approve End of Year Reserves Statement (attached)

RESOLVED: that the End of Year Reserves Statement be approved

10/21 Allotments

(a) To receive allotment report (attached)

The allotment report was noted

(b) To agree action re control of rabbits on allotments

Tenants of the allotments were concerned about the excessive numbers of rabbits. It was noted that legislation requires control of rabbits and gives options for methods of control.

RESOLVED: that subject to suitable arrangements being made, a cull of rabbits on the allotments take place

(c) To note outcome of asbestos review

It was noted that there were several instances of asbestos on the allotments but that all were low risk unless disturbed.

RESOLVED: to take no action at present but to repeat inspection in 12-18 months

11/21 To consider the application for designation of Flamborough as an Area of Outstanding Natural Beauty (AONB)

The Parish Council noted the general information regarding AONB status but felt that as representatives of Flamborough residents, consultation with residents should take place to ascertain their views before the Parish Council agreed to support the application. This will be added to agenda for the next meeting.

12/21 To agree use of Village Green for RNLI fundraising event on 29 August 2021

RESOLVED: that permission be given, subject to insurances, for use of the Village Green

13/21 To consider request from resident to place litter bin(s) on Lighthouse Road (attached)

Given the concerns raised by councillors earlier in the meeting, consideration of extra litter bins was thought to be a good idea. Councillor J Crossland will speak to ERYC regarding possible options/ locations and report back.

14/21 To consider request for planting of donated trees on Little Green by WI Hall (attached)

Councillors thought that the planting of trees was a good idea and thanked Mr Richard Stiles for his kind offer. There were however concerns re the impact on grass cutting. Clerk to liaise with grass cutting company

15/21 To approve donation of £35 towards Village Hall lighting

RESOLVED: that the donation of £35 be approved

16/21 To receive report from Councillor Traves re Flamborough CE Primary School

Councillor Traves updated the Council on the ongoing work, training and forward planning undertaken by the Governors of the school

17/21 To consider request from James Richards Circus for non-animal circus on Village Green in late September 2022

RESOLVED: that permission be given, subject to insurances, for use of the Village Green

18/21 To note Annual Playground Inspection for 2020/21 (forwarded)

The Inspection Report was noted

19/21 To agree expenditure for bench repairs following inspection by Cllr J Crossland

Councillor Crossland to complete inspection and liaise with Clerk regarding required actions

20/21 To agree expenditure of £40 for wreath for Carol Sandra Memorial under s137 Local Government Act 1972

RESOLVED: that approval be given for the purchase of a wreath for the Carol Sandra Memorial. Councillor Leppington would lay the wreath.

21/21 To approve use of Cameron Gardens by Flamborough Methodist Church for outdoor service on 23 May 2021 at 11.00am

RESOLVED: that permission be given for the use of Cameron Gardens

22/22 To agree:

- **Cancellation of Annual Parish Meeting for 2021**
- **Tuesday 4 May for Annual Parish Council Meeting (via Zoom)**
- **Dates for Ordinary Parish Council meetings for 2021 (attached)**

RESOLVED: that the cancellation of the Annual Parish Meeting and the dates given for future Parish Council meetings be approved

23/21 As Ordinary Parish Council meetings will not be held until 28 June 2021, to agree delegated authority as follows: The Clerk, in consultation with the Chair or Vice Chair as necessary, shall have delegated authority to make decisions on behalf of the Council, only where such a decision cannot reasonably be deferred and must be made to comply with a commercial or statutory deadline. This delegated authority ceases upon the first meeting of the Council after the council meeting at which the delegation was put in place.

RESOLVED: that delegated authority be approved

The meeting closed at 8.35 pm