

**FLAMBOROUGH PARISH COUNCIL
MINUTES OF MEETING OF 7 January 2019
7.30 PM, WI HALL, FLAMBOROUGH**

Present: Councillors B Maxwell (in the Chair),
A Grainger, V Leppington, J Crossland, J Canning, C Taylor, J McCully, P Toft, D Morton,
P Couzens, J Murphy, Ward Cllrs Harrap and Matthews, Sexton
Clerk, Gill Wilkinson recorded the minutes
Three members of the public

135/18 To receive apologies for absence:
Apologies were received from Ward Cllrs Milnes and Harrap

136/18 Code of Conduct:
(a) To record Declarations of Pecuniary/non-Pecuniary Interests by any member of the Council in respect of the agenda items listed below. Members declaring interests should identify the agenda item and type of interest being declared:
(b) To note dispensations given to any member of the Council in respect of agenda items below:

Cllr Grainger declared a pecuniary interest in item 9 Accounts.

137/18 Public Participation Session (15 minutes):
A resident of Flamborough spoke about the recent Fire Festival which had been a big success in the village and had been well supported by local businesses. She asked the Council if they had any queries regarding the event.
Cllr Maxwell asked if there could be better signage as people still congregated at the Chapel although the main event had now been moved to the Village Green. He was informed that there were signs and information on the website but not everyone read this.
Cllr Crossland noted that there had been a problem with getting medical help for a lady who had fallen near the WI Hall. He was informed that there was a need to make sure that gates were kept unlocked to allow access for emergency vehicles. The resident asked if the Council wished to give a donation to the festival and was informed that this was on as an agenda item.

138/18 To approve Minutes of Parish Council Meeting of 4th December 2018:
These were approved and signed by the Chairman as a true record.

139/18 Questions/Reports from Councillors and Committee Representatives:
Cllr Toft stated that the signs on the land at the end of West Street and Bridlington Road were damaged and the Give Way sign had been damaged.
She also stated that residents had complained about the land on the way to Danes Dyke near Water Lane and asked if something could be done to clean this up. She was informed that this was private land and not under the jurisdiction of the parish council.

Cllr Crossland informed the meeting that work would be taking place by ERYC on Crofts Hill where there was a drainage problem.

Cllr Couzens stated that there were still problems with potholes near the village hall although this had been reported and asked that it be chased up. He also state that work to put down yellow lines on North Marine Road which had been promised had not been carried out.

RESOLVED Clerk to contact ERYC again about both these problems.

Cllr Couzens stated that the pole on Cameron Gardens needed straightening and the old gas light needed replacing with a street lighting column. This was discussed by Council.

RESOLVED old gas light column to be replaced and column in Cameron Gardens to have better foundations.

Cllr Couzens stated that the nativity scene in Cameron's Gardens needed replacing. This was discussed by Council.

RESOLVED to agree in principle to this replacement and for costs to be brought to the February meeting.

Cllr Sexton informed the meeting that after a call from her ERYC had replaced the light outside the WI Hall which was now much brighter and this should be acknowledged by the Parish Council.

140/18

To note Clerk's Report and action log.

The Clerk informed the Council of the following issues:

VAT return

The Council has now received £1067.88 as a VAT refund. This is for the time period 1 April – 31 October 2018. This has been credited to the Community account.

NALC conference

The NALC spring conference on 11 February in London includes a workshop that will focus on sharing good practice on some of the challenges local (parish and town) councils are tackling around community benefit from development and will provide tips on how local councils can best engage with planning authorities and developers in their areas to derive maximum financial and infrastructure benefit from development (through CIL, Section 106 and other mechanisms), for their communities. As Flamborough may have a large development from Bourne Leisure it may be prudent for the Chairman to attend this conference to learn about what the Council can do to ensure residents gain the maximum benefit from any potential big developments. The cost of the conference will be £240 plus travel expenses. This has been added to the agenda for consideration.

Applications for Clerk.

The vacancy for the Clerk has been advertised on the Parish Noticeboard, the Parish website and in the Parish newsletter. It has also been included in an article for the Bridlington Free Press and on the ERYC, ERNLLCA and Indeed websites. To date there have been 50 enquiries about this post and the Clerk has sent application forms and further details to all of these.

The closing date for returned applications is 25 January with shortlisting on Monday 28 January and interviews scheduled for the evenings of 7 and 8 February 2019.

SLCC Membership

The membership renewal date for SLCC membership was 1 January 2019. The membership is useful for CiLCA training but information regarding legislation and Parish Council general queries can be answered by ERNNLCA. It is therefore recommended that SLCC membership is not renewed at present until the new Clerk is appointed. If this Clerk requires training it would be useful to become a member of SLCC to gain access to this. The cost of membership is £195 per year.

RESOLVED – Council agreed not to renew the SLCC membership until the new Clerk was appointed.

The Clerk informed the Parish Council that Yorkshire Water was still trying to get hold of a speaker for the meeting in February and asked if this was still needed. Council agreed that if a speaker could be found this would be useful.

Hours worked

Hours worked until 30 December 2018= 64 hours 20 mins

Hours contracted for per month = 69 hours 20 mins

Previous Hours in lieu = 44 hours

Hours in lieu accumulated = 39 hours

141/18

To consider Planning Applications as listed below.

18/04014/PLF

Proposal: Alterations and extensions including erection of two storey extension to front with Juliet balconies, single storey extension to rear following removal of existing conservatory and construction of raised terrace to front with 1.8m high timber screening to side

Location: Maitlands Butlers Lane Flamborough East Riding Of Yorkshire YO15 1PJ

Applicant: Mr Atkinson

Application type: Full Planning Permission

There were no objections to this application.

A late planning application had been sent to the Council which was dealt with under correspondence.

This was 18/04155/PLF

Proposal: Erection of external climbing wall and timber shed for a Ranger Station

Location: Climbing Wall and Rangers Station Thornwick Bay Holiday Village North Marine Road Flamborough East Riding Of Yorkshire YO15 1AU

Applicant: Mr Paul Andrews

Application type: **Full Planning Permission**

There were no objections to this application.

The following decisions were noted by the Council.

Planning Applications Granted by ERYC

18/02828/PLF

Proposal: Change of use of land for siting of 10 caravans and construction of bases (for 10 static caravans) with associated car parking, internal access roads, landscaping and infrastructure above and below ground

Location: Thornwick Bay Holiday Village North Marine Road Flamborough East Riding Of Yorkshire YO15 1AU

Applicant: Flamborough Holidays Limited

18/02513/PLF

Proposal: Erection of an extension to restaurant to form seating area

Location: Headlands Cafe Lighthouse Road Flamborough East Riding Of Yorkshire YO15 1AR

Applicant: Headlands Cafe

Planning applications refused by ERYC

18/02827/PLF

Proposal: Change of use of land for siting of 26 caravans and construction of bases (for 26 static caravans) with associated car parking, internal access roads, landscaping and infrastructure above and below ground

Location: Thornwick Bay Holiday Village North Marine Road Flamborough East Riding Of Yorkshire YO15 1AU

Applicant: Flamborough Holidays Limited

142/18 To note/deal with correspondence as listed below plus any late correspondence.

ERYC Chairman's award nominations – there were no nominations from the Council
Email re website link to help for addiction – this was discussed and agreed Council would not allow this link on the website.

Police and Crime Commissioner newsletter asking for the top three community safety priorities for the Parish Council – **AGREED** – To add this to February agenda
Objection letter from Parish Resident to a planning application at Hartendale. This was noted by the Council.

143/18 Accounts:
(a) To approve payment of accounts to 29th December 2018 – the following accounts were approved. Cllr Grainger abstained from voting on this decision.

Money paid into account for December 2018

Cost Code	Description	Customer	Net	VAT	Total
rent	allotment rent	public	17.50	0.00	17.50
rent	allotment rent	public	105.00	0.00	105.00
Clerk	training	Yorks and Humber regional training partnership	250.00	0.00	250.00
refund	bank credit	Bank	25.00	0.00	25.00
refund	VAT refund	HMRC	1,067.88	0.00	1,067.88
TOTAL			1,465.38	0.00	1,465.38

Money paid out of account for December 2018

Code	Description	Supplier	Net	VAT	Total
tel/broadband rental	mobile phone	EE T Mobile	13.86	2.77	16.63
wages	salary	staff	254.06	0.00	254.06
wages	salary	staff	973.57	0.00	973.57
mileage	salary	staff	20.00	0.00	20.00
tel/broadband rental	Expenses	staff	27.50	0.00	27.50
HMRC	income tax	HMRC	150.26	0.00	150.26
office space	allotment rent	Flamborough Village Hall	8.00	0.00	8.00
miscellaneous expenses	Electricity	M G Maltby	32.50	6.50	39.00
maintenance	street lighting	Lighting and Signs	234.00	46.80	280.80
maintenance	fencing	A Grainger	440.00	0.00	440.00
electricity	Electricity	Haven	14.51	0.73	15.24
			2,168.26	56.80	2,225.06

(b) To note the budget monitor report – this was noted.

144/18 To approve the budget and precept request 2019-2020

The Clerk explained her budget report to Council and stated that the precept required to run the services for the parish for 2019/20 would be £42500 which was an increase of 1.7%. She had also included the option of a precept of £44000 which would give the new Council elected in May an additional £1500 for projects but would raise the council tax by 4%.

RESOLVED the precept to be set at £42500.

145/18 To consider request for donation from Fire Festival for 2017 and 2018 events.

Council discussed this request. Councillors asked why the Fire Festival needed money when it was donating funds to other charities. Cllr McCully stated the funding was towards the cost of running the festival. Other Councillors stated that this may have been the case when the festival was first established but it was now a huge success. Cllr Crossland suggested that the Council could give a one off payment of £150 to the festival in the next financial year as there was not sufficient funds in this year's budget for the donation. Other councillors stated that they did not feel comfortable promising funds in advance of the next financial year, particularly as there may be a change of councillors in May 2019.

RESOLVED a donation to Flamborough Fire Festival be refused this year as there was insufficient funds in the budget.

146/18 To consider planning conditions applied for Seabird observatory

Cllr Leppington informed the Council that the building which had been erected as the Seabird observatory did not appear to be the same as that granted planning permission by ERYC. Councillor compared the permission conditions with photographs of what had been built and concluded that the current building appeared to be set higher on the landscape than that which received planning permission and there had been alterations to the design.

RESOLVED Council to write a letter of complaint to ERYC Planning department about this construction.

147/18 To consider the Chairman attending the NALC spring conference in London on 11 February.

The reasons for the Chairman's attendance at the NALC conference were given in the Clerk's report earlier on the agenda. This was discussed by the Council and the costs involved.

RESOLVED – The Chairman would not attend the NALC conference on 11th February.

1148/18 To consider a proposal to exclude the public and press from item 15 on the agenda on the grounds of confidentiality

Council agreed that the press and public could stay for item 15 on the agenda.

149/18 Agree contractor to produce planters for Fisherman's Gardens.

The Council had received one tender from Paul Major Joinery to produce 9 planters for Fisherman's Gardens. This was considered by the Council and found to meet the specification required. Councillor Morton reminded the meeting that this was one of the three stages for the renovation of Fisherman's Gardens. These had been agreed at the meeting in December and were:

- Clearing the existing plot of all shrubs and taking out first two inches of top soil (work to be carried out by the Small Works Contractor.)
- Putting planters in place with plants
- Adding gravel around the planters.

RESOLVED – Council to ask Paul Major joinery to supply 9 planters for Fisherman's Gardens at cost of ££1728 including VAT

The meeting closed at 9.16 pm

Signed as a true and correct record by Chairman

Date _____