

Flamborough Parish Council



Chair: Councillor Andrea Hanson
Clerk to the Council: Becky Clark
www.flamborough-pc.gov.uk



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Date: Wednesday 1 October 2025

Dear Councillor,

You are summoned to a meeting of the Flamborough Parish Council, which is to be held on **Monday 6 October 2025 at 7.30pm** in the WI Hall, South Sea Road.

If you are unable to attend the meeting, please inform the Clerk at the earliest opportunity.

Members of the public are welcome to observe the meeting and may address the Council during the Public Participation Session only.

Signed: *B Clark*

AGENDA

1 Welcome and Apologies

To note any apologies for absence.

2 Declaration of Interests

- a) Councillors are required to declare any pecuniary or non-pecuniary interests they may have in **any items on the agenda** together with the nature of the interest;
- b) To note dispensations given to any member of the Council in respect of the agenda items below.

3 Public Participation Session (15 minutes)

To resolve that the meeting be temporarily suspended to allow an opportunity for:

- a) Members of the public to address the Council;
- b) Ward Councillors to address the Council.

4 Minutes

To approve the minutes of the meeting held on Monday 1 September 2025.

5 Report of the Clerk

To receive the Report of the Clerk for information only.

6 Reports from Councillors

To receive reports from Councillors for information only. Any decisions/actions to be agreed will need to be an agenda item, which can be **proposed at agenda item 17**.

7 Finance

- a) To note payments made in September 2025;
- b) To approve the bank reconciliation as of 1 October 2025;
- c) To note NALC pay scales for 2025/26 which have been applied to all salaries and backdated to 1 April 2025 as per employment contract agreements.

8 Planning

To agree comments or observations for the following planning applications received:

25/02332/PLF

Installation of LPG gas tank storage, compound and associated works.
Land North Of Revidge North Marine Road Flamborough YO15 1BA

25/02170/PLF

Erection of 2 metre high gate to rear, following removal of existing 1.12 metre high gate.
Butlers Butlers Lane Flamborough East Riding Of Yorkshire YO15 1PJ

25/02621/PLF

Erection of a conservatory to rear.
7 Lily Lane Flamborough East Riding Of Yorkshire YO15 1PF

9 Annual Governance and Accountability Return (AGAR)

To note the AGAR completion letter and Section 3 (External Auditor Report and Certificate).

10 Allotments

- a) to note the allotment report and agree any necessary actions;
- b) to approve the updated Allotment Garden Tenancy Agreement;
- c) to decide on a new lock system to be implemented at tenancy renewal;
- d) to consider requests from plot holders.

11 Tree Works at Woodcock Memorial Field, South Sea Road

- a) To approve tree works in line with the minimum clearance required over the highway and footpath;
- b) To consider further tree works to enhance the growth of the Hawthorn Hedge.

12 Housing Needs Survey

To receive information regarding a Housing Needs Survey and to consider inviting a Rural Housing Enabler to a meeting in the future to present the results.

13 Dog Waste

To note resident feedback regarding dog waste and agree any follow-up actions.

14 **Remembrance Service at Flamborough School**

To confirm attendance at the Remembrance Service at Flamborough School.

15 **Clerk's Annual Leave**

To note Clerk's two weeks annual leave from 10 November – 23 November 2025 (pre-agreed at interview).

16 **Correspondence**

To note correspondence that has been forwarded to Councillors between meetings.

17 **Future Meetings**

- a) to agree agenda items for the next meeting;
- b) to note the date and time of future meetings:

Monday 6 October 2025 at 7.30pm;
Monday 3 November 2025 at 7.30pm;
Monday 1 December 2025 at 7.30pm.

18 **Exclusion of the Press and Public**

To resolve to exclude the press and public due to the confidential nature of the business to be transacted.

19 **Allotments**

- a) to receive an update regarding contractual matters at the allotments;
- b) to authorise the Clerk to sign relevant documentation on behalf of the Council.

20 **Traffic Management Proposal**

- a) to receive an update regarding the consultation with ERYC;
- b) to agree comments / feedback in relation to the proposal.