

FLAMBOROUGH PARISH COUNCIL

MINUTES OF A MEETING OF THE PARISH COUNCIL ON 13 MAY 2024 at 7.30 PM IN THE WI HALL

Present: Councillors A Hanson (in the Chair), J Crossland, D Major, V Leppington, C Taylor, T Traves, F Holt

Ward Councillors Robson and Phoenix

8 members of the public attended

Clerk, Ruth Lilley, recorded the minutes

1/24 To receive apologies for absence:

Apologies were received from Councillors Couzens, S Crossland and Ward Councillor Heslop-Mullins

2/24 Code of Conduct:

- (a) **To record Declarations of Pecuniary/non-Pecuniary Interests by any member of the Council in respect of the agenda items listed below. Members declaring interests should identify the agenda item and type of interest being declared:**

There were no declarations of interest

- (b) **To note dispensations given to any member of the Council in respect of agenda items below:**

There were no dispensations

3/24 Public Participation Session (15 minutes):

A resident asked if action could be taken regarding the changes to the Flamborough bus service. Both the changed route and the increased numbers of passengers meant that the service was unsatisfactory. Clerk to request representative from bus company attends a council meeting.

4/24 To approve minutes of Parish Council Meeting of 8 April 2024 (attached)

RESOLVED: that the minutes of the Parish Council meeting on 8 April 2024 be approved and signed as a correct record

5/24 To note Clerk's Report (attached):

The Clerk's Report was noted

Clerk reported that Mark Smales had thanked those who assisted with the Carol Sandra Memorial

Work on the playground would begin on Tuesday 14 May

6/24 Questions/Reports from Councillors and Committee Representatives:

- Clerk to report pothole outside Co-op
- Clerk to contact ERYC streetlighting department re lights on North Marine Road and Dog and Duck Square
- A loose/rotten post on Village Green fence to be repaired
- Councillor Hanson reported on a meetings she had attended re Bridlington Primary Care and with ERNLLCA.

7/24 To note and consider Correspondence:

The correspondence was noted.

8/24 To consider planning applications as listed below

- a) 24/00924/PLF Erection of single storey extension to rear and construction of dormer window in roof at rear

Location: Thornhill North Marine Road Flamborough

Applicant: Mr & Mrs Madden

Application Type: Full Planning Permission

RESOLVED: that there were no objections to this application

To note planning applications refused permission

23/01888/PLF Demolition of existing building and proposed use of part of the existing caravan site and change of use of land (including part of the caravan storage areas) for the positioning of static caravans and/or touring caravans with a reduction in the number of both holiday and storage units

Location: Flamborough Holiday Homes Ltd The Grange Caravan Site, Flamborough

Applicant: John Lee

The planning application refused permission was noted

To note planning applications going to Committee

23/03666/STVAR Variation of Condition 1 (approved plans), Condition 2 (Plots 5-15 amendments), Condition 3 (Plots 5-15 occupation) and Condition 26 (Plots 5-15 completion timescale) of planning permission 22/02653/STPLF - Erection of 52 dwellings and associated infrastructure (part retrospective) - to allow for the retention of Plots 5, 8 and 9 as built at Land North Of Woodcock Road Flamborough for Valant Homes Ltd

23/03695/STVAR Variation of Condition 1 (approved plans), Condition 2 (Plots 5-15 amendments), Condition 3 (Plots 5-15 occupation) and Condition 26 (Plots 5-15 completion timescale) of planning permission 22/02653/STPLF - Erection of 52 dwellings and associated infrastructure (part retrospective) - to allow for the retention of Plots 5, 6, 7, 8, 9, 10, 11 and 12 as built at Land North Of Woodcock Road Flamborough for Valant Homes Ltd

The Council were advised that a visit to the site by ERYC Councillors is planned for later in May

9/24 Accounts

(a) To approve schedule of accounts for April 2024

				Flamborough Parish Council				
				Invoices April 2024				
Inv Ref	Date	Supplier		Description	Paym Ref	NET	VAT	Total
1	29-Mar	EE Ltd		Mobile phone	DD	18.00	3.60	21.60
2	01-Apr	Cloudy IT		IT services Feb	BACS	22.30	4.46	26.76
3	09-Apr	Flamborough WI		Hall hire 8/4	BACS	20.00		20.00
4	28-Mar	Water Plus		Water to toilets	DD	42.72		42.72
5	05-Apr	Valda Energy		Electricity to loos	DD	61.28	3.06	64.34
6	01-Apr	ERNLLCA		Annual subs	BACS	844.73		844.73
7	16-Apr	ERYC		Pest contract	BACS	306.80	61.36	368.16
8	16-Apr	R Lilley		Clerks expenses	BACS	32.40		32.40
9 & 10	30-Apr	Staff salaries		salaries x 2	BACS	1467.67		1467.67
11	30-Apr	R lilley		Home wkg allowance	BACS	26.00		26.00
12	30-Apr	HMRC		NIC & PAYE	BACS	235.18		235.18
13	18-Apr	MR & KM Couzens		Grass cuts 1 & 2	BACS	545.68	109.13	654.81
14	11-Apr	Valda Energy		Electricity to kiosk	DD	30.60	1.53	32.13
				TOTAL		3653.36	183.14	3836.50
		Receipts:						
		National lottery grant	20000.00					
		Allt rent	20.00					
		Precept	22500.00					

RESOLVED: that the schedule of accounts be approved

(b) To approve bank reconciliation and budget monitor to 30 April 2024

RESOLVED: that the bank reconciliation and budget monitor be approved.

10/24 To approve the Internal Auditor's Report for year ended 31st March 2024 and note the issues raised (attached):

RESOLVED: that the Internal Auditor's Report be approved

11/24 To consider year end accounts to 31st March 2024:

- (a) To approve the year end accounts to 31st March 2024 (attached):
- (b) To approve the Annual Return for External Audit Section 1 – Annual Governance Statement 23/24 (attached):
- (c) To approve the Annual Return for External Audit Section 2 – Accounting Statements 23/24 (attached)

RESOLVED: that all the above be approved

12 /24 To consider alternative savings account for Council reserves (attached)

RESOLVED: that the Nationwide Instant Saver account be changed to a 35 day access account which would give a higher interest rate

13/24 Allotments

a) To receive verbal allotment on Allotments

Clerk reported that two tenants had been sent letters regarding tidying/cultivation of their plots

b) To approve siting by FAGA of a 3m x 2.1m galvanised steel, green, anti-vandal container on plot 25 or 26

RESOLVED: that permission be given for the above

c) To give permission for Flamborough School to visit allotments

RESOLVED: that permission be given

14/24 Sports Club Trust

a) To approve use of field by Sports Club Trust on 28 July for a Gala Day

RESOLVED: that approval be given

b) To approve use of field for wedding 9-11 May 2025

RESOLVED: that approval be given subject to Sports Club Trust obtaining necessary risk assessments and insurances

15/24 To consider giving support to proposal for loading space outside Lighthouse Fisheries, High Street (attached)

RESOLVED: that the proposal would not be supported due to the adverse effect on local residents and other businesses

16/24 To give approval for Flowerpot Festival to:

i) put "Photo opportunity stand" in Cameron Gardens in the style of olden day stocks

ii) sell Trail Maps in Cameron Gardens on Sunday afternoons for 2 hrs during June

RESOLVED: that both of the above be approved

17/24 To note date for Village Walkabout (Monday 3 June 9.45am) with ERYC and agree attendees (attached)

RESOLVED: that due to conditions imposed the Village Walkabout was not felt to be worthwhile. Clerk to advise ERYC

The meeting closed at 8.05 pm