

FLAMBOROUGH PARISH COUNCIL

**MINUTES OF A MEETING OF THE PARISH COUNCIL
ON 7 FEBRUARY 2022 at 7.30 PM IN THE WI HALL**

Present: Councillors S Crossland (in the Chair), F Holt, A Hanson, V Leppington, C Taylor, J Crossland, D Major, T Traves, M Sexton

3 members of the public attended

Clerk, Ruth Lilley, recorded the minutes

146/21 To receive apologies for absence:

Apologies were received from Ward Councillors Matthews, Heslop-Mullins and Chadwick

147/21 Code of Conduct:

- (a) **To record Declarations of Pecuniary/non-Pecuniary Interests by any member of the Council in respect of the agenda items listed below. Members declaring interests should identify the agenda item and type of interest being declared:**

There were no declarations of interest

- (b) **To note dispensations given to any member of the Council in respect of agenda items below:**

There were no dispensations

148/21 Public Participation Session (15 minutes):

A resident reported that there were ongoing complaints regarding the building work near Woodcock Road, which despite interventions from ERYC was the ongoing cause of mud on Woodcock Road, Craikewells and High Street. In addition the building of three-storey houses had commenced despite there being no outcome of the planning application for these houses.

There was concern regarding the grass verge outside Seacliffe, Selwick Drive, believed to be owned by ERYC. It appeared that this had been replaced with tarmac.

149/21 To approve minutes of Parish Council Meeting of 23 December 2021 (attached)

RESOLVED: that the minutes of the Parish Council meeting on 23 December 2021 be approved and signed as a correct record

150/21 To note Clerk's Report (attached):

The Clerk's Report was noted. Councillor J Crossland will follow up on the repair of the wall in Cameron Gardens. Clerk to check on progress with re-surfacing of Victoria Terrace and the replacement street light at the junction with High Street.

151/21 Questions/Reports from Councillors and Committee Representatives:

Concerns regarding the mud on the roads in Flamborough from the building site at Woodcock Road were reiterated. Clerk to follow up with ERYC Enforcement re road cleaning.

There was no update on the retrospective application for the additional house at Manor Cottage; there was concern that no visits appeared to have been made by Building Control whilst construction was taking place. Clerk to follow up.

Overgrown conifers were impinging on to the pavement on Constable Road, making it impassable; Clerk to report to ERYC.

The road surface was broken up around manhole on High Street; Clerk to report to ERYC.

152/21 To note and consider Correspondence:

The correspondence was noted.

In response to a letter from a resident, Clerk will contact ERYC re parking on Greenside and overgrown hedges. The sign at Woodcock Memorial Playing Field should be replaced; Clerk to ascertain correct wording and cost.

153/21 To consider Planning Applications as listed below

- a) 21/04567/VAR – Removal of condition 2 (occupation of caravan) of planning permission 15/00689/PLF – Siting of a temporary dwelling to provide manager's accommodation to serve existing equine stud yard and change of use from private stables and stud yard
Location: Velvet Farm Stud, Bridlington Road, Flamborough
Applicant: Miss Verity Franks
Application Type: Variation of Conditions

RESOLVED: that the Parish Council object to this application. It was noted that the original permission allowed for a three year siting of a temporary dwelling and this now appeared to have been in place for six years, leading to the belief that this could become a permanent siting and cause overdevelopment of the site. It was felt that the access to the site on the main road into the village could cause problems.

To note Planning Applications Granted Permission by ERYC:

21/04401/PLF - Erection of single storey extension to rear
Location: 5 White Cliff Meadow Flamborough
Applicant: Mr John Davies

The Planning Application granted permission was noted

154/21 Accounts

(a) To approve schedule of accounts for December 2021 and January 2022 (attached)

Flamborough Parish Council							
Invoices December 2021							
Inv Ref	Date	Supplier	Description	Pay ref	NET	VAT	Total
107	30-Nov-21	A E Smith	Allotment hedge flail	BACS	50.00	10.00	60.00
108	07-Dec-21	R lilley	Clerks expenses	BACS	36.00		36.00
109	19-Nov-21	Business Stream	Water to allotments	BACS	77.96		77.96
110	01-Dec-21	Flamborough Village Hall	Hire of hall (Rents and meeting)	BACS	62.50		62.50
111	29-Nov-21	EE Ltd	Mobile phone	DD	7.74	1.55	9.29
112	03-Dec-21	Drax	Electricity to loos	DD	22.77	1.13	23.90
113	03-Dec-21	Drax	Electricity to kiosk	DD	7.80	0.39	8.19
114, 115, 117	31-Dec-21	Salaries	Employee sals inc relief cleaning	BACS	1438.98		1438.98
116	31-Dec-21	R Lilley	Home wkg allowance	BACS	26.00		26.00
118	31-Dec-21	HMRC	NIC & PAYE	BACS	177.43		177.43
119	18-Dec-21	A Grainger	Check & repair fencing around Green	BACS	486.00		486.00
TOTAL					2393.18	13.07	2406.25
RECEIPTS							
Donations					4.99		

Flamborough Parish Council							
Invoices January 2022							
Inv Ref	Date	Supplier	Description	Pay ref	NET	VAT	Total
120	14-Dec-21	CPRE	Annual subscription	BACS	36.00		36.00
121	29-Dec-21	EE Ltd	Mobile phone	DD	11.67	2.33	14.00
122	05-Jan-22	Drax	Electricity to loos	DD	23.70	1.18	24.88
123	05-Jan-22	Drax	Electricity to kiosk	DD	8.06	0.40	8.46
124	01-Jan-22	Flamborough Vill Hall	Hire of hall	BACS	15.00		15.00
125	13-Jan-22	Flamborough Vill Hall	Annual donation for external light	BACS	35.00		35.00
126	05-Jan-22	R Lilley	Annual Mcafee & Microsoft licences	BACS	66.66	13.33	79.99
127	31-Jan-22	HMRC	NIC & PAYE	BACS	345.95		345.95
128/129	31-Jan-22	Salaries	Staff sals x 2	BACS	1598.17		1598.17
130	31-Jan-22	R Lilley	Home wkg allowance	BACS	26.00		26.00
TOTAL					2166.21	17.24	2183.45

RESOLVED: that the schedules of accounts be approved

(b) To approve bank reconciliation and budget monitor to 31 January 2022 (attached)

RESOLVED: that the bank reconciliation and budget monitor be approved

155/21 To agree procedure for village survey/referendum agreed at 1 November 2021 meeting

Discussions took place regarding the survey, including who should conduct the survey and report on responses; who should be asked to participate and what areas should be covered.

Clerk to speak to ERYC to gain further advice; item carried forward to next meeting.

156/21 To agree policy for placing advertisements on Cameron Gardens fencing (attached)

RESOLVED: that the policy of giving permission to advertise to non-profit organisations only should be maintained.

157/21 To agree response to ERYC Rights of Way Improvement Plan 2022-2032 (forwarded)

There were no comments on the Plan

158/21 To approve payment of 37 hours untaken annual leave to toilet cleaner

RESOLVED: that payment of 37 hours for untaken leave be approved

159/21 To consider adoption of Town and Parish Council Charter (attached)

RESOLVED: that the Town and Parish Council Charter be adopted

160/21 To consider effect of increasing number of holiday homes on Flamborough

Discussion took place regarding concerns over the increasing numbers of holiday homes/houses used for holiday lets in Flamborough. It was felt that first time buyers from the village had now been priced out of the market. In addition there was increasing lack of life in the village, and local facilities were not used by visitors. It was noted that several town and parish councils with similar problems had begun to take action; Clerk to follow up and item to be carried forward to next agenda.

161/21 To agree actions re replacement of Ginger Lacey memorial bench at War Memorial (carried forward from last meeting) and possible addition of new memorial plaque

Councillors J Crossland and Hanson are to seek designs/ideas for a replacement for memorial bench. Item to be carried forward to next meeting.

162/21 To update on plans for Queen's Platinum Jubilee (2 June 2022) including exhibition in Village Hall and evening event (notes attached)

The Village Hall and Church plans for the Jubilee were welcomed. Bunting to be purchased and put up around Cameron Gardens. It was noted that Trinity House would be lighting the beacon at Flamborough Head and that this would not be a public event.

RESOLVED: that a Parish Council Facebook page be set up which could be used for Parish Council information and publicity for events. Councillor S Crossland to investigate further.

The meeting closed at 8.50pm