

FLAMBOROUGH PARISH COUNCIL

**MINUTES OF A MEETING OF THE PARISH COUNCIL
ON 4 JULY 2022 at 7.30 PM IN THE WI HALL**

Present: Councillors A Hanson (in the Chair), V Leppington, C Taylor, J Crossland, D Major, F Holt, T Traves

Ward Councillors C Matthews, M Heslop Mullins and J Phoenix

5 members of the public attended

Clerk, Ruth Lilley, recorded the minutes

33/22 To receive apologies for absence:

Apologies were received from Councillor S Crossland and M Sexton, who had an eye infection

34/22 Code of Conduct:

- (a) **To record Declarations of Pecuniary/non-Pecuniary Interests by any member of the Council in respect of the agenda items listed below. Members declaring interests should identify the agenda item and type of interest being declared:**

There were no declarations of interest

- (b) **To note dispensations given to any member of the Council in respect of agenda items below:**

There were no dispensations

35/22 Public Participation Session (15 minutes):

Flamborough Residents' Association spoke regarding the omission of Flamborough from the proposed Yorkshire Wolds AONB.

36/22 To approve minutes of Parish Council Meeting of 6 June 2022 (attached)

RESOLVED: that the minutes of the Parish Council meeting on 6 June 2022 be approved and signed as a correct record

37/22 To note Clerk's Report (attached):

The Clerk's Report was noted.

The safety certificates requested in May had not been provided by the Sports Club Committee.

RESOLVED: that Councillor Major arrange for gas and electricity testing at the Pavilion at Parish Council's expense.

38/22 Questions/Reports from Councillors and Committee Representatives:

A new swing seat is required at the playground. Clerk to arrange.

39/22 To note and consider Correspondence:

The correspondence was noted.

The outline of planned events at the RNLI/Pre-School fundraising day was welcomed. Permission was given for a banner to be placed on the fencing around the Village Green advertising the event.

The correspondence/consultation regarding the proposed AONB was noted. AONB to be added to September agenda, and Clerk to write to Natural England advising them then any comments would be made after the meeting. Clerk also to make contact with CPRE for advice/assistance.

Clerk reported that a petition regarding the closed toilets at South Landing had been received too late to be added to agenda. She had contacted ERYC who were now arranging telephone call with YWT to ascertain what action they were taking. Petition to be sent to ERYC with request that ERYC themselves open toilets as a temporary solution.

40/22 To consider Planning Applications as listed below:

- a) 22/01909/TCA – Flamborough Conservation Area – Remove 1 no. Blue Atlas Cedar Tree (T1) and 1 no. Cherry Tree (T2) due to trees becoming too large for their position and location

Location: Red House, Lily Lane, Flamborough

Applicant: Mr Paul Reed

Application Type: Tree Works in Conservation Area

RESOLVED: that there were no objections to the application

- b) 20/02950/PLF – Change of use from a private dwelling to include use for private hire, weddings and events with associated works to improve access (amended plans)

Location: Highcliffe Manor, South Sea Road, Flamborough

Applicant: Mr Arthur Barnes

Application type: Full planning permission

RESOLVED: that there were no objections to the application

The Parish Council agreed to consider a late notification regarding the changed description to work carried out at Manor Cottage, Church Street (ref 21/04467/PLF).

RESOLVED: that the comments strongly objecting to the application made previously by the Parish Council still apply. Clerk to advise also that concerns raised regarding the work of building control who did not appear to have queried the appearance of the structure as it was constructed.

41/22 Accounts

(a) To approve schedule of accounts for June 2022

Flamborough Parish Council							
Invoices June 2022							
Inv Ref	Date	Supplier	Description	Paym Ref	NET	VAT	
36	29-May	EE Ltd	Mobile phone	DD	12.75	2.55	
37	23-May	MR & KM Couzens	Grass cut 4	BACS	240.54	48.10	
38	01-Jun	A Grainger	Repair fence on Little Green	BACS	38.00		
39	02-Jun	Shamrock Exp/B Couper	Jubilee entertainment	BACS	350.00		
40	06-Jun	R Lilley	Jubilee food/expenditure & stationery	BACS	189.55	5.24	
41	06-Jun	F Holt	Plants etc for planters	BACS	64.16	0.83	
42	06-Jun	D Leeman	Piping at Jubilee event	BACS	60.00		
43	05-Jun	Flamboro Village Hall	Hire of hall	BACS	216.35		
44	07-Jun	Flamborough WI	Hire of hall 6/6	BACS	25.50		
45	30-May	MR & KM Couzens	Grass cut 5	BACS	240.54	48.10	
46 & 47	30-Jun	Salaries	Staff x 2	BACS	1527.52		
48	30-Jun	R Lilley	Clerk Home Wkg All	BACS	26.00		
49	30-Jun	HMRC	NIC & PAYE	BACS	305.89		
50	27-Jun	Valda Energy	Electricity to kiosk	DD	31.36	1.57	
51	21-Jun	Drax	Electricity to kiosk	DD	25.46	1.28	
52	22-Jun	Drax	Electricity to loos	DD	19.86	1.00	
53	17-Jun	Water Plus	Water supply	DD	47.36		
54	17-Jun	Water Plus	Water supply	DD	48.11		
TOTAL:					3468.95	108.67	
* no invoice, querying with suppliers							
Receipts							
Allt rent pro-rata (31/5)					16.00		

RESOLVED: that the schedule of accounts be approved

(b) To approve bank reconciliation and budget monitor to 31 May 2022 (attached)

RESOLVED: that the bank reconciliation and budget monitor be approved

42/22 Allotments:

a) To receive verbal allotment report

Clerk reported that an allotment check had taken place on 13 June. The allotment whose tenant had been sent a warning letter was still overgrown and untidy and a further letter was sent on 13 June. Clerk checked plot on 4 July and work had been undertaken to tidy the plot.

b) To discuss and agree action re buildings on plots 26 and 27 (attached)

Following the Council meeting on 6 June and a request from a resident wishing to take on the above plots subsequent to the death of the existing tenant, Clerk had investigated the buildings further. It was recommended that the buildings be demolished due to the presence and likely deterioration of asbestos. It was noted that an electricity meter and pole were also present and that this, and the water supply, were both in the tenant's name. The electricity supply would need to be cancelled and the meter and pole removed before demolition could take place.

RESOLVED: that the electricity supply/meters and pole be removed, and water supply ceased if necessary, prior to the buildings on the plots, including bases, being demolished and removed. The plots to be returned to a cultivatable condition acceptable to the Parish Council and required certificates of safe disposal of waste to be supplied to the Parish Council. All costs associated with the above to be borne by the estate of the deceased tenant, as per tenancy agreement.

Clerk to liaise with the tenant's wife re above and to advise resident who wished to take over the buildings.

43/22 To note report from ERYC walkabout on 24 May (attached)

The report was noted; actions agreed to be checked later in the year.

It was noted that the grass cutting of verges etc. this year had been excellent; Clerk to write to ERYC

44/22 To discuss (following update) Flamborough Pre-School and relocation

Councillor Holt updated the Council regarding the relocation of and fundraising for the Pre-School. It was noted that the timescale for relocation was not as pressing as it had been but that the Pre-School were still keen to move to suitable accommodation as quickly as they could.

45/22 To receive update on:

a) Ginger Lacey Memorial Bench

Designs for bench to be passed to Clerk who will obtain quotes.

b) War Memorial renovations

Clerk to take advice on most suitable and hardwearing materials.

46/22 To agree delegated authority as follows: The Clerk, in consultation with the Chair or Vice Chair as necessary, shall have delegated authority to make decisions on behalf of the Council, only where such a decision cannot reasonably be deferred. This delegated authority ceases upon the first meeting of the Council after the council meeting at which the delegation was put in place.

RESOLVED: that delegated authority be approved

The meeting closed at 8.24 pm