

**FLAMBOROUGH PARISH COUNCIL**

**MINUTES OF A MEETING OF THE PARISH COUNCIL  
ON 3 OCTOBER 2022 at 7.30 PM IN THE WI HALL**

**Present:** Councillor S Crossland (in the Chair), C Taylor, J Crossland, T Traves, M Sexton

Ward Councillor C Matthews

1 member of the public attended

Clerk, Ruth Lilley, recorded the minutes

**66/22 To receive apologies for absence:**

Apologies were received from Councillor F Holt, Councillor A Hanson, Councillor V Leppington, Councillor D Major and Ward Councillor Heslop-Mullins

**67/22 Code of Conduct:**

- (a) **To record Declarations of Pecuniary/non-Pecuniary Interests by any member of the Council in respect of the agenda items listed below. Members declaring interests should identify the agenda item and type of interest being declared:**

There were no declarations of interest

- (b) **To note dispensations given to any member of the Council in respect of agenda items below:**

There were no dispensations

**68/22 Public Participation Session (15 minutes):**

No member of the public wished to speak

**69/22 To approve minutes of Parish Council Meeting of 5 September 2022 (attached)**

**RESOLVED:** that the minutes of the Parish Council meeting on 5 September 2022 be approved and signed as a correct record

**70/22 To note Clerk's Report (attached):**

The Clerk's Report was noted. Clerk advised that the Methodist Chapel, which is supporting the Warm Spaces movement, would be open on Wednesdays and Fridays from 12 noon to 2 pm from 1 November in addition to Tuesdays, Thursdays and Sundays currently in place.

**71/22 Questions/Reports from Councillors and Committee Representatives:**

Clerk to speak to police re large vehicles parking on Tower Street

## 72/22 To note and consider Correspondence:

The correspondence was noted.

Two items of correspondence had been received after the agenda issued: a request to add a replacement plaque to a bench on Crofts Hill, which was agreed; and consultation re closure of Tower Street on Sunday 13 November from 10.45 to 11.15 am from St Oswald's Church, which was also supported.

## 73/22 To consider Planning Applications as listed below:

- a) 22/03184/TCA -Flamborough Conservation Area- Crown Lower 10 Mountain Ash trees which are blocking out sunlight to neighbours land (Woodhouse Court)  
Location: White Bays, Tower Street, Flamborough  
Applicant: Mr Jim Sotheran  
Application type: Tree Works in Conservation Area

**RESOLVED:** that the Council had no objections to this application

## To note Planning Application Granted Permission by ERYC:

The application granted permission by ERYC was noted

## 74/22 Accounts

### (a) To approve schedule of accounts for September 2022

Flamborough Parish Council								
Invoices September 2022								
Inv Ref	Date	Supplier	Description	Paym Ref	NET	VAT	TOTAL	
92	26-Aug	CJT Flowers	Wreath 70th Anniversary	BACS	40.00		40.00	
93	25-Aug	Ant Electrical	Electric Installation Cond Rpt - SCT	BACS	120.00		120.00	
94	29-Aug	EE Ltd	Mobile Phone	DD	12.75	2.55	15.30	
95	05-Sep	Valda Energy	Electricity to loos	DD	35.86	1.79	37.65	
96	11-Aug	PKF Littlejohn	External audit fees	BACS	300.00	60.00	360.00	
97	09-Sep	ERYC	Pest control	BACS	223.18	44.64	267.82	
98	14-Sep	ERNLLCA	Training course fee	BACS	48.00	9.60	57.60	
99	07-Sep	Flamborough WI	Hall hire	BACS	25.50		25.50	
100	15-Sep	Flamborough windows	Windows fascia etc to loos	BACS	1900.00	380.00	2280.00	
101	20-Sep	A Grainger	Repairs to bus shelter	BACS	850.00		850.00	
102	20-Sep	A Grainger	New water tank at allotments	BACS	145.50		145.50	
103	20-Sep	A Grainger	Repair to play equipment	BACS	29.00		29.00	
104	23-Aug	Water Plus	Water to allotments	DD	24.79		24.79	
105	20-Sep	R Lilley	Remembrance Day wreaths	BACS	33.34	6.66	40.00	
106 & 107	30-Sep	Salaries x 2	Staff salaries	BACS	1344.75		1344.75	
108	30-Sep	R lilley	Home working all	BACS	26.00		26.00	
109	30-Sep	HMRC	NIC & PAYE	BACS	122.38		122.38	
110	12-Sep	Valda Energy	Electricity to kiosk	DD	25.50	1.28	26.78	
111	13-Sep	Water Plus	Water to loos	DD	15.72		15.72	
112	26-Sep	R lilley	Clerks exp inc kit for playground repair	BACS	392.10	63.40	455.50	
113	24-Sep	MR & KM Couzens	Grass cut 10	BACS	240.54	48.10	288.64	
			<b>TOTAL:</b>		<b>5954.91</b>	<b>618.02</b>	<b>6572.93</b>	

**RESOLVED:** that the schedule of accounts be approved

**75/22 Allotments:**

**a) To receive verbal allotment report**

An allotment inspection had shown that 5 plots were not being cultivated as required in tenancy agreements. Clerk to write to tenants concerned.

**b) To approve Allotment Cultivation Policy (attached)**

**RESOLVED:** that the Allotment Cultivation policy be approved and adopted

**c) To agree membership of National Allotment Society (£55 p.a.)**

**RESOLVED:** that the Council become members of the National Allotment Society

**76/22 To receive Annual Governance and Accounting Report Part 3 from External Auditor (attached)**

The Council noted the Annual Governance and Accounting Report Part 3

**77/22 To note meeting with Woodcock Memorial Field Trustees at 6.00pm on Tuesday 4 October**

The meeting was noted: Councillors J Crossland, Taylor and Traves to attend.

**76/22 To approve request to place Pre-School fundraising banner (approx 5' x 2') on Cameron Gardens fence for 3 months commencing October 2022**

**RESOLVED:** that the request be approved

**77/22 To receive update on power saving and to consider any further options**

Replacement of bulbs in streetlights will be taking place shortly.

**RESOLVED:** festive lighting to be switched on around 3 December and off on 5 January 2023; lights to be switched on at 3.30pm and off at midnight,

**78/22 To authorise two volunteers to maintain planters on Woodcock Road triangle**

**RESOLVED:** that authorisation be given. Clerk to supply two hi-viz vests to be worn by volunteers when working.

**79/22 To agree erection of nativity and tree lights by volunteer around 3 December**

**RESOLVED:** that the nativity and tree lights be erected; Clerk to thank volunteer

**80/22 To receive update on Ginger Lacey Memorial Bench**

Final designs and wording for the bench were circulated. These were approved; Clerk to seek quotes.

The meeting closed at 8.00 pm