**FLAMBOROUGH PARISH COUNCIL**

**MINUTES OF A MEETING OF THE PARISH COUNCIL**

**ON 15 MAY 2023 at 7.30 PM IN THE WI HALL**

**Present:** Councillors A Hanson (in the Chair), C Taylor, J Crossland, D Major, T Traves, V Leppington, F Holt and P Couzens

Ward Councillor M Heslop Mullins

4 members of the public attended

Clerk, Ruth Lilley, recorded the minutes

The Chair welcomed Councillor P Couzens to the meeting

1/23 To receive apologies for absence:

 Apologies were received from Ward Councillors Jayne Phoenix and Tom Robson

2/23 Code of Conduct:

1. To record Declarations of Pecuniary/non-Pecuniary Interests by any member of the Council in respect of the agenda items listed below. Members declaring interests should identify the agenda item and type of interest being declared:

 Councillor P Couzens declared an interest in item 9 on the agenda

1. To note dispensations given to any member of the Council in respect of agenda items below:

 There were no dispensations

3/23 Public Participation Session (15 minutes):

 An allotment holder complained regarding the new padlock and grass cutting on the allotments. Clerk to check re spare padlocks and grass on allotment; Allotment Association to advise best way forward re locks on gate.

 A resident raised concerns over the proposed installation of electric chargers on Chapel Street.

 A resident asked for an update from KCOM; Clerk reported that plans not finalised and that KCOM planned to hold a public meeting to update residents

4/23 To approve minutes of Parish Council Meeting of 3 April 2023 (attached)

 RESOLVED: that the minutes of the Parish Council meeting on 3 April 2023 be approved and signed as a correct record

5/23 To note Clerk’s Report (attached):

 The Clerk’s Report was noted.

 The Ginger Lacey memorial bench is to be put in place at the War Memorial and Clerk to contact Battle of Britain Memorial Flight with dates around September 15.

 Clerk to contact ERYC re the road near the Green as Council believed that most damage caused by contractors and that not repairing it was a disgrace.

6/23 Questions/Reports from Councillors and Committee Representatives:

 Councillor Hanson thanked Councillor Heslop Mullins for the invitation to the Mayoral dinner

 The picnic for the Coronation was not well attended

 The spring on the gate at Cameron Gardens to be removed by Councillor J Crossland

 The footpath at the back of Woodcock Road will be resurfaced in May/June

 The Carol Sandra Memorial requires re-lettering and the railings to be repainted

 The pump on Crofts Hill needs attention

 The railings at Cameron Gardens require attention

 It was agreed that the last four issues should be considered at a general walkabout tied in with a full Council visit to the allotments

 The bus stop at North Landing needs new guttering and fascias; Councillor J Crossland to advise

 The drain on Tower Street outside post office is blocked

 Entrance to Library requires repair

 The last two items will be raised with ERYC by Councillor Heslop Mullins

7/23 To note and consider Correspondence:

 The correspondence was noted.

8/23 Planning:

 To consider Planning Applications as listed below:

1. 23/00902/PLF Installation of two external condenser units for an air to air heating system in timber slatted housing at ground level to south elevation

 Location: White Bays Tower Street Flamborough

 Applicant: Mr Jim Southeran

 Application type: Full Planning Permission

 **RESOLVED:** that there were no objections to this application

To note planning application refused permission by ERYC

 22/03984/PLF Change of use from dwelling house (Use class C3) to dwelling house (Use class C3) and holiday let accommodation (retrospective application)

 Location: The Eaves South Sea Road Flamborough

 Applicant: Mr Parminder Singh Chana

 To note Planning application submitted

 23/01187/TPO Crown reduction of 2 trees

 Location: Woodcock Memorial Playing Field

 Applicant: Flamborough Parish Council

 The planning applications submitted and refused permission were noted

9/23 Accounts

1. To approve schedule of accounts for April 2023

 Councillor Couzens did not take part in this item



 RESOLVED: that the schedule of accounts be approved

1. To approve bank reconciliation and budget monitor to 31 March 2023 (attached)

RESOLVED: that the bank reconciliation and budget monitor be approved

1. To approve End of Year Reserves statement (attached)

 RESOLVED: that the End of Year Reserves Statement be approved

10/23 To respond to request for comments regarding proposed electric vehicle (EV) recharging parking spaces – Chapel Street, Flamborough (attached)

 Concerns regarding this proposal had been raised by residents. The parking spaces were used by both residents of Chapel Street and the businesses opposite on a daily basis and spaces were always full. It was felt that the car park behind the Library would be a much better space for charging points

 RESOLVED: that the Council object strongly to this proposal; Clerk to advise ERYC and request that they do not proceed without a response to the Council’s comments

11/23 Allotments:

1. To receive verbal allotment report

 Clerk reported that at the last allotment check it was noted that an allotment required attention and Clerk has written to the tenant. An allotment also required tidying and a deadline date of date of 31 May had been agreed.

1. To consider and agree response to correspondence re polytunnel (attached)

 RESOLVED: that this be looked at on the visit to the allotments

1. To agree date for full Council to visit allotments

 Clerk to circulate dates

12/23 To agree provision of IT support including email, data backup and anti- virus provision at cost of £38.80 per month plus £599 set up cost

 Clerk to check costs with other providers

13/23 To consider provision of new Flamborough Parish Council website

 Clerk reported that the current website was quite old fashioned and difficult to navigate. There were areas of it that neither she nor IT at ERYC were able to alter. Councillor Leppington will seek advice.

14/23 To respond to report from Flamborough Pre-School requesting initial response to proposal for use of pavilion on Woodcock Memorial Playing Field (attached)

 RESOLVED: that there were no objections in principle to this proposal

15/23 To note receipt of Annual Playground Inspection

 The Annual Playground Inspection was noted. All actions recommended were low or very low risk and Clerk and Councillor Major will address these

16/23 To exclude the press and the public from the meeting on the grounds of the confidential business to be transacted under item 17 (Public Bodies Admission to Meetings Act 1960):

 RESOLVED: that the press and public be excluded from the meeting

17/23 To discuss and agree matters appertaining to council land

 RESOLVED: Clerk to action agreed matters

 The meeting closed at 8.50 pm