

# FLAMBOROUGH PARISH COUNCIL

## MINUTES OF PARISH COUNCIL MEETING

2<sup>ND</sup> JUNE 2008, 7.30 PM, METHODIST CHAPEL, FLAMBOROUGH

*(Prior to the meeting a surgery was held with Councillor Woodhouse)*

**Present:** Councillors I Woodhouse (in the Chair), J Crossland, V Leppington, D Major, Mrs M Sexton, M Smales and P Traves.

3 Members of the public

PCSO Bev Feirn

Heather Bennett, ERYC Community Play Officer

ERYC Ward Councillors had sent their apologies

Clerk, Libby Woodhouse, recorded the Minutes.

### 120/08 To accept apologies for absence:

**RESOLVED:** To accept apologies of absence from Councillors P Couzens, S Couzens, S Crowther, S Emmerson, Mrs H Gilson and F Villani.

### 121/08 To receive Declarations of Personal/Prejudicial Interests on Agenda Items, the Nature of the Interest and Registration of Gifts:

Any declarations of interest made by Councillors are recorded at the appropriate Minute.  
Registration of gifts – there were none.

### 122/08 Heather Bennett, ERYC Community Play Officer – Youth Shelter Update:

#### (a) To provide feedback from the ERYC “hang out” zones steering group:

Heather Bennett explained that ERYC are undertaking a project with funding from the Big Lottery to provide 12 hang out zones within the East Riding area to try to reduce ASB and that Flamborough is one area. An ERYC Steering Group has input and the final say on money. The Steering Group had sent a letter from the Safe Communities Seconded Police Sgt that there was concern with the timber structure. Whilst timber is more aesthetically pleasing, it may not be as robust as metal in terms of damage, arson and maintenance, however, the Steering Group would still be willing to fund a wooden shelter. The Parish Council felt that there would be more opposition to a metal structure within the Conservation Area. Councillor Crossland stated that a sub-base should be made to facilitate removal so that the Parish Council could physically lift it with machinery and remove it should there be problems. The Officer indicated that the shelter panels could be easily removed however will liaise with the company to see if this is possible.

#### (b) To update the Parish Council on Building Regulations, litter bin and shelter quotation;

A letter had been received from ERYC Building Control that from the application, Building Regulation would not be required. An updated quotation was required as the original one was now out of date and ERYC would be supplying a quote for the litter bin in order that ERYC will empty it. ERYC were also looking into how to release the money for the shelter and this could take 2 ½ months.

PCSO Feirn briefed the meeting on Police issues – the Dispersal Order was working well with only one report of criminal damage recently – this will end at the end of June and the Police will look at another Order if necessary. ASB Contracts had expired and the next course of action is ASBOs. The PCSO had contacted ERYC regarding fly-tipping in Charlie's Gardens to the rear of Constable Road, the Connexions bus would be in the village on 4<sup>th</sup> June and the situation with regards drugs in the village centre is being looked into by the Police.

**RESOLVED:** to consider agenda item 14 at this stage in the meeting.

*I Woodhouse*  
*7-7-08*

**123/08 Traffic:****(a) To consider action for North Marine Road (see letter from PCSO Feirn and a resident):**

Following the recent speeding accident on North Marine Road, PCSO Feirn had requested that the Parish Council consider speed bumps. This had been supported by residents. The Council felt that more policing was needed and that there would be problems with caravans and emergency vehicles.

**RESOLVED:** (6 in favour, 1 against) to write back and indicate that the Council has considered this and that the disadvantages appear to outweigh the advantages, request more vigilance and speed gun patrols at various times along this stretch of road, proposed Councillor Crossland, seconded Councillor Traves.

Councillor Mrs Sexton proposed, seconded by Councillor Woodhouse that the Parish Council follows the recommendation for speed bumps. This was defeated (2 in favour and 4 against).

**(b) To consider the proposed Traffic Regulation Order - (see enclosed letter etc from ERYC):**

A letter had been received from ERYC Highways to Humberside Police indicating that the Parish Council had requested double yellow lines at the top of the slip road at North Landing due to this being blocked by vehicles. The Clerk had clarified with ERYC Highways that the Parish Council had not requested this however it remained unclear how this had happened. Highways requested Parish Council views on changing all single yellow lines to double yellows from North Landing to the Thornwick Pub.

**RESOLVED:** (All in favour) to respond that the single yellow lines should remain as they are and that the single yellow lines should be extended in front of the Thornwick Pub to the road to Thornwick, proposed Councillor Crossland, seconded Councillor Traves.

Heather Bennett and PCSO Feirn left the meeting.

**124/08 Public Participation session to include items on the agenda (to include members of the public and Councillors with prejudicial interests):**

In order to manage the meeting effectively, the Chairman asked how many members of the public and Councillors with prejudicial interests wished to speak – there were none.

**125/08 Acceptance of Minutes of Meetings :****(a) Annual Meeting 12<sup>th</sup> May 2008:**

**RESOLVED:** that the Minutes of this meeting be approved and signed as a true and correct record, proposed Councillor Traves, seconded Councillor Mrs Sexton.

**(b) Parish Council Meeting 12<sup>th</sup> May 2008:**

**RESOLVED:** that the Minutes of this meeting be approved and signed as a true and correct record, proposed Councillor Traves, seconded Councillor Mrs Sexton.

**126/08 To receive the Clerk's Report (for information only):**

**External Audit** – public inspection of accounts had taken place between 24<sup>th</sup> April and 22<sup>nd</sup> May – no member of the public had requested to inspect the accounts. The audit had been sent in ready for the audit date of 27<sup>th</sup> May.

*1. Woodhouse*

7-7-08

**Camerons Gardens** – the lock was missing, Councillor Villani had the chain. The grounds maintenance contractor did not have it as he locked up after the last cut on 16<sup>th</sup> May. The Clerk to get a new lock in consultation with Councillor P Couzens who had offered.

**Sustrans Cycle Route** – a reply had been received from ERYC indicating that this project will be delivered over the next three to four years. The next stage is to create a steering group. ERYC had noted the Parish Council's concerns and would like the Parish Council to "view the proposals when they are developed and thereby have an opportunity to influence the development of the design".

- **RESOLVED:** (All in favour) in view of the contradiction in terms in their letter, the Parish Council to request a seat on the Steering Group.

**ERYC Emergency Preparedness Team** – indicated severe to extreme weather that night of 2<sup>nd</sup> to 3<sup>rd</sup> June. Extra staff were on standby for any flooding and ERYC were working with other agencies as a precautionary measure. An operational control with a dedicated parish phone line would be opened.

All other issues if not on the agenda, were ongoing.

#### 127/08 Questions/Reports from Councillors and Committee Representatives:

**Councillor Traves** – outside no. 46 South Sea Road there was not footpath to the road, cars were parked on the pavement and pedestrians, prams, wheelchairs etc had to go through the grass to get past the cars to the road.

- **RESOLVED:** (All in favour) to write to ERYC Highways regarding the possibility of a footpath, proposed Councillor Traves, seconded the Chairman.

**Councillor Traves** – stated that he, Councillor Crossland, Derek Harvey and Councillor Woodhouse had cleaned out the bus shelter however it was disgusting and felt that other Councillors should take a turn. Councillor Traves will try to do it tomorrow.

**Councillor Mrs Sexton** – repeated the PCSOs concern regarding fly-tipping and the lack of grass cutting in Charlie's Gardens to the rear of Constable Road.

- **RESOLVED:** (All in favour) to forward this to ERYC Ward Councillor Harrap as before.

**Councillor Smales** – reported Post Office Street had been dug up and tarmac re-laid in places. The double yellow lines need replacing as vehicles are being parked there. The Clerk to write to Highways.

**Councillor Smales** – queried whether the Parish Council would support an alcohol ban of streets in a designated area due to drinking on the streets in the village centre until 5 am and broken bottles around. The Clerk to ask Ward Councillor Harrap to look into this as it was unclear how to go about this.

**Chairman** – stated that Councillor Villani was aware that the Independent Reconfiguration Panel would be shortly reviewing acute medical services and the cardiac monitoring unit at Bridlington Hospital. A response would probably need to be sent before the next meeting.

- **RESOLVED:** (All in favour) that the Clerk in consultation with Councillor Villani would submit a response when required, proposed councillor Traves, seconded the Chairman.

**Chairman** – reported that another accident due to speeding had occurred on North Marine Road when a vehicle had ended up in a field of sheep. This had then been recovered, leaving the gate open.

**Chairman** – reported on the Sports Club Trust AGM – all offices were the same except a new Treasurer was required. The Gala would be in August.

**Chairman** – had received complaints regarding an overhanging hedge on Tower Street which was causing danger to persons on the pavement having to go into the busy road. Councillors will talk to the owner to try to resolve the problem.

#### 128/08 Chairman's Report:

The Chairman had nothing to report.

#### 129/08 To consider Planning Applications as listed below and subsequent plans received after the agenda is sent out (planning applications available for public inspection at 7.15 pm)

- (1) **DC/08/02193** – Erection of single storey extension to side  
At 23 Castle Crescent, Flamborough  
For Mr Albert Major  
Application Type: Full Planning Permission

*I. Woodhouse*  
7-7-08

Councillor Mrs Sexton declared a prejudicial interest (friend of applicant), left the meeting for the duration of this item, did not take part in discussion and did not vote.

**RESOLVED:** (All in favour) that the Council has no observations to make on this application, proposed Councillor Traves, seconded Councillor Crossland.

Councillor Mrs Sexton returned and resumed the meeting.

Planning Applications Refused by ERYC

- (1) **DC/08/01110** – Erection of stable block for private use (re-submission of 07/02162) at land north of Crofts Hill, Bridlington Road, Flamborough.

**130/08 To note/deal with correspondence as listed below:**

- 20-May-08 East Riding of Yorkshire PCT, information on result of consultation – that a new GP-led Health Centre will be located at Bridlington Hospital – final decision due in August  
▪ **Noted**
- 16-May-08 Flam. Village Hall Committee, letter of thanks for grant towards the cost of repainting the Village Hall.  
▪ **Noted**
- 12-May-08 NPower, price review documentation for new 12 month period (toilets).  
09-May-08 Humberside Police, Police and Partners Community Forum, 12<sup>th</sup> June 2008, 7 pm, Flamborough Village Hall.  
▪ **Noted**
- May 08 ERYC, Hull City Council, Joint Minerals Development Plan Document – consultation to 16<sup>th</sup> June, document viewed on [www.eastriding.gov.uk](http://www.eastriding.gov.uk) and workshop at Treasure House, Beverley, 2-4 pm on 12<sup>th</sup> June.
- 24-April-08 Humber Emergency Planning, updated versions of emergency planning templates and example Emergency Plan for a fictional parish (based on Roos's plan)

**131/08 To approve payment of Accounts to 31<sup>st</sup> May 2008 (See attached sheet):**

**RESOLVED:** (All in favour) to pay the accounts as submitted, proposed Councillor Traves, seconded Councillor Mrs Sexton.

| Chq No     | Creditor   | Net Due         | VAT          | Total           |
|------------|--|-----------------|--------------|-----------------|
| 1557       | ERYC - toilets rates                                   | 58.00           |              | 58.00           |
| 1558       | MG Maltby Ltd, NICEIC Cert/relamping - toilets         | 120.80          | 21.14        | 141.94          |
| 1559       | ERYC - replacement two lanterns, bracket, shade        | 371.00          |              | 371.00          |
| 1560       | Mrs E Woodhouse - toilets supplies - Brid Cash & Carry | 35.63           | 6.23         | 41.86           |
| 1561       | Mrs E Woodhouse - inkjets - DELL                       | 36.60           | 6.41         | 43.01           |
| 1562       | Flamborough Post Office - photocopying (May)           | 22.75           | 3.98         | 26.73           |
| 1563/64/65 | PAYE   | 812.23          |              | 812.23          |
| 1566       | Clerk Expenses (May)                                   |                 |              |                 |
|            | Telephone (no a/c available)                           | 0.00            |              | 0.00            |
|            | Broadband connection                                   | 7.50            |              | 7.50            |
|            | Postage  | 4.20            |              | 4.20            |
|            | Stationery   | 7.35            |              | 7.35            |
|            | Car Allowance  | 20.00           |              | 20.00           |
|            | Deliveries   | 2.00            |              | 2.00            |
|            | <b>Totals</b>  | <b>1,498.06</b> | <b>37.76</b> | <b>1,535.82</b> |

*I. Woodhouse*  
7-7-08

**Paid**

Chq 1556      £390.00      Village Hall Committee, exterior repainting

**Received**

£39.00      Allotment Rent

£1.68      Toilets Donations Box

£250.00      Seat Donation – in memory of Ronald Wilson – North Landing

**132/08 To review Flamborough's Conservation Area:**

The Conservation Officer had confirmed that he would look at the Parish Council's requested amendments to include the fishponds at Water Lane, old cottages along the north side of the Village Green and some landed areas of the village. Councillor Smales provided aerial to send to him. The Clerk to write and request a meeting with him when he is in the village reviewing the requests.

**133/08 Playground Gate – to consider work required to the gate and closer, gates closers and prices:**

Councillor Crossland reported that any casing to the existing closer would leave the activating pin uncovered and vulnerable. Councillor Traves will find out details of a closer he had seen. The Clerk will liaise with ERYC regarding gate closers used on their playgrounds.

**134/08 To approve June's Newsletter, copying and distribution (enclosed):**

**RESOLVED:** (All in favour) to copy 1500 at Designs by Debbie (£180 total cost for Newsletter and Annual Report) and for the Guides/Brownies to deliver them to every household in the village (£200 total cost for Newsletter and Annual Report), proposed Councillor Traves, seconded Councillor Smales.

**135/08 To approve the Annual Report, copying and distribution (enclosed):**

**RESOLVED:** (All in favour) to copy 1500 at Designs by Debbie and for the Guides/Brownies to deliver them to every household in the village as above, proposed Councillor Traves, seconded Councillor Smales.

**136/08 Allotments:****(a) To let vacant plots and review whether vacant allotment land requires ploughing up:**

There were no applicants for plots.

**(b) To consider permission for requests for sheds/greenhouses:**

Councillor Smales declared a personal interest (applicant for permission is a cousin by marriage), did not leave the meeting, took part in discussion but abstained from voting.

**RESOLVED:** (6 in favour, 1 abstention) to grant permission to the tenant of plot 57 for a greenhouse, proposed the Chairman, seconded Councillor Traves.

**(c) To consider concessions in respect of rent for allotment tenants who are pensioners – Councillor Mrs M Sexton:**

Councillor Mrs Sexton indicated that the Council by law could give a concession, that pensioners were suffering from an excessive cost of living and that allotments are to be let at such rent as tenants are reasonably expected to pay.

Councillor Mrs Sexton proposed, seconded Councillor Smales that tenants who are pensioners should not have to pay the increased rent of £2. This was defeated (2 in favour, 5 against) as the Council thought that single parents, disabled, persons on benefit would also request this.

*I. Woodhouse*  
7-7-08

Councillor Mrs Sexton requested a recorded vote – voting was as follows:

|                       |         |
|-----------------------|---------|
| Councillor Mrs Sexton | for     |
| Councillor Smales     | for     |
| Councillor Crossland  | against |
| Councillor Traves     | against |
| Councillor Woodhouse  | against |
| Councillor Leppington | against |
| Councillor Major      | against |

**137/08 To respond to ERYC consultation on the Local Development Framework (Core Strategy Issues and Options) – workshop attended by Councillors Crossland and Mrs Sexton (enclosed):**

Councillors Crossland and Mrs Sexton reported on their attendance at this workshop.

**RESOLVED:** (All in favour) to respond to the consultation on the Core Strategy Issues and Options that the problems and challenges are not addressed and it is too high above reality. This is an academic scheme with no reality check and is social engineering rather than planning. With regard to the event, both Councillors felt the agenda was too burdensome to deal with in a short space of time, too many topics affecting housing development were included and it was felt that no notice would be taken of completed questionnaires. Proposed Councillor Mrs Sexton, seconded the Chairman.

**138/07 To consider observations and recommendations for action to be taken at the toilets indicated by the NICEIC Certificate undertaken by Maltbys (enclosed):**

Observations and recommendations included – restricted access to the DB and would recommend re-positioning, excising fan in ladies toilet very noisy and sounds as though it could require replacing and there is no manual key switch for emergency lighting. Councillor Crossland recommended that there is nothing that affected safety. The Council has always known that there is restricted access to the DB, if the fan in the ladies stops the Council will replace it and the only person testing the emergency lighting should be a competent person.

**RESOLVED:** (All in favour) that no action is required, proposed Councillor Crossland, seconded Councillor Traves.

**139/08 To consider attendance at the ERNLLCA/Yorkshire Local Councils Association conference at Scarborough on 26<sup>th</sup> to 28<sup>th</sup> September (enclosed):**

Councillor Woodhouse declared a prejudicial interest (married to Clerk), left the meeting for the duration of this item, took no part in discussion and did not vote. Councillor Leppington took the Chair.

**RESOLVED:** (6 in favour) that the Clerk should attend one day only (Saturday, £65) to glean information, proposed Councillor Traves, seconded Councillor Leppington.

Councillor Woodhouse returned and resumed the meeting as Chairman.

**140/08 To consider specifications for the repair of Tower Street bus shelter (no completion yet):**

Discussion took place on renovating the bus shelter. Councillor Major indicated that the roof required repair. Councillors Crossland and Traves would like the Council to look at the possibility of building another storey on top and look at the possibility of grant funding to make a room/office above for use by the Parish Council and Police in partnership with them. Councillor Crossland has computer generated images from an architect which he will give to Councillor Woodhouse who would provide a rough estimate of cost. Councillor Leppington wished to re-open the bus shelter as soon as possible as an interim measure.

7. Woodhouse

7-7-08

**141/08 To resolve that due to the confidential nature of the business to be transacted, the press and public are excluded from the remainder of the meeting (Section 1(2), Public Bodies Admissions to Meetings Act 1960):**

**RESOLVED:** (All in favour) to exclude the public from the remainder of the meeting due to the confidential nature of the business to be transacted.

**142/08 To consider correspondence from the Solicitor in respect of the response from ERYC regarding the Right of Way, back of Post Office Street, Flamborough (enclosed):**

Councillor Crossland declared a prejudicial interest (owner of adjacent property) spoke on the matter stating that there is still a roadway through there, that it is an eyesore and a tip and it is getting worse and that the Parish Council should not stop now and should go for a Declaratory Judgement. Councillor Crossland then left the meeting, took no further part in discussion and did not vote.

ERYC had responded to the Solicitor that ERYC is not minded to accept the Solicitor's arguments and does not consider that adding a highway to the list of streets conclusively determines its status or avoids the need to make a Definitive Map Modification Order. ERYC requires the Parish Council to make application under Schedule 14 to the Wildlife and Countryside Act 1981. The Solicitor considered that if the Council is not minded to make such application, the only option is to apply for a Declaratory Judgement as to the status of the way. There was considerable debate.

**RESOLVED:** (5 in favour, 1 against) to write to the Solicitor to ask what process is involved with making an application for a Declaratory Judgement and a breakdown of all costs involved, proposed Councillor Traves, seconded Councillor Major.

Signed .....

*I Woodhouse*

Date .....

*7-7-08*

Councillor I Woodhouse, Chairman

# FLAMBOROUGH PARISH COUNCIL

## MINUTES OF PARISH COUNCIL MEETING 7<sup>TH</sup> JULY 2008, 7.30 PM, METHODIST CHAPEL, FLAMBOROUGH

**Present:** Councillors I Woodhouse (in the Chair), J Crossland, S Crowther, Mrs H Gilson, V Leppington, Mrs M Sexton, M Smales, P Traves and F Villani.

Five members of the public

Four young people

PCSO Bev Feirn

Linda Christian, Youth Worker

Heather Bennett, ERYC Community Play Officer

Ward Councillor J Wilkinson

Clerk, Libby Woodhouse, recorded the Minutes.

### 143/08 To accept apologies for absence:

**RESOLVED:** To accept apologies for absence from Councillors S Couzens, P Couzens, S Emmerson and D Major.

### 144/08 To receive Declarations of Personal/Prejudicial Interests on Agenda Items, the Nature of the Interest and Registration of Gifts:

Any declarations of interest made by Councillors are recorded at the appropriate Minute.  
Registration of gifts – there were none.

### 145/08 PCSO Bev Feirn and young people – to consider a proposal for a Youth Council:

PCSO Feirn and Linda Christian outlined the proposal to form a Youth Council within the village which would be run alongside and in a similar manner to the Parish Council so that it would be easier for the Parish Council to hear the views of young people. Two young people spoke regarding ideas they would like to put forward. The Council were supportive of the Youth Council and asked them to return and update the Council when it was up and running to enable co-operation and integration between the two.

PCSO Feirn updated the Council on village issues

- **The Youth Club** - had applied for YOF funding for street sports and trips to various attractions.
- **Section 30** -- had ended on 30<sup>th</sup> June however if there were any more issues regarding ASB or criminal damage and this will be re-applied for. In June there were 5 ASB logs for drinking.
- **Speeding** -- Councillor Traves asked whether local persons could be trained up to use speed guns. PCSO Feirn stated that resources were the issue -- she had already requested the traffic section to come to Flamborough. It was felt that evenings were the worst time.

### 146/08 Heather Bennett, ERYC Community Play Officer – Youth Shelter Update -- to consider enclosed correspondence:

Heather Bennett reported on the email sent round with the agenda that she had spoken to the company undertaking the Youth Shelter and they cannot build the wooden shelter without a concrete base. Without a concrete base would make the structure unsafe and unstable as it requires anchoring down. The shelter would be able to be dismantled and taken away once built should there be any problems. It would not be able to be lifted as a whole structure. This was the difference between a wooden structure and metal one however the wooden structure was more aesthetic to the Conservation Area. The funding would be lost if the Council did not proceed as other areas were waiting for funding.

There was considerable debate over this issue.

**RESOLVED:** (6 in favour, 3 against) that the Council go ahead with the shelter on a concrete base as advised by the Company, proposed Councillor Traves, seconded Councillor Crowther.

*I. Woodhouse*  
*1-9-08*



**147/08 Public Participation session to include items on the agenda (to include members of the public and Councillors with prejudicial interests):**

In order to manage the meeting effectively, the Chairman asked how many members of the public and Councillors with prejudicial interests wished to speak. There was one.

**Mr A Hall** – stated he was an allotment tenant and that vegetables had been stolen from his plots. This seems to happen early spring and just before Christmas. He indicated he thought it was someone from the site and that there was no difference having gates locked as anyone can get in through the corners. The Council will ask for vigilance in the next newsletter.

**148/08 Acceptance of Minutes of Meeting - Parish Council Meeting 2<sup>nd</sup> June 2008:**

**RESOLVED:** (All in favour) that the Minutes of this meeting be approved and signed as a true and correct record, proposed Councillor Traves, seconded Councillor Leppington.

**149/08 To receive the Clerk's Report (for information only attached):**

**Flood Grant – Hartendale Gutter** – Martin Clarke, ERYC Engineer sent a copy of a letter for information that he has sent to the riparian landowners of the ditches reminding them of their duty to carry out necessary maintenance to the ditches to keep water flowing.

**Litter bins and collection, Danes Dyke** – response received from Divisional Manager, Environmental Operations (enclosed) – Danes Dyke and North Landing are both on daily litter bin emptying. Standards will be monitored.

**Bridlington Connect 2 Cycle Route – Steering Group** – first meeting is on Friday 11<sup>th</sup> July at 10 am in the Swinton Room, Sewerby Hall – Flamborough Parish Council is invited to attend (enclosed).

- Councillors Crossland and Smales to attend.

**Allotments sign** – following a phone call on 7<sup>th</sup> June making the Parish Council aware that a sign had appeared at the allotments stating that fruit and veg would be on sale from 14<sup>th</sup> June, I contacted Mr Farrington (Chairman of the Flamborough Allots & Gardens Assoc) who confirmed that the sign was not in the hedge but on the highway and fruit and veg would not be on sale on site. He confirmed whose sign it was. On Saturday mornings fruit/veg has been on sale on the highway outside the site.

**Camerons Gardens gate padlock** – Councillor Couzens sourced and bought a new chain and padlock on 3<sup>rd</sup> June. He was reimbursed at the time and the account is for payment to the Clerk.

**Bridlington Hospital** – a submission to the Independent Reconfiguration Panel was made from the Parish Council on 17<sup>th</sup> June regarding acute services and cardiac monitoring unit.

**Councillor Harrap** – confirmed he is looking into land at rear of Constable Road (Charlie's Gardens) and the possibility of designated street alcohol ban – he will contact us in due course.

**ERNLLCA NE District Committee** – 15<sup>th</sup> July 2008, 7.30 pm, Bridlington Town Hall.

**Newsletter/Annual Report** – delivered by Guides before the end of June.

- Councillor Smales reported he had not received one.

**Allotment Rent Increase letter** – delivered by hand on 2<sup>nd</sup> July.

**Allotments** – first grass cut has been completed.

**Village Hall** – sent written confirmation that the outside painting work had been completed.

**Village Clean up with ERYC, 15<sup>th</sup> July** – litter picking with school year 6 from 1.30 – 3 pm and litter and graffiti removal from 7 – 9 pm with Youth Club. All members of the community invited to help.

**Yorkshire Day, 1<sup>st</sup> August – Hedon** – no-one available to attend.

**Flamborough Allotments Assoc** – letter received too late for the agenda requesting new gates.

- Next meeting.

**Matters Ongoing**

**Traffic Matters/Flashing Speed Signs** – no response whatsoever from ERYC to our letter dated 28<sup>th</sup> May requesting confirmation of these signs.

- Councillor Wilkinson will ask at County Hall the following day and let the Clerk know.

**Field at Crofts Hill** – No change to condition of field, items have not been removed.

- The Clerk to send a letter to the enforcement team requesting an update.

**Tower Street Bus Shelter** – Transfer signed and returned – awaiting completion.

- A letter had been received from the Solicitor indicating that the Brewery's Solicitor are waiting for a release from their Clients Lender before completion.

*1.1.2008*  
*1-9-08*

**Flood Grant** – litter bins still ongoing by ERYC.

**Seat, Lighthouse Road** – awaiting siting – John Crossland.

**Seat Replacements** – Crofts Hill, Village Green – awaiting siting – John Crossland

**Seat donations, North Landing** –

**Wilson Seat** – donors paid, awaiting siting – John Crossland

**Buskin Seat** – no response to request for agreement to price – awaiting response.

**Goal Posts** – awaiting sockets to be made – John Crossland – then re-siting required.

**Lifestyle Project, Playground Painting** – still ongoing.

- Clerk to ask original persons involved whether they will still undertake the work.

**Replacement signs** – Village Green signs awaiting siting – Councillor Traves,

- Councillor Traves reported these signs had been erected following the last meeting of 2<sup>nd</sup> June but someone had removed them and taken them away. Now 5 vehicles were parked there. Councillor Crossland requested an agenda item for the next meeting to consider fencing off the small Green as there seems to be little alternative.

**Allotment work to internal bank side to protect the hedge** – awaiting work – Councillor Crossland.

- Currently no tractors are going down there and it was felt the work was not required.

**Toilets** – bulk toilet tissue dispenser – still unable to obtain – ongoing - Clerk.

**Dog Control Order Consultation** – ongoing.

**Parish Plan** – ongoing.

- Councillor Traves requested this on the next agenda.

**Minutes binding and archiving** – work not started on this yet – Clerk

- The Clerk needs to count the number of pages requiring binding before prices can be obtained. There are currently three large box files of minutes.

**Banking Changes** – look into banking at the Post Office - Clerk

**War Memorial** – Rail to hold wreaths – ongoing – Councillor Leppington.

- Alec Grainger had made a rail ready for November. The Council wished to record thanks to Mr Grainger for providing this.

#### 150/08 Questions/Reports from Councillors and Committee Representatives:

**Councillor Mrs Gilson** – reported that the pavement was overgrown by grass and nettles at Tower Street and that a member of the public had sent a letter requesting this is cut as it is blocking the footpath and making walking to pre-school with a push chair very difficult.

- The Clerk to request Highways to cut the grass.

**Chairman** – had undertaken playground inspections – work requiring attention is on the agenda

**Councillor Mrs Sexton** – had received complaints from residents of Bampton Lane regarding the new litter bin to be sited there with flood grant money to help keep the ditch clear.

**Councillors Smales and Crossland** – reported on the Police Forum on 12<sup>th</sup> June at Flamborough Village Hall – there had been poor village attendance and the meeting seemed to go round in circles. There seemed to be problems with modern policing.

**Councillor Smales** – reported a broken stop tap in a hole in the road outside the Victoria Institute.

- Clerk to write to Yorkshire Water to request it is repaired.

**Councillor Smales** – reported that he had not received a newsletter.

- The Clerk to bring it to the attention of the Guides.

**Councillor Crossland** – reported the theft at Danes Dyke of the york stone floor of the shelter. There had been a similar theft on South Sea Road South.

**Councillor Smales and the Clerk** – reported on the Neighbourhood Action Team meeting on 4<sup>th</sup> June. There may be a possibility of funding for dog bags, there will be an alcohol awareness week in schools on 14<sup>th</sup> July and the clean up Flamborough day is 15<sup>th</sup> July.

**Councillor Villani** – reported a bent 40 mph sign at the top of Crofts Hill.

- The Clerk to request Highways to repair it.

**Councillor Smales** – reported that the double yellow lines on Post Office Street had not been replaced after the recent road re-surfacing.

- The Clerk to request Highways to replace these as cars are now regularly parked on the street.

#### 151/08 Chairman's Report:

*11. Woodhouse  
1-9-08*

The Chairman had attended the exhibition at the Spa of the planned windfarm off Withernsea/Hornsea. This is being undertaken by DONG who will send more information.

**152/08 (a) To consider Planning Applications as listed below and subsequent plans received after the agenda is sent out (planning applications available for public inspection at 7.15 pm):**

- (1) **DC/08/02561** – Erection of dwelling  
At land rear of 20 Chapel Street, Flamborough  
For Ms J Smith  
Application Type: Full Planning Permission

Councillor Smales declared a personal interest (planning dwelling adjoins his property) remained in the meeting, did not take part in discussion and abstained from voting.

**RESOLVED:** (6 in favour, 1 against, 2 abstentions) to recommend (d) that the Council recommends that the application is refused and (e) referred to the appropriate committee because the increase in density of housing is too great in this area and will cause significant overdevelopment, overcrowding and overlooking within the Conservation Area, proposed Councillor Crossland, seconded Councillor Traves.

- (2) **DC/08/02659** – Erection of single storey extension to side and rear  
At Chatswood, North Marine Road, Flamborough  
For Mr Chris Ridley  
Application Type: Full Planning Permission

Councillor Woodhouse declared a prejudicial interest (as he is involved in the planning and has priced to do the work), left the meeting for the duration of this plan, did not take part in discussion and did not vote. Councillor Leppington took the Chair.

**RESOLVED:** (All in favour) that the Council has no observations to make on this application, proposed Councillor Traves, seconded Councillor Villani.

Councillor Woodhouse returned, resumed the meeting and took the Chair.

- (3) **DC/08/02750** – Erection of 5 dwellings following demolition of existing dwelling (re-submission of 07/03898) (all matters to be considered)  
At White Bays, Tower Street, Flamborough  
For Bryan Brown and Son  
Application Type: Approval of Reserved Matters.

Councillor Villani declared a prejudicial interest (his land adjoins the application site), left the meeting for the duration of this plan, did not take part in discussion, did not vote.

Councillor Crowther declared a personal interest (applicant Bryan Brown is his landlord on another site), remained in the meeting, took part in discussion and voted.

**RESOLVED:** (All in favour) that the Council has no observations to make on this application, proposed Councillor Traves, seconded Councillor Leppington.

- (4) **DC/08/02920** – Change of use of tractor shed/store to siting of a mobile catering trailer during summer months/store  
At RNLI, North Marine Road, Flamborough  
For Mr Stephen Emmerson  
Application Type: Full Planning Permission

Councillor Villani declared a prejudicial interest (friend of applicant) remained out of the meeting for the duration of this plan, did not take part in discussion and did not vote.

*1. Woodhouse  
1-9-08*

Councillor Woodhouse declared a prejudicial interest (friend of applicant) left the meeting for the duration of this plan, did not take part in discussion and did not vote. Councillor Leppington took the Chair.

**RESOLVED:** (6 in favour, 1 abstention) that the Council recommends (c) if the application is approved, the following conditions should apply – that the mobile catering unit is sited/used solely within the curtilage of the shed and is not protruding or pulled out onto other land. This is to preserve the visual impact of the area, proposed Councillor Traves, seconded Councillor Leppington.

Councillors Villani and Woodhouse returned and resumed the meeting. Councillor Woodhouse took the Chair.

#### Planning Applications Granted by ERYC

- (1) **DC/08/01568** – Erection of single storey extension to rear following demolition of existing outbuilding/annexe at Fairways, Lighthouse Road, Flamborough
- (2) **DC/08/01976** – Temporary change of use of industrial unit to DIY centre at Unit 11, Flamborough Rural Workshops, Bampton Lane, Flamborough
- (3) **DC/08/01902** – Erection of first floor extension to north elevation at Scar Ghyll, Thornwick Road, Flamborough.
- (4) **DC/08/2006** – Change of use to beer garden and erection of shelter at Flamborough Victoria Institute, Chapel Street, Flamborough (one condition of approval is an amended plan following objection from the Countryside Access Officer relating to the proposed side door and railings obstructing the public right of way. Amended plans have overcome this objection)
- (5) **DC/08/02193** – Erection of single storey extension to side at 23 Castle Crescent.

#### Planning Correspondence

02-June-08 ERYC, Protocols and Procedures – Planning and Development Control Matters (enclosed) – the Council noted this correspondence.

#### **(b) Consideration of planning applications in July/August:**

Councillor Mrs Sexton proposed that the Clerk has authority to deal with straightforward planning applications in July/August however, there was no seconder. A meeting will be called should any plans come to the Council for consultation.

#### **153/08 To note/deal with correspondence as listed below:**

|            |   |
|------------|---|
| 02-June-08 | Local Access Forum, AGM at Goole on 11 <sup>th</sup> June 2008  |
| 02-June-08 | DONG Energy, Public Exhibition of proposed DONG Energy Offshore Windfarm (Westernmost Rough off Withernsea/Hornsea) – 12 <sup>th</sup> June, The Spa, Bridlington.<br>▪ this was attended by Councillor Woodhouse |
| 06-June-08 | Flamborough Head Project Officer – launch of code of conduct, 21 <sup>st</sup> & 22 <sup>nd</sup> June, South Landing.  |
| 06-June-08 | Hull City Council, Sustainability Appraisal Scoping Report for the Joint Waste Development Plan Document – consultation until 7 <sup>th</sup> July.   |
| 06-June-08 | East Riding of Yorkshire, Local Strategic Partnership – “Our East Riding 2006-2016”, The East Riding Sustainable Community Strategy 2008 Update.  |
| 09-June-08 | Goole and District Lottery.   |
| 11-June-08 | East Riding of Yorkshire Local Strategic Partnership and East Riding Rural Joint Conference 2008 – 21 <sup>st</sup> November 2008, The Spa, Bridlington (9.30am -3.30pm).   |

*I. Woodhouse*  
1-9-08

- 12-June-08 ERYC, first edition of the Parish Newsletter – produced monthly by the Local Action Team (enclosed)
- These will replace the Area Forums. The Council was concerned that no details had been sent regarding the role of the new Local Action Teams. Councillor Wilkinson reported that Councillor Burton would be Chair for this area and would ask him to contact the Clerk with a view to attending the next meeting to discuss the Teams.
- 18-June-08 ERYC, Standards Committee Annual Report 2007/08
- 21-June-08 Humber Action Against Tolls, re Humber Bridge Tolls
- June 2008 Zurich Insurance – changes to way in which claims are handled.
- May 2008 ERNLLCA Newsletter
- The Clerk read out an item referring to the fact that the Financial Services Compensation Scheme did not apply to Parish Councils – only to **personal** account holders to a limit of £35,000 per institution. Councillor Crossland asked whether Fidelity Guarantee insurance covers this – the Clerk will find out.
- June 2008 ERNLLCA Newsletter
- June 2008 Zurich Insurance, News

**154/08 Accounts:**

(a) To approve payment of Accounts to 30<sup>th</sup> June 2008 (See attached sheet):

| Chq No     | Creditor  | Net Due         | VAT          | Total           |
|------------|---|-----------------|--------------|-----------------|
| 1570       | ERYC - toilets rates                                      | 58.00           |              | 58.00           |
| 1571       | Designs by Debbie - printing Newsletter/Annual Report     | 180.00          |              | 180.00          |
| 1572       | 1st Flamborough Brownies - delivering News/Annual Rep     | 200.00          |              | 200.00          |
| 1573       | Mrs E Woodhouse - padlock & chain, Cam Gdns gate          | 23.46           |              | 23.46           |
| 1574       | YHRTP - day delegate Conference Scarborough 27th Sept     | 65.00           |              | 65.00           |
| 1575       | Zurich - annual insurance premium inc ins premium tax     | 2,252.33        |              | 2,252.33        |
| 1576       | ERYC - VAT payable on previous invoice (replace lanterns) |                 | 64.92        |                 |
|            | (ERYC omitted to charge VAT which is payable)             |                 |              |                 |
| 1577       | Flamborough Post Office - photocopying (June)             | 23.25           | 4.09         | 27.34           |
| 1578/79/80 | PAYE  | 815.50          |              | 815.50          |
| 1581       | Clerk Expenses (June)                                     |                 |              |                 |
|            | Telephone (24/4/08-25/5/08)                               | 7.64            |              | 7.64            |
|            | Broadband connection                                      | 7.50            |              | 7.50            |
|            | Postage   | 15.26           |              | 15.26           |
|            | Stationery  | 12.18           |              | 12.18           |
|            | Car Allowance   | 20.00           |              | 20.00           |
|            | Deliveries  | 2.00            |              | 2.00            |
|            | <b>Totals</b>   | <b>3,682.12</b> | <b>69.01</b> | <b>3,686.21</b> |

**Paid**

Chq 1567 £41.97 Yorkshire Water, allotment water rates 1<sup>st</sup> qtr (read)

Chq 1568 £92.47 Yorkshire Water, toilets water rates 1<sup>st</sup> qtr (estimated)

Chq 1569 £64.82 Npower, electric toilets (read)

**Received**

£800.09 VAT Refund

£1.75 Interest – War Bonds

£7.55 Donations Box

(For information – donations 07/08 = £19.61, donations so far 08/09 = £20.06, grand total so far = £39.67)

*I. Woodhouse*  
1-9-08

- (b) To receive quarterly budget monitor and bank reconciliation:
- (c) To give the Clerk authority to pay accounts at the end of July:

**RESOLVED:** (All in favour) that the accounts submitted should be paid, to receive the quarterly budget monitor and bank reconciliation and to give the Clerk authority to pay the accounts at the end of July, proposed Councillor Traves, seconded Councillor Crossland

**155/08 Flamborough's Conservation Area:**

- (a) To report on a meeting with the Conservation Officer and Councillors/Clerk on 10<sup>th</sup> June:

Councillors Crossland, Smales, Major and the Clerk had met with the Conservation Officer. During discussion, it had become apparent that land could be included within the Conservation Area. Allison Lane had been included within the Conservation Area before the re-appraisal and the Officer had no objection to including Maitlands and the field at Beacon Farm (subject to approval from the Humber Archaeology Partnership, to including old fisherman's cottages to the north side of the Village Green and taking out new persimmon homes on Chapel Street. He had written stating he will confirm amendments once the views of the Humber Archaeology Partnership had been received.

- (b) To consider putting forward an area at the Lighthouse to be designated as a separate Conservation Area:

The Conservation Officer had stated that a formal request from the Parish Council was needed as this would be a separate Conservation Area and this would be subject to the support of ERYC before work could start on it.

**RESOLVED:** (All in favour) to formally request the formation of a separate Conservation Area at the Lighthouse, proposed Councillor Traves, seconded the Chairman. The Clerk to add the Council's thanks for meeting with Councillors and for his help with the re-appraisal of the existing area.

**156/08 Chairman, Councillor I Woodhouse:**

- (a) Disorderly Conduct and Standing Orders:

Following an incident after the last meeting between Councillors and after receiving a memo from Councillor Mrs Sexton, the Chairman reported gaining advice from ERNLLCA. The Chairman reminded Councillors of the need to abide by the Code of Conduct which they agreed to do when they became Councillors. The Chairman read out Standing Orders 33 (1) and (2) which he warned would be used to control meetings should things persist in getting out of hand.

- (b) Non Resident Members:

The Chairman reminded the meeting that Councillor Traves had been elected to the Council by the proper democratic process and although he currently lives out of the area, he was born and has lived in Flamborough throughout his life. He can be considered as being in tune with the wishes of the community and the law as it is currently framed recognises this. Antagonism exists which is obstructing the business of the Council and this should now stop. Whilst robust debate is expected on policy decisions, ideas and opinions, this should not stray into personal attack.

- (c) To consider whether discussion regarding the rear of Post Office Street should take place in public (at the request of Cllr Mrs Sexton):

This was deferred until agenda item 25.

**157/08 Councillor P Traves:**

- (a) Code of Conduct 2007 – page 8 (enclosed) – unreasonable or excessive personal attack:

*I. Woodhouse*  
1-9-08

Councillor Traves withdrew this item stating that it had already been dealt with.

- (b) **Good Councillor's Guide – page 56, No 15 (enclosed) – what a Council needs to do to achieve and retain Quality Status:**

Councillor Traves reported that the Council needs to keep up with things in order to be able to retain Quality Status in the future. Councillor Crossland pointed out concern regarding attendance levels and wished the Council to consider a Committee structure.

The Clerk advised that the Quality Status scheme had been recently re-launched and read out some of the new criteria and changes which the Council will consider at a later date.

**158/08 To consider the ERYC response to issues requiring attention in Flamborough (enclosed):**

ERYC's Streetscene Manager had responded by stating that there had been no lack of communication or attention and that the Highways Engineer had spoken to certain Councillors and the Clerk regarding issues. ERYC had requested that work requested by the Parish Council only comes in writing from the Clerk. Specific issues had been listed and responses given. The Council felt that issues were still not being addressed that had been put forward by the Council many months ago.

**RESOLVED:** (All in favour) to write back to the Streetscene Manager indicating that Councillors pass on information to ERYC in good faith as representatives of the parish, to request ERYC give timescales for completion of work not yet undertaken and request that ERYC inform the Parish Council of any action taken so that the Council does not need to keep writing back,

**159/08 Recycling – bottle banks – to consider the responses to the consultation (enclosed):**

Due to time constraints this was deferred to the next meeting.

**160/08 To report emergency action in respect of light number 11, o/s Marcyn, South Sea Road, on Sunday 22<sup>nd</sup> June 2008 – the lantern was hanging from the column over the highway having been hit by trees during high winds – the lantern was re-positioned that day and no further work is required:**

The Clerk reported calling out ERYC on an emergency basis to make light number 11 safe during high winds on Sunday 22<sup>nd</sup> June. The cost would be £88.21. Damage had been caused by trees hitting the lantern which hung from the column over the footpath. This is one of the columns highlighted to ERYC enforcement in March that requires vegetation being removed from it.

**161/08 Allotments:**

- (a) **To let vacant plots and review whether vacant allotment land requires ploughing up – please note there are now three applications from residents for plots:**

**RESOLVED:** (All agreed) to plough up three plots to the right hand side of the field, that this work is done as a variation to the existing grounds maintenance contract (cost approximately £120), that the Clerk requests power harrowing within the price and to make sure with ERNLLCA that this course of action is correct procedure, proposed Councillor Traves, seconded Councillor Villani.

- (b) **To consider permission for requests for sheds/greenhouses:**

**RESOLVED:** (All in favour) to grant permission for a shed on plot 44, proposed Councillor Smales, seconded Councillor Mrs Sexton.

- (c) **To arrange a site visit:**

This will be held on Thursday 10<sup>th</sup> July at 6 pm.

*I. Woodhouse  
1-9-08*

**162/08 Playground:**

- (a) **Gate – to consider work required to the gate and closer, gates closers and prices:**

The Clerk reported that ERYC do not stock, sell or supply parts for playgrounds. The Clerk priced another closer from GB Sport & Leisure for £141.00 plus VAT (supply only) and had a video at home of the closer in action.

**RESOLVED:** (All in favour) that the Chairman and Councillor Crossland look at the closer and if thought to be sufficient, the Clerk to go ahead and order it. A working party would fit it. Proposed Councillor Traves, seconded Councillor Villani.

- (b) **To consider repair work required:**

An inspection had showed a nut missing from a swing seat. The Chairman had tied the swing up so it could not be used until repaired. Councillor Crossland will repair it.

**163/08 To consider enclosed correspondence and support for the provision of a brown sign at Woodcock Road/North End junction indicating local services in the village centre:**

Due to time constraints this was deferred to the next meeting.

**164/08 To consider the junction at Bempton Lane/Church Street and support for action to make it safer – PCSO Bev Feirn:**

Due to time constraints this was deferred to the next meeting.

**165/08 To consider correspondence from ERYC regarding ID Badges for Councillors (enclosed):**

Due to time constraints this was deferred to the next meeting.

**166/08 To consider specifications for the repair of Tower Street bus shelter (no completion yet):**

Due to time constraints this was deferred to the next meeting.

**167/08 To resolve that due to the confidential nature of the business to be transacted, the press and public are excluded from the remainder of the meeting (Section 1(2), Public Bodies Admissions to Meetings Act 1960):**

The Clerk outlined the legislation and described business that can be discussed as confidential.

Councillor Mrs Sexton proposed that the debate should be brought into public, seconded by Councillor Smales. The proposal was defeated (3 in favour, 6 against). The public left the meeting

**168/08 To consider legal advice from the Solicitor in respect of procedure and costs regarding seeking a Declaratory Judgement in respect of the Right of Way, back of Post Office Street, Flamborough (enclosed):**

Councillor Crossland declared a prejudicial interest (owns adjoining property to the right of way), briefly spoke on the subject regarding the state of the right of way and left the meeting for the duration of this item, did not take part in discussion and did not vote. There was considerable debate on the subject.

**RESOLVED:** (All in favour) to leave the Court process in abeyance and for Councillors Woodhouse and Leppington to glean information for an amicable agreement in terms of signage and a kissing gate (potentially for the Council to pay for these) and to bring information to the next meeting, proposed Councillor Traves, seconded Councillor Leppington.

Signed as a true and correct record .....  
Councillor I Woodhouse, Chairman

Date 1-9-08



# FLAMBOROUGH PARISH COUNCIL

## MINUTES OF PARISH COUNCIL MEETING

**1<sup>ST</sup> SEPTEMBER 2008, 7.30 PM, METHODIST CHAPEL, FLAMBOROUGH**

*(Prior to the meeting a Surgery was held with Councillor I Woodhouse and  
ERYC Ward Councillors R Harrap and C Matthews)*

**Present:** Councillors I Woodhouse (in the Chair), P Couzens, S Couzens, J Crossland, S Crowther, S Emmerson, H Gilson, V Leppington, D Major, M Sexton and P Traves.

11 members of the public

PCSO Bev Feirn

Clerk, Libby Woodhouse, recorded the Minutes.

Prior to the meeting the Chairman reported on the recent sudden death of the Mayor of Bridlington, Councillor Tony Padwick. A letter of condolence had been sent to Bridlington Town Council.

### **169/08 To accept apologies for absence:**

**RESOLVED:** To accept apologies of absence from Councillors M Smales and F Villani.

### **170/08 To receive Declarations of Personal/Prejudicial Interests on Agenda Items, the Nature of the Interest and Registration of Gifts:**

Any declarations of interest made by Councillors are recorded at the appropriate Minute.  
Registration of gifts – there were none.

### **171/08 PCSO Bev Feirn – to update the Council on the Youth Council (first meeting 26<sup>th</sup> August, 6pm, School) and issues within the village:**

PCSO Feirn reported on the first meeting of the Youth Council (to be named “Flamborough Village Council”) and Councillor Woodhouse and the Clerk had attended. Ground rules had been put in place and the Parish Council will receive the Minutes at the next meeting. The next meeting is 18<sup>th</sup> September, 6 pm at the School. There are proposals for a gardening project and children had applied for £10,000 from the Youth Opportunities Fund for some events and trips.

PCSO Feirn reported that evidence is being collated for another Section 30 for the centre of the village. Councillor Sexton asked how often there was an official police presence in Flamborough. PCSO Feirn indicated that she was an official police presence and other officers patrol and respond as and when required but resources were restricted. The Chairman thanked PCSO Feirn and she left the meeting.

### **172/08 To receive a short presentation/questions from Gail Cahill (ERYC Project Manager) regarding the Bridlington to Flamborough Connect 2 Cycle Route (minutes of Steering Group meeting of 11<sup>th</sup> July 2008 enclosed for information):**

Gail Cahill gave a presentation to the Council regarding the proposed cycle track and gave out Sustrans CD design guides. No written agreement has been signed between Sustrans and ERYC and until then there is no agreement. The scheme has to fit the budget which is funded half by the ERYC Local Transport Plan and half by Sustrans (lottery funding). The scheme would change how people live – ie, the cycle track could be used to cycle to work, school, etc. The track will run from Carnaby to Flamborough Head along the Promenade at Bridlington, the road of the Sewerby Land Train, via the Links Golf Course, through Danes Dyke, Maitlands to Water Lane to Flamborough village. Natural England objected to a cliff top cycle track from South Landing to the Lighthouse due to the effect on the environment therefore from Flamborough Village, cyclists would be directed by road to the Lighthouse, etc. Countryside Access Teams envisaged major constraints at Danes Dyke as it is a Local Nature Reserve however a new bridge could be built close to the old one that is in disrepair and by using the bridleway from the Golf Club no trees would be removed and gradients could be retained. It is not yet known whether a compromise can be reached with the high design expected from Sustrans.

*I. Woodhouse  
3-11-08*

Ms Cahill took questions from Councillors.

**Councillor Leppington** – asked what surface would be used.

Ms Cahill indicated that different surfacing would be used on each part of the 11 km route because of the different stakeholders involved, eg, tarmac in Bridlington and possibly grit stone in this area.

**Councillor Traves** – asked who would continue maintenance of the route in the future.

Ms Cahill indicated that the ERYC Local Transport Plan will put in £600,000 into the scheme and they will be obliged to maintain the scheme.

**Councillor Traves** – asked what the width of the track would be.

Ms Cahill indicated that it would be all widths dependent on all users.

**Councillor Leppington** – asked regarding the mix of users, ie, pedestrians, cyclists, wheelchair users, horses, mobility scooters, motor cycle etc. Wheelchairs could not be used on grit stone.

Ms Cahill indicated that it is early days and these things must be sorted out.

**Councillor Crossland** – reported that he and Councillor Smales had attended the first forum meeting on 11<sup>th</sup> July and that there had been concern regarding the route once it left the Links Golf course because of the disruption at Danes Dyke and Maitlands and then Water Lane being one way whether it would be better to come out of the Golf Course onto the road and use the wide verge to Flamborough village which would be more sustainable and usable. He questioned who the scheme would be aimed at from Flamborough as people and especially youngsters would not and should not be encouraged to cycle to work in the dark through Danes Dyke.

Ms Cahill indicated that the Sustrans were quite difficult to work with as they wanted to do something more than just cycling along a roadside and that the Danes Dyke dip in the road would prove difficult but she would take this back to Sustrans.

**Councillor Emmerson** – said that this would disrupt the fishponds at Maitlands too.

Ms Cahill reported that the next forum meeting would be on 1<sup>st</sup> October but this date could change but she would let us know. She and Liz Philpot would attend the next Parish Council meeting on 6<sup>th</sup> October to further update the Council.

The Chairman thanked Ms Cahill for her presentation and she left the meeting.

#### **173/08 Public Participation session to include items on the agenda (to include members of the public and Councillors with prejudicial interests):**

In order to manage the meeting effectively, the Chairman asked how many Councillors with prejudicial interests and members of the public wished to speak. There were four.

**Richard Mansell, Crab Pot Cottage, High Street** – noted the agenda item referring to the provision of a brown sign at Woodcock Road junction with North End indicating local services in the village centre. He indicated that tourists did not know of the local shops and services within the village and were by-passing the village centre by using Woodcock Road. The Parish Council's support for this sign would hopefully increase the chance of getting a sign and supporting local amenities.

**Councillor Emmerson** – declared a prejudicial interest in planning application DC/08/03888 as the owner of an adjacent property that the proposed plan affects and made representations on the plan. Councillor Emmerson handed round a written document to Councillors objecting to the plan and read out the contents to the meeting which explained reasons for objection to the plan.

**Gill Emmerson, Norma Dene, North End** – spoke on planning application DC/08/03888 and that although she understood the concept of infilling, this plan spoilt the surrounding heritage and environment. The planning application had shocked, hurt and sickened her as the applicant had not had the courtesy to show the plans and had they done so a possible compromise could have been reached. The proposed properties would dominate their skyline and their family privacy would be destroyed. She asked the Council to vote against the application.

**Andrew Barden, Anerley Cottage, North Marine Road** – indicated that during recent years he had seen a trend towards overdevelopment and that building in existing gardens is awful and has gone too far. He urged the Council to object to both planning applications to be considered during the meeting.

#### **174/08 Acceptance of Minutes of Meeting – Parish Council Meeting 7<sup>th</sup> July 2008:**

**RESOLVED:** (All in favour) that the Minutes of this meeting be approved and signed as a true and correct record.

*I. Woodhouse  
3-11-08*

# 175/08 To receive the Clerk's Report (for information only attached):

**Field at Crofts Hill** – 9<sup>th</sup> July 2008 Enforcement Officer confirmed that there had been a delay because of legal issues and the best ways to proceed. That day he had been asked to prepare an enforcement notice in relation to the site and he hoped to submit the draft notice before the end of the week to planners and legal. When the notice has been authorised he will let us know. No further response yet.

**Lifestyle Project, Playground Painting** – still ongoing – parent of young person who wanted to undertake the project last year confirmed to me that they would complete the work this summer, however, no start has been made yet.

## Flood Grant –

- Litter bins – have been installed at Hartendale and Bempton Lane.
- Mrs Burke, Bempton Lane, complained in July about the siting of the bin on Bempton Lane and requested that Councillors make a site visit to the ditch to look at the proposed situation of the bin. A further member of the public had confirmed the bin is being used and is in the correct position.
- Mrs Hall had spoken to the Clerk stating that their section of Hartendale Gutter had been cleared of vegetation recently.

**ERNLLCA NE District Committee** – 15<sup>th</sup> July 2008, 7.30 pm, Bridlington Town Hall – attended by the Clerk. The role of the new ERYC Parish Councils Liaison Officer was discussed and it appears that he has already visited Bridlington Town Council. At this stage it appears his role is to improve communication and not provide legal advice. The ERNLLCA AGM will be 18<sup>th</sup> October at Pocklington (more details to follow). The National Association of Local Councils (NALC) is being reviewed - its financial position is not robust and wishes to increase membership fees of local councils at county level (eg, ERNLLCA members and all other county association members). This increase in fees has been strongly rejected by ERNLLCA who will not pay for NALC's troubled financial position and who already contract in legal advice from another source other than NALC as NALC are too expensive and take too long to reply to legal queries.

## ERYC Issues –

- Crofts Hill – standing water – ongoing.
- Crofts Hill – post installation at access to field – ongoing.
- Streetlights overgrown with vegetation – ongoing. Streetscene Enforcement Officer stated on 15<sup>th</sup> July that number 43 (Lighthouse Rd opposite Weissdorn) is not a problem, ERYC will cut back vegetation from number 27 (Bridlington Road – he had trouble finding it), from number 11 (o/s Cricket Field) and that numbers 84 and 86 (Bempton Lane o/s Puddleduck Cottage and Cloisters) are ok.
- Steps on cliff between South Landing and Lighthouse – not known whether these have been repaired.
- Posts and chain, Chalk Farm House – removed?
- Single yellow lines, North Landing – does the Council want these to be extended to the east to cover original problem area at the Caravel?
- Overgrown footpath, Tower Street near War Memorial – grass now been cut.
- Bent 40 mph sign at top of Crofts Hill – order has been issued to have this straightened.
- Double yellow lines, Post Office Street – have been replaced.

**RESOLVED:** (All in favour) to write to ERYC and request an update with regard to Maitlands field at Crofts Hill, request again that the vegetation is removed from the streetlight on Bridlington Road, request again that the flooding situation and posts at the bottom of Crofts Hill is resolved and that the single yellow lines are extended to cover the area at the Caravel at North Landing, proposed Councillor Traves, seconded the Chairman.

**Yorkshire Water** – damaged stop tap outside Victoria Club, Chapel Street – repaired 16<sup>th</sup> July.

**Youth Shelter** – Heather Bennett is still waiting for release of the money and a grant application form from ERYC legal department and when completed, she will order the shelter. Checks are being made on the company who is providing the shelter.

**Fidelity Guarantee** – insurance has been increased to £75,000 at no extra cost to the Parish Council. This insurance does not provide for loss of money due to collapse of a financial institution and Zurich does not provide that cover.

*1. Woodhouse  
3-11-08*

**Village Green** – damaged caused to fencing as a result of a serious road traffic accident on 12<sup>th</sup> July. At this stage it is unclear whether the Parish Council can claim from the driver's insurance as it is not clear whether the driver was insured – queries have been made to the Police. No work was undertaken on the Saturday evening due to the police investigation but the area was cleared and made safe by Councillors Crossland, Woodhouse and Alec Grainger on Sunday morning. There is an agenda item to repair the fence.

**Operation Community Challenge** – organised by the Neighbourhood Action Team was completed on 15<sup>th</sup> July. ERYC Officers, PCSO Feirn, Year 6 from School and volunteers including the Rotary Club completed a litter pick in the afternoon. Officers, PCSO Feirn and the Youth Club undertook removed graffiti in the evening and the Sports Club Trust cleared the rear of the Pavilion.

**External Audit 07-08** – completed by the Audit Commission. The information contained in the Annual Return is in accordance with the Audit Commission's requirements and no matters have come to attention giving cause for concern and that relevant legislation and regulatory requirements have been met. The 14 days public inspection of the Annual Return was given on 6<sup>th</sup> August by notice in the Notice Board to end on 20<sup>th</sup> August.

- The Council thanked the Clerk for another successful audit.

**Toilets** – bulk toilet tissue dispenser – two metal lockable toilet tissue dispensers were sourced and purchased by Councillor Crowther at Flamborough DIY – these have been paid for by the Parish Council.

- The Council thanked Councillor Crowther for sourcing and buying these dispensers.

**Seat, Lighthouse Road** – sited

**Seat Replacements** – Crofts Hill, Village Green – sited

**Seat donations, North Landing** –

**Wilson Seat** – sited

**Buskin Seat** – no response from Mr & Mrs Buskin to the Parish Council's letter detailing arrangements and requesting their agreement to price – telephone contact attempted but number given by them is not recognised and they are ex-directory. It is assumed that they do not wish to proceed.

- No further action.

**Standards Board** – Clerk will be interviewed by the Standards Board's researchers on 27<sup>th</sup> August at County Hall, Beverley. Researchers are assessing the impact of the ethical framework for local government.

**Tower Street Bus Shelter** – cleaned out by Councillor Woodhouse on 20<sup>th</sup> August prior to Bank Holiday. The Council had received a complaint from a member of the public regarding it's bad state.

**Allotment Rent Collection** – back kitchen Village Hall booked for 1<sup>st</sup> November for rent collection.

**Goal Posts** – sockets made, re-siting now required.

- Goal posts to be repainted and sited by Councillors Leppington, Major, P Couzens and Woodhouse.

**Playground gate** – not yet resolved – Councillors Crossland and Woodhouse to look at the proposed fitting sourced by the Clerk.

**Local Development Framework** – ERYC had sent a settlement profile of Flamborough prepared as part of the Local Development Framework. Settlement profiles would be used to develop planning policies. Comments are required by 3<sup>rd</sup> October and a workshop event at Driffeld Rugby Club would take place on 17<sup>th</sup> September.

**RESOLVED:** (All in favour) that Councillors Crossland and Woodhouse attend the event on 17<sup>th</sup> September and an extra meeting of the Council to be held on 18<sup>th</sup> September to consider the profile and consider the remainder of this meeting's agenda that is not dealt with.

### Matters Ongoing

**Bridlington Hospital** – IRP/Secretary of State for Health decision on acute services and CMU is awaited. Decision made that maternity services should be cut at Bridlington Hospital.

**Councillor Harrap** – is looking into land at rear of Constable Road (Charlie's Gardens) and the possibility of designated street alcohol ban – he will contact us in due course.

- Councillor Harrap had indicated he had requested Mr Brignall, Anti Social Behaviour Officer to contact the Council and he will chase this up.

**Tower Street Bus Shelter** – Transfer signed and returned – awaiting completion.

*I. Doodhese  
3-11-08*

**Dog Control Order Consultation** – ongoing.

**Minutes binding and archiving** – work not started on this yet – Clerk

**Banking Changes** – look into banking at the Post Office - Clerk

#### 176/08 Questions/Reports from Councillors and Committee Representatives:

**Councillor Leppington** – concerned regarding the situation with regard to the Tower Street bus shelter.

**RESOLVED:** (All in favour) to write to the Chief Executive of the Brewery with photos of the bus shelter, describe the situation, state that it is the Brewery's fault and ask for his intervention, proposed Councillor Crossland, seconded Councillor Traves.

**Councillor Leppington** – reported a hole in the road at Manor Corner on Church Street.

**Councillor Emmerson** – reported that the road from North Landing car park to the beach which is a highway needs the gutters clearing and vegetation cutting back.

**RESOLVED:** (All in favour) to write to ERYC regarding the hole in the road at Church Street and the road to the beach at North Landing, proposed Councillor Emmerson, seconded Councillor Sexton.

**Councillor Crossland** – reported further on the Cycle Track forum meeting indicating that although nothing is set in stone that the Parish Council should apply pressure in the early stages as we will be presented with a fait accompli otherwise. Next agenda to discuss what the Parish Council wants – this should be a standing item for some time.

**Councillor Woodhouse** – reported that £3,500 had been raised at the Sports Club Trust Gala, which was down on the usual fundraising but there had been a few downpours of rain on the day. He reported that the grant application to WREN had been successful and at this stage the levelling and draining of the football pitch is currently going forward ahead of starting the multi-surface games area.

**Councillor Woodhouse** – had received complaints about an overgrown hedge on Church Close.

**RESOLVED:** (All in favour) to write to the occupier to request the hedge is cut back, proposed Councillor Crossland, seconded Councillor Sexton.

**Councillor Traves** – requested a letter be sent to Junior Football and Junior Tennis thanking them for the hard work being undertaken for the young people of the village.

**RESOLVED:** (10 in favour, 1 abstention) to send a letter, proposed Councillor Traves, seconded Councillor Crossland.

#### 177/08 Chairman's Report:

The Chairman had nothing to report.

#### 178/08 To consider Planning Applications as listed below and subsequent plans received after the agenda is sent out (planning applications available for public inspection at 7.15 pm):

- (1) **DC/08/03522** – Erection of a dwelling  
At land west of Red House, Lily Lane, Flamborough  
For Mr P Heyhurst  
Application Type: Full Planning Permission.

One letter of objection had been received from adjoining neighbours to the site of the plan.

**RESOLVED:** (9 in favour, 2 abstentions) to (d) recommend the application is refused and (e) refer it to the appropriate committee. Reasons for refusal are that the proposals do not preserve or enhance the Conservation Area and have a detrimental impact on the street scene. It is out of character for the area and not in keeping. There would be a dangerous access onto Butlers Lane. The proposals are against Joint Structure plan policy SP5.

*I. Woodhouse*  
3-11-08

- (2) **DC/08/03888** – Outline – Erection of 2 no. dwellings and alterations to vehicular access (access and scale to be considered)  
 At land east of Edge Newk, Woodcock Road, Flamborough  
 For Mrs Carole Coultas  
 Application Type: Outline Planning Permission.

Councillor Emmerson declared a personal and prejudicial interest (his property adjoins the site of the planning application) and he left the meeting for the duration of this planning application, did not take part in discussion and did not vote.

Chairman, Councillor Woodhouse declared a prejudicial interest (he is a friend of the owner of the adjacent property to the site of the planning application) and he left the meeting for the duration of this planning application, did not take part in discussion and did not vote.

Vice Chairman, Councillor Leppington, took the Chair for this item.

Three letters of objection had been received, one from the adjacent property owner and two from other persons.

There was considerable debate.

A proposal by Councillor Crossland and seconded by Councillor Major was defeated (4 in favour and 5 against) that the Council has (a) no observations to make on the application but to add in the comments section that the Council was concerned regarding the access/egress onto Woodcock Road.

Councillor Sexton requested a recorded vote. Voting was as follows:

|                       |                             |
|-----------------------|-----------------------------|
| Councillor Gilson     | - in favour of the proposal |
| Councillor Major      | - in favour of the proposal |
| Councillor Crossland  | - in favour of the proposal |
| Councillor Traves     | - in favour of the proposal |
| Councillor Leppington | - against the proposal      |
| Councillor Sexton     | - against the proposal      |
| Councillor Crowther   | - against the proposal      |
| Councillor S Couzens  | - against the proposal      |
| Councillor P Couzens  | - against the proposal.     |

There was further debate.

**RESOLVED:** (6 in favour, 3 against) to (c) recommend that if approved, the following conditions should be imposed: that the Parish Council has concerns regarding the access onto Woodcock Road on the bend in the road, that the Parish Council is concerned regarding the elevation and height of the proposed properties and questions whether the sewage system in this location is adequate. Proposed by Councillor Crossland, seconded Councillor Gilson.

Councillor Sexton requested a recorded vote. Voting was as follows:

|                       |                             |
|-----------------------|-----------------------------|
| Councillor Leppington | - in favour of the proposal |
| Councillor Major      | - in favour of the proposal |
| Councillor P Couzens  | - in favour of the proposal |
| Councillor Crossland  | - in favour of the proposal |
| Councillor Traves     | - in favour of the proposal |
| Councillor Gilson     | - in favour of the proposal |
| Councillor Sexton     | - against the proposal      |
| Councillor S Couzens  | - against the proposal      |
| Councillor Crowther   | - against the proposal.     |

Councillor Emmerson and Councillor Woodhouse returned and resumed the meeting.  
 Councillor Woodhouse in the Chair.

*I. Woodhouse*  
 3-11-08

### Planning Applications Granted by ERYC

- (1) **DC/08/02659** – Erection of a single storey extension to side and rear at Chatswood, North Marine Road, Flamborough.
- (2) **DC/08/02920** – Change of use of tractor shed/store to siting of a mobile catering trailer during summer months/store at RNLI, North Marine Road, Flamborough – subject to conditions – use permitted temporary until 30<sup>th</sup> September 2009, catering trailer must be operated and stored within the existing tractor shed building, etc.

### Planning Applications Refused by ERYC

- (1) **DC/08/02221** – Erection of a dwelling and retention of an outbuilding for use as domestic garage and store (amended scheme of application 05/02325) at land north east of Highlands, Mereside, Flamborough.
- (2) **DC/08/02561** – Erection of dwelling at land rear of 20 Chapel Street, Flamborough.
- (3) **DC/08/00277** – Conversion of domestic outbuildings to office and store (re-submission of 07/04468) at White Newk, West Street, Flamborough.
- (4) **DC/08/02750** – Erection of 5 dwellings following demolition of existing dwelling (resubmission of 07/03898)(all matters to be considered) at White Bays, Tower Street, Flamborough.

### **179/08 To note/deal with correspondence as listed below:**

- |            |   |
|------------|---|
| 22-Aug-08  | East Riding of Yorkshire PCT, invitation to AGM at Beverley High School, 23 <sup>rd</sup> September, 6 pm. Annual Report for 07/08 attached.  |
| 19-Aug-08  | ERYC, consultation questionnaire on Highway Network Management (date for return 1 <sup>st</sup> September – Chairman completed it).   |
| 18-Aug-08  | ERYC Museums Manager, enquiry whether we would like him to give a short talk to the Parish Council on the work of the East Riding Museum Service and to seek views on the redevelopment of Sewerby Hall   |
| 15-Aug-08  | ERYC, consultation questionnaire on Car Parking Charges in the East Riding.<br><ul style="list-style-type: none"> <li>▪ <b>Clerk to complete the questionnaire.</b></li> </ul>  |
| 14-Aug-08  | Bridlington Police & Partners Community Forum, Bridlington Town Hall, 25 <sup>th</sup> September 2008, 7 pm.<br><ul style="list-style-type: none"> <li>▪ <b>Councillor Crossland to attend.</b></li> </ul>  |
| 14-Aug-08  | ERYC, RoSPA playground inspection.<br><ul style="list-style-type: none"> <li>▪ <b>Clerk to write to confirm RoSPA playground inspection.</b></li> </ul>   |
| 11-Aug-08  | Hull & East Yorkshire Hospitals NHS Trust, public consultation on proposal to become a Foundation Trust.  |
| 28-July-08 | ERYC, Overview and Scrutiny Annual Report 2007-2008   |
| 25-July-08 | Humber Emergency Planning Service, dedicated Town & Parish Council Emergency Contact Number has been set up to use during an emergency (by Chairman and Clerk)  |
| 25-July-08 | ERYC, Parish Council Planning Liaison Meetings 2008, 6 October Town Hall, Bridlington (same date as Parish Council meeting) or 8 <sup>th</sup> October 2008 County Hall, Beverley (5.30pm-8.pm), buffet tea provided (max 3 reps)<br><ul style="list-style-type: none"> <li>▪ <b>Clerk to attend on 8<sup>th</sup> October at County Hall.</b></li> </ul> |
| 18-July-08 | Margaret Smith, Flamborough Oral History Project – informing Parish Council of launch of publication of “Right Side of the Dyke” and invitation to launch at the Flower Festival (unable to arrange as on holiday at the time).<br><ul style="list-style-type: none"> <li>▪ <b>Noted by the Council</b></li> </ul>  |
| 17-July-08 | Campaign to Protect Rural England, newsletter, invitation to join at £28/yer.   |
| 16-July-08 | Humber & Wolds Rural Community Council, Event and AGM, 3 <sup>rd</sup> September, Howden Minster, 3 pm-8 pm.  |

*I. V. O. House*  
*3-11-08*

- 15-July-08 ERNLLCA, requesting resolutions for 2008 AGM by 28<sup>th</sup> August.  
 08-July-08 St Oswald's Church, thanking for donation for maintenance of Churchyard and confirming the money was used for this purpose.  
 02-July-08 ERYC, Flood Review Panel Report.  
 July 08 Allotment & Leisure Gardener (NSALG Newsletter)  
 July & Aug 08 ERNLLCA Newsletter.  
 July & Aug 08 East Riding Parish News (enclosed).

**180/08 To approve payment of Accounts to 31<sup>st</sup> August 2008 (See attached sheet):**

**Accounts paid – to 31<sup>st</sup> July 2008**

| Chq No     | Creditor  | Net Due         | VAT           | Total           |
|------------|---|-----------------|---------------|-----------------|
| 1582       | MR & KM Couzens - grass cut allots                    | 48.00           | 8.40          | 56.40           |
| 1583       | ERYC - Toilet Rates                                   | 58.00           |               | 58.00           |
| 1584       | ERYC - Lights Maint (Jan 08 - March 08)               | 92.70           |               | 92.70           |
| 1585       | Npower - streetlighting (April 08 - June 08)          | 1,471.49        | 257.51        | 1,729.00        |
| 1586       | E Woodhouse - Toilets Supplies (Brid Cash & Carry)    | 22.22           | 3.89          | 26.11           |
| 1587       | Flamborough DIY - 2 No metal toilet tissue dispensers | 50.00           | 8.75          | 58.75           |
| 1588       | Audit Commission - External Audit 07/08               | 285.00          | 49.88         | 334.88          |
| 1589/90/91 | PAYE (July)   | 822.00          |               | 822.00          |
| 1592       | Clerk Expenses (July)                                 |                 |               |                 |
|            | Telephone (26/5/08-25/7/08)                           | 11.80           |               | 11.80           |
|            | Broadband Connection                                  | 7.50            |               | 7.50            |
|            | Postage   |                 |               |                 |
|            | Stationery  |                 |               |                 |
|            | Car Allowance   | 20.00           |               | 20.00           |
|            | Deliveries  | 2.00            |               | 2.00            |
|            | <b>Totals</b>   | <b>2,890.71</b> | <b>328.43</b> | <b>3,219.14</b> |

**Accounts for Payment to 31<sup>st</sup> August 2008**

| Chq No | Creditor  | Net Due         | VAT           | Total           |
|--------|---|-----------------|---------------|-----------------|
| 1593   | ERYC - toilets rates                                      | 58.00           |               | 58.00           |
| 1594   | ERYC - Lights Maint (Apr 08-June 08) inc emerg callout    | 183.69          | 32.15         | 215.84          |
| 1595   | Yorkshire Water - Allots water rates (read) zero submeter | 97.31           |               | 97.31           |
| 1596   | Yorkshire Water - Toilets water rates (read)              | 73.72           |               | 73.72           |
| 1597   | Flam. PO - photocopying                                   | 28.20           | 4.94          | 33.14           |
| 1598-  |   |                 |               |                 |
| 1601   | PAYE (August)   | 932.50          |               | 932.50          |
| 1602   | Clerk Expenses (Aug)                                      |                 |               |                 |
|        | Telephone (no a/c available)                              | 0.00            |               | 0.00            |
|        | Broadband connection                                      | 7.50            |               | 7.50            |
|        | Postage   | 3.24            |               | 3.24            |
|        | Stationery  | 9.70            |               | 9.70            |
|        | Car Allowance   | 20.00           |               | 20.00           |
|        | Deliveries  | 2.00            |               | 2.00            |
| 1603   | John Crossland - 4 x seats, 2 x goal post stantions       | 1,088.00        | 190.40        | 1,278.40        |
|        | <b>Totals</b>   | <b>2,503.86</b> | <b>227.49</b> | <b>2,731.35</b> |

*I. Doodhose*  
*3-11-08*



**Received**

£17.18 Donations Box (July/Aug)  
 £69.04 YE Wayleaves

**RESOLVED:** (9 in favour, 2 abstentions) that the accounts should be paid, proposed Councillor Traves, seconded Councillor Gilson.

**181/08 RESOLVED:** to alter the order of the agenda due to time constraints.

**182/08 To consider the enclosed request from the Village Hall Committee regarding permission to place CCTV on the light to the rear of the Village Hall owned by the Parish Council:**

**RESOLVED:** (All in favour) to grant permission for a CCTV camera to be placed on the street light subject to relevant licences being obtained, regulations adhered to and requirements regarding data being met and registered, proposed Councillor Crossland, seconded Councillor Sexton.

**183/08 To approve September's Newsletter (enclosed), copying and distribution:**

**RESOLVED:** (All in favour) to approve the newsletter with the usual copying and distribution, proposed the Chairman, seconded Councillor Gilson.

**184/08 Traffic:**

- (a) To note verbal confirmation from ERYC that flashing speed signs will be installed in Flamborough this year – consultation re exact positioning will follow:

The Council noted the confirmation.

- (b) To consider enclosed correspondence from ERYC Traffic Engineer regarding traffic calming on North Marine Road:

**RESOLVED:** (All in favour) that the Council has no objection to proposals to install repeater signs and marking 30 mph roundels on the road adjacent to alternate signs on North Marine Road, Flamborough, proposed the Chairman, seconded Councillor Emmerson.

- (c) To consider enclosed ERYC correspondence regarding proposed Traffic Regulation Order:

**RESOLVED:** (All in favour) that the Parish Council has not objection to this Order, proposed Councillor Traves, seconded the Chairman.

**185/08 To consider correspondence from ERYC regarding ID Badges for Councillors (enclosed) – deferred from last meeting:**

**RESOLVED:** (All in favour) not to proceed with ID Badges for Councillors, proposed the Chairman, seconded Councillor Traves.

**186/08 To consider enclosed correspondence and support for the provision of a brown sign at Woodcock Road/North End junction indicating local services in the village centre – deferred from last meeting:**

**RESOLVED:** (All in favour) to write to ERYC and ask whether there is any cost to these signs.

**187/08 Recycling – bottle banks – to consider the responses to the consultation (enclosed) – deferred from last meeting:**

Deferred to next meeting

*I. U. and Rose  
3-11-08*

- 188/08 To consider the junction at Bempton Lane/Church Street and support for action to make it safer – PCSO Bev Feirn – deferred from last meeting:**

Deferred to next meeting.

**189/08 Village Green:**

- (a) To consider replacing the fencing that was damaged due to an accident on 12<sup>th</sup> July:
- (b) To consider fencing or posts for the Little Village Green to prevent parking there:

Deferred to next meeting.

- 190/08 To consider the Clerk's report regarding prices for sanitary bins and disposal at the toilets:**

Deferred to next meeting

**191/08 Allotments:**

- (a) To report on site visit undertaken on 10<sup>th</sup> July 2008 (enclosed):
- (b) To let vacant plots and review whether vacant allotment land requires ploughing up:
- (c) To consider permission for requests for sheds/greenhouses:
- (d) To consider the enclosed report regarding action by a tenant with respect to the lock on the gates at the allotment site and note action taken by the Clerk:
- (e) To consider the enclosed correspondence from the Flamborough Allotment & Gardens Association requesting new gates and lock at the allotment site:
- (f) To consider delegating authority to the Clerk for monthly inspections of the allotment site (in the presence of one Councillor), the Clerk to report any action required to the Council and that quarterly inspections are undertaken by the Council – Councillor I Woodhouse:
- (g) To consider rotivating plots prior to letting – Councillor I Woodhouse:

Deferred to next meeting

- 192/08 Street lighting – to note ERYC has completed electrical testing for the remainder of the lights (basic spreadsheet enclosed) and to arrange for ERYC to undertake outstanding bonding work:**

Deferred to next meeting

- 193/08 To consider Christmas Lighting in Flamborough 2008:**

Deferred to next meeting.

- 194/08 To receive an update on the current Conservation Area revision (enclosed) and response re potential Conservation Area covering Flamborough Lighthouse: (enclosed):**

Deferred to next meeting.

- 195/08 To consider undertaking a Parish Plan – Councillor P Traves:**

Deferred to next meeting.

- 196/08 To consider a Committee system – Councillor J Crossland:**

Deferred to next meeting

- 197/08 To consider the enclosed correspondence from Mencap requesting a donation:**

Deferred to next meeting.

- 198/08 To consider specifications for the repair of Tower Street bus shelter (no completion yet):**

Deferred to next meeting.

*I. Woodhouse  
3-11-08*

**199/08 To resolve that due to the confidential nature of the business to be transacted, the press and public are excluded from the remainder of the meeting (Section 1(2), Public Bodies Admissions to Meetings Act 1960):**

**RESOLVED:** (All in favour) that the press and public are excluded from the meeting due to the confidential nature of the business to be transacted.

Members of the public left the meeting.

**200/08 To consider the Clerk's report regarding Toilet Cleaning:**

The Clerk reported that the Toilet Cleaner was on sick leave and reported the full circumstances to the Council.

Councillor Emmerson left the meeting.

**RESOLVED:** (All in favour) to advertise a temporary vacancy for a Toilet Cleaner for one week in the notice board. Authority is delegated to the Clerk to undertake the process aided by Councillors Leppington and Gilson. Councillor Major would assist if necessary. Proposed Councillor Traves, seconded Councillor Crowther.

Councillor Sexton left the meeting.

The Clerk reported on advice from ERNLLCA regarding adopting a policy with respect to the Employment Equality Age Regulations 2006 which are currently in force and the Council must adhere to. This would be deferred to the next meeting for a full report.

Councillor Crossland left the meeting.

**201/08 To consider a report from Councillors Woodhouse and Leppington regarding the Right of Way, rear of Post Office Street, Flamborough:**

Councillors Woodhouse and Leppington had nothing yet to report and will report to the next meeting.

Signed ..... *I. Woodhouse* ..... Date ..... *3-11-08* .....  
Chairman, Councillor I Woodhouse.

# FLAMBOROUGH PARISH COUNCIL

## MINUTES OF AN EXTRA ORDINARY MEETING 18<sup>TH</sup> SEPTEMBER 2008, 7.30 PM, METHODIST CHAPEL, FLAMBOROUGH

**Present:** Councillors Woodhouse (in the Chair), P Couzens, J Crossland, S Emmerson, H Gilson, V Leppington, D Major, M Sexton and M Smales.  
ERYC Ward Councillor Harrap had sent apologies.  
Two members of the public  
Clerk, Libby Woodhouse, recorded the Minutes.

### 202/08 To accept apologies for absence:

**RESOLVED:** To accept apologies for absence from Councillors S Couzens, S Crowther, P Traves and F Villani.

### 202/08 To receive Declarations of Personal/Prejudicial Interests on Agenda Items, the Nature of the Interest and Registration of Gifts:

Any declarations of interest made by Councillors are recorded at the appropriate Minute.  
Registration of gifts – there were none.

### 203/08 To consider planning applications as listed and subsequent plans that are received after this agenda has been sent out. Plans available for public inspection at 7.15 pm.

No plans had been received for consideration.

### 204/08 Local Development Framework – to receive feedback from Councillors Crossland and Woodhouse from the event on 17<sup>th</sup> September and to consider a response regarding Flamborough's Settlement Profile (by 3<sup>rd</sup> October 2008) see enclosed:

Councillors Crossland and Woodhouse reported on the event. Officers from ERYC had gone through Driffeld's settlement profile as an example. Having spent a lot of time on the matrix system, it appears to have been replaced by this settlement profile system, however, it was unclear as to where and how settlement profiles sit in the LDF system. What ERYC Officers wanted to know was whether anything had been missing from Flamborough's settlement profile.

**RESOLVED:** (All in favour) to hold another extra ordinary meeting in October to discuss this, proposed the Chairman, seconded Councillor Sexton.

### 205/08 Recycling – bottle banks – to consider the responses to the consultation (enclosed) – deferred from last meeting:

**RESOLVED:** (All in favour) to ask ERYC for a trial period of glass recycling (extra bins, not those from the Golf Club) to the rear of the Library, proposed Councillor Gilson, seconded Councillor Sexton.

### 206/08 To consider the junction at Bempton Lane/Church Street and support for action to make it safer – PCSO Bev Feirn – deferred from last meeting:

It was felt that the Parish Council was unable to assist as previous approaches to ERYC regarding this junction had proved fruitless. ERYC do not support the use of mirrors on the highway and there had not been any accidents in the location.

### 207/08 Village Green:

(a) To consider replacing the fencing that was damaged due to an accident on 12<sup>th</sup> July:

*L. Woodhouse*  
3-11-08

**RESOLVED:** (All in favour) to write to Inspector Jackson at Humberside Police and ask for the driver's insurance details in order that an insurance claim can be made prior to undertaking any work. Meanwhile, Councillor Major will ask those involved for a settlement to take into account the cost of replacing the fencing, proposed the Chairman, seconded Councillor Emmerson.

- (b) **To consider fencing or posts for the Little Village Green to prevent parking there (advice enclosed from ERNLLCA):**

There was discussion on this matter. Councillor Sexton would like a tarmac lay-by for those living nearby but advice from ERNLLCA would appear to prevent this. The main culprit for parking on the grass at this location had left the village. It was felt that Councillors should have a look prior to the next meeting to view the problem prior to making a decision.

**208/08 To consider the Clerk's report regarding prices for sanitary bins and disposal at the toilets:**

PHS had sent a high account (£391) for next year's sanitary bins, 12 collections and waste transfer. It was felt that collections had been missed this year. The Clerk had terminated the contract and had obtained prices from other companies. The cheapest was Professional Washroom Services (Northern) at £140 for 2 bins. This company also looked after other Parish Councils in the area.

**RESOLVED:** (All in favour) that the Clerk carries on and sorts it out, proposed the Chairman, seconded Councillor Emmerson.

**209/08 Allotments:**

- (a) **To report on site visit undertaken on 10<sup>th</sup> July 2008 (enclosed):**

A general improvement to the site had been noted. Letter 1s had been sent to the tenants of 5 untidy plots. Plot 62 had been relinquished as a result. The contractor had sprayed off three new plots and the Council is waiting for them to be ploughed up

- (b) **To let vacant plots and review whether vacant allotment land requires ploughing up:**

There were nine applicants for plots (two of which were from out of the Parish).

**RESOLVED:** (7 in favour, 2 abstentions) to let plot 62 to the first applicant, when ploughed and marked to let the new plots to the next three applicants and to wait until November 1<sup>st</sup> regarding the other applicants (to see if any plots are relinquished at rent collection), proposed Councillor Leppington, seconded Councillor Smales.

- (c) **To consider permission for requests for sheds/greenhouses:**

**RESOLVED:** (All in favour) to give permission for an apple tree on plot 52.

**RESOLVED:** (7 in favour, 1 against, 1 abstention) to give permission for a polytunnel on plot 57 in accordance with agreed sizes.

- (d) **To consider the enclosed report regarding action by a tenant with respect to the lock on the gates at the allotment site and note action taken by the Clerk:**

The Clerk reported that on 6<sup>th</sup> August there had been complaints from tenants that the lock on the gate had been removed and this had been replaced by another lock by the tenant of plots 48/49 (also the Chairman of the Flamborough Allotments and Gardens Association). Tenants had been locked in the site and were also unable to access the site at certain times. A tenant had been hurt climbing over the gates. Charges of £2 had been made to tenants for keys to the new lock by the person who had put on the new lock (this had been verified by a number of tenants) and tenants were asking whether they should buy a key. The Parish Council did

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not have access to the site. The Clerk had got legal advice immediately from ERNLLCA and had sent a personal letter (wording provided by ERNLLCA) to the tenant concerned indicating clearly that the tenant was in breach of his tenancy agreement and that the lock should be removed at once otherwise it would be removed and he would be billed. The letter made it clear the only contract in existence is that between the Council and each tenant and that Allotment Association (whose existence the Council is aware of) does have any legal standing to manage the site. The lock had been removed. A response had been received from the Allotments Association (not the tenant concerned) apologising however they had been concerned regarding thefts from the site. At a previous meeting it had been determined that thefts were internal and had been dealt with internally and it had been made clear that thieves or vandals would not respect a lock anyway. The site had been left unlocked from then. These events had been very distressing.

- (e) **To consider the enclosed correspondence from the Flamborough Allotment & Gardens Association requesting new gates and lock at the allotment site:**

Advice had been received from ERNLLCA.

**RESOLVED:** (All in favour) that the current gates are sufficient and new ones are not needed. The Council will provide a new lock and keys for tenants at rent collection (£58.40 from West BS – Councillor Couzens to get it), proposed Councillor Major, seconded Councillor Leppington.

- (f) **To consider delegating authority to the Clerk for monthly inspections of the allotment site (in the presence of one Councillor), the Clerk to report any action required to the Council and that quarterly inspections are undertaken by the Council – Councillor I Woodhouse:**

**RESOLVED:** (All in favour) due to the high demand for allotments, that the Clerk and two Councillors to make a monthly inspection prior to a meeting and report to the Council for any decisions, proposed Councillor Crossland, seconded Councillor Smales.

- (g) **To consider rotivating plots prior to letting – Councillor I Woodhouse:**

A proposal by Councillor Woodhouse, seconded by Councillor Smales to rotivate plots prior to letting (cost £15-£20 per plot) was defeated (3 in favour, 5 against, 1 abstention).

**210/08 To receive an update on the current Conservation Area revision (enclosed) and response re potential Conservation Area covering Flamborough Lighthouse: (enclosed):**

The Conservation Officer had sent details of comments made during the public consultation on the reviewed Conservation Area.

**RESOLVED:** (All in favour) to support comments and alterations but add – the Council supports the alteration at Flaen Close; the Council does not support the inclusion of half of Castle Crescent as there seems to be little point as development has already taken place there; the Council wishes to include the whole of Maitlands field because of boundary problems and to protect the character of the whole area should the proposed cycle track be built down the right of way; the Parish Council wishes to remove the new development of Chapel Close from the Conservation Area. Proposed the Chairman, seconded Councillor Smales.

**211/08 Street lighting – to note ERYC has completed electrical testing for the remainder of the lights (basic spreadsheet enclosed) and to arrange for ERYC to undertake outstanding bonding work:**

**RESOLVED:** (All in favour) that ERYC undertake bonding to the remaining 65 lights (£16.45 each - £1069.25 in total), proposed Councillor Gilson, seconded Councillor Sexton.

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**212/08 To consider Christmas Lighting in Flamborough 2008:**

The Clerk will ask ERYC for a price to undertake the work over the highway as last year and include Camerons Gardens' strings of lights for the next meeting. Councillor Crossland will provide the tree. Because of difficulties in sourcing trees, the Council will look at purchasing a tree to plant for other years. Other work within the Parish is done on a voluntary basis. Councillor Woodhouse will replace the broken slab on the plinth in Camerons Gardens (Councillor Couzens has a new slab). Switch on date will be 6<sup>th</sup> December 2008, switch off will be 5<sup>th</sup> January 2009.

**RESOLVED:** (All in favour) that the Clerk orders a box of spare bulbs for the lights from Rosedale Lighting, proposed Councillor Couzens, seconded Councillor Emmerson.

Councillor Smales had to leave the meeting at this stage to go to work.

**213/08 To consider a Committee system – Councillor J Crossland:**

Councillor Crossland felt that more time should be given to discussing planning, design and access statements and also property items such as the bus shelter, allotments, etc or current projects. It was felt that items discussed in Committees would still be discussed again at full Council meetings and it would be a waste of time. Councillor Crossland withdrew the item.

**214/08 To consider the enclosed correspondence from Mencap requesting a donation:**

**RESOLVED:** (All in favour) to respond that all budget allocations had been committed this year, proposed Councillor Leppington, seconded Councillor Emmerson.

**21508 To consider specifications for the repair of Tower Street bus shelter (no completion yet):**

This was deferred as the Clerk had been in contact with the Chief Executive of Punch Pubs and the Regional Estates Executive and it was hoped that the transfer could be sorted quickly.

Councillor Woodhouse would put back on the missing ridge tile from the North Landing bus shelter.

**216/08 To resolve that due to the confidential nature of the business to be transacted, the press and public be excluded from the remainder of the meeting (Section 1(2), Public Bodies Admissions to Meetings Act 1960):**

**RESOLVED:** (All in favour) that the public should be excluded from the meeting due to the confidential nature of the following business.

**217/08 To consider the Clerk's report regarding Toilet Cleaning:**

Councillor Leppington declared a personal interest as one of the applicants lived nearby, remained in the meeting, took part in discussion but abstained from voting.

Five applications had been received for the Temporary Toilet Cleaning vacancy. The Clerk had gained advice from ERNLLCA. Councillor Leppington and the Clerk had shortlisted three for interview however one had withdrawn. Councillors Leppington, Gilson and the Clerk had interviewed two applicants and a full report was given to the Council.

**RESOLVED:** (7 in favour, 1 abstention) to appoint Mr Benson for the vacancy, training, PPE, CRB check, etc, to be provided, proposed Councillor Crossland, seconded Councillor P Couzens

**218/08 To consider enclosed advice from ERNLLCA regarding the Employment Equality (Age) Regulations 2006 and to adopt enclosed procedure policy and give delegated authority to the Clerk to implement this:**

The Council employed persons over retirement age and was required to adhere to these regulations

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**RESOLVED:** (All in favour) to adopt the policy giving delegation to the Clerk to implement it, proposed the Chairman, seconded Councillor Leppington.

**219/08 To consider a report from Councillors Woodhouse and Leppington regarding the Right of Way, rear of Post Office Street, Flamborough:**

Deferred until the next meeting.

Signed ..... *I Woodhouse* ..... Date *3-11-08* .....  
Councillor I Woodhouse, Chairman



# FLAMBOROUGH PARISH COUNCIL

## MINUTES OF PARISH COUNCIL MEETING 6<sup>TH</sup> OCTOBER 2008, 7.30 PM, METHODIST CHAPEL, FLAMBOROUGH

**Present:** Councillors I Woodhouse (in the Chair), J Crossland, S Crowther, S Emmerson, Mrs M Sexton, P Traves and F Villani.

Ward Councillor C Matthews

10 members of the public

Linda Christian, Youth Worker

G Cahill and L Philpott, ERYC

Clerk, Libby Woodhouse recorded the Minutes

### 220/08 To accept apologies for absence:

Councillors V Leppington and D Major were attending the Flamborough Maritime Forum on behalf of the Council.

**RESOLVED:** To accept apologies of absence from Councillors P Couzens, S Couzens, Mrs H Gilson, and M Smales.

### 221/08 To receive Declarations of Personal/Prejudicial Interests on Agenda Items, the Nature of the Interest and Registration of Gifts:

Any declarations of interest made by Councillors are recorded at the appropriate Minute.  
Registration of Gifts – there were none.

### 222/08 PCSO Bev Feirn/Linda Christian (Youth Worker) –

#### (a) To update the Council on issues within the village and the Youth Council, and:

Linda Christian updated the Council on the progress of the Youth Council – there had been three meetings and the young people had decided to call it “Flamborough Village Council (Youth)”. There are 22 members between the ages of 10 and 17 who had decided upon their own rules. The Clerk to the Parish Council had attended the meetings. They would like to undertake an environmental project and were looking at fundraising for numerous ideas. A number of young people had attended the Youth Opportunities Fund and had given a presentation. As a result £5,000 had been awarded to the young people for street sports, CRB checks and other events. One member had undertaken training with the British Youth Council. Councillor Traves wished to record his thanks to Linda and the young people and that the Parish Council would continue to support the Youth Council as it is what the village needs. Ward Councillor Matthews indicated that this was very good news and wished to record his thanks on behalf of East Riding of Yorkshire Council and Humberside Police Authority.

#### (b) To receive Minutes of Youth Council Meetings of 26<sup>th</sup> August and 18<sup>th</sup> September 2008:

**RESOLVED:** (All in favour) to accept the Minutes of the Youth Council meetings of 26<sup>th</sup> August and 18<sup>th</sup> September, proposed the Chairman, seconded Councillor Traves.

It was agreed to alter the order of the agenda to take Public Participation next as officers from ERYC had not yet arrived for the presentation on the Cycle Route.

### 223/08 Public Participation session to include items on the agenda (to include members of the public and Councillors with prejudicial interests):

In order to manage the meeting effectively, the Chairman asked how many wished to speak. There were three.

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**Mrs Mona Major** – stated that Lighthouse Road was in a terrible state and asked whether anything could be done. Ward Councillor Matthews indicated he would look into the matter and report back.

**Mrs Wendy Major** – asked whether the Council would consider supporting Allison Lane to become a one way street because of dangerous parking. The Chairman indicated that this had been considered by the Parish Council on two occasions and had not received any support however the Council would consider this again at the next meeting.

**Colin Waddington** – indicated he was a resident of Bempton but owned part of Maitlands field in Flamborough and wished to speak following the presentation on the Cycle Route as had believed public participation would be after the presentation. The Chairman agreed that the Council would return to public participation following the Cycle Route agenda item.

**224/08 To receive a short presentation/questions from Gail Cahill (ERYC Project Manager) regarding the Bridlington to Flamborough Connect 2 Cycle Route:**

Gail Cahill (ERYC Project Manager) and Liz Philpott (ERYC Bridlington Renaissance Programme Manager) updated the Council on the Cycle Route. There had been two sessions – a Steering Group meeting (attended by Councillors Crossland and Smales) and a Technical Working Group. An official agreement still had not been signed. The Steering Group had been concerned with crossing Danes Dyke and how to achieve this by a buildable, environmentally friendly, non expensive bridge. There were three options – do nothing, build a medium level bridge or build a high level bridge requiring ramping. Sustrans had agreed that a coastal path from South Landing to the Lighthouse was not feasible and the cycle route should terminate as a hub in the village centre with links to relevant locations being advertised from there. As this section had been removed, Sustrans felt that the Cycle Route must cross Danes Dyke or it would become too far removed from the advertised brief. The year one programme would not include anything beyond the Bridlington boundary and works would move forward in that location. However decisions must be made on how to move forward locally. The existing bridge at Danes Dyke is not in a good condition and pictures were circulated of a high level, very expensive bridge of massive structure that Sustrans would like to replace it. Councillors felt that this would be a desecration of the area. The Officers felt another option to build a new bridge next to the existing one which would be of steel beams, timber decking, graded and ramped and to be looked after by the Countryside Access team was possibly a reasonable option and a survey would be done this week. There were no pictures to show how this bridge may look.

Councillor Traves asked whether a bridge could be built nearer the road where there is a natural fall. Councillor Crossland indicated that a high level bridge would be totally unacceptable and that a lower level bridge would still require the bank sides to be removed which would be detrimental. He queried what the cycle track would achieve for residents of Flamborough – residents could not cycle through Danes Dyke to work or school because of personal protection issues and lighting it would not be possible. The only advantage is for the hub to be in the centre of the village in the hope that the public would use the village services. The cycle track should follow the sides of the road to protect the environment at Danes Dyke and bear left after the road leaves Danes Dyke on the Bridlington side to run between Danes Dyke and the Links Golf Club to pick up the bridleway at the back. It would appear that the whole idea had been developed without any local consultation.

The Chairman thanked the ERYC Officers and asked for the Council to be kept updated. It became apparent that the Flamborough section of the route would be decided within the next few weeks. A response from the Parish Council would be considered at the appropriate agenda item.

The Chairman returned to Public Participation and allowed Mr Waddington to speak.

**Mr Waddington** – introduced himself as the landowner of part of Maitlands field although is resident in Bempton. He indicated that he and Gail Cahill from ERYC had been speaking over the last 18 months regarding the cycle track section across Maitlands which would run along the right of way in his ownership and he is very keen to see this happen and willing to open it up. He then stated that he had only found out last Sunday that his land would be included within the revised Conservation Area which had prompted him to attend the Cycle Route Steering Group where he had challenged Parish Councillors regarding this. He then challenged the Parish Council again stating that it should have spoken to landowners and that only the fishpond area should be included within the Conservation Area.

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**The Chairman** – thanked Mr Waddington for his comments however the Council represented the whole community and had agreed the entire field should be included because of boundary difficulties. ERYC had consulted regarding the revised Conservation Area boundary in August. The Parish Council had only been consulted regarding the Cycle Track for just over a month.

## **225/08 To approve of Minutes of Meetings:**

### **Parish Council Meeting 1<sup>st</sup> September 2008:**

Councillor Mrs Sexton stated that the Minutes of this meeting were not a true and correct record. She wished to remove the word “official” from Minute 171/08 and queried the second decision made during Minute 178/08, planning application DC/08/03888. The Clerk referred to written notes of the meeting and stated that Councillor Mrs Sexton had used the word “official” in Minute 171/08 and that both decisions made during the planning application had been accurately recorded as it had been read out to the meeting at the time and that matters of procedure could not be discussed here.

During discussion Councillors J Crossland and P Traves left the meeting. Five Councillors remained and the meeting remained quorate.

The Council was unable to confirm the Minutes as a correct record as not enough Councillors were present who had been in attendance at the meeting on 1<sup>st</sup> September. Confirmation of the Minutes was deferred and advice would be sought.

### **Extra Ordinary Parish Council Meeting 18<sup>th</sup> September 2008:**

The Council was unable to confirm the Minutes as a correct record as not enough Councillors were present who had been in attendance at the meeting on 1<sup>st</sup> September. Confirmation of the Minutes was deferred and advice would be sought.

## **226/08 To receive the Clerk's Report (for information only attached):**

**Bridlington Hospital** – IRP/Secretary of State for Health decision on acute services and CMU has been received – the report concludes that in order to provide high quality, safe care for residents in and around Bridlington, all medical admissions, including those to the CMU, should transfer from Bridlington to Scarborough Hospital.

Councillor Villani declared a personal interest (employee of the Trust and Trade Union Rep), remained in the meeting, took part in discussion and voted.

**RESOLVED:** (All in favour) that as the decision had been made regarding services the Council could only send a letter of concern to all relevant parties indicating that the Council would monitor the situation, proposed the Chairman, seconded Councillor Villani.

**Maitlands Field** – Enforcement Officer has responded that an enforcement notice was served on 12<sup>th</sup> August regarding the “equipment” stored on the hardstanding at *Maitlands Farm*. As far as he knows no appeal has been made and the notice takes effect from 17<sup>th</sup> September. He has 28 days in which to move unauthorised equipment and if he does not comply, court action will be considered.

### **ERYC Issues –**

- Crofts Hill – standing water.
- Crofts Hill – post installation at access to field.
- Streetlights overgrown with vegetation – light number 27.
- Hole in road at junction of Church Street and Lighthouse Road – repaired.
- Overgrown grass and blocked gullies, North Landing access road to the beach.
- Brown Signs, Woodcock Road.

▪ **Please see enclosed response from ERYC regarding these issues.**

The Council asked Ward Councillor Matthews to find out the criteria for brown signs.

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**Repairs** – to plinth in Camerons Gardens and ridge tile to North Landing bus shelter – completed by Councillor Woodhouse.

**Conservation Area Re-appraisal** – The Conservation Officer has responded that he supports all of the Parish Council's requests (taking out Flaen Close, not including Castle Crescent, including all of Maitlands Field and taking out Chapel Close) which will be included in the final map. He hopes that the appraisal will be put to Cabinet before the end of the year.

**Toilets, sanitary bins** – the contract with PHS has been terminated. Two new bins had been provided by Professional Washroom Services (based in Hull) who cater for other Parish Councils in the area for £140 plus VAT per year to include monthly collections and no charge for waste transfer notice. This is a five year fixed price annually renewable contract (three months notice to terminate). This has saved nearly £200 per year.

**Recycling** – an ERYC Officer had indicated that there should not be a problem with a six month trial to the rear of the Library however would assess the site and pass it on to Glass Recycling UK.

**Street Lights** – required bonding has been ordered and will be undertaken shortly.

**Christmas Lights** – 70 replacement bulbs ordered and received from Rosedale Lighting – 110 bulbs now in stock

**Purchase of Tower Street Bus Shelter** – a response was received from the Chief Executive and the Regional Estates Executive of Punch – internal paperwork that was outstanding has now been completed – our Solicitor is now waiting for the Parish Council's response to a query (Agenda Item 26) before transfer can be completed.

**Remembrance Sunday** – Poppy Wreath has been ordered as normal. The Chairman indicated he would be unable to lay the Wreath this year.

**RESOLVED:** (All in favour) that Councillor Mrs Sexton lay the wreath on behalf of the Council this year, proposed Councillor Villani, seconded Councillor Crowther.

**September's Newsletter** – as Designs by Debbie has shut down, copying of the newsletter was done at Cartridge World at a cost of 2.5 pence per copy – total £10 (2 pence at Designs by Debbie). This is rechargeable to the Clerk as an account is not held at Cartridge World.

**Temporary Toilet Cleaner** – commenced work on 22<sup>nd</sup> September, CRB check organised, PPE issued, training organised with ERYC for 10<sup>th</sup> October.

**Allotment Hedge** – Smiths from Kilham will cut the hedge as usual.

**War Memorial** – Over the weekend of 26<sup>th</sup> to 29<sup>th</sup> September, a person camped at the War Memorial. On Friday 26<sup>th</sup> evening the Chairman requested the person to leave and as a result of the disturbing conversation with the person concerned the Police were called by the Chairman and Councillor Crossland. The Police attended but did not remove the gentleman stating that they did not have the resources to do so, that he had stated he would leave on Monday and advised not to approach him as he had mental health problems and could be dangerous. Over the weekend numerous complaints were received from residents who were clearly distressed by the gentleman's behaviour. We were concerned for members of the public wishing to visit the Memorial and those who lived nearby and every attempt was made to resolve the situation over the weekend. The person was arrested on Sunday under the Mental Health Act.

**ERNLLCA Conference 26<sup>th</sup> September, Scarborough** – attended by the Clerk.

- Freedom of Information and vexatious enquiries workshop – a new mandatory publication scheme will be introduced shortly to replace the old one which must be adopted and effective by 1<sup>st</sup> January 2009. A template will be available for local councils from the Information Commissioners website with guidance towards the end of October. New guidance is also being issued with regard to handling vexatious enquiries and Section 14 of the Freedom of Information Act is being revised to make vexatious enquiries easier to identify and handle. Thresholds for considering an enquiry vexatious have been lowered.
- New Power of Wellbeing workshop – secondary legislation is not out yet and NALC is still waiting for confirmation of how this will work but broadly the following will apply:
  - This power is not attached to Quality Status as originally thought but similar criteria will apply.
  - Using the power must provide economic, social or environmental benefit.
  - If the Council passes the criteria required for the power of wellbeing it can be released from the confines of the s137 criteria (which is the power to spend money on anything beneficial

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to inhabitants of a parish restricted to £5.86 per elector for 08/09 year and the benefit must be commensurate to the amount spent). The power of wellbeing can be used for the whole or part of the area, and can be spent on an individual or more widely, in or out of the area provided that it promotes the parish's wellbeing.

- Whatever the project is that the power of wellbeing is used for must have regard to the local Sustainable Community Strategy – “Our East Riding 2006-2016” (Local Strategic Partnership).
- Eligibility to use the new power must be determined at the annual meeting of the Council, based on the project and lasts for a year (or last for the full term of the project).
- Criteria for eligibility are –
  - The Clerk needs to have passed the 2008 Certificate in Local Council Administration which includes a new Power of Wellbeing Section. Those Clerks who have the 2007 Certificate (ie, me) have to undertake just the one new section.
  - Two thirds of Councillors must have stood for election.
  - 80% of Councillors must have attended training on the power of wellbeing.
  - The Council must resolve to allow public participation when the wellbeing power is being discussed.
  - The Council must publicise the decision on the use of the power within one month.
  - The Council must provide a full explanation in the Annual Report.
  - The Council must be satisfied that the activity meets the power (ie, there is no other power that can be used).
- Ideas for use of the power are – health, libraries, school, affordable housing (list not exhaustive).
- This is a general view of how the new power will work and confirmation is awaited.
- The Big Debate – “Should training be mandatory for all Parish and Town Councillors every four years?” - The question of compulsory training has been mooted by Government but at this stage no firm decisions have been made. After an hour long debate this proposal was defeated by approximately 65 votes to 54 which will enable ERNLLCA and the Yorkshire Local Councils Association to feed back to any government consultation the view of local parishes.

**Neighbourhood Action Team** – meeting held on 1<sup>st</sup> October 2008 had been attended by Councillor Smales and the Clerk. A lot does not apply to Flamborough however the PPCF still showed up concerns regarding Flamborough – a separate meeting would be set up to look at this.

#### **Matters Ongoing**

**Goal Posts** – sockets made, re-siting now required – Councillors Major, Couzens, Leppington and Woodhouse.

**Lifestyle Project, Playground Painting** – still ongoing – parent of young person who wanted to undertake the project last year confirmed to me that they would complete the work this summer, however, no start has been made yet.

**Playground Inspection 2008** – arranged and ongoing.

**Youth Shelter** – ongoing – the ERYC legal team is finalising funding application arrangements.

**ERYC Traffic, Flashing Speed Signs.**

**ERYC Traffic, signing and lining, North Marine Road**

**Dog Control Order** – ongoing.

**Minutes binding and archiving** – work not started on this yet – Clerk

**Banking Changes** – look into banking at the Post Office - Clerk

#### **227/08 Questions/Reports from Councillors and Committee Representatives:**

**Councillor Woodhouse** – gave an update on the multi use games area at the Cricket Field. Councillor Woodhouse declared a personal interest in the Sports Club Trust (member of the Trust) remained in the meeting, took part in discussion and voted. The work on the multi-use games area is now underway and grants from £50,000 Wren and some from other funders had been received. It is inevitable that wagons would need to enter the field and to prevent churning up the field too much an agreement had been reached that wagons could use the field at the rear. It may occur that part of the hedge between the fields would need to be removed for a short time and replaced after completion and the Trust had asked permission to do this. This would only take place as a last resort.

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**RESOLVED:** (All in favour) that permission is given to the Trust to remove part of the hedge if needed as long as it is properly reinstated afterwards, proposed Councillor Villani, seconded Councillor Emmerson.

**228/08 Chairman's Report:**

The Chairman had nothing to report.

**229/08 To consider Planning Applications as listed below and subsequent plans received after the agenda is sent out (planning applications available for public inspection at 7.15 pm):**

- (1) **DC/08/04175** – Erection of 1 no. dwelling  
At land west of Tower Garth, Tower Street, Flamborough  
For Messrs Bingham/Jewitt/Midgeley  
Application Type: Full Planning Permission

**RESOLVED:** (4 in favour, 1 against) to (d) recommend refusal due to overdevelopment and being detrimental to the streetscene, proposed Councillor Crowther, seconded Councillor Villani.

- (2) **DC/08/03408** – Erection of 1 no. holiday cottage following demolition of single garage and outbuilding  
At 4 North End, Flamborough  
For Mr Len Robinson  
Application Type: Full Planning Permission.

Councillor Woodhouse declared a prejudicial interest (he is the stepfather of the applicant's daughter), left the meeting for the duration of this item, did not take part in discussion and did not vote.

The Council was not able to submit any comments with regard to this application as the meeting was not quorate due to prejudicial interests.

Councillor Woodhouse returned and resumed the meeting.

**230/08 To note/deal with correspondence as listed below:**

- |            |   |
|------------|---|
| 29-Sept-08 | ERYC, Standards Committee, 7 <sup>th</sup> Octobr 2008, County Hall, Beverley, 10 am.   |
| 24-Sept-08 | East Riding of Yorkshire Local Strategic Partnership – Conference 2008 “Achieving our Ambition” Friday 21 <sup>st</sup> November, Bridlington Spa, 9 am – conference focus on the East Riding Sustainable Community Plan – would like one representative from each Parish Council (see enclosed). |
| 15-Sept-08 | <b>ERNLLCA, Annual General Meeting, Pocklington Arts Centre, Saturday 18<sup>th</sup> October (9.30 am conference, 2pm AGM – cost of £4.50 per head lunch).</b><br>• <b>The Chairman and the Clerk to attend the AGM only.</b>  |
| 19-Sept-08 | Flamborough Head Maritime Forum, 6 <sup>th</sup> October 2008, 7 pm, WI Hall, Flamborough.  |
| 27-Aug-08  | Dept of Communities & Local Govt, consultation on “The Making and Enforcement of Byelaws”, comments by 20 <sup>th</sup> November 2008.  |
| Sept 08    | ERYC, Budget Conference 2009/10, Bridlington Spa 14 <sup>th</sup> November (morning event).   |
| Sept 08    | ERNLLCA Newsletter, Humbrella (Humber & Wolds Rural Community Council), Town & Parish Standard (Standards Board for England), East Riding Parish News September (enclosed)  |

**231/08 To approve payment of Accounts to 30<sup>th</sup> September (See attached sheet):**

**RESOLVED:** (All in favour) to pay the accounts, proposed Councillor Mrs Sexton, seconded Councillor Crowther.

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**Received**

£17,250.00 Precept  
£7.13 Toilets Donations Box (September)

**Accounts Paid**

Chq 1604 £10.00 Humberside Police, Temp Toilet Cleaner CRB check.  
Chq 1605 £72.91 inc VAT NPower, electric, Toilets  
Chq 1606 £164.50 inc VAT Professional Washroom Services, sanitary bins and collection.

| Chq No      | Creditor   | Net Due         | VAT          | Total           |
|-------------|--|-----------------|--------------|-----------------|
| 1607        | Flamborough Methodist Church - EO meeting 18/9/08    | 12.00           |              | 12.00           |
| 1608        | E Woodhouse (Cartridge World) - copy Sept Newsletter | 8.51            | 1.49         | 10.00           |
| 1609        | Keyline Builders Merchants - PPE Temp Toilet Cleaner | 91.67           | 16.05        | 107.72          |
| 1610        | E Woodhouse (Brid Cash & Carry) - Toilets Supplies   | 50.18           | 8.78         | 58.96           |
| 1611        | Rosedale Lighting Ltd - spare xmas lights bulbs      | 87.50           | 15.31        | 102.81          |
| 12,13,14,15 | Wages/Salaries                                       | 1,000.37        |              | 1,000.37        |
| 1616        | HM Revenue & Customs (Tax/NI Sept)                   | 107.63          |              | 107.63          |
| 1617        | Clerk Expenses (Sept)                                |                 |              |                 |
|             | Telephone (25/7/08-24/8/08)                          | 5.17            |              | 5.17            |
|             | Broadband connection                                 | 7.50            |              | 7.50            |
|             | Postage  | 17.74           |              | 17.74           |
|             | Stationery   | 12.45           |              | 12.45           |
|             | Car Allowance  | 20.00           |              | 20.00           |
|             | Deliveries   | 2.00            |              | 2.00            |
|             | Inkjet Refil kit (Cartridge Discount)                | 5.95            | 1.04         | 6.99            |
|             | <b>Totals</b>  | <b>1,428.67</b> | <b>42.67</b> | <b>1,471.34</b> |

To receive budget monitor and bank reconciliation to end of September 2008 (at the meeting):

**RESOLVED:** (All in favour) to receive the Clerk's budget monitor and bank reconciliation.

**232/08 To consider the Connect 2 Cycle Route – what do we want?**

**RESOLVED:** (All in favour) to submit comments to the ERYC Officers that the Council does not support proposals for the cycle route to go through Danes Dyke or cross the Dyke by bridge and that the Council does not support a cycle track through Maitlands field. Any cycle track should leave the village via the road up Crofts Hill, widening the road at Danes Dyke and leaving the road after Danes Dyke to follow the outskirts to pick up the bridleway at the Links Golf Club. The hub should be in the village centre. Proposed Councillor Emmerson, seconded Councillor Villani.

**233/08 To consider a requesting a "No Drinking Zone" in Flamborough (see enclosed documentation):**

**RESOLVED:** (All in favour) to note the contents of the documentation and monitor the situation.

**234/08 Village Green:**

- (a) To consider replacing the fencing that was damaged due to an accident on 12<sup>th</sup> July:

The Council deferred this to the next meeting as it is still ongoing.

- (b) To consider fencing or posts for the Little Village Green to prevent parking there:

**RESOLVED:** (All in favour) to monitor the situation.

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**235/08 Playground:**

- (a) **To consider repairs to swings and log walk – nuts missing:**

Councillors Woodhouse and Villani will replace the missing nuts.

- (b) **To consider the playground gate – it is thought that the previously discussed self-closing mechanism will not be strong enough, therefore to consider constructing a casing to surround it:**

This was deferred to the next meeting as Councillor Crossland has the information required.

**236/08 To consider a request to donate a seat at South Landing (in the vicinity of the Café alongside the other seats), agreement to cost and inscription already given by donor:**

**RESOLVED:** (All in favour) to accept the seat, proposed the Chairman, seconded Councillor Crowther. The Clerk to refer it to the Contractor and request a Highways Licence.

**237/08 Christmas Lighting – to consider ERYC's price for the 2008 Season and confirm arrangements:**

**RESOLVED:** (All in favour) to accept ERYC's price of £860 plus VAT, proposed Councillor Villani, seconded Councillor Mrs Sexton.

**238/08 To consider enclosed requests from PCSO Feirn:**

- (a) **Support for an environmental garden at Charlie's Gardens (rear of Constable Road):**

**RESOLVED:** (All in favour) to send a letter of support for the environmental garden to PCSO Feirn, proposed the Chairman, seconded Councillor Mrs Sexton.

- (b) **Funding (£140) for a mini moto event at Carnaby on 19<sup>th</sup> October for the village's young people:**

**RESOLVED:** (4 in favour and 1 against) to refuse funding for this event on this occasion, proposed the Chairman, seconded Councillor Mrs Sexton.

**239/08 To consider the Annual Footway Lighting Maintenance Contract April 2009 – March 2012 considering work to be included in the contract (schedule of work from current enclosed), tendering arrangements and to include comparison with ERYC Service Level Agreements:**

**RESOLVED:** (All in favour) to put the contract out to tender by advert in the Free Press and in the Notice Board, tenders to be received back by 12 noon on 12<sup>th</sup> January 2009. Christmas Lighting is to be left in the contract and electrical testing taken out of the maintenance bid and into the hourly rate section. The Clerk to get prices for ERYC Service Level Agreements 1 and 2 for the same meeting in order that the Council can consider best value for the village. Proposed the Chairman, seconded Councillor Emmerson.

**240/08 Allotments:**

- (a) **To report on the Clerk's monthly site visit and consider management matters requiring action:**

The Clerk, the Chairman and Councillor Leppington had visited the site on 3<sup>rd</sup> October 2008. New plots had been ploughed up and these were measured – there were four. All tenants who had Letter 1s previously had begun to tidy their plots.

**RESOLVED:** (All in favour) to send Letter 1s to the tenants of plots 47, 28 and 58, proposed the Chairman, seconded Councillor Emmerson.

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- (b) **To let vacant plots and review whether vacant allotment land requires ploughing up:**

The Council had already agreed to let the new plots and the Clerk is currently letting them.

**RESOLVED:** (All in favour) to transfer the tenancy of plot 15 into joint names of the tenant and his wife and note the relinquishment of plot 16, proposed the Chairman, seconded Councillor Crowther.

- (c) **To consider permission for requests for sheds/greenhouses, etc:**

**RESOLVED:** (All in favour) to grant permission for a shed on plot 60b, a polytunnel on either plot 7 or 8 (within agreed size) and a shed and greenhouse on plot 62, proposed Councillor Mrs Sexton, seconded Councillor Emmerson.

- (d) **To agree annual letter to tenants regarding rent collection on 1<sup>st</sup> November:**

**RESOLVED:** (All in favour) to send a letter to all tenants regarding rent collection and to include that there will be a new lock and keys will be given out at rent collection on 1<sup>st</sup> November, proposed Councillor Mrs Sexton, seconded Councillor Emmerson.

- 241/08 To organise an extra-ordinary meeting to consider Flamborough's Settlement Profile:**

Deferred to next meeting.

- 242/08 To consider undertaking a Parish Plan – Councillor P Traves:**

Deferred to next meeting.

- 243/08 To consider amending Standing Orders in respect of the finishing time of meetings – Councillor F Villani**

Councillor Villani proposed, seconded by Councillor Crowther, that the Council removes Standing Order 81 and that the finishing time of Council meetings should be left to the discretion of the Chairman at the meeting. This will stand adjourned without discussion until the next meeting of the Council in accordance with Standing Order 79.

- 244/08 To resolve that due to the confidential nature of the business to be transacted, the press and public are excluded from the remainder of the meeting (Section 1(2), Public Bodies Admissions to Meetings Act 1960):**

**RESOLVED:** (All in favour) that the press and public are excluded from the remainder of the meeting.

- 245/08 To consider the enclosed correspondence from our Solicitor regarding Tower Street Bus Shelter:**

**RESOLVED:** (All in favour) that to expedite matters, the Council pays the extra £200 requested by the sellers Solicitors on condition that this is the final payment and that completion takes place as soon as possible, proposed Councillor Emmerson, seconded Councillor Villani.

- 246/08 To consider a report from Councillors Woodhouse and Leppington regarding the Right of Way, rear of Post Office Street, Flamborough:**

The Chairman confirmed that he and Councillor Leppington had visited the landlord of the Ship and that he would be in favour "Public Right of Way" signs being placed at either end of his section, although he felt that it would be better placed on the buildings on the Chapel Street side rather than on his wall. He would not pay for the signs. He was not in favour of a kissing gate. It was indicated that his land was not a mess and that the other section was a mess. The Parish Council's solicitor still required a reply as to whether the Council wished to proceed to Court.

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**RESOLVED:** (All in favour) that the Chairman would price up two signs for either end of the way. The Clerk will respond to the Solicitor that the Council believes it has come to an amicable local agreement and at this stage does not wish to pursue any further action and request an invoice. Proposed Councillor Crowther, seconded Councillor Emmerson.

Signed and a true and correct record .....  
Councillor I Woodhouse, Chairman.

*I. Woodhouse*

Date *3-11-08* .....

# FLAMBOROUGH PARISH COUNCIL

## MINUTES OF PARISH COUNCIL MEETING

**3<sup>RD</sup> NOVEMBER 2008, 7.30 PM, METHODIST CHAPEL, FLAMBOROUGH**

*(Prior to the meeting a Surgery was held with Councillors S Emmerson and F Villani)*

**Present:** Councillors I Woodhouse (in the Chair), P Couzens, J Crossland, S Emmerson, V Leppington, Mrs M Sexton, M Smales and F Villani.

Ward Councillor J Wilkinson (Ward Councillors R Harrap & C Matthews had sent apologies)

7 members of the public

PCSO Bev Feirn

10 members from Flamborough Village Council (Youth)

Gail Cahill (ERYC Project Manager) and Liz Philpot (Bridlington Renaissance Project Manager)

Clerk, Libby Woodhouse, recorded the Minutes.

### 247/08 To accept apologies for absence:

**RESOLVED:** (All in favour) to accept apologies of absence from Councillors S Couzens, S Crowther, Mrs H Gilson, D Major and P Traves. Councillor P Couzens would be arriving late.

### 248/08 To receive Declarations of Personal/Prejudicial Interests on Agenda Items, the Nature of the Interest and Registration of Gifts:

Any declarations of interest made by Councillors are recorded at the appropriate Minute.  
Registration of gifts – there were none.

### 249/08 PCSO Bev Feirn/Linda Christian (Youth Worker) –

- (a) To update the Council on issues within the village and the Youth Council:

PCSO Feirn introduced 10 young people from the Village Council (Youth).  
Jess Taylor (Chairman) updated the Parish Council on recent events. Their membership has increased and they had lots of new ideas. They had all enjoyed the mini moto event at Carnaby. The Youth Council members would get rid of rubbish and clean up the area at the War Memorial in readiness for Remembrance Sunday. The Parish Council thanked the Village Council.

PCSO Feirn updated the Council on the recent Section 30 Dispersal Order which is again in place on the Village centre streets for six months. Patrols would be taking place. The ERYC Anti-Social Behaviour Officer had stated that a No Drinking Zone would not be introduced in Flamborough as there was no evidence of overspilling from pubs. Underage drinking would be dealt with separately. The Police would deal with mischievous night when it happens.

- (b) To receive Minutes of Flamborough Village Council (Youth) meeting of 13<sup>th</sup> October 2008:

**RESOLVED:** (All in favour) to receive the Minutes of the Village Council (Youth) Meeting.

### 250/08 The Bridlington to Flamborough Connect 2 Cycle Route:

- (a) To receive Minutes of the Connect 2 Steering Group Meeting of 1<sup>st</sup> October 2008:

**RESOLVED:** (All in favour) to receive the Minutes of this Meeting.

- (b) To receive an update from Gail Cahill (ERYC Project Manager) and Liz Philpot (ERYC Bridlington Renaissance Programme Manager) regarding the Connect 2 Cycle Route.

**Gail Cahill** - updated the Parish Council on the Cycle Track. She had received the Council's letter objecting to the crossing of Danes Dyke and building any bridge. Sustrans were still looking at crossing Danes Dyke further up nearer the road with a smaller bridge and gave the

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Council a sheet with a series of options and maps. Sustrans had indicated that they had to look at a bridge otherwise funding would be lost. No bridge, no money.

**The Chairman** - indicated concern that Mr Waddington had been speaking to ERYC for 18 months over the cycle track yet ERYC had not responded to our letters in February 2007 or early 2008 and that Ms Cahill had only discussed this with us for the last two months.

**Gail Cahill** - apologised for not responding but there had only been limited resources.

**The Chairman** - asked how it would benefit Flamborough's community, who would look after it once Sustrans had left and that he loved the village as it is and wanted it left alone.

**Gail Cahill** - indicated it was ERYC corporate policy to deliver what people want and ERYC would look after it.

**Councillor Crossland** - stated it was unfortunate that there had not been consultation earlier as villagers take Danes Dyke to heart and no consultation just puts peoples backs up. People were upset at works there and the Council had made suggestions on how to overcome this in our last letter to try to find a solution.

**Councillor Emmerson** - wanted to know whether anyone had received our comments regarding different options that the Parish Council had put forward.

**Gail Cahill** - stated that Sustrans had thrown it out however they were trying to reach a compromise with a lower level bridge.

**Councillor Smales** - stated he totally opposed a bridge.

**Liz Philpot** - indicated that they were trying to find an acceptable local solution otherwise this phase would not go ahead.

This will be dealt with in the agenda item.

Councillor P Couzens arrived.

#### **251/08 Public Participation session to include items on the agenda (to include members of the public and Councillors with prejudicial interests):**

In order to manage the meeting effectively, the Chairman asked how many people would like to speak. There were two.

**Mr C Waddington** - asked that the Council re-visit the decision that the Parish Council made to include the whole of Maitlands Field in the Conservation Area revision. He had copies of emails between the Clerk and the ERYC Conservation Officer. The fish ponds were nothing to do with him and why were all 14 acres going in to the Conservation Area. He wanted to find common ground and asked that the Parish Council work with him and Mr Fowles. He said that the Parish Council had stated it was to stop development.

**Councillor Leppington** - asked why he did not wish to include his land.

**Mr Waddington** - stated that it was nothing to do with the Parish Council or ERYC. European Rights legislation stated he had a right to private life without local authority interference. The land had cost him £30,000. He will take this issue to the County Court.

**The Chairman** - indicated that the Parish Council had tried to work with Mr Fowles in the past but that it could not be done.

**Councillor Crossland** - indicated that the Parish Council had made recommendations to ERYC, that the Parish Council does not make the designations and that it was out of our hands.

**Councillor Emmerson** declared a prejudicial interest in planning application DC/08/03888 as the owner of an adjacent property that the planning application affects and made representations on the plan. Councillor Emmerson showed photos of what his back garden would look like when the proposals had been built and he felt these were alarmingly intrusive. He wanted the Parish Council to make a stance to preserve what remains of Flamborough. He asked that the Council ticked boxes (d) and (e) to refuse the application as out of character and overdevelopment.

#### **252/08 To approve of Minutes of Parish Council Meetings**

##### **(a) Parish Council Meeting 1<sup>st</sup> September 2008:**

**RESOLVED:** (7 in favour, 1 abstention) that the Minutes of this Meeting are approved and signed as a true and correct record, proposed the Chairman, seconded Councillor Mrs Sexton.

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**(b) Extra Ordinary Parish Council Meeting 18<sup>th</sup> September 2008:**

**RESOLVED:** (7 in favour, 1 abstention) that the Minutes of this Meeting are approved and signed as a true and correct record, proposed the Chairman, seconded Councillor Mrs Sexton

**(c) Parish Council Meeting 6<sup>th</sup> October 2008:**

**RESOLVED:** (6 in favour, 2 abstentions) that the Minutes of this Meeting are approved and signed as a true and correct record, proposed the Chairman, seconded Councillor P Couzens.

**253/08 To receive the Clerk's Report (for information only attached):**

**Purchase of Tower Street Bus Shelter** – completed.

**Bridlington Hospital** – replies from ERYC Cllr Jump (Portfolio Holder for Health and Voluntary Partnerships), IRP, Yorks & Humber NHS Trust and the Dept of Health - all noting our concern.

**Temporary Toilet Cleaner** – training undertaken with ERYC on 10<sup>th</sup> October – minor issues require attention at the toilets in terms of supplies which will be undertaken.

**Recycling** – on 15<sup>th</sup> October, Glass Recycling UK delivered bottle banks to the rear of the Library for a six months trial – advertising required.

- The Clerk will put a notice on the Notice Board and website and ask the Bridlington Free Press to advertise the facility.

**Village Green Fence** - £200 has been received from the father of the young person involved in the accident on 12<sup>th</sup> July for repairs to the fencing. Thanks to Councillor Crowther for arranging this.

**Playground** – nuts etc have been ordered from Wicksteeds (£9 plus VAT) for the swings, and Creative Play (£7) for the Log Walk so that repairs can be undertaken.

**Lighthouse Road** – Mrs Major brought up the condition of this road at the last meeting. Councillor Matthews looked into this matter and emailed to confirm that arrangements are now in hand to reconstruct sections of the road which have been patched up many times in the past – not sure when this will take place.

**East Yorkshire Town Councils network** – attended by the Clerk on 16<sup>th</sup> October 2008 – there were presentations on the Community Wardens and Car Parking Charges

**ERNLLCA AGM** – attended by the Chairman and the Clerk on 18<sup>th</sup> October 2008.

**Annual Footway Lighting Maintenance Contract** – out to tender by notice in the Free Press/Board.

**ERYC Standards Committee** – regarding the appointment of a Parish Council representative – a significant number of nominations were received and after consideration it was not possible to include our nomination.

**Humber Emergency Planning Service** – training meeting for Community Emergency Planning will take place at Bridlington Spa on 8<sup>th</sup> December 2008 at 7 pm.

**War Memorial** – Councillor Smales had washed down the Memorial ready for Remembrance Day.

**Matters Ongoing****ERYC Issues – ongoing**

- Crofts Hill – standing water.
- Crofts Hill – post installation at access to field.
- Streetlights overgrown with vegetation – light number 27.
- Overgrown grass and blocked gullies, North Landing access road to the beach.

**Maitlands Field** – Enforcement ongoing – items not removed.

**Conservation Area Re-appraisal** – Conservation Officer hopes that the appraisal will be put to Cabinet before the end of the year – ongoing. Mr Colin Waddington had emailed the Council with a series of questions which were discussed by the Council.

- The Clerk to reply to the email.

**Street Lights** – bonding ongoing.

**Allotment Hedge** – Smiths from Kilham will cut the hedge – ongoing..

**Goal Posts** – sockets made, re-siting now required – Councillors Major, Couzens, Leppington and Woodhouse.

**Lifestyle Project, Playground Painting** – still ongoing – parent of young person who wanted to undertake the project last year confirmed to me that they would complete the work this summer, however, no start has been made yet.

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**Playground Inspection 2008** – arranged and ongoing.  
**Youth Shelter** – ongoing.  
**ERYC Traffic, Flashing Speed Signs.**  
**ERYC Traffic, signing and lining, North Marine Road**  
**Dog Control Order** – ongoing.  
**Minutes binding and archiving** – work not started on this yet – Clerk  
**Banking Changes** – look into banking at the Post Office – Clerk.  
**Seat South Landing** – now with the Contractor – ongoing.

#### 254/08 Questions/Reports from Councillors and Committee Representatives:

**Councillor Mrs Sexton** – was concerned that the planning application that was not considered at the last meeting due to prejudicial interests was not on this agenda as she would have made a strong objection as it is infilling of the worst kind. Councillor Woodhouse declared a personal interest (step-father of applicant's daughter). The Clerk indicated that the date for response had expired.  
**Councillor Smales** – wished the Council to note that a car had left the road on Lighthouse Road on 31<sup>st</sup> October and was bend in the road sign needed. The Council did not wish any more signs to be erected.  
**Councillor Woodhouse** – a resident had complained regarding the standing water at Crofts Hill. Councillor Crossland thought that during work undertaken there by Yorkshire Water two years ago, they had gone through the overflow pipe from the pump which flows into the drain.
 

- The Clerk will ask Yorkshire Water for a site meeting with ERYC Highways to try to sort out the problem.

**Councillor Villani** – the gullies and outlets are all blocked again from Brid. Road to Marton Corner.
 

- The Clerk will ask ERYC to clear them out.

**Councillor Emmerson** – requested that the Council look again at Mr Waddington's part of the field being put into Maitlands. The Chairman reminded the Council of Standing Orders and the six month rule. Councillor Emmerson may put together a rescission notice. Councillor Crossland stated that the Parish Council had put forward recommendations; the final decision was out of our hands anyway.  
**Councillor Leppington** – requested that the salt bins around the village require re-filling.
 

- The Clerk to ask ERYC to refill the salt bins.

**Councillor Leppington** – he and Councillor Major had attended the Flamborough Maritime Forum on 6<sup>th</sup> October. There had been a presentation by Yorkshire Wildlife Trust and the Connect 2 Cycle Route had been discussed. The proposed bridge across Danes Dyke had been ridiculed. Leanne Stockdale had spoken to the Forum about No Take Zones.  
**Councillor Villani** – stated the tree surrounding the street light on Bridlington Road had not been cut.
 

- The Clerk to ask ERYC again to cut the tree away from the light.

**Councillor Leppington** – asked Ward Councillor Wilkinson to find out when the flashing speed signs would be installed.

#### 255/08 Chairman's Report:

The Chairman thanked Councillor Smales for cleaning the War Memorial and Councillor Crowther for arranging the £200 for the fence at the Village Green.

#### 256/08 To consider Planning Applications as listed below and subsequent plans received after the agenda is sent out (planning applications available for public inspection at 7.15 pm):

- (1) **DC/08/03888** – Outline – Erection of no. 2 dwellings and alterations to vehicular access (access and scale to be considered) – (AMENDED PLANS)  
 At land east of Edge Newk, Woodcock Road, Flamborough  
 For Mrs Carole Coultas.  
 Application Type: Outline Planning Permission

Councillor Woodhouse declared a prejudicial interest (friend of owner of adjacent property that is affected by the plan) left the meeting for the duration of this item, did not take part in discussion and did not vote.  
 Councillor Emmerson declared a prejudicial interest (his property is adjacent to the plan site) left the meeting for the duration of this item, did not take part in discussion and did not vote.

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Councillor Villani declared a prejudicial interest (friend of owner of adjacent property that is affected by the plan) left the meeting for the duration of this item, did not take part in discussion and did not vote. Five Councillors remained and the meeting remained quorate.

Vice Chairman, Councillor Leppington, took the Chair.

**RESOLVED:** (3 in favour, 2 against) that as there is very little change in the amendments, the Parish Council (d) recommends refusal of the application and (e) requests that it is referred to committee for the following reasons: the impact on the privacy of the adjoining property, overdevelopment of the area, the extra pressure on the sewage system and the increase in traffic flow onto Woodcock Road. Proposed Councillor Mrs Sexton, seconded Councillor Smales. Councillor Leppington requested a recorded vote.

|                       |                                  |
|-----------------------|----------------------------------|
| Councillor Leppington | voted against the proposal       |
| Councillor P Couzens  | voted in favour of the proposal  |
| Councillor Smales     | voted in favour of the proposal  |
| Councillor Crossland  | voted against the proposal       |
| Councillor Mrs Sexton | voted in favour of the proposal. |

Councillors Woodhouse, Emmerson and Villani returned and resumed the meeting, Councillor Woodhouse in the Chair.

- (2) **Hedgerow Removal Notification Ref T&L/MBG/2008/DANES/204**  
 Proposed Removal within the Parish of Bridlington and Flamborough  
 Hedgerow at Danes Dyke, Flamborough – to facilitate new two way traffic system to existing one way traffic layout.

**RESOLVED:** (All in favour) to refuse in the strongest possible terms the removal of this hedge which should not be touched. To add that the Council is not aware of any plans for a two way traffic system, has not been consulted and strongly objects to that and the removal of the hedge. Proposed Councillor Smales, seconded Councillor Crossland.

Ward Councillor Wilkinson was not aware of plans for the two way exit road and said he would make enquiries and call this plan for the hedge into the appropriate Committee.

#### Planning Applications Refused by ERYC

- (1) **DC/08/03522** – Erection of a dwelling at land west of Red House, Lily Lane, Flamborough.

Councillor Smales left the meeting due to work commitments.

#### **257/08 To note/deal with correspondence as listed below:**

|           |   |
|-----------|---|
| 14-Oct-08 | St Oswald's Church, requesting consideration for assistance with the maintenance of the churchyard when reviewing the budget.   |
| 10-Oct-08 | ERYC, precept demand 2009/2010.   |
| Oct 08    | Flam. Methodist Church, Community Flower Festival, Spring Bank Holiday 2009 – each community group to provide and display a floral arrangement to advertise their group in the community, would the Parish Council like to be included. |
| Oct 08    | ERYC, Chairman's Awards for enhancing the East Riding of Yorkshire.   |
| Oct 08    | Paul Drury, Principal Local Action Officer, ERYC, offering to come to a Parish Council meeting to ensure we are fully informed on the current work of the Local Action Teams and how we can become involved in the process.             |
| Oct 08    | East Riding Parish News   |
| Oct 08    | North Yorkshire & Cleveland Coastal Forum – notes of meeting of 22 <sup>nd</sup> September 08.  |
| Oct 08    | Zurich Insurance Company, regarding changes to structure.   |
| Oct 08    | ERNLLCA, October Newsletter   |

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**258/08 To approve payment of Accounts to 31<sup>st</sup> October 2008 (See attached sheet):****Received**

£11.50

Donations Box (October)

£200.00

To repair damage to fencing at Village Green as a result of a road traffic accident on 12<sup>th</sup> July (From the father of the young person involved).

| Chq No  | Creditor   | Net Due         | VAT           | Total           |
|---------|--|-----------------|---------------|-----------------|
| 1618    | Npower Streetlighting (1/7/08-30/9/08)                     | 1,487.66        | 260.34        | 1,748.00        |
| 1619    | Mrs E Woodhouse, inkjets (Dell)                            | 38.28           | 6.70          | 44.98           |
| 1620    | Flamborough Post Office, photocopying (Sept and Oct)       | 87.21           | 15.26         | 102.47          |
| 1621    | Royal British Legion Poppy Appeal                          | 16.50           |               | 16.50           |
| 1622    | MR & KM Couzens, allotments work/purchase lock & keys      | 236.40          | 41.37         | 277.77          |
| 1623    | Myer Wolff Solicitors, charges right of way rear PO Street | 675.00          | 118.13        | 793.13          |
| 1624-27 | PAYE   | 1,072.09        |               | 1,072.09        |
| 1628    | Clerk Expenses (Oct)                                       |                 |               |                 |
|         | Telephone (25/8/08-25/9/08)                                | 14.12           |               | 14.12           |
|         | Broadband connection                                       | 7.50            |               | 7.50            |
|         | Postage  | 10.38           |               | 10.38           |
|         | Stationery   | 7.00            |               | 7.00            |
|         | Car Allowance  | 20.00           |               | 20.00           |
|         | Deliveries   | 2.00            |               | 2.00            |
|         | <b>Totals</b>  | <b>3,674.14</b> | <b>441.80</b> | <b>4,115.94</b> |

**RESOLVED:** (6 in favour, 1 abstention) that the accounts should be paid, proposed Councillor Emmerson, seconded Councillor Mrs Sexton.

**259/08 To consider the update on the Connect 2 Cycle Route:**

The Council discussed the options. It was felt that our comments had not been listened to; that the Sustrans were looking for a grand bridge for photo purposes and had not considered the environment; there was disappointment that ERYC had not responded to us 18 months ago and it was felt the cycle track would not help the village in any way. It was felt that the damage this would cause to Danes Dyke far outweighs any other consideration.

**RESOLVED:** (All in favour) that the last decision should stand and that the Council opposes the cycle track going through Danes Dyke and crossing it by bridge in any manner. The Clerk to send the same letter as before and also state that the Council is also opposed to any two way access road. Proposed Councillor Crossland, seconded the Chairman.

**260/08 Village Green - To consider replacing the fencing damaged due to an accident on 12<sup>th</sup> July:**

**RESOLVED:** (All in favour) that there will be a working party to repair the fencing on Saturday 15<sup>th</sup> November at 9 am and that any materials needed should be obtained, proposed the Chairman, seconded Councillor Leppington.

**261/08 To consider the playground gate – it is thought that the previously discussed self-closing mechanism will not be strong enough, therefore to consider constructing a casing to surround it – or to consider any positive action that will resolve the situation:**

Councillor Villani had obtained a quote for a new gate which is the same one at the new playground at Queensgate, Bridlington and came up to all BS Standards. This was £636 plus VAT plus fitting which would be around £400. There was discussion.

**RESOLVED:** (6 in favour, 1 against) that the new gate should be purchased and installed, proposed the Chairman, seconded Councillor Mrs Sexton.

I. Woodhouse  
1-12-08



**262/08 To consider whether Allison Lane should be one-way:**

Councillor Mrs Sexton requested that this is deferred to the next meeting in order to discuss the whole village centre. This will be on the agenda for the next meeting.

**263/08 To resolve that the Council removes Standing Order 81 and that the finishing time of Council meetings should be left to the discretion of the Chairman at the meeting, proposed Councillor Villani, seconded Councillor Crowther:**

**RESOLVED:** (4 in favour, 2 against) that the Council removes Standing Order 81 and that the finishing time of Council meetings should be by decision of the Council at the meeting, proposed Councillor Villani, seconded Councillor P Couzens.

**264/08 To consider enclosed guidelines for Brown Signs (received from Ward Councillor Matthews). ERYC has indicated that the village centre services do not quality for brown signs and that ERYC could look at a black and white "Local Shops" sign:**

Deferred to the next meeting.

**265/08 To organise an extra meeting to consider Flamborough's Settlement Profile and the budget/precept request for 2009 – 2010:**

An extra ordinary meeting will be held on 18<sup>th</sup> November to include the remainder of this agenda.

**266/08 To consider undertaking a Parish Plan – Councillor P Traves:**

Deferred to the next meeting

**267/08 Allotments:**

- (a) To report on the Clerk's monthly site visit and rent collection (1<sup>st</sup> November) and consider management matters requiring action:
- (b) To let vacant plots and review whether vacant allotment land requires ploughing up:
- (c) To consider permission for requests for sheds/greenhouses, etc:

Deferred to the next meeting

**268/08 To note that the purchase of the Tower Street bus shelter has been completed and to consider repairs to bring the shelter back into use as soon as possible:**

Deferred to the next meeting.

**269/08 Right of Way, rear of Post Office Street, Flamborough – to consider signage:**

Deferred to the next meeting.

**270/08 To resolve that due to the confidential nature of the business to be transacted, the press and public are excluded from the remainder of the meeting (Section 1(2), Public Bodies Admissions to Meetings Act 1960):**

**RESOLVED** (All in favour) that the public be excluded from the remainder of the meeting.

**271/08 To receive an update regarding Toilet Cleaning:**

The Council had received a sick-note for six months from the Toilet Cleaner. Implications were discussed.

Signed as a true and correct record .....  
Councillor I Woodhouse, Chairman

*I Woodhouse*

Date ...1-12-08...

## FLAMBOROUGH PARISH COUNCIL

**MINUTES OF EXTRA ORDINARY MEETING  
18<sup>TH</sup> NOVEMBER 2008, 7.30PM, METHODIST CHAPEL, FLAMBOROUGH**

**Present:** Councillors I Woodhouse (in the Chair), P Couzens, S Couzens, J Crossland, S Crowther, Mrs H Gilson, V Leppington and F Villani.  
Ward Councillor C Matthews  
Clerk, Libby Woodhouse, recorded the Minutes.

**272/08 To accept apologies for absence:**

**RESOLVED:** (All in favour) to accept apologies for absence from Councillors S Emmerson, D Major, Mrs M Sexton, and P Traves.

**273/08 To receive Declarations of Personal/Prejudicial Interests on Agenda Items, the Nature of the Interest and Registration of Gifts:**

Any declarations of interest made by Councillors are recorded at the appropriate Minute.  
Registration of gifts – there were none.

**274/08 Public Participation – to include members of the public and Councillors with prejudicial interests:**

No-one wished to speak.

**275/08 To consider planning applications as listed and subsequent plans that are received after this agenda has been sent out. Plans available for public inspection at 7.15 pm.**

**DC/08/04923** – Erection of dwelling following demolition of existing garage  
At land west of 32 Stottlebink, Flamborough  
For Mr Jason Pockley  
Application Type: Full Planning Permission.

**RESOLVED:** (All in favour) that the Council (b) recommends that this application should be approved, proposed the Chairman, seconded Councillor Villani.

**276/08 To consider commenting on the ERYC proposed improvement works to B1255 Crofts Hill and Danes Dyke access roads, Flamborough (see enclosed) to include widening the eastern access road to allow two way traffic and prohibiting the use of vehicles on the western access road into Danes Dyke and introduce a pedestrian/cycle way route. Large scale maps are available at the meeting:**

Discussion followed and all Councillors were astounded that the Parish Council and residents had no idea about this and had not been consulted. This is major engineering works in a Nature Reserve. It is understood that there has been no planning application, no environmental impact assessment, work is to start in January 2009 and the deadline for commenting is the 28<sup>th</sup> November. Vast tracks of natural habitat and wildlife in the Local Nature Reserve will be dug up, destroyed and tarmac laid. This is adjacent to the SSSI and affects the Scheduled Ancient Monument. The existing bridleway would be destroyed or it would make dangerous conditions for horses and riders. The proposed work to the B1255 will cause danger to road users. Ward Councillor Matthews indicated that all the Ward Councillors were opposed to the proposals and had already made representations to various ERYC Officers.

**RESOLVED:** (All in favour) to write to ERYC Director of Corporate Policy and Strategy with strong objection and that the Parish Council vehemently opposes the proposed works for the reasons as stated. In view of the short timescales involved, the Parish Council will go to the press. Copies of the letter to be sent to the ERYC Chief Executive, Director of Planning and Economic Regeneration (with a request for an explanation with regard to planning), Ward Councillors, ERYC Biodiversity Officer, Greg Knight MP, Natural England, English Heritage and Flamborough Community Environmental Action Group. Proposed the Chairman, seconded Councillor Leppington.

*I. Woodhouse*  
1-12-08

**277/08 To consider Flamborough's Settlement profile (see enclosed):**

Councillors Crossland and Woodhouse had attended the workshop in September. There were a lot of facts and figures to consider.

**RESOLVED:** (All in favour) that the Council writes indicating that affordable housing is needed for young indigenous people, that local businesses and light industry should be encouraged, that Danes Dyke is also an Ancient Scheduled Monument, that the National and Local Designations should be taken account of and that Flamborough Pre-School had not been included.

**278/08 To consider the budget for 2009/2010 (see enclosed) and precept request to include all matters and a request from St Oswald's Church for assistance in maintaining the graveyard:**

The Clerk had calculated the budget for 09/10 and precept request. The Citizens Advice Bureau had also written to request a donation – this will be on the next agenda. There was discussion.

**RESOLVED:** (All in favour) that £350 is budgeted for the Churchyard which is half the budgeted donations for the year, proposed Councillor Mrs Gilson, seconded Councillor Villani.

**RESOLVED:** (All in favour) that the Council approves the budget and requests £34,500 for the precept, proposed Councillor Villani, seconded Councillor P Couzens. This is the same figure as last 08/09 and represents £1 less for a Band D property according to provisional tax base figures.

**279/08 To consider guidelines for Brown Signs. (ERYC has indicated that the village centre services do not quality for brown signs and that ERYC could look at a black and white "Local Shops" sign) - please bring copy of guidelines that were circulated with the last agenda**

**RESOLVED:** (All in favour) that the Council is not in favour of any more signs, proposed Councillor Crossland, seconded Councillor S Couzens.

**280/08 To consider undertaking a Parish Plan – Councillor P Traves:**

Deferred to the next meeting.

**281/08 Allotments:****(a) To report on the Clerk's monthly site visit and rent collection (1<sup>st</sup> November) and consider management matters requiring action:**

The Clerk and Councillor Villani had undertaken rent collection and £1,862 had been collected but tenants of three plots had still not paid. There were two and a half plots vacant following tenancy terminations at rent collection.

**RESOLVED:** (All in favour) that Letter 1 is sent to the three tenants.

The Clerk and Councillor Leppington had undertaken a site visit on 1<sup>st</sup> November and three plots were still not cultivated and there had been no improvement since Letter 1 was sent.

**RESOLVED:** (All in favour) that Letter 2 is sent to the three tenants.

**(b) To let vacant plots and review whether vacant allotment land requires ploughing up:**

**RESOLVED:** (All in favour) to let plots in order of the waiting list to applicants from within the Parish. To keep a list of applicants from outside the Parish but to write and state that priority has to be given to residents within the Parish.

**RESOLVED:** (All in favour) that the tenancy of plots 25b and 33 be put into joint names of the tenant and her husband at their request

*I. Woodhouse*  
1-12-08

- (c) To consider permission for requests for sheds/greenhouses, etc:

None had been received.

- 282/08 To note that the purchase of the Tower Street bus shelter has been completed and to consider repairs to bring the shelter back into use as soon as possible:**

Finance had been transferred to complete the sale of the bus shelter to the Parish Council. The transfer had been signed and land registration is awaited. The Solicitor had indicated that the Parish Council can undertake the repairs. The Clerk advised that the asbestos should be dealt with by qualified contractors with a waste transfer licence as recommended by the Environment Agency following the allotment work last year and to follow all regulations involved. Councillor Leppington will query whether asbestos sheets can be taken to ERYC Carnaby household waste tip. Councillor Crossland queried whether grants would be available to create a room above the bus shelter.

In the meantime, a working party of Councillors Crossland, and P Couzens would board up the ceiling with wood provided by Councillor Couzens as a stop gap in order that the bus shelter can be opened quickly.

- 283/08 Right of Way, rear of Post Office Street, Flamborough – to consider signage:**

Deferred to next meeting

- 284/08 To resolve that due to the confidential nature of the business to be transacted, the press and public are excluded from the remainder of the meeting (Section 1(2), Public Bodies Admissions to Meetings Act 1960):**

**RESOLVED:** (All in favour) to exclude the public due to the confidential nature of the business to be transacted.

- 285/08 To review the pay and existing conditions of service of existing employees (Standing Order No 14):**

The Clerk's salary had been previously agreed on 5<sup>th</sup> November 2007 to rise to SCP 29 at £12.64/hour from 1<sup>st</sup> April 2009.

**RESOLVED:** (All in favour) that the Toilet Cleaner's pay will increase by 3% to £6.70 per hour, proposed Councillor Leppington, seconded Councillor Crowther.

Signed as a true and correct record .....  
Councillor I Woodhouse, Chairman.

*I. Woodhouse*

Date .....

*1-72-08*

# FLAMBOROUGH PARISH COUNCIL

## MINUTES OF PARISH COUNCIL MEETING

1<sup>ST</sup> DECEMBER 2008, 7.30PM, METHODIST CHAPEL, FLAMBOROUGH

**Present:** Councillors I Woodhouse (in the Chair), P Couzens, S Couzens, J Crossland, S Crowther, Mrs H Gilson, V Leppington, Mrs M Sexton, M Smales and F Villani.

Ward Councillor J Wilkinson (Ward Councillors R Harrap and C Matthews had sent apologies)

PCSO Bev Feirn

5 members of the public

Clerk, Libby Woodhouse, recorded the Minutes.

### 286/08 To accept apologies for absence:

**RESOLVED** (All in favour) to accept apologies of absence from Councillors S Emmerson, D Major and P Traves.

### 287/08 To receive Declarations of Personal/Prejudicial Interests on Agenda Items, the Nature of the Interest and Registration of Gifts:

Any declarations of interest made by Councillors are recorded at the appropriate Minute.  
Registration of Gifts – there were none.

### 288/08 PCSO Bev Feirn/Linda Christian (Youth Worker) and Flamborough Village Council (Youth) –

Councillor S Crowther declared a prejudicial interest (his business is located on the same site as the proposed internet café) and left the meeting for the duration of this item, did not take part in discussion and did not vote.

#### (a) To update the Council on issues within the village and the Youth Council:

PCSO Feirn reported that anti social behaviour from 5<sup>th</sup> October to 19<sup>th</sup> November had doubled in Flamborough. The community is now reported incidents more and thanked the public for this. There had been two Operation Orders and two people had been arrested under the Dispersal Order. The Street Sports at Headlands School on a Monday night was going very well and there had been a good response from the young people. The Village Council (Youth) is going well with over 30 members.

#### (b) To consider correspondence regarding issues arising from the consultation session held on 17<sup>th</sup> November (enclosed):

A consultation event had been held by the Youth Worker, PCSO and young people regarding the proposed internet café at the Bempton Lane industrial site – a local business man will rent a unit to the young people and another is willing to donate money for computers. A management group is needed to take this forward and a representative from the Parish Council is requested (agenda January).

The Chairman thanked PCSO Feirn for the marvellous work she is doing and that the majority of young people are good, the behaviour is spoilt by only a few.

Councillor Crowther returned and resumed the meeting.

### 289/08 Public Participation session to include items on the agenda (to include members of the public and Councillors with prejudicial interests):

No members of the public or Councillors with prejudicial interests wished to speak.

*I. Woodhouse*

12-1-09

**290/08 To approve of Minutes of Parish Council Meetings****(a) Parish Council Meeting 3<sup>rd</sup> November 2008:**

**RESOLVED:** (All in favour) that the Minutes of this meeting be approved and signed as a true and correct record.

**(b) Extra Ordinary Parish Council Meeting 18<sup>th</sup> November 2008:**

**RESOLVED:** (All in favour) that the Minutes of this meeting be approved and signed as a true and correct record.

**291/08 To receive the Clerk's Report (for information only attached):**

**Recycling** – is advertised on the Notice Board and website and an article in the Bridlington Free Press. There had been one collection already.

**Village Green Fence** – was repaired on Sunday 16<sup>th</sup> November 2008 – thanks to Councillors Crossland and P Couzens and Alec Grainger.

**Playground** – log walk repaired by Councillor Villani and swings repaired by Councillor Woodhouse.

**Street Lights** – bonding work has been undertaken – awaiting invoice.

**Street Lights** – number 27 Bridlington Road – ERYC cut back the vegetation on 10<sup>th</sup> November.

**Salts Bins** – have been refilled.

**Maitlands Field** – Enforcement Officer telephoned on 6<sup>th</sup> November to say that Mr Fowles has removed all items from the hardstanding that were required to be removed. He may however put a static caravan there to house chickens which the Enforcement Officer will monitor. The Enforcement Team has requested legal advice as to whether the amount of land now in Mr Fowles ownership affects his rights to have the barn. The legal advice is to determine whether the barn can remain given that he had enough land to start with or whether because the amount of land owned has decreased significantly that the barn should be removed. He will also be monitoring the use of the barn.

**Steakhouse/Monument Garage** – The Enforcement Officer stated that notice was served to remove the air conditioning units. As this is now in receivership, any new owner will either have to submit a planning application or remove the units.

**Mrs Hall, Butlers Lane** – telephoned regarding a broken Public Right of Way sign at Hartendale. This has been broken by youngsters and the residents of the area are experiencing constant trouble with anti-social behaviour. She has reported this to the police about 7 times over the last 4 weeks and wanted the Council to know.

**Crofts Hill** – standing water – a site visit was held on 19<sup>th</sup> November with Councillors Crossland, Smales, the Clerk, Yorkshire Water and the Area Engineer, ERYC Highways. Yorkshire Water said it was their fault if work undertaken in the past had breached the overflow pipe from the well under the pump which runs into the drain and they will look into it and check. Dave England has confirmed by email following the site visit that a gang investigated to ensure that the ditch outfall pipe to the rear of the old well and the old well overflow are still connected to the drainage system on 24<sup>th</sup> November and as a result it was found that the pipes had been crushed by large vehicles. ERYC will hold off repairing these to give YW a chance to make the repairs as it is more likely their vehicles that caused the damage.

**Sustrans Cycle Track, site meeting 19<sup>th</sup> November** – a site visit took place between three representatives from Sustrans, four ERYC Officers, ERYC Structural Engineer and Parish Councillors Crossland, Smales, Mrs Gilson and the Clerk. This was a very difficult meeting. Sustrans insist on building a high level bridge near to the car park and made it quite clear – no bridge, no money. The Parish Council made our position very clear that going through or bridging Danes Dyke is not acceptable. Sustrans consider the Parish Council is not representative and therefore wish to string rope across the ravine indicating where the bridge will be, hold a public event with pictures, plans, etc and then a public meeting. We currently await ERYC's decision as to whether they wish to proceed – ERYC are currently having a bridge design costed – if this is over the set amount they wish to spend then the project will fall. If this is under the amount in their budget for a bridge, it will go to a public meeting. Sustrans time limit is 12<sup>th</sup> December. More details in the agenda item

**Danes Dyke** – letters of objection sent to ERYC. Press coverage achieved – agenda item.

**Police and Partners Community Forum** – 4<sup>th</sup> December 2008, Bridlington Town Hall.

*I. Woodhouse*

12-1-09

**Matters Ongoing****Tower Bus Shelter Repair** – ongoing.**Playground gate** – ongoing.**ERYC Issues – ongoing**

- Crofts Hill – post installation at access to field.
- Gullies requiring cleaning out from Bridlington Road to Marton Corner.

**Conservation Area Re-appraisal** – ongoing – with ERYC.**Seat, South Landing** – with contractor.**Allotment Hedge** – Smiths from Kilham will cut the hedge – ongoing.**Goal Posts** – sockets made, re-siting required – Councillors Major, Couzens, Leppington, Woodhouse.**Lifestyle Project, Playground Painting** – still ongoing**Playground Inspection 2008** – arranged and ongoing.**Annual Footway Lighting Maintenance Contract** – out to tender by notice in the Free Press and Notice Board.**ERYC Traffic, Flashing Speed Signs.****ERYC Traffic, signing and lining, North Marine Road****Dog Control Order** – ongoing.**Minutes binding and archiving** – work not started on this yet – Clerk**Banking Changes** – look into banking at the Post Office - Clerk**292/08 Questions/Reports from Councillors and Committee Representatives:**

**Councillor Smales** – asked whether the Christmas lighting should be PAT tested. Councillor Crossland stated that it was not required and that ERYC will do visual checks when they install them.

**Councillor Crossland** – stated that the red telephone box at Crofts Hill is in disrepair.

**RESOLVED:** (All in favour) to write to BT and request that the red box is repaired and not replaced or removed, proposed Councillor Crossland, seconded Councillor Mrs Sexton.

**Councillor Villani** – requested at the last meeting that the blocked gullies on Bridlington Road between Flamborough and Marton Corner are cleaned. There had been no response. The Clerk to request the gullies are cleaned again.

**Councillor Villani** – reported an overhanging hedge at Croft Farm that incurs over the footpath. The Clerk will ask ERYC to request this is cut back from the footpath.

**Chairman** – reported that on 5<sup>th</sup> February 2009 it will be 100 years since the fishing disaster that is commemorated by the Fishermans Memorial. Agenda in January to consider commemorating this.

**293/08 Chairman's Report:**

The Chairman reported he had been contacted by the Bridlington Free Press and Radio Humberside with regards to both issues at Danes Dyke and had been interviewed along with Councillor Crossland and members of the public.

Councillor Crossland queried whether the Parish Council should contact Bempton Parish Council with regard to both issues – the Clerk will contact Bempton's Clerk with a view to Councillor Crossland attending their meeting with a view to gaining a letter of support for the objection of the two issues.

**294/08 To consider Planning Applications as listed below and subsequent plans received after the agenda is sent out (planning applications available for public inspection at 7.15 pm):****Planning Application Granted by ERYC****DC/08/04175** – Erection of 1 no. dwelling at land west of Tower Garth, Tower Street, Flamborough.**Planning Application Refused by ERYC****DC/08/03408** – Erection of 1 no. holiday cottage following demolition of single garage and outbuilding at 4 North End, Flamborough.

I. Woodhouse  
12-1-09

Planning Appeal

**DC/08/02221** – Erection of a dwelling and retention of an outbuilding for use as domestic garage and store (amended scheme of 05/02325) at land north east of Highlands, Mereside, Flamborough for Mr and Mrs D Sharp.

**RESOLVED:** (All in favour) to submit previous objections to the Planning Inspectorate and support ERYC's refusal of the planning application.

**295/08 To note/deal with correspondence as listed below:**

- 24 Nov 08 Defra Project, questionnaire re the impact of coastal erosion on the property market.
- 21 Nov 08 **Mr S A Otter, re bus shelter, Tower Street (enclosed sent to Cllr Smales)**
- The Clerk to reply that the bus shelter purchase has been completed and the repairs are in hand.
  - Councillor Mrs Sexton proposed that the issue of the derelict property on Post Office Street is referred to ERYC, seconded Councillor Crowther. This was defeated (2 in favour, 7 against, one abstention).
- 18 Nov 08 ERYC, Festive Lighting Permit 2008 Season.
- 13 Nov 08 **NHS East Riding of Yorks (PCT) – request to attend Parish Council meeting (enc)**
- The Council felt that this would not be helpful.
- 27 Oct 08 NHS East Riding of Yorkshire (PCT) Health Strategy Consultation, respond by 19 Dec.
- 12 Nov 08 ERYC, Items for Scrutiny 2009-10 – proposals requested for key issues for consideration by Overview and Scrutiny Committees.
- 03 Nov 08 **Scarborough & NE Yorks NHS Trust – response re IRP report (enc).**
- The Council felt that a visit to the Parish Council would not be helpful.
- 17 Oct 08 Greg Knight MP, response re IRP report.
- 29 Oct 08 ERYC, Draft Interim Planning Document (IPD) on Planning for Renewable Energy Developments, comments by 17<sup>th</sup> December.
- 09 Oct 08 Communities and Local Government, consultation on Codes of Conduct for Local Authority Members and Employees, comments by 24<sup>th</sup> December.

**296/08 To approve payment of Accounts to 30<sup>th</sup> November 2008 (See attached sheet):**

| Chq No  | Creditor   | Net Due         | VAT          | Total           |
|---------|--|-----------------|--------------|-----------------|
| 1631    | ERYC, VAT payable on S/L invoice for Jan-Mar 08          |                 | 16.22        |                 |
| 1632    | Mrs E Woodhouse - toilets supplies                       | 22.41           |              | 22.41           |
| 1633    | Wicksteed Leisure - nuts/bolts/washers - swings          | 9.94            | 1.74         | 11.68           |
| 1634    | Flam Methodist Church - EO meeting 18/11 & Annual        | 118.00          |              | 118.00          |
| 1635    | Advanced Trees & Grounds - grounds maint 08 season       | 4,104.55        |              | 4,104.55        |
| 1636    | Nat. Society of Allot & Leisure Gardeners membership     | 55.00           | 9.63         | 64.63           |
| 1637    | Yorkshire Water - Allots water rates 3rd qtr (estimated) | 20.82           |              | 20.82           |
| 1638    | Society of Local Council Clerks - Clerks membership      | 105.00          |              | 105.00          |
| 1639    | Flamborough Post Office - photocopying (Nov)             | 36.20           | 6.34         | 42.54           |
| 1640-43 | PAYE (Nov)   | 1,096.14        |              | 1,096.14        |
| 1644    | Clerk Expenses (Nov)                                     |                 |              |                 |
|         | Telephone (none available)                               |                 |              |                 |
|         | Broadband connection                                     | 7.50            |              | 7.50            |
|         | Postage  | 15.92           |              | 15.92           |
|         | Stationery   | 9.43            |              | 9.43            |
|         | Car Allowance  | 20.00           |              | 20.00           |
|         | Deliveries   | 2.00            |              | 2.00            |
|         | <b>Totals</b>  | <b>5,622.91</b> | <b>33.93</b> | <b>5,640.62</b> |

*I. Woodhouse*  
12-1-09



**Received**

£4.75                      Toilets Donations Box  
 £196.00                 Allotment Rent

**Accounts Paid**

Chq 1629 - £127.08 inc VAT, Johnston Publishing, Brid Free Press – streetlight contract tender advert.  
 Chq 1630 - £7.05 inc VAT, Creative Play – bolt for log walk

**RESOLVED:** (9 in favour, 1 abstention) that the accounts be paid including £1000 donation to the Sports Club Trust that had already been agreed and that the Clerk had omitted from the schedule.

**297/08 The Bridlington to Flamborough Connect 2 Cycle Route:****(a) To report on the meeting on 19<sup>th</sup> November with ERYC and Sustrans.**

This had been outlined in the Clerk's report and Councillors Smales and Crossland further updated the Council. The Sustrans had changed their minds about where the bridge was to go at Danes Dyke and were only considering a high level bridge near the car park. They were not prepared to negotiate, did not believe that the Parish Council was representative and therefore had proposed a public event.

**(b) To receive any update by ERYC Officers.**

The Clerk had received an email late that afternoon from ERYC which stated that the cost of a high level bridge was £1m which exceeded the Sustrans contribution of £600,000. ERYC was therefore unlikely to proceed although a final decision would be made on 2<sup>nd</sup> December. ERYC will continue to promote an achievable route as far as possible within the committed local LTP budget. ERYC will continue to keep the Parish informed. ERYC were aware of the time constraints in calling a public meeting and the Sustrans deadline of 14th December.

**(c) To consider any issues requiring attention.**

The Council felt that a public meeting should be called if ERYC required it and the Clerk should let Councillors know as soon as possible.

**298/08 Danes Dyke, two way traffic proposals – to consider any response by ERYC or other bodies and consider any action required:**

The Council had achieved the agreed press coverage in the Bridlington Free Press and Radio Humberside to highlight this issue. Letters of objection had been sent to ERYC with copies to the Ward Councillors, Greg Knight MP, English Heritage, Natural England, etc. A response had been received from ERYC which stated that after considering the Parish Council's detailed response, their design team will revisit the scheme and endeavour to provide a more suitable alternative proposal and upon completion ERYC will meet with the Parish Council.

Ward Councillor Wilkinson indicated he was appalled at the last Parish Council meeting to find out about the proposals when he had not been informed by ERYC. He hoped that the scheme had been shelved but it was possible that consultants may be employed to survey the road in to Danes Dyke to try to resolve the drainage and subsidence issue. Hopefully the road would be repaired.

**299/08 Two consider a one-way system within the village centre – Councillor Mrs M Sexton:**

Councillor Mrs Sexton presented a map showing a proposed two way system that she had first brought to the Council in 1996 with a police officer and then again in 2006. Both times, the Council had refused to take the matter further. She stated that since then many people had reported problems to her and recently a petition with 100 names had been presented to her. The Council debated the issues.

Councillor Mrs Sexton proposed that the Council send her proposals with the map and petition to ERYC and request that it is actioned. There was no seconder.

*I. Woodhouse*  
 12-1-09

**RESOLVED:** (6 in favour, 3 against, 1 abstention) to write to ERYC outlining traffic problems within the village mentioning the seasonal nature and request them to undertake a study of traffic circulation and come back and consult with the Parish Council regarding any possible solutions, proposed Councillor Villani, seconded Councillor Mrs Gilson.

**300/08 Youth Shelter – to receive an update.**

This was deferred to January's meeting as the Clerk had a meeting with the ERYC Officer on 3<sup>rd</sup> December and this would be reported to the Council in January.

**301/08 To approve December's newsletter (enclosed), copying and distribution:**

**RESOLVED:** (All in favour) to approve the newsletter, copy and distribute to the Library, shops, etc, proposed the Chairman, seconded Councillor Villani.

**302/08 Freedom of Information Act - to approve the new Model Publication Scheme and Guide to Information enclosed (required to be adopted without amendment and effective from 1<sup>st</sup> January 2009):**

**RESOLVED:** (All in favour) to adopt the new Model Publication Scheme and Guide to Information and for the Clerk to complete this and have it in place by January, proposed Councillor P Couzens, seconded Councillor Villani.

**303/08 To consider a request from the Sports Club Trust to display signs (s4.14 of the lease) – One from WREN (A4 size on the MUGA fence), up to three from the Football Foundation (one on the fence, one at the gate and one in the clubhouse – 950x950mm with the Football Foundation Logo):**

Councillor Woodhouse declared a prejudicial interest (member of the Sports Club Trust), left the meeting for the duration of this item, did not take part in discussion and did not vote. Vice Chairman, Councillor Leppington, took the Chair.

**RESOLVED:** (All in favour) that the Council has no objections to the signs and to query for information how long the signs would be in place, proposed Councillor Villani, seconded Councillor Crossland.

Councillor Woodhouse returned and resumed the meeting in the Chair.

**304/08 To consider a request to donate a seat at North Landing:**

**RESOLVED:** (9 in favour, 1 abstention) to accept the donation of the seat, proposed the Chairman, seconded Councillor Mrs Sexton.

**305/08 To consider a request from the local Citizens Advice regarding a donation:**

**RESOLVED:** (8 in favour, 2 against) that the Council is unable to give a donation at this time, proposed Councillor Crossland, seconded the Chairman.

**306/08 To consider the enclosed correspondence from a resident regarding dogs not on leads/dog fouling:**

**RESOLVED:** (All in favour) to refer this to the Dog Warden at ERYC and advise the resident accordingly, proposed Councillor Crossland, seconded Councillor Villani.

**307/08 To consider undertaking a Parish Plan – Councillor P Traves:**

Deferred to the next meeting

*I. Woodhouse*  
12-1-09

**308/08 To note emails/telephone call from Mr C Waddington and a report by the Clerk (enclosed):**

The Clerk outlined emails and a telephone conversation with Mr Waddington who had been upset that a special resolution had not been put forward by four Councillors for this meeting. During the course of the conversation he had stated he had "evidence" that Councillors had lied about his issue and when queried by the Clerk he indicated he had tape recorded (sound) the meeting of 3<sup>rd</sup> November 2008 and also a conversation he had had with Councillors who were outside having declared a prejudicial interest in a planning application. The Council had not been aware that he had taped the meeting and this was contrary to a statement read out prior to every meeting that the recording of proceedings is not permitted. The Clerk had gained advice from ERNLLCA who advised to write to Inspector Jackson stating that Mr Waddington admitted taping a meeting and to ask for clarification as to whether this was part of an official police investigation given the language he had used. The Clerk had done this and was awaiting a response.

The Council was concerned regarding the Clerk's position during this and noted the report.

**309/08 Tower Street Bus Shelter repairs – to consider any update to immediate repairs:**

Councillor P Couzens has some wood sheets to go on the ceiling. With regard to the asbestos, Councillor Crossland had contacted ERYC at Beverley and if the Parish Council telephones the Officer prior to taking the asbestos sheets to Carnaby, this would be in order and there would be no charge.

**310/08 Allotments:**

- (a) To report on the Clerk's monthly site visit and consider management matters requiring action:
- (b) To let vacant plots and review whether vacant allotment land requires ploughing up:
- (c) To consider permission for requests for sheds/greenhouses, etc:

There were no matters requiring attention at the allotments.

Signed as a true and correct record ..... *I. Woodhouse* ..... Date *12-1-09* .....  
Councillor I Woodhouse, Chairman.

## FLAMBOROUGH PARISH COUNCIL

**MINUTES OF EXTRA ORDINARY MEETING  
17<sup>TH</sup> DECEMBER 2008, 7.30 PM, METHODIST CHAPEL, FLAMBOROUGH**

**Present:** Councillors I Woodhouse (in the Chair), J Crossland, S Crowther, Mrs H Gilson, V Leppington, D Major, Mrs M Sexton and F Villani. Clerk, Libby Woodhouse, recorded the Minutes.

**311/08 To accept apologies for absence:**

**RESOLVED:** (All in favour) to accept apologies of absence from Councillors P Couzens, S Couzens, S Emmerson, M Smales, and P Traves.

**312/08 To receive Declarations of Personal/Prejudicial Interests on Agenda Items, the Nature of the Interest and Registration of Gifts:**

Any declarations of interest made by Councillors are recorded at the appropriate Minute.  
Registration of Gifts – there were none.

**313/08 Public Participation session to include items on the agenda (to include members of the public and Councillors with prejudicial interests):**

No member of the public or Councillors with prejudicial interests wished to speak.

**314/08 To consider planning applications as listed and subsequent plans that are received after this agenda has been sent out. Plans available for public inspection at 7.15 pm.**

- (1) **DC/08/05527** – Erection of conservatory to rear  
At Waveney, 1 Church Lane, Flamborough  
For Mr R Hudson  
Application Type: Full Planning Permission.

**RESOLVED:** (All in favour) that the Council has no observations to make on this application, proposed Councillor Villani, seconded Councillor Mrs Sexton.

- (2) **DC/08/05509** – Retention of pigeon loft (amended scheme 08/01211)  
At Dane Cottage, 8 Flaen Close, Flamborough  
For Mr Holdsworth  
Application Type: Full Planning Permission.

**RESOLVED:** (All in favour) that the Council has no observations to make on this application, proposed the Chairman, seconded Councillor Mrs Sexton.

- (3) **DC/08/05574** – Erection of stable block for private use (re-submission of 08/01110)  
At land north of Crofts Hill, Bridlington Road, Flamborough  
For Mr P & Mrs I Fanshaw  
Application Type: Full Planning Permission

**RESOLVED:** (6 in favour, 1 against, 1 abstention) to comment the same as last time, to (d) recommend refusal and (e) refer to the appropriate committee for the following reasons. There is no difference from previous planning applications DC/07/02162 and DC/08/01110. This concern is too large for private use only. There are already five stables and the construction of a further three with the sale of horses that “do not reach the required standard” appears to constitute a business in the opinion of the Parish Council. Without the same of stock this would lead to the rapid overgrazing of the site. The Parish Council is concerned regarding the access on to a blind bend at Crofts Hill due to increased traffic and movement of stock. Proposed Councillor Villani, seconded the Chairman.

Signed a true and correct record .....  
Councillor I Woodhouse, Chairman

*I Woodhouse* Date *12-1-09*