

FLAMBOROUGH PARISH COUNCIL

MINUTES OF PARISH COUNCIL MEETING 11TH JANUARY 2010, 7.30 PM, METHODIST CHAPEL, FLAMBOROUGH (Prior to the meeting a Surgery took place with Councillor J Crossland)

Present: Councillors J Crossland (in the Chair), P Couzens, S Emmerson, A Grainger, V Leppington, Mrs M Sexton, M Smales, F Villani and I Woodhouse.
PCSO Feirn and PC Stabler.
ERYC Ward Councillors had sent apologies.
Clerk, Libby Woodhouse, recorded the Minutes.

1/10 To accept apologies for absence:

RESOLVED: to accept apologies of absence from Councillors S Crowther, Mrs H Gilson, D Major and P Traves.

2/10 To receive Declarations of Personal/Prejudicial Interests on Agenda Items, the Nature of the Interest and Registration of Gifts:

Any declarations of interest made by Councillors are recorded at the appropriate Minute.
Registration of Gifts – there were none.

3/10 Public Participation session to include items on the agenda (to include members of the public and Councillors with prejudicial interests):

PCSO Feirn – reported on the progress of the Internet Café Steering Group which had hopefully obtained JoJo's shop for a Community Centre. Planning would be required for change of use, a lot of work required and funding needed. The aim is to bring facilities to the village including East Riding College, Jobcentre Plus as well as somewhere for young people to go and use computers. She reported on the Youth Council which regularly meets every fortnight prior to the Youth Club. PCSO Feirn reported on the number of logs for December which was disappointing as there had been double the calls from this year compared to last year.

PC Stabler – outlined certain criminal damage that had occurred and asked that everyone is vigilant and report crime. People who do report crime are unwilling to give a statement or description and it is then impossible to get anything done.

This was discussed further and then PC Stabler and PCSO Feirn left the meeting.

4/10 To approve of Minutes of Meeting of 7th December 2009:

RESOLVED: (All in favour) that the Minutes of this meeting be approved and signed as a true and correct record, proposed Councillor Mrs Sexton, seconded Councillor Leppington.

5/10 To receive the Clerk's Report (for information only attached):

Christmas Lights Insurance – The insurers for ERYC have settled this claim.

Youth Council/Internet Steering Group – met on 14th December 2009. The possibility of using JoJos shop is being looked at with respect to planning, etc and a site visit has been undertaken. A new constitution for the group was agreed at the meeting.

Grounds Maintenance Contract – advertised and out to tender.

Missing "No Cycling" Signs at South Landing Nature Trail – some have been replaced.

Request to review signing of right of way, Maitlands (sign from Water Lane points to a gate on which there is a notice saying "No public access" – sign altered.

Bridlington Hospital – letter to Greg Knight MP has been acknowledged and is receiving attention, no response from Andrew Burnham MP.

Mast Repainting Lettering – no response to letter.

Toilet Cleaner – a 12 months contract has been issued to the Toilet Cleaner.



Pre-School – had sent a request to use the Village Green one Saturday in June to run a dog show and have stalls to raise money for pre-school. The Council had no objections to this request and granted permission to pre-school subject to them having the appropriate insurance, risk management and health and safety procedures in place.

Net Gain, the North Sea Marine Conservation Zones Project – Councillors Leppington and Major were aware of this and will try to attend an event at Scarborough Spa on 14th January 2010.

Street Lighting Maintenance Contract – The Clerk reported that a letter had been received today stating that ERYC is serving notice on the Parish Council that they will be withdrawing from the Contract following a review of the contract conditions in light of the issues that arose in late 2009 (Christmas Lighting incident). They would be happy to re-tender for a revised contract subject to the terms or provide one of the Service Level Agreements. They can offer a mutually agreeable short term solution whilst the Parish Council decides on the course of action to take. This arrived too late for the agenda and will be considered at the next meeting.

Martongate zebra crossing – ongoing – the Clerk will write to the Headteacher at Martongate School to ask whether the School has any objection to the Parish Council undertaking a petition.

Toilets Sensors – Councillor Crossland had looked and these were working as they should.

Tree work – the Clerk had contacted ERYC and they will price to do the work but will not do it for free – the Clerk will obtain a price.

Matters Ongoing

Bus Stops – ongoing by ERYC.

Bank Accounts – The Seamans Mission account will be closed and put into the new Business Saver account which replaces the Business Bonus Account – this is still ongoing.

Dog Exclusion Order, Playground – ERYC will order signs by the end of October and will contact us with regard to giving notice when the signs are ready.

Fishermans Memorial – ongoing - contractor.

Yorkshire Day Flag – on going – Councillor Leppington.

Village Green Signs – ongoing to Little Green and playground – Councillor Crossland.

Allotment work:

- Spraying off path between plot 47 and 30 and the car park – Councillor Crossland
- Four posts on plot 47 and telegraph poles put back to define the car park – Councillor Couzens
- Lock welding to the chain – Councillor Couzens.

Slipway, South Landing, Flamborough – ongoing – Councillors Leppington & Major have attended meetings on the Shoreline Management Plan to see if this could be included within the project.

Gate Widening, top of South Landing opposite cafe – ERYC, ongoing, no response.

White Lines, Chapel Street – ERYC, ongoing, no response.

Verge to rear of the Church, Lily Lane – no response received from ERYC with regard to repairing the verge.

Land to rear of Constable Road – for use as allotment land – ongoing with ERYC.

Playground Painting – ongoing.

Conservation Area Re-appraisal – ongoing – with ERYC.

Chairmans Badge of Office – Engraving ongoing – Councillor Crossland.

Minutes archiving – work not started yet – Clerk.

Councillor Villani – requested the Clerk contact Ward Councillor Wilkinson to see if he had been able to do anything about the matters outstanding by ERYC as discussed at the last meeting.

6/10 Questions/Reports from Councillors and Committee Representatives:

Councillor Mrs Sexton – requested that ERYC reinstate the grit box on Crofts Hill that has been removed. The Clerk will request ERYC to replace it. Councillor Villani stated that the events on Friday evening when Crofts Hill was blocked with snow and ice could have been possibly avoided if the box had been in place. It was commented by Councillors it had been witnessed that grit had been pinched from the grit box at Church Corner.

Councillor Mrs Sexton – reported that she had had a rat in her garden and it cost £46 for ERYC to attend. She thought this service should be free. It was commented that private property owners had to pay but work to rid the highway of rats on North Marine Road had been undertaken free by ERYC. ERYC had undertaken work recently to the same place as last year and it was reported that Flamborough Holidays also had undertaken some work in the same area.



Councillor Couzens – asked whether the Parish Council could store grit in bags to use.

The Chairman – stated that it may be possible for ERYC to deliver grit somewhere safe to the Parish Council for use in such circumstances or to use to grit pavements. This will be considered in June.

Councillor Villani – reported that the gully outlets between Danes Dyke and the Links entrance were blocked and the gully opposite Danes Dyke entrance is also blocked again – the Clerk will ask ERYC to clear these.

Councillor Grainger – reported that the Tower Street bus shelter smelled like a toilet. The road sweeper usually sweeps it out. Concrete is needed to re-do the floor.

Councillor Emmerson – reported that the gutter is broken on the Woodcock Road bus shelter – the Chairman will repair it.

Councillor Couzens – reported he had put the glass from the Nativity Scene in the store which had been chipped by young people whilst it was out over Christmas. The Clerk advised this should be removed and taken away to the tip as soon as possible.

7/10 Chairman's Report:

There was nothing to report.

8/10 To consider Planning Applications as listed below and subsequent plans received after the agenda is sent out (planning applications available for public inspection at 7.15 pm):

- (1) **DC/09/04935** – Erection of a rear conservatory
At Wayside, Thornwick Road, Flamborough
For Mr & Mrs Parry
Application Type: Full Planning Permission.

RESOLVED: (All in favour) that the Parish Council has no observations to make on this applications, proposed Councillor Villani, seconded Councillor Smales.

Planning Applications Granted by ERYC

- (1) **DC/09/03768** – Certificate of Lawful Existing Development – continued use of hotel as dwelling, Sunnyside, North Marine Road, Flamborough.
- (2) **DC/09/03070** – Erection of an extension to building C and alterations and change of use of building A and C to form 4 no. holiday units at Ocean View Farm, Lighthouse Road, Flamborough.
- (3) **DC/09/04309** – Erection of single storey extension to rear at Flamborough Bowling Club, South Sea Road, Flamborough.
- (4) **STA.6770** – Work to fell a sycamore tree shading an adjacent oak tree, Hawthorne Cottage, West Street, Flamborough.
- (5) **DC/09/03846** – Erection of extension to existing garage for storage purposes at Hillside, Butlers Lane, Flamborough.

Planning Application Withdrawn

- (1) **DC/09/04010** – Erection of two storey extension at rear following demolition of existing outbuildings at 60 South Sea Road, Flamborough.

9/10 To note/deal with correspondence as listed below:

- 24-Dec-09 ERYC, next Local Action Team meeting, 15th January, Drifffield Fire Station, 9.30 am.
22-Dec-09 ERNLLCA, NE District Committee meeting 12th January, WI Hall, Flamborough at 7.30 pm
- The Clerk, Councillor Mrs Sexton and possibly the Chairman to attend.



- 17-Dec-09 ERYC, 2010 Walking for Health Programme
 16-Dec-09 ERYC, Flood Liaison Group, 10 am 5th February 2010 County Hall, Beverley
 • This was noted however it was not felt necessary to attend.
 11-Dec-09 Environment Agency, Draft Hull and Coastal Streams Catchment Flood Management Plan – consultation Spring 2010.
 08-Dec-09 Joint Local Access Forum, 16th December 2009.
 Dec 09 Flamborough Head to Gibraltar Point Shoreline Management Plan – event at Bridlington Spa on 18th January 2010, 10 am -1 pm –
 • two attendees confirmed to go (Councillor Leppington and Councillor Major)
 Dec 09 ERYC, Tackling Anti-Social Behaviour in our Community (see enclosed).
 • This was noted and the Clerk will complete an Anti-Social Behaviour questionnaire
 Dec 09 ERNLLCA Newsletter, ERYC Parish News.
 30-Nov-09 Hull City Council, Submission of City Centre Area Action Plan incorporating citywide policies to the Secretary of State.
 Nov 09 ERYC, Minutes of the Flood Liaison Group on 19th October 2009.
 Nov 09 Sports Club Trust, Minutes of AGM and 08/09 Accounts.
 Advertising Material

10/10 Accounts:

- (a) To approve payment of Accounts to 31st December 2009 (See attached sheet):

Received

£28.00 Allotment rent, plot 38.
 £3.82 Toilets Donations Box

Already Paid

£69.24 Chq 1797 NPower, electric, toilets (read).
 £35.00 Chq 1798 Flamborough Village Hall, light to rear

Chq No	Creditor	Net Due	VAT	Total
1799-01	PAYE (Dec)	949.73		949.73
1802	Clerk Expenses (Dec)			
	Telephone	8.00		8.00
	Broadband Connection	7.50		7.50
	Postage	10.24		10.24
	Stationery	11.02		11.02
	Car Allowance	20.00		20.00
	Deliveries	2.00		2.00
	Totals	1,008.49	0.00	1,008.49

RESOLVED: (All in favour) that the accounts should be paid, proposed Councillor Smales, seconded Councillor Grainger.

- (b) To note quarterly budget monitor to 31st December 2009 (circulated at the meeting):

The Clerk circulated the latest budget monitor and reported that only 64% of the revenue budget had been spent which did not include earmarked reserves or the amount held in the Business Bonus Account. Currently there was £24,000 in the current account and £42,000 in the Business Bonus Account. The Parish Council should not accumulate reserves to this extent. The Chairman requested that refurbishment of the toilets is considered at the next meeting.

11/10 To consider any update with regard to the Cycle Track and proposed bridge at Danes Dyke:

It was noted that the next Connect 2 Steering Group meeting would be held on Wednesday 24th February 2010 at 12 pm in the Council Chamber at the Town Hall, Bridlington.



12 Christmas Lighting:

(a) To consider the enclosed report from ERYC regarding the Christmas Lighting:

The advice given by ERYC was that the current lights were at the end of the serviceable life and the Parish would benefit from LED units which would be more economical and not as heavy. They had also stated that all anchorage points should be structurally tested, all points higher than three brick courses from the top of a wall or close to a wall corner must be repositioned, the current catenary cables are rusting and should be replaced with stainless steel cables, the wiring infrastructure should be overhauled as there are vague agreements with regard to power connections, all electrical feeds should be via a suitably rated RCD and all should be as the Code of Practice.

The Chairman stated that there was no way the Parish Council could comply with this, that he did not agree that the current lights were beyond redemption and that it was poor we were expected to look at a clean slate. The Victoria Club and Flamborough Holidays had donated £1000 each for the lights in 2003. He had contacted the manufacturers who had indicated that the lights should have a 15 year lifespan and he was expecting this confirmation in writing. The Chairman considered that the report was wrong and that ERYC had not complied with the Code of Practice with regard to signage etc when erecting the lights. The Chairman considered that a report on the incident was required before any decisions were reached.

The Clerk indicated that the bolt that came free had been installed above the limit of three brick courses down, that the Code of Practice had been in existence at that time (and compliance with it has to be given to the Highway Authority every year to get a permit) and that the incident was irrelevant in the sense that the Parish Council would have to comply in the future with the provisions of the Code of Practice as other Parishes/Towns otherwise ERYC as the Highway Authority (not as the recent contractor) would not grant permission to the Parish Council to have Christmas Lights over the highway or in public places – there was plenty of time to consider all aspects prior to next Christmas. There had been no donations received/banked by the Parish Council for Christmas Lighting since 2004. Some of the lighting was purchased second hand in 2004 from Bridlington Town Council, who was now again replacing lighting that had been new to them in 2004.

RESOLVED: (All in favour) to ask ERYC for the accident report of what happened on the day as the Parish Council want to know exactly what happened, proposed Councillor Grainger, seconded Councillor Villani.

(b) To consider the enclosed Codes of Practice for the Installation, Operation and Removal of Seasonal Decorations:

The Council noted this document.

(c) To consider the way forward:

This was deferred to February's meeting. Proposals were put forward by Councillors Leppington and Villani to look at Dog & Duck Square and Camerons Gardens and by Councillor Grainger for a pinwheel type arrangement in Camerons Gardens.

13/10 To consider the enclosed correspondence regarding the Humberside Probation Trust:

This was considered and community payback could perhaps be used when the Parish Council gets the land to the rear of Constable Road.

14/10 To consider undertaking an Emergency Plan:

The previous plan was extremely old and the Parish Council would look at a new template given by ERYC at the next meeting.



15/10 To consider requests for donations from:

- (a) **Marie Curie Cancer Care:**
- (b) **North Holderness Community Transport (HART):**

The Council noted both these requests.

16/10 To consider auditing Health and Safety Procedures for the Parish Council – Councillor F Villani:

Councillor Villani reported that Councillors were concerned at the last meeting with regard to health and safety at the toilets and with regard to the street lighting contract and thought it would be a good idea to have an independent person/contractor do a gap analysis audit for the Parish Council. The Clerk provided an initial costing from a company as the sort of price the Council would have to pay. The Clerk will get two further prices for the next meeting.

17/10 To consider attendance at Code of Conduct Training 2009/10 arranged by ERYC (enclosed):

The Council noted the training as circulated and should any Councillor wish to attend they should let the Clerk know as attendance is to be confirmed.

18/10 Allotments:

- (a) **To report on the Clerk's monthly site visit and consider action re management matters:**

The Clerk had done undertaken a site visit as the site had been covered with snow for most of the month. However, a Notice to Quit was required for plots 50 and 75 due to non-payment of rent. Plot 50 would also be required to clear the site as it was a mess.

- (b) **To let vacant plots:**

An applicant now resident within the parish would be let either half or a full plot (76) dependent on the applicant's wishes.

An applicant from Bempton will be placed on the "out of Parish" waiting list.

- (c) **To consider granting permission for sheds, greenhouses, etc:**

Permission was given to the tenants of plot 38 for a shed within sizes.

19/10 To consider the enclosed annual playground inspection report:

The Council discussed the report with respect to the chain walk and old benches being removed as had been advised by the inspector. The Council will look at replacing these at the next meeting and the Clerk is to get catalogues for equipment. The Chairman advised the bushes on the swings do not need replacing. The Clerk will order the swing seats necessary to replace the damaged ones.

Signed as a true and correct record

Councillor J Crossland, Chairman, Flamborough Parish Council

Date 1/2/2010

FLAMBOROUGH PARISH COUNCIL

MINUTES OF PARISH COUNCIL MEETING 1ST FEBRUARY 2010, 7.30 PM, METHODIST CHAPEL, FLAMBOROUGH

Present: Councillors J Crossland (in the Chair), Mrs H Gilson, A Grainger, Mrs M Sexton, M Smales, F Villani and I Woodhouse.

PC Stabler and PCSO Bev Feirn

ERYC Ward Councillors had sent apologies

Clerk, Libby Woodhouse, recorded the Minutes.

20/10 To accept apologies for absence:

RESOLVED: (All in favour) to accept apologies of absence from Councillors P Couzens, S Crowther, S Emmerson, V Leppington, D Major and P Traves.

21/10 To receive Declarations of Personal/Prejudicial Interests on Agenda Items, the Nature of the Interest and Registration of Gifts:

Any declarations of interest made by Councillors are recorded at the appropriate Minute.
Registration of gifts – there were none.

22/10 Public Participation session to include items on the agenda (to include members of the public and Councillors with prejudicial interests):

PCSO Feirn – reported that there had been 8 crime logs from 1st January to today. Last year there had been 20 – this was positive although it may be that the public are not reporting crime. With regard to a complaint regarding motorbikes being ridden constantly on recent weekends in a field at Crofts Hill, she had spoken to the landowner but as this was a private field, there was nothing the Police could do. ERYC were taking this up – Environmental Health due to noise pollution.

PC Stabler – reported that at a recent NPT North Ward meeting, priority had been given to Flamborough which meant that there would be more emphasis placed here. He had requested half hourly patrols in the evening. This was appreciated by the Parish Council.
PCSO Feirn and PC Stabler left the meeting.

23/10 To approve of Minutes of Meeting of 11th January 2010:

RESOLVED: (All in favour) that the Minutes of this meeting be approved and signed as a true and correct record.

24/10 To receive the Clerk's Report (for information only attached):

Martongate School – response to enquiry regarding a petition to change the crossing to a pelican crossing (enclosed) – the school is supportive of the Parish Council doing a petition.

Internet Café Steering Group – met on 25th January 2010. JoJo's shop is still under negotiation, a planning application for change of use would be required, an application for Charity Status for the group now named "Headlands Community Group" will be done, young people are taking part in funding applications and a consultation process is being planned. Other venues will also be considered such as an offer from Copperfields. Local village venues are also being consulted.

Bridlington Hospital – a response has been received from Greg Knight MP which outlines events of recent years and that the Trust is struggling to manage its budget therefore services have been regionalised on the advice of a Government advisor. Whilst this Government believes in regionalisation we are only likely to see any change here when there is a change of Government. The NHS is grossly overstaffed with managers but is planning to spend millions on building a new hospital at Beverley when provision could be made at Bridlington for a fraction of the cost. However, the campaign for the return of services to Bridlington Hospital still goes on. The Dept of Health responded giving an outline of the role of the Dept of Health, NHS Trusts, etc and that a 12-month refurbishment programme of Bridlington Hospital began in October 2009 to decorate and refurbish the hospital wards.



Waters Ward is now in use but other elements of the programme are on hold due to operational issues. A review of the programme and status of Thornton Ward will be reviewed at the end of January. The Trust has given assurances that it does not wish to downgrade services there.

Tree Work – ERYC's Michael Brown has forwarded our request for a price to undertake the work to another officer (Nigel Robson) to work out a price for us when he is next in this area. However, he does not know when this will be. The Clerk will contact him to arrange a visit.

Gully Cleaning, Danes Dyke to Links Golf Course – this was done on 15th January 2010 – however there is still standing water at times.

Salt Bin, Crofts Hill – a response has been received that this will be replaced – ERYC did not know that it was missing. A schedule of salt bins in Flamborough was sent to us and there are five – Church Street (junction Church Street and Tower Street), Bridlington Road (junction church Street), South Sea Road (Lifeboat Stn), Bridlington Road (Crofts Hill – missing), North Landing (opposite café at top).

Flamborough Pre-School – has sent a copy of their public liability insurance however this does not detail cover for any event so confirmation of this has been requested. Pre-school will let us know the details when finalised.

ERNLLCA NE District Committee – to be held in Flamborough on 12th January was cancelled due to lack of attendance.

Anti Social Behaviour Questionnaire – has been completed.

Slipway, South Landing, Flamborough – The Highways Engineer had emailed that day to confirm that ERYC has inspected the site on a number of occasions and arrangements are in hand to extend the existing ramp during a period of low tides and better weather – ERYC state they will fund the ramp as it is an awarded maintainable public highway to the high tide line.

Gate Widening, top of South Landing opposite cafe – a response from the Highways Engineer indicates that this will be considered when the positioning of the café when it is rebuilt is known.

White Lines, Chapel Street – a response from the Highways Engineer indicates that the road marking contractor incorrectly marked echelon parking bays from the Vic Club south beyond the garage. The bays should have terminated at the no. 4/garage boundary where the carriageway width safely allows this type of parking arrangement. To the south of the garage parallel parking was left due to the narrowing of the carriageway by the traffic island and the contractor has since adjusted the markings to comply with the works order. It is believed there is an ongoing pre-planning application enquiry in the vicinity involving the garage which may require further changes to the markings in the near future – as it may directly affect the area in question no further changes to road markings are planned at this stage.

Verge to rear of the Church, Lily Lane – a response from the Highways Engineer indicates that he was unaware that these works had not been carried out as this was part of the Streetscene Task Force.

As the weather improves he will ensure that the contractor returns to carry out these outstanding works.

Toilet cleaning fluid – the Clerk reported difficulty obtaining the regular fluid from Bridlington Cash and Carry and had sourced some from the Shaw & Sons. The Cash and Carry had then re-stocked it and so there were extra invoices to pay for.

Bank Accounts – The Seamen's Mission account has been closed and that and the Business Bonus account have been converted to the new Business Saver account.

Matters Ongoing

Mast Repainting Lettering – no response to letter.

Bus Stops – ongoing by ERYC.

Dog Exclusion Order, Playground – ERYC will order signs by the end of October and will contact us with regard to giving notice when the signs are ready.

Fishermans Memorial – ongoing - contractor.

Yorkshire Day Flag – on going – Councillor Leppington.

Village Green Signs – ongoing to Little Green and playground – Councillor Crossland.

Allotment work:

- Spraying off path between plot 47 and 30 and the car park – Councillor Crossland
- Four posts on plot 47 and telegraph poles put back to define the car park – Councillor Couzens
- Lock welding to the chain – Councillor Couzens.

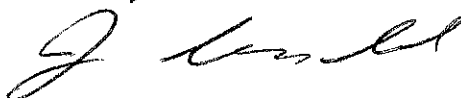
Land to rear of Constable Road – for use as allotment land – ongoing with ERYC.

Playground Painting – ongoing.

Conservation Area Re-appraisal – ongoing – with ERYC.

Chairmans Badge of Office – Engraving ongoing – Councillor Crossland.

Minutes archiving – work not started yet – Clerk.



25/10 Questions/Reports from Councillors and Committee Representatives:

Councillor Mrs Sexton – reported that the Flamborough Community Environmental Action Group were winding up. Would the Parish Council take responsibility for the map in Camerons Gardens? The Council requested that a letter is sent from the FCEAG to cover this and also possibly in respect of the planters and Nature Trail Sculptures should ERYC not take responsibility for these.

Councillor Villani – requested that a date is put on items on Matters Ongoing so there is a record of how long it is taking for issues to be resolved.

Councillor Smales – reported that the flashing speed signs were not working correctly. The one on Bampton Lane only works intermittently, the one on North Marine Road is not working at all and the one on Crofts Hill picks up all cars and pedestrians and works constantly. The Clerk will contact Councillor Wilkinson.

26/10 Chairman's Report:

The Chairman reported concern at the way the Parish was being treated by ERYC when we were all supposed to be working together – we had achieved Quality Status but were being left out in the cold. He reported on a number of items –

Planning Department/Conservation Area –

- There was no consistency between officers regarding planning decisions and therefore the Parish Council did not know where it stood.
- Planning Enforcement – did not seem to be bothered about issues.
- Feedback – there was little or know feedback from ERYC regarding planning decisions.
- 32 Stottlebink application – there had been no satisfactory explanation regarding their decision.

Highways –

- The condition of road prior to the snow was not good and now they are all terrible.
- The quality of the grass cutting bad.
- Grips are not cleaned back as far as ditches so are always full.
- Gullies are constantly blocked and nothing is done.
- White lines – the feed back from this item from last summer has only just been received.
- During the very recent snow when only this part of the coast was iced up, nothing was gritted – it was fair enough when it was county wide but not when it was only here – more gritting could have been done.
- The grit box on Crofts Hill has not been put back.

Cycle Track –

- Despite the fact that over a year ago, decisions had to be taken there and then, there had been no information communicated to us for months.

ERYC Officers –

- Officers get moved around so frequently that there is no consistency.

Youth Shelter –

- The Parish Council was misled regarding what was available.

Land to rear of Constable Road –

- No response has been received.

The Chairman was concerned we are not working together and requested that this be considered at the next meeting of the Council.

27/10 To consider Planning Applications as listed below and subsequent plans received after the agenda is sent out (planning applications available for public inspection at 7.15 pm):

- (1) **DC/09/05041** – Erection of conservatory to side
At 16 Marine Valley, Flamborough
For Mr & Mrs S Crowther
Application Type: Full Planning Permission.

RESOLVED: (All in favour) that the Council has no observations to make on this application, proposed Councillor Woodhouse, seconded Councillor Villani.



- (2) **DC/09/04935** – Erection of a rear conservatory (AMENDED PLANS)
At Wayside, Thornwick Road, Flamborough
For Mr & Mrs Parry

RESOLVED: (All in favour) that the Council has no observations to make on this application, proposed Councillor Woodhouse, seconded Councillor Villani.

- (3) **DC/10/00145** – Change of use and conversion of existing cottage into two smaller cottages, one for permanent residence and one for holiday accommodation
At Smuggler's Cottage, 3 Allison Lane, Flamborough
For Mr Paul Magson
Application Type: Full Planning Permission.

RESOLVED: (All in favour) that the Council recommends that the application is refused and feels strongly about this application and requests that it should be referred to the appropriate committee for the following reasons – this is overdevelopment of the area and of a traditional cottage and historic building. The building is not big enough to convert into two and will lose its character within the Conservation Area. The new access onto the highway will be extremely dangerous as there is little or no pavement and there is not enough parking in the area.

- (4) **DC/09/04938** – Change of use and conversion of existing dwelling into 4 no. flats
At Sunnyside, North Marine Road, Flamborough
For Mr James Harper
Application Type: Full Planning Permission

RESOLVED: (All in favour) that the Council recommends that the application is refused for the following reasons – this is overdevelopment of the building and the area and there is a high demand for parking in this area which already leads to significant problems.

- (5) **DC/10/00031** – Continued use of tractor shed/store to siting of a mobile catering trailer
At RNLI, North Marine Road, Flamborough
For Mr Stephen Emmerson
Application Type: Full Planning Permission.

Councillor Woodhouse declared a prejudicial interest (friend of applicant) and left the room for the duration of this item, did not take part in discussion and did not vote.

Councillor Villani declared a prejudicial interest (friend of applicant) and left the room for the duration of this item, did not take part in discussion and did not vote.

Councillor Crossland declared a prejudicial interest (recent Standards Committee findings) and left the room for the duration of this item, did not take part in discussion and did not vote.

Due to prejudicial interests, the Council was unable to comment on this application as the meeting became inquorate.

Planning Applications Granted by ERYC

- (1) **DC/09/03975** – Erection of detached garage at 25 Tower Street, Flamborough.

28/10 To note/deal with correspondence as listed below:

- | | |
|-----------|---|
| 21-Jan-10 | ERYC, Local Transport Plan 3 Newsletter (enclosed) |
| 19-Jan-10 | ERNLLCA, nominations for a Chairman/Mayor to attend a Royal Garden Party at Buckingham Palace on 22 nd July 2010, nominations by 1 st March 2010. |
| 18-Jan-10 | ERYC, reminder regarding Code of Conduct Training 2009/10 (enclosed): |
| 14-Jan-10 | ERYC, Standards Committee – Nominations for a Parish Council Representative by 16 th April 2010. |



- 12-Jan-10 Humber & Wolds Rural Community Council, events to highlight the Way of the Roses and the Yorkshire Wolds Cycle Routes, Bridlington Spa, 2nd March 2010, 2-4 pm.
- 11-Jan-10 Kat Sanders, YWT, appeal for input and ideas for the History and the Lighthouse and Shipping Storyboards. Themes for History so far are Sword Dancing, Lifeboats and Flamborough Castle – video clips, photos, text and content ideas would be appreciated.
- 18-Dec-09 ERYC, Sport and Play Recognition Awards 2010.
- Jan 2010 Humberside Police Authority Newsletter, East Riding Parish News, ERNLLCA News.

29/10 To approve payment of Accounts to 31st January 2010 (See attached sheet):

Received

- £14.00 Allotment rent, plot 76a.
- £0.27 Toilets Donations Box
- £1.00 Sports Club Trust, rent for field 2010.

Already Paid

- Chq 1803 £1,721.51 inc £224.56 VAT, NPower, street lighting.

Chq No	Creditor	Net Due	VAT	Total
1804	St Oswald's Church Hall, improvements (agreed 12/1/2009)	500.00		500.00
1805	Mrs E Woodhouse, toilets supplies	20.66	3.62	24.28
1906-08	PAYE	924.94		924.94
1809	Clerk Expenses (Jan)			
	Telephone	8.00		8.00
	Broadband Connection	7.50		7.50
	Postage	3.68		3.68
	Stationery	12.25		12.25
	Car Allowance	20.00		20.00
	Deliveries	2.00		2.00
	Totals	1,499.03	3.62	1,502.65

RESOLVED: (All in favour) that the accounts as submitted should be paid, proposed Councillor Villani, seconded Councillor Smales.

30/10 To consider any update with regard to the Cycle Track and proposed bridge at Danes Dyke:

There had been no updates or communication. As far as it is known, the next steering group meeting is 24th February 2010.

31/10 Annual Footway Lighting Maintenance Contract:

- (a) To note that notice has been given by ERYC that they are withdrawing from the contract following a review of contract conditions – condition 3.7 where liability had to be taken by ERYC even though the Code of Practice was not adhered to by the Parish Council for Christmas Lighting (see enclosed contract conditions and letter from ERYC):

This was noted.

- (b) To consider any advice received:

The Clerk had asked ERYC and ERNLLCA for advice regarding this paragraph. ERNLLCA had sent the request to NALC and was awaiting their response. Advice had not been received yet.



- (c) To consider whether to re-tender for a revised contract or enter into a Service Level Agreement (copies enclosed):

Both were considered by the Council and there was full discussion.

RESOLVED: (4 in favour, 3 against) to wait for advice to be received before making any decisions, proposed Councillor Mrs Gilson, seconded Councillor Smales.

At this point, Councillor Smales had to leave the meeting to go to work.

32/10 Christmas Lighting:

- (a) To consider the enclosed correspondence from ERYC with respect to the incident report:

The Council noted that ERYC had responded that as an insurance claim is ongoing they are not in a position to provide the Parish Council with this information.

- (b) To consider the enclosed report from ERYC regarding the Christmas Lighting:

Not considered

- (c) To note the Codes of Practice for the Installation, Operation and Removal of Seasonal Decorations – copy enclosed for the previous meeting:

Not considered

- (d) To consider the way forward:

RESOLVED: (All in favour) that the Council will concentrate on Camerons Gardens with an aspiration to do Dog and Duck Square as well, proposed Councillor Villani, seconded Councillor Mrs Gilson.

33/10 Playground – to consider removing equipment identified at the end of its lifespan by the recent annual inspection report and replacing with new – catalogues will be available for consideration:

Some of the old wooden equipment is to be removed – the chain walk, benches and possibly spinning disk.

RESOLVED: (All in favour) that these should be replaced and that the Clerk will visit the Youth Council to see what they would like to have installed and the Youth Council will report back. Their budget is £2,500, proposed Councillor Grainger, seconded Councillor Mrs Gilson.

34/10 To consider undertaking an Emergency Plan – see enclosed template:

RESOLVED: (All in favour) that the Council will complete the emergency plan – the Clerk to undertake the work and report back to the Council.

35/10 To consider auditing Health and Safety Procedures for the Parish Council – further prices:

The Clerk had received various prices from companies that would conduct a gap analysis.

RESOLVED: (All in favour) to accept the price of £350 from Coast Risk Management to undertake a gap analysis, proposed Councillor Villani, seconded Councillor Crossland.

36/10 To consider refurbishment of the toilets – Councillor J Crossland:

The Council considered that the toilets required sprucing up – this will include the floor tiling of the middle section of the gents next to the urinal to include an inspection place, replacement of the



stoothing wall at the entrance of the gents which will be bricked up and a complete repaint of the whole block. Councillor Woodhouse will provide a specification for the next meeting and then prices will be sought.

37/10 To consider the enclosed request for a donation from the Flamborough Relief in Need Charity:

Councillor Crossland declared a personal interest (representative on the Charity) and Councillor Mrs Sexton declared a personal interest (representative on the Charity).

RESOLVED: (All in favour) to donate £200 to the Relief in Need Charity towards providing a party at the Village Hall for the elderly people of the village to consist of entertainment and a buffet, proposed Councillor Woodhouse, seconded Councillor Villani. (S145 Local Government Act 1972)

38/10 Allotments:

(a) To report on the Clerk's monthly site visit and consider action re management matters

Again, it had snowed and the Clerk had been unable to visit.

(b) To let vacant plots and to consider whether to re-open up the site to applicants from outside the parish:

The Clerk will let plot 76b to a resident of the parish.

(c) To consider granting permission for sheds, greenhouses, etc:

Permission was granted for a shed and poly tunnel on plot 70.

39/10 To approve the Annual Risk Assessments (available to view prior to the meeting) and consider the enclosed Action Plan:

RESOLVED: (All in favour) to approve the annual risk assessments and action plan.

40/10 To resolve that due to the confidential nature of the business to be transacted, the press and public are excluded from the remainder of the meeting (Section 1(2), Public Bodies Admissions to Meetings Act 1960):

RESOLVED: (All in favour) that the public be excluded from the remainder of the meeting due to the confidential nature of the business to be transacted.

41/10 To consider tenders received for the Grounds Maintenance Contract 2010-2012:

Two prices had been received and these were opened and discussed fully.

RESOLVED: (All in favour) that the Council accepts the tender from Groundtech in the annual sum of £1665.00 as this represented the best value for the community, proposed Councillor Mrs Gilson, seconded Councillor Woodhouse.

Signed as a true and correct record
Councillor J Crossland, Chairman.

Date 1/3/2010

FLAMBOROUGH PARISH COUNCIL

MINUTES OF PARISH COUNCIL MEETING 1ST MARCH 2010, 7.30 PM, METHODIST CHAPEL, FLAMBOROUGH (Prior to the meeting there was a Surgery held with Councillor Woodhouse)

Present: Councillors J Crossland (in the Chair), P Couzens, S Emmerson, A Grainger, V Leppington, D Major, Mrs M Sexton, M Smales, F Villani and I Woodhouse.
Ward Councillor J Wilkinson. Councillors R Harrap and C Matthews had sent apologies.
PCSO Bev Feirn
Clerk, Libby Woodhouse, recorded the Minutes.

42/10 To accept apologies for absence:

RESOLVED: To accept apologies of absence from Councillors Mrs H Gilson, S Crowther, P Traves

43/10 To receive Declarations of Personal/Prejudicial Interests on Agenda Items, the Nature of the Interest and Registration of Gifts:

Any declarations of interest made by Councillors are recorded at the appropriate Minute.
Registration of gifts – there were none.

44/10 Public Participation session to include items on the agenda (to include members of the public and Councillors with prejudicial interests):

PCSO Feirn – reported on the following:

- There had been a couple of burglaries on the North Moor estate and attempted lead thefts continue.
- The Community Centre is continuing with Copperfields and funding for surveying work was being sought and an outline figure for building work being looked at. It is still early days.
- The Community Payback project is working in the area and PCSO Feirn wondered whether the scheme could provide people to paint the playground which is still outstanding. Persons involved would be supervised and the painting would take place whilst children were at school. The Council will consider this at the next meeting.
- A Farm Watch group had been set up and the first meeting was well attended.
- On 2nd March there would be a street surgery in the village centre by PCSO Feirn and representatives from ERYC Safe Communities and the Fire Service.
- On 31st March at 7 pm at the Village Hall there would be a Community Meeting with a chance to meet the new Inspector.

After her report, PCSO Feirn left the meeting.

45/10 Youth Council – to consider replacement playground equipment:

The Clerk had visited the Youth Council with a number of playground equipment brochures to see what type of equipment they would like. The feeling of the majority had been for swinging trapezes and climbing walls. The Clerk had obtained provision figures from three companies and the Council agreed to arrange a site survey with one company to obtain a fixed figure for possibly two items of equipment.

46/10 To approve of Minutes of Meeting of 1st February 2010:

RESOLVED: (All in favour) that the Minutes of this meeting be approved and signed as a true and correct record.

47/10 To receive the Clerk's Report (for information only attached):

12-02-10 - Headlands Community Group – has visited Copperfields and the possibility of using this venue is being explored. A letter from the WI is enclosed who support the use of Copperfields but do not feel High Street (JoJos) is the ideal situation as it will deprive Flamborough of another retail shop.

Councillor Mrs Sexton declared a personal interest as she is a member of the WI, remained in the meeting and took part in discussion. The Clerk will write to the WI noting their concerns.

03-02-10 - Tree Work – ERYC's Michael Brown has forwarded our request for a price to undertake the work to another officer (Nigel Robson) to work out a price for us when he is next in this area. There has been no response so far. The Clerk will contact him again.

19-02-10 - Gully Cleaning, Danes Dyke to Links Golf Course – The Highways Engineer has reported that this will be investigated again this week due to flooding on the road – the Clerk will clarify when.

19-02-10 - Salt Bin, Crofts Hill – this was replaced on 26th February.

19-02-10 - Lighthouse Road – The Highways Engineer reports that works are under way on drainage improvements along this road. The road is also due for patch repair within the next few weeks followed by surface dressing in the summer. He has also requested that the Property Services at ERYC include their private road from the Coast Guard Station to the Lighthouse in the scheme whilst the resources are working in the area.

15-02-10 - Bus Stops – a site meeting was held with the Officers from ERYC (both Transport and Highways) with the Chairman who reported the following:

- Allison Lane bus stop – this bus stop was relocated to the current location following complaints from residents at the top of Allison Lane as this is also a time point so the bus has to park there. The new location is dangerous and if there is an accident, ERYC would be accountable. Proposals may include moving the location of the bus stop round the corner.
- Church bus stop – this is difficult because of the double white lines. The Highways Engineer proposed to alter the road junction to West Street and remove the island to make the junction safer.
- Camerons Gardens – proposals included to drop the school children off on Chapel Street where they used to be dropped off which would be safer. Proposals to move the bus stop round the corner to Carter Lane may be considered.

The Transport Officer will put proposals together in writing for the Parish Council's consideration.

19-02-10 - Yorkshire Day Flag – Councillor Leppington has purchased the flag – with the Chairman.

23-02-10 - Standing Orders – there are new Model Standing Orders which the Parish Council will need to consider at a subsequent meeting.

11-02-10 - Health & Safety Gap Analysis – took place on 11th February. The consultant visited the sites of our services within Flamborough and looked at risk assessments and paperwork. A full report will be issued shortly.

10-02-10 - Bridlington Neighbourhood Action Team – meeting took place on 10th February. Vehicle Crime in Bridlington has decreased but there were worries regarding victims not reporting crime. An exit strategy action plan was being determined for the Dispersal Order on West Street and there were extra Police patrols in that area. Tomb stoning on the harbour is being included within a bylaw – it was felt this will push the problem to Flamborough's cliffs. A clean-up day is being planned for Flamborough (3rd June provisionally) which will be youth led after which the young people can have their bikes coded – a bid is being made for funding for equipment and this is to include similar project at Havenfield and Westfield.

01-03-10 - Flashing Speed Signs – not working properly – Councillor Wilkinson will take this up.

23-02-10 - Dog Exclusion Order, Playground – implementation notices will be erected by ERYC in the next 2 weeks. Following that, permanent notices will be erected by ERYC following the Dog Order coming into effect on 1st June 2010.

14-12-09 - Mast Repainting Lettering – this has been completed.

Bridlington Hospital – Councillor Mrs Sexton stated that Thornton Ward would now be kept open and thanked everyone who had supported the campaign and sent in letters. She gave out more letters to send regarding the acute services.

ERYC, speed limit proposal for B1255 from Flamborough to Bridlington – this had been received too late for the agenda but a response was required by 15th March. The proposals included reducing speed limits from 60 mph and 40 mph to 40 mph and 30 mph along the length of the road.

RESOLVED: (6 in favour, 3 against, 1 abstention) to request that the speed limit is reduced to 40 mph along the whole length of the road as the proposals as submitted by ERYC would be confusing for motorists. Proposed Councillor Leppington, seconded Councillor Grainger.

Matters Ongoing

01-02-10 - Martongate School – petition to change the crossing to a pelican crossing – ongoing, Councillor Smales.

01-02-10 - Slipway, South Landing, Flamborough – ERYC Highways have stated that they will arrange and fund the extension to the slipway.

01-02-10 - Gate Widening, top of South Landing opposite cafe – ERYC Highways will determine this when the location of the café has been determined.

01-02-10 - Verge to rear of the Church, Lily Lane – ERYC Highways will repair and reseed the verge when the weather improves.

01-02-10 – Emergency Plan – Clerk.

03-11-09 - Fishermans Memorial – ongoing - contractor.

Summer 09 - Village Green Signs – ongoing to Little Green and playground – Councillor Crossland.

October 09 - Allotment work:

- Spraying off path between plot 47 and 30 and the car park – Councillor Crossland
- Four posts on plot 47 and telegraph poles put back to define the car park – Councillor Couzens
- Lock welding to the chain – Councillor Couzens.

July 08 - Playground Painting – ongoing.

01-12-09 - Conservation Area Re-appraisal – ERYC state will be in a report to Cabinet in Feb/March 2010 – will let us have details of the report when it is prepared.

May 09 - Chairmans Badge of Office – Engraving ongoing – Councillor Crossland.

July 07 - Minutes archiving – work not started yet – Clerk.

48/10 Questions/Reports from Councillors and Committee Representatives:

Councillor Leppington – reported that the burnt down Café at South Landing was a disgrace. It was also dangerous as children were getting into it. South Landing needed the Café replacing and also toilet facilities are important. Councillor Wilkinson will take this up and ask the Officer dealing with it to respond to the Parish Council.

Councillor Emmerson – reported a broken fall pipe to the bus shelter at North Landing – the Chairman will look at this and repair it.

49/10 Chairman's Report:

The Chairman reported on the planning application at the site of the old DIY in School Lane which had been to erect outbuildings and boundary walls and which was a retrospective application as they had already been built. The Parish Council had recommended refusal of the application as the concrete block walls did not preserve or enhance the Conservation Area and was detrimental to the street scene. The Parish Council had requested that it was considered by a Committee and not delegated to an Officer and the Eastern Area Planning Committee had agreed that the application should be refused and the walls should come down. A decision notice had been issued. Officers had subsequently decided that the wall could be retained under permitted development rights. The Chairman queried what the point is of us referring it to a Committee so it is not Officer delegated, the Ward Councillors and the Planning Committee agreeing that the application should be refused and then the Officer makes another decision. Everyone has been disregarded. The Chairman requested that the Parish Council write a letter of complaint to the Chief Executive asking for his comments on the application outcome and the procedures that had been followed and insist on answers, asking why everyone had been disregarded.

50/10 To consider Planning Applications as listed below and subsequent plans received after the agenda is sent out (planning applications available for public inspection at 7.15 pm):

- (1) **DC/10/00266** – Conversion of Farmhouse and Building B to form 5 holiday units
At Ocean View Farm, Lighthouse Road, Flamborough
For Mr Paul Palmer
Application Type: Full Planning Permission.

Councillor Couzens declared a personal and prejudicial interest in this application as he works for the applicant, left the meeting for the duration of this item, did not take part in discussion and did not vote.

RESOLVED: (All in favour) that the Council has no observations to make on this application, proposed Councillor Woodhouse, seconded Councillor Villani.

- (2) **DC/10/00260** – Change of use of existing static caravan to holiday let
At Beacon House, Crofts Hill, Bridlington Road, Flamborough
For Mrs Phyllis Pilkington
Application Type: Full Planning Permission

Councillor Couzens declared a personal and prejudicial interest as he is friends with and works for the applicant, remained out of the meeting for the duration of this item, did not take part in discussion and did not vote.

RESOLVED: (All in favour) to recommend that the application is refused and as the Parish Council feels strongly, if the Officer is recommending a different decision, to refer this application to the Planning Committee. The recommended refusal is because this is a touring caravan site – to allow a static caravan for holiday use would set a precedent and be the start of permanent static vans at this location. There are enough static caravan sites in Flamborough. Proposed Councillor Leppington, seconded Councillor Woodhouse.

Councillor Couzens returned and resumed the meeting.

- (3) **DC/10/00053** – Installation of steel steps
At Thornwick Hole, North Marine Road, Flamborough
For Miss Katherine Sanders
Application Type: Full Planning Permission.

Councillor Crossland declared a prejudicial interest as he owns land adjacent to the application site, left the meeting for the duration of this item, did not take part in discussion and did not vote.

Councillor Woodhouse declared a prejudicial interest as he had been approached to tender for the job, left the meeting for the duration of this item, did not take part in discussion and did not vote.

Vice Chairman, Councillor Smales, took the Chair.

RESOLVED: (7 in favour, 1 against) that the Council recommends approval of the application, proposed Councillor Villani, seconded Councillor Mrs Sexton.

Councillors Crossland and Woodhouse returned and resumed the meeting with Councillor Crossland in the Chair.

Planning Applications Granted by ERYC

- (1) **DC/09/04935** – Erection of a rear conservatory at Wayside, Thornwick Road, Flamborough.
(2) **DC/09/05041** – Erection of conservatory to side at 16 Marine Valley, Flamborough

51/10 To note/deal with correspondence as listed below:

- | | |
|-----------|---|
| 15-Feb-10 | ERYC, Rough Sleeping in the East Riding – count on Wednesday 17 th March 12-6 am – the Clerk to respond. |
| 15-Feb-10 | ERYC, Voluntary/Community Sector Strategy Consultation Event, 1 st March, Bishop Burton College, 10 am -2.30 pm. |
| 11-Feb-10 | ERYC, Members Register of Interests Form (enclosed)
- Councillors noted that this was difficult to understand. |
| 11-Feb-10 | Flamborough Relief in Need Charity, letter of thanks for £200 donation. |
| 09-Feb-10 | ERYC, Draft Tourism Accommodation Guidance – consultation, comments by 26 th March 2010. |
| 08-Feb-10 | Rydale Voluntary & Community Sector Forum, Staxton Village Hall, 11 th March 7pm. |
| 05-Feb-10 | Bridlington Police & Partners Community Forum, 11th March 2010, Town Hall. |
| 05-Feb-10 | Hull City Council, Examination of City Centre Area Action Plan incorporating citywide policies – proposed changes. |

- 03-Feb-10 Hull City Council, Hull Core Strategy – Emerging Preferred Approach – public consultation.
- Feb 2010 Newsletters – ERNLLCA,
The Council noted that Parish Councils can now offer the honorary title of “freedom of the parish” under the new Local Democracy, Economic Development and Construction Act 2009 to persons of distinction and who have rendered eminent services to the Council’s area.
 Newsletters - East Riding Parish News, Allotment & Leisure Gardener, Humber Playing Field, Humber & Wolds Rural Community Council.
- 27-Jan-10 ERYC, Minutes from LAT Meeting of 15th January 2010.
 Advertising material

52/10 To approve payment of Accounts to 28th February 2010 (See attached sheet):

Received

£14.00 Allotment rent plot 76b
 £3.60 Toilets Donations Box
 £1,271.17 VAT Refund

Already Paid

Chq 1810 £39.08 Shaw & Sons, cleaning fluid, toilets
 Chq 1811 £200.00 Flamborough Relief in Need Charity (entertainment for elderly)

Chq No	Creditor	Net Due	VAT	Total
1812	Information Commissioner - Data Protection Renewal	35.00		35.00
1813	Mrs E Woodhouse - toilets supplies (Brid Cash & Carry)	23.88	4.18	28.06
1814	V Leppington - purchase of Yorkshire Day flag	4.99		4.99
1815	Mrs E Woodhouse - Norton, Virus Scan Renewal	39.99		39.99
1816-1819	PAYE	911.54		911.54
1920	Clerk Expenses (Feb)			
	Cartridge Discount - inkjet refil kits	13.60	2.38	15.98
	Telephone	8.00		8.00
	Broadband Connection	7.50		7.50
	Postage	4.58		4.58
	Stationery	0.00		0.00
	Car Allowance	20.00		20.00
	Deliveries	2.00		2.00
	Totals	1,071.08	6.56	1,077.64

RESOLVED: (All in favour) that the accounts be paid.

53/10 To consider any update with regard to the Cycle Track and proposed bridge at Danes Dyke:

ERYC had sent a report on the Friday before the meeting and the Clerk had copied part of the report to Councillors for the meeting. The report indicated that there would be a potential shortfall of £312,000 for the bridge project. Ecology reports indicate that no protected species have been identified in the vicinity of the proposed development and the report provides information that will enable response to concerns raised throughout public consultation. Archaeology reports indicate that the Scheduled Ancient Monument would not be affected and the only trees to be felled would be those directly around the bridge site. A pre-planning exhibition will be undertaken prior to the submission of a planning application.

The Chairman and Councillor Smales reported on the Steering Group meeting of 24th February. It had been reported at the meeting that the bridge will come to Danes Dyke. It was reported that the site of

the proposed bridge had moved north upstream by about 50 m and it will be built in the car park and swung across the ravine by a huge crane. Surveys had been reported as being favourable – no Great Crested Newts had been found (however it was admitted that there would not be any until the spring), there was no evidence of any bats (despite numerous bat boxes being installed all over the area by the Action Group) and the large crane would lift the bridge across tree canopies would prevent the need to fell additional trees for construction access. A temporary road would be made on the Golf Course side (although the owners had not been approached) and there would be no problems with quad bikes, etc, on the bridge as the Police have assured them that they will look after it. The crossing of Maitlands has yet to be considered and no agreements with landowners have been made yet. A cycle track on Lighthouse Road could not be afforded so the speed limit is proposed to be reduced to 40 mph, the white line removed from the middle of the road and a cycle track painted in at one side. The Steering Group had wanted Flamborough Parish Council to join in with public participation to allay fears regarding the impact of the bridge and it was hoped that a planning application would be submitted by the end of March.

Councillor Wilkinson was asked for his view. He suggested it was a good idea to go for planning as it gave everyone an option to air their views, however, there were no final proposals yet to comment on.

The Council will wait for further formal contact regarding the bridge however the Parish Council's view had not changed. Again it was queried why there had to be an iconic bridge as Sustrans have demanded. If there was no bridge, a cycle track by the side of the road from Bridlington to the Lighthouse could be afforded. To go though Danes Dyke would not help people cycle to work or children cycle to school. To build the bridge would leave a shortfall of £312,000 which was wrong when it had been reported that ERYC were to lose jobs.

54/10 Annual Footway Lighting Maintenance Contract – to consider advice received from NALC/ERNLLCA (enclosed) – advice not yet received from ERYC:

A letter from ERNLLCA had been circulated with the agenda but was not discussed. The Council will wait for ERYC to respond regarding the contract conditions. As soon as there is a response, an extra meeting will be called. If this goes beyond 31st March, £40 per call out would be agreed with ERYC until resolution of the contract.

55/10 To approve March's newsletter (see enclosed):

RESOLVED: (All in favour) to approve the newsletter to be copied and placed in shops, doctors, Library and Post Office. A copy had been sent to the Ward Councillors.

The Clerk reported that the donated photocopier had finally broken down. This will be considered at the next meeting.

56/10 To consider correspondence from ERYC Valuation & Estates updating the Parish Council with regard to the land to the rear of Constable Road (enclosed) and update from Councillor Crossland:

The Chairman reported that ERYC would be prepared to give us a 25 year lease with a development clause but negotiations were still ongoing with regard to a price and also the possibility of selling the land to us. He reported on a meeting he had with ERYC Officers when it had been reported that ERYC do not sell assets to Parish Councils which had been a policy since the late 1990s. The Chairman had challenged this as the Parish Council had bought the toilets in 2002 and the Officers will look into it – authorisation would be needed from the Cabinet. ERYC will respond to the Parish Council when it has the full information for the Parish Council to decide on its course of action.

57/10 To consider issues with regard to ERYC – Councillor J Crossland:

The Chairman felt that ERYC were treating us with disdain. It was fine when we supported them, but if not then we are not representative. The situation will be monitored. The Council does not want to fall out with them.

58/10 To consider specifications for refurbishment of the toilets – provided by Councillor Woodhouse:

Councillor Woodhouse and the Chairman had visited the toilets and Councillor Woodhouse had put together specifications to refurbish drainage, tiling and replacing of the wall in the gents which the Council agreed. The Clerk will advertise the work in the Village Correspondent of the Free Press, Notice Board and Builders Merchants. Prices to come back for the next meeting.

59/10 Flamborough Community Environmental Action Group:

- (a) To consider the enclosed correspondence with regard to the parish map at Camerons Gardens:
- (b) To consider the enclosed correspondence with regard to the flower planters throughout the village and the brick troughs at the entrances to the village:

RESOLVED: (6 in favour, 4 against) that the Council takes on the map, brick troughs and wooden planters, proposed Councillor Woodhouse seconded Councillor Emmerson. An amendment proposed by the Chairman and seconded by Councillor Grainger to take on just the map and the brick troughs was defeated (4 in favour, 6 against). It is hoped that volunteers from the Group would carry on with the planting of the containers if the Parish Council provide the plants.

60/10 To consider attendance at the ERNLLCA training seminar on the "Role of the Clerk (enclosed):

No Councillor wished to attend.

61/10 Allotments:

- (a) To report on the Clerk's monthly site visit and consider action re management matters

The Clerk had undertaken a site visit and each plot tenanted was being worked to some degree. The Clerk was concerned regarding the state of plot 50.

- (b) To let vacant plots:

Plots 35 and 75 will be let straight away. The new tenant of plot 75 wished to remove the wooden planting boxes from plot 50 and then plot 50 would be let. All plots would be then tenanted.

- (c) To consider granting permission for sheds, greenhouses, etc:

RESOLVED: That permission is given to the tenant of plot 61 to replace the shed due to rat infestation and to the tenant of plot 76b for a shed and some chickens.

- (d) To consider the enclosed correspondence from the Allotments & Gardens Association:

The Council debated the contents of the letter.

RESOLVED: To respond that the current gates prevent vehicles going in to the site however there is no point lifting them higher because anyone can gain access to the site elsewhere for example going through the hedge.

Signed as a true and correct record  Date 12/04/10
Councillor J Crossland, Chairman, Flamborough Parish Council

FLAMBOROUGH PARISH COUNCIL

MINUTES OF PARISH COUNCIL MEETING 12TH APRIL 2010, 7.30 PM, METHODIST CHAPEL, FLAMBOROUGH

Present: Councillors J Crossland (in the Chair), P Couzens, Mrs H Gilson, A Grainger, V Leppington, Mrs M Sexton, M Smales, F Villani and I Woodhouse
4 members of the public
2 representatives from Coast Risk Management Ltd
ERYC Ward Councillor C Matthews (Ward Councillors Harrap and Wilkinson had sent apologies)
Clerk, Libby Woodhouse, recorded the Minutes.

62/10 To accept apologies for absence:

RESOLVED: To accept apologies of absence from Councillors S Crowther, S Emmerson, D Major, and P Traves.

63/10 To receive Declarations of Personal/Prejudicial Interests on Agenda Items, the Nature of the Interest and Registration of Gifts:

Any declarations of interest made by Councillors are recorded at the appropriate Minute.
Registration of gifts – there were none.

64/10 Health & Safety Gap Analysis Report:

(a) Coast Risk Management Ltd will present the report and findings to the Parish Council:

The Chairman welcomed Mr R Dickinson and Mr C Weatherill of Coast Risk Management Ltd. Mr Dickinson outlined that they had been commissioned by the Parish Council to look at Health and Safety compliance levels with regard to legal duties, what gaps were shown and what the Parish Council should have in place. Mr Dickinson thanked the Clerk for help with information. A gap analysis report had been drawn up for the Council to consider. The following were the main items:

- The Council should develop a Health and Safety Policy.
- The Council should develop a method of assurance from contractors
- There should be a risk register (the Council currently uses Local Councils Risk System)
- The Council should develop a protocol of accident/incident reporting using a report form and a quarterly exceptions report by the Clerk.
- The Council should quantify action required to the playground as identified on the annual playground inspection report.
- Policies for the Clerk ie Lone Working, etc should be developed.
- An Allotment Best Practice Guide should be developed to help manage risks on site.
- War Memorial – simple notices requesting the public to refrain from drinking, etc.
- An inspection schedule of the Memorials should be developed.
- Broken glass needs removing from the Parish Store and the shelf is over-loaded.

Mr Dickinson asked if Councillors had any questions. There were no questions.
The Chairman thanked them for the report and they left the meeting.

(b) To approve the Health & Safety Gap Analysis Report (enclosed) and consider action regarding the recommendations:

RESOLVED: (All in favour) to digest the report and defer consideration until the next meeting, proposed Councillor Leppington, seconded Councillor Grainger.

65/10 Public Participation session to include items on the agenda (to include members of the public and Councillors with prejudicial interests):

Richard 100510

Mr P Lawson – queried how much the Health and Safety report had cost. The Clerk stated that this had cost £350.00.

Mr G Liddan – stated that there was a fear of youths in the new shelters (outdoor classrooms) in the school grounds. The shelters had been sited too near the fence to the properties to the rear and he felt it would be a big draw for youths. He would prefer them to be sited nearer the school.

Councillor Mrs Sexton – had been to see the Headteacher who she stated had said they would definitely have to be moved.

Councillor Leppington – stated that there was only a problem as they were sited within 20 m of homes.

Chairman, Councillor Crossland – declared a prejudicial interest (lives next door to the site) and made representations to the extent allowed for in the Code of Conduct. He stated that a petition had gone round, members of the public had gone to see him and that he had gone to see the Headteacher. As with the playground equipment sited next to him, he had no problem with children playing but he did not want persons using it at 1 am when drunk. He had sympathy with the objectors because of the possibility of people using the shelters out of school hours. He had written personally to object to them.

66/10 To approve of Minutes of Meeting of 1st March 2010:

RESOLVED: (All in favour) that the Minutes of this meeting be approved and signed as a true and correct record.

67/10 (a) To receive the Clerk's Report (for information only enclosed):

19-03-10 - Headlands Community Group – has received the support of Prohelp in gaining professional advice with respect to planning, surveying, building regulation and funding requirements of the project. A site visit has been undertaken to Copperfields and further locations are also being explored. A meeting had taken place today with the Village Hall Committee to discuss the possibility of using some land to the rear of the Village Hall for a Community Centre. The Village Hall Committee had not considered the request properly and had treated it with disdain despite the potential for a good business proposition for the Hall.

10-03-10 - Tree Work – A site meeting was held with Mr Brown and Councillor Crossland – the Officer will submit a price for the tree work to the Parish Council however none has been received yet – the Clerk to chase him up.

04-03-10 - Gully Cleaning, Danes Dyke to Links Golf Course – email received from Highways Engineer (enclosed) outlining work to be undertaken to the road which is currently being carried out and had been completed. This has made a difference to the drainage of the road.

23-02-10 - Dog Exclusion Order, Playground - implementation notices were erected on 24th February. Permanent notices will be erected by ERYC after the Dog Order comes into effect on 1st June 2010.

Flamborough Community Environmental Action Group – the planters etc had been added to the asset register and the schedule for public liability insurance purposes although all risk cover is not in place unless a replacement value is given. It was likely this would be under the excess value any way. It is not known when ownership would transfer however it was deemed to be immediately.

Matters Ongoing

01-03-10 – state of café at South Landing – Councillor Wilkinson dealing with this.

15-02-10 - Bus Stops – Following the site meeting on 15th February 2010, the Transport Officer will put proposals together in writing for the Parish Council's consideration – not yet received.

01-03-10 - Flashing Speed Signs - not working properly - Councillor Wilkinson dealing with this.

01-03-10 - ERYC, speed limit proposal for B1255 from Flamborough to Bridlington – The Parish Council responded that it would prefer a 40 mph limit throughout the length of the road – ongoing with ERYC – no response received yet.

01-03-10 – Land to rear of Constable Road. Following a meeting with Councillor Crossland, ERYC are looking into the possibility of selling or leasing the land to the Parish Council – ongoing with ERYC – no response received.

Allen 100510

01-02-10 - Martongate School - petition to change the crossing to a pelican crossing – Councillor Smales

01-02-10 - Slipway, South Landing, Flam borough - ERYC Highways have stated that they will arrange and fund the extension to the slipway – ongoing with ERYC – no further response received.

01-02-10 - Gate Widening, top of South Landing opposite cafe - ERYC Highways will determine this when the location of the cafe has been determined – ongoing with ERYC – no further response received.

01-02-10 - Verge to rear of the Church, Lily Lane - ERYC Highways will repair and reseed the verge when the weather improves.

01-02-10 - Emergency Plan - Clerk.

03-11-09 - Fishermans Memorial - ongoing - contractor.

- A letter had been received from the contractor stating that the modelling had been completed for some time but the contractor is unable to proceed further without a pattern of the original mounting and he had spoken to the Chairman who will have one removed. A picture was enclosed and he will proceed when he is able – ongoing Councillor Crossland.

July 08 - Playground Painting - ongoing.

01-12-09 - Conservation Area Re-appraisal - ERYC state will be in a report to Cabinet in Feb/March 2010 - will let us have details of the report when it is prepared – an update and information with regard to this has been requested on 1st April 2010 and none yet received.

May 09 - Chairmans Badge of Office - Engraving ongoing - Councillor Crossland.

July 07 - Minutes archiving - work not started yet - Clerk.

(b) **To consider the Clerk's Exception Report (enclosed) as recommended by the H&S Report**

This was deferred to the next meeting.

68/10 Questions/Reports from Councillors and Committee Representatives:

Councillor Villani – requested that the Parish Council ask ERYC to provide temporary toilets at South Landing as the café is not being replaced in time for the summer tourist season. The Clerk will write to the Director of Environment and Neighbourhood Services.

Councillor Villani – stated that the flashing speed sign on North Marine Road was still not operational and the one on Bridlington Road flashes at everything including pedestrians. Ward Councillor Matthews will chase up Councillor Wilkinson with regard to this issue.

Councillor Leppington – asked that the Council write to ERYC to ask when the café will be rebuilt. The Clerk will write to ERYC.

Councillor Leppington – asked if the Parish Council could chase up the issue regarding extending the slip at South Landing. The Clerk will write to ERYC.

Councillor Leppington – stated that he had removed the broken glass in the parish store and taken it to the tip.

Councillor Smales – asked that the Parish Council requests ERYC to repair the broken footpath at North End/Woodcock Road. The Clerk will write to ERYC.

Councillor Smales – asked that the Parish Council request ERYC to remove the sofa that had been dumped down the ravine at South Landing. The Clerk will write to ERYC.

69/10 Chairman's Report:

The Chairman had nothing to report.

70/10 Planning:

(a) **To consider Planning Applications as listed below and subsequent plans received after the agenda is sent out (planning applications available for public inspection at 7.15 pm):**

(1) **DC/10/00929** – Erection of a semi-detached dwelling adjoining 32 Stottlebink and widening of vehicular access following demolition of existing detached garage

Willis 100510.

At land west of 32 Stottlebink, Flamborough
 For Mr Jason Pockley
 Application Type: Full Planning Permission.

RESOLVED: (All in favour) that the Council recommends approval of this application, feels strongly about this application and requests that if the planning officer is recommending a different decision, it should be referred to the appropriate committee, proposed the Chairman, seconded Councillor Villani.

- (2) **DC/10/00823** – Retention of 2 no. wooden shelters
 At Flamborough CE VC Primary School, Carter Lane, Flamborough
 For Flamborough CE VC Primary School
 Application Type: Full Planning Permission.

Councillor Crossland declared a prejudicial interest (lives next door to the site), left the meeting for the duration of this item, did not take part in discussion and did not vote.
 Councillor Smales declared a prejudicial interest (Governor at the School), left the meeting for the duration of this item did not take part in discussion and did not vote.
 Councillor Villani declared a prejudicial interest (wife's employer rents a room at the School), left the meeting for the duration of this item, did not take part in discussion and did not vote.
 Councillor Leppington took the Chair.

RESOLVED: (5 in favour, 1 against) that the Council recommends the application is refused as the shelters are too near to residential properties which invades privacy and the Council would be happier if they were repositioned away from residential properties, proposed Councillor rs Sexton, seconded Councillor Woodhouse.

Councillors Crossland and Villani returned and resumed the meeting.
 Councillor Crossland in the Chair.

- (3) **DC/10/00534** – Retention of a farm building
 At land north east of Charity Cottage, Mereside, Flamborough
 For Mr and Mrs Andrew Needler
 Application Type: Full Planning Permission.

Councillor Smales declared a personal and prejudicial interest (related to applicant) remained out of the meeting for the duration of this item, did not take part in discussion and did not vote.
 Councillor Couzens declared a personal and prejudicial interest (his land abuts the application site), left the meeting for the duration of this item, did not take part in discussion and did not vote.

RESOLVED: (5 in favour and 2 abstentions) that the Council has no observations to make on this application.

Councillors Smales and Couzens returned and resumed the meeting.

Planning Applications Granted by ERYC

- (1) **DC/10/00031**- Continued use of tractor shed/store to siting of a mobile catering trailer at RNLI, North Marine Road, Flamborough.
 (2) **DC/10/00145** – Change of use and conversion of existing cottage into two smaller cottages, one for permanent residence and one for holiday accommodation at Smugglers Cottage, 3 Allison Lane, Flamborough.

Planning Application Withdrawn

- (1) **DC/09/04938** – Change of use and conversion of existing dwelling into 4 no. flats at Sunnyside, North Marine Road, Flamborough.

Decided 100510.

Planning Appeal

- (1) **DC/09/00885** – Erection of 1 dwelling at land west of Tower Garth, Tower Street, Flamborough
Application refused by ERYC. Appeal made by applicants. Planning Inspectorate appeal decision – to dismiss the appeal.

(b) To consider planning correspondence:

09-March-10 ERYC, Local Development Framework (enclosed):

- The Parish Council noted new Local Development Framework documents that would be out for consultation in May. It was noted that land bids for potential sites for housing development in Flamborough would be consulted on. The Council will wait for the consultation.

18-March-10 ERYC, Erection of Outbuildings and Boundary Walls to plots 1-4 at Flamborough DIY, School Lane, Flamborough (enclosed):

- The Council noted the response from ERYC which stated that the Officers are bound by legislation and had not ignored either the Planning Sub-Committee or the Parish Council's wishes. The Parish Council wished to record that it was not happy with the outcome of this planning application.

71/10 To note/deal with correspondence as listed below:

- 01-April-10 ERYC, Flood Liaison Group, 18th May County Hall, Beverley, 2.30 pm
31-March-10 ERNLLCA, NE District Committee, 13th April 2010, 7.30 pm at WI Hall, Flamborough
- Councillor Mrs Sexton and the Clerk to attend.
- 31-March-10 Zurich Insurance, Local Council Advisory Service Seminar £60 + VAT.
30-March-10 ERYC, Local Action Team Meeting, 9th April 2010, Brid Town Hall, 9.30 am.
24-March-10 ERYC, Flood Liaison Group Minutes of 5th February 2010 including the Environment Agency Upper Humber Study and Upper Humber Flood Risk Study Executive Summary.
24-March-10 ERYC, Biodiversity Action Plan Consultation response until 30th April, document and on-line questionnaire at www.eastriding.gov.uk/biodiversity
23-March-10 Humberside Police, Parish/Town Council News Release – Bridlington North Ward Update for March 2010 (enclosed).
- The Chairman reported on the Community meeting that had been held in Flamborough – there had been about 20 present.
- 16-March-10 Sports Club Trust, request for a Car Boot Sale on Easter Sunday 4th April and Gala on Sunday 8th August 2010.
- RESOLVED:** (All in favour) that the Council grants permission for both events subject to the usual risk assessments, health and safety procedures being implemented.
- 10-March-10 ERYC, Car Parking Review Panel report of findings and recommendations.
09-March-10 Local Access Forum, meeting on 17th March 2010.
March 2010 ERNLLCA Newsletter

72/10 To approve payment of Accounts to 31st March 2010 (See attached sheet):**Received**

£56.00 Allotment rent (plots 75 and 35)
£1.16 Toilets donations box

Payments

Chq 1834 Groundtech £138.75 VAT £24.28 Total £163.03

Summ. 100510.

Chq No	Creditor	Net Due	VAT	Total
1821	Npower - electric, toilets (16/11/09-25/02/10) Read	74.12	3.71	77.83
1822	Yorkshire Water - toilets (4th qtr) estimated	87.48		87.48
1823	ERYC - Council tax, toilets	54.44		54.44
1824	Yorkshire Water - allotments (4th qtr) estimated	109.72		109.72
1825	Coast Risk Management Ltd - health & safety gap analysis	350.00		350.00
1826	ERYC - Annual Playground Inspection	83.00	12.45	95.45
1827	ERYC - Erection/Removal Xmas Lights	453.60	79.38	532.98
1828	Mrs E Woodhouse - Dell, computer repairs	70.00	12.25	82.25
1829	Flamborough PO - photocopying -			
	March Newsletter - £20.00, Other - £30.75	50.75	8.88	59.63
1830-32	PAYE (March)	1,082.55		1,082.55
1833	Clerk Expenses (Mar)			
	Toilet expenses, Brid Cash & Carry	8.19	1.44	9.63
	Inkets, Dell	48.46	8.48	56.94
	Telephone	8.00		8.00
	Broadband Connection	7.50		7.50
	Postage	7.55		7.55
	Stationery	7.41		7.41
	Car Allowance	20.00		20.00
	Deliveries	2.00		2.00
	Totals	2,524.77	126.59	2,651.36

RESOLVED: (All in favour) that the accounts are paid.

73/10 Year End Accounts:

The Clerk reported that a Notice was placed on the board on 22nd March 2010 giving 14 days notice that one month's public inspection period for the accounts would start on 5th April and end on 4th May 2010. The Annual Return for external audit is due in on 5th May. The Internal Audit had taken place today (12th April).

- (a) To approve the Year End Accounts to 31st March 2010 prepared by the Clerk (enclosed):

RESOLVED: (All in favour) that the year end accounts be approved, proposed Councillor Mrs Sexton, seconded Councillor Villani.

- (b) To approve the Annual Return for External Audit – Section 1 Statement of Accounts and Section 2 Annual Governance Statement (enclosed):

RESOLVED: (All in favour) to approve the Statement of Accounts and Annual Governance Statement for the Annual Return for audit:

74/10 To consider any update with regard to the Cycle Track and proposed bridge at Danes Dyke and to consider enclosed email from ERYC:

A number of points were made – that despite the massive shortfall in funding, the project keeps going on. Council tax payers had already paid for feasibility studies and years of Officers' time on this project. It was reported that sculptures would be built on the cycle track. Flamborough residents would not benefit from this project. This project is now nowhere near what was originally being developed. Environmentally, the cost to Danes Dyke and to Maitlands is too great.

Received - 100510.

RESOLVED: (All in favour) to formally respond that the Parish Council's opposition had strengthened, the Briefing Note had not allayed any fears and in fact had strengthened fears, the more information received together with continual feedback from residents confirms the Parish Council's views, the cost is too great in terms of finance and environment and that there would be no benefit to Flamborough's residents. The reasons for the opposition to using Maitlands are the Ancient Fishponds, the fact that the area is constantly flooded in winter, that the Parish wishes the area to be included within the Conservation Area to preserve and enhance the area, that the character of the entrance to the village would be eroded even more than it is, the problem of exiting onto Water Lane which is a one way street and that there should be a village hub which is now not going to happen as cyclists would be led up Lighthouse Road. Proposed Councillor Mrs Sexton, seconded Councillor Villani.

75/10 To consider the enclosed from ERYC with regard to the Annual Footway Lighting Maintenance Contract 2009-2012:

ERYC had emailed to state that the Legal Section would be putting together some text which would be forwarded to the Parish Council for consideration.

76/10 To consider the enclosed correspondence from ERYC with regard to Festive Lighting on public land 2010/2011 season:

ERYC had written to all Parish Councils with respect to Festive Lighting on Public Land 2010/2011. All Parish Councils must conform to the County Surveyors Code of Practice for the Installation, Operation and Removal of Seasonal Decorations which gives details of minimum clearances above roads, recommendation for bolt sizes with guidance when fixing anchors into brick or block work, that catenary wires should be replaced every 10 years and that anchor points must be visually inspected annually and tested when new and every 5 years with a load tester. No Festive Lighting permits would be given until proof that anchorage points have test certification completed by a competent person.

The Parish Council noted the letter. The Council will arrange for lighting in Camerons Gardens this year. The Clerk is to arrange a site visit with LS Lighting for advice regarding testing the bolts and Christmas Light poles in Dog and Duck Square only.

77/10 To receive a report from the Clerk regarding the Council's computer and expenditure of £82.25 incurred on an emergency basis to repair it and to consider means of back up:

The Clerk reported a complete computer crash on 15th March. A repair was tried but failed and the whole system had to be wiped and reloaded. The Clerk had used emergency powers to the cost of £82.25 to do this. A recent back up of the system had failed.

RESOLVED: (All in favour) that the Clerk look at purchasing an external hard drive to the value of £100 for back up.

78/10 To receive a price from Wicksteeds for play equipment to replace items that have to be removed and increase the budget for the new equipment to £4,500 (see enclosed report):

The Chairman, Clerk and a representative from Wicksteed Leisure had met on site to discuss the new equipment. A firm price had been received which included safety surfacing. There is room for two items however this would go over the budget of £2,500. One piece could be installed within budget.

RESOLVED: (All in favour) that the budget is increased to £4,500 so that two pieces of equipment could be installed – a rope wall climber and monkey bars, proposed Councillor Villani, seconded Councillor Couzens.

At this point, Councillor Smales had to leave the meeting to go to work.

79/10 To consider the mole problem in the playground – Councillor J Crossland:

Fullin 10 0510.

There was discussion regarding the problems associated with the moles. The Clerk will write to ERYC for advice as to how ERYC treat moles in public areas and what our liabilities are.

80/10 To arrange the annual NICEIC certificate required at the toilets:

The Clerk will arrange for Maltbys to undertake a NICEIC Certificate and re-lamping to the toilets.

The order of the agenda was altered at this point.

81/10 To consider the Coastguard station at Flamborough – Councillor Mrs M Sexton:

RESOLVED: (All in favour) to write to HM Coastguard supporting the retention of services in Flamborough. Copy to Councillor Harrap – ERYC had unanimously voted to support the petition to retain services.

82/10 To consider purchasing a copy of Part 1 and Part 2 of the new Standing Orders, £25 plus postage:

RESOLVED: (All in favour) to purchase a copy of the new Standing Orders at a cost of £25 plus p&p, proposed Councillor Mrs Gilson, seconded Councillor Villani.

83/10 To consider attendance at the ERNLLCA Spring Conference, Saturday 17th April 2010 at The Ropewalk, Barton on Humber, £50 per delegate (enclosed):

On this occasion no-one was available to attend.

84/10 To consider provision for photocopying:

The Clerk will obtain prices for either leasing or buying a photocopier.

85/10 Allotments:

(a) To report on the Clerk's monthly site visit and consider action re management matters:

Plot 50 had been cleared by the previous tenant.

(b) To let vacant plots:

There were two applicants however one currently resided outside the village but was in the process of moving here. The Clerk will let plot 50 to the applicant resident within the village 50 requires measuring as it is very large and possibly more than one plot. The Clerk, the Chairman, Councillor Couzens and Councillor Grainger would visit and mark out plots the following day. All other plots are tenanted.

(c) To consider granting permission for sheds, greenhouses, etc:

There were no requests for permission.

86/10 To consider the enclosed Working from Home ERNLLCA advisory note and consider paying £3.00 per week to the Clerk towards expenses of working from home (ie, lighting, heating, etc):

Councillor Villani declared a prejudicial interest (friend of the Clerk), left the meeting for the duration of this item, did not take part in discussion and did not vote.

Councillor Woodhouse declared a prejudicial interest (married to the Clerk) left the meeting for the duration of this item, did not take part in discussion and did not vote.

The Clerk also left the meeting.

Agreed 10.05.10.

RESOLVED: To pay the Clerk £3.00 per week toward expenses of working from home as advised by ERNLLCA's advice note.

Councillors Woodhouse and Villani and the Clerk returned and resumed the meeting.

87/10 To consider the enclosed request for a memorial seat at North Landing:

Councillor Crossland declared a prejudicial interest (seats contractor) and left the meeting for the duration of this item, did not take part in discussion and did not vote.
Councillor Leppington took the Chair.

There were two requests for seats at North Landing

RESOLVED: (All in favour) to accept the donations of two seats, one on the car park side and one would be subject to location as the requested location was down the grassed bank from the Caravel, proposed Councillor Villani, seconded Councillor Mrs Gilson.

Councillor Crossland returned and resumed the meeting in the Chair.

88/10 To resolve that due to the confidential nature of the business to be transacted, the press and public are excluded from the remainder of the meeting (Section 1(2), Public Bodies Admissions to Meetings Act 1960):

RESOLVED: that the public are excluded from the meeting due to the confidential nature of the business to be transacted.

89/10 To consider prices received for the toilets refurbishment work:

Two prices were received and considered by the Council.

RESOLVED: (All in favour) to accept the price of £2,280 from Mr C Ford subject to receipt of satisfactory paperwork (insurance, risk assessments and method statements).

Signed as a true and correct record
Chairman, Flamborough Parish Council

Date 10.05.10.

FLAMBOROUGH PARISH COUNCIL

MINUTES OF ANNUAL MEETING

10TH MAY 7.30PM, METHODIST CHAPEL, FLAMBOROUGH

(Prior to the meeting a Surgery was held with Councillor Villani and Councillor Grainger)

Present: Councillors J Crossland, S Crowther, S Emmerson, Mrs H Gilson, A Grainger, V Leppington, Mrs M Sexton, M Smales and F Villani.

One member of the public

Clerk, Libby Woodhouse, recorded the Minutes.

90/10 Election of Chairman 2010/2011 and signing of Declaration of Acceptance of Office:

As Chairman for 2009-2010, Councillor Crossland asked for nominations for Chairman.

Councillor Smales was proposed by Councillor Crossland and seconded by Councillor Mrs Gilson. Councillor Villani was proposed by Councillor Emmerson and seconded by Councillor Mrs Sexton.

RESOLVED: (5 in favour of Councillor Villani, 4 in favour of Councillor Smales) that Councillor Villani be elected Chairman for 2010-2011.

Councillor Villani took the Chair and signed the Declaration of Acceptance of Office of Chairman.

The Clerk thanked Councillor Crossland for his support during 2009-2010.

91/10 Election of Vice Chairman 2010/2011:

The Chairman asked for nominations for Vice Chairman.

Councillor Smales was proposed by Councillor Crowther and seconded by Councillor Emmerson. Councillor Mrs Sexton was proposed by Councillor Crossland and seconded by Councillor Mrs Gilson.

RESOLVED: (5 in favour of Councillor Smales, 4 in favour of Councillor Mrs Sexton) that Councillor Smales be elected Vice Chairman for 2010-2011.

92/10 To note that a vacancy for a Parish Councillor has arisen as from 3rd May 2010 due to six months non-attendance at meetings:

Councillor Traves had not attended any meeting of the Council for a period of six months (from 2nd November 2009) and had therefore ceased to be a Councillor as from 3rd May 2010. The Clerk had gained advice from ERNLLCA and Electoral Services at ERYC. A request for a leave of absence must be received from the Councillor and considered by the Parish Council prior to the six months elapsing however none had been received – the previous meeting had been 12th April. The Parish Council is only required to agree an absence if a Councillor is serving away from home in the armed forces or undertaking a government contract, otherwise it would be up to the Council to decide whether to grant a leave of absence when considering a request. A notice had been posted on 4th May that a bye-election will be held if by 24th May ten electors request an election. If not, the Council could fill the vacancy by co-option.

Councillor Crossland stated that it was terrible that this had happened when Councillor Traves had been ill and unable to attend and that it was a sorry state of affairs. Councillor Crossland would have resigned as Chairman if he had known this.

RESOLVED: (8 in favour, 1 abstention) to write to Mr Traves to thank him for his valuable service to the village, proposed Councillor Smales, seconded Councillor Leppington).

Sum. 7-6-10.

99/10 Appointment of Bankers:

RESOLVED: (All in favour) to continue with Barclays Bank, proposed the Chairman, seconded Councillor Smales.

100/10 Appointment of Internal Auditor:

RESOLVED: (All I favour) to appoint Mr David Walker from Great Hatfield as Internal Auditor.

Signed as a true and correct record
Councillor F Villani, Chairman, Flamborough Parish Council

Date 7/6/10

FLAMBOROUGH PARISH COUNCIL

MINUTES OF PARISH COUNCIL MEETING 10TH MAY 2010, FOLLOWING THE ANNUAL MEETING, METHODIST CHAPEL, FLAMBOROUGH

Present: Councillors F Villani (in the Chair), P Couzens, J Crossland, S Crowther, S Emmerson, Mrs H Gilson, A Grainger, V Leppington, Mrs M Sexton, and M Smales.

One member of the public

Clerk, Libby Woodhouse, recorded the Minutes.

101/10 To accept apologies for absence:

RESOLVED: To accept apologies of absence from Councillors D Major and I Woodhouse.

102/10 To receive Declarations of Personal/Prejudicial Interests on Agenda Items, the Nature of the Interest and Registration of Gifts:

Any declarations of interest made by Councillors are recorded at the appropriate Minute.
Registration of gifts – there were none.

103/10 Public Participation session to include items on the agenda (to include members of the public and Councillors with prejudicial interests):

Councillor Mrs Gilson – declared a prejudicial interest as she is the representative to the Village Hall Committee and reported that there had been a meeting between the Village Hall Committee and the Headland Community Group asking to extend to the back of the Hall for a Community Centre to benefit the Village. The meeting had not gone well and many of the Village Hall Committee had not known what the meeting or request was about. The Committee had refused permission.

Mr R Sunley – stated that whilst Mrs Gilson and other members did not know, the Village Hall Committee Officials did know. The Headland Community Group had contacted the Village Hall, WI Hall and the Church Hall and a response received from all. Then a second approach had been made to the Village Hall. At the meeting with the Village Hall Committee, it was clear that Committee members had not known about either letter yet a response had been received from the Village Hall Committee.

Mrs Sexton – asked about the constitution of the Village Hall Committee as most of the previous Trustees had passed away. The Committee was supposed to comprise representatives from all Village Groups but there currently wasn't many on the Committee. It was thought that the Committee member officials currently act as the Trustees.

104/10 Minutes of Meetings:

(a) To approve of Minutes of Parish Council Meeting of 12th April 2010:

RESOLVED: that the Minutes of this meeting be approved and signed as a true and correct record.

(b) To receive and note Minutes of the Annual Parish Meeting of 12th April 2010:

RESOLVED: that the Minutes of this meeting be received and noted.

105/10 (a) To receive the Clerk's Report (for information only enclosed):

23-02-10 - Dog Exclusion Order, Playground - implementation notices were erected on 24th February. Permanent notices will be erected by ERYC after the Dog Order comes into effect on 1st June 2010.

29-04-10 - ERYC, speed limit proposal for B1255 from Flamborough to Bridlington – ERYC have sent a revised scheme following a number of objections received to the previous

Libby, 7.6.10.

proposals. The revised scheme is of a 40 mph limit along the B1255 which is as proposed by the Parish Council. Comments were due by 3rd May and confirmation has been sent that this would be acceptable to the Parish Council without objection as previously resolved.

27-04-10 – A response was received from the Director of Environment and Neighbourhood Services with regard to a number of issues brought up at the last meeting (response is enclosed re temporary toilets at South Landing, removal of dumped material at South Landing, footpath at North End and the slip to South Landing).

28-04-10 – The dumped material at South Landing including a sofa, etc, has been removed.

28-04-10 – Temporary toilets have been sited at South Landing until the end of August.

14-04-10 – A response was received from the Principal Surveyor, Asset Strategy with regard to the Café at South Landing (response enclosed) – it is still ongoing.

15-04-10 – A response was received from Ron Keight (Animal Warden/Pest Control Officer) with regard to the mole situation on the Village Green and Playground (response enclosed).

- **RESOLVED:** (8 in favour, 2 against) to contact the Officer again to chase this up, proposed by the Chairman, seconded Councillor Couzens.

13-04-10 – A response was received from ERYC (Stephen Devey, Team Leader, Conservation, Landscape and Archaeology) regarding the revision of the Conservation Area (response enclosed) – matter still ongoing.

20-04-10 – **NICEIC Certificate and re-lamping toilets** – was completed. An invoice and report has been received and there are no items adversely affecting electrical safety.

12-04-10 – **Coastguard services in Flamborough** – letter of support to retain services was sent and a reply has been received outlining why services had been removed (see enclosed).

New Model Standing Orders – these have been received and will be put on a future agenda to consider and adopt.

ERNLLCA NE District Committee – 13th April 2010, attended by Councillor Mrs Sexton and the Clerk.

External Audit 2009-2010 – this has been completed and sent to the Audit Commission in time for the audit date of 5th May 2010.

Headland Community Group – met on 15th April – various locations are being considered for a location for a Community Centre however there is nothing finalised.

Seats – two separate donations of seats requested, one has confirmed acceptance of location and price – with contractor from this week.

Toilets Refurbishment – contractor has provided risk assessments/method statements and will let the Parish Council know when he is to start work.

12-04-10 – **External Hard Drive** – the Clerk had purchased this costing £69.99 and the invoice is submitted to the meeting for reimbursement.

Road, Danes Dyke – a member of the public had written complaining that the road from the ticket machine to the car park had been damaged by the contractors doing the electrical work. Councillor Crossland indicated that the work would be handed over this week and he would request the road is repaired.

12-04-10 – **Site visit with LS Lighting** – a site visit had been arranged for 3.30 pm on Tuesday 11th May in Dog & Duck Square. Councillors Smales, Crossland and the Clerk will attend.

10-03-10 – **Tree Work** – A site meeting was held with Mr Robson (Tree Officer) and Councillor Crossland – the Clerk had spoken to Mr Robson that morning and he said that he had already sent a price. As it had not been received he would send it again that day – the price had not been received.

Matters Ongoing

12-04-10 – **Fishermans Memorial** – contractor needs a pattern of the original mounting – to be provided by Councillor Crossland.

15-02-10 – **Bus Stops** – Following the site meeting on 15th February 2010, the Transport Officer will put proposals together in writing for the Parish Council's consideration – not yet received.

01-03-10 – **Flashing Speed Signs** – not working properly – Councillor Wilkinson dealing with this.

- **RESOLVED:** to write to ERYC as the sign on North Marine Road is still not working, proposed by the Chairman, seconded Councillor Emmerson.

01-03-10 – **Land to rear of Constable Road**. Following a meeting with Councillor Crossland, ERYC are looking into the possibility of selling or leasing the land to the Parish Council – ongoing with ERYC – no response received.

01-02-10 – **Martongate School** – petition to change the crossing to a pelican crossing – Councillor Smales.

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01-02-10 - Gate Widening, top of South Landing opposite cafe - ERYC Highways will determine this when the location of the cafe has been determined – ongoing with ERYC – no further response received.

01-02-10 - Verge to rear of the Church, Lily Lane - ERYC Highways will repair and reseed the verge when the weather improves.

01-02-10 - Emergency Plan - Clerk.

July 08 - Playground Painting - ongoing.

May 09 - Chairmans Badge of Office - Engraving ongoing - Councillor Crossland

- **RESOLVED:** that Councillor Crossland would include his own name as Chairman for 09-10 as well as Councillor Woodhouse for the two years prior to that and have the work done as soon as possible, proposed by the Chairman, seconded Councillor Smales.

July 07 - Minutes archiving - work not started yet – Clerk

- (b) **To consider the Clerk's Exception Report (enclosed) as recommended by the H&S Report:**

The Council deferred this item to agenda item 12.

106/10 Questions/Reports from Councillors and Committee Representatives:

Councillor Leppington – reported that work to the slipway at South Landing had been started and after starting to do it wrong, the work was now proceeding correctly.

Councillor Crossland – stated that remedial work to the little bridge at the bottom of Danes Dyke would be commencing shortly as it had started to wash away. This had only been in for about a year.

Councillor Smales – reported that he felt the Village walk around last year with the NAT and LAT was a waste of time. There was supposed to be four weeks to the feedback, which took 5-6 months and then it was not clear whether any of the issues brought up on the day had been resolved.

Councillor Emmerson – reported that the bin opposite the Caravel at North Landing was damaged. It was also reported that the bins on the Village Green opposite the end of School Lane, outside the Cricket Field and outside the school were damaged. Councillor Crossland reported damaged bins in Danes Dyke. The Clerk will write to see if these can be repaired or replaced.

Councillor Smales – asked whether a bin would be provided outside the new takeaway Ozzy's on Chapel Street. Councillor Smales will visit Ozzy's to enquire.

107/10 Chairman's Report:

The Chairman had nothing to report.

108/10 To consider Planning Applications as listed below and subsequent plans received after the agenda is sent out (planning applications available for public inspection at 7.15 pm):

There were no planning applications.

109/10 To note/deal with correspondence as listed below:

- | | |
|-----------|---|
| 27-Apr-10 | ERYC, Local Development Framework Core Strategy Preferred Approach and Allocations DPD Potential Sites Consultation – meeting for Parish Councils on Monday 7 th June 2010 at 6.30 pm, Bridlington Town Hall (enclosed). |
| | • Councillor Crossland will attend on behalf of the Parish Council. |
| 26-Apr-10 | ERYC, Minutes of Bridlington & Driffield LAT, 9 th April 2010: |
| 20-Apr-10 | ERYC, photographic competition (enclosed) |
| 12-Apr-10 | CE Electric UK, re reporting issues (enclosed): |
| Apr 10 | ERNLLCA Newsletter (enclosed) |
| | Environment Agency, Consultation Launch 14 th May 2010 – Draft River Hull Flood Risk Management Strategy and Draft Hull and Coastal Streams Catchment Flood Management Plan: |
| | East Riding Parish News |

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110/10 Accounts:

- (a) To approve payment of Accounts to 30th May 2010 (See attached sheet):

RESOLVED: (All agreed) to pay the accounts as submitted and to include reimbursing the Clerk for the purchase of an external hard drive, proposed Councillor Emmerson, seconded Councillor Smales.

Chq No	Creditor	Net Due	VAT	Total
1835	St Oswald's Church - donation to grass-cutting Churchyard	350.00		350.00
1836	Npower - electric streetlighting (1/1/10-31/3/10)	1,462.06	255.86	1,717.92
1837	Npower - electric Christmas Lights 09	93.64	14.64	108.28
1838	Mr DS Walker, Internal Audit 09-10	85.80		85.80
1839	ERYC, Toilets Rates	378.00		378.00
1840	ERNLLCA, Supply of Model Standing Orders plus p&p	28.50		28.50
1841	ERNLLCA, Annual Membership Renewal	564.55		564.55
1842-44	PAYE	1,001.76		1,001.76
1845	Flamborough PO, Photocopying (April)	27.55	4.82	32.37
1846	Clerk Expenses (April)			
	Telephone	8.00		8.00
	Broadband Connection	7.50		7.50
	Expenses towards working from home	12.00		12.00
	Postage	8.70		8.70
	Stationery	10.16		10.16
	Car Allowance	20.00		20.00
	Deliveries	2.00		2.00
1847	MG Maltby Ltd, NICEIC Certificate & re-lamping	123.96	21.69	145.65
1848	Groundtech, Grounds Maintenance (month 2)	138.75	24.28	163.03
	Totals	4,322.93	321.29	4,644.22

- (b) To note budget for 2010-2011 and quarterly monitoring report (enclosed):

The Council noted the budget. The Clerk explained that reserves were too high and this would be queried at external audit, possibly next year if the situation was not resolved.

111/10 To consider any update with regard to the Cycle Track and proposed bridge at Danes Dyke and to consider enclosed email from ERYC:

A letter had been received thanking the Parish Council for the previous letter and acknowledging the comments made. The letter said that "In light of this correspondence, the Project Executive chaired a Project Board meeting on 26th April to consider the best option for the Council with regard not only to the wishes of the community but also the affordability of the bridge element given the foreseeable shortfall in funding and present economic climate. A report outlining the Project Board's recommendations will be circulated shortly after consultation is carried out with local Ward Members".

112/10 Health & Safety:

- (a) To approve the Health & Safety Gap Analysis Report as circulated at the last meeting:

RESOLVED: (All in favour) to approve the Report, proposed by the Chairman, seconded Councillor Smales.

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(b) **To action the recommendations within the report (see enclosed extract):**

The Clerk will work through the actions recommended by the report.
The Council did not consider the Exceptions Report as prepared by the Clerk.

113/10 To consider the enclosed sections from ERYC's Legal Section for inclusion within the Annual Footway Lighting Maintenance Contract 2009-2012:

RESOLVED: (All in favour) that the amendments to the contract as proposed by the ERYC Legal Section be approved and the Clerk arrange for the contract to continue, proposed Councillor Crossland, seconded the Chairman.

114/10 To consider the lack of response regarding a price from ERYC for the tree work and to consider alternatives:

As the Clerk had contacted the Officer who had promised to send the price, this item was deferred.

115/10 To note that the new playground equipment has been ordered and is likely to be installed within two to three weeks and to consider removal and disposal of the old equipment:

When the installers contact the Clerk with a date for installation, the Clerk will contact the Chairman and Councillors Crossland, Couzens, Crowther and Smales to remove the old items and make the ground good.

116/10 Internal Audit:

(a) **To approve the Internal Audit for 2009-2010 (enclosed):**

RESOLVED: (All in favour) to approve the Internal Audit, proposed Councillor Mrs Gilson, seconded Councillor Mrs Sexton.

(b) **To review Internal Audit (enclosed):**

The Council reviewed the Internal Audit.

RESOLVED: (All in favour) to accept the review of the Internal Audit, proposed Councillor Mrs Sexton, seconded Councillor Mrs Gilson.

117/10 To consider prices received for purchasing/leasing a photocopier:

The Clerk had received three prices for purchasing or leasing a photocopier and reported on the different variations.

RESOLVED: (All in favour) to purchase a photocopier from United Carlton in the sum of £584.02 plus VAT and the price of 0.36 pence per copy for the service agreement which provides the service, maintenance, toner, parts and labour, proposed Councillor Crossland, seconded Councillor Couzens.

118/10 Seats:

(a) **To consider a request for a memorial seat at North Landing:**

Councillor Crossland declared a prejudicial interest as the Seats contractor, left the meeting for the duration of this item, did not take part in discussion and did not vote.
Councillor Emmerson declared a prejudicial interest as the landowner, left the meeting for the duration of this item, did not take part in discussion and did not vote.
Councillor Villani declared a prejudicial interest as a friend of the landowner, left the meeting for the duration of this item, did not take part in discussion and did not vote.

Amended 7.6.10.

Vice Chairman, Councillor Smales took the Chair.

RESOLVED: (All in favour) to accept the donation of a seat at North Landing in memory of Tommy Woodward, proposed Councillor Mrs Gilson, seconded Councillor Crowther.

Councillors Crossland, Emmerson and Villani returned and resumed the meeting, Councillor Villani in the Chair.

(b) To consider re-fitting the old coronation plaque to a seat – Councillor M Smales:

RESOLVED: (All in favour) Councillor Smales undertakes an exploratory investigation to find out how much extra this would cost and to report back to the next meeting and to site the new seat by the phone box at Camerons Gardens where it was before, proposed Councillor Smales, seconded Councillor Mrs Gilson.

119/10 To consider writing to ERYC regarding their interpretation of the Data Protection Act – Councillor Mrs M Sexton:

RESOLVED: (All in favour) to write to the Chief Executive at ERYC stating “members of Flamborough Parish Council request that consideration be given to the advising of members of ERYC staff regarding their interpretation of the Data Protection Act when responding to elected members’ enquiries on behalf of their local community. Parish Councillors say the Act as it is being interpreted is not only undermining their position but also obstructing them in carrying out their duties as elected members. Perhaps consideration could be given to an Officer being available to meet and discuss this particular issue. Proposed Councillor Mrs Sexton, seconded Councillor Mrs Gilson.

120/10 To consider the enclosed letter from the Woodland Trust regarding “Whelkie Wynds”:

RESOLVED: (All in favour) to note the letter, proposed the Chairman, seconded Councillor Mrs Sexton.

121/10 Allotments:

- (a) To report on the Clerk’s monthly site visit and consider action re management matter**
It was noted that a shed had been placed on plot 50a without permission. This will be clarified at the next site visit.

- (b) To let vacant plots:**
Plot 50b will be let to an applicant from within the village.

RESOLVED: (All in favour) to reimburse Cllr Grainger for removing items from plots 50a and 50b prior to them being let in the sum of £25.00, proposed Councillor Crossland, seconded Councillor Smales.

- (c) To consider granting permission for sheds, greenhouses, etc:**
There were no requests for permissions.

Councillor Mrs Sexton left the meeting at this point.

- (d) To review allotment rents:**
RESOLVED: (9 in favour, 1 abstention) that as rents had not been increased last year, there should be a £1 increase from £28.00 per plot to £29.00 per plot, proposed the Chairman, seconded Councillor Leppington

Signed as a true and correct record

Date 7.6.10.

Councillor F Villani, Chairman, Flamborough Parish Council