

# FLAMBOROUGH PARISH COUNCIL

## MINUTES OF PARISH COUNCIL MEETING 12<sup>TH</sup> JANUARY 2009, 7.30 PM, METHODIST CHAPEL, FLAMBOROUGH (Prior to the meeting there was a surgery with Councillor Woodhouse)

**Present:** Councillors I Woodhouse (in the Chair), J Crossland, S Crowther, S Emmerson, Mrs H Gilson, V Leppington, D Major, Mrs M Sexton, M Smales, F Villani.  
Ward Councillor C Matthews. Ward Councillor R Harrap had sent apologies.  
PCSO Bev Feirn  
3 Members of the public  
Clerk, Libby Woodhouse recorded the Minutes.

### 1/091 To accept apologies for absence:

**RESOLVED:** To accept apologies of absence from Councillors P Couzens, S Couzens and P Traves.

### 2/09 To receive Declarations of Personal/Prejudicial Interests on Agenda Items, the Nature of the Interest and Registration of Gifts:

Any declarations of interest made by Councillors are recorded at the appropriate Minute.  
Registration of gifts – there were none.

### 3/09 PCSO Bev Feirn/Linda Christian (Youth Worker) and Flamborough Village Council (Youth) –

#### (a) To receive Minutes of the Village Council (Youth) meeting of 5<sup>th</sup> January 2009 (enclosed):

**RESOLVED:** To accept the Minutes of this meeting.

#### (b) To consider correspondence regarding the Internet Café to include support in terms of funding and management/representation (enclosed):

PCSO Feirn sent apologies from Linda Christian who was with the young people at the Streetsports event. PCSO Feirn outlined the revised Section 30 Dispersal Order as more streets had been added – Lily Lane, West Street, Butlers Lane, Bempton Lane, Chapel Street, Church Street and Church Lane. Between 1<sup>st</sup> and 30<sup>th</sup> November there had been 9 incidents of anti-social behaviour logged by the Police and between 1<sup>st</sup> December and now there had also been 9.

PCSO Feirn reported that the open day at the site of the proposed Internet Café had gone well however it was required to set up a steering group. Quotes were being sourced for computers etc. Support and financial assistance was needed.

**RESOLVED:** (All in favour) that Councillor Crowther and the Clerk should attend the Steering Group but that no funding could be made available at this stage, proposed the Chairman, seconded Councillor Villani.

### 4/09 Public Participation session to include items on the agenda (to include members of the public and Councillors with prejudicial interests):

In order to manage the meeting effectively, the Chairman asked how many people wished to speak. There were none.

### 5/09 To approve of Minutes of Parish Council Meetings

#### (a) Parish Council Meeting 1<sup>st</sup> December 2008:

**RESOLVED:** (All in favour) that the Minutes of this meeting be approved and signed as a true and correct record, proposed Councillor Mrs Gilson, seconded Councillor Villani.

*I Woodhouse*  
2-2-09

**(b) Extra Ordinary Parish Council Meeting 17<sup>th</sup> December 2008:**

**RESOLVED:** (All in favour) that the Minutes of this meeting be approved and signed as a true and correct record proposed Councillor Mrs Sexton, seconded Councillor Crowther.

**6/09 To receive the Clerk's Report (for information only attached):**

**Allotment Hedge** – Smiths from Kilham cut the hedge in December – waiting for invoice.

**Bus Shelter, Tower Street** – Land Registry title documentation and transfer deed received in respect of the purchase of the bus shelter.

**Response from dog warden re dogs not on lead** – a resident had written to the last meeting complaining of dogs not on leads. The Dog Warden responded that at the moment there is nothing that they can do as this is currently not against the law. There can be a private prosecution. The Wardens are not able to do anything until an incident occurs. The resident was also not aware of who owns the dogs in question. When the Dog Control Order comes into effect, they can request a dog to be put on a lead if making a nuisance – this is still out for consultation

**Traffic Issue** – Chief Executive passed this issue to the Director of Environment and Neighbourhood Services to respond and so far an email has been received on 2<sup>nd</sup> January to say that a response will be sent shortly.

**Settlement Profiles** – ERYC emailed thanking the Parish Council for the response and our comments will be incorporated into Flamborough's profile. ERYC have made a note of the issues raised, ie, the need for Affordable Housing and hope to address these issues through the development of a Core Strategy which will be published this year.

**Mr Waddington** – a response was received from Inspector Jackson stating that any tape recording of the proceedings of the meeting of 3<sup>rd</sup> November was not obtained as part of Mr Waddington's employment as a Police Officer not does it form part of any Police investigation. He has spoken to Mr Waddington regarding this and is satisfied that this is a private issue and that he has not contravened any of the Police disciplinary codes.

**Publication Scheme** – adopted, completed and in place on the website.

**Gullies, Bridlington Road to Marton Corner** – ERYC reply that two road culverts and all road gullies were jetted and cleaned, those at Danes Dyke have yet to be re-inspected which will be done soon. Other works planned to address excess water to a manhole down an embankment. Kerb offlets at The Links were artificially blocked to stop field water running onto the highway.

**Crofts Hill** – A contractor (Usher and Rooms) had cleaned out the ditch at Crofts Hill/Water Lane but had dumped the mud/silt between the little trees at Crofts Hill. Councillors had received complaints from the public that this looked terrible at the entrance to the village. The Clerk had asked ERYC to respond to have it removed.

**Flamborough Sports Club Trust** – the Parish Council had been invited to the opening of the MUGA on 19<sup>th</sup> January at 12.30pm. The Chairman, the Clerk and possibly Councillors Mrs Gilson and Crossland would attend.

**Matters Ongoing**

**Crofts Hill, Standing Water** - waiting for response from Yorkshire Water

**BT, Danes Dyke Payphone** – no response received yet

**Planning Appeal, Highlands, Mereside** - ongoing

**Tower Bus Shelter Repair** – ongoing.

**Playground gate** – ongoing.

**ERYC Issues – ongoing**

- Crofts Hill – post installation at access to field.
- Hedge at the bottom of Crofts Hill – this is being looked into by Mr Harland who will write to the occupants of Crofts Farm.

**Conservation Area Re-appraisal** – ongoing – with ERYC.

**Seats - South Landing and North Landing** – with contractor.

**Goal Posts** – sockets made, re-siting now required – Councillors Major, Couzens, Leppington and Woodhouse.

**Lifestyle Project, Playground Painting** – still ongoing –

**ERYC Traffic, Flashing Speed Signs.**

**ERYC Traffic, signing and lining, North Marine Road**

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**Minutes binding and archiving** – work not started on this yet – Clerk  
**Banking Changes** – look into banking at the Post Office - Clerk

**7/09 Questions/Reports from Councillors and Committee Representatives:**

**Councillor Leppington** – reported the glass recycling facilities had been full over Christmas and had been emptied for the second time since they had arrived. It was felt that they were being well used.

**Councillor Crossland** – reported on the Police Liaison meeting in December. There had been poor attendance. It had been stated that all the problems in Flamborough with young people were being caused by young people indigenous to Flamborough.

**Councillor Mrs Sexton** – reported that at the Committee meeting of the WI on 6<sup>th</sup> January, 4 youths climbed onto the roof and on the Notice Board and the Police were called. Councillor Mrs Gilson reported the same had happened at the Bowling Club.

**Councillor Smales** – cleared the wreaths from the War Memorial and put the rail back into the store.

**Councillor Smales** – had been contacted by a member of the public who was concerned regarding the high occurrence of people contracting cancer in a certain area of the village and gave details.

**RESOLVED:** (All in favour) to refer this to ERYC Head of Housing and Public Protection to investigate, proposed Councillor Smales, seconded Councillor Mrs Gilson.

**Councillor Villani** – reported that the handrails and steps were still broken at the ravines between South Landing and the Lighthouse, and the handrail at South Landing on the Bridlington side was also broken. Councillor Crossland also reported the path beyond the Caravel had washed away again that had been reinstated last year after the floods. The Clerk will write to ERYC to request a response.

**8/09 Chairman's Report:**

The Chairman had nothing to report.

**9/09 To consider Planning Applications as listed below and subsequent plans received after the agenda is sent out (planning applications available for public inspection at 7.15 pm):**

Planning Applications Refused

**DC/08/04923** – Erection of dwelling following demolition of existing garage at land west of 32 Stottlebink, Flamborough

The refusal was queried as the Council had recommended approval. The Clerk read out the reasons for refusal.

Planning Application Withdrawn

**DC/08/03888** – Outline – Erection of no. 2 dwellings and alterations to vehicular access (access and scale to be considered) at Land East of Edge Newk, Woodcock Road, Flamborough.

**10/09 To note/deal with correspondence as listed below:**

- |                  |   |
|------------------|---|
| <b>22-Dec-08</b> | <b>ERNLLCA, North East District Committee, 13<sup>th</sup> January 2009, Rickerby Hall, Ulrome, 7.30 pm</b>   |
|                  | • <b>The Clerk to attend.</b>   |
| <b>17-Dec-08</b> | Dept Communities & Local Government – consultation on a Code of Recommended Practice on Local Authority Publicity, respond by 12 <sup>th</sup> March. |
| <b>12-Dec-08</b> | <b>ERYC, Business Rates 09/10 – Public Conveniences, Dog &amp; Duck Square (enc)</b>  |
|                  | • <b>Noted.</b>   |
| <b>09-Dec-08</b> | ERYC, Sport and Play Recognition Awards 2009, nominations by 13 <sup>th</sup> February 2009.  |
| <b>09-Dec-08</b> | Humber and Wolds Rural Community Council – Wolds Action Group 31 <sup>st</sup> Jan 09 from 10 am to 1 pm.   |
| <b>08-Dec-08</b> | ERYC, Community Legal Advice Network  |

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25-Nov-08 Groundtech – grass cutting for the parish  
 ERNLLCA Newsletters – November 2008 and December 2008

- A conference for ERNLLCA Councils is being arranged for 4<sup>th</sup> April 2009.

East Riding Parish News

East Riding NHS Health News Winter 2008

**11/09 To approve payment of Accounts to 31<sup>st</sup> December 2008 (See attached sheet):**

Chq No	Creditor	Net Due	VAT	Total
1648	Stuart Smith & Burnett, remainder of bus shelter purchase	587.00	75.00	662.00
1649	Rosedale Lighting Ltd, spare bulbs, xmas lights	64.50	9.68	74.18
1650	Mrs E Woodhouse - copy Dec Newsletter (Cartridgeworld)	17.39	2.61	20.00
1651	Flam Methodist Church - EO meeting 17th Dec 08	6.00		6.00
1652	Flamborough Post Office - photocopying (Dec)	32.80	4.92	37.72
1653	Flamborough Village Hall - allot rent collection 1st Nov 08	6.00		6.00
1654	Mrs E Woodhouse - Toilet Supplies (Brid Cash & Carry)	24.45	3.67	28.12
1655	Mrs E Woodhouse - Inkjets (Dell)	40.83	6.12	46.95
1656	PAYE (Dec)	1,065.59		1,065.59
1660	Clerk Expenses (Nov)			
	Telephone (none available)			
	Broadband connection	7.50		7.50
	Postage	11.30		11.30
	Stationery	3.40		3.40
	Car Allowance	20.00		20.00
	Deliveries	2.00		2.00
	<b>Totals</b>	<b>1,888.76</b>	<b>102.00</b>	<b>1,990.76</b>

The Clerk circulated the quarterly budget monitor to Councillors.

**RESOLVED:** (All in favour) that the accounts be paid and the budget noted, proposed Councillors Mrs Sexton, seconded Councillor Villani.

**12/09 Danes Dyke:**

- (a) **To receive a report by Cllr Crossland who represented Flamborough Parish Council at Bempton Parish Council and Bridlington Town Council meetings in respect of Danes Dyke proposals (as agreed at Parish Council meeting of 1<sup>st</sup> December):**

Councillor Crossland reported that he had attended both meetings. Bempton (including Ward Councillor Burton) knew nothing of the two way road system and were surprised and horrified. They would write to support Flamborough and oppose the proposals. At Bridlington it had been basically the same and the majority were in favour of supporting Flamborough.

Councillor Crossland requested that it was minuted that one of Flamborough's Parish Councillors had telephoned one of Bridlington's Town Councillors stating that Councillor Crossland should not have put the point across because he had an interest. Councillor Mrs Sexton stated she was concerned that Councillor Crossland had an interest but she had not made the telephone call.

- (b) **To consider any update on the two way traffic proposals and consider matters for attention (enc):**

*L. Woodhouse*  
 2.2.09

The Council noted a copy of a letter from English Heritage to ERYC and a letter from ERYC indicating that they were reviewing original proposals and they would write again once this had been completed. Ward Councillor Matthews was aware that Councillor Wilkinson had visited Danes Dyke with Officers but was unaware of the outcome. Councillor Crossland indicated that come across them and they were looking at two points where the in-road narrowed with a view to building up the kerbs and were looking at manholes and drainage.

- (c) **To consider any update on the Cycle Track proposals and consider matters for attention (enc):**

The Council noted a letter of support had been received from Sewerby Residents Association supporting the Parish Council in their objection of a bridge and that the Clerk had written to thank them. The Council noted a letter from ERYC indicating that ERYC would enter into the Memorandum of Understanding with Sustrans to develop the project as a whole route. Sustrans had indicated to ERYC that although the proposed bridge was over budget and their grant, additional funding could be attracted to cover the shortfall. Councillors Crossland and Smales would attend the next Steering Group meeting.

#### 13/09 Youth Shelter:

- (a) **To receive an update:**

The Clerk updated the Council on the situation with ERYC and that confirmation of when the shelter would go ahead was still awaited.

The Clerk read out a letter from the WI that had been received after the agenda for the meeting had gone out. The WI requested that the Shelter be put on hold to see if two sites were needed following the proposition of the Internet Café as they had experienced more problems recently with young people climbing on the roof. There was discussion.

Councillor Mrs Sexton proposed, seconded by Councillor Emmerson that the Clerk writes to the powers that be to look into putting the Youth Shelter on hold. This was defeated by 7 against the proposal and 3 in favour.

- (b) **To agree Terms and Conditions for the funding for the Youth Shelter (enclosed):**

**RESOLVED:** (7 in favour, 3 against) to accept the Terms and Conditions and for the Clerk to fill in the necessary paperwork, proposed the Chairman, seconded Councillor Leppington.

- (c) **To adopt a Child Protection Policy and Child Protection Co-ordinator (enclosed):**  
**The above (b) and (c) are a requirement of the Big Lottery funding that ERYC have secured to fund these Hang Out Zone Projects within the East Riding and must be adopted in order that the funds can be used to pay for the shelter because the Parish Council will take ownership following completion.**

**RESOLVED:** (All in favour) that the Parish Council is not qualified or capable of taking on this task, is not happy to take the responsibility for Child Protection or appoint a CP Coordinator when the Council would not be directly involved with the shelter, that this should have been mentioned in the first place and ask whether there would be any way round this, proposed Councillor Crossland, seconded Councillor Crowther.

#### 14/09 To consider commemorating the 100 years anniversary of the fishing disaster:

The fishing disaster occurred on 5<sup>th</sup> February 1909. The Councillors would personally pay for a wreath and this would be laid at 1pm on 5<sup>th</sup> February 2009 by Councillor Major. The Clerk to ask Rev/Dr Pike and Rev Nicholls to say prayers, place a notice in the Free Press and Notice Board and ask PCSO Feirn re traffic.

*I. Woodhouse*  
 2-2-09

- 15/09 To consider a donation to St Oswald's Church Hall Improvements – the Parish Council considered this in May 2008 and wrote a letter of support for the WREN funding application and agreed to consider financial support at a later stage (see enclosed):**

Councillor Villani declared a prejudicial interest (his wife's employer rents the building) and left the meeting for the duration of this item, did not take part in discussion and did not vote.

Councillor Mrs Sexton declared a personal interest (member of the Church), spoke on the agenda item and voted.

**RESOLVED:** (8 in favour, 1 against) to donate £500 to the scheme and transfer the money from the Open Spaces budget, proposed Councillor Major, seconded Councillor Crossland.

Councillor Villani returned and resumed the meeting.

- 16/09 To consider ERYC Code of Conduct Training 2008/9 (enclosed):**

Councillor Woodhouse and the Clerk will attend the training.

- 17/09 To consider the enclosed annual playground inspection report:**

Councillor Crossland will look at the bushes on the swings. The missing nut on one swing had already been replaced.

**RESOLVED:** (All in favour) to accept the report and note its contents, proposed Councillor Mrs Sexton, seconded the Chairman.

- 18/09 To consider undertaking a Parish Plan – Councillor P Traves:**

This was deferred to the next meeting.

- 19/09 Allotments:**

- (a) To report on the Clerk's monthly site visit and consider management matters requiring action:**

The Clerk and Councillor Leppington had visited the site on 9<sup>th</sup> January 2009. The Council noted the tenant of plot 50 had now paid, there was a large amount of paving slabs being used as paths on plots 17 and 18, and that although plot 59 was overgrown the tenant was ill.

The Clerk will

- ask Councillor P Couzens to put back some fencing that had been taken up by the hedge cutting contractors;
- request the tenant of plot 28 to remove the tractor parked on his plot - this plot was now being cultivated and a further management letter was not required;
- send the tenants of plot 47 a Notice to Quit as there had not been any response or payment of rent;
- plot 47 to be discussed at the next meeting with regard to becoming a car park.

- (b) To let vacant plots and review whether vacant allotment land requires ploughing up:**

The Clerk to let plot 60a (half plot) to a recent applicant from the parish;

- (c) To consider permission for requests for sheds/greenhouses, etc:**

There were no requests.

*I. Woodhouse*  
*2.2.09*

**20/09 Clerk's phone calls – to consider payment for Parish Council phone calls:**

Amendment agreed 2-2-09  
 Cllr Mayor declared prejudicial interest wife related to clerk left the meeting  
 did not take part in discussion and did not vote  
 Councillor Woodhouse declared a prejudicial interest (wife is the Clerk), left the table for the duration of this item, did not take part in discussion and did not vote. Councillor Leppington took the Chair. The Clerk reported that she had switched phone companies and inadvertently could not now receive itemised bills. The contract was for a year.

**RESOLVED:** (All in favour) to pay the Clerk £8 per month for phone calls, to be reviewed annually, proposed Councillor Crowther, seconded Councillor Emmerson.

Councillor Woodhouse returned and resumed the meeting in the Chair.  
 Councillor Smales had to leave the meeting to go to work.

**21/09 Introduction of a dog control order across the ERYC under the Clean Neighbourhood and Environment Act 2005 (enclosed):**

The Council noted the Order and the Clerk will complete the questionnaire.

**22/09 To resolve that due to the confidential nature of the business to be transacted, the press and public are excluded from the remainder of the meeting (Section 1(2), Public Bodies Admissions to Meetings Act 1960):**

**RESOLVED:** (All in favour) that the press and public are excluded from the meeting due to the confidential nature of the business.

**23/09 To consider tenders received for the Annual Footway Lighting Maintenance Contract and prices for ERYC Service Level Agreements 1 and 2 and consider the best way forward for the Parish:**

Councillor Crossland declared a prejudicial interest (had submitted a tender), left the meeting and did not take part in discussion and did not vote.

Two tenders had been received, both of which complied with Financial Regulations and which were opened at the meeting. The Council considered the contents. The Clerk had also received prices for ERYC Service Level Agreements 1 and 2. All matters were considered from the contract and the SLAs to include electric costs.

**RESOLVED:** (All in favour) to award the contract to ERYC whose annual tender bid was £2,639.76 as this represented best value for the parish and the Clerk to look at electric suppliers, proposed Councillor Emmerson, seconded Councillor Mrs Gilson.

**24/09 To update on the Toilet Cleaner:**

The Council noted that the Toilet Cleaner was still in hospital and his condition was serious.

Signed as a true and correct record .....  
 Councillor I Woodhouse, Chairman.

I. Woodhouse Date 2 Feb 09

## FLAMBOROUGH PARISH COUNCIL

**MINUTES OF PARISH COUNCIL MEETING  
2<sup>ND</sup> FEBRUARY 2009, 7.30PM METHODIST CHAPEL, FLAMBOROUGH**

**Present:** Councillors I Woodhouse (in the Chair), P Couzens, J Crossland, S Crowther, V Leppington, D Major, Mrs M Sexton, M Smales and P Traves.

3 members of the public.

Ward Councillors Harrap and Matthews had sent apologies

Clerk, Libby Woodhouse, recorded the Minutes

Prior to commencing, the Chairman informed the Council of the death of Mrs Lily Gibbon. Mrs Gibbon had been a Parish Councillor for some considerable time and she would be sadly missed by all. A condolence card will be sent to Steve and Helen Gibbon. The Council held a minutes silence as a mark of respect.

**25/09 To accept apologies for absence:**

**RESOLVED:** (All in favour) to accept apologies of absence from Councillors S Couzens, S Emmerson, Mrs H Gilson and F Villani.

**26/09 To receive Declarations of Personal/Prejudicial Interests on Agenda Items, the Nature of the Interest and Registration of Gifts:**

Any declarations of interest made by Councillors are recorded at the appropriate Minute.

Registration of gifts – there were none.

**27/09 Public Participation session to include items on the agenda (to include members of the public and Councillors with prejudicial interests):**

In order to manage the meeting effectively, the Chairman asked how many people wished to speak. There were none.

**28/09 To approve of Minutes of Parish Council Meeting – 12<sup>th</sup> January 2009:**

**RESOLVED:** (All in favour) to approve and sign the Minutes of this meeting with one amendment – that in respect of Minute 20/09 Councillor Major declared a prejudicial interest (wife is related to the Clerk), left the meeting for the duration of this item, did not take part in discussion and did not vote, proposed Councillor Mrs Sexton, seconded Councillor Crowther.

**29/09 To receive the Clerk's Report (for information only attached):**

**Crofts Hill** – response from ERYC regarding material dumped from cleaning the ditch, standing water and post installation (enclosed). ERYC will remove the dumped material when they install the posts and Yorkshire Water will undertake the blocked pipes causing the standing water.

- The Clerk to remind ERYC Highways that this has been ongoing for three years.

**ERYC response:**

- **Broken Handrail/Steps** - between South Landing and Lighthouse – materials for replacing the steps are in stock but access is difficult for vehicles because of waterlogged fields with crops in – people are lined up to do the work when access is sorted.
- **Handrail at South Landing** – this is the first report they have received, will hopefully be done soon.
- **North Landing path erosion** – purchase order issued for this last year. The contractor should have done it after Christmas.

**ERYC Traffic, signing and lining, North Marine Road** – completed.

**ERNLLCA NE District Committee** – Clerk attended on 13<sup>th</sup> January.

**Sports Club Trust** – Annual Accounts for 2007/2008 received – will be available for inspection at the meeting.

**Playground gate** – ordered, will be fitted shortly – fencing will be cut back to allow for the wider gate at no extra charge and the panel will remain removable for access.

*I. Woodhouse*

*2.3.09*



**Xmas Lights** – thank you letters for donations of electric have been sent to The Ship, the butchers and the Co-op.

**Code of Conduct training** – Councillor Woodhouse and the Clerk will attend on 10<sup>th</sup> February 2009.

**Allotment Gate Keys** – 6 more keys have had to be cut for the allotment gates as there was only one left after one has been given to each tenant. Hopefully this will now be enough. An account is in for payment.

**Village Hall Committee** – had asked for written support from the Parish Council for a grant application for a new boiler and central heating system.

**RESOLVED:** (All in favour) that the Clerk write a letter of support, proposed Councillor Traves, seconded Councillor Crossland.

**Police and Partners Community Forum** – next meeting is 5<sup>th</sup> March 2009, Town Hall, Brid at 7pm.

**Cancer Illness, Flamborough** – Councillor Harrap had spoken to the Head of Housing and Public Protection at ERYC and the Council had received a letter of acknowledgement stating that this issue would be forwarded to Dr Tim Allison the Director of Public Health.

**Neighbourhood Watch Meeting** – for the Lighthouse area and the area to the back of the Church will be held on 6<sup>th</sup> March 2009 at 2pm-3pm and 6pm-7pm. The Chairman will attend.

#### Matters Ongoing

**Crofts Hill, Standing Water** - waiting for response from Yorkshire Water

**BT, Danes Dyke Payphone** – no response received yet

**Planning Appeal, Highlands, Mereside** - ongoing

**Tower Bus Shelter Repair** – ongoing – Councillors Crossland and P Couzens.

**ERYC Issues** – ongoing

- Crofts Hill – post installation at access to field.
- Hedge at the bottom of Crofts Hill – this is being looked into by Mr Harland who will write to the occupants of Crofts Farm.

**Conservation Area Re-appraisal** – ongoing – with ERYC.

- The Conservation Officer had advised that ERYC are hoping to get a second opinion on this issue to determine whether the proposals the Parish Council saw (and approved) last year should be taken forward.

**Seats - South Landing and North Landing** – with contractor.

**Goal Posts** – re-siting required – Councillors Major, Couzens, Leppington and Woodhouse.

**Lifestyle Project, Playground Painting** – still ongoing.

**ERYC Traffic, Flashing Speed Signs.**

- The Clerk to chase this up.

**Minutes binding and archiving** – work not started on this yet – Clerk

**Banking Changes** – look into banking at the Post Office - Clerk

#### **30/09 Questions/Reports from Councillors and Committee Representatives:**

**Councillor Traves** – advised that the Council had agreed to look at purchasing a Christmas Tree for Camerons Gardens. The Clerk to get sizes and prices from Wykeham Nursery for the next meeting.

**Councillor Smales** – advised that allotment holders were worried regarding driving on the allotment roads during the wet weather as this was making them muddy and rutted. The Clerk advised that one tenant needed to have disabled access by car to the right hand side of the site. The Council to monitor.

**Councillor Crowther** – reported a rat infestation at North Landing. The residents were very concerned and some properties had become infested. Reports had already been made to ERYC. The Parish Council were unable to help further as it had already been reported.

**Councillor Leppington** – asked when the working party would be taking place to do the roof at the bus shelter. Councillor Crossland stated it would be the following Saturday afternoon and Councillor P Couzens stated he had the sheets in his shed.

**Councillor Traves** – asked regarding heightening the shelter to create a room above. The Council will look at this at a later stage.

**Councillor P Couzens** – had looked at the allotment fence that had been removed. A couple of posts were needed and Councillor Couzens will put them in.

**Councillor Crowther** – reported on the first meeting for the Internet Café and a Committee had been formed to oversee the project. Bryan Brown had agreed to extend the grace period until June for

*I. Woodhouse*  
2.3.09

payment of rent. A lot of children had attended the meeting and were very interested. Initial costs were being put together in order to make a funding bid. There had been a lot of positive feedback so far.

**Councillor Traves** – was concerned regarding parking on the Little Village Green. The Council had agreed to monitor the situation. Recently there had been building materials, a skip, a works pickup and cars were being parked there. This will be put on the next agenda.

**Councillor Crossland** – had looked at the bushes on the swings and reported that there is wear on them but they are serviceable. This will be monitored again in the summer.

**Councillor P Couzens** – reported that he still had the goal posts but it had been too wet to install them.

**Chairman** – reported that the Multi Use Games Area had been officially opened on 19<sup>th</sup> January 2009 by Richard Garcia who plays for Hull City. This had been a good day despite the inclement weather.

**Chairman** – advised that he had received a letter from the Methodist Church wanting permission to place markers at Crofts Hill to advertise the Chapel's Flower Festival in May.

- The Clerk will pass this to ERYC Highways Department.

**Councillor Mrs Sexton** – reported on the mess on the grass verge at the Cricket Field and could the cars be parked in the road. The Chairman indicated this was a problem with the weather but that the road needed to be clear for Lifeboat traffic. He will raise this at the next Sports Club Trust Meeting on 24<sup>th</sup> February.

**Councillor P Couzens** – advised that the lights at the multi use games area were very bright. The Chairman advised that they had been adjusted once but needed adjusting again.

### 31/09 Chairman's Report:

The Chairman had nothing to report.

### 32/09 To consider Planning Applications as listed below and subsequent plans received after the agenda is sent out (planning applications available for public inspection at 7.15 pm):

- (1) **DC/08/05541** – Retention of 1 no. dwelling as built  
At 1 School Close, Flamborough  
For Bryan Brown & Son  
Application Type: Full Planning Permission.

Councillor Crowther declared a prejudicial interest (friend of applicant), left the meeting for the duration of this item, did not take part in discussion and did not vote.

**RESOLVED:** (All in favour) that the Council has no observations to make on this application, proposed Councillor Major, seconded Councillor Smales.

Councillor Crowther returned and resumed the meeting.

- (2) **DC/09/00047** – Construction of pitched roof  
At 5 Hartendale Close, Flamborough  
For Mr Jody Nightingale  
Application Type: Full Planning Permission.

**RESOLVED:** (All in favour) that the Council has no observations to make on this application, proposed Councillor Crossland, seconded Councillor Leppington.

#### Planning Applications Granted by ERYC

- (1) **DC/08/05527** – Erection of conservatory to rear at Waveney, 1 Church Lane, Flamborough.
- (2) **DC/08/05529** – Retention of pigeon loft at Dane Cottage, 8 Flaen Close, Flamborough.

### 33/09 To note/deal with correspondence as listed below:

- |           |  |
|-----------|--|
| 09-Jan-09 | Humber Emergency Planning Service, "Train the Trainer" event, Hedon, 24 <sup>th</sup> February 2009, 7 pm. |
| 14-Jan-09 | Rural Services Network, invitation to join (enclosed).   |
| 14-Jan-09 | ERYC, Alcohol Misuse for Adults Review Panel Report.   |

*L. Woodhouse*  
2.3.09

21-Jan-09 Bag It Up Recycling Company working with Yorkshire Air Ambulance Charity, requesting to put an article on website and in newsletter to promote recycling of inkjet cartridges and mobile phones.  
Jan 09 ERNLLCA newsletter

**34/09 To approve payment of Accounts to 31<sup>st</sup> December 2008 (See attached sheet):**

**Received**

£2.09 Toilets Donations Box  
£14.00 Allotment Rent  
£1.00 Sports Club Trust, annual rent for Cricket Field  
£1,452.19 VAT refund

**Accounts Paid**

Chq 1661 £112.19 inc VAT ERYC, Lights Maintenance (July-Sept 08)  
Chq 1662 £1,256.37 inc VAT ERYC, bonding 65 street lights

Chq No	Creditor	Net Due	VAT	Total
1663	A E Smith (Kilham) Ltd, hedge cutting - allotments	45.00	6.75	51.75
1664	ERYC, provision of Christmas Lighting 08	860.00	150.50	1,010.50
1665	Npower, street lighting - 1/10/08-31/12/08	1,487.64	247.71	1,735.35
1666	Mrs E Woodhouse - extra keys cut - allotment gate	12.27		12.27
67/68/69/70	PAYE	1,036.34		1,036.34
1671	Clerk Expenses (Jan)			
	Telephone	8.00		8.00
	Broadband connection	7.50		7.50
	Postage	3.68		3.68
	Stationery	7.57		7.57
	Car Allowance	20.00		20.00
	Deliveries	2.00		2.00
1672	Flamborough Post Office - photocopying (Jan)	38.75	5.81	44.56
	<b>Totals</b>	<b>3,528.75</b>	<b>410.77</b>	<b>3,939.52</b>

**RESOLVED:** (All in favour) that the accounts be paid, proposed Councillor Traves, seconded Councillor Crowther.

**35/09 Danes Dyke:**

- (a) **To consider any update on the two way traffic proposals and consider matters for attention:**

ERYC had contacted the Clerk regarding new proposals for Danes Dyke and had indicated that upgrading work and drainage work to what was already there would be carried out. There would be no alteration to the road system. A meeting had been scheduled with ERYC for 4<sup>th</sup> February 2009 at 1.30 pm at Danes Dyke to go through the work. ERYC would also invite Bempton and Bridlington to attend. Councillors Crossland, Smales and the Clerk will attend.

- (b) **Cycle Track:**

- To report on the Steering Group meeting of 21<sup>st</sup> January:**

There had been confusion with dates and Councillors Crossland and Smales had not attended.

*I. Woodhouse*  
2.3.09

- **To report on a meeting with ERYC, Parish Councillors and the Clerk on 30<sup>th</sup> January**

Councillors Crossland, Smales and the Clerk had met with ERYC Officers to discuss the proposed high level bridge at Danes Dyke. ERYC had costs for the proposed bridge which were £1.2 million. However £1.2 million was also the figure for the whole of the cycle track. ERYC would fund £600,000 through the Local Transport Plan for the Carnaby to Sewerby section. Therefore there was a significant shortfall of funding however the Sustrans had indicated that additional funding could be attracted and had said if there was no bridge then there would be no money from them. ERYC would be undertaking public consultation in the form of a number of exhibitions, one of which would be in Flamborough at the Village Hall on 23<sup>rd</sup> February at 2 pm followed by a public meeting at 7 pm. Public views could be fed back to ERYC. ERYC would also have a questionnaire for members of the public to complete.

The Council agreed with the exhibition events, publicity and public meeting and were happy to minute that ERYC's commitment to consultation is welcome however requested that the second box on the proposed questionnaire is left out and requested assurances from ERYC that steps would be put in place to prevent the results of the questionnaire being skewed.

- **To note that ERYC will undertake an open day at the Village Hall, Flamborough on 23<sup>rd</sup> February from 2 pm to 7 pm to display details of the Cycle Track proposals:**

Noted as mentioned above.

- **To note a public meeting will take place on 23<sup>rd</sup> February at 7 pm at the Village Hall, Flamborough to ascertain the views of the public on the Cycle Track proposals:**

**RESOLVED:** (All in favour) that notices and leaflets should be distributed and press contact should be made regarding this meeting, 800 leaflets (A5) would cost £20 and Sewerby and Bempton should be invited proposed Councillor Traves, seconded Councillor P Couzens.

For the avoidance of doubt and for clear mandate for the public meeting the Council voted on the question in ERYC's questionnaire – "Do you support the proposals for the new high level foot/cycle bridge at Danes Dyke – Yes or No?"

**RESOLVED:** (All in favour) No, the Council does not support these proposals, proposed Councillor Crossland, seconded Councillor Smales. This was unanimous.

- 36/09 To consider ERYC's response regarding the Parish Council's request to survey the village re traffic problems (enclosed):**

ERYC had responded that they would look into specific concerns such as congestion, parked cars and speeding but did not have resources to undertake a full survey. At the same time ERYC had received the map and petition from residents of the village wishing to have the one-way system in Flamborough. ERYC's Environment and Transport Overview and Scrutiny Committee will look at this and the Parish Council would be consulted in the process. The Council noted ERYC's response.

- 37/09 To note that due to the imminent re-organisation of the Youth Service, Linda Christian (Youth Worker) will be withdrawn from working in Flamborough in March and to note that due to time constraints and a request from PCSO Feirn, the Clerk has written to the Youth Service to request that Linda remains in Flamborough to continue work she has started with the young people:**

The Council noted that the Clerk had written to the Youth Service with copies to ERYC Ward Councillors and the ASB Officer and were in full agreement that Linda or a Youth Worker is required in Flamborough to continue working with the young people.

*I. Woodhouse*  
2.3.09

**38/09 Fishermans Memorial:**

- (a) **To confirm that at 12 noon on 5<sup>th</sup> February 2009, the Parish Council will lay a wreath at the Fishermans Memorial to commemorate the centenary of the fishing disaster. There will be prayers and other organisations will also lay wreaths:**

The above was confirmed. The Police would be on hand to close the roads for ten minutes whilst the ceremony took place. Councillor Smales will take pictures.

- (b) **To consider repairing the metalwork at the Fishermans Memorial:**

Councillor Crossland will continue searching for a mould taken of the metalwork so that it can be replaced. He will request that a mould is made if this cannot be found.

- (c) **To consider improvements to Fishermans Gardens – Councillor P Couzens:**

Discussion took place on various improvements but no decision was reached.

**39/09 Youth Shelter:**

- (a) **To consider an update regarding terms and conditions and child protection (enclosed):**

The Clerk updated the Council on information that the Parish Council would have to pay back £6,600 grant money to ERYC should be shelter have to be taken down due to anti-social behaviour in the area. The Council was very concerned as this was always a condition of putting the shelter there and the Council would not afford to pay it back. The Clerk will ask an ERYC Officer to attend the next meeting to discuss this. With regard to Child Protection, ERYC is in agreement for a volunteer to undertake the role of co-ordinator. ERYC had sent another policy which will be considered at the next meeting.

- (b) **To consider All Risk insurance costs of £140 per year:**

Due to the above, this was deferred to the next meeting.

**40/09 To consider a request for a donation from Sally Hall (enclosed):**

**RESOLVED:** (All in favour) that the Council did not have the power to assist and was unable to help in this instance, proposed Councillor Mrs Sexton, seconded Councillor Traves.

**41/09 Allotments:**

- (a) **To report on the Clerk's monthly site visit and consider management matters requiring action:**

Due to inclement weather, the Clerk had not visited. A full Council site visit was arranged for Saturday 28<sup>th</sup> February 2009 at 9 am.

- (b) **To consider the use of plot 47 as a car park:**

Deferred to the next meeting following the site visit.

- (c) **To let vacant plots and review whether vacant allotment land requires ploughing up:**
- **Currently there are two applicants from within the Parish.**

Deferred to the next meeting following the site visit. Currently there are no plots available.

- (d) **To consider permission for requests for sheds/greenhouses, etc:**

*1. Woodhouse  
2.3.09*

**RESOLVED:** (All in favour) to grant permission for chickens and huts (within permitted sizes) on plots 60a and 61, proposed the Chairman, seconded Councillor Leppington.

Councillor Mrs Sexton left the meeting.

**42/09 To consider undertaking a Parish Plan – Councillor P Traves:**

Councillor Traves briefed the Parish Council on Parish Plans and gave an example of a Village Design Statement from North Perrott. Councillor Crossland indicated that ERYC had stated at the recent LDF meeting that they would send a pack to enable a Design Statement to be undertaken.

**RESOLVED:** (All in favour) that the Clerk will chase up this Village Design Statement pack, proposed Councillor Crossland, seconded the Chairman.

**43/09 To resolve that due to the confidential nature of the business to be transacted, the press and public are excluded from the remainder of the meeting (Section 1(2), Public Bodies Admissions to Meetings Act 1960):**

**RESOLVED:** (All in favour) that the public are excluded from the meeting due to the confidential nature of the business to be transacted.

**44/09 To consider a report regarding toilet cleaning:**

The Clerk briefed the Council on the situation with regard to the Toilet Cleaner. The Temporary Cleaner's contract would be extended.

Signed as a true and correct record .....  
Councillor I Woodhouse, Chairman.

*I. Woodhouse*

Date *2.3.09*

## FLAMBOROUGH PARISH COUNCIL

**MINUTES OF PARISH COUNCIL MEETING  
12<sup>TH</sup> FEBRUARY 2009, 7.30 PM, METHODIST CHAPEL, FLAMBOROUGH**

**Present:** Councillors I Woodhouse (in the Chair), P Couzens, J Crossland, S Emmerson, V Leppington, D Major, M Smales and F Villani.

Ward Councillor Matthews had sent apologies.

Two members of the public.

Clerk, Libby Woodhouse, recorded the Minutes.

**45/09 To accept apologies for absence:**

**RESOLVED:** (All in favour) to accept apologies of absence from Councillors S Couzens, S Crowther, Mrs H Gilson, Mrs M Sexton and P Traves

**46/09 To receive Declarations of Personal/Prejudicial Interests on Agenda Items, the Nature of the Interest and Registration of Gifts:**

Any declarations of interest made by Councillors are recorded at the appropriate Minute.  
Registration of gifts – there were none.

**47/09 Public Participation session to include items on the agenda (to include members of the public and Councillors with prejudicial interests):**

In order to manage the meeting effectively, the Chairman asked how many people wished to speak.  
There were none.

**48/09 To consider planning applications as listed and subsequent plans that are received after this agenda has been sent out. Plans available for public inspection at 7.15 pm:**

There were none.

**49/09 To consider the enclosed correspondence from ERYC with regard to the Danes Dyke's road system and to report on the meeting with Parish Councillors, the Clerk, Bempton Parish Council and an ERYC Officer on Wednesday 5<sup>th</sup> February 2009. ERYC require a response as soon as possible:**

Councillors Crossland and Smales reported on the meeting with the ERYC Officer at Danes Dyke which had been very productive although it was felt that a lot of time and resources had been wasted as ERYC had not consulted the Parish Council in the first place. However, there will not be any change in the road system which is what the Parish Council wanted. Improvement work, resurfacing work and drainage to the existing system will take place and an electric cable will also be laid. Ward Councillor Matthews had indicated the Ward Councillors were in support of the new proposals.

**RESOLVED:** (7 in favour, 1 abstention) to accept and support the revised proposals and write to ERYC to thank them for listening to the Parish Council's concerns and for co-operating with this issue, proposed Councillor Smales, seconded councillor Crossland.

**50/09 To consider any matters regarding the Cycle Track at Danes Dyke and public meeting on 23<sup>rd</sup> February 2009 if needed:**

This had been reported in the Yorkshire Post and the Bridlington Free Press today and it would be in the press next week. The public meeting was discussed and posters/leaflets for publicity. Councillors will hand deliver leaflets. The Clerk will put posters/leaflets in shops, library, Drs, Notice Boards, etc.

**RESOLVED:** (All in favour) that the budget for leaflets and posters be increased as required, proposed Councillor Crossland, seconded the Chairman.

Signed as a true and correct record ..... *I. Woodhouse* ..... Date ..... *2-3-09* .....  
Councillor I Woodhouse, Chairman.

# FLAMBOROUGH PARISH COUNCIL

## MINUTES OF PARISH COUNCIL MEETING

**2<sup>ND</sup> MARCH 2009, 7.30PM, METHODIST CHAPEL, FLAMBOROUGH**

*(Prior to the meeting a surgery was held with Councillor Woodhouse)*

**Present:** Councillors I Woodhouse (in the Chair), J Crossland, S Crowther, Mrs H Gilson, V Leppington, Mrs M Sexton, M Smales and F Villani.

Ward Councillor C Matthews (Councillors R Harrap and J Wilkinson had sent apologies)

3 members of the public

Clerk, Libby Woodhouse, recorded the Minutes.

### 51/09 To accept apologies for absence:

**RESOLVED:** (All in favour) to accept apologies of absence from Councillors S Couzens, S Emmerson, D Major and P Traves. Councillor P Couzens would be arriving late.

### 52/09 To receive Declarations of Personal/Prejudicial Interests on Agenda Items, the Nature of the Interest and Registration of Gifts:

Any declarations of interest made by Councillors are recorded at the appropriate Minute.  
Registration of gifts – there were none.

### 53/09 Youth Shelter:

#### (a) To receive an update from Heather Bennett, ERYC Community Play Officer:

The ERYC Officer updated the Council with respect to the Terms and Conditions and had put in writing for the Council that if the shelter was taken down, the Parish Council would only repay to ERYC any money from the sale of the asset, not the full grant fund money of £6,600.

#### (b) To consider Clause 7.2 of the Terms and Conditions with regard to any update:

Following discussion, the Council felt that the paragraph under negotiation had now been clarified and as the Terms and Conditions had already been agreed, the Clerk should go ahead and sign them. The Officer would then order the shelter which would take 6-8 weeks.

#### (c) To consider adoption of the enclosed Child Protection Policy and approve a volunteer (PCSO Feirn or Linda Christian) as Co-ordinator:

**RESOLVED:** (6 in favour, 2 against) to adopt the Child Protection Policy with safeguards in place, both Linda Christian and PCSO Feirn to be voluntary co-ordinators and signage in the vicinity of the shelter would reflect their contact details, proposed Councillor Crossland, seconded Councillor Crowther.

#### (d) To consider All Risk insurance costs of £140 per year:

**RESOLVED:** (7 in favour, 1 against) to approve the cost of £140 per year to insure the shelter on All Risk cover, proposed Councillor Mrs Gilson, seconded Councillor Smales.

### 54/09 Public Participation session to include items on the agenda (to include members of the public and Councillors with prejudicial interests):

**Mr Lawson** – Asked where the shelter was being sited, when and whether planning permission was required.

**The Chairman** responded that it would be sited on the Little Village Green in 6-8 weeks and planning permission was not required as the Parish Council had checked.

*I. Woodhouse  
6-4-09*



**55/09 To approve of Minutes of Parish Council Meetings:****(a) Parish Council Meeting 2<sup>nd</sup> February 2009:**

**RESOLVED:** (All in favour) that the Minutes of this meeting be approved and signed as a true and correct record.

**(b) Extra Ordinary Meeting 12<sup>th</sup> February 2009:**

**RESOLVED:** (All in favour) that the Minutes of this meeting be approved and signed as a true and correct record.

**56/09 To receive the Clerk's Report (for information only attached):**

**Fishermans Memorial** – the short ceremony to commemorate the 100 years anniversary of the Fishing Disaster took place on 5<sup>th</sup> February 2009 at 12 noon and was attended by approximately 60 people. Prayers and a reading were said by Rev/Dr P Pike and Rev R Nicholls. Wreaths were laid by Councillor D Major (Parish Council), Stuart Cross (RNLI), James Cross (representing the Cross family), Richard Emmerson (representing the Fishermans Association) and Mike Emmerson (representing the families who fish from North Landing). It was felt by those present that this was a fitting tribute to make. The great great grandson of Mayor Mrs C C Southcott who raised money for the memorial and unveiled it in 1909 happened to be visiting from Australia and visited Flamborough and the Memorial by chance at the exact time of the ceremony. The Police closed the roads whilst the ceremony took place.

**Traffic Issues** – A site visit will be undertaken with the Parish Council by Mr Peter Askwith from ERYC to look at specific traffic issues addressed in our letter and in the petition. This will take place on Wednesday 4<sup>th</sup> March at 10 am (Dog and Duck Square) for those who wish to be present.

- Councillors Crossland, Smales, Leppington, Mrs Gilson, Mrs Sexton and the Clerk to attend.

**ERYC:**

- **Broken Handrail/Steps** – South Landing to Lighthouse completed
- **Hedge at the bottom of Crofts Hill** – this has been cut back

**Code of Conduct training** – Councillor Woodhouse and the Clerk attended on 10<sup>th</sup> February 2009.

**Cancer Illness, Flamborough** – response from the Director of Public Health (enclosed) – more details are needed such as approximate ages of persons concerned and types of cancer and whether it is felt that there is concern regarding any factor that may be related to the cause.

- Councillor Smales had put together some information for the Clerk to reply to the Director of Health which shall remain confidential. The Council felt it was diabolical for the NHS to ask the Parish Council to provide personal information.

**Lifestyle Project, Playground Painting** – the mother of one of the girls who first undertook the project will try to complete the painting when the weather gets better. Otherwise she will return the paint.

**Glass banks** – have been emptied for the second time since Christmas.

**ERYC, Design Statement Pack** – ERYC Planning Department do not have such a pack. The Rural Partnership Manager at ERYC has a Community Led Parish Planning Pack which they use to assist Parish Councils develop parish plans. Either the Officer or Peter Hirschfield from HWRCC comes to provide a presentation (this has already been done), however the Officer would be happy to attend.

**Police & Partners Community Forum** – 5<sup>th</sup> March 2009, Bridlington Town Hall.

**Allotments** – the site was broken into on 14<sup>th</sup> February (Police Log No 184) and various items of equipment of value were stolen from the site and locks were broken off sheds. The lock to the gate to the site was broken off. I visited the site on that day for support to the tenants and advised that a temporary lock could not be placed on the gate as tenants would not have keys for it. It was felt that anyone wishing to gain entry to the site would do so whether there was a lock or not. This is an agenda item to consider the lock situation.

**Computer Virus Scan** – this has been upgraded rather than just renewed to increase protection.

**Internet Café Steering Group** – Meetings have taken place on 5<sup>th</sup> February and 13<sup>th</sup> February – funding applications have been completed to start off funds to undertake the project and agreement needs to be reached with the landowner regarding issues with the property and the lease.

*I. Woodhouse  
6-4-09*

**Village Council (Youth)** – They have been fundraising and raised £250 packing bags at Tesco on 21<sup>st</sup> March. A community day is being planned with the Fire Service and young people car washing at the same time. Another Youth Opportunities Fund application is being submitted by the young people of the village. However, there is still a minority causing trouble in the village with garden hopping, vandalism, etc. PCSO Feirn is asking residents to log incidents with the Police and provide as much information as possible which will be treated in confidence.

**Danes Dyke** – work to access roads. The ERYC Officer had emailed to say that the resurfacing and drainage work would commence on 16<sup>th</sup> March during which time the roads may need to be temporarily closed although would be open for the Easter Bank Holiday. Emergency work was required at the outfall at the beach due to erosion and requested Parish Council representative to attend a site visit. Councillor Crossland had attended on 26<sup>th</sup> February and briefed the Council regarding proposed works.

**Flamborough Sports Club Trust** – had written requesting permission for the Car Boot sale on Sunday 12<sup>th</sup> April and Gala on Sunday 9<sup>th</sup> August and the Council granted permission for these events subject to the usual risk conditions.

**ERYC, Annual Rough Sleeping Count** – will be on 18<sup>th</sup> March – Councillors to let the Clerk know in order to respond

**ERNLLCA** – had requested expressions of interest from Parishes planning on using the new power of wellbeing. The Clerk will respond.

### Matters Ongoing

**ERYC, Youth Service** – no response or acknowledgement received regarding our letter requesting a Youth Worker presence to remain in Flamborough following their re-organisation.

- Ward Councillor Matthews will chase this up.

**Playground gate** – ordered, will be fitted shortly – ongoing.

**Crofts Hill, Standing Water** – waiting for response from Yorkshire Water.

- The Clerk to chase up Yorkshire Water

**BT, Danes Dyke Payphone** – no response received yet

**ERYC Issues – ongoing**

- Crofts Hill – post installation at access to field.
- Crofts Hill – removal of dumped material from ditch cleaning.
- North Landing – cliff path erosion repair.

**Conservation Area Re-appraisal** – ongoing – with ERYC.

**Seats – South Landing and North Landing** – with contractor.

**Goal Posts** – sockets made, re-siting now required – Councillors Major, Couzens, Leppington and Woodhouse.

**ERYC Traffic, Flashing Speed Signs** – in place and working on Bempton Lane and in place at the 40 mph zone at the top of Crofts Hill. The Parish Council would prefer at the bottom of Crofts Hill at the 30 mph zone but had not been consulted.

- Ward Councillor Matthews will look into this.

**Minutes binding and archiving** – work not started on this yet – Clerk

**Banking Changes** – look into banking at the Post Office – Clerk

### **57/09 Questions/Reports from Councillors and Committee Representatives:**

**Councillor Smales** – had been approached by a resident regarding making the double yellow lines longer from the Village Green to High Street as it was difficult to see into the road when turning into High Street. The Council did not feel that any action was required as this would result in the loss of a parking space.

**Councillor Smales** – reported that an ambulance had become stuck on the grass outside the bungalows at Ogle Road as it could not get round as the road is too narrow. It was also very dark in there. The Clerk will write to ERYC Highways to see if the road could be widened and whether a street light could be put in.

**Councillor Smales** – reported on his and the Clerk's attendance at the Neighbourhood Action Team meeting that afternoon which he felt had been a waste of time. A meeting had been arranged for 19<sup>th</sup> March for NAT members to look at doing a Street Surgery in Flamborough – these have been undertaken in Bridlington and had proved successful. Various agencies walk round certain streets talking to residents about problems.

*I. Woodhouse  
6-4-09*

**Councillor Crowther** – reported that residents had contacted him with concern at the amount of vandalism, anti-social behaviour and harassment that was currently occurring and that people were thinking of leaving the village because of it. He requested that a public meeting is set up with the Police. Councillor Crossland stated he was about to ask the same question and recounted various recent incidents. The Clerk will set up a public meeting to be held in the Village Hall with the Police and to invite Inspector Jackson and Chief Superintendent Davison if possible.

**Councillor Crowther** – reported that ERYC had been to investigate the rat problem at North Landing and North Marine Road and that it would be reported in the Free Press. ERYC had indicated that it was a mass infestation and had put down bait boxes along the road side.

Councillor P Couzens arrived at the meeting.

#### 58/09 Chairman's Report:

The Chairman reported that the commemoration at the Fishermans Memorial had been well attended and it was a moving occasion.

**RESOLVED:** (All in favour) that the Clerk writes a letter of thanks to Rev/Dr Pike and Rev Nicholls for their attendance and words and prayers, proposed Councillor Mrs Sexton, seconded the Chairman.

#### 59/09 To consider Planning Applications as listed below and subsequent plans received after the agenda is sent out (planning applications available for public inspection at 7.15 pm):

- (1) **DC/09/00462** – Construction of dormer windows to front and rear  
At Manor Close, 34 Tower Street, Flamborough  
For Mr John Bayes  
Application Type: Full Planning Permission.

**RESOLVED:** (All in favour) that the Council has no observations to make on this application, proposed Councillor Smales, seconded Councillor Mrs Sexton.

- (2) **DC/09/00251** – Erection of sunroom to front  
At Bankside, Water Lane, Flamborough  
For Mr Allan Jefferson  
Application Type: Full Planning Permission.

**RESOLVED:** (All in favour) that the Council has no observations to make on this application, proposed Councillor Crossland, seconded Councillor Crowther.

#### Planning Inspectorate Appeal Decision

**DC/08/02221** – Highlands, Mereside, Flamborough

The Planning Inspector allows the appeal and grants planning permission for the erection of a dwelling (amended scheme of 05/02325) incorporating a revised curtilage and outbuilding in accordance with the terms of the application DC/08/02221 of 17<sup>th</sup> April 2008 and the plans submitted with it, subject to conditions.

- The Council noted this decision and commented that it was diabolical.

#### 60/09 To note/deal with correspondence as listed below:

- |           |  |
|-----------|--|
| 18-Feb-09 | ERYC, Road Repairs Research – Discussion Forum, 12 <sup>th</sup> March 2009, Beverley Arms Hotel, 7-9pm (enclosed)   |
| Feb 09    | ERNLLCA, Advanced Chairmanship Training, 11 <sup>th</sup> March, Beverley, 7-9 pm, £30   |
| Feb 09    | Minutes of Bridlington & Driffield Local Action Team Meeting of 23 <sup>rd</sup> January 2009  |
| Feb 09    | East Riding Parish News, February 09 including offer from Paul Drury (Principal Local Action Officer) to visit a Parish Council meeting to explain the role of the local action teams. |

*L. Woodhouse*  
6-4-09

Feb 09 Allotment & Leisure Gardener, advertising material  
 29-Jan-09 Hull City Council, consultation re City Centre Area Action Plan incorporating Citywide Policies

**61/09 To approve payment of Accounts to 28<sup>th</sup> February 2009 (See attached sheet):**

**Received**

£3.73 Toilets donations box

**Accounts Paid**

Chq 1673 £35.00 Information Commissioner – annual renewal of Data Protection Registration.

Chq No	Creditor	Net Due	VAT	Total
1674	Yorkshire Water - toilets, 4th qtr (read)	55.21		55.21
1675	Flam Methodist Church - EO meeting 12/2/09 hall hire	6.00		6.00
1676	ERYC, Lights Maintenance 1/10/08-31/12/08	95.48	16.71	112.19
1677	Mrs E Woodhouse - Norton Virus Scan Upgrade	39.08	5.87	44.95
1678	Mrs E Woodhouse - Cartridge Discount, inkjet refill kits	19.97	3.00	22.97
1679	Mr J Dyson, photocopying (Feb)	61.85	9.28	71.13
80-83	PAYE	974.59		974.59
1684	Clerk Expenses (Feb)			
	Telephone	8.00		8.00
	Broadband connection	7.50		7.50
	Postage	9.70		9.70
	Stationery	4.70		4.70
	Car Allowance	20.00		20.00
	Deliveries	2.00		2.00
	<b>Totals</b>	<b>1,304.08</b>	<b>34.86</b>	<b>1,338.94</b>

Note – Photocopying of £61.85 includes £40.00 photocopying of posters and leaflets for the Public Meeting and £21.85 normal photocopying.

**RESOLVED:** (8 in favour, 1 abstention) that the Council pays the accounts as submitted.

**62/09 To report on the Public Meeting of 23<sup>rd</sup> February (enclosed) and consider any matters requiring attention with regard to the Cycle Track and proposed bridge at Danes Dyke:**

The Chairman reported on the public meeting and that it had been well attended by more than 130 people and 10 Councillors. The Council felt that the meeting had gone well and all who wished to speak had done so and put their points across. The exhibition during the day which also had been well attended had provided an opportunity for people to ask questions of ERYC Officers and Sustrans whilst the meeting had gauged public opinion. There had been a vote by show of hands at the meeting which had proven that the Parish Council was representative of the people of the village.

**RESOLVED:** (All in favour) that the Parish Council is vindicated by the public meeting as shown by the vote on the question of support for the proposed bridge as set out in the ERYC questionnaire, the result of which was: 15 voted in favour of the proposed bridge, 107 voted against the proposed bridge and 14 abstained (due to lack of information), and that because of this, the Parish Council's decision not to support the proposed bridge would stand, proposed Councillor Crossland, seconded the Chairman.

The Clerk reported that the ERYC Project Manager was concerned that the information given regarding Council Officers attending the meeting was incorrect and wanted a post meeting note added to the Minutes, as, it had been agreed at a meeting at Sewerby Hall on 30<sup>th</sup> January 2009 that ERYC Officers attendance would be limited to the exhibition.

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The Chairman reported he had been approached after the public meeting by a representative from the East Riding of Yorkshire and Hull Joint Local Access Forum who was disappointed that the Forum had not been informed of the proposed bridge and that the Forum would not support the bridge. She advised the Parish Council to attend the next meeting which is on 11<sup>th</sup> March at 2pm at County Hall. Councillors Crossland and Smales will attend.

**63/09 To approve March's Newsletter, copying and distribution (enclosed):**

**RESOLVED:** (All in favour) to approve the newsletter with amendments to take into account the public meeting and to approve copying and distribution, proposed Councillor Leppington, seconded Councillor Villani.

**64/09 To consider repairs to the Tower Street Bus Shelter:**

Councillor Crossland reported that the timber is cut up ready and to give him three days and it would be done.

**65/09 To consider fencing the Little Village Green:**

Councillor Traves had requested this and it was deferred to the next meeting.

**66/09 To consider the purchase of a Christmas Tree:**

The Clerk had contacted Wykeham's for advice on size and price – the bigger the tree the harder the aftercare and it would have to be watered until it was established. Mechanical means would be required on arrival to dig a hole and plant it – Councillor Couzens would be able to undertake this and Councillor Crossland would be available when it arrived.

**RESOLVED:** (All in favour) to purchase a 12 ft tree in the sum of £325 (delivery free) and to get advice on how to look after it, proposed the Chairman, seconded Councillor Smales.

**67/09 To consider transferring £1,000 from the Youth Shelter project to the Internet Café Project – Councillor S Crowther:**

**RESOLVED:** (All in favour) to transfer £1,000 from the Youth Shelter project to the Internet Café Project, the Council would pay for the maintenance to the Youth Shelter anyway, proposed Councillor Crossland, seconded Councillor P Couzens.

**68/09 To consider commemorating the 25 year anniversary of the Carol Sandra Disaster in May:**

Councillors will lay a wreath at 12 noon on Thursday 7<sup>th</sup> May to commemorate this anniversary.

**69/09 To approve the Annual Risk Assessments (risk assessment scores available for inspection at the meeting) and to agree the enclosed Action Plan:**

**RESOLVED:** (All in favour) to approve the Annual Risk Assessments and Action Plan, proposed Councillor Mrs Sexton, seconded Councillor Crossland.

**70/09 Allotments:**

**(a) To report on the Council's site visit on 28<sup>th</sup> February and consider management matters requiring action:**

Councillors Crossland, Mrs Sexton and the Chairman had attended with the Clerk. It was noted that the site was in a much better condition. The tractor had been removed from plot 28 and there was a concern regarding the amount of glass on plot 41 however it was thought this was for a greenhouse. It had been noted that the road from the car park into the site had been blocked presumably because of the state of the road on the site, however, this also blocked

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access for a disabled tenant to his plot on the right hand side of the site. It was not known who had blocked the road.

- (b) **To consider security of the site and replacement gate lock following a break in and theft of equipment on 14<sup>th</sup> February 2009:**

The Chairman reported that the Chairman and Treasurer of the Flamborough Allotments Association had attended the Surgery to request new gates for the site and that the rent money taken from tenants is spent on this. This was briefly discussed however Mrs Sexton reported that there was a lot of life left in the gates and new ones were not required. Locks were discussed in detail and Councillor P Couzens had obtained advice from West BS. If the Council got a new lock, we would need another fifty keys for the tenants which would need to be delivered to them. At a similar cost, six locks could be manufactured from a key.

**RESOLVED:** (All in favour) to purchase six locks to be manufactured from the original key at a cost of £150 and Councillor P Couzens will organise this, proposed Councillor P Couzens, seconded Councillor Villani.

- (c) **To consider the use of plot 47 as a car park:**

It was felt that plot 47 should be let as an allotment and that the existing car park could be widened when measurements were taken for new plots on the vacant land.

- (d) **To let vacant plots and review whether vacant allotment land requires ploughing up - currently there are three applicants from within the Parish:**

There were now four applicants from within the Parish. MR & KM Couzens will spray the land and plough and rotivate and then plots measured up and let.

- (e) **To consider permission for requests for sheds/greenhouses, etc:**

There were none.

- 71/09 To consider attendance at the first Annual ERNLLCA Conference, Saturday 4<sup>th</sup> April 2009, 9.45am – 4pm, Barton upon Humber, £38 per delegate (enclosed):**

**RESOLVED:** (All in favour) that the Clerk should attend at a cost of £38, proposed Councillor Mrs Sexton, seconded Councillor P Couzens.

- 72/09 To consider attendance at the Power of Well-being Seminar, Goole, 24<sup>th</sup> March 2009, 7-9 pm, £20 per delegate (enclosed):**

Attendance was not considered to be necessary.

- 73/09 To consider retaining the glass re-cycling banks to the rear of the Library – Councillor F Villani:**

**RESOLVED:** (All in favour) to request that these facilities remain at the end of the six month trial period as they had been well used and there had been no reported problems, proposed Councillor Crossland, seconded Councillor Leppington.

Signed as a true and correct record .....  
Councillor I Woodhouse, Chairman

*I. Woodhouse*

Date... *6-4-09* .....

# FLAMBOROUGH PARISH COUNCIL

## MINUTES OF PARISH COUNCIL MEETING 6<sup>TH</sup> APRIL 2009, 7.30 PM, METHODIST CHAPEL, FLAMBOROUGH

**Present:** Councillors I Woodhouse (in the Chair), P Couzens, J Crossland, S Crowther, S Emmerson, V Leppington, D Major, Mrs M Sexton, M Smales, P Traves and F Villani.  
Ward Councillor R Harrap (Councillors Matthews and Wilkinson had sent apologies)  
Four members of the public  
Clerk, Libby Woodhouse, recorded the Minutes.

### 74/09 To accept apologies for absence:

**RESOLVED:** (All in favour) to accept apologies of absence from Councillors S Couzens and Mrs H Gilson.

### 75/09 To receive Declarations of Personal/Prejudicial Interests on Agenda Items, the Nature of the Interest and Registration of Gifts:

Any declarations of interest made by Councillors are recorded at the appropriate Minute.  
Registration of gifts – there were none.

### 76/09 Public Participation session to include items on the agenda (to include members of the public and Councillors with prejudicial interests):

None wished to speak

### 77/09 To approve of Minutes of Parish Council Meeting – 2<sup>nd</sup> March 2009:

**RESOLVED:** (All in favour) that the Minutes of this meeting be approved and signed as a true and correct record.

### 78/09 To receive the Clerk's Report (for information only attached):

**Rats** – the Parish Council did not contact the press however the press situation got out of hand and measures were put in place on 11<sup>th</sup> March to stop national TV networks from running articles that were not correct. The situation at North Marine Road with regard to the rats has been relieved and is now much better due to work by ERYC.

**ERYC Traffic, Flashing Speed Signs** – both installed and Bempton Lane working. Query still with Councillor Matthews regarding location of the Crofts Hill flashing sign.

- It was reported that Councillor Matthews had made the query but was waiting for an answer.

**Playground gate** – the new gate was fitted on 12<sup>th</sup> March 2009. Because of the risk of vandalism, insurance was taken out on an emergency basis for All Risk cover to replace the both the gate and fence at a cost of £70 per year.

**Playground inspection** – nut missing to the log walk which requires repair.

- Councillors Woodhouse and Villani will repair it.

**Tower Street bus shelter repairs** – temporary ceiling repairs undertaken by Councillors Crossland and Smales and Derek Harvey on 11<sup>th</sup> March to allow the shelter to be opened.

**Christmas Tree** – Councillor Woodhouse and Dave Marshall dug a hole at Camerons Gardens on 15<sup>th</sup> March. The new tree was delivered on 16<sup>th</sup> March and planted by Councillors Crossland, Traves and Leppington and Derek Harvey and Robin Sunley. Water was provided by Glen Moses. The tree is not as large as the one quoted for as that one was no longer available and there has been a reduction in price as a result.

**Allotments** – the front area has been sprayed off on 14<sup>th</sup> March and have been ploughed up. The six locks have been ordered – a cheque has been sent as it was required to pay for them first.

**ERYC, North Landing Cliff Erosion repair** – Andrew Chudley (ERYC) on 11<sup>th</sup> March indicated that the work to this area would be completed by the contractor either during week commencing 16<sup>th</sup> or 23<sup>rd</sup> March. Boards will be put in and it will be stepped to hold stone in this time. The temporary board and

handrail are to stay. Work to the steps between South Landing and the Lighthouse has been completed and stone will be put in to the steps later in the year after harvest when it is more accessible.

**Crofts Hill** – there has been various phone conversations with the representative from Yorkshire Water who on 20<sup>th</sup> March indicated that the work to repair the drainage is planned before Easter and confirmation of a date will be communicated to us.

**Cancer illness, Flamborough** – response from the Director of Public Health indicating that some analytical work is required to compare information provided with expected figures and once this is done he will write to us again.

**Ogle Road** – response from ERYC Head of Streetscene Services (enclosed) – no work for ERYC to widen the road or provide lighting is planned.

**Glass banks** – response from ERYC that Glass Recycling UK is happy for the banks to remain at the Library – the number to ring for emptying the glass banks is ERYC's hotline 01482 395586 – this is so ERYC can track frequency of collections and whether banks are emptied as requested.

**Danes Dyke** – work to roads and outfall has commenced on 16<sup>th</sup> March. Notice has been sent that public access to the beach from Danes Dyke will be excluded for health and safety reasons whilst works are undertaken.

**Streetscene, Village Visit** – work will start in mid July and the walkabout will take place in early June.

**External Audit 08/09** – The audit date is 20<sup>th</sup> May 2009. Notice of audit has been given on 6<sup>th</sup> April that public inspection will commence on 20<sup>th</sup> April and finish on 19<sup>th</sup> May. Additional information has been requested by the auditor and in order to complete the 08/09 audit, details of the letting of the contract for seats must be sent. The Internal Audit will take place on 20<sup>th</sup> April 2009.

**Village Council (Youth)** – continue to meet regularly and activities are being organised.

**Surface Dressing** – will take place this year on Butlers Lane, Hartendale Close, Lily Lane, Mereside and Water Lane.

**ERNLLCA NE District Committee** – 14<sup>th</sup> April 2009, 7.30, Bridlington Town Hall.

**ERNLLCA Conference, 4<sup>th</sup> April 2009** – the Clerk had attended and there had been presentations on the Code of Conduct, Vexatious Requests under the Freedom of Information Act and the new Power of Well-being.

- Code of Conduct – in the public participation part of a meeting, should anyone speak on a matter that a Councillor has a prejudicial interest in, that Councillor must declare that prejudicial interest in the public participation part of the meeting. After making representations, answering questions or giving evidence, that Councillor must leave the meeting. There should be an annual review to make sure that Registers of Interests are up to date.
- Vexatious Requests – under S14 of the Act, a public authority does not have to oblige with a request for information if the request is vexatious. It is the request not the requestor that is vexatious. A request may not be vexatious in isolation but may form part of a wider pattern of behaviour – there are five factors:
  - Can the request be seen as obsessive?
  - Is the request harassing to the authority or causing distress to staff?
  - Would complying with the request cause a significant burden in terms of expense and distraction?
  - It is designed to cause disruption or annoyance?
  - Does it lack serious purpose or value?

The focus should be on the effect of the request and not the requestor's intention. The aim of the Act is not for individuals to pursue grievances or create a burden. The aim is accountability.

- Power of Well-being – a power enabling a local authority to do anything which it considers likely to achieve the promotion or improvement of the economic, social or environmental well-being in their area.

### **Matters Ongoing**

**ERYC, Youth Service** – no response or acknowledgement received regarding our letter requesting a Youth Worker presence to remain in Flamborough following their re-organisation.

**Youth Shelter** – Terms and Conditions have been signed, the Child Protection Policy signed by PCSO Feim and Linda Christian. The Shelter has been ordered by ERYC – ongoing.

**Lifestyle Project, Playground Painting** – the mother of the girl who first undertook the project will try to complete the painting when the weather gets better. Otherwise she will return the paint to the Council.

**BT, Danes Dyke Payphone** – no response.

### **ERYC Issues – ongoing**

- Crofts Hill – post installation at access to field/removal of dumped material from ditch cleaning.





**Conservation Area Re-appraisal** – ongoing – with ERYC.

**Goal Posts** – re-siting required – Councillors Major, Couzens, Leppington and Woodhouse.

**Minutes binding and archiving** – work not started on this yet – Clerk

**Banking Changes** – look into banking at the Post Office – Clerk

**Carol Sandra Memorial** – Parish Council to lay a wreath at 12 noon on 7<sup>th</sup> May to commemorate the 25 year anniversary. Councillors to pay for the wreath (£5 each Councillor which includes payment for the wreath for Fishermans Memorial).

#### 79/09 **Questions/Reports from Councillors and Committee Representatives:**

**Councillor Crowther** – clarified that he had brought the issue of the rats to the Parish Council's attention in October and January. He did not go to the press, the press came to him.

**Councillor Traves** – requested a letter is sent to John Crossland and family thanking them for their support over many years for donating Christmas trees to the village every Christmas.

- The Clerk will send a letter.

**Councillor Crossland** – reported that he had attended the Police and Partners Community Forum on 5<sup>th</sup> March and had found it a waste of time. Attendance was poor. The communications issue was still a problem but the Police say it will be improved. Councillor Harrap suggested to write to the Chief Inspector if issues were not being addressed and to fill in the coupon with the A-Z Council Tax booklet for the Police

**Councillor Traves** – reported that the Notice Board is in a bad state of repair.

- The Clerk will put this on the next agenda and obtain prices for repair or renewing the board.

**Councillor Crossland** – reported that there had been no work at Crofts Hill and that the dumped rubbish was still there. The driveway to the field had been sprayed off to widen it. No work to drainage pipes had been done and this was really poor.

- The Clerk will make a complaint to Yorkshire Water threatening the industry regulator should a satisfactory response not be received within 14 days. The Clerk will ask ERYC whether horse riding can be banned on the area until drainage pipes are repaired as this is causing large ruts that the grass cutters cannot cope with. The Clerk will let the grass cutting contractor know that this is still ongoing and not to use cutters in the affected area.

**Councillor Woodhouse** – reported on a building behind the Rose and Crown and that the Enforcement Team had said it was being made safe however now it appeared to be a dwelling. Councillor Emmerson reported he had looked into this with the Enforcement Officer and new planning laws stated that because it was within the curtilage of the owner's own land, it can be done if it is for his own or his family's use. Councillor Harrap reported this may be Permitted Development but to send the details to Councillor Matthews for his advice.

**Councillor Harrap** – indicated that the up and coming Streetscene Visits would concentrate on flooding issues and this may help with Crofts Hill.

**Councillor Smales** – asked whether anyone knew who had cut down all the gorse bushes along North Marine Road from the last house on the left to North Landing. Nobody knew anything about it.

**Councillor Smales** – reported he had been approached by a member of the public who had commented that the graveyard at the Church looked very good.

**Councillor Villani** – reported that the gully on Bridlington Road still had not been cleared.

- The Clerk will take this up with ERYC again.

#### 80/09 **Chairman's Report:**

The Chairman had nothing to report.

#### 81/09 **To consider Planning Applications as listed below and subsequent plans received after the agenda is sent out (planning applications available for public inspection at 7.15 pm):**

- (1) **DC/09/00181** – Retention of summer house in garden  
At Macrocarpa, 6 Church Lane, Flamborough  
For Mr Raymond Daykin  
Application Type: Full Planning Permission.

**RESOLVED:** (All in favour) that the Council has no observations to make on this application, proposed Councillor Traves, seconded Councillor Leppington.



- (2) **DC/09/00451** – Alterations to roof, construction of dormer extensions to front and rear and construction of pitched roof over existing garage  
At Delsgarth, Mereside, Flamborough  
For Mr & Mrs Richard Sellick  
Application Type: Full Planning Permission.

Councillor Smales declared a personal interest (friend of applicant) remained in the meeting for the duration of this item but abstained from voting.

**RESOLVED:** (8 in favour, 2 against, 1 abstention) to (d) recommend refusal and (e) refer the application to the appropriate committee because whilst the Parish Council has no objection to the rear dormers, the proposed front dormers would significantly alter the streetscene and alter the character of the bungalow and area. Proposed Councillor Traves, seconded Councillor Villani.

- (3) **DC/09/00885** – Erection of 1 no. dwelling (amended scheme of 08/04175)  
At land west of Tower Garth, Tower Street, Flamborough  
For Messrs Bingham/Jewitt/Midgley  
Application Type: Full Planning Permission.

**RESOLVED:** (9 in favour, 2 against) to (d) recommend refusal on the same grounds as before which were overdevelopment and detrimental to the streetscene, proposed Councillor Villani, seconded Councillor Mrs Sexton.

- (4) **DC/09/00569** – Change of use and alterations to existing redundant buildings to form 7 units for tourism accommodation and livery stables  
At The Cottage, The Grange, Bempton Lane, Flamborough  
For Mr Tim Houghton  
Application Type: Full Planning Permission.

Councillor Crowther declared a personal interest (rents an adjoining property) remained in the meeting for the duration of this item but abstained from voting.  
Councillor Major declared a personal interest (RNLI bobcat is stored at application site) remained in the meeting but abstained from voting.

**RESOLVED:** (9 in favour, 2 abstentions) to (b) recommend approval of this application, proposed Councillor Traves, seconded Councillor Villani.

#### **Planning applications granted by ERYC**

- (1) **DC/09/00047** – Construction of pitched roof at 5 Hartendale Close, Flamborough.  
(2) **DC/08/05541** – Retention of 1 no. dwelling as built at 1 School Close, Flamborough.  
(3) **DC/09/00462** – Construction of dormer windows to front and rear at 34 Manor Close, Tower Street, Flamborough.

#### **82/09 To note/deal with correspondence as listed below:**

- |           |   |
|-----------|---|
| 23-Mar-09 | Paul Hockney, petition from 34 residents of Lighthouse Road and Selwick Drive (for information) re a proposed CL for the Caravan Club at Flamborough Golf Club. 26 <sup>th</sup> March – the Caravan Club will not grant a CL at the Golf Club due to sufficiently strong adverse representations to the principle on consultation. |
| 23-Mar-09 | ERYC, meeting of Standards Committee, 7 <sup>th</sup> April 2009, 10 am, County Hall.   |
| 12-Mar-09 | Sustrans, Invitation to attend "Celebrating Connect2" – first annual conference – 30 <sup>th</sup> April 2009, Pavilion in Avenham Park, Preston, response by 19 <sup>th</sup> March 09.  |
| 11-Mar-09 | ERNLLCA President, re ERNLLCA's status which will become independent from the Rural Community Council as from April 2009 – there will be no re-location or change to desktop advisory and website services.   |
| 05-Mar-09 | Scott Marriott, re vandalism in the village (enclosed). Response sent 6 <sup>th</sup> March.  |
| 04-Mar-09 | HWRCC, Wolds Action Group, 16 <sup>th</sup> May 2009, Staxton.  |



Feb 09 Standards Board, Town & Parish Standard Issue 4 – copy of page 2 enclosed –  
ERNLLCA are to issue model procedures in due course.  
Mar 09 Shoreline Management Plan exhibitions took place on 20<sup>th</sup> and 21<sup>st</sup> March at Brid Spa.  
Feb 09/Mar 09 ERNLLCA Newsletters  
Mar 09 East Riding Parish News

**83/09 To approve payment of Accounts to 31<sup>st</sup> March 2009 (See attached sheet):**

**Received**

£250.00 Humphries Seat, South Landing  
£250.00 Saxton Seat, North Landing  
£5.32 Toilets Donations Box

**Accounts Paid**

Chq 1685 £88.12 (inc VAT) ERYC, Annual Playground Inspection  
Chq 1686 £38.00 ERNLLCA, Clerk's attendance at Conference on 4<sup>th</sup> April 2009  
Chq 1687 £179.17 (inc VAT) West BS, locks for allotment gates (payment required on ordering)

Chq No	Creditor	Net Due	VAT	Total
1688	Npower, electric toilets (estimated)	71.63	3.58	75.21
1689	Mrs E Woodhouse, photocopying Newsletter Mar 09	8.70	1.30	10.00
1690	ERYC, toilets rates	54.90		54.90
1691	Wykeham Mature Plants, Christmas Tree	275.00	41.25	316.25
1692	J Crossland & Sons, Seat supply & erect North Landing	250.00	37.50	287.50
1693	J Crossland & Sons, Seat supply & erect South Landing	250.00	37.50	287.50
1694	Redhall Fencing Ltd, supply & fit new playground gate	1,085.00	162.75	1,247.75
1695-99	PAYE (March)	987.83		987.83
1700	Flamborough PO (photocopying Mar)	17.75	2.66	20.41
1701	Mrs E Woodhouse, toilets supplies (Brid Cash & Carry)	31.54	4.73	36.27
1702	Clerk Expenses (Mar)			
	Telephone	8.00		8.00
	Broadband connection	7.50		7.50
	Postage	16.80		16.80
	Stationery	12.61		12.61
	Car Allowance	20.00		20.00
	Deliveries	2.00		2.00
	<b>Totals</b>	<b>3,099.26</b>	<b>291.27</b>	<b>3,390.53</b>

**RESOLVED:** (9 in favour, 2 abstentions) that the accounts should be paid, proposed Councillor Villani, seconded Councillor Traves.

The Council noted the year end budget monitor submitted to Councillors at the meeting.

**84/09 To report on the Public Meeting with the Police on 23<sup>rd</sup> March 2009 (enclosed):**

The meeting with the Police was discussed and the Council noted that public turnout had been disappointing and there appeared to be general apathy. The Council was concerned that PC Stabler was not known in the village and that issues regarding reporting incidents still existed. Councillor Crowther reported another burglary at his business premises the previous evening and he had spent a considerable amount of time on the phone trying to get through on the 0845 number to speak to someone. The Police had not yet been to visit him either and he had decided to relocate his business.

**RESOLVED:** (All in favour) to write to Chief Inspector Cunningham stating that despite reassurances given at the meeting, an example is given on 5<sup>th</sup> April of being held on the phone for 10 minutes and no Police response has been made, proposed Councillor Mrs Sexton, seconded Councillor Villani.

**85/09 To consider any update with regard to the Cycle Track and proposed bridge at Danes Dyke:**

The Clerk reported on a conference being held on 30<sup>th</sup> April with regard to the Sustrans projects. The next Steering Group meeting will be 22<sup>nd</sup> April but the Clerk will confirm this. Colin Seymour had contacted the Clerk with regard to rights of way from Sewerby through to Flamborough.

Councillor Crossland reported that he and Councillor Smales had attended the Local Access Forum which was worthwhile despite being very long-winded. The Forum would monitor the Danes Dyke situation and had vehemently opposed the bridge and had written to the officers concerned to oppose it.

**86/09 To report on the meeting of 4<sup>th</sup> March with the ERYC Senior Engineer Traffic and Parking and to consider his response to the Parish Council's request to survey the village and residents' petition to implement a one-way system (enclosed):**

The Council reported on the meeting and discussed the ERYC Officer's response.

**RESOLVED** (8 in favour, 3 against) to write back to ERYC and respond that the village should be left as it is. There should be no further action. Proposed Councillor Traves, seconded Councillor Leppington.

**87/09 Allotments:**

- (a) **To consider the letter (enclosed) from the Flamborough Allotment and Gardens Association requesting permission to fund and erect new gates at the allotment site, and to note the Freedom of Information request (dealt with as enclosed) – for Councillors information, enclosed are allotment accounts since 1996 including figures for the past three years as requested by the Association:**

**RESOLVED:** (All in favour) not to give permission to the Association to provide and erect new gates due to issues regarding responsibility for ownership, safety, insurance, etc but in principle the Council will supply and fit new gates for the site. Prices will be sought using the specifications from the drawing supplied with the Association's letter – 14 ft wide, 6 ft high, galvanised but without finials on the top of the gates. Proposed the Chairman, seconded Councillor Villani.

The Chairman will ask Scott Markwell for a price, Councillor Crowther will ask MB Welding, Councillor Crossland will ask J Crossland Jnr and Councillors Traves/P Couzens will price for farm gates.

The Council noted the Freedom of Information request and the allotment accounts since 1996.

- (b) **To consider a recent complaint regarding burning rubbish on site and subsequent contact from an ERYC Environmental Control Officer:**

The Clerk reported on a complaint received from ERYC. When replying to the Association regarding the above, the Council is to include a request to the Association to remind its members not to burn rubbish on site as stated in Tenancy Agreements as ERYC has received complaints from members of the public regarding smoke nuisance. Should the nuisance persist, the Parish Council will take steps to find out who is causing this in order that if a statutory nuisance is occurring formal action can be taken by ERYC against that person rather than the landlord (ie the Parish Council) for allowing it to happen. The Clerk will also remind the Association that tenants' dogs must be kept on leads on site.

- (c) **To report on the Clerk's monthly site visit and consider action re management matters:**

The Clerk and the Chairman had visited the site and it was noted that it is in an excellent condition and all plots are being worked to some degree. No matters require attention.



**(d) To let vacant plots and review whether vacant allotment land requires ploughing up:**

The Clerk and the Chairman had measured up the ploughed area. To allow a 3 m track next to the front hedge to allow for hedge cutting equipment, a 1 metre path between the next rows of plots and to increase the car park by a 3 metre width, there is enough land for five plots. The Clerk and Chairman to measure up and then the Clerk can let the plots once the land is rotivated.

An application to rent a plot had been received from a resident of Greenacres Caravan Park who is resident in Flamborough for 10 months of the year in a caravan. The Clerk had sought legal advice on the definition of "resident" and as there is none, it would be reasonable for the Council to make its own determination. The consequence of allowing applicants who are resident in caravans would have a significant effect on the waiting list from within Flamborough.

**RESOLVED:** (6 in favour, 3 against and 2 abstentions) that due to the current demand for plots from within the Parish, plots from this time forward will only be let to a resident who will be considered to be someone who is listed on the register of electors for the Parish of Flamborough. Should the supply of allotments increase, this decision can be reviewed. Proposed, Councillor Traves, seconded Councillor Crossland.

**(e) To consider permission for sheds/greenhouses, etc:**

**RESOLVED:** (All in favour) to grant permission for a growing area (greenhouse) on plot 61.

**88/09 Little Village Green –**

**(a) To consider fencing the Little Village Green - Councillor P Traves (deferred from last meeting):**

Discussions took place regarding the problems of parking on the little Green and that there were still vans, a palette of bricks and 3-4 cars. A proposal by Councillor Traves, seconded by Councillor Crossland to erect 1 m high bollards at intervals along the Greenside section of the Green was defeated, 4 in favour and 6 against.

**(b) To consider a request from the resident of an adjoining property to trim trees that overhang the garden as low branches and falling leaves are causing a problem:**

**RESOLVED:** (All in favour) to get consent to prune trees in a conservation area and undertake the work later in the year, proposed Councillor Villani, seconded Councillor Emmerson.

**89/09 To consider a request from Flamborough Methodist Church (enclosed):**

**RESOLVED:** (All in favour) to grant permission for the Methodist Church to use Camerons Gardens on the afternoons of 24<sup>th</sup> and 25<sup>th</sup> May 2009 for two bands to play there as part of their community flower festival on condition that they accept all liability, have their own risk assessments, health and safety measures, insurance, licences, etc, proposed Councillor Villani, seconded Councillor P Couzens.

**90/09 To report on the Neighbourhood Action Team Meeting of 19<sup>th</sup> March with regard to a planned Street Surgery to provisionally take place on 30<sup>th</sup> June 2009:**

Deferred to the next meeting.

**91/09 To consider the annual NICEIC Certificate at the toilets:**

The Clerk to request Maltby's to undertake the annual certificate as usual.

**92/09 To consider electric provision for the mast at Camerons Gardens – Councillor P Couzens:**

Deferred to the next meeting.

**93/09 To consider the ERYC 60/40 Funded Replacement Lighting Programme 2009/10 (enclosed):**

Deferred to the next meeting.

**94/09 To report on Internet Café Steering Group meetings and consider a request for support for funding for rent (enclosed):**

Councillor Crowther declared a personal interest (representative on the Committee), left the meeting for the duration of this item, did not take part in discussion and did not vote.

**RESOLVED:** (All in favour) that on this occasion, funding for rent for the Internet Café could not be provided to the Steering Group, proposed the Chairman, seconded Councillor Villani.

Councillor Crowther returned and resumed the meeting.

**95/09 To consider a letter of support for local fishermen/RNLI for the slipway at South Landing to be extended – Councillor D Major:**

Deferred to the next meeting

**96/09 To consider permanent repairs to the Tower Street Bus Shelter:**

Deferred to the next meeting.

Signed as a true and correct record .....  
Chairman, Flamborough Parish Council.

Date 11/05/09

**FLAMBOROUGH PARISH COUNCIL**  
**MINUTES OF ANNUAL PARISH COUNCIL MEETING**  
**11<sup>TH</sup> MAY 2009, 7.30 PM, METHODIST CHAPEL, FLAMBOROUGH**  
*(Prior to the meeting, a surgery took place with Councillor Woodhouse)*

**Present:** Councillors J Crossland (in the Chair), P Couzens, S Crowther, S Emmerson, Mrs H Gilson, V Leppington, Mrs M Sexton, M Smales, P Traves, F Villani and I Woodhouse.  
 Ward Councillor C Matthews (Ward Councillors Harrap and Wilkinson had sent apologies)  
 2 Members of the public  
 Clerk, Libby Woodhouse, recorded the Minutes

**97/09 Election of Chairman 2009/2010 and signing of Declaration of Acceptance of Office:**

As Chairman for 2008/2009, Councillor Woodhouse requested nominations for Chairman. Councillor Traves thanked Councillor Woodhouse for his work as Chairman.

**RESOLVED:** (8 in favour, 2 against) that Councillor Crossland be elected Chairman for 2009/2010, proposed Councillor Mrs Gilson, seconded Councillor Traves.

Councillor Crossland took the Chair and signed the declaration of acceptance of office.

**98/09 Election of Vice Chairman 2009/2010:**

The Chairman asked for nominations for Vice Chairman.

Councillor Smales was proposed by Councillor Mrs Gilson, seconded by Councillor Traves.  
 Councillor Leppington was proposed by Councillor Crowther, seconded by Councillor Emmerson.

**RESOLVED:** that Councillor Smales be elected as Vice Chairman for 2009/2010 (6 in favour of Councillor Smales, 5 in favour of Councillor Leppington and the Chairman used a casting vote)

**99/09 To note the resignation of Councillor Steven Couzens:**

The Council noted that Councillor S Couzens had resigned due to increasing workload and finding he is unable to give the Council the attention it deserves. The Clerk had notified ERYC and had placed a Notice on 5<sup>th</sup> May that a bye-election will be held if by 22<sup>nd</sup> May 10 electors of the parish give notice in writing to the Chief Executive at ERYC claiming such an election. If there is no such notice, the Parish Council will fill the vacancy by co-option. ERYC had issued a press release.

**100/09 To accept apologies for absence:**

**RESOLVED:** to accept apologies of absence from Councillor Major.

**101/09 Declarations of Personal/Prejudicial Interests on Agenda Items, the Nature of the Interest and Registration of Gifts:**

Any declarations of interest made by Councillors are recorded at the appropriate Minute.

**102/09 To review the Register of Interests:**

The Clerk reminded Councillors that any change of circumstances must be notified to the Clerk within 28 days of the change and the Clerk would inform ERYC and amend the Register of Interests.

**103/09 Election of Representatives to Outside Bodies:**

- (a) Sports Club Trust – Councillors Woodhouse and Villani
- (b) Relief in Need – Councillors Crossland and Mrs M Sexton
- (c) Village Hall – Councillor Mrs H Gilson
- (d) Bridlington Neighbourhood Action Team – Councillor Smales and the Clerk

- (e) ERNLLCA North East District Committee – the Clerk and an available Councillor
- (f) Flamborough Head Maritime Forum – Councillors Leppington and Major
- (g) Police & Partners Community Forum – Councillor Crossland
- (h) Off the Street Committee/Internet Café Steering Group – Councillor Crowther and the Clerk
- (i) Village Council (Youth) – Councillor Crowther and the Clerk
- (j) East Yorkshire Town Councils Network – the Clerk
- (k) Connect 2 Cycle Track Steering Group – Councillors Crossland and Smales
- (l) To consider requesting a representative to the Governing Body at Flamborough School  
- Councillor Smales will be put forward as a Community Governor.

**104/09 To consider reviving “Councillors with a Specific Responsibility” (Portfolio Holder) for the following areas (see enclosed report):**

- (a) Open Spaces/Playground
- (b) Toilets
- (c) The Memorials
- (d) Street Lighting
- (e) Christmas Lighting
- (f) Allotments
- (g) Planning
- (h) Administration - Finance/Staff/Publicity
- (i) Highways/Rights of Way/Street Furniture (Seats, shelters, bins)
- (j) Young People

The Council preferred not to take this option but to consider having a Committee structure at the next meeting.

**105/09 To receive and approve updated asset register of Council property (copy enclosed):**

**RESOLVED:** (All in favour) to approve the updated asset register, proposed Councillor Traves, seconded Councillor Emmerson.

**106/09 To agree schedule of dates and times of ordinary Council meetings and surgeries for forthcoming year (see enclosed):**

**RESOLVED:** (All in favour) to approve the schedule of meetings and surgeries for the forthcoming year, proposed Councillor Traves, seconded Councillor Mrs Gilson.

**107/09 To review annual membership to organisations:**

- (a) ERNLLCA
- (b) National Society of Allotment & Leisure Gardeners
- (c) Clerk's Membership of the Society of Local Council Clerks

**RESOLVED:** (All in favour) to continue membership of all three organisations, proposed Councillor Villani, seconded Councillor Traves.


**108/09 Appointment of Bankers:**

**RESOLVED:** (All in favour) to continue with Barclays Bank.

**109/09 Appointment of Internal Auditor:**

**RESOLVED:** (All in favour) that Mr D Walker from Great Hatfield continues as an independent Internal Auditor.

Signed as a true and correct record .....  
Councillor J Crossland, Chairman



Date 1.11.09



# FLAMBOROUGH PARISH COUNCIL

## MINUTES OF PARISH COUNCIL MEETING 11<sup>TH</sup> MAY 2009 FOLLOWING THE ANNUAL MEETING, METHODIST CHAPEL, FLAMBOROUGH

**Present:** Councillors J Crossland (in the Chair), P Couzens, S Crowther, S Emmerson, Mrs H Gilson, V Leppington, Mrs M Sexton, M Smales, P Traves, F Villani and I Woodhouse  
Ward Councillor Matthews (Councillors Harrap and Wilkinson had sent apologies)  
2 members of the public  
Clerk, Libby Woodhouse, recorded the Minutes

### 110/09 To accept apologies for absence:

**RESOLVED:** To accept apologies of absence from Councillor D Major.

### 111/09 To receive Declarations of Personal/Prejudicial Interests on Agenda Items, the Nature of the Interest and Registration of Gifts:

Any declarations of interest made by Councillors are recorded at the appropriate Minute.  
Registration of gifts – there were none.

### 112/09 Public Participation session to include items on the agenda (to include members of the public and Councillors with prejudicial interests):

**Councillor Leppington** declared a personal interest in agenda item 16 (fisherman and member of RNLI) and spoke on the item. The fishermen and the RNLI crew would like the slip to be extended at South Landing by 6-7 metres. This is for health and safety reasons and to stop damaging the bottom of the life boat when it is being launched and also to help to keep South Landing as a commercial fishing port. They would like a letter of support to the RNLI and ERYC to see if something can be done.  
**Councillor Traves** – stated that he was still concerned as there was a pallet of bricks on the Little Village Green along with half a dozen cars – to be considered at the next meeting.

### 113/09 (a) To approve of Minutes of Parish Council Meeting – 6<sup>th</sup> April 2009:

**RESOLVED:** That the Minutes of this Meeting be received and signed as a true and correct record, proposed Councillor Traves, seconded Councillor Emmerson.

### (b) To note Minutes of the Annual Parish Meeting of 6<sup>th</sup> April 2009:

**RESOLVED:** That the Minutes of this Meeting are noted.

### (c) To receive Minutes of the Village Council (Youth) of 1<sup>st</sup> April 2009:

**RESOLVED:** That the Minutes of this Meeting are received.

### 114/09 To receive the Clerk's Report (for information only attached):

**Carol Sandra Memorial** – A Church Service was arranged by Vic Crosthwaite and Father Peter on 7<sup>th</sup> May 2009 at 11 am followed by laying of wreaths at 12 noon to commemorate the 25 year anniversary – this was a very moving service and afterwards there was a short ceremony at the Memorial in the village and the Parish Council laid a wreath.

**Parish Council email address** – new email address to be phased in is [clerk@flamborough-pc.gov.uk](mailto:clerk@flamborough-pc.gov.uk).

**Playground** – the nut missing to the log walk was replaced but it is not known who by.

**Toilets, NICEIC Certificate** – undertaken on 9<sup>th</sup> April – no matters for concern.

**Crofts Hill** – Following a letter of complaint of 8<sup>th</sup> April to Yorkshire Water, phone call was received on 15<sup>th</sup> April from a Case Manager who had looked into this and a letter from this officer dated 17<sup>th</sup> April stating that this is in hand and a site visit would be undertaken. The site visit took place on 22<sup>nd</sup> April when there was another telephone call to say the drainage system is going to be jetted and a

camera put down to see where the blockage is (target date for this is within two weeks of 22<sup>nd</sup> April = 6<sup>th</sup> May). It was explained YW that this was done by ERYC in November 2008 when a yellow cross was put on the grass to mark the spot, however, YW have to do this again as the mark has now gone. If the pipe work is damaged, YW will repair it although no timescale has been given for this. YW are concerned that the ditch at the back was very silted up and needs cleaning as it is not draining well and it was confirmed to the officer that this was very recently done by some contractor who dumped the silt at the back under the trees. He will contact me again in due course to let us know the outcome of the planned work. A message was left for the Officer today however no response had yet been received.

**RESOLVED:** (All in favour) to write another letter of complaint to Yorkshire Water, proposed Councillor Villani, seconded Councillor Traves.

**ERYC, Youth Service** – PCSO Feirn reported that thanks to a letter from Ward Councillor Matthews to the Youth Service, a Youth Worker (Linda Christian) has been time to work in Flamborough until September.

- The Council thanked Councillor Matthews for his help.

**CE Electric** – requested a new inventory of street lights and this has been supplied.

**Flamborough Oral History Project** - £4,000 profit has been made from the book which has been divided between St Oswald's Church and Flamborough Methodist Chapel.

**Dog Fouling** – a complaint was received regarding dog fouling at Thornwick Bay from the caravan site – this was forwarded to ERYC.

- The Clerk outlined the complaint and the Council felt that having asked ERYC to look into this, there was nothing else that could be done. The land is in private ownership.

**Traffic congestion** – ERYC has noted the contents of the Parish Council's letter to leave the village as it is.

**Internet Café** – It became apparent that funding was not going to be achieved within the timescale given by Bryan Brown to rent the Steakhouse, therefore, this has had to be relinquished and Bryan has let it out.

**PCSO Feirn** – has been voted PCSO of the month for their division.

- The Council will write a letter of thanks to Bev for her work in the village.

**Internal Audit** – took place on 20<sup>th</sup> April 2009.

**External Audit 08/09** – The audit date is 20<sup>th</sup> May 2009. Notice of audit was given on 6<sup>th</sup> April that public inspection will commence on 20<sup>th</sup> April and finish on 19<sup>th</sup> May. Additional information has been requested by the auditor in order to complete the 08/09 audit and details of the letting of the contract for seats must be sent.

**Allotment Locks** – have arrived. Councillor P Couzens has put one on the allotment gates.

**ERYC Traffic, Flashing Speed Signs** – both installed and working. Councillor Matthews had received an email indicating that the sign of Crofts Hill was placed there to cover the start of the development coming into Flamborough and it was thought the perfect position to slow traffic down to 40 mph before getting to the 30 mph limit. There are no funds to change or move the sign.

**Gully, Bridlington Road** – ERYC had been to visit but could not find a gully at the stated location. It was found to be a pipe under the access road to the cottages and unlikely to drain into anything. ERYC will have a crew in Flamborough in July and will check the pipe and clean it.

**Police & Partners Community Forum** – the next Forum is 11<sup>th</sup> June at Bridlington Town Hall.

**European Parliamentary Elections** – will take place on 4<sup>th</sup> June. The Village Hall is the Polling Stn.

#### **Matters Ongoing**

**Cancer Illness, Flamborough** – response from the Director of Public Health indicating that some analytical work is required to compare information provided with expected figures and once this is done he will write to us again.

**Youth Shelter** – The Shelter has been ordered by ERYC – ongoing.

**Playground Painting** – the mother of the girl who first undertook the project will try to complete the painting when the weather gets better. Otherwise she will return the paint to the Council – ongoing.

**BT, Danes Dyke Payphone** – no response.

**ERYC Issues** – ongoing

Crofts Hill – post installation at access to field and removal of dumped material from ditch cleaning

**Conservation Area Re-appraisal** – ongoing – with ERYC.



**Goal Posts** – Re-siting required – Councillors Major, Couzens, Leppington and Woodhouse.

- Councillor Couzens will paint and re-site the goal posts before the next meeting.

**Minutes binding and archiving** – work not started on this yet – Clerk

**Banking Changes** – look into banking at the Post Office – whilst interest rates are so low, this will not be dealt with at the moment.

#### 115/09 Questions/Reports from Councillors and Committee Representatives:

**Councillor Emmerson** – reported that North Marine Road was leaking at North Landing near the Caravel car park. The Clerk will report the leak to Yorkshire Water.

**Councillor Woodhouse** – reported that the pavement and highway outside number 1 Castle Crescent had been damaged by heavy lorries working on the new development on Carter Lane. The Clerk will report this to ERYC Highways.

**Councillor Woodhouse** – reported on the AGM of the Sports Club Trust. He had been elected Chairman, Liz Philpot as Secretary and Libby Woodhouse as Treasurer. The outgoing Committee had worked extremely hard over the last few years and needed to take a break. Craig Readhead was elected Gala Secretary and Will Traves had resigned due to relocation. Councillor Woodhouse thanked the Parish Council for their continued support.

**Councillor Traves** – stated that the posts to define the entrance to the field at Crofts Hill had not been erected. The Clerk will contact ERYC Highways however this was unlikely to happen until Yorkshire Water had sorted out the drainage.

**Councillor Traves** – requested an update on the field at Crofts Hill. The Clerk reported that currently everything was in accordance with planning however the Clerk will contact the Enforcement Officer to ask for an update with regard to the amount of land.

**Councillor Mrs Sexton** – reported that the access roads at Danes Dyke should have signs indicating the way in and way out as a wagon had come out of the “in” road and turned out just in front of a car. It was thought that wagons coming out of the “in” road were only the case whilst work to the “out” road had been completed. There were no entry signs to the “in” road at the Car Park at Danes Dyke on the way out.

**Councillor Mrs Sexton** – had received a request from a resident at Hartendale Close for items to be added to the Streetscene Village Visit –

- Hartendale Gutter – area at junction of Water Lane/Bridlington Road to be cleared of rubbish and weeds and the ditch bottomed throughout. Work to include attention to the bridges to include clearing and cleaning.
- Fish Ponds – digging out and restoration of these allowing water to form a natural pond and any overflow channelled into Hartendale Gutter.
- Use of non-polluting street lighting.

The Clerk was given the letter to record these requests in the Minutes.

#### 116/09 Chairman's Report:

The Chairman had nothing to report.

#### 117/09 To consider Planning Applications as listed below and subsequent plans received after the agenda is sent out (planning applications available for public inspection at 7.15 pm):

None

#### Planning applications granted by ERYC

- (1) **DC/08/05574** – Erection of stable block for private use (re-submission of 08/01110) at land north of Crofts Hill, Bridlington Road, Flamborough.
  - The Parish Council discussed this as it had refused the application. Councillor Matthews explained that if it could be demonstrated that this was for private use, ERYC could not recommend refusal.
- (2) **DC/09/00251** – Erection of sunroom to front at Bankside, Water Lane, Flamborough.
- (3) **DC/09/00181** – Retention of summer house in garden at Macrocarpa, Church Lane, Flam.



- (4) **DC/09/00451** – Alterations to roof, construction of dormer extensions to rear and construction of hipped roof over existing outhouse (AMENDED PLAN) at Delsgarth, Mereside, Flam.
- Note** – amended plans were received for this planning application which showed the front dormers removed and replaced with roof lights. Due to the limited time to reply and annual leave, there was not time to call an extra meeting. The amended plans dealt with the Parish Council's concerns regarding the front dormers.

**118/09 To note/deal with correspondence as listed below:**

- 28<sup>th</sup> Apr and 2<sup>nd</sup> May ERYC, Emergency Planning, Swine Flu updates  
 28-Apr-09 ERYC, Notice of European Elections of 4<sup>th</sup> June 2009.  
 14-Apr-09 Equality & Human Rights Commission – public sector duties with regard to the forthcoming Equality Bill, changes unlikely to come into force until end of 2011.  
 15-Apr-09 Car Parking Review Panel, 30<sup>th</sup> April 2009, Spa, 4.30-7 pm (enclosed summary of charges)  
 11-Apr-09 Sue & Paul Cobb, South Sea Road footway/verge (enclosed)  
     ▪ This will be forwarded to ERYC for the Streetscene Village Visit.  
 April 09 Dept Communities and Local Government, Business Rates Deferral Scheme 09-10.  
 April 09 ERNLLCA Newsletter, Humbrella (Humber & Wolds RCC), East Riding Parish News, Humber Playing Fields Association Newsletter

**119/09 (a) To approve payment of Accounts to 30<sup>th</sup> April 2009 (See attached sheet):**

Chq No	Creditor	Net Due	VAT	Total
1704	ERYC, toilets rates (year)	378.00		378.00
1705	Npower, street lighting (1/1/09-31/3/09)	1,459.21	218.88	1,678.09
1706	Flamborough Village Hall, Police Meeting 23/3/09	14.00		14.00
1707	Mr D S Walker, Internal Audit, 20/4/09	85.80		85.80
1708	MG Maltby, toilets, Annual NICEIC Certificate & relamp	125.30	18.80	144.10
1709	St Oswald's Church, graveyard maintenance	350.00		350.00
1710	MR & KM Couzens, allotment work	200.00	30.00	200.00
1711	ERNLLCA, Annual Membership Renewal	524.76		524.76
1712-15	PAYE	949.36		949.36
1716	Clerk Expenses (Apr)			
	Telephone	8.00		8.00
	Broadband connection	7.50		7.50
	Postage	4.26		4.26
	Stationery	2.78		2.78
	Car Allowance	20.00		20.00
	Deliveries	2.00		2.00
1717	Flamborough Post Office, Photocopying (April)	33.25	4.99	38.24
	<b>Totals</b>	<b>4,164.22</b>	<b>272.67</b>	<b>4,406.89</b>

**Received**

10p Flamborough Allotments & Gardens Association, Freedom of Information req.  
 £17,250.00 Precept  
 £7.47 Toilets Donations  
 £56.00 Allotment Rent

**For Information:**

Toilets donations box year 08/09 £79.00  
 Toilets donations box year 07/08 £19.61  
 Toilets donations box so far 09/10 £7.47  
**Total £106.08**



Cost of donations box in Nov 07 was £103.50 – we are now in profit by £2.58.

**Accounts Paid**

Chq 1703 £109.80 ERYC, street lighting maintenance, 1<sup>st</sup> Jan 08 – 31<sup>st</sup> March 09

**RESOLVED:** (9 in favour, 1 abstention) to pay the accounts, proposed Councillor Traves, seconded Councillor Villani.

**(b) To note the budget for 2009/2010 (enclosed):**

The Council noted the budget for 2009/2010.

**120/09 To consider any update with regard to the Cycle Track and proposed bridge at Danes Dyke:**

**(a) Briefing Note (enclosed):**

The Council noted the Briefing Note which ERYC had circulated following the consultation. The Council indicated disappointment that the views of the Public Meeting were not taken into account. The show of hand had been 82% against the proposed bridge. The Council had undertaken the meeting at the request of Sustrans and ERYC and there appeared to be no account taken of it. The Briefing Note indicated the total questionnaire votes from the public exhibitions were found to be 59% in favour of the proposed bridge. If the questionnaire votes from the Flamborough Parish Council Public Meeting were included then 49% were in favour of the proposed bridge. 92% of voters were in favour of those who attended the Bridlington exhibitions and 43% were in favour of those who attended the Flamborough exhibition.

**(b) Steering Group Minutes of 22<sup>nd</sup> April 2009:**

The Clerk handed round the Minutes of the meeting. Councillor Crossland had attended the meeting where the Parish Council had been castigated and it had been stated that the public meeting had been conducted badly, only friends of Councillors were there and there had been personal vicious attacks on Councillors. ERYC Officers however had supported the Parish Council. At the pre-meeting, the format of the public meeting had been discussed and the show of hands was to gauge feeling.

**(c) Any further report:**

An ERYC Officer had sent an update and the Clerk handed round a copy of the letter which stated that since the Steering Group meeting the latest position with the project was presented to the Bridlington Elected ERYC Ward Councillors. It was agreed that further work should be undertaken to determine the estimated costs of the proposals for the bridge along with anticipated costs of future maintenance and management. It had also been agreed to sign the Memorandum of Understanding with Sustrans to enable this work to be carried out without the potential for the grant to be withdrawn. An environmental impact assessment will be carried out. The Ward Councillors were keen to point out that this should not be seen as a foregone conclusion that this element of the project will proceed. The next Steering Group meeting will be 29<sup>th</sup> June. The Parish Council will issue a press statement stating that the Parish Council's position and public feeling within the village had been ignored.

**121/09 Finance**

**(a) To approve the Year End Accounts to 31<sup>st</sup> March 2009 prepared by the Clerk (enclosed):**

**RESOLVED:** (All in favour) to approve the year end accounts to 31<sup>st</sup> March 2009, proposed Councillor Traves, seconded Councillor Villani.

**(b) To approve the Annual Return for External Audit – Section 1 Statement of Accounts and Section 2 Annual Governance Statement (enclosed):**

**RESOLVED:** (All in favour) to approve the Statement of Accounts and Annual Governance Statement on the Annual Return for External Audit, proposed Councillor Traves, seconded Councillor Villani.

**(c) To approve the Internal Auditor's Report (enclosed):**

**RESOLVED:** (All in favour) to approve the Internal Auditor's Report, proposed Councillor Traves, seconded Councillor Villani.

**(d) To review Internal Audit (enclosed):**

**RESOLVED:** (All in favour) to approve the review of Internal Audit as submitted by the Clerk, proposed Councillor Traves, seconded by Councillor Villani.

**122/09 To report on the Neighbourhood Action Team Meetings of 19<sup>th</sup> March/11<sup>th</sup> May with regard to a planned Street Surgery to provisionally take place on 30<sup>th</sup> June 2009 – deferred from last meeting:**

A Street Surgery will take place on 30<sup>th</sup> June between 3.30 and 6.30 pm which has been developed by the Neighbourhood Action Team, the Local Action Team and will include representatives from the Police, Fire, many agencies such as Crime Prevention, Drug Action, etc, Ward Councillors and Parish Councillors. The streets to be targeted are South Sea Road North, Stylefield Road, Constable Road and Close, Stottlebink, Ogle Road and Mereside. There will be an update for June's meeting.

**123/09 Camerons Gardens:**

**(a) To consider electric provision and painting for the mast at Camerons Gardens – Councillor P Couzens – deferred from last meeting:**

Rather than put a permanent electric supply up the mast, when next digging out for the Christmas Lights a duct and wire will be put in so that a temporary supply can easily be put in at any time.

The Council will ask for prices from suitable insured contractors to paint the mast. The Chairman will supply the Clerk with Specifications as to the type and colour of paint, etc.

The Chairman reported that the flag was not erected on St George's Day as the lanyard had broken. Councillor Emmerson will supply some rope free of charge for a lanyard and the Chairman will give a sample of the current lanyard to Councillor Emmerson.

**(b) To repair the wall prior to the May bank holiday festival events:**

Councillor Woodhouse will repair the wall free of charge.

**(c) To consider who will be responsible for watering the new Christmas Tree:**

The Chairman will take responsibility for watering the tree. He had already watered the tree about 10 days ago. Thanks to Glen Moses for supplying the water.

**124/09 To consider the ERYC 60/40 Funded Replacement Lighting Programme 2009/10 (enclosed):**

**RESOLVED:** (All in favour) to note the programme, proposed Councillor Villani, seconded Councillor Traves.

**125/09 To consider writing a letter of support for local fishermen/RNLI for the slipway at South Landing to be extended – Councillor D Major deferred from last meeting:**

Councillor Leppington declared a personal interest (member of the RNLI and a local fisherman) remained in the meeting and took part in discussion.



**RESOLVED:** (All in favour) to send a letter supporting the request to the RNLI and ERYC Highways pointing out the health and safety implications and damage to boats. Councillor Leppington will supply details to the Clerk.

**126/09 To consider permanent repairs to the Tower Street Bus Shelter – deferred from last meeting:**

This was deferred to the next meeting.

**127/09 Allotments:**

**(a) To report on the Clerk's monthly site visit and consider action re management matters:**

When measuring out plots, the Clerk had noted that the site looked well and there were no matters to consider.

**(b) To consider the new area of car park at the allotments requires a base:**

**RESOLVED:** (All in favour) that Councillor Couzens will replace the telegraph poles to stop parking on the new plots and to run over the area with heavy machinery to flatten it, proposed councillor Traves, seconded Councillor Leppington.

**(c) To let vacant plots:**

**RESOLVED:** (All in favour) to let plots 75 and 77 to applicants residing within the parish.

**(d) To consider granting permission for sheds, greenhouses, etc:**

**RESOLVED:** (All in favour) to grant permission to the tenant of plot 16 to replace the lean to greenhouse with another one.

**(e) To review allotment rent from 1<sup>st</sup> November 2009:**

**RESOLVED:** (9 in favour, 1 against) that as nearly all plots were let the rent should remain the same as this year, proposed Councillor Traves, seconded Councillor Leppington. Councillor Mrs Sexton requested a recorded vote.

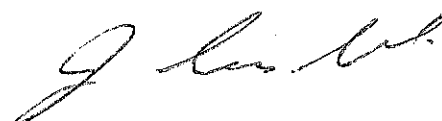
Councillor Crossland – voted in favour  
Councillor Smales – voted in favour  
Councillor Villani – voted in favour  
Councillor Mrs Gilson – voted in favour  
Councillor Leppington – voted in favour  
Councillor Woodhouse – voted in favour  
Councillor Crowther – voted in favour  
Councillor Mrs Sexton – voted against  
Councillor Emmerson – voted in favour  
Councillor Traves – voted in favour

Councillor Mrs Sexton had proposed that the rent should be reduced by £3 to £25.00 per plot per year. There was no seconder.

Councillor Traves requested that the Council consider putting in a water butt to the right of the field which will be considered at the next meeting.

**128/09 To consider items for the Streetscene Village Visit and Walkabout due to take place in June:**

The Walkabout will take place on 3<sup>rd</sup> June starting at 9 am outside the Village Hall. This date was difficult and the Clerk will try to change it and if not possible to change it will go ahead as it is.



**129/09 Toilet Cleaning:**

- (a) **To consider that the Relief Toilet Cleaner has given notice to terminate her employment:**

The Council noted the Relief Cleaner's notice and will send a letter of thanks to Mary. The Clerk will put a notice in the Notice Board advertising for a new Relief Cleaner.

- (b) **To update on Toilet Cleaning:**

The Toilet Cleaner is much improved and is now in Bridlington Hospital. The Temporary Cleaner has another contract until 20<sup>th</sup> June and the Clerk will request that he closes the toilets at 5 pm as he should instead of earlier.

**130/09 (a) To consider the enclosed request for a donation to Mencap:**

- (b) **To consider the enclosed request for a donation to the Humber Playing Fields Association:**

**RESOLVED:** (All in favour) to reply that at this point in time, the Council is unable to help, proposed Councillor Traves, seconded Councillor Emmerson.

**131/09 To resolve that due to the confidential nature of the business to be transacted, the press and public are excluded from the remainder of the meeting (Section 1(2), Public Bodies Admissions to Meetings Act 1960):**

**RESOLVED:** (All in favour) that the public are excluded from the remainder of the meeting.

**132/09 To consider prices received to supply and fit allotment gates:**

The Clerk reported that to increase the height of the gates to 6 ft would require planning permission and would not come under permitted development as this is over 1 metre. The Clerk will write to the Flamborough Allotments and Gardens Association with this information and ask for their comments. The Clerk will find out from the Planning Department whether the gates can be replaced like for like after measuring their height.

**133/09 To consider prices received to repair or renew the Notice Board at Camerons Gardens:**

One price was received to repair the Notice Board.

**RESOLVED:** (All in favour) to ask for prices to replace the Notice Board like for like but with a corkboard insert, proposed Councillor Mrs Gilson, seconded Councillor Mrs Sexton.

Signed as a true and correct record  
Councillor J Crossland, Chairman

Date 11/6/08