

FLAMBOROUGH PARISH COUNCIL

MINUTES OF PARISH COUNCIL MEETING

14TH JANUARY 2008, 7.30 PM, METHODIST CHAPEL, FLAMBOROUGH*(Prior to the meeting, a Surgery took place with Councillor I Woodhouse)*

Present: Councillor I Woodhouse (in the Chair), P Couzens, S Couzens, J Crossland, S Crowther, V Leppington, D Major, Mrs M Sexton, M Smales and F Villani.

Ward Councillor C Matthews (Ward Councillor R Harrap had sent apologies)

10 members of the public

PCSO Bev Feirn

Clerk, Libby Woodhouse, recorded the Minutes.

1/08 To accept apologies for absence:

RESOLVED: To accept apologies for absence from Councillors S Emmerson, Mrs H Gilson and P Traves.

2/08 To receive Declarations of Personal/Prejudicial Interests on Agenda Items, the Nature of the Interest and Registration of Gifts:

Any declarations of interest made by Councillors are recorded at the appropriate Minute.
Registration of gifts – there were none.

3/08 Public Participation session to include items on the agenda (to include members of the public and Councillors with prejudicial interests):

In order to manage the meeting effectively, the Chairman asked how many members of the public and Councillors with prejudicial interests wished to speak. At that point there were three.

Mr Fawcett – indicated he is not against a youth shelter or facilities for young people but he totally objects to the proposed location of the Village Green. There is underage drinking, sex, smashed alcohol bottles already in that location which will just get worse. The community already feels intimidated.

Carol Smales – activity on the Green at night is terrible and the Police do not come. The Parish Council took the bushes out of the green to take away shelter for their safety and now going to give them shelter. The public daren't confront the young people for fear of what they may do.

Pam Sayer – wanted to know what the response was to the letter by the Parish Council to the Planning Department. The letter was read out to the meeting. Mrs Sayer wanted to know who made such a decision regarding the youth shelter and the Clerk read out the resolution of the Council meeting of 2nd April 2007 that a shelter can be sited either on the Little Green or across the road on the main Green subject to planning constraints. Mrs Sayer stated that building this would be the thin end of the wedge and the end of a community resource.

Pat Nicholson – wanted to know who thought it up in the first place. What is going to happen if the Police aren't going to pay for policing it. The Chairman responded that the shelter would be removed if it was not respected and that the idea came from the young people themselves as a result of a youth forum.

Mr Fawcett – stated that the playground is not respected now with rubbish, cans, bottles, arson. The police will not work with the public and young people were supposed to be calling to consult residents.

Bob Marshall – stated that young people had called with the PCSO at his house. The PCSO indicated that the consultation had not finished. He indicated that a shelter had been provided in Clitheroe, Lancs, which had to be removed in three months.

Hilary Marshall – there was a rumour that the Council could not afford to keep the playground and the proposed shelter. The Chairman indicated that this was not true.

Chairman – stated that prior to the meeting a petition had been handed to him with 66 names on it of residents in the nearby location objecting to the location of the youth shelter.

4/08 To consider the response from ERYC Planning Department regarding a Community/Youth Shelter (enclosed) and to consider information from PCSO Bev Feirn:

1.15

The reply from the Planning Department had been read as above and stated that more information is required such as details of the size including length, width, height to eaves and to ridge before the enquiry can be processed. There was debate on the issue and a report given by PCSO Bev Feirn.

PCSO Feirn stated the idea had come from consultation with the young people. This is now part of a project being undertaken by ERYC and a substantial amount of money has been provided. A copy of the project was provided to Councillors and the PCSO read out from the sheets. There is a high level of anti-social behaviour and this will allow the young people to take responsibility and be able to hang out somewhere where they will not be accused of causing a nuisance within the community. Types of shelter are currently being sourced and it was necessary to clarify the location.

The PCSO gave a crime report – from 1st November to 31st December 2007 there were 20 crimes of which 8 were criminal damage. There had been issued at the Rose and Crown and a broken window on High Street and broken car mirrors – the persons causing the damage had been apprehended.

RESOLVED: (6 in favour, 4 against) to hold off discussion for a month regarding the location of the shelter until February's meeting because of the recent trouble on the playground, proposed Councillor Smales, seconded Councillor Mrs Sexton.

5/08 Acceptance of Minutes of Meetings:

Parish Council Meeting 3rd December 2007:

RESOLVED: That the Minutes of this meeting be approved and signed as a true and correct record.

6/08 To receive the Clerk's Report (for information only, enclosed):

Toilets – bulb blew in the ladies cubicle – Clerk obtained two replacements as the emergency light is also requiring replacement and this was replaced by Councillor Woodhouse and Robin Sunley.

Sagar/Palmer Seat – donation at North Landing – incorrect spelling has been corrected.

Recycling facilities – meeting took place on 8th January 08 with the Recycling Officer – he is keen to re-locate the glass recycling facilities from the Golf Club to the rear of the Library as the facilities would be close to the residents of the village for which this is intended. He will consult with the Library and nearby neighbours to see if this is viable and will contact the Parish Council in due course.

- It was felt that the Council should request re-cycling facilities in both locations as it was not wished to take away facilities from residents at the Lighthouse.

Tower Street Bus Shelter – purchase ongoing – letter received from vendor's solicitors apologising for the delay and indicating that a meeting has been arranged with the occupying tenant to get the Deed of Surrender executed.

Christmas Lights – As it was found that there were no spare bulbs, Councillor Couzens ordered some from Rosedale Lighting on 11th and 13th December – see accounts for payment. ERYC replaced the transformer on Post Office Street on 13th December however the lights on this row still appeared dim. Lights to be dismantled on 9th January due to insufficient manpower until this date. Letters have been sent to all who donated electric.

Hartendale Gutter, Flood Grant – work will commence in the New Year.

School Travel Plan – currently being undertaken.

Street Lighting Assets – visit arranged for 9th January for ERYC to visit Cllr Crossland's to look at assets to see if any can be used. Visit to be undertaken prior to the Council considering repairs required to lights.

Rear of Ship Inn – Letter from Mr March (Solicitor) enclosed indicating that he is awaiting a response from ERYC. Mr March has left Denison Till in York and is now at Myer Wolff in Hull. It is necessary for the Parish Council to write to Denison Till to request that the file is sent to the new practice.

- The Council requested that the file be transferred to Mr March at Myer Wolff.

War Memorial – lettering was cleaned successfully by Councillor Smales.

Remembrance Day Wreaths – Clerk asked ERYC when they remove wreaths however they don't do it and the British Legion does it for them.

Marine Valley Estate Adoption – letter received from ERYC Highways indicating what needs to be done to achieve this (enclosed).

Affordable Housing – response received from Rural Housing Enabler that he is trying to put together a scheme in the northwest corner of the village but there is nothing concrete to show at present (enc).

Playground damage – Wicksteeds completed the repairs to the wetpour on 8th January. Zurich has agreed to cover the cost of the second wheelie bin fire (£1000) however there is a £100 excess.

Environment Agency – 13th December 2007. An Officer telephoned to say that they had received anonymous complaints regarding waste from the allotment site not being disposed of in a proper manner. The Officer explained that John Crossland had met with an Officer on 8th November and had explained to their satisfaction where the waste had been disposed of. The Officer asked that the Clerk bring this to the attention of the Parish Council and also where the waste had gone. Brick rubble and building materials had gone to repair the private road to Thornwick Bay (permissible by the Environment Agency); glass had been re-cycled at a bottle bank facility; scrap metal had been sold to Bruntons who should have provided a receipt or WTN but the Env Agency not worried about that; asbestos had not been disposed of in a correct manner and J Crossland had been reprimanded as he should not have removed it to his own property. This was very silly and must be very careful about asbestos. John Crossland had paid to have this removed properly (WTN already provided as we are aware). In future the Parish Council should put in Specifications that disposal should be by a licensed carrier of controlled waste (all waste) and disposal should be at an authorised premises. The Parish Council should contact the Environment Agency for advice when we have this sort of work again. The Clerk thanked the Officer for giving the complete picture as the Council had been previously unaware of where all the waste had gone.

- The Clerk stated that the Officer had closed the file on this issue.

ERNLLCA NE District Committee – Langtoft Primary School, 7.30 pm, 15th January 2008.

- Clerk to send apologies as no-one is available.

Audit Commission – had sent a letter regarding the letting of the contract at the allotments following contact from a member of the public. To enable the audit commission to ascertain the extent of any additional audit work they require responses to a number of questions and copies of documents. The Clerk is currently undertaking this work.

Flamborough Bowling Club – had sent a copy of a letter they had sent to the Village Hall complaining about the dirty condition of the Hall.

Planning Enforcement – 3 Tower Street – The Enforcement Officer had telephoned to say that all items under the Enforcement Order had now been removed from 3 Tower Street and that no further action is required on their part and the file in respect of the enforcement would be closed.

Tree Stump, Little Village Green – awaiting removal – Councillor Couzens indicated that the tree stump is too large to remove. This will be left in abeyance. The Council will supply fencing for the WI when their Street Market takes place.

Path North Landing – ERYC had confirmed that an order has been placed to repair this path due to the floods in the summer and this will go ahead in due course.

ERYC Highways – Councillor Harrap had obtained information from Highways as regards the following:

- **“School” Signs, Church Street for Flamborough Pre School** – there is difficulty siting warning signs due to the proximity of the blind bends and road junctions. Given the position of the right angle bends approximately 80 metres apart, this natural traffic calming method ensures vehicle speeds are relatively slow.
- **Tower Field Hedge, Bempton Lane** – the highway authority has powers to prevent hedges overhanging the highway but no powers with regard to height. The Enforcement Officer served a notice on the landowner to cut back the hedge.
- **Danes Dyke gullies and footway** – forwarded to Environment Services for attention.
 - The Council requested that the Clerk ask Councillor Harrap to follow up this issue.
- **Proposed No Waiting Restrictions, North Marine Road** – with the ERYC Parking Unit.
- **Overgrown kerbs** opposite the end of Allison Land and opposite Daneswood Farm – forwarded to Grounds Maintenance for action.
- **Gully lids** being lifted by youths on Ogle Road – monitor and attend as required.
- **Hedge on Lily Lane** – forwarded to the Enforcement Officer.
- **Entrance to Crofts Hill field** – posts that have been put in are inadequate – when the area dries out in the spring, highways will look at restoring the areas adjacent to the access and installing recycled plastic bollards (brown with a green top such as those opposite the petrol station on Scarborough Road, Bridlington).
- **Chain fence – Chalk Farm House, Church Street** – Highways had pointed out to the owners of the property that the old farm access had not been brought up to adoptable standards when the buildings were converted and the authority would not accept liability for maintenance until a tarmac surface

was provided. This would appear to be a protest by the owners. Highways will write to the owners indicating this is an obstruction of the highway but removal may require legal enforcement.

- **Footpaths – Constable Road, Stylefield Road** – slurry seal is wearing off. Time is allowed for the majority of the old surface to lift off as water has now got under it prior to the application of a new layer. The footways will be inspected with a view to including them in future slurry seal programme.

Matters Ongoing

Repair to playground gate self closing mechanism – awaiting work to be completed

Playground Inspection – ERYC have confirmed that this will be undertaken in due course.

Lifestyle Project, Playground Painting – ongoing.

Replacement signs – Village Green signs awaiting siting – Councillor Traves,

Allotment work to internal bank side to protect the hedge – awaiting work – Councillor Crossland.

Toilets – bulk toilet tissue dispenser – still unable to obtain – ongoing – Clerk.

New Code of Conduct – There must be a notice placed in the Press regarding the adoption of the new Code. It is suggested that some Parishes get together to share costs – ongoing – Clerk.

Obscured Street Lights – awaiting list of obscured lights to send to ERYC Highways Dept – Councillor P Couzens.

Sports Club Trust – awaiting audited accounts.

Parish Plan – ongoing.

Minutes binding and archiving – work not started on this yet – Clerk

Code of Conduct Training – Councillor Emmerson and the Clerk to attend on 25th January 2008.

War Memorial – Rail to hold wreaths – ongoing – Councillor Leppington.

7/08 Questions/Reports from Councillors and Committee Representatives:

Councillor Smales – had asked at Gardiners how to clean the lettering on the War Memorial and had cleaned the memorial using a non-metallic brush and weak solution of bleach and water. He will undertake this again prior to Remembrance Sunday.

Councillor Crossland – had attended the Police and Partners Community Forum meeting and problems in Flamborough had been featured a lot especially drink and drink related problems. There had been no solutions to problems and no ideas. The will closely monitor the purchase of drink by the under 18s.

Councillor Villani – queried in matters ongoing about the number of street lights obscured by vegetation. Councillor P Couzens will provide a list. The Clerk will write to highways regarding the light opposition number 5 Bridlington Road.

8/08 Chairman's Report:

The Chairman thanked Councillor Smales for his work to the War Memorial.

The Chairman had undertaken the Surgery that evening however there had not been any attendance.

9/08 To consider Planning Applications as listed below and subsequent plans received after the agenda is sent out (planning applications available for public inspection at 7.15 pm)

- (1) **DC/07/07604** – Retention of alterations to approved plans of application 06/08743
At Newholme, South Sea Road, Flamborough
For Mr and Mrs M Nelson
Application Type: Full Planning Permission

RESOLVED: (All in favour) that the Council has no observations to make on this application, proposed the Chairman, seconded Councillor Villani.

Planning Applications Approved by ERYC

- (1) **DC/07/05363** – Construction of a dropped kerb for existing vehicular access at the Cameron Court Hotel, North Marine Road, Flamborough.
- (2) **DC/07/06036** – Change of use from beef unit to caravan recycling facility at Livestock Housing, Lighthouse Road, Flamborough.
- (3) **DC/07/06125** – Erection of conservatory to rear at 12 Craikewells, Flamborough.
- (4) **DC/07/06042** – Erection of single storey extension to side following demolition of existing garage – amended plans – at Fleur Baix, North Marine Road, Flamborough.

1.11

Planning Applications Refused by ERYC

- (1) **DC/07/06099** – Erection of a dwelling (amended scheme of 05/02325) incorporating revised curtilage and outbuilding at land north east of Highlands, Mereside, Flamborough.

Planning Appeal

- (1) **DC/07/01287** – Alterations to include part rebuilding of existing buildings to form 10 no holiday cottages, 1 no managers dwelling, car parking and sewage treatment plant at Home Farm, Danes Dyke, Flamborough – **appeal dismissed by Planning Inspectorate.**

10/08 To note/deal with correspondence as listed below:

- 04-Jan-08 ERYC, Street Naming - Two dwellings at land to the south of 34 Tower Street, Flamborough – comments on proposed street name of "Tower View".**
- **The Council had no objections to this street name.**
- 04-Jan-08 Hull Community Network, "Planning for Non-planners" event 22nd January, Hull.
- 20-Dec-07 ERYC, Flood Review Meetings
- 18-Dec-07 ERYC, Riding Around 2007 summary.
- 17-Dec-07 ERYC, Sport & Play Recognition Awards, nominations by 1st February 08.
- 13-Dec-07 Humber & Wolds Rural Community Council, event to promote partnership working across the North & East Yorkshire Wolds, 26th January, Staxton Village Hall, 10 to 1.
- 13-Dec-07 ERYC, Annual Work Programme 08/09 for the ERYC Overview & Scrutiny Committees – agenda items required by 18th January 2007.
- 13-Dec-07 Flamborough Head Management Plan – next Forum 7pm, 20th February 2008 WI Hall, Flam. Comments on Voluntary Code of Conduct Leaflet by 11th January(enc).**
- **Councillors Leppington and Major to attend and comment on the leaflet.**
- 12-Dec-07 Hull City Council, consultation on City Centre Area Action Plans by 28th Jan 08.
- 07-Dec-07 ERYC, Validation of Planning Applications consultation document, comments by 18th January 2008 on adoption of Proposed Local List of Information Requirements.
- 07-Dec-07 East Riding of Yorkshire PCT – Commissioning Prospectus 2008/09.
- Dec 07 ERNLLCA Newsletter and Councillor Development Programme 2008 (enclosed)**
- **Noted.**
- Dec 07 Greg Knight – Newsletter.
- Dec 07 East Riding & North Yorkshire LEADER Local Action Group – Briefing Note.
- Nov 07 National Society of Allotment & Leisure Gardeners – Annual Allotment Competition.

11/08 To approve payment of Accounts to 31st December 2007 (see attached sheet) and to receive quarterly budget monitor:

Chq No	Creditor	Net Due	VAT	Total
1502	Designs by Debbie	16.00		16.00
1503	Mrs E Woodhouse - 2 x 8watt tube bulbs - ladies toilet	6.00		6.00
1504	Rosedale Lighting Ltd - bulbs for Xmas Lights	43.75	7.66	51.41
1505	Rosedale Lighting Ltd - bulbs for Xmas Lights	87.50	15.31	102.81
1506	Flamborough Post Office - photocopying	21.60	3.78	25.38
1507/8/9	PAYE	775.39		775.39
1510	Clerk Expenses (Dec)			
	Telephone (26/10/07-25/12/07)	21.04		21.04
	Broadband connection	7.50		7.50
	Postage	13.78		13.78
	Stationery	0.00		0.00
	Car Allowance	20.00		20.00
	Deliveries	2.00		2.00
	Totals	1,014.56	26.75	1,041.31

(11)

RESOLVED: (All in favour) that the accounts should be paid, proposed Councillor Crowther, seconded Councillor Mrs Sexton. The Council noted the budget.

12/08 To consider further funding from the Town & Parish Flood Fund (enclosed):

Work at Hartendale had not yet commenced but is due to start shortly. Various projects were discussed.

RESOLVED: (All in favour) that the Council apply for the funding in order to carry on various drainage improvements within the Parish, proposed Councillor Mrs Sexton, seconded Councillor Villani.

13/08 To consider the ERYC informal consultation (enclosed) regarding a Dog Control Order across the East Riding, to consider areas for inclusion and the possibility of a pilot enforcement project:

RESOLVED: (All in favour) to request that the playground (total ban) and the Cricket Field (requiring that dogs are kept on a lead) are added to the proposed Dog Control Order, proposed the Chairman, seconded Councillor Villani.

14/08 To consider the Local Paths Partnership Scheme 2008/2009 (enclosed):

There was discussion on rights of way disappearing into the sea because of erosion and when the path has gone then becoming permissive rights of way. It was felt this should be left in abeyance this year.

15/08 To report on and consider the future of Bridlington Hospital – Cllr F Villani:

Councillor Villani declared a prejudicial interest (employee of the Trust and trade union representative) and gave a brief outline of the current situation at the hospital. At the Trust meeting of 18th December it had been indicated that the Cardiac Monitoring Unit would close and there would be no emergency admissions as from the end of March 2008. The Trust had not replied to any of the letters that the Parish Council had sent. Councillor Villani then left the meeting, took no part in discussion and did not vote.

RESOLVED: (8 in favour, 1 against) to write an open letter to the editor of the Free Press querying whether other Parishes have not received a reply from the Trust and to write to the Trust and the SHA again, proposed Councillor Leppington, seconded Councillor Mrs Sexton.

Councillor Villani returned and resumed the meeting.

16/08 To consider the previously agreed replacement seat at the lighthouse (instruction to contractor to complete this was held over whilst other investigations were completed):

Councillor Crossland left the meeting.

RESOLVED: (All in favour) that following completion of investigations, the Council to instruct the seats contractor to complete the work, proposed the Chairman, seconded Councillor Villani.

Councillor Crossland returned to the meeting.

17/08 To consider street lighting repairs required to three lights due to poor condition:

ERYC had reported on the last quarterly schedule that three lights were in poor condition. The Clerk had arranged for ERYC to visit Councillor Crossland's to determine assets remaining in the Parish Council's ownership that could be used. ERYC had sent a report which was copied, given out at the meeting and read out in full. ERYC explained that the parts could not be used as they dated from the 1960s, were outmoded, inefficient, uneconomical to run, parts would get scarcer and gave other advice. However the shades could be retained in the way of spares. ERYC gave prices to repair the lanterns with either second hand units or brand new units.

RESOLVED: (6 in favour, 3 against, 1 abstention) to repair two lights with second hand units at £175 each and replace a shade with a spare at £20, proposed Councillor Major, seconded Councillor Leppington.

(1.6)

18/08 Allotments –

- (a) **To consider that tenants should have public liability insurance and to report on progress of tenants providing evidence following the last meeting:**

The Clerk had written to 13 tenants and there were still 10 who had not provided evidence.

RESOLVED: (All in favour) to leave it in abeyance and that there should be no further action, proposed the Chairman, seconded Councillor Villani.

- (b) **To let vacant plots:**

RESOLVED: (All in favour) to let plot 60 to an applicant waiting for a plot, proposed Councillor Villani, seconded Councillor Major.

- (c) **To consider the enclosed correspondence from the Flam Allotment & Garden Association:**

The Association had written to inform the Council that there was a new Committee and requesting details of all tenants and their plot numbers.

RESOLVED: (All in favour) to thank the Association for the information. The Council is unable to release personal information as this is an absolute exemption under the Freedom of Information Act/Data Protection Act, proposed the Chairman, seconded Councillor Leppington.

19/08 To re-site the existing goal posts and consider prices for new goal posts:

The Clerk had gained prices for new goal posts.

RESOLVED: (All in favour) that Councillor Crossland submits a price for new sockets for re-siting the existing goal posts in a different place on the Village Green. Councillor Couzens will top soil and re-seed the existing goal mouths. Proposed the Chairman, seconded Councillor Leppington.

20/08 To resolve that due to the confidential nature of the business to be transacted, the press and public be excluded from the remainder of the meeting (Section 1(2), Public Bodies Admissions to Meetings Act 1960):

RESOLVED: (All in favour) that the press and public leave the meeting due to the above.

21/08 Clerks Terms and Conditions of Employment:


Councillor Woodhouse (married to the Clerk), Councillor Villani (friend of the Clerk), Councillor Major (wife is related to the Clerk) declared prejudicial interests and left the meeting, took no part in the discussion and did not vote. Councillor Crossland also left the meeting.

- (a) **To consider the Clerk's Contract of Employment (to put in place the same contract as the Toilet Cleaners current have) see enclosed current contract and proposed new contract (salary has already been agreed):**

RESOLVED: (All in favour) to accept the new contract for the Clerk, proposed Councillor Mrs Sexton, seconded Councillor Crowther. The Clerk will clarify with ERNLLCA who is to sign the contract as the Chairman is married to the Clerk.

- (b) **To consider the Clerk's contact with members of the public:**

It was felt there should be an article in the June newsletter which goes to all households in the Village that the Clerk should be contacted only within office hours unless it is an emergency.

Signed as a true and correct record  Date 4-2-08
Councillor I Woodhouse, Chairman.

FLAMBOROUGH PARISH COUNCIL

MINUTES OF PARISH COUNCIL MEETING
4TH FEBRUARY 2008, 7.30 PM, METHODIST CHAPEL, FLAMBOROUGH

Present: Councillor I Woodhouse (in the Chair), P Couzens, J Crossland, S Emmerson, Mrs H Gilson, V Leppington, D Major, Mrs M Sexton, F Villani.
 ERYC Ward Councillor C Matthews
 PCSO Bev Feirn, Humberside Police
 Inspector S Jackson, Humberside Police
 4 members of the public
 Clerk, Libby Woodhouse, recorded the Minutes.

22/08 To accept apologies for absence:

RESOLVED: to accept apologies of absence from Councillors S Couzens, S Crowther, M Smales and P Traves. Councillor P Couzens arrived later in the meeting.

23/08 To receive Declarations of Personal/Prejudicial Interests on Agenda Items, the Nature of the Interest and Registration of Gifts:

Any declarations of interest made by Councillors are recorded at the appropriate Minute.
 Registration of gifts – there were none

24/08 Public Participation session to include items on the agenda (to include members of the public and Councillors with prejudicial interests):

In order to manage the meeting effectively, the Chairman asked how many members of the public and Councillors with prejudicial interests wished to speak. No-one wished to speak.

25/08 Community/Youth Shelter:

(a) To note letters of objection to the youth shelter (four enclosed):

The Council noted that recently a total of five letters had been received and the latest one was read out as it had not arrived to be included with the agenda.

(b) To clarify the location for the youth shelter – deferred from the last meeting:

Councillor Mrs Sexton, seconded by Councillor Emmerson proposed not to proceed with the shelter on the Village Green or Little Green. ~~This was defeated by 5 votes to 4.~~ The Council will carry on looking at these locations. *Voting was 4 in favor 4 against. Chairman used his casting vote. Proposal was defeated J.W.*

(c) To consider the design of the shelter to put forward for planning advice (details to be provided by PCSO Feirn at the meeting):

PCSO Feirn and Inspector Jackson addressed the meeting with regard to the current situation with the young people in the village. Councillor P Couzens arrived at the meeting. PCSO Feirn indicated that the young people at the Youth Club had chosen two designs. She is now this project to ERYC to be undertaken as part of one of their schemes.

The Parish Council will give details of the wooden bandstand shelter to ERYC Planning Department to ascertain whether planning permission is required and a site meeting will be held on 8th February at 5pm to determine its location on the Little Green.

26/08. Acceptance of Minutes of Meetings – Parish Council Meeting 14th January 2008:

RESOLVED: that the Minutes of this meeting be approved and signed as a true and correct record.

I.W.

27/08. To receive the Clerk's Report (for information only, enclosed):

Recycling facilities – Clerk had requested that facilities are not removed from the Golf Club but is in addition to any site within the village. ERYC Recycling Officer undertook consultation in the vicinity of the Library. Whilst the Library were willing to give the bottle banks a try, nearby neighbours objected to the location and therefore this proposed location cannot proceed. The Recycling Officer has looked at putting glass facilities in pub car parks however none of the pubs have enough car parking spaces to facilitate glass banks. If the Council can come up with any other location, he would be happy to examine the sites. He has written a short piece on recycling for our next newsletter.

RESOLVED: (All in favour) to undertake a small survey in the next newsletter re recycling and the and that the Parish Council would like to put the glass bottle banks to the rear of the library and ask for responses by the end of March, proposed Councillor Crossland, seconded Councillor Mrs Sexton

Hartendale Gutter, Flood Grant – Work was due to start on 21st January, however with the heavy rain at the time, this was not possible. The work will be re-scheduled when the water level subsides. During the heavy rain, water again came over the top of the ditch and into gardens.

Rear of Ship Inn – Denison Till has forwarded the file to Mr March at Myer Wolff and has submitted an account for payment for work undertaken whilst he was still at Denison Till (see accounts for payment). Mr March has written to say he has received the file and as he is working at a new practice the Clerk has to again complete the client care letter sending two forms of identification. Mr March's fees will be £150 per hour and these will be reviewed in June. Councillor Major had requested to know how much has been spent so far on this issue and including the current invoice to pay this now amounts to £3,276 (£1,616 in 06-07 and £1,660 in 07-08) There is currently £1,900 left in the budget for this year for this issue.

Playground damage – £1,075 has been received from the insurers to cover the cost of the second fire damage to the wetpour (less £100 excess).

Audit Commission – query regarding the letting of the allotment contract. The Clerk has sent information that the Auditor requested and has received an acknowledgement of receipt.

Danes Dyke, gullies – Ward Councillor Harrap had contacted Environmental Services who indicated that these gullies are on the list to be completed. Traffic Management is required whilst the work is being undertaken and this is being organised. The current wet situation has put the work back as resources are required elsewhere.

Glass, Playground – a member of the public reported broken glass on the playground on 18th January and 20th January. He had taken photos of same. The Clerk removed the glass. Councillor Woodhouse is undertaking regular playground inspections.

Bus shelter, Tower Street -The Toilet Cleaner reported that one of the screws holding the fencing in place had come loose and a member of the public had caught her coat on it as she was waiting for the bus. He had fixed the screw back in place. Following this, Councillor Woodhouse cleaned out the bus shelter on 27th January.

PCSO Report – On 23rd January, the PCSO reported recent damage in the village in addition to the Notice Board and that a person has been apprehended for it. There is also underage drinking and graffiti to the rear of the Library and it is possible that a bid can be made to the Neighbourhood Action Team for CCTV in that location. The media van will be going to the Youth Club on 29th January along with a Detached Youth Worker. Funding for the van is being provided by the Off the Streets Committee. On 28th January, the PCSO reported that a Humberside Police Operation Order had taken place over the weekend in Flamborough and large gangs of young people had been dispersed.

Area Forum, 24th January 2008 – the Council received the Minutes of this meeting and noted that there had been presentations on ERYC helping parishes develop websites and Flamborough's website had been mentioned as displaying good practice, the proposed dog control order across the ERYC area and communications with ERYC including a proposal for a new Parish Council Liaison Officer.

Matters Ongoing

Repair to playground gate self closing mechanism – awaiting work to be completed by John Crossland Jnr.

Tower Street Bus Shelter – purchase ongoing.

Seat, Lighthouse Road – awaiting siting – John Crossland.

Dog Control Order Informal Consultation – ongoing – awaiting reply or formal consultation.

Lifestyle Project, Playground Painting – still ongoing.

1 W

Replacement signs – Village Green signs awaiting siting – Councillor Traves,
Allotment work to internal bank side to protect the hedge – awaiting work – Councillor Crossland.
Toilets – bulk toilet tissue dispenser – still unable to obtain – ongoing - Clerk.
New Code of Conduct – ongoing - Clerk.
Proposed No Waiting Restrictions, North Marine Road – with ERYC Andrew Blackburn, Parking.
Street Lights obscured by vegetation – awaiting list of lights – Councillor P Couzens.
Obscured Light opposite No 5 Bridlington Road – awaiting reply from ERYC Highways.
Bridlington Hospital – letter sent to Free Press and Trust – awaiting reply.
Sports Club Trust – awaiting audited accounts.
Parish Plan – ongoing.
Minutes binding and archiving – work not started on this yet – Clerk
War Memorial – Rail to hold wreaths – ongoing – Councillor Leppington.

28/08. Questions/Reports from Councillors and Committee Representatives:

Councillor Emmerson – reported that he and the Clerk had attended the Code of Conduct training provided by ERYC to parishes on 25th January at Driffeld which had been excellent. The ERYC Monitoring Officer had requested that the presentation was disseminated to the rest of the Council. The Clerk had copied the presentation to all Councillors and this had been included with the agenda.
Councillor Woodhouse – reported that work to the entrance to the Cricket Field would start in the first two weeks of February.
Councillor Woodhouse – reported that he had cleaned out the bus shelter as it was in a terrible state.
Councillor Woodhouse – reported that a member of the public had reported a lot of broken glass at the playground which had been cleared away.
Councillor Woodhouse – reported on the terrible state of Maitlands at the bottom of Crofts Hill and it appeared to be like a gypsy camp and yet another structure had appeared.

RESOLVED: (All in favour) to send a letter to the Director of Planning and Economic Regeneration to ask what can be done about the field and whether there had been any breach of planning law. Copy to the Ward Councillors. Proposed Councillor Woodhouse seconded Councillor Mrs Gilson.

Councillor Villani – reported that it was taking a long time just to clean out two gullies at Danes Dyke.

RESOLVED: (All in favour) to write to the Head of Streetscene Services and send a copy of the first letter dated July. Proposed Councillor Villani, seconded Councillor Mrs Gilson.

29/08. Chairman's Report:

The Chairman reported that he had completed the form as agreed by the Council and had appeared in the Free Press's publication Quite Simply Flamborough.

30/08. To consider Planning Applications as listed below and subsequent plans received after the agenda is sent out (planning applications available for public inspection at 7.15 pm)

- (1) **DC/07/07136** – Outline – Erection of a dwelling
 At land south of The Cloisters, Bempton Lane, Flamborough
 For Miss Paula Kinsey
 Application Type: Outline Planning Permission.

RESOLVED: (All in favour) that the Council has no observations to make on this application, proposed Councillor Villani, seconded the Chairman.

- (2) **DC/08/00001** – Erection of single storey extension and extractor fan to rear
 At High Street Fisheries, 6 High Street, Flamborough
 For Mr K Lau
 Application Type: Full Planning Permission

RESOLVED: (All in favour) to (c) recommend that if approved the following conditions should be imposed – that whilst the Council has not objections to the extension there are great

1.1

reservations regarding the extraction flue. The Council requests that consideration is given to the neighbouring properties in terms of noise, smell and the visual impact within the Conservation Area. Proposed Councillor Crossland, seconded Councillor P Couzens.

- (3) **DC/07/07593** – Erection of a dwelling following demolition of existing
At Ocean View, 31 Marine Valley, Flamborough
For Mrs Victoria Mitchell
Application Type: Full Planning Permission.

RESOLVED: (All in favour) that the Council has no observations to make on this application, proposed Councillor Mrs Gilson, seconded Councillor Villani.

- (4) **DC/08/00277** – Conversion of domestic outbuildings to office and store (re-sub 07/04468)
At White Newk, West Street, Flamborough
For Bryan Brown & Son
Application Type: Full Planning Permission.

RESOLVED: (All in favour) that the Council has no observations to make on this application, proposed Councillor Leppington, seconded Councillor Mrs Sexton.

Planning Applications Approved by ERYC

- (1) **DC/07/06216** – Erection of 2 no. detached bungalows (amendments to previously approved application ref 02/00917/PLF at land south of Wentworth Cottage, South Sea Road,

31/08. To note/deal with correspondence as listed below:

- 19-Jan-08 **A W Briglin, commenting on the donations box at the toilets and how it is a pity that other Councils do not follow our example and that he made a donation.**
• The letter was noted, the Clerk to copy for the Cleaner and write back with thanks
- 18-Jan-08 **Humberside Police Authority, regarding community consultation (enclosed).**
• Noted.
- 18-Jan-08 Humberside Fire & Rescue Service, Strategic Plan 2008-11 Consultation Document – available on their website www.humbersidefire.gov.uk to comment on until 31st March.
- 03-Jan-08 Department for Communities and Local Government, Consultation on Orders and Regulations relating to the Conduct of Local Authority Members in England, comment by 15th February 2008.
- Jan 08 ERNLLCA Newsletter Umbrella, Newsletter of the HWRCC.

32/08. To approve payment of Accounts to 31st January 2008 (see attached sheet):

Chq No	Creditor	Net Due	VAT	Total
1512	Wicksteed Leisure Ltd – Playground damage (ins claim)	1,000.00	175.00	1,175.00
1513	Wicksteed Leisure Ltd – Playground damage	500.00	87.50	587.50
1514	Denison Till – a/c re Right of Way	640.00	112.01	752.01
1515/16/17	PAYE	756.25		756.25
1518	Flamborough Post Office – photocopying	35.80	6.27	42.07
1519	Clerk Expenses (Jan)			
	Telephone (no a/c available)			
	Broadband connection	7.50		7.50
	Postage	3.32		3.32
	Stationery	7.07		7.07
	Car Allowance	20.00		20.00
	Deliveries	2.00		2.00
	Totals	2,971.94	380.78	3,352.72

110

Received

Donations Box, Toilets	£7.70	(Total is £13.57 so far)
Zurich Insurance – playground fire damage	£1,075.00	

Paid

Chq 1511 NPower, electric street lights, 1/10/07-31/12/07 - £1,479.06 (inc £220.28 VAT)

RESOLVED: (8 in favour, 1 abstention) that the accounts should be paid, proposed Councillor Villani, seconded Councillor P Couzens.

- 33/08. To consider further funding from the Town & Parish Flood Fund – that prior to a decision ERYC require details of proposals and proposed expenditure as soon as possible as very little extra funding remains:

RESOLVED: (All in favour) to request that based upon ERYC's existing current contractors rates, the Parish Council would like to use £3,000 to clear out the ditch at the School, proposed Councillor Woodhouse, seconded Councillor Leppington.

- 34/08. To note enclosed letter from Councillor Crossland which refers to the decision made at the last meeting regarding street lighting repairs and the enclosed resultant independent legal advice gained from ERNLLCA for the Council:

Councillor Crossland had written stating he felt that the decision made by the Council at the meeting of 14th January regarding repairs to street lights was not lawful as not enough time was given to consider implications and that it should be set aside until February's meeting. The Clerk had given the details to ERNLLCA who had responded that their advice was that the decision made was lawful. Councillor Crossland did not agree and requested a discussion on the decision and the contract.

At this point Councillors Leppington, Major, Emmerson and P Couzens were called out to Flamborough and Bridlington Lifeboats. Five Councillors remained.

Councillor Crossland requested the item should be placed on the next agenda – to discuss the decision made on 14th January regarding the street lights and also the contract – and he would provide a letter for inclusion with the next agenda with his comments.

- 35/08. Notice Board:

- (a) To note that the Notice Board (glass on the right hand door) was damaged and to note that the Clerk has provided a statement as the Police may be able to apprehend who was responsible for the damage:

Noted.

- (b) To obtain prices for repair:

RESOLVED: (All in favour) that due to health and safety reasons, to ask John Stork who made the board to repair the glass with toughened safety glass, proposed Councillor Woodhouse, seconded Councillor Villani.

- (c) To consider insurance for the Notice Board:

The insurers quoted and annual amount of £13 for All Risk cover for £500 replacement value for the Notice Board which would be waived this year until renewal in July however the Council felt that it was not necessary.

- 36/08. To consider the enclosed playground report and to obtain prices for repairs required:

Deferred to the next meeting.

1W

37/08. Allotments –

- (a) **To consider that the applicant who was let plot 60 at the last meeting would like to rent a half plot as a whole plot is too large – preferably one at the left hand side of the field where plot 11 was relinquished (re-measuring of plot 13 is required to ascertain plot sizes – re-measuring to be undertaken prior to the meeting):**

The Chairman and the Clerk had measured plots 13 and 11 and found that plot 13 is now full sized (when measuring the top left side of the field after work was undertaken in 2004, plot 13 was found to be half a plot and let as such, and there was no longer enough space for a plot 12). Plot 13 will be charged at the rate for a whole plot from November. It was felt that plot 11 should be let as a whole due to access to the back of it if it was split up and therefore the Clerk to let half of plot 60 to the applicant.

- (b) **To let vacant plots:**

The Council let plots 11 and 58 to two further applicants from Flamborough.

- (c) **To note that the tenant of plot 53 has given notice to relinquish the tenancy on 31st October 2008:**

This was noted.

- (d) **To note that the tenant of plot 66 has moved out of Flamborough however would like to continue with the tenancy for the time being:**

The Council noted this and was in favour of the tenant keeping the tenancy.

A site visit to be arranged at the next meeting

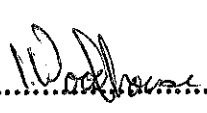
38/08. To resolve that due to the confidential nature of the business to be transacted, the press and public be excluded from the remainder of the meeting (Section 1(2), Public Bodies Admissions to Meetings Act 1960):

RESOLVED: that the public be excluded from the meeting due to the confidential nature of the business to be transacted.

39/08. To consider any price from Councillor Crossland to provide sockets to re-site the goal posts:

Councillor Crossland declared a prejudicial interest (he had priced for the work) and left the meeting.

The Council was not quorate and this agenda item was deferred until the next meeting.

Signed as a true and correct record  Date 3-3-08
Councillor I Woodhouse, Chairman.

FLAMBOROUGH PARISH COUNCIL

MINUTES OF PARISH COUNCIL MEETING

3RD MARCH 2008, 7.30 PM, METHODIST CHAPEL, FLAMBOROUGH*(Prior to the meeting a surgery was held with Councillor Woodhouse)*

Present: Councillor I Woodhouse (in the Chair), P Couzens, S Couzens, J Crossland, S Crowther, S Emmerson, V Leppington, D Major, Mrs M Sexton, M Smales and F Villani (11).

ERYC Ward Councillor J Wilkinson (Councillors Harrap and Matthews had sent apologies)

5 members of the public

Clerk, Libby Woodhouse, recorded the Minutes.

40/08 To accept apologies for absence:

No apologies for absence had been received

41/08 To receive Declarations of Personal/Prejudicial Interests on Agenda Items, the Nature of the Interest and Registration of Gifts:

Any declarations of interest made by Councillors are recorded at the appropriate Minute.
Registration of gifts – there were none.

42/08 Public Participation session to include items on the agenda (to include members of the public and Councillors with prejudicial interests):

In order to manage the meeting effectively, the Chairman asked how many members of the public and Councillors with prejudicial interests wished to speak – there were three.

Mr Will Traves, Secretary Flamborough Sports Club Trust – stated that the Trust were going to go ahead with the next phase of improvements at the Sports Field and were looking for grant funding from WREN. He introduced Mr Neil Bravey as the Trust's Project Consultant.

Mr Neil Bravey – stated that the cost of the development of the field and multi use games area and drainage would be £105,000 most of which would be raised by grant funding of which the biggest source is WREN. He and the Trust had a promising meeting with WREN who wanted to be sure that the community is behind the project. As the Parish Council owned the land WREN would like a letter in favour and possibly a modest financial contribution. The Trust is looking for £50,000 from WREN and has reserves of over £20,000 with other possible sources of funding.

Councillor Woodhouse – declared a prejudicial interest in agenda item 14 Sports Club Trust as he is a member of the Trust and made representations under paragraph 12(2) of the Code of Conduct. He stated that for junior football there were 8 boys teams and 3 girls teams and approximately 100 children use the facilities. They have qualified coaches, referees and first aiders which shows how dedicated they are. The Trust was grateful for the part the Parish Council played in the commuted sums process. This financial year there is an amount remaining in the Parish Council's budget and a token gesture would be much appreciated.

No further members of the public or Councillors wished to speak.

RESOLVED: (All in favour) to bring forward agenda item 14b, proposed the Chairman, seconded Councillor Mrs Sexton.

43/08 (b) To consider the enclosed letter requesting support from the Parish Council (written and financial) for Trust's funding application to WREN for the Multi Use Playing Area etc:

Councillor Woodhouse declared a prejudicial interest (member of the Trust) and Councillor Major declared a prejudicial interest (wife is a Trustee of the Trust). Both Councillors left the meeting for the duration of this item, did not take part in discussion and did not vote. The Vice Chairman, Councillor Leppington took the Chair. The Council felt that written support and financial support should be dealt with separately. The Council noted that £1,000 had been reserved for support for the Youth Shelter.

I. Woodhouse

RESOLVED: (All in favour) to provide written evidence that the Council wholeheartedly supports the multi use playing area and the Trust's application for funding, proposed Councillor Leppington, seconded Councillor Villani.

RESOLVED: (8 in favour, 1 against) that financial support is dealt with now, proposed Councillor Crossland, seconded Councillor P Couzens.

RESOLVED: (All in favour) that £1,000 is reserved for the Sports Club Trust's development of the field, proposed Councillor P Couzens, seconded Councillor Smales.

Councillors Major and Woodhouse returned and resumed the meeting. Councillor Woodhouse in the Chair.

44/08 Acceptance of Minutes of Meetings – Parish Council Meeting 4th February 2008:

RESOLVED: (All in favour) that with one amendment the Minutes of this meeting be approved and signed as a true and correct record. To amend Minute 25/08 (b) to read "*Voting was 4 in favour and 4 against. The Chairman used a casting vote and the proposal was defeated*".

45/08 To receive the Clerk's Report (for information only, enclosed):

Recycling facilities – Article in March's newsletter asking for public opinion on bottle banks being placed behind the Library. Recycling Officer's article will be ready for June's newsletter.

Hartendale Gutter, Flood Grant:

- The Council noted that work had started today on clearing the ditch.

Tower Street Bus Shelter – Purchase ongoing – on talking to the tenants of the pub, no approach has been made so far by the Brewery to contact them regarding taking the bus shelter out of their lease.

- The Clerk will write to the Solicitor and the Brewery to try to speed things up.

Danes Dyke gullies – These were cleaned out on Wednesday 20th February.

- The Area Engineer (Highways) had subsequently indicated concern that this issue was not resolved. The Clerk to write to request that this is investigated and to investigate the fencing opposite Danes Dyke entrance which is now leaning into the Dyke.

Field at Crofts Hill – Enforcement Officer telephoned stating that a report is being put together and a letter will be sent to the Parish Council in due course. They are in the process of dealing with the matter. The landowner has permission for a hard standing for agricultural machinery. Some of the items there are not classed as agricultural and therefore a letter has been sent to request him to move them. He has permission for an agricultural building which is the structure to the rear of the field however he does not have permission for another structure which is going up towards the front of the hard standing nearer the road. They are looking at breaches of conditions for the site however time is needed for enforcement and to give the owner chance to put it right.

- The Council noted that a reply had now been received and this was circulated to all Councillors.

NPower, Xmas Lighting – sent the Parish Council a credit note (£398.85) for the Xmas Lights account paid last year for years 05/06 and 06/07 but did not actually credit any money. Then NPower sent another account to pay for that same period totalling £404.28. On querying NPower, it was found that we are actually in credit by £134.46.

- The Clerk had requested a refund of this amount.

Youth Shelter –

- A site visit was held on 8th February as agreed at the last meeting following which the plans of the shelter, sizes and location have been submitted to ERYC Planning for their response as to whether planning permission is required – no reply received yet.
 - The Council noted that a letter had been received from ERYC's Assistant Conservation Officer requesting consultation. The Clerk will send the same details as sent to the Planning Department. The Clerk to ask the Officer to attend a Parish Council meeting to talk about the role of the new Conservation Panel, building in Flamborough and guidelines.
- The Parish Council received a request for information (what the proposals are, whether an alternative site has been considered, proposed funding for the shelter and whether planning permission has been applied for) for the proposed shelter from Greg Knight MP which was

T. Woodhouse

- answered within the timescales of the Freedom of Information Act. Mr Knight has been contacted by concerned residents of the village regarding the shelter.

Notice Board – John Stork mended the glass on Monday 25th February. An account of £76.00 had been received.

Bridlington Hospital –

- A letter has been received from the Scarborough & North East Yorkshire NHS Trust (enclosed).
- Greg Knight MP wrote to convey shock that the Trust had not replied to letters sent to them by the Parish Council and that he has invited Shadow Health Secretary, Andrew Lansley, to visit the hospital.

ERYC Area Engineer (Highways) report:

- Crofts Hill – posts to define entrance to field will be carried out in April when area has dried out.
- Lighthouse Road – soil heaped on the bend to prevent cars being parked there has slipped into the road and he will have it cleared from the road.
- South Sea Road – footpath has been widened.
- School ditch – Highways will undertake to dig out parts of the ditch near the school and at the other end near Beech Avenue in order to keep the ditch flowing.

PCSO report – the PCSO had sent a report which was read out. The Police are looking to obtain a Section 30 Dispersal Order for the village centre. A Penalty Notice for Disorder had been issued for supplying alcohol and one is under investigation. She is looking to obtain a further Anti-social Behaviour Contract on one male in the village. The Police are continuing to carry out sporadic Operational Orders which have been successful. They have been working with public transport regarding youths coming into Flamborough from Bridlington. They had been unable to progress with the smashed notice board due to the lack of persons willing to give statements. There had been 9 crime reports to the end of February, most of which were criminal damage. The PCSO asked that residents helped to try and identify offenders and should anyone have any information to contact her or the Police

Surface Dressing 2008-2009 – will take place on Church Lane, High Street, Ogle Road, Post Office Street, Tower Street, West Street.

Matters Ongoing

Rear of Ship Inn – Mr March is awaiting reply from ERYC.

Audit Commission – query regarding the letting of the allotment contract – ongoing investigation by Audit Commission – no response yet.

Seat, Lighthouse Road – awaiting siting – John Crossland.

Dog Control Order Informal Consultation – ongoing – awaiting reply or formal consultation.

Lifestyle Project, Playground Painting – still ongoing.

Replacement signs – Village Green signs awaiting siting – Councillor Traves,

Allotment work to internal bank side to protect the hedge – awaiting work – Councillor Crossland.

Toilets – bulk toilet tissue dispenser – still unable to obtain – ongoing - Clerk.

Proposed No Waiting Restrictions, North Marine Road – with ERYC Andrew Blackburn, Parking Unit.

Street Lights obscured by vegetation – awaiting list of lights.

- The Council noted that Councillor P Couzens had provided a list for the Clerk to send to ERYC.

Obscured Light opposite No 5 Bridlington Road –

- The Area Engineer (Highways) had given this to the enforcement team to deal with.

Parish Plan – ongoing.

Minutes binding and archiving – work not started on this yet – Clerk

War Memorial – Rail to hold wreaths – ongoing – Councillor Leppington.

46/08 Questions/Reports from Councillors and Committee Representatives:

Councillor Crossland – was concerned that the land at the bottom of Crofts Hill is flooded even though it had been dry recently. The Clerk to write to Yorkshire Water to request that they reinstate the surface water drain from the land near the pump to the drain where it was dug out and to indicate that there is a burst water pipe to the left of the field gate.

Councillor Emmerson – indicated that the bridge across the dyke at Stylefield is broken. The Clerk will write to Countryside Access regarding this and the missing style.

Councillor Major – reported a street light out at the junction of South Sea Road and Stylefield Road.

A. Woodhouse

Councillor Major – reported that he had attended the Flamborough Head Maritime Forum on 20th February. There had been a good attendance. There will be a Flamborough Code of Conduct out in April with regard to dog walking, cliff walking, beaches, etc.

Councillor Crossland – expressed concern regarding the proposed cycle track from Bridlington along the cliff top to Flamborough. The Clerk will write reiterating the Parish Council's original concern regarding this track, who will maintain it and the fact that there had not been any consultation with local residents. There had been no reply to the Parish Council's previous letter in February last year.

Councillor Emmerson – reported water bubbling up in the road outside JoJo's shop. The Clerk will include this in the letter to Yorkshire Water.

47/08 Chairman's Report:

The Chairman had nothing to report.

48/08 To consider Planning Applications as listed below and subsequent plans received after the agenda is sent out (planning applications available for public inspection at 7.15 pm)

- (1) **DC/08/00664** – Erection of a double garage with workshop/store
At Ocean View Farm, Lighthouse Road, Flamborough
For Mr Alan Hood
Application Type: Full Planning Permission.

Councillors P Couzens and S Couzens declared prejudicial interests (they are both neighbours and undertake work for the applicant). Both Councillors left the meeting for the duration of this item, took no part in discussion and did not vote.

RESOLVED: (All in favour) that the Council has no observations to make on this application, proposed Councillor Woodhouse, seconded Councillor Villani.

Councillor P Couzens and S Couzens returned and resumed the meeting.

- (2) **DC/08/00779** – Erection of extension to rear and construction of ramp to front
At St Oswalds Church Hall, Church Street, Flamborough
For the Parochial Church Council for the Parish of Flamborough
Application Type: Full Planning Permission.

RESOLVED: (10 in favour, 1 against) that the Council has no observations to make on this application, proposed Councillor Major, seconded Councillor Mrs Sexton.

- (3) **DC/08/00573** – Installation of 2 no 2000 litre propane storage tanks and associated compound
At Thornwick and Sea Farm Holiday Camp, North Marine Road, Flamborough
For Flamborough Holidays Ltd
Application Type: Full Planning Permission.

Councillors P Couzens and S Couzens declared prejudicial interests (they both undertake work for the Camp) and Councillor Leppington declared a prejudicial interest (his son is an employee at the Camp). All three Councillors left the meeting for the duration of this item, did not take part in discussion and did not vote. Councillor Crossland declared a personal interest and remained in the meeting took part in discussion but did not vote.

RESOLVED: (7 in favour, 1 abstention) that the Council has no observations to make on this application, proposed Councillor Villani, seconded Councillor Smales.

Councillors P Couzens, S Couzens and Leppington returned and resumed the meeting.

- (4) **DC/07/07136** - Outline – Erection of a dwelling
At land south of The Cloisters, Bempton Lane, Flamborough
For Mrs Paula Kinsey

Woodhouse

Application Type: Amended Proposals

RESOLVED: (All in favour) that the Council has no observations to make on this application, proposed the Chairman, seconded Councillor Villani.

- (5) **CLA/Flamborough/STA.5803** – Notification to fell a tree within the Flamborough Conservation area at The Vicarage, Church Street, Flamborough.

RESOLVED: (All in favour) that the Council has no objection to the removal of this tree subject to the Tree Officer's involvement and recommendations, proposed Councillor Crossland, seconded Councillor P Couzens.

Planning Applications Approved by ERYC

- (1) **DC/07/04450** – Erection of two dwellings on plots 14 and 15 (resubmission of 07/00336) at land west of South Sea Mews, Flamborough.
- (2) **DC/07/07604** – Retention of alterations to approved plans of application 06/08743 at Newholme, South Sea Road, Flamborough.

49/08 To note/deal with correspondence as listed below:

- | | |
|-----------|--|
| 25-Feb-08 | ERYC, Standards Committee meeting, 4 th March 2008, 10 am. |
| 21-Feb-08 | ERYC, Rough Sleeping count, Wednesday 19th March, midnight to 6 am.
<ul style="list-style-type: none"> ▪ Councillors to let the Clerk know if they are aware of anyone sleeping rough and the Clerk to reply. |
| 20-Feb-08 | Humber & Wolds Rural Community Council, Calor Village of the Year. |
| 20-Feb-08 | CPRE, letter of introduction and newsletter – to join is £28 per annum. |
| 18-Feb-08 | ERYC, re free seminar to assist Parish Councillors to address design issues that arise in connection with planning applications, event sponsored by ERYC, delivered by arc (architecture centre for the Humber Sub-region), 11 th March, County Hall, Beverley, 6.30 pm to 9 pm including buffet tea. |
| 07-Feb-08 | Humberside Police, Police & Partners Community Forum – 13th March, Town Hall, Bridlington at 7 pm.
<ul style="list-style-type: none"> ▪ Noted |
| 28-Jan-08 | Audit Commission, appointment of external auditor who is Jackie Bellard for a five year period commencing with the 2007/08 accounts. |
| 08-Feb-08 | YEDL, request for an updated inventory of street lights by 28th February 2008.
<ul style="list-style-type: none"> ▪ The Clerk had responded with an updated inventory. |
| Feb 08 | Shoreline Management Plan 2 (Flamborough Head to Gibraltar Point) – Consultation Questionnaire – by 1st April 2008.
<ul style="list-style-type: none"> ▪ Councillor Leppington to complete and return the consultation. |
| Feb 08 | East Riding of Yorkshire and North Yorkshire LEADER Local Action Group, Briefing Note February 2008. First stage of LEADER funding successful and now required to submit full application by 31 st July. Consultation events – 13 th March, Far Grange Caravan Park, Skipsea, 6-7.30 pm or 17 th March, Playdale Farm, Killerby Grange, Station Road, Cayton, Scarborough, 6-7.30 pm. |
| Feb 08 | East Riding of Yorkshire PCT, Health News 2008. |
| Feb 08 | The Allotment & Leisure Gardener, newsletter of National Society of Allotment & Leisure Gardeners. |

50/08 (a) To approve payment of Accounts to 29th February 2008 (see attached sheet):

Councillor Crossland declared a prejudicial interest (J Crossland Jnr had submitted an account) and left the meeting for the duration of this item, did not take part in discussion and did not vote.

H. Woodhouse

There was discussion as to whether the account for J Crossland Jnr (Garton Heritage Forge) should be paid as this referred to work undertaken for the Council on the playground's gate closer that had subsequently been damaged within days. It was felt that there was no alternative but to pay the account as the work had been undertaken but this would be discussed within the subsequent agenda item.

RESOLVED: (All in favour) that the accounts as submitted should be paid including that from Garton Heritage Forge, proposed Councillor Villani, seconded Councillor Mrs Sexton

Received

£65.00	Allotment rents – plots 11, 58 and 60a (half plot)
£150.00	Inland Revenue – filing year end online for 06/07.
£1.00	Sports Club Trust – rent for Cricket Field 2008.
£6.04	Donations Box Toilets – total now is £19.61.
£975.96	VAT Refund

Paid

Chq 1520 £35.00 Information Commissioner, Data Protection Annual Registration.

Chq No	Creditor	Net Due	VAT	Total
1521	Garton Heritage Forge - work to playground gate closer	185.00		185.00
1522	Designs by Debbie - copying December's newsletter	6.81	1.19	8.00
1523	ERYC - street lights maintenance Sept to Dec 07	92.70		92.70
1524	Mrs E Woodhouse - Toilets Supplies (Brid Cash & Carry)	21.18	3.70	24.88
1525	Mrs E Woodhouse - Norton Virus Scan Renewal, Symantec	28.00	5.88	33.88
1526/27/28	PAYE	750.00		750.00
1529	Flamborough Post Office - photocopying	25.95	4.54	30.49
1530	Clerk Expenses (Feb)			
	Telephone (27/12/07-24/1/08)	2.16		2.16
	Broadband connection	7.50		7.50
	Postage	10.44		10.44
	Stationery	3.48		3.48
	Car Allowance	20.00		20.00
	Deliveries	2.00		2.00
	Totals	1,155.22	15.31	1,170.53

Councillor Crossland returned and resumed the meeting.

(b) To note the amount remaining in the budget for 2007-2008 (enclosed):

The Council noted the remaining budget amount and noted that £1,000 had now been earmarked for the Sports Club Trust.

51/08 To consider the enclosed response from ERYC regarding further funding from the Town & Parish Flood Fund:

The Council noted the reply regarding the School ditch. The Clerk had requested litter bins.

RESOLVED: (All in favour) to request two litter bins to be funded from this grant – one outside the school ditch on Bempton Lane and one in the Hartendale area to try to stop litter blocking up the ditches in the area, proposed the Chairman, seconded Councillor Leppington.

W. Woodhouse

52/08 Street Lighting:

- (a) **To discuss the decision made at the meeting of 14th January to repair two street lights due to their poor condition – Councillor J Crossland:**

Councillor Crossland indicated concern that the agenda item stated to repair two street lights due to their poor condition and not “to replace” which was a different matter. The Chairman stated ERNLLCA had advised that the decision had been lawful. Councillor Crossland requested that in future it needs to be shown whether the expenditure is either repair or replacement.

- (b) **To discuss the current street lighting contract – Councillor J Crossland:**

Councillor Crossland stated that he was concerned regarding inconsistencies in pricing for work undertaken to street lights by ERYC and used the new (in 2005) column outside 58 South Sea Road and the recent second hand lanterns as examples. He asked where the checks and balances were for this pricing and maybe it would be best value to go elsewhere. The Clerk stated that the current Contract had been tendered for and awarded for three years.

- (c) **To consider the enclosed letter requesting additional street lighting on Butlers Lane:**

Councillor Woodhouse declared a personal interest (wife’s mother’s cousin wrote the letter), Councillor Major declared a personal interest (wife’s mother’s brother wrote the letter) and Councillor Emmerson declared a personal interest (wife’s mother’s brother wrote the letter). All three Councillors remained in the meeting, took part in the discussion and voted.

Councillor Crossland indicated that the lights on Lily Lane were too bright and that the lights on Butlers Lane needed vegetation removing from them.

RESOLVED: that the Council will put this request in the programme and as and when funds allow, the Parish Council will deal with it, proposed Councillor Crossland, seconded Councillor Villani. The Clerk to add these lights to the list for enforcement.

53/08 Playground:

- (a) **To consider the playground report and to obtain prices for repairs required – please see the playground report that was sent with the agenda for the meeting of 4th February:**

The Council noted the contents of the playground inspection report.

- (b) **To consider the enclosed correspondence from J Crossland Jnr regarding the gate closer:**

Councillor Crossland declared a personal interest (J Crossland Jnr of Garton Heritage Forge is his son), remained in the meeting, took part in discussion and voted.

Councillor Crossland had taken pictures of the gate and closer (a simple spring) at Bempton’s playground and this was discussed by the Council rather than the agenda item which was correspondence from J Crossland Jnr regarding the gate closer provided by him for Flamborough’s playground gate.

RESOLVED: (10 in favour, 1 against) to write to Wicksteed and send a picture of Bempton’s playground gate closer and ask advice, proposed Councillor Crossland, seconded Councillor Major.

- (c) **To consider the way forward with regard to the gate and closer:**

RESOLVED: (8 in favour, 2 against, 1 abstention) to write to Wicksteeds, RoSPA etc and ask for prices and guidelines with regard to gates and closing mechanisms, proposed Councillor Emmerson, seconded Councillor Villani.

I. Woodhouse

RESOLVED: to remove the playground gate whilst the Council sorts out the closer and gate, proposed Councillor Major, seconded Councillor Mrs Sexton.

Councillor Smales had to leave the meeting at this point. *Due to work commitments*
1W

54/08 Sports Club Trust:

Councillor Woodhouse (member of the Trust) and Councillor Major (wife is a Trustee) declared prejudicial interests, left the meeting for the duration of this item, did not take part in discussion and did not vote. Councillor Leppington took the Chair.

- (a) **To consider the enclosed letter requesting permission for the Easter Car Boot sale and the Gala in August and giving information regarding the updated position of improvements:**

RESOLVED: (All in favour) that permission is given for the Car Boot sale and the Gala subject to appropriate risk management, insurance and health and safety procedures in place, proposed Councillor Villani, seconded Councillor Leppington.

- (b) **To consider the enclosed letter requesting support from the Parish Council (written and financial) for Trust's funding application to WREN for the Multi Use Playing Area etc:**

This had already been dealt with at the beginning of the meeting.

- (c) **To note that audited accounts 06-07 have been received on 4th February 2008 (these will be on the table for inspection if required):**

RESOLVED: (All in favour) to accept the accounts, proposed Councillor Villani, seconded Councillor P Couzens.

Councillors Woodhouse and Major returned and resumed the meeting, Councillor Woodhouse in the Chair.

55/08 Festive Lighting:

- (a) **To consider installing power sockets to the Millenium Mast and four street lights (cost by ERYC is £220 per column) to enable festive lighting strings to be plugged in instead of wired in to the lights which will improve sustainability for erecting and dismantling for the future – Councillor P Couzens:**

Councillor Couzens reported that to make erecting Christmas Lighting easier, it would be beneficial to install power sockets to street lights and the Millenium Mast. ERYC had quoted £220 per column and the same for the Mast subject to a survey being done. The Clerk will ask for ERYC to survey the Mast and obtain an exact price. The Council did not feel that power sockets on street lights would be beneficial.

- (b) **To consider that the Council put in place a scheme over the next two years to undertake the same for the twelve festive trees and stars displays that are attached to street lights (6 each year) and to re-fit the displays – Councillor P Couzens:**

Councillor Couzens will look at re-fitting the displays and get a price for LED lights and plugs/transformers etc.

56/08 To approve March's Newsletter (enclosed), copying and distribution:

RESOLVED: (All in favour) to approve the Newsletter and copying and distribution would be as usual, proposed Councillor Major, seconded Councillor Villani.

1. Woodhouse

- 57/08 To consider the enclosed requests from the Grounds Maintenance contractor regarding the 2008 cutting season:**

The Contractor had requested 17 cuts to all areas, that the cycle starts in mid March due to the grass having grown considerably by April and cutting would be fortnightly. There would be no alteration in price. Weed killing round the fences would take place again instead of strimming. The Council noted that the Contractor had done an excellent job last year.

RESOLVED: (All in favour) to accept the requests, proposed Councillor Villani, seconded Councillor Crowther.

- 58/08 The Parish Council must advertise in the press that the new Code of Conduct has been adopted. As it appears that Parishes are not going to get together to undertake this, to resolve that an advert is placed in the Free Press (cost £74.75 plus VAT):**

RESOLVED: (All in favour) to go ahead with the advert, proposed the Chairman, seconded Councillor Leppington.

- 59/08 To consider ERNLLCA Training Programme for 2008 (see enclosed sheets):**

The Council noted the Training Programme.

- 60/08 To approve the Annual Risk Assessments (risk assessment scores available for inspection at the meeting) and to agree the enclosed Action Plan:**

RESOLVED: (All in favour) to approve the annual risk assessments and accept the action plan, proposed Councillor Villani, seconded Councillor P Couzens.

- 61/08 Allotments:**

Councillors P Couzens and S Couzens declared personal interests (their Uncle tenants a plot). The Councillors remained in the meeting, took part in discussion and voted.

- (a) To let vacant plots and consider any permission requested for sheds/greenhouses etc:**

RESOLVED: (All in favour) to give permission for a shed on plot 41 and a shed, greenhouse, chickens and pen on plot 58, proposed the Chairman, seconded Councillor P Couzens.

RESOLVED: (All in favour) to give permission for Mrs D Hines to garden plot 53 and the tenancy will become hers as from 1st November 2008. The current tenant will remain as tenant until that time as he had already given notice to relinquish the tenancy from that time.

- (b) To consider the enclosed report regarding plot 11:**

There had been a nasty altercation between the previous tenant and the new tenant regarding the shed that remained on the plot however the situation appeared to have been resolved. The new tenant had requested permission to remove the old shed and put up new.

RESOLVED: (All in favour) to give permission for the old shed to be removed at the tenant's expense and permission to be given for a new shed and greenhouse.

- (c) To consider that the allotment gates and lock are in poor condition and that the gates are too low to prevent items being taken from the allotment site by being lifted over the gates and to obtain prices for new gates and lock – Councillor I Woodhouse:**

This was deferred to the next meeting.

- (d) To arrange grass cutting at the allotment site for the 2008 season:**

I. Woodhouse

Councillors P Couzens and S Couzens declared prejudicial interests (they had undertaken the work last year and would price this year). Both Councillors left the meeting for the duration of this item and took no part in discussion and did not vote.

RESOLVED: (All in favour) to go out to tender, to ask for quotes and to advertise on the Notice Board for a price per plot and a price for the "L" shape on a three year basis. Prices to be returned in accordance with Financial Regulations on the day of the next meeting, proposed the Chairman, seconded Councillor Villani.

Councillors P Couzens and S Couzens returned and resumed the meeting.

(e) **To arrange a site visit:**

This will take place at 5.30 pm on Monday 10th March 2008.

- 62/08 To resolve that due to the confidential nature of the business to be transacted, the press and public are excluded from the remainder of the meeting (Section 1(2), Public Bodies Admissions to Meetings Act 1960):**

RESOLVED: (All in favour) that the press and public be excluded from the remainder of the meeting. Members of the public left the meeting

- 63/08 To consider the price from Councillor Crossland to provide sockets to re-site the goal posts:**

Councillor Crossland declared a prejudicial interest (had submitted the price) and left the meeting for the duration of this item, did not take part in discussion and did not vote. Councillor S Couzens also left the meeting.

The Chairman thanked Councillor P Couzens for work he had undertaken to restore the existing goal mouths.

The Council considered the price from J Crossland.

RESOLVED: (All in favour) to accept the price for fabrication only of the sockets if the price is for all four posts (both sets of goals). If it is not, then to refer the matter back to the Council. Proposed Councillor Leppington, seconded Councillor Emmerson.

Meeting closed.

Signed as a true and correct record
Councillor I Woodhouse, Chairman.

I Woodhouse

Date *7-4-08*

FLAMBOROUGH PARISH COUNCIL

MINUTES OF PARISH COUNCIL MEETING
7th APRIL 2008, 7.30 PM, METHODIST CHAPEL, FLAMBOROUGH

Present: Councillors I Woodhouse (in the Chair), J Crossland, S Crowther, V Leppington, Mrs M Sexton, M Smales and F Villani.

ERYC Ward Councillors C Matthews and R Harrap

4 members of the public.

PCSO Bev Feirn had sent apologies

Clerk, Libby Woodhouse, recorded the Minutes.

64/08 To accept apologies for absence:

RESOLVED: To accept apologies for absence from Councillors Mrs H Gilson, P Traves, S Emmerson, D Major, S Couzens and P Couzens.

65/08 To receive Declarations of Personal/Prejudicial Interests on Agenda Items, the Nature of the Interest and Registration of Gifts:

Any declarations of interest made by Councillors are recorded at the appropriate Minute.
 Registration of gifts – there were none.

66/08 Mr M Bentley, Assistant Conservation Officer, ERYC – presentation and discussion.

Mr Bentley was accompanied by Mr E Atkinson, Conservation Officer and gave a short presentation followed by questions. Main points of the presentation were:

- The Conservation Office is consulted during the planning process and they offer advice on design guidance and appropriateness although this is not always followed.
- Their remit is the Conservation Areas and they are currently reviewing them.
- They have nothing to do with the new ERYC Design Panel – they are not involved with it, have no knowledge of its role and are not asked for guidance. ERYC had initially wanted to put a greater emphasis on design (as a result of Government guidance) as great majority of applications now are for new large developments however Conservation Officers have no involvement.

ERYC Councillor Matthews – asked as to the relationship between the planners and the Conservation Officers, whether they get chance to comment again or object strongly to plans and refer to committee.

Mr Bentley – responded that a lot comes down to dialogue between the two and a good working relationship is important. They do not get to comment again on plans unless the plans are amended but they do have the chance to object strongly and refer plans to committees.

Councillor Crossland – spoke regarding Flamborough's Conservation Area and problems with additional buildings and extensions that were causing concern in the village due to inconsistencies in approach to design.

Mr Bentley – stated that inconsistencies are usual in Conservation Areas and a lot depends on the particular planning officer's view – Flamborough does not have a certain architectural type and inconsistencies can add character but a balance must be achieved. It is a lottery as to which officer is delegated a particular planning application.

Councillor Crossland – indicated concern that after the Conservation Area Advisory Committees were finished and replaced by professionals in the Design Panel, there is no local representation or input and therefore communities have lost something. Would local input return?

Mr Atkinson – believed that local input would not return but did not know the future of the Design Panel. Government guidance has indicated that Conservation Areas should be reviewed every five years however since 1974 Flamborough's had not been looked at. The Officers are gradually reviewing Areas throughout the ERYC area and now that there were no Conservation Area Advisory Committees to administrate, this meant that more time is being given to re-appraisal. Mr Atkinson will be looking at Flamborough's Conservation Area shortly in terms of what is appropriate, what is its special character that it is desirable to conserve or enhance, the history, landscape, natural environment, building character, whether to take areas out or put areas in, etc. The Parish Council would then be consulted

I. Woodhouse

and then the residents of the Conservation Area. Replies would be fed back to the Parish Council for amendment and final support. This would then go through the ERYC process.

Councillor Woodhouse – indicated that the Council cannot always comment appropriately on plans.

Mr Atkinson – stated that the Clerk can ask the Conservation Officer for their comments on any plan.

Councillor Mrs Sexton – asked whether usage impact is taken into account when structures are put up within a Conservation Area for example the Youth Shelter.

Mr Bentley – indicated that it depends on the structure however the impact on the surroundings is taken into consideration but no comments are made on the use of the structure as this is not part of their remit – the Officers just look at the architecture and cannot give a personal opinion as to use – that is more a planning issue.

Councillor Mrs Sexton – asked how much interest the Conservation Officers have with regard to derelict properties.

Mr Atkinson – indicated that their powers are very limited with regard to this – enforcement or public safety powers are stronger.

Councillor Crossland – asked what the feeling is now of modern buildings within Conservation Areas.

Mr Bentley – indicated that they can enhance areas and they are considered favourably as long as the quality is as good as those that they sit amongst.

Councillor Mrs Sexton – asked for the Officer's view on extra street furniture.

Mr Atkinson – indicated that we now live in a confrontational society with regard to health and safety issues. The Highways Department put in a lot of signs as they are fearful of claims against the Council.

The Chairman thanked the Conservation Officers for attending and the Council felt it was a useful discussion. The Officers and the Ward Councillors left the meeting.

67/08 Public Participation session to include items on the agenda (to include members of the public and Councillors with prejudicial interests):

In order to manage the meeting effectively, the Chairman asked how many members of the public and Councillors with prejudicial interests wished to speak – there were none.

68/08 Acceptance of Minutes of Meetings – Parish Council Meeting 3rd March 2008:

RESOLVED: that with one amendment (Minute 53/08 that "Councillor Smales had to leave the meeting at this point *due to work commitments*") the Minutes of this meeting be approved and signed as a true and correct record.

69/08 To receive the Clerk's Report (for information only, enclosed):

Flood Grant –

- **Hartendale Gutter** – work to clear the ditch and bridges was completed on 7th March 2008.
- **Litter Bins** – ERYC has agreed to fund two litter bins from the grant fund – one on Bempton Lane near the School Ditch and one in the vicinity of Hartendale. These locations have been agreed and the bins will be added to the collection round. The bins will be ordered by ERYC who will also install them – cost £741.41 plus VAT to the fund.

Tower Street Bus Shelter – Our Solicitor confirmed that the Brewery are in a position to complete and requested a cheque of £1,113.00. As the Council has previously agreed the purchase and seller's legal costs, this has been sent to our Solicitor. The amount is made up of £1,100 of seller's legal fees, £1 the purchase price of the bus shelter and £12 for Land Registry. We are signing the transfer and await confirmation of completion.

Danes Dyke gullies – Following correspondence to ERYC Highways, a Parish Area Liaison Officer telephoned to say that investigation work had been done – the road gullies appeared to be ok, there are a couple of defects on kerb offlets to repair which would be done shortly but major bank reinstatement and fencing is required which is complex and will take time to scheme.

Yorkshire Water, Crofts Hill – A representative from Yorkshire Water investigated the area and found nothing wrong with the drainage/sewer system and stated that the ditch needs clearing in order to drain the land. On querying this with ERYC Area Engineer (Highways) he will investigate the problem with Yorkshire Water. Work to the road outside Jo Jo's shop has been completed.

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Path adjacent to wall, small Green next to Waud Bros – a complaint has been received that stones from this path have been thrown by youths and broken windows of the complainant's nearby workshop. He stated that last year workmen came, removed the surface of the path, hammered down the stones and left it. This work took place under the Streetscene 2007 Initiative and on investigation and querying with the Area Engineer (Highways) who was present on the Walkabout the surface of the path should have been reinstated with new tarmac at the time of Streetscene.

NPower, Xmas Lighting –. On querying NPower, it was found that we are in credit by £134.46 – this amount was requested to be refunded but has not yet been received.

Recycling – ERYC Waste and Recycling Officer – there is to be a cardboard amnesty on 26th May 2008 between 3 and 4.30 pm at the Library for residents to bring cardboard along for recycling.

Rear of Ship Inn – Mr March has written twice to ERYC and is awaiting a response.

Street Lights obscured by vegetation – a list has been sent the Streetscene Enforcement Officer who will look at the properties when he can get to Flamborough and send letters requiring pruning to be done accordingly. Lights on Butlers Lane were not included as they are not obscured by vegetation.

Stylefield – broken bridge and missing style on the right of way. ERYC Countryside Access Officer will repair or replace the bridge and a kissing gate will be delivered to the tenants of the field to install in place of a style.

Allotments – tenants reported on 13th March that a white lorry had been driven on to the field by gypsies who were trying to dump items. Tenants had reported this to the Police and had asked the persons to leave the field.

PCSO Feirn – reported that a Section 30 has been put in place for three months in the centre of the village to enable the Police to disperse groups of young people etc – Allison Lane, School Lane, Post Office Street, High Street, Tower Street to the snicket and the Library and Village Hall. So far there have been two arrests. Operation Orders have continued and have led to an arrest and fairway letters. A detached youth worker will be visiting and assessing the village on 21st April.

Rubbish to rear of Constable Road (Charlie's Gardens) – rubbish has been accumulating and this was reported to Ward Councillor Harrap who has informed the relevant department at ERYC.

SLCC Clerk's Forum – attended by the Clerk on 7th March – presentations included - managing electronic communications, relationships between parish councils and principal authorities, CPD, the do's and don'ts of organising an event and Yorkshire in Bloom.

Code of Conduct – an advertisement was placed in the Free Press on 13th March 2008 that the Council had adopted the new Code of Conduct.

Toilets, Non-Domestic Rates 08/09 - £824.40 - less £125.16 transitional relief, less £349.62 small business relief – therefore rates for 08/09 are £349.62.

Traffic Matters – An email was received from an ERYC Traffic Engineer asking whether the Parish Council had responded to a consultation in August 2006 regarding extending speed limits within the village. A copy of our response was returned that was sent back to him in September 2006. Queries were made about work due to be carried out on larger village entry speed signs and flashing speed signs that were promised in September 2006 to be paid for by an ERYC Community Grant fund of £11,400 (the Parish would pay 5% of the cost). This had been reported to us and in the Free Press in September 2006. The Engineer does not know about the grant and will investigate. Ward Councillors Harrap and Wilkinson are now looking into this.

- The Clerk to write to Councillor Wilkinson to ask to investigate this further.

Area Forums – ERYC has agreed that these should cease from 1st April and are now introducing "Local Action Teams" – it is not known what their remit is.

External Audit – date is 27th May which had been brought forward considerably from last year. To comply with timescales, notice of inspection of accounts will start on 9th April and the period of public inspection will last for four weeks from 24th April. The Council to approve the accounts in May. Many parishes are struggling to meet these timescales as we would if we had continued with Lloyd Dowson.

Internal Audit – Will be carried out on 14th April.

Matters Ongoing

Cycle Route – from Bridlington to Flamborough Head – no response from ERYC to our letter expressing concern and asking why local residents were not consulted.

Field at Crofts Hill – first structure in the field still in place along with various vehicles.

Bridlington Hospital – ongoing.

Audit Commission – query regarding the letting of the allotment contract – ongoing investigation by Audit Commission – no response yet.

Woodhouse

Seat, Lighthouse Road – awaiting siting – John Crossland.

Dog Control Order Informal Consultation – ongoing – awaiting reply or formal consultation.

Lifestyle Project, Playground Painting – still ongoing.

Replacement signs – Village Green signs awaiting siting – Councillor Traves,

Allotment work to internal bank side to protect the hedge – awaiting work – Councillor Crossland.

Toilets – bulk toilet tissue dispenser – still unable to obtain – ongoing - Clerk.

Proposed No Waiting Restrictions, North Marine Road – with ERYC Parking Unit.

Parish Plan – ongoing.

Minutes binding and archiving – work not started on this yet – Clerk

War Memorial – Rail to hold wreaths – ongoing – Councillor Leppington.

70/08 Questions/Reports from Councillors and Committee Representatives:

Councillor Crowther – reported that the field at the bottom of Crofts Hill was in the same state and no improvement had been seen. Complaints from the public had been received by other Councillors.

- The Clerk to write to ERYC Enforcement and all three Ward Councillors.

Councillor Crowther – the mounds of muck on Lighthouse Road to bank up the verges looked a mess.

- The Clerk to write to ERYC Highways to complain about branches sticking out of it, etc.

Councillor Villani – stated that Hartendale Gutter was much better following the recent work. It was hoped that landowners would now keep this clear.

- The Clerk to write to ERYC's Drainage Engineer, Martin Clarke, to thank him and the contractor for the work undertaken to complete this project.

Councillor Villani – steps are missing on the footpath from South Landing to the Lighthouse.

- The Clerk to write to ERYC's Countryside Access to see if these can be repaired.

Councillor Mrs Sexton – reported that the WI Hall had been damaged by young people throwing lumps of concrete through windows.

Chairman – had received complaints regarding rubbish in Charlie's Gardens to the rear of Constable Road – Ward Councillor Harrap had looked into this and requested that the rubbish be cleared.

Chairman – had received a letter from a representative of the Lifeboat Support Group requesting support for a sign at the junction of Lighthouse Road/South Sea Road South indicating the beach, café, sculpture trail, Lifeboat and shop.

- The Clerk to write to ERYC Highways to see if a brown sign can be obtained.

71/08 Chairman's Report:

The Chairman reported that he had attended the Sports Club Trust's opening of the new Pavilion at the Cricket Field on 23rd March 2008.

72/08 To consider Planning Applications as listed below and subsequent plans received after the agenda is sent out (planning applications available for public inspection at 7.15 pm):

- (1) **DC/08/01211** – Retention of pigeon loft
At Dane Cottage, 8 Flaen Close, Flamborough
For Mr Holdsworth
Application Type: Full Planning Permission

RESOLVED: (All in favour) that the Council has no observations to make on this application, proposed the Chairman, seconded Councillor Crossland.

- (2) **STA.5827** – Notification to fell a tree within the Flamborough Conservation Area
Tree bordering 27 and 28 Tower Street, Flamborough.

RESOLVED: (All in favour) that the Council has no observations to make on this application, proposed Councillor Crowther, seconded Councillor Mrs Sexton.

- (3) **To note amended plans – DC/08/00664** – Erection of double garage with workshop/store, Ocean View Farm, Lighthouse Road, Flamborough – ERYC had now approved the application.

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- (4) **DC/08/01110** – Erection of stable block for private use (re-submission of 07/02162)
At land north of Crofts Hill, Bridlington Road, Flamborough
For Mr P and Mrs I Fanshaw
Application Type: Full Planning Permission.

RESOLVED: (All in favour) that the Council would like to know more information as to how many stables there currently are. Should information not be available or the date for consideration of the application expire, the Clerk to submit the recommend that the (d) the application be refused and (e) that the Council feels strongly and refers the application to the appropriate Committee. The reasons for refusal – that there appears to be little difference to the previous application; the proposals are too large for private use; the selling of stock over and above private requirements does constitute a business which would be detrimental to the area; without the sale of stock there would be rapid overgrazing; loss of privacy of nearby dwellings and access problems on a blind bend in respect of increased stock movement.

Planning Applications Approved by ERYC

- (1) **DC/07/06961** – Erection of 4 detached dwellings with associated garages following approval of outline application 07/00124/OUT, resubmission of 07/04675, at land north of Chatterthro, Carter Lane.
- (2) **DC/07/07136** – Outline, erection of a dwelling at land south of The Cloisters, Bempton Lane.
- (3) **DC/08/00001** – Erection of single storey extension and extraction flue to rear at High Street Fisheries, 6 High Street.
- (4) **DC/07/07593** – Erection of dwelling following demolition of existing at Ocean View, 21 Marine Valley
- (5) **DC/08/00573** – Installation of 2 no. 2000 litre propane storage tanks and associated compound at Thornwick and Sea Farm Holiday Camp, North Marine Road, Flamborough.
- (6) **STA.5803** – Notification to fell a tree within the Flamborough Conservation Area, Flamborough Vicarage, Church Street.

73/08 To note/deal with correspondence as listed below:

- | | |
|----------|---|
| 31-03-08 | North Yorks & Cleveland Coastal Forum, questionnaire re non-attendance at Forum. |
| 27-03-08 | East Riding of Yorkshire Primary Care Trust, consultation on location of a new GP-led Primary Care Health Centre in the East Riding, comments by 17 th April 2008.
<ul style="list-style-type: none"> ▪ The Clerk to submit a response in consultation with Councillor Villani. |
| 26-03-08 | NPower business, electricity price increase for unmetered supplies tariffs – unable to detail specific price increase but the average price increase for electricity is 21% - details shown on next bill. Unmetered supplies administration charge of £5.50 per month will remain the same. |
| 18-03-08 | ERYC, Local Development Framework Core Strategy Issues and Options - consultation meeting for Parish Councils – 6.30pm, 15 th May 2008, Town Hall, Bridlington (enclosed).
<ul style="list-style-type: none"> ▪ Councillors Crossland and Mrs Sexton to attend |
| 25-02-08 | Hull City Council, Sustainable Development Supplementary Planning Document consultation, |
| March 08 | ERNLLCA Newsletter, Humber & Wolds Rural Community Council Newsletter Town & Parish Standard – Standards Board. |

74/08 (a) To approve payment of Accounts to 31st March 2008 (see attached sheet):

Paid

Chq 1531	£76.00	J F Stork - repairs to Notice Board
Chq 1532	£72.79	Yorkshire Water – toilet water rates (read)
Chq 1533	£16.29	Yorkshire Water – allotment water rates (read)
Chq 1534	£1,113.00	Stuart, Smith & Burnett – to complete purchase of bus shelter.
Chq 1535	£68.41	NPower – electric, toilets (read), inc £3.26 VAT

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Chq No	Creditor	Net Due	VAT	Total
1536	ERYC - toilets rates	59.62		59.62
1537	Johnston Publishing Ltd - Free Press advert Code of Conduct	74.75	13.08	87.83
1538	Designs by Debbie - Newsletter printing, March	16.00		16.00
1539	ERNLLCA - Annual Subscription	480.57		480.57
1540	Mrs E Woodhouse - toilets supplies (Brid Cash & Carry)	12.50	2.19	14.69
1541	Flamborough Post Office - photocopying	18.85	3.30	22.15
1542/3/4	PAYE	818.75		818.75
1545	Clerk Expenses (Mar)			
	Telephone (24/1/08-25/2/08)	9.46		9.46
	Broadband connection	7.50		7.50
	Postage	6.26		6.26
	Stationery	13.11		13.11
	Car Allowance	20.00		20.00
	Deliveries	2.00		2.00
	Totals	1,539.37	18.57	1,557.94

RESOLVED: (All in favour) to pay the accounts as submitted with one addition to ERYC, festive lighting 2007 - £940 (includes £140 VAT), proposed Councillor Crowther, seconded Councillor Villani.

(b) To note the budget from 1st April 2008 to 31st March 2009.

The Clerk gave Councillors the budget for 2008-2009 and this was noted.

75/08 To consider the enclosed correspondence from an elector regarding various requests:

Rubbish, North Marine Road – the Clerk to write to ERYC to request an additional street clean in the area. There are bins provided opposite Camp entrance and the Camp has also provided bins.

Speeding, North Marine Road – The Clerk to write to the Police to request their assistance.

Viking Day – the Council felt that bringing this back would be a good idea however an organisation would need to undertake this – to be advertised in the next newsletter to ascertain any interest.

76/08 To consider the enclosed correspondence requesting support for an application for grant funding for repairs to the Methodist Chapel, Flamborough:

Councillor Smales declared a personal interest as Mr Hepton, the writer of the letter, is a friend. Councillor Smales remained in the meeting, took part in discussion and voted.

RESOLVED: (All in favour) to provide written support for the Chapel's grant funding application, proposed Councillor Crossland, seconded Councillor Villani.

77/08 Playground Gate:

(a) To receive advice regarding playgrounds, fencing and gates (enclosed):

The Clerk sent considerable advice with the agenda with regard to fencing and gates for the playground. Legislation imposes a proactive duty of care where children are involved and there is a general recommendation that self closing gates and fences should be installed.

Wicksteed, RoSPA and HPFA do not recommend spring closers as used at Bempton for gates because of finger entrapment, and fences are recommended to keep dogs out and to prevent children running towards the road. It was felt that the gate should be put back.

I. Woodhouse

(b) To consider advice/prices regarding gate closers:

RoSPA had recommended a website for suppliers of gate closers and the Council considered various types of closer. Councillors will consider these for the next meeting.

(c) To consider prices regarding new playground gates:

Prices for new gates to include hydraulic closers had been obtained and were noted.

78/08 Youth Shelter – to consider the enclosed correspondence from ERYC Planning Department and note advice from the ERYC Conservation Officer:

Correspondence from ERYC Planning stated that planning permission is not required provided the shelter does not exceed 4 m in height or 200 cubed m in volume. Building Regulation Approval is required. The Clerk to contact ERYC Building Control and submit a Building Regulation Approval application – the cost to be taken from the reserved £1,000. The Conservation Officer had written stating he believed that the proposed shelter would not have a detrimental impact on the character and appearance of the Conservation Area and advocated the use of timber in the design.

79/08 To consider any advice/quote from ERYC regarding a power socket to Millenium Mast:

None had been received – deferred to the next meeting.

80/08 Recycling – to receive comments from the consultation in the newsletter regarding bottle banks to the rear of the Library:

Once comment only had been received which was positive and in favour of the location.

RESOLVED: (All in favour) to request comments again in June's newsletter which would go to every household in the village and to write again to the ERYC Recycling Officer to request bottle banks on a temporary basis or pilot scheme to test out the location, proposed Councillor Villani, seconded Councillor Crowther.

81/08 To consider a request for a donation of a seat at North Landing:

The Clerk read out the request to donate a seat in memory of Ronald Ruben Wilson who lived at North Landing and helped with the lifeboat when it was based there. Councillor Crossland declared a personal interest as the wife of Mr Wilson used to work for him at the Thornwick Café. Councillor Crossland remained in the meeting, took part in discussion but abstained from voting.

RESOLVED: (6 in favour, one abstention) to accept the donation and provided the price is accepted by the donor, to refer this to John Crossland (the contractor), to undertake the work, proposed Councillor Leppington, seconded Councillor Villani.

82/08 Toilets – to consider the annual NICEIC Certificate:

There was discussion on the advantages and disadvantages of J Barron and Maltbys (both contractors who had previous undertaken the work).

RESOLVED: (All in favour) to ask Maltbys to undertake the work as they had been cheaper although very slow in responding to the request and there had been difficulties with arrangements, proposed Councillor Crossland, seconded the Chairman.

Councillor Smales left the meeting at this point due to work commitments.

83/08 Allotments:**(a) To let vacant plots and consider any permission requested for sheds/greenhouses etc:**

I. Doodman

RESOLVED: (All in favour) to let plots 47, 56 and 57 to new applicants and plot 66 to the tenant of plot 67 who had requested it following the relinquishment of the plot by the current tenant, proposed the Chairman, seconded Councillor Villani.

- (b) To consider that the allotment gates and lock are in poor condition and that the gates are too low to prevent items being taken from the allotment site by being lifted over the gates and to obtain prices for new gates and lock – Councillor I Woodhouse (item deferred from last meeting):

Following discussion, it was felt that the gates and lock was sufficient and that no further action was necessary at this stage, however, the situation would be monitored.

- (c) To consider the enclosed report regarding the site visit on 12th March 2008 to include any required correspondence and the allocation of plot 47 as a temporary car park:

The Council noted the site visit. The allotment field looked fantastic and very tidy. Plot 47 had been let to a tenant. There now only remains half a plot vacant.

84/08 ERNLLCA – Training – Councillor Development Programme 2008 – “Making the Most of your Role as a Councillor” (as enclosed):

The Council noted the Councillor Development Programme 2008.

85/08 To resolve that due to the confidential nature of the business to be transacted, the press and public are excluded from the remainder of the meeting (Section 1(2), Public Bodies Admissions to Meetings Act 1960):

RESOLVED: (All in favour) that the press and public be excluded due to the confidential nature of the business to be transacted.

Councillor Crossland left the meeting at this point along with members of the public.

86/08 To consider the price from Councillor Crossland to provide sockets to re-site the goal posts:

John Crossland had confirmed that the price was for one set of goal posts only and this was £44. There was discussion as to whether two sets of new sockets were required so that both goals could be moved or whether it was only necessary to move one set.


RESOLVED: (All in favour) to accept the price of £44 for one set of goal posts, proposed the Chairman, seconded Councillor Villani.

87/08 To consider prices received for the Allotment Grass Cutting Contract 2008-2010:

The Clerk had sent three specifications. Two prices had been received and both were in accordance with the current Financial Regulations of the Parish Council.

RESOLVED: (All in favour) to accept the price from MR & KM Couzens of £10 per cut per plot and £48 per cut for the “L” shape section for three years which will be subject to an annual rate of inflation increase, proposed Councillor Crowther, seconded Councillor Leppington.

Meeting closed.

Signed as a true and correct record  Date 12-5-08
Chairman, Flamborough Parish Council

FLAMBOROUGH PARISH COUNCIL

**MINUTES OF THE ANNUAL MEETING OF THE PARISH COUNCIL
12TH MAY 2008, 7.30 PM, METHODIST CHAPEL, FLAMBOROUGH**

Present: Councillor I Woodhouse (in the Chair), P Couzens, J Crossland, S Crowther, S Emmerson, Mrs H Gilson, V Leppington, Mrs M Sexton, M Smales, P Traves, F Villani.

Ward Councillor Matthews (Ward Councillor Harrap had sent apologies)

Four members of the public

Clerk, Libby Woodhouse, recorded the Minutes.

88/08 Election of Chairman 2008/2009 and signing of Declaration of Acceptance of Office:

Councillor Woodhouse was proposed by Councillor Villani, seconded by Councillor Mrs Sexton. There were no further nominations for Chairman and Councillor Woodhouse was elected unopposed. Councillor Woodhouse signed the Declaration of Acceptance of Office.

89/08 Election of Vice Chairman 2008/2009:

Councillor Leppington was proposed by Councillor Mrs Gilson, seconded by Councillor Villani. There were no further nominations and Councillor Leppington was elected unopposed.

90/08 To accept apologies for absence:

RESOLVED: to accept apologies of absence from Councillor S Couzens and Councillor Major.

91/08 Declarations of Personal/Prejudicial Interests on Agenda Items, the Nature of the Interest and Registration of Gifts:

There were no declarations of interest. Registration of gifts – there were none.

92/08 Election of Representatives to Outside Bodies:

- (a) Sports Club Trust – Councillor Villani
- (b) Relief in Need – Councillors Crossland and Mrs Sexton
- (c) Village Hall – Councillor Mrs Gilson
- (d) Bridlington Neighbourhood Action Team – Councillor Smales and the Clerk
- (e) ERNLLCA North East District Committee – Councillor Woodhouse and the Clerk
- (f) Flamborough Head Maritime Forum – Councillors Leppington and Major
- (g) Police & Partners Community Forum – Councillor Crossland
- (h) Off the Street Committee – Councillor Crowther

93/08 To receive and approve updated asset register of Council property (copy enclosed):

The Chairman asked whether any Councillor knew of any amendment required any there was none.

RESOLVED: (All in favour) to receive and approve the updated asset register to be further updated when the purchase of the bus shelter is completed, proposed the Chairman, seconded Councillor Emmerson.

94/08 To agree schedule of dates and times of ordinary Council meetings and surgeries for forthcoming year (see enclosed):

RESOLVED: (All in favour) to agree the schedule of meetings for the year as submitted, proposed the Chairman, seconded Councillor Traves.

I. Woodhouse
2-6-08

95/08 Appointment of Bankers:

The Council currently banks with Barclays Bank. As the Clerk banked more frequently as a result of the donations box at the toilets, the Clerk to look into the possibility of banking at the Post Office and provide information for the Council to consider.

96/08 Appointment of Internal Auditor:

RESOLVED: (All in favour) that Mr D S Walker should continue, proposed Councillor Traves, seconded the Chairman.

Signed as a true and correct record *I. Woodhouse* Date *2-6-02*
Councillor I Woodhouse, Chairman Flamborough Parish Council

FLAMBOROUGH PARISH COUNCIL

MINUTES OF PARISH COUNCIL MEETING

12TH MAY 2008, FOLLOWING THE AGM, METHODIST CHAPEL, FLAMBOROUGH

(Prior to the meeting a Surgery was held with Councillor Woodhouse)

Present: Councillor I Woodhouse (in the Chair), P Couzens, J Crossland, S Crowther, S Emmerson, Mrs H Gilson, V Leppington, Mrs M Sexton, M Smales, P Traves, F Villani.

Ward Councillor Matthews (Ward Councillor Harrap had sent apologies)

PCSO Bev Feirn had sent apologies

Four members of the public

Clerk, Libby Woodhouse, recorded the Minutes.

97/08 To accept apologies for absence:

RESOLVED: To accept apologies of absence from Councillor S Couzens and Councillor Major.

98/08 To receive Declarations of Personal/Prejudicial Interests on Agenda Items, the Nature of the Interest and Registration of Gifts:

Any declarations of interest made by Councillors are recorded at the appropriate Minute.

Registration of gifts – there were none.

99/08 Public Participation session to include items on the agenda (to include members of the public and Councillors with prejudicial interests):

In order to manage the meeting effectively, the Chairman asked how many members of the public and Councillors with prejudicial interest wished to speak – there were none.

100/08 Acceptance of Minutes of Meetings – Parish Council Meeting 7th April 2008:

RESOLVED: That the Minutes of this meeting be approved and signed as a true and correct record, proposed Councillor Mrs Sexton, seconded Councillor Leppington.

101/08 To receive the Clerk's Report (for information only, enclosed):

Flood Grant –

- **Litter Bins** – ERYC to order the bins shortly.
- **Hartendale Gutter** – Martin Clarke, ERYC Engineer sent a copy of a letter that he has sent to the residents of Hartendale Close/Water Lane requesting them not to obstruct the ditch with fly-tipped material including grass cuttings. The Engineer had confirmed that a similar letter will be sent to the landowners. A resident had sent a letter to the Parish Council regarding this matter.
 - **RESOLVED:** (All in favour) to copy the letter to the ERYC Engineer and to request in the next newsletter that residents refrain from fly-tipping in any ditches bearing in mind last summer's floods, proposed Councillor Mrs Sexton, seconded Councillor Traves.

Tower Street Bus Shelter – Transfer signed and returned. The Brewery's Solicitor is waiting for one more piece of information before completion can take place.

Recycling – ERYC Waste and Recycling Officer – there is to be a cardboard amnesty on 26th May 2008 between 3 and 4.30 pm at the Library for residents to bring cardboard along for recycling – this is in conjunction with Recycling Week.

Traffic Matters/Flashing Speed Signs –

- 1st April - Verbal confirmation from Councillor Wilkinson that this has been an administrative error, the work will be carried out and the Traffic Dept will contact us.
- 29th April - Request to Traffic Dept to see what is happening – email returned from Phil Hiscott (Engineer) who states he will contact Malc Smith who is organising the list of villages to get flashing speed signs this year and hopefully we will be on it.
 - **RESOLVED:** (All in favour) that as the Parish Council had not received anything in writing, to write to ERYC, proposed Councillor Traves, seconded Councillor Leppington

I. Woodhouse
26-08

NICEIC Certificate, toilets – This had been completed on 6th May however awaiting relamping.

Field at Crofts Hill –

- Response from Enforcement Officer that a file has been submitted to their Legal Dept to issue a Breach of Condition Notice. Once prepared, it will be served and the owner of the field will then have a short time to clear the hardstanding of items not covered by the planning permission. He is only allowed to store agricultural machinery (not over three metres high) and tractors. If the area is not cleared after the given time, it then becomes a criminal offence the possibility of court action.
- Responses received from Ward Councillors Harrap and Matthews who have written to the Director to indicate their concern, support the Parish Council's concerns and to request a resolution.

Steps, Cliff Path – South Landing to Lighthouse – response received from Countryside Access Officer – it depends which set of steps are in question as one set were put in by now defunct Heritage Coast Project but not on the legal line which goes around the top. He is waiting to find out what is happening with the Sustrans funded cycle route to the lighthouse as this will affect his actions with regards to the rights of way along that section of coast. He will be undertaking a full parish survey at some point within the next 6 weeks and will put through orders out to have defects repaired after that.

Recycling – bottle banks – Recycling Officer believes that best site in Flamborough is to the rear of the Library but that neighbouring properties were concerned with anti-social behaviour. It was pointed out to him that there is now a Section 30 in operation there and that some neighbours had no problem and could there be a trial. He indicated that it may be possible to organise Glass Recycling to trial glass banks if they have any new types they want to trial. This would mean they would be there for a few months and then removed and the site put on the waiting list if trial successful. The waiting list is a weighty one and as Flamborough already has banks and is close to other banks compared to other areas of the East Riding, it would not take priority. The banks from the Golf Club could be used to the trial at the Library. If the trial was successful, they could be permanently located there. The Golf Club and residents at the Lighthouse could feel aggrieved then and also if the trial was unsuccessful they may refuse to have the banks back, leaving Flamborough with no banks. However, he did not wish to come across as negative and suggested that we continue with the consultation in our newsletter and then review the situation. He would be willing to attend at meeting to discuss the situation – possibly after our consultation results are known. One further letter of support had been received from Mrs Jefferson, Water Lane

East Yorkshire Town Councils Network – Clerk attended meeting on 17th April – presentations and discussion took place on the Dog Control Orders and Emergency Planning.

East Riding Local Development Framework – Parish Council seminar 15th May, 6.30pm, Bridlington Town Hall, to be attended by Councillors Crossland and Mrs Sexton.

Toilets – were cleaned by the Relief Cleaner during illness of the Cleaner. The Cleaner will unblock gullies and gutters which have become blocked and had reported a small fire – the Council to monitor.

Police & Partners Community Forum – next at Flamborough Village Hall on 12th June, 7 pm

Matters Ongoing

Cycle Route – from Bridlington to Flamborough Head – no response from ERYC to our letter dated 12th March – no previous response to our letter dated February 2007.

Rear of Ship Inn – Mr March is awaiting a response from ERYC.

Street Lights obscured by vegetation – with ERYC Streetscene Enforcement Officer - not resolved.

North Marine Road –

- **Rubbish** – No response from ERYC to request for an extra street clean in the area.
- **Speeding** – PC Scotter passed problem to PCSO Feirn who is investigating possible resolutions.

ERYC Highways Matters ongoing – no response received:

- Crofts Hill – standing water not resolved.
- Path Small Green next to wall adjacent to Waud Bros – not resolved – further complaints received – top of path should have been re-surfaced during 2007 Streetscene.
- Danes Dyke – repairs and investigation work ongoing.
- Sign, junction of Lighthouse Rd/South Sea Road South – brown sign requested to advertise beach, café, nature trail, lifeboat, RNLI shop.
- Lighthouse Road – muck heaps on verges in a mess.

Youth Shelter – Building Regulation Approval ongoing – project now is being overseen by a Project Officer at ERYC which includes another 11 shelters across the East Riding.

NPower, Xmas Lighting – credit of £134.46 – now received

J. Woodhouse
2-6-08

Seat, Lighthouse Road – John Crossland – has now got permission by BT who has cables beneath the road there – seat to be sited shortly.

Seat donation, North Landing – donors recently agreed price, awaiting siting – John Crossland

Goal Posts – Sockets to be made – John Crossland – then re-siting required.

Lifestyle Project, Playground Painting – still ongoing.

Signs – Village Green – Councillor Traves – these will be sited shortly

Allotment work to internal bank side to protect the hedge – awaiting work – Councillor Crossland.

Toilets – bulk toilet tissue dispenser – still unable to obtain – ongoing – Clerk.

Dog Control Order Consultation – ongoing.

Proposed No Waiting Restrictions, North Marine Road – with ERYC Parking Unit.

Parish Plan – ongoing.

Minutes binding and archiving – work not started on this yet – Clerk

War Memorial – Rail to hold wreaths – ongoing – Councillor Leppington.

102/08 Questions/Reports from Councillors and Committee Representatives:

Councillor Crossland – Bulk bins had been removed from Danes Dyke and now there was litter everywhere. There had not been a collection last weekend – it appears weekend emptying has ceased. Councillor Emmerson reported the same at North Landing.

RESOLVED: (All in favour) to write to the Head of Streetscene to reinstate the bins and weekend collection, proposed Councillor Crossland, seconded Councillor Traves.

Councillor Woodhouse – reported concern regarding strings of banners at Crofts Hill and that these were not removed and were dangerous to traffic and would cause damage. No action at this time.

Councillor Woodhouse – reported concern had been expressed to him regarding speeding on North Marine Road and South Sea Road and a discussion ensued. Councillor Leppington will bring this up at the next Crew meeting of the RNLI. The Clerk had written to PC Scotter regarding North Marine Road after the last meeting and the PCSO had reported that this matter had been passed to her.

Councillor Villani – is concerned regarding the large amount of Matters Outstanding by ERYC. The Clerk will copy and refer all matters to the Head of Streetscene with a letter of complaint regarding Highways, the Cycle Route, Litter Bins, Rights of Way repairs, obscured streetlights etc.

103/08 Chairman's Report:

The Chairman had nothing to report.

104/08 To consider Planning Applications as listed below and subsequent plans received after the agenda is sent out (planning applications available for public inspection at 7.15 pm)

- (1) **DC/08/01110** – Erection of stable block for private use (resubmission of 07/02162)
At land north of Crofts Hill, Bridlington Road, Flamborough
For Mr P & Mrs I Fanshaw
Application Type: Full Planning Permission
Please see enclosed report.

Councillor P Couzens declared a prejudicial interest (works for the applicant) and left the meeting for the duration of this item, did not take part in discussion and did not vote.

Following discussion with the Officer, it had been found that there were already five stables on site. Due to ERYC timescales for dealing with this application, the Clerk had submitted a recommendation that the application is refused and requested that the application is referred to Committee as the Council had instructed at the previous meeting. The Council could withdraw this if wished.

RESOLVED: (All in favour) that the recommendation as submitted should remain, proposed Councillor Traves, seconded Councillor Villani.

I. Woodhouse
2.6.08

Councillor P Couzens returned and resumed the meeting.

- (2) **DC/08/01568** – Erection of single storey extension to rear following demolition of existing outbuilding/annexe
At Fairways, Lighthouse Road, Flamborough
For Mr and Mrs S Knight
Application Type: Full Planning Permission

RESOLVED: (All in favour) that the Council has no observations to make on this application, proposed Councillor Traves, seconded the Chairman.

- (3) **DC/08/01976** – Temporary change of use of industrial unit to DIY centre
At Unit 11, Flamborough Rural Workshops, Bampton Lane, Flamborough
For Mr Steven Crowther
Application Type: Full Planning Permission

Councillor Crowther declared a prejudicial interest (applicant) and left the meeting for the duration of this item, did not take part in discussion and did not vote.

RESOLVED: (All in favour) that the Council has no observations to make on this application, proposed Councillor Villani, seconded Councillor Mrs Sexton.

Councillor Crowther returned and resumed the meeting.

- (4) **DC/08/01902** – Erection of first floor extension to the north elevation
At Scar Ghyll, Thornwick Road, Flamborough
For Mr Arthur Woodhouse
Application Type: Full Planning Permission

Councillor Smales declared a personal interest (friend of applicant), remained in the meeting for the duration of this item, took part in discussion and voted.

RESOLVED: (All in favour) that the Council has no observations to make on this application, proposed Councillor Villani, seconded Councillor Leppington.

- (5) **DC/08/02006** – Change of use to beer garden and erection of shelter
At Flamborough Victoria Institute, Chapel Street, Flamborough
For Edgar Styan
Application Type: Full Planning Permission

Councillor Leppington (member of the Victoria Club) and Councillor Traves (member of the Victoria Club) declared personal interests, remained in the meeting for the duration of this item took part in discussion and voted.

RESOLVED: (All in favour) to comment that the Council has no objections to the proposal in principle but objects to the external door opening out into the Right of Way and requests that this is amended, proposed Councillor Crossland, seconded Councillor Mrs Sexton.

- (6) **DC/08/02221** – Erection of a dwelling and retention of an outbuilding for use as domestic garage and store (amended scheme of application 05/02325)
At land north east of Highlands, Mereside, Flamborough
For Mr & Mrs D Sharp
Application Type: Full Planning Permission.

Councillor Smales declared a personal interest (his aunt lives next door to the applicant and site), remained in the meeting for the duration of the item, took part in discussion but did not vote.

I. Woodhouse
2.6.08

RESOLVED: (10 in favour, 1 abstention) that the Council (d) recommends refusal and (e) refers the application to Committee and to refer back to the original plans which ERYC refused. The original condition of planning should remain that the outbuilding should be removed, proposed the Chairman, seconded Councillor Traves.

Planning Applications Approved by ERYC

- (1) **DC/08/00779** – Erection of extension to rear and construction of ramp to front at St Oswald's Church Hall, Church Street, Flamborough.
- (2) **STA.5827** – Notification to fell a tree within the Flamborough Conservation Area at 27 Tower Street, Flamborough
- (3) **DC/08/01211** – retention of pigeon loft at Dane Cottage, 8 Flaen Close, Flamborough.

105/08 To note/deal with correspondence as listed below:

- | | |
|----------|--|
| 09-04-08 | Humber & Wolds RCC, Wolds Action Group meeting 10th May, Kilham, 10am-1pm. |
| 09-04-08 | Hull & East Riding of Yorkshire Council Joint Waste Development Plan Document – view at Customer Service centres or http://hullcc-consult.timehouse.co.uk/portal <ul style="list-style-type: none"> • Issues & Options Consultation, comments by 22nd May. • Parish Council events – 7th May, 2-4, Hornsea or 16th May, 2-4, Pocklington. |
| 11-04-08 | Flam. Head Management Plan – final draft of Flamborough Head Code of Conduct – view at http://www.hull.ac.uk/coastalobs/flamborough/conservation/index/html |
| 11-04-08 | East Riding PCT – Consultation on PCT's Draft Single Equality Scheme by 30th June. |
| 14-04-08 | ERYC, Standards Committee, seeking nominations for a Parish Council rep. <ul style="list-style-type: none"> • Councillor Crossland wished to be nominated. |
| 21-04-08 | ERYC, Change in the way Complaints against Councillors are dealt with (enc) <ul style="list-style-type: none"> • Noted |
| 21-04-08 | ERYC, Housing Strategy – Issues & Options Consultation, comments by 14th May – view at www.eastriding.gov.uk/corp-survey/snapform/housstrat/housingstrat.htm |
| 23-04-08 | ERYC, street naming, land north of Chatterthorpe – “Pearson Close” – comments. <ul style="list-style-type: none"> • The Clerk to recommend approval – it is a fitting tribute. |
| 24-04-08 | ERYC, Planning Application Requirements and Validation Checklist. |
| 25-04-08 | ERYC, East Riding Local Development Framework – Core Strategy Issues and Options Document and Sustainability Appraisal Consultation – by 13th June. view at www.eastriding.gov.uk/planning/ldf . |
| 30-04-08 | ERYC, Independent Reconfiguration Panel Review of maternity services in Scarborough and NE Yorkshire – comments required. <ul style="list-style-type: none"> • The Clerk to submit a response |
| April 08 | Zurich Insurance, advice and enhanced cover in light of the Corporate Homicide and Corporate Manslaughter Act 2007 in force from 6th April (enclosed). <ul style="list-style-type: none"> • Noted |
| April 08 | Zurich Insurance, Annual Health & Safety Seminars, Local Councils Advisory Service |
| April 08 | ERNLLCA Newsletter, Assembly Digest (Yorkshire & Humber Assembly)
Allotment and Leisure Gardener (NSALG), Humberella (HWRCC) |

106/08 To approve payment of Accounts to 30th April 2008 (See attached sheet):

Paid

Chq 1546 £940.00 (includes £140 VAT) ERYC, erection/dismantling of festive lighting 07.

Received

£17,250.00	Precept
£78.00	Allotment Rent
£10.83	Toilets Donations Box

I. Woodhouse
2.6.08

RESOLVED: (All in favour) to pay the accounts as submitted, proposed Councillor Traves, seconded Councillor Crowther.

Chq No	Creditor	Net Due	VAT	Total
1547	ERYC - toilets rates	58.00		58.00
1548	Mr D S Walker, Internal Auditor	85.80		85.80
1549	Npower, electric, streetlighting (1/1/08-31/3/08)	1,224.07	214.21	1,438.28
1550	St Oswald's Church - maintenance graveyard (agreed budget 08/09)	500.00		500.00
1551	Flamborough Post Office - photocopying	33.45	5.85	39.30
1552/3/4	PAYE	783.77		783.77
	HM Revenue & Customs (Tax/NI) - Nil as £100cr 07/08 online filing	0.00		0.00
1555	Clerk Expenses (Mar)			
	Telephone (26/2/08-24/4/08)	12.54		12.54
	Broadband connection	7.50		7.50
	Postage	16.98		16.98
	Stationery	8.04		8.04
	Car Allowance	20.00		20.00
	Deliveries	2.00		2.00
	Totals	2,752.15	220.06	2,972.21

107/08 To review Flamborough's Conservation Area (see enclosed correspondence from ERYC):

Discussions took place the proposed amendments by the Conservation Officer and the Council did not have any objection to the proposed deletions from the Conservation Area. It was felt that the Clerk should discuss certain areas of the village for inclusion (cottages at North End/Mereside, the ancient fishponds and land at Beacon Farm) with the Conservation Officer and report back to the next meeting prior to the Council submitting a response.

108/08 Audit Commission Investigation re allotment contract (see enclosed correspondence):

(a) To note that no further audit work is required on the matter at this time:

The Council noted that no further audit work is required.

(b) To review current arrangements for ensuring that contract requirements are fulfilled (as recommended by the Audit Commission):

The Council reviewed current contract arrangements as recommended by the Audit Commission
RESOLVED: (10 in favour, 1 abstention) that no payment shall be made until all provision relating to a contract and its specifications have been met, required documentation has been received and all works checked by the Clerk and the Council, proposed the Chairman, seconded Councillor Villani.

109/08 To review the adequacy and effectiveness of Internal Audit (enclosed) – this must be done annually.

For completion of the Annual Return for External Audit, the Council is required to review the effectiveness of the Internal Audit and the impact of this work and this was done by the Council.

RESOLVED: (All in favour) to accept the review of Internal Audit work as submitted by the Clerk, proposed Councillor Villani, seconded Councillor Emmerson.

110/08 Finance and Accounts:

I. D. Crowther
2.6.08

- (a) **To approve the year end accounts to 31st March 2008 prepared by the Clerk (enclosed):**

RESOLVED: (All in favour) to accept and approve the year end accounts to 31st March 2008, proposed Councillor Traves, seconded Councillor Villani.

- (b) **To receive the Internal Audit report (enclosed):**

RESOLVED: (All in favour) to receive and accept the Internal Audit report, proposed Councillor Villani, seconded Councillor Traves.

- (c) **To consider matters arising from the Internal Audit report:**

The Council reviewed the matters arising from the Report. The Clerk had obtained a copy invoice from West BS for the Toilet Donations Box and the VAT had been reclaimed into 07/08.

- (d) **To approve the Annual Return for External Audit (enclosed) – Section 1 Statement of Accounts and Section 2 Annual Governance Statement:**

RESOLVED: (All in favour) to approve the Statement of Accounts and Annual Governance Statement of the Annual Return, proposed Councillor Traves, seconded the Chairman.

111/08 Playground Gate – to consider gates closers and prices:

Councillor Crossland recommended that a steel housing should be placed over the current closing mechanism that had been vandalised and broken as the unit itself is fairly strong. The Chairman reported all mechanisms available to buy looked like they could be vandalised. The spring closer and the gate on the playground at the Health Centre in Bridlington appeared robust.

RESOLVED: (All in favour) to find out from ERYC about the gate/closer and prices and Councillor Crossland to obtain a price to provide a housing over the existing broken mechanism, proposed the Chairman, seconded Councillor Traves.

112/08 To consider requests for grants:

- (a) **Flamborough Village Hall Committee (see enclosed):**

Councillor Mrs Gilson declared a personal interest (PC representative on the Village Hall Committee), remained in the meeting, took part in discussion and voted.

The Village Hall requires exterior painting urgently and the Committee had obtained quotes.

RESOLVED: (All in favour) that £390.00 be donated to the Village Hall Committee to assist with external painting work (s133 Local Government Act 1972) and £190 be transferred from the Open Spaces general maintenance budget, proposed the Chairman, seconded Councillor Smales.

- (b) **St Oswald's Church, Flamborough (see enclosed):**

Councillor Villani declared a prejudicial interest (his wife's employer rents the building) left the meeting for the duration of this item, did not take part in discussion and did not vote. Councillor Mrs Sexton declared a personal interest (member of the Church), remained in the meeting, took part in discussion and voted.

The PCC are undertaking improvements to the Church Hall in order to provide modern accessible facilities and required a letter of support for a grant application to WREN along with a modest financial contribution as firm evidence of that support. The Clerk had clarified with the PCC that the Church Hall was available for use by the whole wider community.

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RESOLVED: (All in favour) that the Clerk submit a letter of support, proposed Councillor Leppington, seconded Councillor Traves.

RESOLVED: (All in favour) that consideration for financial support will be given at a later stage, proposed Councillor Traves, seconded Councillor Leppington.

Councillor Villani returned and resumed the meeting.

113/08 To consider "Operation Community Challenge" in Flamborough (see enclosed report):

As part of the Neighbourhood Action Team, ERYC are planning an Operation Community Challenge in Flamborough on 15th July when village groups, school children and any volunteers can come together to help clean up the village in terms of litter and graffiti. Extra ERYC resources will be operating that day, ie, road sweeping, litter collection, etc. The Parish Council will advertise this in the next newsletter and Councillors can be involved on the day if they wish.

114/08 To consider the ERYC 60/40 Funding Replacement Lighting Programme (enclosed):

RESOLVED: (All in favour) that no action is taken, proposed Councillor Traves, seconded the Chairman.

115.08 Seats:

Councillor Crossland declared a prejudicial interest (seats contractor for the Parish Council), left the meeting for the duration of this item did not take part in discussion and did not vote. Councillor Smales left the meeting as he had to go to work.

(a) To consider a request to donate a seat at North Landing:

RESOLVED: (All in favour) to accept the donation of the seat from Mr and Mrs Buskin and refer the matter to the Contractor, proposed Councillor Traves, seconded Councillor Couzens.

(b) To confirm work to replace two seats (as budgeted for in 08/09):

RESOLVED: (All in favour) to confirm the work as budgeted to replace to missing seats at Crofts Hill and the Village Green that were removed by last year's Streetscene as they were damaged, proposed Councillor Villani, seconded Councillor Traves.

Councillor Crossland returned and resumed the meeting.

116/08 Allotments:

(a) To let vacant plots and review whether vacant allotment land requires ploughing up:

RESOLVED: (All in favour) to let plot 60b to Mr Schofield from Bempton and to place Mr and Mrs Miller on a waiting list and review their application when they become resident within the village, proposed the Chairman, seconded Councillor Traves.

(b) To consider permission for requests for sheds/greenhouses:

RESOLVED: (All in favour) to grant permission for a greenhouse on plot 61, fruit trees on plot 67 and a shed on plot 66, all to be within policy.

(c) To review allotment rents:

RESOLVED: (9 in favour, 1 against) that rents should increase by £2.00 per plot from 1st November 2008, proposed Councillor Crossland seconded, Councillor Villani. Councillor Mrs Sexton requested a recorded vote. Voting was as follows:

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Councillor Woodhouse	for
Councillor Leppington	for
Councillor Villani	for
Councillor Mrs Gilson	for
Councillor P Couzens	for
Councillor Crossland	for
Councillor Crowther	for
Councillor Mrs Sexton	against
Councillor Traves	for
Councillor Emmerson	for

117/08 To consider specifications for the repair of Tower Street bus shelter (no completion yet):

Due to time considerations, this was deferred to the next meeting.

118/08 To resolve that due to the confidential nature of the business to be transacted, the press and public are excluded from the remainder of the meeting (Section 1(2), Public Bodies Admissions to Meetings Act 1960):

RESOLVED: (All in favour) that the press and public be excluded from the remainder of the meeting.

119/08 To consider a quote received from ERYC to supply and install electric cabling and a power socket to Millenium Mast from the electric box in Camerons Gardens:

ERYC had provided a quote for the work as outlined above which shall remain confidential at this stage.

RESOLVED: (All in favour) to thank ERYC for their quote but to leave the work in abeyance, proposed Councillor Traves, seconded Councillor Villani.

Signed as a true and correct record  Date 2.6.08

Councillor I Woodhouse, Chairman Flamborough Parish Council