

FLAMBOROUGH PARISH COUNCIL

MINUTES OF PARISH COUNCIL MEETING 8TH JANUARY 2007, 7.30 PM, METHODIST CHAPEL, FLAMBOROUGH

Present: Councillors R Sunley (in the Chair), P Couzens, J Crossland, Mrs H Gilson, D Harvey, G Harvey, V Leppington, S Robson, P Traves, F Villani and I Woodhouse.
Ward Councillor C Matthews. (Councillors J Wilkinson, R Harrap and PCSO Bev Feirn had sent apologies).
2 members of the public
Clerk, Libby Woodhouse, recorded the Minutes.

1/07 To accept apologies for absence:

RESOLVED: To approve apologies of absence from Councillor D Major.

A discussion took place on apologies and that it is important for Councillors to submit apologies and the reason for absence. This is because if a Councillor fails to attend any meetings of the Council during a period of six months, he ceases to be a Councillor unless he has a statutory excuse or his failure is due to a reason approved by the Council before the expiry of that period (S85 Local Government Act 1972). Reasons for absence are noted in the apologies book.

The Chairman had received the written resignation from Councillor Mrs L Bennett due to ongoing health reasons.

RESOLVED: To send a letter to Mrs Bennett thanking her for her service to the village and community and to hope that her health improves.

2/07 Declarations of Personal/Prejudicial Interests on Agenda Items, the Nature of the Interest and Registration of Gifts:

Any declarations of interest made by Councillors are recorded at the appropriate Minute.
Registration of gifts – there were none.

3/07 Acceptance of Minutes of Meetings – Parish Council Meeting of 4th December 2006:

RESOLVED: That the Minutes of this meeting be approved and signed as a true and correct record with one amendment on page 378 Minute 300/06 which should read “to amend Standing Orders regarding taping of meetings”.

4/07 To receive a report from PCSO Beverley Feirn:

PCSO Beverley Feirn had sent apologies and a brief report via the Clerk that she is in the process of setting up a Youth Forum and will let the Council know the date in due course. She had reported that Flamborough had been fairly quiet over the Christmas period apart from a spate of egg throwing.

5/07 Clerk's Report (for information only, enclosed):

Litter Bins:

7th December 2006 – all three were replaced – thanks to Councillor Harrap for his help in this matter.

Ditch, Water Lane:

5th December 2006 – Councillor Harrap reported contact with Mr D England, Highways, and he states the reason ERYC clears the ditch is because the authority's highways drainage pipes feed into it which was done many years ago and is part of its drainage system commissioned by the Council therefore it clears it. The gully half way down Crofts Hill will be cleared along with a gully in Danes Dyke.

RESOLVED: (All in favour) to write to Mr England, ERYC Highways, to request a meeting with Councillor D Harvey to discuss the issue, proposed Councillor Traves, seconded Councillor D Harvey.

R. Sunley

Mr R Jones, Rural Housing Enabler:

Confirmed the meeting of 22nd January 2007 at 7.30 pm – in attendance will be himself and representatives from Forward Planning Department, Housing Strategy Department and Yorkshire Housing Association – this will be to discuss the latest survey figures and discuss various sites.

Local Delivery Group:

Leaflet sent to the Parish Council re stopping crime at Christmas – given to Christmas Lights group to give out at switch on event to target as many people as possible.

Bridlington and Driffield Area Forum:

Took place on 21st December at Kilham Village Hall and the Clerk handed out Minutes. There was a discussion on highway issues.

Rear Back Post Office Street:

Documents have been sent to the Solicitor for his opinion. Mr March is changing practices and is going to Dennis and Till at York as from the New Year. He will open a file for us at his new practice and will contact the Parish Council in the New Year. His fee has been negotiated down to £100 per hour. Further correspondence received from Mr Seymour – see agenda item.

Bridlington Hospital:

- reply received from Greg Knight, MP, (enclosed).
 - consultation document from East Riding of Yorkshire PCT (enclosed) – reply before 8th March 07.
- The Clerk is to fill in the document with help from Councillors.

ERNLLCA:

Next East Riding (North East) District Committee Meeting – 16th January 2007, 7.30pm, Hutton Cranswick, to include a presentation on the Government's White Paper for Local Government – “Strong and Prosperous Communities” and reports, eg, Lyons Report into the financing of Local Government.

ERYC Standards Committee:

Investigation re one Councillor has been completed. At a Standards Committee Meeting of 11th December, the Councillor was found to have broken the Code of Conduct by failing to declare a prejudicial interest at a Parish Council meeting of 18th July 2005. Minutes including the decision of the Standards Committee regarding penalties were enclosed with the Clerk's report as part of the decision involves the whole Parish Council and this was read out. The Clerk handed round copies of guidance on “friends” taken from the Standards Board for England: The Case Review No 1 Vol 1. The Clerk had queried ERYC regarding guidance on some aspects of the decision.

Bridlington Free Press:

Requested the Parish Council publish minutes on their Flamborough website but it was felt that with the Parish Council's own site nearing completion this was not necessary and that a link could be arranged.

Flamborough Allotments & Gardens Association:

A letter had been received too late for the agenda requesting the tenancy of plot 44 to include the existing concrete garage for the purpose of storing equipment for use by association members who would also make good the plot. To be considered on the next agenda although there is a previous decision to clear the plot. The Council thought it was not necessary for the Clerk to gain advice from ERNLLCA/NSALG.

Matters Ongoing

Current Grass Cutting Contract – the Clerk had received an invoice today for grass-cutting for 2006.

RESOLVED: (10 in favour, 1 abstention) that this will be considered at the next meeting, proposed Councillor Woodhouse, seconded Councillor Robson.

Tower Street Bus Shelter – no further communication yet.

Whelkie Wynds, Woodland Trust – no reply has been received yet.

ERYC Library Manager – re keeping book and picture commemorating 200 years of the Lighthouse in Flamborough Library – no reply yet.

Land adjacent to plot 25b, allotments – ongoing, no reply from Environment Agency yet.

6/07 The meeting will be adjourned for 15 minutes for Questions by Electors:

RESOLVED: (All in favour) that the meeting is adjourned for Questions by Electors and re-opened.

7/07 Questions/Reports from Councillors and Committee Representatives:

Councillor Woodhouse – expressed concern at the field known as Maitlands.

Councillor Matthews will query planning enforcement in terms of the amount of stone now in the field.

R. Smiley

RESOLVED: (All in favour) to write to the owner of the field with concerns that stock are getting out and emptying bins in Water Lane; that stock are getting out of Tower Field and into the Churchyard and causing damage; that the Council is concerned with the burning of items on Maitlands; and that the Council is concerned with the condition of the Right of Way there. A copy to be sent to ERYC's Public Protection and Countryside Access. Proposed Councillor Traves, seconded Councillor Woodhouse.

Councillor Woodhouse – informed the Council of a brick set drive in Stottlebink that extends from the drive over the footpath to the edge of the road.

RESOLVED: (10 in favour, 1 abstention) to write to Dave England, Highways, to ask if he is aware of it and whether he would look at the situation, proposed Councillor Woodhouse, seconded Councillor D Harvey.

Councillor Traves – had attended the Standards Committee hearing of 11th December regarding Councillor Crossland and was concerned at the costs involved in the investigation and hearing and that an article had appeared in the press three weeks prior to the hearing. During the discussion, and after warning, the Chairman proposed that the meeting be adjourned due to interruption from a member of the public, seconded by Councillor Traves. The meeting was not adjourned.

The Chairman – reported that an allotment tenant had requested the Council to fill the holes in the roads at the allotments – this will be discussed at the next meeting.

8/07 **Chairman's Report:**

The Chairman had nothing to report.

9/07 **To consider Planning Applications as listed below and subsequent plans received after the agenda is sent out (planning applications available for public inspection at 7.15 pm):**

Due to his partial suspension, Councillor Crossland withdrew from the table to sit in the public gallery for the duration of the whole of this agenda item, took no part in discussions and did not vote.

Councillor Robson declared a prejudicial interest in the following planning application (related to applicant), left the room for the duration of this application, took no part in discussion and did not vote.

- (1) **DC/06/08967** – Demolition and rebuilding of existing kitchen, erection of a first floor extension at rear and installation of dormer windows to front and rear
At West Vue, Woodcock Road, Flamborough
For Mr K Robson
Application Type: Full Planning Permission.

RESOLVED: (All in favour) that the Council has no observations to make on this application, proposed Councillor Traves, seconded the Chairman.

Councillor Robson returned to the meeting.

- (2) **DC/07/00009** – Erection of single storey extension to rear
At 7 Craikewells, Flamborough
For Mr Newton
Application Type: Full Planning Permission.

RESOLVED: (All in favour) that the Council has no observations to make on this application, proposed Councillor Traves, seconded Councillor Woodhouse.

Planning Permission Granted

- (1) **DC/06/07660** – Erection of two pairs of semi-detached dwellings following demolition of existing building at Flamborough DIY, School Lane, Flamborough (see enclosed).
- (2) **DC/06/07716** – Erection of conservatory at rear, Langdales, Woodcock Road, Flamborough.

B. Surley

- (3) **DC/06/08794** – Erection of two storey extension to the rear, 62 Constable Road, Flamborough.

Planning Appeal

- (1) **03/00646/UNUSE** – Site at Kindlescars, 3 Tower Street, Flamborough – appeal dismissed and enforcement notice upheld to remove workshop and timber store, shed and stable yard cover.

Planning Correspondence

- (1) **06/06146** – regarding DIY Shop, Monument Garage (copy enclosed):

The Council noted that ERYC had received an invalid application but would consult with the Parish Council once it had been validated.

- (2) **06/08194** – regarding Change of Use of Crab Pot Cottage, 10 High Street to guest house, model village, etc (copy enclosed):

RESOLVED: (All in favour) to respond to the applicant that due to the planning process, the Parish Council has already considered the application, however, if it should be returned to the Parish Council for further consultation, the Clerk will inform the applicant so that they can make representations to a meeting. Proposed Councillor Traves, seconded the Chairman.

- (3) **ERYC** – Town & Parish Councils – Planning Liaison Meetings 2007 (copy enclosed) – reply by 12th Jan 07.

RESOLVED: (All in favour) that following guidance obtained by the Clerk from ERYC that Councillor Crossland would be able to attend this forum, it was agreed that Councillors Traves and Crossland will attend with the Clerk on 31st January at Bridlington. Proposed Councillor Traves, seconded the Chairman.

Councillor Crossland returned to the table and resumed the meeting.

10/07 To note/deal with correspondence as listed below:

15-Dec-06 – ERYC, Monitoring Officer re Declarations of Interest (enclosed):

- The Council noted that ERYC reminds all Clerks of the need to record in the Minutes whether an interest declared by a Councillor is personal or prejudicial. It is the responsibility of the Councillor concerned to clarify whether the interest is personal or prejudicial and details of the interest.

11-Dec-06 – ERYC, Winter Services Community Consultation – to be completed by 19th Jan 07.

- The Chairman will complete this consultation.

05-Dec-06 – Humber & Wolds Rural Community Council, Community Development Officer (Parish Plans) would like to attend a Parish Council meeting to talk about Parish Plans (see enclosed).

- **RESOLVED:** (All in favour) to invite the Community Development Officer to attend the Parish Council meeting of 5th February to give a presentation to the Council about Parish Plans, proposed councillor Traves, seconded Councillor Robson.

01-Dec-06 – Local Strategic Partnership, Our East Riding 2006-2016, Community Strategy for the area.

24-Nov-06 – ERYC, Footway Salting undertaken by Parish Councils.

Dec 06 – CE Electric, Preparing for Winter, information leaflets and posters.

**Dec 06 – Newsletters – ERNLLCA Newsletter,
East Riding Voluntary Action Services.**

Dec 06 – Advertising.

R. Smiley

11/07 Payment of Accounts to 31st December 2006 (see attached sheet):

Councillor Crossland declared a personal interest (has submitted accounts for payment), remained in the room however did not take part in discussion and did not vote.

Councillor Couzens declared a personal interest, remained in the meeting however did not take part in discussion and did not vote.

Received

£1.75 – War Bonds, interest.

£1.10 – Mrs M Sexton, copy of Minutes.

Paid

Chq 1343 - £37.01 (including £5.61 VAT) – Wicksteed Leisure – shackles for swings.

Two extra accounts had been received that day for payment:

Chq 1350 - £251.45 (inc £37.45 VAT) – J Crossland & Sons – repairs to swings as instructed.

Chq 1341 - £1,410.00 (inc £210.00 VAT) – J Crossland & Sons – erection of festive lighting 2006.

Chq No	Creditor	Net Due	VAT	Total
1344	Yorks Regional Newspapers - grass cutting advert	64.50	11.29	75.79
1345	Npower - electric toilets	34.57	1.73	36.30
1346-8	Staff/PAYE	650.94		650.94
1349	Clerk Expenses (Dec)			
	Telephone (25/10/06-25/11/06)	10.15		10.15
	Broadband connection	7.50		7.50
	Photocopying	28.60		28.60
	Postage	3.38		3.38
	Stationery	19.87		19.87
	Car Allowance	20.00		20.00
	Deliveries	2.00		2.00
	Totals	841.51	13.02	854.53

RESOLVED: (8 in favour, 3 abstentions) that the accounts including the two extra accounts should be paid, proposed Councillor Traves, seconded Councillor G Harvey.

12/07 To consider the enclosed correspondence from residents of Castle Crescent regarding Camerons Gardens:

A letter had been received from six residents of Castle Crescent who would like to remove the apple tree from Camerons Gardens by cutting it down due to youths throwing apples at their windows.

RESOLVED: (All in favour) that the Council acknowledge the letter and indicate that the Parish Council is unable to cut down the tree and is unable to authorise anyone else to do so, proposed Councillor Leppington, seconded Councillor Traves.

13/07 To consider amending Standing Orders to provide that meetings are not taped at all – Councillor J Crossland:

Councillor Crossland indicated that he had meant that meetings should be taped by the Clerk as a tool to compile Minutes and then wiped, but that no-one else should tape meetings. The Clerk had received guidance from ERNLLCA who does not recommend the tape recording of meetings as further issues become involved to complicate matters and these issues were discussed.

RESOLVED: (All in favour) to stop tape recording meetings, destroy previous tapes, and to issue the following policy statement, proposed Councillor Crossland, seconded Councillor Traves.

R. Swaley

It is the policy of Flamborough Parish Council that no audio/visual images are allowed to be taken at meetings by any person. At the beginning of meetings, the Chairman will remind all present that this is the policy of Flamborough Parish Council.

14/07 To consider the enclosed Playground Inspection report:

An annual playground inspection had been undertaken by RoSPA on 16th October 2006 and the Council considered the report. There are no high risk items. Councillors Traves and D Harvey will trim bolts down at inside of tyre challenge and will check the gate to ensure a minimum of 12 mm throughout the range of the gate to remove finger entrapment on both sides. Councillor Traves will paint items requiring painting with lead free paint.

ERYC had asked whether the Parish Council would like to contract ERYC to undertake Operational Inspections (on a three monthly basis).

RESOLVED: (9 in favour, 2 against) to leave operational inspections, proposed Councillor Traves, seconded Councillor D Harvey.

15/07 To look at the condition of the Parish Council's seats and repair prior to Streetscene Visit (ERYC will paint seats if they are in a good condition):

This had been brought to the attention of the Parish Council after the last Streetscene Visit. Councillor Crossland reported problems when seats painted previously which caused "whiteness" and if it is worth doing, it should be done properly. A group will look at the condition of the seats (Councillors D Harvey, Traves and Crossland) and will report back to the next meeting. The Clerk to give a list of seats to Councillor Crossland.

16/07 To consider the provision of more litter bins – Councillor P Traves:

Sites were considered as there was an amount in the budget for this year.

RESOLVED: (All in favour) to ask ERYC to supply and install litter bins on Bempton Lane on the allotment side of Beech Avenue and on the right hand side of Lighthouse Road near to Wilkie Wynds as complaints had been received regarding both areas, proposed Councillor Traves, seconded Councillor D Harvey. ERYC will add the bins to their list for emptying.

17/07 To consider replacement of missing/damaged signs (eg playground/toilets) – Councillor P Traves:

RESOLVED: (All in favour) to replace two playground signs that were damaged due to vandalism and one missing wet floor sign in the toilets, proposed Councillor Traves, seconded Councillor Couzens. The Clerk to check on wording for road signs for the playground and Councillor Traves will order the signs from the usual supplier.

RESOLVED: (All in favour) to write to ERYC Principal Streetscene Officer to request visits from the Dog Warden between 7 am and 9 am as dog fouling on the Village Green is terrible especially at that time, proposed Councillor D Harvey, seconded Councillor Traves.

18/07 Allotments:

Councillor Robson declared a prejudicial interest (related to an allotment holder) left the room for the duration of this item, did not take part in discussion and did not vote.

(a) To consider Notice to Quit with regard to non-payment of rent (tenant has received Letters 1 & 2):

RESOLVED: (All in favour) that a Notice to Quit be served on the tenant of plot 20 for non-payment of rent, proposed Councillor Traves, seconded the Chairman.

R. Smiley

(b) To report update regarding plot 41:

No communication had been received from the tenant regarding the caravan, however, it had been removed on the weekend of 16th December but this was not within the timescale given and a Notice to Quit had been served as agreed by the Council at the meeting of 4th December 2006.

Councillor Robson returned to the meeting.

19/07 To consider a request from a member of the public to donate a seat at North Landing:

RESOLVED: (All in favour) to accept the donation of a seat at North Landing in memory of Norman Iain Macfarlane (grandfather of John and Iain Chapman), proposed Councillor Traves, seconded Councillor Couzens. The Clerk will write requesting acceptance of the price and wording for the inscription before the Council goes ahead. Councillor Crossland will request permission from Flamborough Holidays.

20/07 To resolve that due to the confidential nature of the business to be transacted, the press and public be excluded from the remainder of the meeting (Section 1(2), Public Bodies Admissions to Meetings Act 1960):

RESOLVED: (All in favour) that due to the confidential nature of the business to be transacted, the press and public be excluded from the meeting, proposed the Chairman, seconded Councillor Traves.

21/07 To consider prices received for work to Camerons Gardens (removal of brick gas box and notice board):

Councillor Couzens declared a prejudicial interest (had submitted a price for the job) and left the room for the duration of this item, took no part in discussions and did not vote.

Two prices had been received which were labelled A and B and Councillors were not aware of who had submitted which price.

RESOLVED: (All in favour) to accept the price of £50 from D N Builders as this represented Best Value to the community, proposed Councillor Traves, seconded Councillor D Harvey.

Councillor Couzens returned to the meeting.

22/07 To receive further correspondence from Mr C Seymour re Back Post Office Street, Flamborough:

The Council noted further correspondence from Mr Seymour with information which had been sent to the Council for the sake of completeness.

The Council noted that this issue had been discussed in the recently written book "Flamborough: A View from the Headland from 1800 to 1900" and the issue dated back to 1892 when it was the subject of a court case at Bridlington County Court.

Signed as a true and correct record
Councillor R Sunley, Chairman, Flamborough Parish Council

Date 05/02/07

FLAMBOROUGH PARISH COUNCIL

MINUTES OF PARISH COUNCIL MEETING

22ND JANUARY 2007, 7.30 PM, METHODIST CHAPEL, FLAMBOROUGH

Present: Councillors R Sunley (in the Chair), P Couzens, J Crossland, Mrs H Gilson, D Harvey, G Harvey, V Leppington, D Major, S Robson, P Traves, F Villani and I Woodhouse.
 Ward Councillor Matthews in attendance. Ward Councillor Harrap had sent apologies
 Four members of the public.
 Roger Jones, East Riding Rural Housing Enabler
 Hilary Barden, ERYC Housing Strategy
 Owen Robinson, ERYC Forward Planning
 Steve Cook, ERYC, Development Control Manager (East)
 Clerk, Libby Woodhouse, recorded the Minutes

23/07 To approve apologies for absence:

There were no apologies for absence.

24/07 To receive Declarations of Personal/Prejudicial Interests on Agenda Items, the Nature of the Interest and Registration of Gifts:

Any Declarations of Interest made by Councillors are recorded at the appropriate Minute.
 Registration of Gifts – there were none.

25/07 To consider whether the vacancy for a Parish Councillor (arising by the resignation of Councillor Mrs Bennett) should be filled by co-option or at the ordinary election of Councillors on 3rd May 2007 (Para 8 Local Elections (Parish and Communities) Rules 1986):

RESOLVED: (6 in favour, 5 against, 1 abstention) to ask for expressions of interest. A notice to be put in the board and any interested applicants to be considered at the next meeting, proposed Councillor Crossland, seconded Councillor Traves.

26/07 To consider planning applications as listed and subsequent plans that are received after this agenda has been sent out. Plans available for public inspection at 7.15 pm:

Due to his partial suspension, Councillor Crossland withdrew from the table to sit in the public gallery for the duration of the whole of this agenda item, took no part in discussion and did not vote.

- (1) **DC/06/09996** – Erection of two storey building for use as hardware shop with living accommodation above and garden centre to rear,
 At Monument Garage, Chapel Street, Flamborough,
 For S Crowther,
 Application Type: Full Planning Permission.

RESOLVED: (7 in favour, 4 against) that the Council recommends (d) refusal of this application and (e) refers it to the appropriate committee. This is because of overdevelopment; concerns regarding access and car parking facilities for this business and for all businesses on site; the design of the proposal does not preserve or enhance the Conservation Area thus detracting from the streetscene, proposed Councillor D Harvey, seconded Councillor Mrs Gilson.

- (2) **DC/06/10095** – Erection of a two storey extension at rear
 At Chuffin Cottage, Dog and Duck Square, Flamborough
 For Mr and Mrs K J Geraghty
 Application Type: Full Planning Permission.

R. Sunley

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A proposal by Councillor Traves, seconded by Councillor D Harvey, was defeated (4 in favour and 7 against), to request this application be deferred until advice is sought regarding Councillors declarations of interest as the Council owns the toilet block next door to this application.

Councillors Robson, Traves, Mrs Gilson and D Harvey declared prejudicial interests as Councillors considering an application neighbouring a Parish Council owned property. The Councillors remained in the room, did not discuss the application and did not vote.

RESOLVED: (7 in favour) that the Council has no observations on this application, proposed the Chairman, seconded Councillor Woodhouse.

- (3) **DC/07/00009** – Erection of single storey extension to rear (amended plans)
At 7 Craikewells, Flamborough,
For Mr Newton
Amended Plans.

RESOLVED: (All in favour) that the Council has no observations on this application, proposed the Chairman, seconded Councillor Woodhouse.

Planning permission granted:

- (1) **DC/06/08743** – Erection of extension to the side and rear, construction of a pitched roof to the front and alterations to existing roof at Newholme, South Sea Road, Flamborough.

27/06 To resolve that due to the confidential nature of the business to be transacted, the press and public be excluded from the remainder of the meeting (Section 1(2), Public Bodies Admissions to Meetings Act 1960):

The exclusion of the press and public was at the request of Mr R Jones, Rural Housing Enabler, for the following reasons:

- (a) that the updated local need figures from the recent survey undertaken are not yet in the public domain; and
- (b) that possible sites are to be discussed which are not yet in the public domain.

RESOLVED: (8 in favour, 3 against) that for the reasons given above, the press and public be excluded from the remainder of the meeting, proposed the Chairman, seconded Councillor Traves.

The public left the meeting.

The Council requested Ward Councillor Matthews to remain in the meeting.

Councillor Crossland remained in the meeting, did not sit at the table, did not take part in discussions and did not vote.

28/07 To discuss and consider various sites in Flamborough for Affordable Housing with Mr R Jones, Rural Housing Enabler, Officers from ERYC (Forward Planning and Housing Strategy) and Yorkshire Housing Association:

A representative from Yorkshire Housing Association was not present. Hilary Barden, ERYC Housing Strategy outlined the need for affordable housing in Flamborough in terms of draft figures from a recent survey. Roger Jones outlined eight potential sites in the village. Some sites were discounted and various sites/schemes were discussed. Questions put by Councillors were answered by ERYC Officers and Mr Jones. Mr Jones and the ERYC Officers left the meeting. The Parish Council discussed Sites 7 and 4 and it was felt that any development should be to the west of the village.

A. Smiley

RESOLVED: (8 in favour, 3 against) that the Parish Council should go ahead with the principle of affordable housing, proposed councillor Traves, seconded Councillor D Harvey.

Councillor Robson declared a personal interest in Site 7 off Lighthouse Road in that he owns land nearby and Councillor Couzens declared a personal interest in Site 7 as he farms the site and both Councillors remained in the meeting and took no part in discussions on Site 7.

Councillor Traves proposed to go to the next stage with Site 7 off Lighthouse Road, however, there was no seconder and no vote was taken.

Councillor Robson declared a prejudicial interest in Site 4 the Allotments in that he is related to an allotment holder, remained in the meeting, did not take part in discussions and did not vote.

RESOLVED: (8 in favour, 2 against, 1 abstention) that the Council write to Mr Jones and express an interest in pursuing Site 4 the Allotments for Affordable Housing, proposed Councillor Leppington, seconded Councillor G Harvey.

Meeting closed 10 pm.

Signed as a true and correct record
Councillor R Sunley, Chairman.

R. Sunley

Date *05/02/07*

FLAMBOROUGH PARISH COUNCIL

**MINUTES OF PARISH COUNCIL MEETING
5TH FEBRUARY 2007, 7.30 PM, METHODIST CHAPEL, FLAMBOROUGH**

Prior to the meeting a surgery was held with Councillors Sunley and Woodhouse.

Present: Councillors R Sunley (in the Chair), P Couzens, Mrs H Gilson, D Harvey, G Harvey, V Leppington, D Major, S Robson, P Traves, F Villani and I Woodhouse.
Ward Councillor C Matthews (Councillor R Harrap had sent apologies)
PCSO Beverley Feirn
4 Members of the public.
Clerk, Libby Woodhouse, recorded the Minutes

29/07 To approve apologies for absence:

There were no apologies for absence.

30/07 To receive Declarations of Personal/Prejudicial Interests on Agenda Items, the Nature of the Interest and Registration of Gifts:

Any declarations of interest made by Councillors are recorded at the appropriate Minute.
Registration of gifts – there were none.

31/07 To consider any expressions of interest received for the Vacancy for a Parish Councillor and to consider co-opting an applicant:

One applicant had written to express an interest.

RESOLVED: (All in favour) that Mr Paul Lawson be co-opted to Flamborough Parish Council, proposed Councillor Mrs Gilson, seconded Councillor Traves.

Councillor Lawson signed the Declaration of Acceptance of Office and agreement to abide by the Code of Conduct and then took part in the meeting.

32/07 To receive a presentation from Peter Hirschfield, Community Development Officer (Parish Plans), Humber and Wolds Rural Community Council:

The Chairman introduced Mr Hirschfield who gave a presentation of approximately 20 minutes to the meeting and took questions from Councillors and members of the public. A Parish Plan should be a tool setting out a vision of how the community wants to develop, involve the whole community and all aspects of local life to create an action plan. The plan would give local people confidence, vision, identify needs for future sustainability, develop community spirit, and be a tool to gain funding for projects and influence the local authority and other organisations. To get started there would need to be a public meeting with a similar presentation, the formation of a committee, identification of funding, publicity by newsletter and community events, questionnaires and consultations. The approximate cost would be £3,500 and grants can be obtained to undertake it. It would take 12-18 months to complete. The Chairman thanked Mr Hirschfield. This will be discussed as an agenda item at the next meeting.

33/07 Acceptance of Minutes of Meetings –

Parish Council Meeting of 8th January 2007:

RESOLVED: that the Minutes of this meeting be approved and signed as a true and correct record.

Extra Ordinary Meeting of 22nd January 2007:

RESOLVED: that the Minutes of this meeting be approved and signed as a true and correct record.

R. Sunley

34/07 To receive the Clerk's Report including PCSO Beverley Feirn (for information only, enclosed):

Police Issues – PCSO Beverley Feirn

Graffiti, Playground -

PCSO Bev Feirn confirmed that a young female had been questioned and had admitted to causing the graffiti on the playground, was to be dealt with by the Youth Offending Team and given a final warning

Youth Forum -

The PCSO outlined details of the Forum which will take place on 28th February, 8 pm, at the Church Hall. The Chairman, Councillors Traves, Couzens, Woodhouse, the Clerk and Ward Councillor Harrap will attend. A leaflet will be displayed.

Crab Apple Tree, Camerons Gardens -

23rd January 2007 – a telephone call was received from Mr David Walker, 30 Castle Crescent. He was not pleased at the Parish Council's decision not to remove the tree. PCSO Bev Feirn stated the Police cannot identify the youths concerned without witnesses. The Parish Council felt unable to reconsider the request to remove the tree as if it is not apples being thrown it would be stones, eggs or other items.

Cricket Field -

26th January 2007 – (reports received 27th) of youths partying, drinking and a red pick up truck being driven through the hedge. Empty alcohol bottles were cleared the next day and the PCSO informed. The PCSO contacted residents of South Sea Road with her details to report it if it should happen again.

Youth Club -

The PCSO provided a drugs talk at the Youth Club on 30th January.

Area Next to Toilets -

The PCSO has reported being aware of issues in this area and is trying to control the situation.

Councillor D Harvey thanked PCSO Bev Feirn for her hard work for the village.

Parish Council Issues

New Litter Bins -

10th January 2007 – these were ordered with ERYC and will be four weeks or more before installation.

Playground -

10th January 2007 – ERYC confirmed that road signs required for the playground are for the highway to warn drivers of the oncoming playground and the Parish Council should contact ERYC Highways.

RESOLVED: that the Clerk request Highways to provide road warning signs for the playground, proposed Councillor Traves, seconded Councillor Woodhouse.

Mr J Fowles -

10th January 2007 - telephoned to thank the Parish Council for the letter. He stated that pigs did not get out of the field at Water Lane but that members of the public had cut the fence. The fence in the Churchyard had been vandalised. He has had 4 fires in a year and that part of the field with the Right of Way has been sold off. A letter regarding the Right of Way has been received from ERYC that the Way was muddy but not obstructed. Ward Councillor Matthews reported that the work currently underway in the field is going ahead according to planning permission. Councillors hoped that the public had contacted Public Protection with regard to the smoking bonfire in the field for a week.

Camerons Gardens -

Work to remove gas box and notice board was completed during week commencing 15th January 2007.

Seat, North Landing -

22nd January 2007 - Written agreement was received from Mrs Macfarlane along with an inscription for the new seat. Details were sent to the Contractor in order for him to continue.

Electric Box, Camerons Gardens -

23rd January 2007 – the plinth was reported broken and the meter box exposed. Councillor Woodhouse and Stuart Cross repaired it that day at no cost. The Chairman thanked Cllr Woodhouse.

RESOLVED: (11 in favour, 1 abstention) to write to thank Stuart Cross for his help, proposed the Chairman, seconded Councillor Leppington.

Dog Warden, Village Green -

24th January 2007 – had patrolled on this day at 8.30 am.

A. Swanley

Toilet Cleaning -

The Cleaner is unable to clean for a few days from 7th February. The Relief Cleaner is on holiday at that time and unable to cover. The toilets may have to close for a few days.

Affordable Housing -

29th January 2007 –

- Mr Jones telephoned stating they would not continue with Lighthouse Road at this point but are looking for other areas of land as a pot of money for 18 dwellings is to be diverted to Flamborough for a scheme in the near future. He will contact us again.
- Allotments – Mr Jones indicated this is a long term situation that is ongoing. He will clarify with Mr Cook re comments regarding ERYC's situation regarding looking at the hedge.
- The Clerk asked ERNLLCA to clarify the criteria the Parish Council would have to meet in order to sell half of the site for affordable housing and a copy of the response sent with the agenda.

Various Matters – Crofts Hill, Ditches, Highways

29th January 2007 - a reply was received from Dave England, Highways, in response to various issues.

- The access to the drive at Stottlebink appears to be satisfactory but was not given consent and therefore Highways will not be liable for future maintenance.
- The ditches at Crofts Hill requiring cleaning out are those within private land.

RESOLVED: (11 in favour, 1 against) to write to ERYC Land Drainage Engineer, Gerry Frisby to ask that the ditches requiring cleaning are cleared and that the small gully at Crofts Hill be cleaned.

Website -

The website went live during the week of 22nd January 2007. The address is

<http://www.flamborough-pc.gov.uk>

Councillors requested to check the site and notify errors. Councillor Lawson to advertise the site in the Free Press and Councillor Robson to put onto search engines. It is a non-profit making site to be used purely for promoting the Parish Council. No items can be sold or exchanged for money on the site. It is hosted free of charge by ERYC and is a generic site rolled out by ERYC to all Parishes.

Bridlington Police Authority Neighbourhood Panel:

The next meeting is 8th March at Bridlington Town Hall.

Street Lighting, Electrical Tests:

The results of the recent testing had been received. The Chairman had spoken to ERYC to gain advice. A proposal by Councillor Traves and seconded by Councillor D Harvey that all of the work should be broken down and costs obtained was defeated.

RESOLVED: (8 in favour and 4 against) that the bonding required is done immediately as a health and safety requirement and that a schedule of work and breakdown of cost for the rest of the work be obtained in order to prioritise work required, proposed the Chairman, seconded Councillor Villani.

Matters Ongoing

Tower Street Bus Shelter – a message was left on 10th January requesting an update – no reply yet.

Whelkie Wynds, Woodland Trust – no reply has been received yet.

ERYC Library Manager – re keeping book and picture commemorating 200 years of the Lighthouse in Flamborough Library – no reply yet.

Land adjacent to plot 25b, allotments – ongoing, no reply from Environment Agency yet.

Replacement signs – ongoing.

35/07 To resolve to adjourn the meeting for 15 minutes for Questions by Electors:

RESOLVED: (All in favour) that the meeting is adjourned for questions from electors and re-opened.

36/07 Questions/Reports from Councillors and Committee Representatives:

Councillor D Harvey – concerned at the state village centre roads especially on Sundays.

RESOLVED: (8 in favour, 4 against) to write to ERYC Street Cleaning with concern at the standard of street cleaning and confirm that the streets are cleaned on Sundays, proposed Councillor Traves, seconded Councillor D Harvey.

H. Smeley

Councillor Leppington – reported damage to the Notice Board. Councillor Woodhouse will mend it.
Councillor Woodhouse – clarified that one Councillor is to receive training for the Code of Conduct as a result of the recent Standards Committee decision and the rest of the Council is to receive a visit.
Councillor Traves – reported concern at the state of the hedges at the Cricket Field that a truck can be driven through and also the gateway. Representatives will bring this up at the next Trust meeting.
Councillor Robson – concerned of Free Press reports of a 3 m wide cycle route to be built through Danes Dyke.

RESOLVED: (All in favour) to write stating the Council would not be in favour and ask why local residents have not been consulted, proposed Councillor Traves, seconded Councillor Robson.

Chairman – has completed the ERYC Winter Services Consultation.

Chairman – reported the owner of an adjacent property to the allotments had cut the side hedge in order to replace the fence. There is a pile of cuttings to remove. To be looked at on the next site visit.

Chairman – Bridlington Neighbourhood Action Team (Local Delivery Group) on 18th January was attended by the Chairman and Clerk. The Chairman reported on the meeting.

Chairman – ERNLLCA NE District Committee meeting on 16th January was attended by the Chairman Councillor Traves and the Clerk. There was a presentation on the Government's White Paper for Local Government – "Strong and Prosperous Communities". The Chairman reported the new legislation.

Councillor Traves – ERYC Planning Liaison Meeting on 31st January was attended by himself, Councillor Crossland and the Clerk. Councillor Traves reported on ERYC enforcement action and design and access statements which would require more detailed consideration when commenting on applications and the Clerk reported on the latest ERYC e-government initiative which is an online self assessment tool as to whether an applicant requires planning permission or not.

37/07 Chairman's Report:

The Chairman had nothing to report.

38/07 To consider Planning Applications as listed below and subsequent plans received after the agenda is sent out (planning applications available for public inspection at 7.15 pm):

- (1) **DC/07/00336** – Erection of two dwellings on plots 14 and 15 (resubmission of 06/05237)
 At land west of South Sea Mews, Flamborough
 For Mr B Brown
 Application Type: Full Planning Permission.

RESOLVED: (All in favour) that the Council has no observations to make on this application, proposed Councillor Woodhouse, seconded Councillor Villani.

- (2) **DC/07/00124** – Outline – Erection of 4 terraced dwellings and 1 detached dwelling with associated garages (access, layout and scale to be considered) (resubmission of 06/06050)
 At land north of Chatterthro, Carter Lane, Flamborough
 For Mrs T Pearson
 Application Type: Outline Planning Permission.

Councillor Traves declared a personal interest (applicant is known well) and remained in the room, took part in discussion and voted. Councillors D Harvey and G Harvey declared prejudicial interests (they are both related to the applicant) and left the meeting for the duration of this item, did not take part in the discussion and did not vote.

RESOLVED: (6 in favour, 5 against – Chairman used casting vote) that the Council has no observations to make on this application, proposed Councillor Woodhouse, seconded Councillor Traves.

An amendment was defeated (proposed Councillor Major, seconded Councillor Robson) that the Council should comment that there is overdevelopment and concern regarding the height of the dwellings and that bungalows would be better.

H. Swanley

Councillors D Harvey and G Harvey returned to the meeting.

- (3) **DC/07/00034** – Conversion of existing farm buildings to form 4 bungalows and erection of 1 new dwelling with associated parking and access (resubmission of 06/04005)
At Grove Farm, Church Lane, Flamborough
For Mr Robert Hall
Application Type: Full Planning Permission

Councillors Traves and D Harvey declared personal interests (applicant is known well to them) and remained in the room, took part in discussion and voted.

RESOLVED: (11 in favour, 1 abstention) that the Council (b) recommend approval and (f) comment that this is bringing redundant farm buildings back into use, proposed Councillor Traves, seconded Councillor Leppington.

- (4) **DC/07/00452** – Conversion of storage building into two dwellings (resubmission of 05/08670)
At land south of Manor Close, 34 Tower Street, Flamborough
For Mr P Smith
Application Type: Full Planning Permission.

RESOLVED: (All in favour) that the Council has no observations to make on this application, proposed Councillor Couzens, seconded Councillor Leppington.

39/07 To note/deal with correspondence as listed below:

24-01-07 – HWRC, Calor Village of the Year Competition

17-01-07 – ERYC, new Community Composting Officer, re support to establish Community Composting Schemes.

15-01-07 – Mr A Briglin, letter commenting on cleanliness and how well kept the Parish Council's toilets are giving credit to those to maintain them (see enclosed, copy given to Albert):

- The Council noted this letter.

08-01-07 – Yorkshire & The Humber NHS Trust, letter responding to the Parish Council's letters re Bridlington Hospital and consultation document – response by 18th March 2007 (enclosed)

Councillor Villani declared a personal interest (employee of the Trust and Trade Union Representative, Bridlington Hospital) remained in the room and took part in discussions.

- Councillors are to personally complete the consultation and the Clerk will complete the consultation on behalf of the Council with the help of Councillor Villani to expand on the wish of the Council that there should be no dilution of services at Bridlington Hospital.

29-01-07 – Greg Knight, MP, re Bridlington Hospital (enclosed).

08-01-07 – ERYC, Annual Sport & Play Recognition Awards, 23rd March – nominations by 9th Feb 07.

21-12-06 – Jim Fitzpatrick, MP, letter replying to Parish Council's letter re Local Rural Post Offices (enclosed)

Jan 07 Newsletters – Umbrella, (Humber & Wolds Rural Community Council), The Playing Field (Humber Playing Fields Assn), Coast Lines (Community Rail Humber), SLCC (The Clerk).

Jan 07 Advertising – Timberline Play Equipment, RoSPA Inspection of Where Children Play.

40/07 Payment of Accounts to 31st January 2007 (see attached sheet and budget monitor/bank reconciliation):

Paid

Chq 1350 - £251.45 (inc £37.45 VAT) – J Crossland & Sons, work to playground and swings.

Chq 1351 - £1410.00 (inc £210.00 VAT) – J Crossland & Sons, festive lighting.

Chq 1352 - £47.00 (inc £7.00 VAT) – AE Smith, Kilham – allotment hedge cutting – late payment.

H. Smiley

Chq No	Creditor	Net Due	VAT	Total
1353	npower - streetlighting - 1/10/06-31/12/07	1,224.42	214.27	1,438.69
*1354	npower - xmas lighting a/c 05-06 - administration charges	94.81	16.59	111.40
1355	Information Commissioner - Data Protection Renewal	35.00		35.00
1356	DN Builders - work to Camerons Gardens	50.00		50.00
1357	Designs by Debbie - copying Newsletter issue 8	8.00		8.00
1358	Hire Village Hall - 1st Dec 06 - Lighthouse Celebrations	56.00		56.00
1359	Flamborough Methodist Church - EO Meeting 22/1/04 - 3 hrs	18.00		18.00
1360-2	Staff	663.14		663.14
1363	Clerk Expenses (Jan)			
	Dell, inkjets	36.60	6.41	43.01
	Telephone (25/11/06-25/12/06)	2.35		2.35
	Broadband connection	7.50		7.50
	Photocopying	26.25		26.25
	Postage	13.61		13.61
	Stationery	15.87		15.87
	Car Allowance	20.00		20.00
	Deliveries	2.00		2.00
	Totals	2,273.55	237.27	2,510.82

* Chq 1354 – npower – xmas lighting a/c – administration –

This account was queried with npower as the Parish Council has no outstanding charges for xmas lighting for 2005-2006. The charge is for administration costs of the xmas lighting account for that year and Npower will not waiver those charges.

Two further accounts – ERYC – quarterly charges for maintenance to Parish Lights –
 July – September 2006 - £105.75 (inc £15.75 VAT)
 October – December 2006 - £105.75 (inc £15.75 VAT).

RESOLVED: (11 in favour, 1 abstention) that the accounts and the two extra accounts be paid, proposed Councillor Traves, seconded the Chairman.

41/07 To consider joining the ERYC Local Paths Partnership Scheme (see enclosed):

A new scheme is being set up where grants will be available for Parishes towards cutting rights of way, installing furniture, signing, waymarking, etc.

RESOLVED: (All in favour) that the Parish Council should express an interest in this scheme, proposed the Chairman, seconded Councillor Traves.

42/07 Allotments:

Councillor Robson declared a prejudicial interest (related to allotment holder) and left the meeting for the duration of this item, did not take part in discussion and did not vote.

(a) To note the tenant of plot 11 is giving notice to terminate the tenancy from 31st October 2007:

The Council noted the notice to terminate this tenancy.

(b) To consider an application from a tenant for plot 11 as from 1st November 2007:

Item deferred until after the site visit.

R. Smiley

- (c) **To consider the request from the Flamborough Allotment & Gardens Association to rent plot 44 (see enclosed):**

Item deferred until after the site visit.

- (d) **To consider tendering more widely for work to clear three plots (33, 44, 45) - item deferred from meeting of 4th December 2006:**

RESOLVED: (10 in favour, 1 abstention) that this work should be advertised in the Public Notices and Flamborough Correspondent sections of the Free Press, tenders to be returned for the next meeting and work to be completed in March if possible, proposed Councillor Traves, seconded Councillor Leppington.

- (e) **To consider filling in the holes/ruts on the roads at the allotment site at the request of a tenant:**

Item deferred until after the site visit.

- (f) **To arrange a site visit:**

Site visit arranged for 1.30 pm on Wednesday 14th February 2007.

Plot 20 was let to applicant Mrs Briggs.

Councillor Robson returned to the meeting.

- 43/07 To repair damaged seats prior to ERYC Streetscene visit:**

Item deferred to the next meeting.

- 44/07 To re-vamp Fishermans Gardens – Councillor P Traves:**

Item deferred to the next meeting.

- 45/07 To consider the annual NICEIC Certificate for the toilets:**

Item deferred to the next meeting.

- 46/07 To resolve that due to the confidential nature of the business to be transacted, the press and public be excluded from the remainder of the meeting (Section 1(2), Public Bodies Admissions to Meetings Act 1960):**

RESOLVED: (All in favour) that due to the confidential nature of the business to be transacted, the press and public be excluded from the remainder of the meeting, proposed the Chairman, seconded Councillor G Harvey. The public left the meeting.

- 47/07 To consider the account for the 2006 grass-cutting season as submitted by the Contractor (see enclosed):**

Councillor D Harvey declared a personal interest (contractor is known well to him) and remained in the meeting, took part in discussion and voted.

The Contractor had submitted an account for £1410.62 plus VAT (10 cuts) with a letter apologising and explaining why the standard of work had not been good this year. The contract price is £2257.

RESOLVED: (7 in favour, 5 against) to pay the contractor the account of £1410.62 plus VAT as it stands, proposed Councillor Mrs Gilson, seconded Councillor D Harvey

Councillor Robson requested a recorded vote.

R. Sunley

Votes In favour

Councillor Lawson
 Councillor Mrs Gilson
 Councillor Leppington
 Councillor G Harvey
 Councillor D Harvey
 Councillor Couzens
 Councillor Traves

Votes Against

Councillor Sunley
 Councillor Woodhouse
 Councillor Villani
 Councillor Robson
 Councillor Major

An amendment was defeated (proposed by Councillor Woodhouse, seconded by Councillor Robson) that the Council should work out the price per cut and a breakdown of work undertaken to work out what the Council should pay and then pay the contractor.

48/07 To consider tenders received for the Grounds Maintenance Contract 2007-2009:

One tender had been received and this was opened and discussed.

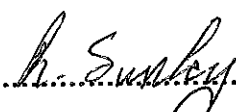
RESOLVED: (All in favour) that the tender from Advanced Trees and Grounds (Filey) in the annual sum of £3985 be accepted as this represented best value for the community, proposed Councillor D Harvey, seconded Councillor Traves.

49/05 To consider correspondence received from Andrew March, Solicitor, re Rear of Post Office Street (See enclosed):

The Council discussed the contents of the correspondence.

RESOLVED: (11 in favour, 1 against) that the Solicitor, Mr March, should write to ERYC on the terms of the letter, proposed Councillor Traves, seconded Councillor Mrs Gilson.

Signed as a true and correct record
 Councillor R Sunley, Chairman



Date 05/03/07

FLAMBOROUGH PARISH COUNCIL

MINUTES OF PARISH COUNCIL MEETING 5TH MARCH 2007, 7.30 PM, METHODIST CHAPEL, FLAMBOROUGH

Present: Councillor R Sunley (in the Chair), P Couzens, J Crossland, D Harvey, V Leppington, D Major, S Robson, P Traves, F Villani and I Woodhouse
P C Scotter
One member of the public
Ward Councillor Matthews has sent apologies
Clerk, Libby Woodhouse, recorded the Minutes.

50/07 (a) To accept apologies for absence:

RESOLVED: To accept apologies of absence from Councillors G Harvey, P Lawson and H Gilson.

- (b) To resolve that in the interests of good governance and to meet the qualification criteria of the Quality Status Scheme, it is the policy of this Council that Councillors should submit their apologies for absence should they not be able to attend any Flamborough Parish Council meeting or a meeting of its committees.

RESOLVED: (All in favour) that this resolution be agreed as the policy of Flamborough Parish Council, proposed the Chairman, seconded Councillor Traves.

51/07 To receive Declarations of Personal/Prejudicial Interests on Agenda Items, the Nature of the Interest and Registration of Gifts:

Any declarations of interest made by Councillors are recorded at the appropriate Minute.
Registration of gifts – there were none.

52/07 To comment on ERYC proposals for gates at Danes Dyke Car Park (see enclosed):

RESOLVED: to alter the order of the agenda to consider this item next as PC Scotter was in attendance, proposed the Chairman, seconded Councillor Traves.

Councillor Crossland declared a prejudicial interest (rents adjacent property), spoke on the issue and then left the room and did not vote.

There was discussion and PC Scotter was invited to speak to give the Police view on this matter.

RESOLVED: (All in favour) that the Parish Council responds by thanking ERYC for the opportunity to comment on this proposal, however, the Council is not in favour of gating or locking gates whatsoever and in particular not this proposal. This is because the Council and Police are concerned regarding the provision for access for emergency services, local fishermen would lose access to nets or beach fishing at night, the timing of closing and locking gates (6 pm) would cause public chaos especially in the summer, cars would be left in the car park and vulnerable to fire and vandalism and the gates in the proposed position would not remove the problem but just move problems to the grassed area car parks. The Council to request further consultation should there be any further schemes. Proposed Councill Traves, seconded Councillor D Harvey.

53/07 Acceptance of Minutes of Meetings – Parish Council Meeting of 5th February 2007:

RESOLVED: that the Minutes of this meeting be approved and signed as a true and correct record.

54/07 To receive the Clerk's Report (for information only, enclosed):

Woodland Trust – Whelkie Wynds - reply from Woodland Trust regarding future maintenance work for the wood this year.

R. Sunley

Councillor Robson declared a personal interest (member of the FCEAG) and did not vote.

RESOLVED: (8 in favour, 1 abstention) that a copy be given to the FCEAG, proposed Councillor Traves, seconded Councillor Villani.

Dave England, ERYC Highways, Various Issues:

- The small gully to be cleaned out just above the salt bin on Crofts Hill.
- The Council advised to write to G Frisby, Land Drainage Engineer (private land) to request ERYC enforce legislation so the landowner will clean the ditch from Water Lane to the cliff top – letter sent.
- ERYC will provide and erect road warning signs for the playground.
- Streetscene Walkabout – walkabout will now be in June and work carried out commencing 30th July.
- Allison Lane/School Lane have been patched – this is in readiness for being resurfaced after April (in the next financial year) probably in about three months.
- Recent flooding next to the car boot sales at Danes Dyke was caused as a result of a blocked manhole – it was blocked as it was full of stolen car parts.
- In the near future the Parish Council will be consulted on double yellow lines at North Star (plans going ahead for the car park) and at North Marine Road towards the Flaneburg.

Code of Conduct – Training for individual Councillors as a result of Standards Committee:

- ERYC reply that although the Standards Committee provide advice and training to Parish Councils on standards issues, they do not have the resources to train all Councillors where a need for training is identified by the Committee. Suggest contact ERNLLCA – this was done.
- ERNLLCA reply that they provide training in the form of an outline of good ethical standards in all training packages but training on the Code of Conduct is ERYC's responsibility. ERNLLCA has the same lack of resources, no funding to cope with this extra workload and they would also require specifics of each case in question. ERNLLCA is unable to suggest where necessary training should be obtained from, however, this was raised at the latest Executive Committee and approaches will be made to ERYC to try to resolve this issue as it potentially affects all Parishes.

Street Cleaning – Flamborough:

A visit to Flamborough was undertaken by Mr Sharp (ERYC, Carnaby Depot). The current position:

- Daily – centre of the village (Zone 1) is cleaned and swept. The rest of the village is portioned into Zones and a different zone is cleaned each day from Monday to Friday. Bins emptied every day.
- Sat/Sun – Litter bins emptied in main areas only.
- Road sweeper – once every 8 weeks – last visit January 2007.

Mr Sharp had no record of a letter from Parish Council sent in February 2006 (although he had copies of earlier correspondence) or the resultant telephone call from ERYC, confirming 7 day a week cleaning at 8 hours per day and that Flamborough would not lose the weekend street cleansing service. He will report back to the Parish Council – the Clerk will chase this up.

Grounds Maintenance Contract 2007-2009

A copy of the Contractor's Public Liability Insurance/Employers Liability Insurance was received.

Proposed Cycle Route through Danes Dyke:

Reply received from Bridlington IDP Manager, stating that our letter has been sent to Gail Cahill of the Sustrans Connect 2 Project to enable a more detailed response.

Sports Club Trust:

The Trust had sent £2 rent for 2006 and 2007 and a copy of the insurance documentation.

The Trust had sent a letter requesting permission for the annual Gala to be on the Cricket Field on Sunday 12th August 2007 and to have a car boot sale on Easter Sunday 8th April 2007.

Councillors Sunley (wife is a trustee), Major (wife is Treasurer) and Woodhouse (member of Trust) declared prejudicial interests, took no part in discussion and did not vote.

RESOLVED: (All in favour) that permission should be granted to the Trust for these two events, proposed Councillor Traves, seconded Councillor Villani.

Local Elections 2007:

RESOLVED: (All in favour) that there should not be any poll cards in the event of the district council being uncontested and that the Annual Meeting and Parish Council Meeting should be on 14th May 2007, proposed Councillor Traves, seconded the Chairman.

A. Sunley

Councillor Crossland returned to the meeting.

Matters Ongoing

Tower Street Bus Shelter – a message was left on 10th January and 26th February requesting an update – no reply yet.

RESOLVED: (8 in favour, 2 against) that the Council ask the Solicitor to write to the Brewery to ask how the matter is progressing and request the sale is carried out as soon as possible, proposed Councillor Traves, seconded Councillor Crossland.

ERYC Library Manager – re keeping book and picture commemorating 200 years of the Lighthouse in Flamborough Library – no reply yet.

Land adjacent to plot 25b, allotments – ongoing, no reply from Environment Agency yet.

Replacement signs – ongoing.

New Litter Bins – ongoing

Local Paths Partnership Scheme – ongoing.

Seat, North Landing - ongoing.

55/07 To resolve to adjourn the meeting for 15 minutes for Questions by Electors:

RESOLVED: To adjourn the meeting for questions from electors and re-open the meeting.

56/07 Questions/Reports from Councillors and Committee Representatives:

Councillor Robson – reported potholes on Constable Road and Beech Avenue. Standing water on Bampton Lane near Bampton Dykes was also mentioned.

RESOLVED: (All in favour) to request highways to mend the potholes and investigate the standing water, proposed Councillor Robson, seconded Councillor Traves.

Councillor Traves – requested an item for the next agenda to discuss areas suitable for a Youth Shelter in Flamborough.

Councillor Woodhouse – reported on the recent Sports Club Trust meeting. Two posts had been put up in the gap in the hedge to stop cars entering the field. The entrance and multi-sports area is ongoing. Quotes are being obtained and the Trust wants to complete this work before work on the entrance.

Councillor Major – Mr D Wood had mentioned repairing the Tower Street bus shelter at the same time as he repairs the sheds to the rear of the Royal Dog and Duck. Unfortunately, at this stage, the Council cannot agree as the Council does not yet own the shelter.

Councillor Crossland – reported that the building adjacent to Tower Field is still there despite the recent enforcement appeal being dismissed. Councillor Crossland also mentioned he had received allegations that contractors are taking rubbish to the field at Water Lane for burning.

RESOLVED: (All in favour) to write to planning enforcement regarding the above two issues proposed Councillor Traves, seconded Councillor Crossland.

Chairman – reported that Ward and Parish Councillors had attended the Youth Forum with the PCSO and Youth Club Organisers. The young people would like a shelter and need to fundraise. This will be discussed in the agenda item relating to this.

57/07 Chairman's Report:

The Chairman had nothing to report.

58/07 To consider Planning Applications as listed below and subsequent plans received after the agenda is sent out (planning applications available for public inspection at 7.15 pm):

Due to his partial suspension, Councillor Crossland sat in the public gallery for the duration of this item, did not take part in discussion and did not vote.

R. Smiley

- (1) **DC/07/00450** – Conversion of storage building into two dwellings (resubmission 05/08671)
At Land South of Manor Close, 34 Tower Street, Flamborough
For Mr P Smith
Application Type: Listed Building Consent.

RESOLVED: (All in favour) that the Council has no observations to make on this application, proposed Councillor Traves, seconded Councillor D Harvey.

- (2) **DC/07/00306** – Extension to car park
At Marine Valley Estate Site, North Moor Road, Flamborough
For M A Johnston (North Star Hotel)
Application Type: Full Planning Permission.

RESOLVED: (All in favour) to recommend approval of this applications, proposed Councillor Villani, seconded Councillor Woodhouse.

Planning Permission Granted by ERYC

- (1) **DC/06/08967** – Demolition and rebuilding of existing kitchen, erection of a first floor extension at rear and installation of dormer windows to front and rear, West Vue, Woodcock Road, Flam.
- (2) **DC/06/10095** – Erection of a two storey extension at rear at Chuffin Cottage, Dog and Duck Square, Flamborough.
- (3) **DC/06/08194** – Conversion of existing dwelling to guest house, erection of model village building to rear, alterations to existing shop and associated parking at Crab Pot Cottage, 10 High Street, Flamborough (subject to conditions including details of vehicular access and space laid out within the site curtilage for three cars to be parked to enable vehicles to turn so that they enter and leave the site in forward gear).
- (4) **DC/07/00009** – Erection of single storey extension to rear, 7 Craikewells, Flamborough.

Councillor Crossland returned to the table and resumed the meeting.

59/07 To note/deal with correspondence as listed below:

- 09-02-07 – ERYC – notice that Rosemary Phizackerley has left the Council's employment – enquiries now in respect of Parish matters to be made to the team of Senior Committee Managers.
- 09-02-07 – Audit Commission – appointment of external auditor (see enclosed).
- 06-02-07 – NALC etc - Review of Quality Town and Parish Council scheme (see enclosed).
- Feb 07 - FCEAG – Re Home Farm, Danes Dyke (for information only, see enclosed).
- Feb 07 - Yorkshire Wildlife Trust – re donation of £15 for a bird nesting box
- Feb 07 - ERNLLCA Newsletter, Assembly Digest (Yorkshire & Humber Assembly)
- Feb 07 - East Riding Voluntary Action Services Newsletter
- Feb 07 - Advertising – Wicksteeds Play Equipment.
- Jan 07 - Communities and Local Government – Consultation on Amendments to the Model Code of Conduct for Local Authority Members, response by 9th March 2007.

60/07 To agree £25.00 plus VAT for Quality Status application (NALC) and £34.01 Clerks Expenses:

RESOLVED: (All in favour) to alter the order of the agenda to consider this item next prior to agreeing to pay the accounts and that £25 plus VAT Quality Status application and £34.01 Clerk's expenses be agreed, proposed Councillor Traves, seconded the Chairman.

61/07 Payment of Accounts to 31st January 2007 (see attached sheet):

One extra account:

£70.20 (inc £10.46) – Npower – street lighting 04/05 (additional information given at that time).

R. Smiley

RESOLVED: (9 in favour, 1 abstention) that the accounts including the extra one be paid, proposed Councillor Traves, seconded the Chairman.

Chq No	Creditor	Net Due	VAT	Total
1367	NALC - Quality Status Application	25.00	4.38	29.38
1368	Bridlington Free Press - Tender Advert Allotments Work	88.64	15.51	104.15
1369	Yorkshire Water - Toilets (Estimated)	77.01		77.01
1370	E Woodhouse - Toilet Supplies (Brid Cash & Cary)	23.87	4.18	28.05
1371-3	Mr A Gray - Toilet Cleaning (Feb)	632.64		632.64
1374	Clerk Expenses (Feb)			
	Norton Virus Scan Annual Renewal	28.00	5.88	33.88
	Telephone (26/12/06-25/1/07)	6.19		6.19
	Broadband connection	7.50		7.50
	Photocopying	33.55		33.55
	Postage	6.16		6.16
	Stationery	5.92		5.92
	Car Allowance	20.00		20.00
	Deliveries	2.00		2.00
1375	Clerk Expenses (Quality Status Application)	34.01		34.01
	Totals	990.49	29.95	1,020.44

62/07 To repair damaged seats prior to streetscene visit (note of condition of seats enclosed) – deferred from last meeting:

The Council recorded thanks to Councillor Traves for undertaking inspecting all seats to ascertain their condition and a list had been sent with the agenda. It was recommended that three damaged seats should be replaced with new ones and others repaired.

RESOLVED: (9 in favour, 1 abstention) that the three damaged seats are to be replaced with new ones to include the existing inscriptions and repairs undertaken to the rest as listed. The work will be carried out by J Crossland. This will be taken from the Open Spaces earmarked reserves budget. Proposed Councillor Traves, seconded Councillor Woodhouse.

63/07 To re-vamp Fishermans Gardens – Councillor P Traves – deferred from last meeting:
To consider re-vamping Camerons Gardens – Councillor P Traves:

Councillor D Harvey declared a personal interest in that he had paid for two shrubs in Fishermans Gardens and he remained in the meeting, took part in the discussion and voted.

At the request of Councillor Traves, these items were considered together. Councillor Traves outlined ideas for re-vamping both areas with the involvement of local groups and with public consultation.

RESOLVED: (8 in favour, 2 against) that a working group (no authority or budget) is set up consisting of Councillors Traves, Leppington, Couzens and Crossland to look at the issue and report back to the Parish Council. The Parish Council will make any decision as to whether to proceed. The Clerk to write Highways to request permission for the Council to work on Fishermans Gardens. Proposed Councillor Traves, seconded Councillor Leppington.

64/07 To consider the annual NICEIC Certificate for the toilets – deferred from last meeting:

Councillor Crossland had contacted Maltby's at Filey for a price and this was compared with the price of the work undertaken previously by J Barron.

R. Smiley

RESOLVED: (6 in favour, 4 against) that Maltby's undertake the annual NICEIC Certificate and also relamping of the toilets, proposed Councillor Crossland, seconded Councillor Traves. Councillor Crossland will provide the Clerk with contact details.

65/07 Allotments:

Councillor Robson declared a prejudicial interest (related to allotment holder), left the room for the duration of this item, took no part in the discussion and did not vote. Councillor D Harvey left the meeting due to illness.

(a) To note the results from the site visit undertaken on 14th February 2007:

The Clerk had sent notes from the site visit with the agenda. The Council noted the site visit.

(b) To consider an application from a tenant for plot 11 as from 1st November 2007 – deferred from last meeting:

The Council will hold the letter on file for when this plot becomes vacant and review the position in November.

(c) To consider the request from the Flamborough Allotment & Gardens Association to rent plot 44 – deferred from last meeting:

RESOLVED: (All in favour) that having given consideration to this request the Council is unable to let this plot in its present state as it is deemed to be unsafe, a health and safety hazard and high risk. The Council had previously resolved to clear the plot prior to receipt of the letter from the Association. Proposed Councillor Traves, seconded the Chairman.

(d) To consider filling in the holes/ruts on the roads/car park at the allotment site – deferred from last meeting:

RESOLVED: (7 in favour, 1 against) that the Council should not undertake this work, proposed Councillor Traves, seconded Councillor Leppington.

(e) To note a portion of hedge at the Beech Avenue side has been cut down by a resident.

The resident had cut down the hedge to the base without permission from the Council in order to replace his fencing.

RESOLVED: (All in favour) to write to the resident with grave disapproval at what he has done without permission from the Council and that the Council is seeking advice as to what remedial action can be taken. The Clerk will contact ERYC Hedgerow Officer for advice. Proposed Councillor Crossland, seconded Councillor Traves.

(f) To note the condition of the hedge bordering Bampton Lane.

The Council noted that a lump of hedge appeared to have died and the hedge was being pushed over from the inside and the banking and roots becoming exposed due to traffic pushing onto the bank side.

RESOLVED: (All in favour) to write to all tenants stating that work is required to the bank to protect the hedge as it is under a Court Order and that the Council is concerned that once again having turned the water off in November, it has been turned back on. Councillors Crossland and Couzens will try to get some telegraph poles to lay inside the hedge side to protect the bank and hedge. Proposed Councillor Traves, seconded Councillor Woodhouse.

R. Stanley

(g) To consider spraying off untenanted plots:

The Council considered to spray the plots would incur complaints from tenants. Grass cutting the plots will be considered on the next agenda.

RESOLVED: (All in favour) to give permission to the tenant of plots 17 and 18 to plant 6 fruit trees on each plot, proposed Councillor Woodhouse, seconded the Chairman.

Councillor Robson returned to the meeting.

66/07 To agree March Newsletter, Issue 9 and distribution:

RESOLVED: (All in favour) that the newsletter should be agreed as it stands and copied and distributed to various locations in the village as usual, proposed the Chairman, seconded Councillor Traves. As there was no room in the newsletter to ask for public ideas for Camerons Gardens and Fishermans Gardens, the Clerk will ask for ideas in the Free Press, Village section.

67/07 To receive a report regarding the Youth Forum on 28th February 2007:

This item was deferred to the next meeting.

68/07 To consider undertaking a Parish Plan – Councillor I Woodhouse:

This item was deferred to the next meeting.

69/07 To consider a public meeting for Affordable Rural Housing – Councillor P Traves:

This item was deferred to the next meeting.

70/07 To report on the position regarding the goal posts and consider any action – Councillor I Woodhouse:

This item was deferred to the next meeting.

71/07 To consider how to identify issues for the Streetscene Walkabout in June (see enclosed):

This item was deferred to the next meeting.

72/07 Streetlighting – Councillor J Crossland:

This item was deferred to the next meeting.

73/07 To resolve that due to the confidential nature of the business to be transacted, the press and public be excluded from the remainder of the meeting (Section 1(2), Public Bodies Admissions to Meetings Act 1960):

RESOLVED: (All in favour) that due to the confidential nature of the business to be transacted, the press and public be excluded from the remainder of the meeting, proposed the Chairman, seconded Councillor Traves.

74/07 To consider correspondence received from Andrew March, Solicitor, re Rear of Post Office Street (See enclosed):

It was agreed to alter the order of the agenda and this agenda item was considered next. The Solicitor had written to ERYC to request that the way is put on the list of streets to prevent the need to seek a declaration in Court as research as shown this to be a highway. A reply is awaited. The Solicitor's account so far stands at £1309 plus VAT.

A. Sanley

The Clerk reminded the Council of advice previously received from ERNLLCA of the need to assess the risk in terms of the benefits to the inhabitants of the village compared with the possible monetary outlay in audit terms in pursuing this method.

There was discussion.

RESOLVED: (8 in favour, 1 against) to write to the Solicitor and request an up to date account to pay and when the reply from ERYC is received the Council will need to give this consideration before making further decisions. The extra money required to come from the Open Spaces budget. Proposed the Chairman, seconded Councillor Traves.

75/07 To approve annual Risk Assessments (risk assessment scores available for inspection at the meeting, Action Plan enclosed):

The Clerk requested this agenda item was considered to fall within the current financial year.

RESOLVED: (All in favour) that the Council approves the annual risk assessments and further consideration will be given to the action plan at the next meeting, proposed Councillor Traves, seconded the Chairman.

76/07 To consider tenders received for work to clear plots at the allotments:

Councillor Crossland (had submitted a tender for the work), Councillor Couzens (had submitted a tender for the work) and Councillor Robson (related to allotment holder) declared prejudicial interests. All three Councillors left the room for the duration of this item, took no part in discussion and did not vote.

Two tenders had been received and these were opened and considered.

RESOLVED: (5 in favour, 1 abstention) to accept the tender from contractor A (J Crossland) in the sum of £3,240 as this represented Best Value for the Community, proposed Councillor Traves, seconded Councillor Woodhouse.

Signed as a true and correct record ..
Councillor R Sunley, Chairman.

R. Sunley

Date *02/04/07*

FLAMBOROUGH PARISH COUNCIL

**MINUTES OF EXTRA-ORDINARY MEETING
21ST MARCH 2007, 7.30PM, METHODIST CHAPEL, FLAMBOROUGH**

Present: Councillors R Sunley (in the Chair), J Crossland, D Harvey, V Leppington, D Major, S Robson, P Traves, F Villani and I Woodhouse

2 PCSOs

Ward Councillor Matthews had sent apologies
Clerk, Libby Woodhouse, recorded the Minutes.

77/07 To accept apologies for absence:

RESOLVED: to accept apologies for absence from Councillors P Couzens, G Harvey, Mrs H Gilson, and P Lawson.

78/07 To receive Declarations of Personal/Prejudicial Interests on Agenda Items, the Nature of the Interest and Registration of Gifts:

Any declarations of interest made by Councillors are recorded at the appropriate Minute.
Registration of gifts – there were none.

79/07 To consider planning applications as listed and subsequent plans that are received after this agenda has been sent out. Plans available for public inspection at 7.15 pm:

- (1) **DC/07/30448/CONDET/EASTNN** – submission of details required by condition 2 and 3 of planning permission 06/08967/PLF relating to the details of the materials and external joinery work
At West Vue, Woodcock Road, Flamborough
For Mr K Robson
Application Type: Approval of Details req'd by Condition

Councillor Robson declared a personal interest in this application (related to applicant) remained in the room and abstained from voting.

RESOLVED: (8 in favour, 1 abstention) that the Council has no observations to make on this application, proposed the Chairman, seconded Councillor Traves.

Planning Permission Granted

- (1) **DC/06/09996** – Erection of two storey building for use as a hardware shop with living accommodation above and garden centre at rear at Monument Garage, Chapel Street, Flamborough – planning permission approved by the Eastern Area Planning Sub-Committee on 26th February 2007 subject to conditions.

The Clerk read a letter received from the Planning Department detailing the Sub-Committee's decision and the conditions which formed part of the approval.

RESOLVED: (All in favour) to write to the Planning Department and request a copy of the Conservation Panel's report to the Sub-Committee as the Council would like to know the reasoning behind the decision, proposed Councillor Crossland, seconded Councillor Traves.

80/07 To receive a report regarding the Youth Forum on 28th February 2007 – deferred from last meeting:

PCSO Beverley Feirn reported on the Youth Forum that had been attended by 10 young people. Details that came out of the Forum were that the young people would like a shelter in the village, lighting on the Village Green and an older children's play area/skate park. They are willing to

R. Sunley

fundraise and a disco is being held on 3rd April at the Village Hall between 7-10pm to start things off. Councillors will be attending the disco and the behaviour of the young people will be monitored. They have designed a poster for the disco. The PCSO thanked Ward Councillor Matthews who had paid for the hire of the hall. They are also undertaking car boot sales and talked about a Tractor Pull. The money raised will be put towards a shelter. Possible areas in the village for a shelter will be discussed at the next meeting.

PCSO Beverley Feirn also reported on criminal damage to the Manor House, Flamborough and a final reprimand had been given to one young person. One person is to be questioned regarding egg throwing in the village.

81/07 To consider undertaking a Parish Plan – Councillor I Woodhouse – deferred from last meeting:

Councillor Woodhouse outlined a survey and plan that had been undertaken in 1998 by the Flamborough Action Steeting Group. A lot of the aims had been achieved and it was time to look at undertaking a new plan.

RESOLVED: (All in favour) that as this is a big project this item be deferred to the new Council after the elections in May and put on the agenda in June, proposed Councillor Woodhouse, seconded Councillor Traves.

82/07 To consider a public meeting for Affordable Rural Housing – Councillor P Traves – deferred from last meeting:

Following discussion, it was considered that there was nothing to inform the public about at the present time and should any further locations be brought toward by Mr Jones, a public meeting would be called as a result of his processes.

There was discussion regarding the allotment site. The Clerk outlined advice given to the Council over recent years, that criteria had not yet been met to sell half the site and that although the Council has powers to re-appropriate allotment land, this would be to a purpose over which the Parish Council has a power and none exist in respect of housing. In addition, as reported in a recent meeting Mr Jones had viewed the allotment site as a long term project, however, money was available now for an affordable housing development in the short term but he was still looking for sites. A proposal put forward by Councillor Crossland, seconded by Councillor Traves was defeated (4 in favour and 5 against) to write to the Secretary of State stating Flamborough Parish Council is desirous to get on board with a Housing Association and is seeking advice regarding allotment land which is under-utilised despite being well advertised. Councillor Woodhouse requested a recorded vote.

Voting in favour of the proposal –
Councillor Leppington
Councillor Crossland
Councillor D Harvey
Councillor Traves

Voting against the proposal –
Councillor Sunley
Councillor Woodhouse
Councillor Villani
Councillor Robson
Councillor Major.

83/07 To report on the position regarding the goal posts and consider any action – Councillor I Woodhouse – deferred from last meeting:

Councillor Woodhouse reported that he had cleaned and tightened up the plates that hold the goal posts in the ground and the posts were now stable. There was discussion on moving the goal posts to a new site on the Village Green in order to let the ground recover. This will be discussed in June.

R. Sunley.

- 84/04 To consider how to identify issues for the Streetscene Walkabout in June** - deferred from last meeting – see correspondence sent with last agenda:

The Clerk reported that ERYC will send a list of work items that are typical of those included in the Streetscene process. In the meantime Councillors will complete forms similar to those completed for the first Streetscene in 2003 and return them to the Clerk by the end of April for collating. This will be an agenda item in May to determine to who will undertake the Walkabout and confirm issues.

The Clerk will write to Highways, ERYC, to request the repair of loose kerbstones on Constable Close near the elderly persons bungalows.

- 85/07 Streetlighting – Councillor J Crossland** – deferred from last meeting:

Councillor Crossland explained that on looking at the inspection forms by ERYC, he found them interesting and the figures not correct. He stated that the lights were earthed but that ERYC will bring the lights up to the modern earthing standards as most of the lanterns are now 60 years old. This does not mean that the lights are unsafe otherwise ERYC would have disconnected them and that unnecessary haste was applied by the Parish Council in agreeing to undertake the bonding required without receiving a price first. The Chairman indicated that advice had been sought from ERYC. The Clerk indicated that the bonding to each light would cost £15.48 and there were 14 lights as a result of the inspection this year. The work required to the pole brackets would be priced first but the decision had already been made to do the bonding work. Councillor Crossland was concerned that ERYC were cherry picking at the contract as they had not wished to do the Christmas Lights. The Chairman indicated that the Council should move forward.

- 86/07 ERYC, Rough Sleeping Count in the East Riding – Wednesday 21st March 2007 12 midnight to 6 am:**

Although the count would be that night, Councillors were not generally aware of any person sleeping rough in the parish.

Signed as a true and correct record ..
Councillor R Sunley, Chairman

R. Sunley

Date *02/04/07*

FLAMBOROUGH PARISH COUNCIL

MINUTES OF PARISH COUNCIL MEETING 2ND APRIL 2007, 7.30 PM, METHODIST CHAPEL, FLAMBOROUGH

Present: Councillors R Sunley (in the Chair), P Couzens, J Crossland, Mrs H Gilson, D Harvey, G Harvey, P Lawson, V Leppington, D Major, P Traves, F Villani and I Woodhouse.
Ward Councillor C Matthews (Councillors R Harrap and J Wilkinson had sent apologies)
5 members of the public
Clerk, Libby Woodhouse, recorded the Minutes

87/07 To accept apologies for absence:

Councillor Robson had contacted the Clerk to indicate he would be arriving late to the meeting.

88/07 To receive Declarations of Personal/Prejudicial Interests on Agenda Items, the Nature of the Interest and Registration of Gifts:

Any declarations of interest made by Councillors are recorded at the appropriate Minute.
Registration of gifts – there were none.

89/07 Acceptance of Minutes of Meetings:

Parish Council Meeting of 5th March 2007:

RESOLVED: That the Minutes of this meeting be approved and signed as a true and correct record.

Extra Ordinary Meeting of 21st March 2007:

RESOLVED: That the Minutes of this meeting be approved and signed as a true and correct record.

90/07 To receive the Clerk's Report (for information only, enclosed):

Street Cleansing, Flamborough

Reply received from ERYC detailing works carried out in Flamborough and a colour coded map identifying which streets are litter picked on which days.

Smoke Nuisance, land at Water Lane

Reply received from ERYC Public Protection detailing the action taken in respect of complaints from the Parish Council and members of the public.

Planning Enforcement – 3 Tower Street and field at Water Lane

Reply received from ERYC's Ian McPherson, Planning Enforcement:

- Re the enforcement notice served at 3 Tower Street – this is now subject of criminal proceedings and the matter is being dealt with by ERYC's legal team.
- Re allegations of dumping of rubbish – if the Enforcement Officer can be supplied with the necessary information, time of offence, any witnesses, details of vehicles involved, this would be then passed on to Public Protection. The Clerk will contact members of the public who had made the complaint and ascertain if they want to continue.

Bridlington Hospital

- Minutes of the Joint Scrutiny of Health Committee of 7th March 2007 have been received from ERYC Bridlington South Ward Councillor David Grange. The Committee support no changes to 24hr acute medical, coronary care and maternity services and that the MIU be reopened on a 24 hour basis. Should the Trust implement different options, it will be referred to the Sec of State.
- A press release sent from the PCT indicates that recommendations on the future commissioning strategy for community services in the East Riding of Yorkshire will not be presented to the PCT Board until the meeting of 23rd May 2007 because of the high number of responses received to the consultation.

IW

Bus Shelter, Tower Street

The Solicitor wrote to the Brewery on 12th March. A letter dated 15th March was sent by the Brewery apologising for the delay but advise that they have now instructed their solicitors and hopefully can proceed as quickly as possible.

Toilets – leak

There is a leak on the toilet system and water is overflowing outside which is making the brickwork damp. The Clerk contacted Jon Richardson to fix this under Clerk's delegated emergency powers – he will order a part which he will replace when it comes.

Toilets – bulk tissue dispenser

Bridlington Cash and Carry are having trouble getting hold of a metal toilet tissue dispenser because of the problem of ordering in bulk but will contact us as soon as one is available. The Toilet Cleaner repaired the damaged dispenser as a temporary measure.

Toilets – Rates 07/08

Rates 07/08 are £793.80 less £208.02 Transitional Relief and £292.89 Small Business Relief. Total rates payable 07/08 are £292.89.

ERYC Visit to the Parish Council re Standards Board Issues

Mr Mathew Buckley (Head of Legal and Democratic Services) and Mr Bill Jackson (Democratic Services Manager) would prefer to visit the Parish Council after the elections. A provision date has been set for Monday 4th June 2007. Individual Councillor Training has not yet been resolved.

Grounds Maintenance Contract 2007

The contractor will undertake weed killing on 26th March 2007 and the first cut hopefully will be on the 2nd and 3rd of April.

Quality Status

The Parish Council's application for Quality Status was given to Alan Barker, ERNLLCA on 14th March. We are awaiting a date for when the Panel will meet to consider the application.

Monument Garage

A copy of the report to the Planning Committee had been received in respect of the DIY Shop and Garden Centre. A copy was given to Councillor Crossland as he had requested it.

Streetlighting

Bonding required to the lights within the first 40 had been completed during week of 26th March. On 29th March, an ERYC Streetlighting Engineer and the Clerk had looked at all the pole bracket lights. A report will be issued regarding the condition and any work required to those within the first 40 lights.

Rural Housing Enabler Conference – “Sustainable Communities and Community Land Trusts”

Will be held on 19th April, Hessle, 1pm to 4.30 pm. Councillor Traves may attend.

Rear Post Office Street

The Solicitor had sent an invoice and has asked ERYC to reply to his letter.

Thanks

The Clerk thanked the Council for an interesting four years and all Councillors for their support. The Clerk thanked the Chairman for his support and commitment to the Parish Council and wished those not standing for election all the best for the future and those who are standing best wishes for the elections.

Matters Ongoing – Councillor Traves had requested a comprehensive list.

ERYC Library Manager – re keeping book and picture commemorating 200 years of the Lighthouse in Flamborough Library – no reply yet.

Land adjacent to plot 25b, allotments – ongoing, no reply from Environment Agency yet – reminder sent on 19th March 2007.

Replacement signs – ongoing – with Councillor Traves.

New Litter Bins – ongoing – have been ordered from ERYC, awaiting siting.

Private Ditches, G Frisby, ERYC – cleaning of ditches Water Lane to cliff top – ongoing

Local Paths Partnership Scheme – ongoing.

Seat, North Landing – agreement received from person donating seat, awaiting siting by Contractor.

Replacement three seats and repair work to list of seats – awaiting work by Contractor.

Proposed Cycle Route through Danes Dyke – no reply yet from G Cahill, Sustrans Connect 2 Project.

NICEIC Certificate for toilets by Maltby's, Filey – awaiting work by Contractor – no reply received to request to undertake work.

Highways – permission to work on Fishermans Gardens not yet received.

IW

Refurbishment – Camerons Gardens, Fishermans Gardens – article placed in Free Press, awaiting report by Working Group.

Allotment work to clear three plots – awaiting work to be undertaken by Contractor.

Allotment work to internal bank side to protect the hedge – awaiting work to be undertaken.

Streetscene Walkabout – issues form to Clerk by end of April, agenda May.

Parish Plan – Agenda June 07.

Goal Post resiting – Agenda June 07.

Affordable Housing – ongoing.

91/07 To resolve to adjourn the meeting for 15 minutes for Questions by Electors:

RESOLVED: That the meeting be adjourned for Questions by Electors and re-opened.

92/07 Questions/Reports from Councillors and Committee Representatives:

Councillor Traves – reported on attendance at the Bridlington & Driffield Area Forum on 22nd March and thanked Councillor Matthews for the lift. He had praised Flamborough's PCSO who is getting to know the young people, he had queried why such a large machine is used to side out verges and ERYC are looking at a better surfacing for mending potholes. The Clerk had received Minutes of this Forum. Councillor Traves had requested Affordable Co-Ownership Housing to be put on the agenda for the next meeting in July

Councillor Crossland – in Lincolnshire they are using a Sunday Market rule that these are not held within 6 and 2/3 miles of a Chartered Market.

RESOLVED: (All in favour) to write to ERYC to ask whether they are going to use this rule, proposed Councillor Crossland, seconded Councillor Traves.

Councillor Lawson – reported on the bad state of the verges near the turning to the Golf Club on Lighthouse Road. Councillor Woodhouse declared a prejudicial interest (area in the vicinity of a family owned property), remained in the room but did not take part in discussion and did not vote.

RESOLVED: (11 in favour, 1 abstention) to write to ERYC to request no parking signs be erected and the verges repaired, proposed Councillor Lawson, seconded Councillor Traves.

Councillor Traves – noted that Tower Field was up for sale and requested this as an agenda item to look at funding from English Heritage to buy it.

Chairman – reported that he and the Clerk had attended the Bridlington Neighbourhood Action Team on 8th March. There may be funding available for a youth shelter and a criminal damage poster had been circulated. The Police Authority Panel meetings would be synchronised with the NAT meetings.

Councillor Robson arrived at the meeting

Chairman – had attended the Police Authority Panel meeting on 8th March and reported that it had been indicated that the community must get involved with the Police.

Councillor Traves – was disappointed that there had been no reply from the Library Manager regarding keeping the book and picture of 200 years of the Lighthouse at the Library.

RESOLVED: (All in favour) for Councillor Traves to enquire with the Victoria Club as to whether they would keep them with their village items and to report back to the next meeting, proposed Councillor Sunley, seconded Councillor Woodhouse.

Councillor Crossland – reported two large refrigeration condensers had been placed on the roof at Monument Garage.

RESOLVED: (All in favour) to write to ERYC Planning Enforcement, proposed Councillor Crossland, seconded Councillor Traves.

IW

93/07 Chairman's Report:

The Chairman had nothing to report.

94/07 To consider Planning Applications as listed below and subsequent plans received after the agenda is sent out (planning applications available for public inspection at 7.15 pm):

- (1) **DC/07/01287** – Alterations to include part rebuilding of existing buildings to form no. 10 holiday cottages, no.1 managers dwelling, car parking and sewage treatment plant
At Home Farm, Danes Dyke, Flamborough
For Palmer Builders
Application Type: Full Planning Permission.

Councillor Crossland declared a prejudicial interest (leases land adjacent), left the room for the duration of this item, took no part in discussion and did not vote.
Councillor Couzens declared a prejudicial interest (business interests), left the room for the duration of this item, took no part in discussion and did not vote.
Councillor Robson declared a prejudicial interest (director of a group opposed to development), left the room for the duration of this item, took no part in discussion and did not vote.

RESOLVED: (6 in favour, 3 against, 1 abstention) to recommend (d) that the application be refused and (e) that it should be referred to the appropriate Committee. The reasons will be the same as put forward the last time plans were submitted. Proposed Councillor Traves, seconded Councillor Leppington.

Councillors Crossland, Couzens and Robson returned to the meeting.

- (2) **DC/07/01623** – Erection of a single storey extension at side and conservatory at rear
At Westscar, Woodcock Road, Flamborough
For Mr and Mrs Emmerson
Application Type: Full Planning Permission.

RESOLVED: (12 in favour, 1 abstention) that the Council has no observations on this application, proposed Councillor Traves, seconded Councillor Villani.

Planning Permission Refused by ERYC

- (1) **DC/07/00336** – Erection of two dwellings on plots 14 and 15 (resubmission of 06/05237) at Land West of South Sea Mews, Flamborough.

95/07 To note/deal with correspondence as listed below:

- | | |
|----------|---|
| 23-03-07 | ERYC, Surface Dressing Programme 2007/2008, fourteen week programme commencing 2 nd April 2007 to include Allison Lane, School Lane and Greenside. |
| 22-03-07 | NPower, electricity rates for toilets |
| 21-03-07 | ERYC, Parish Councils Planning Liaison Meetings 2007 – summary of event (enclosed) and questionnaire. |
| 21-03-07 | ERNLLCA, Initial Briefing re Lyons Enquiry into Local Government (enclosed) |
| 13-03-07 | Business in the Community, Prohelp – Professional support for the voluntary sector. |
| 08-03-07 | Department for Constitutional Affairs – Memorial Safety (Cemetries). |
| 12-03-07 | ERYC, Notice of Standards Committee 26 th March 2007. |
| 26-02-07 | ERYC, Notice of Standards Committee 6 th March 2007. |
| March 07 | Sutcliffe Play, Newsletter |
| March 07 | Newsletters – Umbrella (Humber and Wolds Rural Community Council), Clerks and Councils Direct, ERNLLCA Newsletter, Assembly Digest (Yorkshire & Humber Assembly). |

I.U

February 07 NALC/SLCC, Revisions to Model Contract of Employment for Clerks.

The Chairman stated the Model Contract was not adopted in 2004 when it was received from NALC/SLCC and now revisions had been received. This should be looked at again possibly as a working group and the Council receive full details at the next meeting to assist the Council in its role as an employer.

96/07 (a) Payment of Accounts to 31st March 2007 (see attached sheet):**Received**

£2.00 – Sports Club Trust – rent for years 2006 and 2007.

£1.10 – Receipts for copies of Minutes

£1,044.68 – VAT Refund

Paid

Chq 1376 - £70.20 (inc £10.46 VAT) – Npower Street Lighting 04/05 (agreed meeting 5th March 2007)

RESOLVED: (12 in favour, 1 abstention) that the accounts as submitted and one from Denison Till, Solicitors re Right of Way advice for £1,546.30 (inc VAT) should be paid, proposed Councillor Traves, seconded Councillor Sunley.

Chq No	Creditor	Net Due	VAT	Total
1377	Npower - Electric Toilets	18.53	0.93	19.46
1378	Flamborough Methodist Church - Extra Meeting 21/3 - 2 hrs	12.00		12.00
1379	ERYC - Toilets Rates	56.89		56.89
1380	Npower - Electric Streetlighting 05/06	64.77	11.33	76.10
1381	ERNLLCA Subscription	442.58		442.58
1382	Yorkshire Water - Allotments Water Rates (estimated)	59.05		59.05
1383/84/85	Staff PAYE/NI	657.04		657.04
1386	Clerk Expenses (March)			
	Telephone (25/1/07-24/2/07)	5.47		5.47
	Broadband connection	7.50		7.50
	Photocopying	29.90		29.90
	Postage	9.33		9.33
	Stationery	6.14		6.14
	Car Allowance	20.00		20.00
	Deliveries	2.00		2.00
	Totals	1,391.20	12.26	1,403.46

(b) To authorise Clerk to pay accounts at the end of April (next meeting of the Council not until 14th May):

RESOLVED: (12 in favour, 1 abstention) that the Clerk be authorised to pay the accounts at the end of April, proposed Councillor Sunley, seconded Councillor Traves.

97/07 To consider risks requiring action on the Risk Assessment Action Plan (please bring Action Plan sent with agenda for meeting of 5th March 2007)

The risk assessments had been agreed at the previous meeting and an action plan produced on items requiring attention.

I.W.

RESOLVED: (All in favour) that items will be placed on agendas as determined by the Clerk, proposed Councillor Sunley, seconded Councillor Robson.

98/07 To consider areas for a Youth Shelter in Flamborough – Councillor P Traves:

Councillor Traves reported that the young people were trying to raise money and gain funding for a youth shelter and that there would be a disco on 3rd April to raise funds and that an area was needed.

RESOLVED: (8 in favour, 5 against) that a youth shelter can be sited on the Little Green or opposite on the Large Green (subject to planning constraints), proposed Councillor Traves, seconded Councillor Mrs Gilson.

99/07 Allotments:

Councillor Robson declared a prejudicial interest (related to allotment holder), left the meeting for the duration of this item, took no part in discussion and did not vote.

- (a) **To consider advice received regarding the hedge bordering Beech Avenue Flamborough (enclosed) and a letter from the property owner (enclosed):**

There was discussion as to whether the hedge would grow again.

RESOLVED: (11 in favour, 1 abstention) that Councillor Couzens gain informal advice from Richard Baines, proposed Councillor Lawson, seconded Councillor Woodhouse.

An amendment by Councillor Traves to gain advice and replace the hawthorn hedge and bill the property owner was withdrawn.

- (b) **To consider cutting the grass on vacant plots:**

RESOLVED: (All in favour) that the Council should seek prices in the Notice Board and Village News for contractors to cut the grass on six and a half plots and the "L" shape piece of land twice this year in May and August. Prices to be returned for the next meeting, proposed Councillor Traves, seconded Councillor Mrs Gilson.

- (c) **To allocate vacant plots following clearance of plots (if work undertaken by this date):**

The work had not been undertaken by this date and the plots could not be allocated. Plot 29 was allocated to Mrs Nettleship.

Councillor Robson returned to the meeting.

100/07 To agree permission for ERYC Highways to place highway warning signs on Parish street lights in the vicinity of the Village Green for road users to be aware of the playground:

RESOLVED (All in favour) that permission is given to ERYC Highways to place the signs on Parish lights, proposed Councillor Mrs Gilson, seconded Councillor Villani.

101/07 To consider a request from an elector to ask the Post Office for a post box at South Sea Road junction with South Sea Way which would serve 116 properties – Councillor I Woodhouse:

RESOLVED: (All in favour) that the Council support this request as the area has a large proportion of elderly residents and write to the Post Office accordingly, proposed Councillor Woodhouse, seconded Councillor Traves.

I.W

102/07 To consider the provision of a pond on the Village Green – Councillor P Lawson:
(Councillor Lawson will provide details, ERNLLCA has sent general advice as enclosed)

Councillor Lawson provided an article from the Yorkshire Post and indicated that it would be feasible to build a pond in 2 days, costing £400, size 9 m by 6 m at a maximum depth of $\frac{3}{4}$ m creating a haven of calm and tranquility and that there are ponds in other parishes. Discussion ensued on the health and safety aspect of a pond being near to the playground and the implications to the Council of creating this hazard. The mere had been filled in as it was a stagnant mess by public subscription in the 1960s to form the Village Green and there are drainage systems and services underneath the surface. There are implications as to the use of the Village Green. A letter from ERNLLCA had been sent with the agenda to all Councillors. Councillor Villani requested a recorded vote.

A proposal to look at the desirability and viability of creating a pond on the Village Green (proposed by Councillor Lawson, seconded Councillor D Harvey) was defeated by 8 votes to 5.

Voting for the proposal
Councillor Mrs Gilson
Councillor G Harvey
Councillor D Harvey
Councillor P Couzens
Councillor P Lawson.

Voting against the proposal
Councillor R Sunley
Councillor I Woodhouse
Councillor F Villani
Councillor V Leppington
Councillor J Crossland
Councillor D Major
Councillor S Robson
Councillor P Traves

103/07 To consider Clerk's/Councillor's attendance at Humber Playing Field Association – Playground Maintenance and Inspection Training Event (enclosed)

Councillor Woodhouse declared a prejudicial interest (Clerk is his wife) and left the meeting for the duration of this item, took no part in discussion and did not vote.

RESOLVED: (All in favour) that a maximum of three should attend including the Clerk on 16th May at Rudston 6.30pm – 9 pm, cost £10 per person with £5 refund on attendance (attendees to be confirmed following the election), proposed Councillor Traves, seconded Councillor G Harvey.

Signed as a true and correct record
Chairman, Flamborough Parish Council

I. Woodhouse

Date 14-5-07

FLAMBOROUGH PARISH COUNCIL

MINUTES OF EXTRA ORDINARY MEETING 26TH APRIL 2007, 7.30 PM, METHODIST CHAPEL, FLAMBOROUGH

Present: Councillor R Sunley (in the Chair), P Couzens, J Crossland, Mrs H Gilson, D Harvey, P Lawson, V Leppington, D Major, S Robson, P Traves, F Villani and I Woodhouse.
Councillor T Glossop, President of ERNLLCA and Chairman of County Accreditation Panel
Gareth Roberts, ERNLLCA
ERYC Ward Councillors R Harrap, C Matthews and J Wilkinson
Mark Smales, photographer
Clerk, Libby Woodhouse, recorded the Minutes.

- 104/07 Flamborough Parish Council will be presented with a Certificate for the Award of Quality Parish Status by Councillor T Glossop, President of ERNLLCA.** The presentation will last approximately 15 minutes:

Councillor T Glossop presented the award for Quality Status to Councillor R Sunley (Chairman of Flamborough Parish Council) and gave a short speech congratulating the Parish Council. He stated the submission was outstanding and easy to flick through to identify the relevant sections. He commented on the services provided by Flamborough Parish Council especially Councillor Surgeries prior to meetings. Councillor Sunley responded with thanks. Ward Councillor Harrap congratulated the Parish Council on behalf of the Ward Councillors. Photographs were taken by Mark Smales.

Councillor Glossop, Gareth Roberts and the ERYC Ward Councillors then left the meeting.

- 105/07 To accept apologies for absence:**

RESOLVED: To accept apologies for absence from Councillor G Harvey.

- 106/07 To receive Declarations of Personal/Prejudicial Interests on Agenda Items, the Nature of the Interest and Registration of Gifts:**

Any declarations of interest made by Councillors are recorded at the appropriate Minute.
Registration of gifts – there were none.

- 107/07 To consider planning applications as listed and subsequent plans that are received after this agenda has been sent out. Plans available for public inspection at 7.15 pm:**

- (1) **DC/07/01377** – Erection of external flue
At High Street Fisheries, 6 High Street, Flamborough
For Mr K Lau
Application Type: Full Planning Permission

RESOLVED: (11 in favour, 1 abstention) to (c) recommend that, if approved, the following conditions should be imposed: that ERYC take into consideration adjacent occupied residential properties in terms of fumes and noise, proposed Councillor Woodhouse, seconded Councillor Traves.

Planning Permission Granted

- (1) **DC/06/06604** – Erection of 2 no semi detached houses following outline approval 05/09017 at land south east of Greenside Cottage, Greenside, Flamborough for Mr & Mrs D Harvey.
- (2) **DC/07/00306** – Extension to Car Park at Marine Valley Estate, North Moor Road, Flamborough for Mr M A Johnston

- 108/07 To agree the Clerk's Financial Report to 31st March 2007** (see enclosed – year end accounts are now with Lloyd Dowson):

RESOLVED: (11 in favour, 1 abstention) to accept the Clerk's Financial Report to 31st March 2007, proposed the Chairman, seconded Councillor Traves.

- 109/07 Correspondence – from Mrs M Sexton, re Lack of Respect** (see enclosed):

Mrs M Sexton had sent a letter indicating a lack of respect had been shown with regard to former Parish Councillor Robert Emmerson.

RESOLVED: (10 in favour, 1 abstention, 1 against) to respond that the Council notes receipt of the letter and its contents, proposed the Chairman, seconded Councillor Woodhouse.

- 110/07 To review arrangements for cleaning out Tower Street Bus Shelter in view of the lack of cleaning over the last few months:**

The bus shelter had been recently cleaned out. This will be an agenda item for the next meeting re the purchase and cleaning of the bus shelter.

RESOLVED: (10 in favour, 2 against) that the Clerk contacts the Solicitor to ask what the situation is, proposed Councillor D Harvey, seconded Councillor Traves.

- 111/07 To review work to clear three plots at the allotments due to the high risk to public safety (if the work is not completed by this date):**

The work had been completed. The Clerk wished to let plots to applicants who had been waiting for them since October. A proposal by Councillor Robson, seconded by Councillor Major to stick to the agenda item and not discuss anything else was defeated (3 in favour, 9 against).

Councillor Robson declared a prejudicial interest (related to allotment holder) and left the room for the remainder of this agenda item, took no part in the discussion and did not vote.

The Council will mark out the recently cleared plots on Saturday 28th April at 9.30 am after which the Clerk will let plots 33 and 45 to applicants waiting for them.

Councillor Robson returned to the meeting

- 112/07 To remind Councillors to fill in the Streetscene Visit form and return to the Clerk by the end of April:**

Councillors were reminded to fill and return the forms as only four had been received back.

- 113/07 In accordance with Financial Regulation 1.4, to review the effectiveness of the system of internal control and to review Financial Regulations** (see enclosed):

The Clerk had proposed changes to the Financial Regulations which the Council considered.

RESOLVED: (9 in favour, 3 against) that Financial Regulation 11 (d) is changed to indicate that ".....tenders must be addressed to the Clerk in the ordinary course of post and specify a time (12 noon) and date (day of Council meeting) after which time no tenders will be accepted. Tenders submitted other than on an approved form and in an approved envelope issued by the Clerk will not be considered", proposed Councillor Leppington, seconded Councillor Woodhouse.

RESOLVED: (all in favour) that 11 (e) ~~remains as it currently stands~~, proposed Councillor Traves, seconded Councillor Robson.

States "All sealed tenders shall be opened at the same time on the prescribed date at a meeting of the Council."

I.W

RESOLVED (All in favour) to include paragraph 11 (j) "Should it occur that the Council does not accept any tender, quote or estimate, the work is not allocated and the Council requires further pricing and, provided that the Specifications do not change, no person shall be permitted to submit a price who was part of the original decision making process", proposed Councillor Traves, seconded Councillor Couzens.

- 114/07 As a new requirement of External Audit (Accounts & Audit (Amendment) (England) Regulations 2006), to review the effectiveness of the system of Internal Audit (see enclosed documents sent with Annual Return):**

On the Annual Return the Council is required to review the effectiveness of the Internal Audit and the impact of this work. The External Auditor had sent guidance and the Council considered this in light of guidance and the forms sent.

RESOLVED: (All in favour) to accept the Internal Audit plan submitted by the Clerk that reviewed the effectiveness of the Internal Audit, proposed Councillor Traves, seconded Councillor Couzens.

- 115/07 To consider a request from the WI for use of the Little Green for the Annual Street Market (enclosed):**

RESOLVED: (All in favour) that permission be granted to the WI to use the Little Green for the Annual Street Market on Thursday 23rd August from 2-4 pm subject to the WI and stallholders holding the relevant insurance and appropriate documents. Full public liability insurance and health and safety procedures must be in place, the WI must take full responsibility for the event and undertake risk assessments of the site and event prior to it taking place, proposed Councillor Mrs Gilson, seconded Councillor Traves.

- 116/07 Signs for the Village Green – to note that in addition to the new playground signs, Councillor Traves ordered two signs for the Little Green (the same as those placed at the entrances of the Village Green) and to agree locations for siting:**

RESOLVED: (11 in favour, 1 against) that the signs for the Little Green be accepted and sited on the Green in an effort to stop parking there, proposed Councillor Traves, seconded the Chairman.

The Chairman thanked Councillor Traves for erecting the replacement signs at the playground.

As it was the last meeting before the elections, Councillor D Harvey thanked Councillor Traves for all his hard work. Councillor Woodhouse thanked the Chairman, Councillor Sunley for his work. Councillor Leppington wished to record a vote of thanks to the Chairman. Councillor Lawson wished to record a vote of thanks to those Councillors not standing again.

Signed as a true and correct record
Chairman, Flamborough Parish Council

P. Woodhouse

Date

14-5-07

FLAMBOROUGH PARISH COUNCIL

MINUTES OF ANNUAL MEETING OF THE COUNCIL 14TH MAY 2007, 7.30 PM, METHODIST CHAPEL, FLAMBOROUGH

Present: Councillor I Woodhouse (in the Chair), P Couzens, S Couzens, J Crossland, S Crowther, S Emmerson, Mrs H Gilson, V Leppington, D Major, Mrs M Sexton, M Smales, P Traves and F Villani.
Ward Councillors R Harrap and C Matthews (Ward Councillor Wilkinson had sent apologies).
Eight members of the public.
Clerk, Libby Woodhouse, recorded the Minutes.

117/07 Election of Chairman 2007/2008 and signing of Declaration of Acceptance of Office:

In the absence of the outgoing Chairman and as Vice-Chairman for 2006/2007, Councillor Woodhouse took the Chair and asked for nominations for Chairman 2007/2008.

Councillor Woodhouse, proposed by Councillor Villani, seconded by Councillor P Couzens.
Councillor Crossland, proposed by Councillor Traves, seconded by Councillor Mrs Gilson.

RESOLVED: (9 in favour of Cllr Woodhouse, 3 in favour of Cllr Crossland, 1 abstention) that Councillor Woodhouse be elected as Chairman for 2007/2008.

118/07 Election of Vice Chairman 2007/2008:

The Chairman asked for nominations for Vice-Chairman.

Councillor Leppington, proposed by Councillor Traves, seconded by Councillor Villani.

RESOLVED: (All in favour) that Councillor Leppington be elected as Vice-Chairman for 2007/2008.

119/07 To accept apologies for absence:

There were none.

120/07 To formally receive and adopt the new Model Code of Conduct for Town and Parish Councils - The Local Authorities (Model Code of Conduct) Order 2007 (SI No 1159) - and to consider the inclusion of paragraph 12(2) – this Code of Conduct replaces the previous code (copy enclosed):

The Clerk had received advice from Alan Barker.

RESOLVED: (All in favour) that Flamborough Parish Council adopts the Model Code of Conduct for Parish and Town Councils (Local Authorities (Model Code of Conduct) Order 2007), including paragraph 12(2) thereof, effective immediately and that the principles as set out in the Relevant Authorities (General Principles) Order 2001 are adopted as an annex to the adopted Code of Conduct, proposed Councillor Traves, seconded Councillor Mrs Gilson.

121/07 Declarations of Personal/Prejudicial Interests on Agenda Items, the Nature of the Interest and Registration of Gifts:

There were none.

122/07 Election of Representatives to Outside Bodies:

The following were elected to the outside body:

- (a) Sports Club Trust – Councillor Villani, Councillor Woodhouse.
- (b) Relief in Need – Councillor Crossland, Councillor Mrs Sexton.

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- (c) Village Hall – Councillor Mrs Gilson.
- (d) Bridlington Neighbourhood Action Team – Clerk, Councillor Traves, Councillor Mrs Gilson
- (e) ERNLLCA North East District Committee – Clerk and any available Councillor.
- (f) Flamborough Head Maritime Forum – Councillor Leppington, Councillor Major
- (g) Area Forum – Councillor P Traves is currently elected to this Forum

123/07 To receive and approve updated asset register of Council property (copy enclosed):

RESOLVED: (All in favour) to approve the updated register of assets, proposed Councillor Traves, seconded Councillor P Couzens.

124/07 To agree schedule of dates and times of ordinary Council meetings and surgeries for forthcoming year (see enclosed):

RESOLVED: (All in favour) that the Schedule of Meetings and Surgeries be agreed for 2007/2008, proposed Councillor Traves, seconded Councillor P Couzens.

125/07 Appointment of Bankers:

RESOLVED: (All in favour) that Barclays be appointed Bankers, proposed Councillor Traves, seconded Councillor P Couzens.

126/07 Election of Bank Signatories (three required):

RESOLVED: (All in favour) that Councillor Major continues as an existing signatory and that Councillor Leppington and Councillor Emmerson become signatories.

127/07 Appointment of Internal Auditor:

RESOLVED: (All in favour) that Mr Brian Cloke from Withernsea continues as Internal Auditor, proposed Councillor Traves, seconded Councillor Mrs Gilson.

Signed as a true and correct record *I Woodhouse* Date *4-6-07*
 Councillor I Woodhouse, Chairman, Flamborough Parish Council

FLAMBOROUGH PARISH COUNCIL

MINUTES OF PARISH COUNCIL MEETING 14TH MAY 2007, FOLLOWING THE ANNUAL MEETING, METHODIST CHAPEL, FLAMBOROUGH

Present: Councillor I Woodhouse (in the Chair), P Couzens, S Couzens, J Crossland, S Crowther, S Emmerson, Mrs H Gilson, V Leppington, D Major, Mrs S Sexton, M Smales, P Traves and F Villani.
Ward Councillors R Harrap and C Matthews (Ward Councillor Wilkinson had sent apologies).
Police Community Support Officer, Bev Fiern.
Ten members of the public
Clerk, Libby Woodhouse, recorded the Minutes.

128/07 To accept apologies for absence:

There were none.

129/07 To receive Declarations of Personal/Prejudicial Interests on Agenda Items, the Nature of the Interest and Registration of Gifts:

Any declarations of interest made by Councillors are recorded at the appropriate Minute.
Registration of gifts -- there were none.

130/07 To receive an update from PCSO Beverley Fiern regarding the Youth Shelter proposals:

PCSO Bev Fiern along with two representatives from the young people updated the Council. They had raised £50 at the recent disco and were looking at funding by working with agencies. They had been speaking to residents in the vicinity of the proposed Youth Shelter and had mixed reactions. Planning permission was being looked at by ERYC and as yet there were no drawings. The PCSO will arrange a meeting of residents to consult them and set up a Committee for the funding. Councillor Traves requested Parish Council funding of the Youth Shelter for the next agenda.

PCSO Bev Fiern updated the meeting on crime figures for Flamborough:
40 crimes since the beginning of the year, of which 10 were theft, 10 were criminal damage, 1 assault.
The rest were drug related.

Councillor Traves thanked PCSO Fiern for the hard work she was doing for the village.

131/07 Acceptance of Minutes of Meetings:

Parish Council Meeting of 2nd April 2007:

RESOLVED: (8 in favour -- those who had attended the meeting) that the Minutes be received and signed as a true and correct record, proposed Councillor Leppington, seconded the Chairman.

Extra Ordinary Meeting of 26th April 2007:

RESOLVED: (8 in favour -- those who had attended the meeting) that Minute 113/07 be corrected that 11(e) states "all sealed tenders shall be opened at the same time on the prescribed date at a meeting of the Council" and then the Minutes of this meeting be received and signed as a true and correct record, proposed Councillor Leppington, seconded the Chairman.

132/07 To receive the Clerk's Report (for information only, enclosed):

Monument Garage -- re condenser units placed on the front of the building. The Enforcement Officer has replied that the owner must submit a planning application in order to retain the units.

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Sunday Markets – the Parish Council agreed to write to ERYC to put in place the same rules as Lincolnshire Council that Sunday Markets are not allowed to be held within six and two thirds miles of a Chartered Market. ERYC replied that discussions had been held with Bridlington Market representatives who did not consider rival Flamborough markets on a Sunday have an impact on their trade. Therefore there is no justifiable reason to challenge their operation.

Proposed Gate at Danes Dyke Car Park – ERYC state that proposals for this gate will not go ahead due to the consultation exercise. It was felt that criminal activities will move into other areas of the site and because of concern for emergency access being delayed when the gates are in a locked position.

Post-box – South Sea Road junction with South Sea Way – The Royal Mail has no plans to provide additional post boxes.

Streetlighting –

- The first 40 lights were electrically tested last financial year and 25 columns out of this 40 were bonded at the end of March. The other 15 are pole brackets and a report and prices are awaited from ERYC for work required to these lights as a result of the inspection.
- ERYC will electrically test the next 40 lights in due course.
- Following completion of the first year of the Maintenance Contract with ERYC and in accordance with paragraph 3.17 of the contract, 3% (equivalent to the rate of inflation) was added to the rates given in the form of tender.

Playground – a panel was removed from the fencing by vandals on 20th April. Thanks were recorded to John Crossland and Derek Harvey who replaced the panel that day.

Surface Dressing 07/08 – In addition to the roads to be resurfaced (Allison Lane, School Lane and Greenside), ERYC had written to indicate that Carter Lane will also be included in the programme.

Humber Playing Fields Association – Playground Inspection Training – 16th May 6.30-9 pm, Rudston. Clerk and Councillors Woodhouse and Villani to attend.

Surgery 4th June – Councillors Mrs Gilson, Leppington and possibly a Ward Councillor.

200 years of the Lighthouse – commemorative book and picture – as there had been no response from ERYC to keep these in Flamborough Library, the Council had requested Flamborough Victoria Club and Institute to keep them who had responded that as they are a private members club, this was not possible. Ward Councillor Harrap will contact the ERYC Libraries Manager regarding the Library.

ERNLLCA Training – Schedule received for the next agenda. Two Councillors (Emmerson and Traves) to attend “Role of the Councillor” training on 11th June at Driffeld.

Matters Ongoing

Land adjacent to plot 25b, allotments – ongoing, no reply from Environment Agency yet – reminder sent on 19th March 2007.

Replacement signs – playground signs received and in place, Village Green signs awaiting siting. Toilet wet floor signs have been received.

New Litter Bins – ongoing – have been ordered from ERYC, awaiting siting.

RESOLVED: (All in favour) to write to the Chief Executive, ERYC, regarding the time taken to receive and site these bins, proposed Councillor Traves, seconded Councillor Mrs Gilson.

Private Ditches, G Frisby, ERYC – cleaning of ditches Water Lane to cliff top – no reply received.
Seat, North Landing – seat is now in place.

Replacement three seats and repair work to list of seats – work completed.

Proposed Cycle Route - Danes Dyke – no reply received from G Cahill, Sustrans Connect 2 Project.

Annual NICEIC Certificate for toilets by Maltby's, Filey – awaiting work by Contractor – no reply has been received to the Parish Council's request dated 8th March for them undertake work. Maltby's were contacted on 4th April and a message left asking when the work can be done. There has been no response. This work should have been carried out before the end of March – agenda item.

Highways – permission to work on Fishermans Gardens not yet received.

Refurbishment – Camerons Gardens, Fishermans Gardens – article placed in Free Press, awaiting report by Working Group.

Allotment work to internal bank side to protect the hedge – awaiting work to be undertaken.

Street Lighting – work required to pole brackets as a result of inspection – awaiting prices.

Parish Plan – Agenda June 07.

Goal Post resiting – Agenda June 07.

Clerk's Contract Review – Agenda June 07.

Affordable Housing – ongoing.

Toilets – bulk toilet tissue dispenser – still unable to obtain – ongoing.

133/07 To resolve to adjourn the meeting for 15 minutes for Questions by Electors:

RESOLVED: (All in favour) that the meeting be adjourned for 15 minutes for questions from electors and re-opened.

134/07 Questions/Reports from Councillors and Committee Representatives:

Councillor Mrs Gilson – reported that the area of grass at Beech Avenue needed cutting. This does not belong to the Parish and ERYC had included in their schedule.

Chairman – had received photos from a member of the public regarding large articulated lorries attempting to drive round Dog and Duck Square.

RESOLVED: (10 in favour, 3 against) to send the photos to ERYC Highways and request that signs be erected to state the route is unsuitable for heavy goods vehicles, proposed Councillor Leppington, seconded Councillor Villani.

Chairman – reported stock had been in the Churchyard again causing distress to visitors. The Parish Council had already written to the landowner to request that stock is kept in the field but there has been no response.

RESOLVED: (All in favour) that a letter is sent to the Church asking them if they are aware of the problem and whether anything can be done to prevent this from happening, proposed the Chairman, seconded Councillor Traves.

Councillor Smales – reported on the traffic problem at Bempton Lane junction with Bridlington Road. ERYC had previously indicated that mirrors are no longer used and will not consider a roundabout.

Councillor Traves – reported that Affordable Co-Ownership Housing will be on the next agenda for the Bridlington and Driffeld Area Forum.

Clerk – reported in the absence of the previous Chairman on the Neighbourhood Action Team meeting of 10th May. Flamborough has been given a quantity of Beat the Burglar property marking packs. The Council agreed these will be advertised in the next newsletter and the Post Office will hold them for the public to pick one up and criminal damage leaflets from the Neighbourhood Action Team will go with the next newsletter.

Councillor Crossland – asked when the next Police Authority Neighbourhood Panel meeting is. The Clerk will send details when they are available. Councillor Crossland will attend meetings as the Parish Council representative.

Councillor Traves – requested that the Clerk ask the grass cutting contractor to spray round the wooden play equipment and fencing at Camerons Gardens instead of strimming which caused damage.

Councillor Woodhouse – reported on the AGM of the Sports Club Trust.

135/07 Chairman's Report:

The Chairman had nothing to report but congratulated the Parish Councillors and East Riding Ward Councillors on their election and thanked the outgoing Chairman, R Sunley, for his work for the village and that it would be hard to follow on from that.

136/07 To consider Planning Applications as listed below and subsequent plans received after the agenda is sent out (planning applications available for public inspection at 7.15 pm):

- (1) **DC/07/01945** – Erection of 2, 2-storey extensions and erection of a conservatory
At North Moor Farm, St David Lane, Flamborough
For Mr P Palmer
Application Type: Full Planning Permission.

1.W

Councillors P Couzens and S Couzens declared prejudicial interests (both Councillors work with the owner of the site), left the meeting for the duration of this item, did not take part in the discussion and did not vote.

Councillor Woodhouse declared a prejudicial interest (application is adjacent to property owned by his family) however made representations as permitted under the new Code of Conduct and then left the meeting for the debate and did not vote. Councillor Leppington took the Chair.

RESOLVED: (8 in favour, 1 against, 1 abstention) that the Council has no observations to make on this application, proposed Councillor Traves, seconded Councillor Mrs Sexton.

Councillors P Couzens, S Couzens and Woodhouse returned to the meeting. Councillor Woodhouse took the Chair.

- (2) **CLADH/STA.5293** – Application to fell trees within the Flamborough Conversation Area At Carr Farm, West Street, Flamborough – two beech trees near side door.

RESOLVED: (All in favour) that the Council has not objections to this application, proposed Councillor Major, seconded Councillor Villani.

- (3) **DC/07/02820** – Erection of single storey extension to rear following demolition of existing outbuildings
At Hazelmere, Crofts Hill, Bridlington Road, Flamborough
For Mr M Laws
Application Type: Full Planning Permission.

RESOLVED: (All in favour) that the Council has no observations to make on this application, proposed Councillor Traves, seconded Councillor Smales.

- (4) **DC/07/02162** – Change of use from private stables to stud business and erection of stable block
At land north of Crofts Hill, Bridlington Road, Flamborough
For Mr P and Mrs I Fanshaw
Application Type: Full Planning Permission.

Councillors P Couzens and S Couzens declared prejudicial interests (business interests), left the meeting for the duration of this item did not take part in the discussion and did not vote.

RESOLVED: (All in favour) to recommend (d) that the application is refused and that the Council is concerned at the increase in traffic and turning on a blind bend coming up Crofts Hill. The Council is concerned regarding further commercial development, proposed Councillor Traves, seconded Councillor Villani.

Councillors P Couzens and S Couzens returned to the meeting.

137/07 To note/deal with correspondence as listed below:

04-May-07	Park Leisure Ltd – advertising.
May 07	East Riding Voluntary Action Services Newsletter.
May 07	Allotment & Leisure Gardener – journal of the National Society of Allotment & Leisure Gardeners.
April 07	nPower, Climate Change Levy, changes to rates
April 07	Zurich Municipal, Annual Health & Safety Seminars 2007.
29-Mar-07	ERYC, Local Development Framework, Adoption of Statement of Community Involvement.
27-Mar-07	Clear Channel – advertisement for timber bus shelters.

I.W

138/07 To note payment of Accounts to 30th April 2007 (see attached sheet):

Received

£75.00 – Allotment Rent – plot 29, 45, 33

£17,250.00 – Precept.

£257.40 - VAT refund.

Accounts Paid under Clerk's delegated authority

The Council noted that the following accounts had been paid:

Chq No	Creditor	Net Due	VAT	Total
1388	Humber Playing Fields Association - Play Insp Training	30.00		30.00
1389	ERYC - Toilet Rates	59.00		59.00
1390	Npower - electric toilets 6/3/06-21/3/07	3.77	0.19	3.96
1391	Npower Ltd - electric (lights) 01/01/07-31/03/07	1261.15	220.69	1481.84
1392	Sign & Design - 4 signs for Village Green/playground	88.00		88.00
1393	ERYC - Lighting Jan 07-March 07 & bonding to 25 lights	477.00	83.48	560.48
1394	E Woodhouse - toilets supplies (Brid Cash & Carry & B&Q)	29.69	4.51	34.20
1395-7	PAYE	673.25		673.25
1398	Clerk Expenses (April)			
	Telephone (26/5-25/6)	7.43		7.43
	Broadband Connection	7.50		7.50
	Photocopying	30.55		30.55
	Postage	9.55		9.55
	Stationery	11.37		11.37
	Car Allowance	20.00		20.00
	Deliveries	2.00		2.00
	Key cut - Cam Gdns gate for grass cutting contractor	1.25	0.22	1.47
1399	Flamborough Methodist Church - Extra Meeting 26/4 (2 hrs)	12.00		12.00
1400	Stuart, Smith & Burnett - to commence bus shelter purchase	150.00		150.00
1401	J Crossland - work to clear plots, allotments	3240.00	567.00	3807.00
	Totals	6,113.51	876.09	6,989.60

139/07 To review the forthcoming Streetscene Visit (see enclosed):

Forms were given out to the new Councillors for completion and return to the Clerk in the next fortnight. Those wishing to attend the walkabout are the Clerk and Councillors P Couzens, M Sexton, S Crowther, J Crossland and Mrs H Gilson. Agenda again in June to agree the completed schedule.

140/07 To consider undertaking the Local Paths Partnership Scheme (see enclosed):

RESOLVED: (All in favour) that no action be taken in respect of this, proposed Councillor Leppington, seconded Councillor Villani.

141/07 Streetlighting – to consider the ERYC 60/40 Funded Replacement Lighting Programme (see enclosed):

RESOLVED: (12 in favour, 1 against) not to go ahead with the ERYC 60/40 Funded Replacement Lighting Programme, proposed Councillor Traves, seconded Councillor Mrs Gilson. Councillor Mrs Sexton requested the future of the lighting stock be put on the next agenda.

1.11

142/07 To approve:

- (a) **The year end accounts (06/07) undertaken by Lloyd Dowson (enclosed):**
- (b) **The Annual Return (06/07) – Section 1 Statement of Accounts and Section 2 Annual Governance Statement (enclosed):**

RESOLVED: (All in favour) that (a) the year end accounts by Lloyd Dowson be approved and that (b) the Statement of Accounts and Annual Governance Statement on the Annual Return be approved, proposed Councillor Traves, seconded Councillor Villani.

The Clerk stated that the Notice of Electors Rights to inspect the accounts had been given and they will be available for inspection from 8th May to 4th June. Audit date is 6th June.

- (c) **To receive the Internal Audit Report**-to follow as this is being undertaken on 8th May

RESOLVED: (All in favour) that the Internal Audit report be received and that the Clerk request advice from Lloyd Dowson and the External Auditor on undertaking the accounts on the Receipts and Payments basis in future, proposed Councillor Traves, seconded Councillor Villani.

143/07 To consider making an offer to purchase Tower Field – Councillor P Traves:

Councillor Villani declared a prejudicial interest (Tower Field is adjacent to his property), left the meeting for the duration of this item, did not take part in discussion and did not vote.

RESOLVED: (All in favour) to write to English Heritage, the National Trust, the CPRE, the Association for the Preservation of Ancient Monuments and any other group to inform them that this ancient part of Flamborough is up for sale and that the Parish Council is concerned as to how the field has been managed in the recent past. The Council is interested in preserving it, request assistance in this matter and would they be interested, proposed Councillor Traves, seconded Councillor Crossland.

Councillor Villani returned to the meeting.

144/07 Crofts Hill – to consider defining the access to the field – Councillor P Traves:

Councillor Traves reported that vehicles are still parking on the area in question.

RESOLVED: (All in favour) to write to ERYC Highways to request whether posts can be erected to define the entrance to the field either by ERYC or for them to give permission to the Parish Council to undertake the work, proposed Councillor Traves, seconded Councillor Smales.

145/07 To confirm the donation of £200 to St Oswald's Churchyard (as budgeted – see 07/08 budget):

RESOLVED: (All in favour) to confirm the donation of £200, proposed Councillor Traves, seconded Councillor Villani.

146/07 Allotments -

- (a) **To review allotment rents:**

RESOLVED: (8 in favour, 5 against) that the rent should be increased by £1 to £26 per plot per year and the Clerk inform tenants accordingly, proposed Councillor Leppington, seconded Councillor Villani.

An amendment that the rents should increase by £2 was defeated (3 in favour, 10 against), proposed Councillor Traves, seconded Councillor Crossland. A further amendment of no change was defeated (2 in favour, 11 against), proposed Councillor Mrs Sexton, seconded Councillor Crowther.

1.W

(b) To let plots to applicants:

RESOLVED: (All in favour) that plot 50b be let to J Traves, Bempton, subject to usual conditions, proposed the Chairman, seconded Councillor Mrs Gilson.

RESOLVED: (All in favour) that plot 44 be let to Mr Wood, proposed Councillor Major, seconded Councillor Traves.

(c) To consider a request for a shed (plot 45):

RESOLVED: (All in favour) to grant permission for the shed on plot 45 subject to conditions, proposed Councillor Mrs Gilson, seconded Councillor Traves.

(d) To consider correspondence from the tenant of plots 25a and 42 (enclosed):

The tenant had surrounded his plot with a fence comprising pig netting and fence posts.

RESOLVED: (All in favour) to respond to the tenant that the pig netting be removed as fences are not permitted on the allotments and that wire is acceptable for supporting fruit bushes, proposed Councillor Traves, seconded Councillor Smales.

(e) To advise tenants of the appropriate way to dispose of dead rats following complaints:

The Clerk had received complaints of dead rats on the highway near the entrance to Grange Farm at the site of the allotments and had received advice from ERYC as to disposal of dead rats on the allotments.

RESOLVED: (All in favour) that whilst writing to tenants re the rent increase, to request that tenants dispose of dead rats in the correct manner. The Clerk will also remind tenants of the need to have their own insurance in place, proposed the Chairman, seconded Councillor Villani.

(f) To receive a report regarding the hedge cut down (Beech Grove side) – Cllr P Couzens:

Part of the hedge appears to be growing – agenda October to review the situation.

147/07 To review the annual NICEIC Certificate required for the toilets in the absence of any communication from Maltby's:

Councillor Crossland reported contact with Maltby's and that they will telephone the Clerk the day after the meeting to arrange to do the work.

148/07 To resolve that due to the confidential nature of the business to be transacted, the press and public be excluded from the remainder of the meeting (Section 1(2), Public Bodies Admissions to Meetings Act 1960):

RESOLVED: (All in favour) that the public be excluded from the remainder of the meeting due to the confidential nature of the business to be transacted.

149/07 Allotments – to consider any prices received for grass cutting vacant plots:

Councillors P Couzens and S Couzens declared prejudicial interests (had tendered for the work), left the meeting for the duration of this item, did not take part in discussion and did not vote.

One price had been received and this was opened by the Chairman.

RESOLVED: (9 in favour, 2 against) that this price of £8.50 plus VAT per plot per cut and £45 plus VAT per cut for the L Shape be accepted as this represented best value for the community, proposed Councillor Traves, seconded Councillor Villani.

W

Councillors P Couzens and S Couzens returned to the meeting.

150/07 To receive an update regarding the purchase of Tower Street bus shelter:

The Clerk had received correspondence from the Solicitor regarding the purchase and the Clerk and the outgoing Chairman had visited the Solicitor on 4th May. The Clerk indicated details of the transfer and it was agreed that the two Councillors to act as signatories would be Councillor Crossland and Councillor Traves.

151/07 To receive an update regarding the right of way, rear of Post Office Street:

The Clerk reported that four letters had been received from the Solicitor acknowledging that ERYC had not responded to any of his letters.

RESOLVED: (12 in favour, 1 against) to write to the ERYC Chief Executive asking for his views and comments as to why the Legal Officer had not responded to the Parish Council's Solicitor before this situation is made more public and costs determined, proposed Councillor Crossland, seconded Councillor Traves.

Meeting closed 10pm.

Signed as a true and correct record  Date 4-6-07
Councillor I Woodhouse, Chairman, Flamborough Parish Council