

**MINUTES OF PARISH COUNCIL MEETING
9TH JANUARY 2006, 7.30 PM, METHODIST CHAPEL, FLAMBOROUGH**

Present: Councillor R Sunley (in the Chair), P Couzens, J Crossland, Mrs H Gilson, D Harvey, G Harvey, V Leppington, D Major, S Robson, P Traves, I Woodhouse.
6 members of the public.
Clerk, Libby Woodhouse, recorded the Minutes.

1/06 To accept apologies for absence:

It was AGREED to accept apologies of absence from Councillors Mrs L Bennett and F Villani. The Ward Councillors had sent their apologies.

2/06 Declarations of Personal/Prejudicial Interests on Agenda Items, the Nature of the Interest and Registration of Gifts:

Any declarations of interest made by Councillors are recorded at the appropriate Minute.
Registration of gifts – there were none.

3/06 Acceptance of Minutes of Meetings:

Parish Council Meeting of 5th December 2005 – It was AGREED that the Minutes of this meeting be received and signed as a true and correct record.

Extra Ordinary Meeting of 19th December 2005 – It was AGREED that the Minutes of this meeting be received and signed as a true and correct record.

4/06 Matters to report from the Minutes/Clerks Report (for information only):

Youth Club – application for £269.71 funding from the ERYC Safer & Stronger Communities Fund via the Bridlington Local Delivery Group had been successful.

ERNLLCA Quality Status Seminar – attended by Councillor Traves and the Clerk on 13th December 2005. Useful information and tips given on completing the application form etc.

Website – next meeting for pilot group with ERYC on 11th January 2006. Website navigation bars had been updated and will be discussed. Clerk to report back.

Playground – Clerk reported emergency delegated powers used to resurface the entrance to the playground on health and safety grounds costing £95. This was undertaken whilst the new equipment was installed.

New Playground equipment – installed on 4th January. Clerk and Councillors thanked Councillor Traves for his work in organising the wonderful new equipment that it was evident the children enjoy. There had been concerns raised regarding the spacing and whether it complied with the EN/BS Safety Standards. No written guarantees or certificates had been received. Councillor Traves to ask Creative Play to provide confirmation in writing that all conforms to EN Standards. Councillor Traves to turf round new surfacing when some is available to prevent a trip hazard.

5/06 To adjourn the meeting for 15 minutes for Questions by Electors:

The meeting was adjourned for Questions by Electors and re-opened.

R. Sunley

Councillor Crossland – enquired whether a reply had been received from the Brewery regarding the Bus Shelter on Tower Street. There had been no reply from the new Estate Manager or the person who was dealing with the lease but the Brewery was aware of the state of the roof. It was AGREED to arrange a site meeting with the Estate Manager, proposed Councillor Traves, seconded Councillor Mrs Gilson.

Councillor Crossland – Bus Shelter, Woodcock Road, insurance received and repairs paid for, but the Parish Council had paid £100 excess. Councillor Crossland to obtain the name and address of the owner of the van and the Clerk to submit a bill to them for this amount.

Councillor Crossland – enquired whether a reply had been received re Danes Dyke Sunday Markets. A previous letter from ERYC circulated to all Councillors had requested dates. Councillor Crossland to obtain the dates and the Clerk to write to the Planning Department.

Councillor Woodhouse – reported on progress at the new sports pavilion.

Councillor Traves – The dog fouling bin on South Sea Road next to the Bowling Club had fallen off its post and now had been removed. Clerk to ask the Ward Councillors to request ERYC put it back. Dog waste is now thrown into the hedge in bags where the bin used to be.

Councillor Traves – thanked the public and the village youth for respecting the Christmas Lights and no damage had been done to any equipment.

Councillor Leppington – asked whether there had been any interest in the Street Lighting Tender. Clerk replied one had been sent out and another firm had requested one.

Chairman – two bulbs had blown and been replaced at the toilets. Next agenda for work to toilets and annual NICEIC Certificate.

7/06 **Chairman's Report:**

The Chairman had nothing to report.

8/06 **To consider Planning Applications as listed below and subsequent plans received after this agenda is sent out. Planning applications available for public inspection at 7.15 pm:**

- (1) **DC/05/08671** – Conversion of storage building into two dwellings.
Land south of Manor Close, 34 Tower Street, Flamborough.
For Mr P Smith.

Application Type: Listed Building Consent.

It was AGREED to observe that the amenity area should be put back to allow for additional parking, proposed Councillor Crossland, seconded Councillor Mrs Gilson.

- (2) **DC/05/05367** – Erection of 10 no dwellings and 2 no garages for existing plots 1 and 2.
Land east of Croft Farm House, Bridlington Road, Flamborough.
For Silberfame.

Amended Plans

No observations AGREED, proposed Councillor D Harvey, seconded Councillor Woodhouse
Comment – the Parish Council insists that the highway and verges are kept clean and clear as there is concern at the state of these in this area.

Planning Appeal to Planning Inspectorate

- (1) **05/00167/REFUSE** – Retention and extension of hardstanding for tractors and agricultural machinery, land to the west of Water Lane and South of Bridlington Road, Flamborough for James Fowles.
It was AGREED to request a copy of the appeal decision notice.

R. Surley

Planning Permission not required

- (1) **05/07291/AGNOT** – Erection of agricultural building at land to the west of Water Lane, Flamborough (enclosed copy had been circulated to Councillors).
Clerk to write to the Head of Planning with the Parish Council's concern and disgust at the state of this field and the entrance to it. Concern that the shed had been allowed adjacent to a Conservation Area and allowed in an area of rubble (hard standing) which has been refused planning permission and subject to appeal. Concern expressed re culvert over ditch on Water Lane leading to the right of way because of heavy machinery being driven over it.

9/06 To note/deal with correspondence as listed below:

29 Dec 05 – Humbs. Police Authority – Police Force Restructures.

- Preferred option is amalgamation of Humberside with North, South and West Yorkshire Police forces. Clarification from government required on finance, governance and human resource issues.

29 Dec 05 – Mr & Mrs Buddle – thanking for Christmas Lights.

- Thanking volunteers for their time spent on the provision of Christmas Lights.

29 Dec 05 – North Yorks & Cleveland Coastal Forum – Mins Meeting 22nd Sept/Newsletter

16 Dec 05 – ERYC – reply re Developer Contributions to Open Space/Play Space

- This will be debated as part of the LDF process, PCs will be able to comment.

15 Dec 05 – ODPM – Discussion Paper – Standards of Conduct in Local Govt: The Future.

14 Dec 05 – ERYC – Confirmation of status of land at corner of South Sea Rd/Lily Ln.

- Plot is ERYC owned and contains a large soakaway in the centre.

13 Dec 05 – ERYC – Revised quote for new street light column South Sea Rd - £682.39.

02 Dec 05 – ERYC – Conservation Area Advisory Committees.

- The CAACs to be disbanded. Recommending that Councillors are to receive training on design to enable constructive comment in the future.

01 Dec 05 – ERYC – East Riding & Hull Waste Strategy – Energy from Waste Plant.

28 Nov 05 – Flat Cliffs Assoc/Coastal Concern Action Group – Shoreline Management Plan
Request for stakeholders to make representations to Scarborough Borough Council for "Social Justice" and commercial and property blight to be included in SMP2 remit.

22 Nov 05 – ERYC – LDF - second consultation, Statement of Community Involvement.

- To reply that Parish Councils should receive the same or increased level of consultation in the planning process and development control process.

Dec 05 – ERVAS newsletter.

10/06 Payment of Accounts to 31st December 2005:

Paid – 05/12/05 Chq1189 – £20.00 - DN Builders, repairs to locks at toilets.

05/12/05 Chq 1191 – £2,651.97 (inc £394.97 VAT) - Paul Crossland, grass cutting

19/12/05 Chq 1192 – £25.00 - refund allotment rent plot 42.

(chq 1190 ripped up – mistake)

Received - £1.75 – Interest War Bonds

£170.00 – Zurich Ins – Settlement of damage to bus shelter (less £100 excess).

£5 – ERYC – Street Light Maintenance Tender Documents.

It was AGREED to pay the accounts as submitted, proposed Councillor Traves, seconded Councillor Mrs Gilson. An amendment to hold back payment to Creative Play until the information required had been received was defeated by 6 votes to 5.

A. Sunley

Chq No	Creditor	Net Due	VAT	Total
1193	Npower - electric toilets	38.62	1.93	40.55
1194	Flam Methodist Church - EO meeting 19/12/05	18.00		18.00
1195	NSALG - Annual Affiliation Fee	50.00	8.75	58.75
1196	SLCC Membership 2006	84.00		84.00
1197	Creative Play - New Playground Equipment	2,691.00	470.94	3,161.94
1988/99/00	PAYE	1,319.67		1,319.67
1201	Johnston Publishing Ltd-Street Light Contract advert	57.38	10.04	67.42
1202	DN Builders - Bus Shelter repairs, Woodcock Road	270.00		270.00
1203	Clerk Expenses (Dec)			
	Telephone (25/10/05-23/11/05)	18.84		18.84
	Photocopying	15.80		15.80
	Postage	4.96		4.96
	Stationery	16.42		16.42
	Car Allowance	20.00		20.00
	Deliveries	2.00		2.00
1204	Youth Club	100.00		100.00
	Totals	4,706.69	491.66	5,198.35

11/06 To consider a response to questionnaire and request for participation in The Flamborough Head European Marine Site Management Scheme (see enclosed):

It was AGREED to request a seat on the Flamborough Head Management Group as the Parish Council is a very relevant and competent authority, proposed Councillor Crossland, seconded Chairman. Comments on the questionnaire were submitted and 10 representatives will attend the workshop on 31st January.

12/06 To consider ERYC letter re Traffic Issues (copy enclosed):

ERYC response considered and it was AGREED to send a copy to D England and P Hiscott to ask for clarification and more detail, proposed Chairman, seconded Councillor Traves.

13/06 To consider ERYC Highways reply to information re status of land at Crofts Hill (enclosed):

ERYC had replied with information taken from the Enclosure Awards stating the area was public highway. It was AGREED to write to ERYC's John Harland to request a site meeting to discuss the way forward at his convenience, proposed Councillor Crossland, seconded Councillor Traves (7 for and 4 against).

14/06 To amend and agree Newsletter Issue 5, January 2006 (enclosed):

The Newsletter submitted by the Clerk was AGREED and to get 200 and put them in the Library, newsagent, Post Office, shops, doctors surgery and Notice Board.

15/06 To consider a donation to the Christmas Lights fund – Councillor D Harvey:
This item was withdrawn.

A. Stanley

16/06 To look at 2005/2006 budget and consider money not yet spent (see enclosed):

It was AGREED to transfer surplus land registry amount to the SCT Lease and new surplus street light amount to PAYE to overcome deficits, proposed Councillor Traves, seconded Chairman. Further surpluses to be transferred to an Open Spaces budget to be considered at the next meeting – improvements to Camerons Gardens.

17/06 Allotments – letting (one applicant for a plot), correspondence, arrange site visit:

Councillor Robson declared a prejudicial interest (related to tenant) and left the meeting.

Letting – now two applicants. It was AGREED to let plots 65 and 66, proposed Councillor Traves, seconded Councillor Mrs Gilson (7 for, 2 against, 1 abstention).

Correspondence – two letters of complaint at the water being turned off had been received. The water had been turned off to stop freezing. It was AGREED to reply thanking and acknowledging letters, proposed Councillor Traves, seconded Councillor Leppington.

Site Visit – arranged for 9.30 am Saturday 28th January 2006. Apologies Cllr Woodhouse. Councillor Robson returned.

18/06 To consider Relief Toilet Cleaning:

It was AGREED to approach an applicant and offer the post subject to them accepting a contract of employment, training, PPE, health and safety issues, proposed Councillor Traves, seconded Councillor Mrs Gilson.

19/06 To resolve that due to the confidential nature of the business to be transacted, the press and public be excluded from the remainder of the meeting (Section 1(2), Public Bodies Admissions to Meetings Act 1960):

It was AGREED that due to the confidential nature of the business to be transacted, the public and press be excluded.

20/06 To consider prices for repair work within the Parish:

Councillor Couzens declared a prejudicial interest (submitted a price) and left the meeting. Two prices had been received and these were opened and discussed.

It was AGREED that the contract be awarded to Peter Couzens in the sum of £112.00 as this represented Best Value for the community, proposed Councillor Traves, seconded Councillor Woodhouse. Councillor Couzens returned.

21/06 To look at the provisions of the lease for the Sports Club Trust prior to the meeting of 23rd January 2006 – Councillor J Crossland.

The Chairman (wife is a Trustee of the SCT), Councillors Woodhouse (member of Sports Club), and Councillor G Harvey (Treasurer of SCT) declared a prejudicial interest and left the meeting. Councillor Major left the meeting. Councillor Couzens was elected to take the Chair. Councillor Crossland concerned at the provisions of the lease. As it was 10 pm it was AGREED that the meeting with the SCT on 23rd January could not go ahead, but the Parish Council alone should meet on that date to discuss the lease, proposed Councillor Crossland, seconded Councillor Traves.

Meeting closed 10 pm.

Signed as a true and correct record *R. Sunley* Date *06/02/06*
Councillor R Sunley, Chairman.

FLAMBOROUGH PARISH COUNCIL

MINUTES OF EXTRA ORDINARY MEETING 23RD JANUARY 2006, 7.30 PM. METHODIST CHAPEL, FLAMBOROUGH

Present: Councillors Mrs L Bennett, J Crossland, Mrs H Gilson, D Harvey, V Leppington, D Major, S Robson, P Traves, F Villani.

One member of the public.

Clerk, Libby Woodhouse, recorded the Minutes.

22/06 Election of Chairman:

In the absence of the Chairman and Vice Chairman, it was AGREED that Councillor Mrs H Gilson be elected Chairman for this meeting.

23/06 To accept apologies for absence:

It was AGREED to accept apologies of absence from Councillors R Sunley, G Harvey, and I Woodhouse. Councillor Couzens would be late arriving.

24/06 Declarations of Personal/Prejudicial Interests on Agenda Items, the Nature of the Interest and Registration of Gifts:

There were no declarations of interest.
Registrations of gifts – there were none.

25/06 To consider planning applications as listed and subsequent plans that are received after the agenda has been sent out. Plans available for public inspection at 7.15 pm.

(1) DC/05/07772 -

Construction of all weather multi-sports pitch including 4 No floodlights.
Woodcock Memorial Playing Field and Sports Pavilion, South Sea Road, Flam.
For Flamborough Sports Club Trust.

Application Type: Full Planning Permission.

It was AGREED to submit (c) we recommend that, if approved, the following conditions should be imposed: The Council notes there is no time restrictions to the use of the pitch and floodlights and are concerned re residential proximity.
Request a condition that restricts use past a certain time limit in the evening.

26/06 To resolve that due to the confidential nature of the business to be transacted, the press and public be excluded from the remainder of the meeting (Section 1(2) Public Bodies Admission to Meetings Act 1960).

It was AGREED that the public be excluded from the remainder of the meeting.

27/06 To consider the provisions of the lease for the Sports Club Trust:

- The Trust had submitted deletions and amendments to the new lease.
- The Council considered these amendments after taking advice from the Solicitor.

R. Sunley

- A list of points was drawn up to be submitted to the Solicitor for his legal opinion. During this, Councillor Couzens arrived.
- It was AGREED to incur Solicitor's costs to do this, proposed Councillor Traves, seconded Councillor Crossland.
- When the Solicitor has considered the points, provided there is no material change, the list to be submitted to the Sports Club Trust for their consideration, after which a meeting with the Trust is to be arranged to discuss the points raised on the list with them. If there is material change, it is to be referred back to the Council first.
- Clerk to request a copy of the Trust's Constitution for the Council's information.

Meeting closed 9 pm.

Signed as a true and correct record
Councillor R Sunley, Chairman.

R. Sunley

Date *06/02/06*

FLAMBOROUGH PARISH COUNCIL

MINUTES OF PARISH COUNCIL MEETING 6TH FEBRUARY 2006, 7.30 PM, METHODIST CHAPEL, FLAMBOROUGH

Present: Councillors Sunley (in the Chair), P Couzens, J Crossland, D Harvey, G Harvey, V Leppington, D Major, S Robson, F Villani and I Woodhouse.

Two members of the public.

Clerk, Libby Woodhouse, recorded the Minutes.

Ward Councillor Matthews had sent apologies.

28/06 To accept apologies for absence:

It was AGREED to accept apologies of absence from Councillors Mrs L Bennett, Mrs H Gilson and P Traves.

29/06 Declarations of Personal/Prejudicial Interests on Agenda Items, the Nature of the Interest and Registration of Gifts:

Any declaration of interest made by Councillors are recorded at the appropriate Minute. Registration of gifts – there were none.

30/06 Acceptance of Minutes of Meetings:

Parish Council Meeting of 9th January 2006 – it was AGREED that the Minutes of this meeting be approved and signed as a true and correct record.

Extra Ordinary Meeting of 23rd January 2006 – It was AGREED that the Minutes of this meeting be approved and signed as a true and correct record.

31/06 Matters to report from the Minutes/Clerks Report (for information only):

Light, Crofts Hill – Clerk reported using delegated emergency authority to authorise a new lantern required to bring the light back into service. On the advice of the contractor, the old lantern was not repairable.

Dog Fouling Bin, South Sea Road – Ward Councillor Harrap had reported that ERYC do not replace dog fouling bins countywide, but would replace this with a litter bin, the timescale dependent on stock/budget. This was reinforced by contact by an ERYC Officer.

Car Boot Sales, Danes Dyke – reply from ERYC Enforcement Officer who will investigate and provide a detailed reply.

Members Allowances Payments –

- ERYC Finance Officer - this will be on the next agenda for the ERYC Members Allowances Panel due to meet early this year.
- Inland Revenue - this is subject to tax and NI and each Councillor would have to complete a P46.

Clerk's Forum – Clerk had attended on 18th January. ERYC Councillor Owen had given a talk on ERYC proposals to set up 6 Area Forums. Current thinking is that these would be for information/consultation at a wider level than Parish Councils but not to impinge on the role of the Parish Council. Consultation would take place soon. This is on the front page of the latest edition of the Parish News (given to Councillors).

Next Surgery – 6th March, 7 pm start AGREED, with Councillors G Harvey and P Couzens.

R. Sunley

Website – ERYC currently is building the website. The surrounds will be blue, with a picture of North Landing. No logo, just the name of the Parish Council. Clerk thanked Mrs Carol Traves for supplying wonderful pictures for the site. Training day 27th March, after which it is hoped it will be launched in April.

32/06 The meeting will be adjourned for 15 minutes for Questions by Electors:

The meeting was adjourned and re-opened.

33/06 Questions/Reports from Cllrs and Committee Representatives.

Councillor Woodhouse – reported on bags of rubbish at Thornwick, Councillors Crossland and D Harvey will remove it.

Councillor G Harvey – concerned at increase in dog fouling in the village. It was AGREED to write to ERYC, Streetscene and request patrols and the possibility of fixed penalty notices.

Councillor Couzens – complaint received from an elector re quad bikes etc on an area of land off Crofts Hill. The Clerk had also received a complaint. As this is private land, there is nothing the Parish Council can do.

Councillor Crossland – concerned that Flamborough is to lose weekend road cleaning services. It was AGREED to write to ERYC to request confirmation that Flamborough can retain this service.

Councillor Villani – an elector had requested the lantern top for the gas lamp in Camerons Gardens to be returned. Councillor Crossland reported this had been removed for safety reasons as it was broken. The light is not working and not repairable.

Chairman – Chairman and Clerk attended Bridlington Local Delivery Group on 24th Jan. Community Wardens were to be deployed in Bridlington town centre as high visibility patrols. It was hoped that PCSOs would be able to move out to the village more easily.

Chairman – attended ERNLLCA NE District Committee on 17th January. Little to report.

Councillor Crossland – reported the Conservation Area Advisory Committees would be wound up next month. It is hoped that one member from the panel would have a seat on the new Panel in order that there would be a contact.

34/06 Chairman's Report: The Chairman had nothing to report.

35/06 To consider Planning Applications as listed below and subsequent plans received after the agenda is sent out (planning applications available for public inspection at 7.15 pm).

(1) DC/06/00389 –

Erection of two storey extension to rear following demolition of existing kitchen extension Acuba, North End, Flamborough

For Mr and Mrs Conlon

Application Type: Full Planning Permission.

No observations AGREED, proposed Councillor Woodhouse, seconded Councillor Leppington.

(2) DC/06/00404 –

Erection of a detached dwelling following demolition of existing garage – outline approval 05/00173/OUT

Land south of 25 Tower Street, Flamborough

For Mr Colin Cappleman

Application Type: Approval of Reserved Matters.

No observations AGREED, proposed Councillor Woodhouse, seconded Councillor D Harvey

B. Smiley

(3) DC/05/07499 –

Erection of 8 No dwellings with associated parking and access following demolition of existing outbuildings.

High View, The Green, South Sea Road, Flamborough

For Mr and Mrs A Needler

Amended Proposals.

No observations AGREED, proposed Councillor Woodhouse, seconded Councillor Villani

(4) STA.4562

Application to prune a tree

3 South Sea Avenue.

Protected by Tree Preservation (Flamborough No 2) Order 2004

Councillors Woodhouse (member of Sports Club, adjacent land), G Harvey (Trustee of Sports Club, adjacent land) and Sunley (wife Trustee of Sports Club, adjacent land) declared personal interests. No objections AGREED. 3 abstentions.

Planning Permission Approved

- (1) **DC/05/07950** – Erection of single storey extension to side, 45 South Sea Road, Flamborough.
- (2) **DC/05/08097** – Erection of a two storey extension at 8 High Holme, Flamborough.
- (3) **DC/05/08141** – Retention of trellis in rear garden, 14 Chapel Close, Flamborough.
- (4) **DC/05/08601** – Erection of 5 no Business/Industrial units, revised scheme of 05/05266 at land north of Flamborough Rural Workshops, Bempton Lane, Flamborough.

36/06 To note/deal with correspondence as listed below.Traffic

- 26-Jan-06 – ERYC, Traffic Engineer reply – speed limit and village entry signs (enclosed).
- 23-Jan-06 – ERYC, Area Engineer (Streetscene) reply - Various Issues, Flamborough (enc)
- 17-Jan-06 – ERYC – proposed 30 mph speed limit, Lighthouse Rd (enclosed)
- Noted.

General

- 26-Jan-06 – ERYC – reply, Flamborough Citizenlink (enclosed)
- Noted – interesting usage figures.
- 25-Jan-06 – East Riding Voluntary Action Services – Finance & Administration Advice.
- 25-Jan-06 – ERYC – Parish Council Planning Consultation via email/website links (enclosed) – response AGREED.
- 24-Jan-06 – ERYC – Community Cohesion Questionnaire, response by 10th February.
- Clerk to respond
- 19-Jan-06 – Wicksteed Leisure – reminder re annual Playground Inspection.
- It was AGREED that only one inspection by RoSPA should be undertaken/year.
- 17-Jan-06 – Creative Play reply – re compliance with EN standards (enclosed).
- noted
- 16-Jan-06 – ERYC, Principle Enforcement Officer reply - agricultural building, land west of Water Lane (enc) – noted, it would appear the Parish Council can do nothing.
- 16-Jan-06 – ERYC – Cluster Meetings to discuss Sustainability Matrix, 16th Feb 06, 7pm, Brid – Chairman and Councillors Crossland, Traves and the Clerk to attend.
- 13-Jan-06 – ERYC – Landscape Character Assessment.
- 10-Jan-06 – YEDL – Certificate of Consumption for Unmetered Supply – Festive Lighting.
- 04-Jan-06 – ERYC – Planning Enforcement Leaflet.

H. Sunley

January 06- PPI Forum – Member Application Form.

To ask Councillor Traves if he would like to attend this.

January 06- NE Yorks & N Lincs Strategic Health Authority – consultation proposals to create one PCT for East Riding Area – comment by 22nd March 2006.

January 06- Humbrella Newsletter, Clerks & Councils Direct, The Clerk,

Winter 06 – East Riding Leader+, CICB News, Issue 5.

37/06 Payment of Accounts to 31st January 2006:

- Received - £25 - rent plot 66
£5 - LS Lighting - tender documents, footway lighting maintenance contract.
- Paid – Chq 1205 - £92.28 – P Traves, Christmas Lights Fund.
Chq 1206 - £99.83 – H Gilson, Christmas Lights Fund.
Chq 1207 - £37.45 – J Crossland & Sons, Christmas Lights Fund.
Chq 1208 - £583.97 (inc £86.97 VAT) – J Crossland & Sons - qtr lights maintenance
1/10/05-31/12/06
- NPower – street lighting account – electric charges – see below.
Charges for period 1/10/05-31/12/05 - £902.04
Additional charges from 1/4/04-31/9/05 - £240.62
£1,142.68
Additional charges queried – these relate to a review undertaken as a result of the Parish Council submitting a reviewed list of lights at that time – charges backdated to that time.
- It was AGREED that the accounts should be paid, proposed Chairman, seconded Councillor G Harvey.
- It was AGREED to transfer £425 from the training budget to Street Lighting budget to overcome deficit.

Chq No	Creditor	Net Due	VAT	Total
1209	Creative Play - playsafe path (gate)	95.00	16.63	111.63
1210	Flam Methodist Church - EO meeting 23/01/06	9.00		9.00
1211	Designs by Debbie - Newsletter print	12.00		12.00
1212	ERYC - new lighting column, South Sea Rd	682.39	119.42	801.81
1213	Npower - s/lights charges 1/10-31/12 & extra charges	1,142.68	199.94	1,342.62
1214-16	PAYE	629.75		629.75
1217	E Woodhouse - Toilet expenses	13.95	2.45	16.40
1218	Clerk Expenses (Jan)			
	Telephone (22/11/05-23/12/05)	17.74		17.74
	Photocopying (meetings 9/1/06 and 6/2/06)	36.90		36.90
	Postage	9.40		9.40
	Stationery	12.70		12.70
	Car Allowance	20.00		20.00
	Deliveries	2.00		2.00
1219	ERYC - training of Cleaner (September 2005)	30.00	5.25	35.25
	Totals	2,713.51	343.69	3,057.20

R. Surley

38/06 To consider a response to a letter of complaint from an elector (see enclosed) – Section 4(b) and 6 of the Parish Council's Complaints Procedure:

Councillor Crossland declared a prejudicial interest and left the meeting. A complaint received from Mr A P Sexton stated a lack of respect was shown to his wife in the Minutes of 5th December 2005, referring to the Chairman, administration and procedures. This was dealt with under the Parish Council's complaints procedure. Mr Sexton had been given an opportunity to explain orally at the meeting but had declined. The Chairman declared a prejudicial interest as the complaint referred to him. The Vice Chairman took the Chair for this item. The Clerk and the Chairman were given chance to comment, did so and both left the meeting. It was AGREED to reply that no further action was necessary, proposed Councillor Leppington, seconded Councillor Couzens. Councillors and Clerk returned.

39/06 To receive feedback from Flamborough Head European Marine Site Management Scheme workshop, 31st January 2006:

The Chairman, Councillors Traves, Leppington and Major had attended. This was an opportunity for the village to give information and a chance for input. The Council would be invited to the next meeting when information had been collated. The plan is from Reighton to Sewerby and 3 miles out to sea and some overlap with the ICZM.

40/06 Toilets – to consider annual NICEIC Certificate, change of lamps, an emergency pull-cord in the disabled toilet and repainting the ceiling – Councillor R Sunley:

It was AGREED that the NICEIC Certificate should be undertaken with a change of lamps by J Barron as previously, proposed Councillor D Harvey, seconded Councillor Couzens. The Clerk to find out about legislation regarding an emergency pull-cord and the painting left until repair work had been undertaken.

41/06 To consider a request from Bridlington Town Council to contract clean the toilets on St John's Street, Bridlington (see enclosed):

Bridlington Town Council had enquired whether Flamborough Parish Council would be interested in providing a maintenance service for their toilets at St John's Street. It was AGREED to thank them for the opportunity, however the Parish Council does not have the resources and is not in a position to provide this.

42/06 To consider improvements to Camerons Gardens – Councillor Mrs H Gilson:

This item was withdrawn.

43/06 Bus Shelter, Tower Street – no response received yet from brewery:

The Clerk reported finally receiving a telephone call from the Regional Estates Executive for Punch Pub. The brewery had surveyed the roof and was waiting for a report as there was asbestos present. The problem is that the bus shelter is within the demise of the pub. It is likely that the Parish Council will be able to lease it. She will contact us further.

44/06 To consider a request for a seat – top of hill leading down to Thornwick Bay, near Holiday Centre.

Clerk to reply to ask for clarification of exact location requested.

R. Sunley

45/06 Crofts Hill – response from Mr Harland, ERYC Streetscene (see enclosed):

The contents of ERYC's letter were noted. Grass-cutting to be considered next meeting.

46/06 Allotments – Correspondence – shed requested plots 19, 66; results of site visit:

Councillor Robson declared a prejudicial interest (related to tenant) and left the meeting.

- **Correspondence:**

Plot 19 – permission for a shed and greenhouse AGREED.

Plot 66 – permission for a shed and bush fruit trees AGREED.

- **Site Visit – 28th January 2006.**

Following the site visit, it was felt that a letter should be sent to all tenants stating:

- Despite the Council's decision with good reasons to turn the water off until 1st March, someone had turned it back on having found the stop tap. There would have been no water bill for this quarter. The Council expects tenants to abide by decisions.
- Despite having recently spent a considerable amount of money clearing rubbish from the site, within days, this was piling up again.
- There will be difficulty allocating work to any contractor to cut grass on vacant areas because of concrete block, netting and stakes recently dumped on this land.
- This will incur more costs and reflect in rents.
- Despite attempts to stop tenants having bonfires on site, the Council is receiving complaints re smoke nuisance from the site and has no alternative but to refer it to ERYC's Public Protection Department.

Clerk to write to ERYC's Public Protection Department.

A copy of both letters to be sent to National Society of Allotment and Leisure Gardeners

47/06 To resolve that due to the confidential nature of the business to be transacted, the press and public be excluded from the remainder of the meeting (Section 1(2), Public Bodies Admissions to Meetings Act 1960):

This was AGREED, proposed Chairman, seconded Councillor G Harvey.

48/06 Allotments – items left on plots 16, 25b and 42:

Councillor Robson remained out of the meeting.

The Council had given previous tenants one month to remove items from these plots and this had been completed. It was AGREED that a letter should be sent to a neighbouring tenant of one of the plots as this plot cannot be let and request the situation be rectified, proposed Councillor Crossland, seconded Councillor D Harvey.

Councillor Robson returned.

49/06 To consider Relief Toilet Cleaning:

An applicant wished to take the job but not on a formal basis. It was AGREED that this should be on official formal terms and to advertise in the Notice Board and in the Village Correspondent section of the Free Press, proposed Councillor Crossland, seconded Councillor Villani.

R. Suley

50/06 To consider Parish Assets:

It was felt that the programme of land registration should continue.

51/06 To agree the response from the Solicitor prior to a meeting with the Sports Club Trust (see enclosed report and letter to the Sports Club Trust):

The Chairman (wife is a Trustee), Councillor G Harvey (Trustee) and Councillor Woodhouse (member of Sports Club) declared prejudicial interests and left the meeting.

Councillors Crossland, Mrs Gilson and the Clerk had met with the Solicitor on 25th January following which the Solicitor had drawn up a draft letter for the Sports Club Trust, prior to a meeting with them. It was AGREED that this letter should be sent, as set out, as a final offer to the Sports Club Trust, proposed Councillor D Harvey, seconded Councillor Leppington. It was felt that the Council cannot spend any more money on this. Councillors G Harvey and Woodhouse returned.

52/06 To consider prices received for the Annual Footway Lighting Maintenance Contract 2006-2009:

The Chairman declared a prejudicial interest (meets socially with a tenderer) and remained out of the meeting. Councillor Crossland declared a prejudicial interest (tenderer) and left the meeting. The Vice Chairman took the Chair.

Three tenders had been received for the above contract.

Following discussion, it was AGREED to accept the tender from ERYC in the sum of £1,467.26 as this represented Best Value to the community, proposed Councillor Woodhouse, seconded Councillor Robson with all in favour and one abstention.

Meeting closed 10 pm.

Signed as a true and correct record
Councillor R Sunley, Chairman

R. Sunley Date *06/03/06*

FLAMBOROUGH PARISH COUNCIL

MINUTES OF EXTRA ORDINARY MEETING

27TH FEBRUARY 2006, 7.30 PM, METHODIST CHAPEL, FLAMBOROUGH

Present: Councillors Sunley (in the Chair), P Couzens, J Crossland, Mrs H Gilson, D Harvey, V Leppington, S Robson, P Traves, F Villani and I Woodhouse.

Three members of the public.

Clerk, Libby Woodhouse recorded the Minutes.

53/06 To accept apologies for absence:

It was AGREED to accept apologies of absence from Councillors Mrs L Bennett, G Harvey and D Major.

54/06 Declarations of Personal/Prejudicial Interests on Agenda Items, the Nature of the Interest and Registration of Gifts:

Any declarations of interest made by Councillors are recorded at the appropriate Minute. Registration of gifts – there were none.

55/06 To consider planning applications as listed and subsequent plans that are received after this agenda has been sent out. Plans available for public inspection at 7.15 pm.

- (1) **DC/06/00754** – Erection of extension to side and dormer windows to front and rear.
Wyndcot, Woodcock Road, Flamborough
For Mr Freeman
Application Type: Full Planning Permission.
Councillor Robson declared a personal interest (works alongside applicant at Lifeboat Station).
It was AGREED to (d) recommend refusal – the visual impact from the road is detrimental to the surrounding area, it does not enhance the streetscene and it is not in keeping, proposed Councillor Woodhouse, seconded Councillor Crossland (2 abstentions).
- (2) **DC/05/09017** – Erection of two dwellings (resubmission of 05/03895/OUT).
Land south east of Greenside Cottage, Greenside, Flamborough
For Mr and Mrs D Harvey
Application Type: Full Planning Permission.
Councillor D Harvey (planning applicant) and the Chairman (friend of applicant) declared prejudicial interests and left the meeting. Vice Chairman, Councillor Woodhouse took the Chair.
It was AGREED to make no observations, proposed Councillor Crossland, seconded Councillor Woodhouse.
Councillors D Harvey and the Chairman returned.
- (3) **DC/06/00331** – Conversion of existing buildings to provide 13 holiday cottages, one managers dwelling, construction of car park and installation of sewage treatment plant – amended scheme of 05/00796
Home Farm, Danes Dyke, Flamborough
For Palmer Builders
Application Type: Full Planning Permission.

A. Sunley

Councillor Robson declared a prejudicial interest (Trustee of a group with a registered interest in the site) and left the meeting.

It was AGREED to (d) recommend refusal and (e) refer to Committee, proposed Councillor D Harvey, seconded Councillor Crossland, for the following reasons:

- Proposals are detrimental to the designated site of Local Nature Reserve and its site objectives and area of historical interest.
- There should be no residential development, the location is inappropriate.
- There should not be a two-way road.
- The roads are unsuitable for traffic/building materials for a development of this size.
- There are already too many holiday accommodation types with planning consent in the proximity – Links Golf Club, Sewerby/Marton log cabins.
- Greater public consultation is required by ERYC.
- Greater consideration should be given to existing wildlife and more consultation with local wildlife groups.
- ERYC should be aware that there is strong local opposition to this development.

Councillor Robson returned.

Plans Refused:

- (1) **DC/05/08652** – Erection of four new dwellings following outline approval 03/01523
Former Flamborough DIY, School Lane, Flamborough.
- (2) **DC/05/08670** – Conversion of storage building into two dwellings.
Land south of Manor Close, 34 Tower Street, Flamborough. (Full Planning Permission)
- (3) **DC/05/08671** – Conversion of storage buildings into two dwellings.
Land south of Manor Close, 34 Tower Street, Flamborough. (Listed Building Consent).

Planning Appeal Decisions – The Planning Inspectorate:

- (1) Site at Kindlescars, 3 Tower Street, Flamborough
Appeal by Mr J Fowles.
Appeal Decision – appeal dismissed.
- (2) Site at land to the west of Water Lane and south of Bridlington Road, Flamborough.
Appeal by Mr J Fowles.
Appeal Decision – appeal allowed, planning permission granted in accordance with DC/05/02766.

- 56/06 To resolve that due to the confidential nature of the business to be transacted, the press and public be excluded from the remainder of the meeting (section 1(2) Public Bodies Admissions to Meetings Act 1960):**

It was AGREED that the press and public should be excluded from the remainder of the meeting.

- 57/06 To consider the provisions of the lease for the Sports Club Trust:**

- Please see enclosed documents from both Solicitors and amended lease – only a couple of points need clarification.
- A Trustee of the Sports Club will initially be present to answer any questions that Councillors may have (in an attempt to prevent further legal costs).

H. Smiley

The Chairman (wife is a Trustee of the Sports Club Trust) and Councillor Woodhouse (member of Sports Club) declared prejudicial interests and left the meeting.

Councillor Mrs Gilson was elected Chairman for this item.

There were no questions for the Trustee and he left the meeting.

It was AGREED with all in favour, that due to the six month rule, the previous decision would stand, proposed Councillor D Harvey, seconded Councillor Crossland. No special resolution.

The Clerk to write to the Trust stating that the letter from the Parish Council's Solicitor dated 30th January 2006 stands as the final offer to the Trust.

Meeting closed 9.15 pm.

Signed *R. Sunley* Date *06/03/06*
Councillor R Sunley, Chairman.

FLAMBOROUGH PARISH COUNCIL

MINUTES OF PARISH COUNCIL MEETING 6TH MARCH 2006, 7.30 PM, METHODIST CHAPEL, FLAMBOROUGH

Present: Councillors R Sunley (in the Chair), Mrs L Bennett, P Couzens, J Crossland, Mrs H Gilson, D Harvey, G Harvey, V Leppington, S Robson, P Traves, F Villani and I Woodhouse. East Riding Ward Councillor Wilkinson in attendance.

2 Members of the public.

Clerk, Libby Woodhouse, recorded the Minutes.

58/06 To accept apologies for absence:

There were no apologies.

East Riding Ward Councillors R Harrap and C Matthews had sent their apologies.

59/06 Declarations of Personal/Prejudicial Interests on Agenda Items, the Nature of the Interest and Registration of Gifts:

Any declarations of interest made by Councillors are recorded at the appropriate Minute. Registration of gifts – there were none.

60/06 Acceptance of Minutes of Meetings:

Parish Council Meeting of 6th February 2006:

RESOLVED: that the Minutes of this meeting be approved and signed as a true and correct record.

Extra Ordinary Meeting of 27th February 2006:

RESOLVED: that the Minutes of this meeting be approved and signed as a true and correct record.

61/06 Matters to report from the Minutes/Clerks Report (for information only):

Website – Clerk showed Councillors a copy of the front page of the website.

Virus Scan – Clerk reported using delegated emergency powers to renew the computer virus scan which was due to expire - £28.00.

Toilets – Drains had blocked on 15th February and had been cleared by the cleaner. One hour extra had been paid to him.

Online Filing – Clerk had attended a free Inland Revenue Seminar – there is a tax free incentive of £250 for all small employers to file annual return online for 2005/2006 – the Council will receive this or deduct it from tax payments to the IR Office. By 2010 all employers will have to file tax returns online.

Bird Flu – Clerk had registered allotment field with ERYC in order to receive any advice given which can be passed on to tenants (although it is the responsibility of the owners of the birds to register). The Council has a duty of care to the other tenants on site.

Bonfires, Allotments – ERYC had replied, will investigate and forward a response.

Seat, Thornwick Bay – Mrs Lewis had stated she will send a site plan where they would like a seat but this may take a few months as they are moving house at the present time.

Street Cleaning – ERYC had verbally confirmed that Flamborough would not lose the weekend cleaning service but this would be increased from 5 to 8 hours a day at weekends, and would be on a different shift to the week day cleaner who would continue daily cleaning as normal. This started 13th February.

Sports Club Trust – had agreed to sign the lease, subject to sight of a draft.

62/06 The meeting will be adjourned for 15 minutes for Questions by Electors:

The meeting was adjourned and re-opened.

63/06 Questions/Reports from Councillors and Committee Representatives:

Councillor D Harvey – Queried the status of windfarm proposals. Councillor Crossland had recently spoken to the landowner and paperwork had been sent in and is awaiting a reply.

Councillor D Harvey – Queried whether any reply had been received re affordable housing.

RESOLVED: to write to the Rural Housing Enabler for an up to date position

Councillor Traves – Situation had not changed with regard to the school fence and ditch.

Councillor Wilkinson will ask Area Engineer, Highways.

Chairman – reported ERYC Planning Seminar on the Sustainability Matrix of 16th February had been attended by himself, Councillors Crossland and Traves and the Clerk. The Matrix will be used as a tool as part of the planning process, emphasis on sustainability.

Chairman – had received proposals from East Riding Councillors Evison and Owen re the consultation on ambulance trusts.

RESOLVED: to write to support their proposals that the new ambulance trust for this region should not include West and South Yorkshire

Councillor Villani – Reported deer sign and fencing was knocked down at Danes Dyke and the footpath to the village in a bad state. Ward Councillor Wilkinson to see Area Engineer, Highways.

Councillor Crossland – The last meeting of the Conservation Area Advisory Committee is tomorrow. No further local representation.

Councillor G Harvey – Mags Richardson had finished the franchise from Trinity House for the Lighthouse and ERYC, Sewerby Hall taken over.

64/06 RESOLVED: to alter the order of the agenda and items 11 and 14 be considered at this point.

65/06 Area Forums – to consider response to ERYC's consultation (enclosed):

This is a government initiative. ERYC propose to set up Area Forums at a wider level than Parish Councils for consultation, information provision, etc, but local enough to be relevant to local communities.

RESOLVED: to comment that the Parish Council does not think Area Forums would be useful, and hope they would not just be another talking shop, to query the benefits to the Parish Council and whether the forums would take away from Parish Council functions and ask for a consultation seminar in the form of questions and answers as more information needed. Proposed Councillor Traves, seconded Councillor Villani

66/06 To consider the state of the roads and verges, Flamborough – Councillor D Harvey:

Councillor D Harvey reported the roads and verges in Flamborough are a disgrace and an eyesore, mentioning Constable Road, Allison Lane, School Lane and the blocked drain on Allison Lane. Ward Councillor Wilkinson will arrange a visit to walk round with the Area Engineer, Highways, and himself, Councillor D Harvey, Councillor Traves and the Clerk. The Chairman thanked Councillor Wilkinson. The question of laybys opposite the School and at the Cricket Field were discussed.

RESOLVED: to write to Kemps Builders regarding the state of the verges at Crofts Hill.

67/06 Chairman's Report:

Nothing to report.

68/06 To consider Planning Applications as listed below and subsequent plans received after the agenda is sent out (planning applications available for public inspection at 7.15 pm):

There were no planning applications to consider.

Planning Permission Granted

- (1) **DC/05/05367** – Erection of 10 dwellings and 2 garages for existing plots 1 and 2.
Land east of Croft Farm House, Bridlington Road, Flamborough.

69/06 To note/deal with correspondence as listed below:

24 Feb 06 – ERYC, feedback re Parish Clerk's Forum 18th January 06

17 Feb 06 – Boothferry Citizens Advice Bureau – request for help in national campaign re NHS Dentist care (enclosed)

- **RESOLVED:** to write to the local PCT and MP to ask what action they intend to take to provide better access for people in our community to an NHS Dentist.

17 Feb 06 – Humber & Wolds Rural Community Council – Joint Rural Housing Enabler Seminar – Energy Efficiency & Affordable Warmth for Homes – 30th March 1.45 pm, Barton.

17 Feb 06 – Humberside Police – next Bridlington Police Authority. Neighbourhood Panel, 22nd March, Town Hall, Bridlington.

14 Feb 06 – ERYC, Planning Enforcement – reply re Danes Dyke Car Boot Sales (enclosed).

- ERYC had documentary evidence that some dates were cancelled due to inclement weather and sales took place on 14 dates only. Councillor Crossland refuted the cancelled dates and will provide Clerk with evidence to reply.

13 Feb 06 – ERYC, Principal Streetscene Officer – reply re Dog Fouling, Flamborough (enc).

10 Feb 06 – ERYC – Rough Sleeping in the East Riding survey – night of count – 1st March, Questionnaire to be completed by 17th March.

- The Parish Council is unaware of anyone sleeping rough in Flamborough.

08 Feb 06 – Project Officer, Flamborough Head European Marine Site Management Scheme – unable to offer seat on Management Group. Seat offered on Flamborough Head Maritime Forum Advisory Group (enclosed).

- **RESOLVED:** to reply with disappointment but would like to take up the offer of a seat on the Forum Advisory Group. Write to funding bodies that it is difficult to understand why the Parish Council is not considered relevant as it is an elected body for the area in question.

07 Feb 06 – ERYC, Consultation on Draft Joint Sustainable Waste Management Strategy, by 28 Feb

06 Feb 06 – Flat Cliffs Assoc – copy letter to Scarborough BC re Social Justice and property blight, SMP2-Tynemouth to Flamborough Head.

06 Feb 06 – nPower – electricity price increase for business customers of 17.6% from 1st January.

30 Jan 06 – ERYC, Planning & Devpt Control – Sustainability Threshold Analysis Matrix. Parish Liaison Meetings – Planning – Newsletter.

26 Jan 06 – ERNLLCA – Desktop Advisory Service – ERNLLCA cannot accept requests for advice from individual Councillors. Advice must be sought by Clerk or Chairman unless Council has given authority for Councillors to request advice.

Jan 06 – ERNLLCA Newsletter, NALC Annual Report & Accounts, Citizens Advice Quarterly.

Jan 06 – Allotment and Leisure Gardener – NSALG Newsletter.

70/06 Payment of Accounts to 31st January 2006:

Received - £100 – re insurance claim, bus shelter, Woodcock Road,
 - £373.46 – ERYC, commuted sums due for playground equipment, Village Green.

RESOLVED: (1 abstention) to pay the accounts, proposed councillor Traves, seconded Councillor G Harvey. Councillor Couzens declared a personal interest (two accounts for payment).

Chq No	Creditor	Net Due	VAT	Total
1220	ERYC - RoSPA Playground Inspection 05/06	66.00	11.55	77.55
1221	Flam Methodist Church - EO meeting 27/02/06	12.00		12.00
1222	MR & KM Couzens - removal of rubbish, allotments	385.00	67.38	452.38
1223	E Woodhouse - DELL, 2 inkjets	22.98	4.02	27.00
1224/5/6	PAYE (Feb)	617.55		617.55
1227	Clerk Expenses (Feb)			
	Telephone (24/12/06-23/01/06)	12.68		12.68
	Photocopying	26.85		26.85
	Postage	7.44		7.44
	Stationery	4.14		4.14
	Car Allowance	20.00		20.00
	Deliveries	2.00		2.00
1228	MR & KM Couzens - repair work in Parish	112.00	19.60	131.60
1229	E Woodhouse - Symantec renewal - Virus Scan	28.00	5.88	33.88
	Totals	1,316.64	108.43	1,425.07

71/06 To consider response from Parish Remuneration Panel re Parish Basic Allowance (enclosed):

The Parish Council has to have regard to a report from the Parish Remuneration Panel before paying a Parish Basic Allowance to Councillors. The report stated the Panel recommended the Flamborough Parish Councils Members' Allowance Scheme should not include a Parish Basic Allowance as it felt an allowance was not warranted for the amount of work involved having regard to the tradition of voluntary service on local councils. Councillor Crossland proposed that this should go ahead regardless of this report and to pay Councillors £5 per meeting from April, seconded by Councillor D Harvey. Councillor Woodhouse requested a recorded vote. Voting as follows:

Councillor Sunley	- against
Councillor Woodhouse	- against
Councillor Mrs Bennett	- against
Councillor Couzens	- against
Councillor Crossland	- for
Councillor Mrs Gilson	- for
Councillor D Harvey	- for
Councillor G Harvey	- against
Councillor Leppington	- against
Councillor Robson	- against
Councillor Traves	- for
Councillor Villani	- against.

The motion was defeated with 4 for and 8 against. Parish Basic Allowance will not be paid. Clerk to place a notice on the notice board for 14 days as required by law.

72/06 To consider improvements to Camerons Gardens – Councillor Mrs H Gilson:

Replacing the fence, the notice board and the provision of picnic tables were discussed. Councillors to consider specifications for next meeting.

73/06 To consider grass-cutting at Crofts Hill, Flamborough:

Following recent events, there was discussion as to whether the Parish Council should continue cutting the grass.

RESOLVED: (7 for, 4 against, 1 abstention) that the grass cutting should be continued by the Parish Council's contractor this year, proposed Councillor D Harvey, seconded Councillor Traves. To be reviewed when the work goes out to tender at the end of the year. Clerk to write to the contractor to ask if he wants to continue bearing in mind the original mole problem and ask whether he is happy to use his equipment there.

74/06 ERYC request for permission for signage on light column (No 7), o/s No 2 Lighthouse Road, Flamborough (see enclosed):

RESOLVED: (9 for and 3 against) that permission should not be given as the Parish Council did not want a "no through road" sign in there as it would be misleading to anyone going up to the Lighthouse and detrimental to businesses and tourism there, proposed Councillor Traves, seconded Councillor Mrs Bennett.

75/06 To consider Data Protection Registration - £35 annually:

RESOLVED: that this should go ahead, proposed Councillor Traves, seconded Councillor Villani.

76/06 To agree the annual Risk Assessment Action Plan 2005/2006 (enclosed) produced by the Local Council Risk System. All risk scores will be available for Councillor inspection prior to the meeting:

RESOLVED: to accept the risk scoring and the Action Plan, proposed Councillor Couzens, seconded Councillor Traves.

77/06 Toilets – to consider a pull cord alarm in the disabled toilet, lifting of tiles on the wall near the door of the gents and painting ceilings and windows:

Pull cord in disabled toilet – Clerk is waiting for clarification of the legislation. The rest of the work on the next agenda when Councillors had chance to inspect it. Councillor Traves will paint the ceilings and windows.

78/06 Allotments – relinquishment plot 41, shed plot 42, hedge cutting, plot 25b:

Councillor Robson declared a prejudicial interest (related to allotment holder) and left the meeting.

- Plot 41 had been relinquished.
- The shed on plot 42 will be removed when there is other work to carry out.
- Hedge to rear – agenda September.
- Plot 25b – site visit required, although this was not arranged.

As.

Members of the public left the meeting at this point.

Councillor Traves reported verbal abuse by a tenant towards him in the street as a result of the last letter sent to tenants.

RESOLVED: (1 abstention) to send a letter to the tenant and a copy to NSALG, proposed Councillor Crossland, seconded Councillor Mrs Gilson.

Councillor Traves left the meeting.

The content of the letter was discussed.

The Clerk advised she will check the legalities before sending the letter.

Councillors Robson and Traves returned.

- 79/06 To resolve that due to the confidential nature of the business to be transacted, the press and public be excluded from the remainder of the meeting (Section 1(2), Public Bodies Admissions to Meetings Act 1960):**

RESOLVED: that the press and public be excluded, proposed Chairman, seconded Councillor Villani.

- 80/06 To consider Relief Toilet Cleaning:**

Two people had applied, however one did not want to undertake training.

RESOLVED: that the position should be offered to the other person subject to their agreement to training, PPE, necessary checks and PAYE provisions, proposed Councillor Mrs Bennett, seconded Councillor Robson.

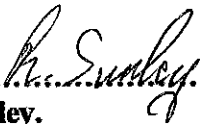
- 81/06 Annual Footway Lighting Maintenance Contract 2006-2009 tender documentation – Clerk's Report:**

Councillor Crossland was requested to leave the meeting and he left.

The Clerk reported a discrepancy in addition in the breakdown in the tender from ERYC and had taken advice from Alan Barker (ERNLLCA) on how to proceed.

RESOLVED: (8 for and 3 abstentions) to accept the amended figure from ERYC of £1804.26 subject to ERYC providing agreement in writing that they are happy with all their tender figures, proposed Councillor Woodhouse, seconded Councillor Villani.

Meeting closed 10.15 pm.

Signed  Date 23/04/06
Chairman, Councillor R Sunley.

FLAMBOROUGH PARISH COUNCIL

MINUTES OF PARISH COUNCIL MEETING 3RD APRIL 2006, 7.30 PM, METHODIST CHAPEL, FLAMBOROUGH

Present: Councillor R Sunley (in the Chair), Mrs L Bennett, P Couzens, J Crossland, Mrs H Gilson, D Harvey, G Harvey, V Leppington, D Major, S Robson, P Traves, F Villani and I Woodhouse.

East Riding Ward Councillors had submitted apologies.

Two members of the public.

Clerk, Libby Woodhouse, recorded the Minutes.

82/06 To accept apologies for absence:

There were none.

83/06 Declarations of Personal/Prejudicial Interests on Agenda Items, the Nature of the Interest and Registration of Gifts:

Any declarations of interest made by Councillors are recorded at the appropriate Minute.

Registration of gifts – there were none.

84/06 Acceptance of Minutes of Meetings:

Parish Council Meeting of 6th March 2006:

RESOLVED: that the Minutes of this meeting be approved and signed as a true and correct record.

85/06 Matters to report from the Minutes/Clerks Report (for information only):

Ward Councillor Matthews – had written to thank the Parish Council for sending a card and to submit apologies for not attending meetings due to illness.

Flamborough Youth Club – has received their grant and had purchased new equipment. A Thank you card had been sent to the Parish Council for the donation.

Toilets – rates charged would be £779.40 less £252.28 transitional relief (total £527.12). Clerk had applied for small business rate relief which would reduce this amount. A NICEIC Certificate had been completed on 28th March with a “satisfactory” score. Next agenda for moving the consumer unit.

Bank Accounts – Post Office Investment account closed and £2,802.82 transferred to the Business Bonus account. Amenity account closed and £327.87 also transferred. Mr N Hall recommended keeping the Seamens Mission account open until we know what it was originally for.

Website – Clerk has attended website training on 27th March and is now uploading information to a temporary address until the permanent one is launched.

ERYC, Environmental Health – telephoned to say they are looking at the Council’s complaints re bonfires on the allotment field and is visiting to monitor the situation.

Danes Dyke Car Boot Sales 2005 – Councillor Crossland had supplied details of the weather conditions on the alleged cancelled dates but not evidence.

RESOLVED: to write to ERYC Planning Enforcement that the Parish Council is not convinced that the dates were cancelled due to inclement weather and request they keep an eye on the situation this year.

Windfarms, Councillor D Harvey – reported that the person dealing with this at Powergen had left and he had been contacted by another person.

Affordable Housing, Councillor D Harvey – queried whether there had been no response from Roger Jones, Rural Housing Enabler after the last meeting. No response had been received.

RESOLVED: to write to Roger Jones, Rural Housing Enabler again for an update on the situation, 8 in favour, 1 against, 1 abstention.

Deer sign, railings, Danes Dyke, Councillor Villani – queried if this had been dealt with. The Highways Officer on the recent walkabout the village had reported it would be dealt with.

Area Forums, Councillor Traves – asked if there had been any response – no response yet.

Verges, Bridlington Road – Kemps Development had replied apologising for any damage and will reinstate verges on completing the development.

Flamborough Sports Club Trust – had written requesting a Parish Council representative to attend their AGM on 30th March – Councillors Woodhouse and G Harvey had attended as representatives.

Land, War Memorial – Parish Council has been registered with possessory title.

Flam. Head European Site Management Scheme, Chairman – reported there were no funding bodies. The postholder is funded for one year.

86/06 The meeting will be adjourned for 15 minutes for Questions by Electors:

RESOLVED: to adjourn the meeting for Questions by Electors and then to re-open the meeting.

87/06 Questions/Reports from Councillors and Committee Representatives:

Councillor Woodhouse: reported on the Sports Club Trust AGM on 30th March – all positions are the same except Liz Major is now Treasurer. The Chairman had reported on the building work and they cannot get a plumber. Those who helped at the Gala were thanked. £11,000 of the Commuted Sum remains, and a total of £43,000 in the accounts towards the multi games area, etc. The Secretary had reported disappointment at the wording of the lease and they await the draft.

Councillor D Harvey: reported on a Village walkabout on 23rd March with himself, Councillors Crossland, Traves, Ward Councillor Wilkinson, the Clerk and Dave England from ERYC Highways. The terrible state of the roads was discussed. Highways will only patch potholes, surface dressing is contracted out and Flamborough will not get any roads done except Woodcock Road. It was evident that road sweeping had not been carried out. The field entrance on Water Lane is an old gateway.

Councillor G Harvey – the Regeneration Office at the Town Hall had neglected to invite the Parish Council to the presentation on the Bonhome Richard. Councillor G Harvey had attended.

Councillor Traves – asked whether there had been any feedback re the school ditch – there had been none. Chairman reported the situation had become very dangerous and Ward Councillors Harrap and Wilkinson had been to look.

Councillor Crossland – asked whether £100 from the bus shelter insurance had been received – this was reported at the previous meeting.

Councillor Traves – queried whether there had been any response from NSALG re the complaint to us and proposed a letter should be sent to them asking for evidence or an apology. This was lost by 7 votes to 4 (2 abstentions).

88/06 Chairman's Report: Nothing to report.

89/06 To consider Planning Applications as listed below and subsequent plans received after the agenda is sent out (planning applications available for public inspection at 6.45 pm):

- (1) **DC/06/01726** – Erection of a dwelling following demolition of existing dwelling (resubmission of 05/02862)
At 9 St David Lane, Flamborough.
For Mrs M Davis.
Application Type: Full Planning Permission.
Councillor Woodhouse declared a personal interest (father-in-law owns a property on the same road).

RESOLVED: to recommend that the application be refused on the grounds that it is too large and not in keeping with the existing streetscene.

- (2) **DC/06/02317** – Erection of four new dwellings following outline approval 03/01523/OUT (resubmission of 05/08652/REM)
at former Flamborough DIY, School Lane, Flamborough.
For Mr C J Gardener.
Application Type: Approval of Reserved Matters.
Councillor D Harvey declared a prejudicial interest (owns land adjacent) and left the meeting.

RESOLVED: to recommend that the application be refused on the same grounds as the Parish Council submitted previously.

- (3) **DC/06/02315** – Demolition of building
At Flamborough DIY, School Lane, Flamborough.
For Mr C Gardener.
Application Type: Conservation Area Consent.
Councillor D Harvey remained out of the meeting.

RESOLVED: that the Parish Council has no objections.

Councillor D Harvey returned.

- (4) **DC/06/02453** – Erection of single storey extension to the rear
At 7 Marine Valley, Flamborough
For Mr and Mrs Hargreaves
Application Type: Full Planning Permission.

RESOLVED: to recommend that the application be refused on the grounds that the property has been extended once already, it is out of character and too big.

Planning Permission Granted

- (1) **DC/05/07772** – Construction of all weather multi-sports pitch including 4 No floodlights.
At Woodcock Memorial Playing Field and Sports Pavilion, South Sea Road, Flamborough.
For Flamborough Sports Club Trust.
- (2) **DC/06/00389** – Erection of two storey extension to rear following demolition of existing kitchen at
Acuba, North End, Flamborough.
- (3) **DC/06/00404** – Erection of a detached dwelling following demolition of existing garage –
outline approval of 05/00173
At land south of 25 Tower Street, Flamborough.
- (3) **Application No 4562** – Application to prune a tree at Flamborough protected by Tree Preservation
Order (Flamborough No 2) Order 2004 – work granted to prune two low branches from a tree in the
Cricket Field overhanging rear garden of 3 South Sea Avenue.

Planning Permission Refused

- (1) **DC/05/07499** – Erection of 8 No dwellings with associated parking and access following demolition of
existing outbuildings.
At High View, The Green, Flamborough
- (2) **DC/06/00754** – Erection of extension to side and dormer windows to front and rear
At Wyndcot, Woodcock Road, Flamborough

90/06 To note/deal with correspondence as listed below:

- 27-Mar-06 – East Riding & Hull Dental Agency – response re NHS dentists (enclosed)
24-Mar-06 – Humberside Police – Police Force Restructuring (enclosed).
22-Mar-06 – Information Commissioner – Data Protection – Confirmation of Entry in Register.
19-Mar-06 – Mr N Hall, Freedom of Information – requesting copy of letter from The Ship Hotel to
the Parish Council in January 2004 – this has now been withdrawn.
17-Mar-06 – Greg Knight, MP – response re NHS dentists (enclosed).
17-Mar-06 – Brid Regeneration Partnership & Martyn Coltman – Chapel Street information request.
15-Mar-06 – ERYC – Policing Arrangements in the East Riding (copy enclosed).
15-Mar-06 – ERYC, Street Lighting – confirming item 6.1 on Annual Footway Lighting
Maintenance Contract Form of Tender is correct.
10-Mar-06 – Town Team Meeting, 15th March agenda, and minutes of 1st February.
01-Mar-06 – ERYC – Safe Communities Conference, 26th April 9.30am, Willerby.
01-Mar-06 – The Local Channel – community websites.

01-Mar-06 – CE Electric UK – dedicated parish council phone line for use only in prolonged power interruptions – to be used by a dedicated Parish Council representative only.

Mar 06 – Humbrella (newsletter of Humber and Wolds Rural Community Council).

Mar 06 – The Playing Field (newsletter of Humber Playing Fields Association).

91/06 Payment of Accounts to 31st March 2006:

- Received - £1,741.64 VAT repayment.
- Paid chq 1230 – Information Commissioner (Data Protection Registration) - £35.00.
- Three accounts submitted.

£583.97 (inc VAT) – J Crossland & Sons – quarter footway lights maintenance 01/01/06-31/03/06.

£244.40 (inc VAT) – J Crossland & Sons – supply new lantern and modify pole brackets.

£239.72 (inc VAT) – Barron Electrical – annual NICEIC test and relamping, toilets.

RESOLVED: that the accounts including the three extra accounts should be paid (1 abstention).

Chq No	Creditor	Net Due	VAT	Total
1231	nPower	26.93	1.35	28.28
1232	Yorkshire Water - toilets (estimated reading)	74.67		74.67
1233	Yorkshire Water - allotments (estimated reading)	45.18		45.18
1234	Stuart Smith Burnett, lease work to 01/03/06	700.00	122.50	822.50
1235	ERYC -Toilets Rates	50.12		50.12
1236/7/8	PAYE	739.55		739.55
1239	E Woodhouse (toilet supplies 17/03/06)	19.57	3.42	22.99
1239	Clerk Expenses (Mar)			
1240	Telephone (24/01/06-23/02/06)	23.96		23.96
	Photocopying	25.65		25.65
	Postage	7.92		7.92
	Stationery	15.25		15.25
	Car Allowance	20.00		20.00
	Deliveries	2.00		2.00
1241	E Woodhouse (toilet supplies 27/03/06)	9.54	1.67	11.21
1242	Stuart Smith Burnett - land registry (War Memorial)	293.00	43.75	336.75
	Totals	2,053.34	172.69	2,226.03

92/06 To consider improvements to Camerons Gardens – picnic tables, notice board, fencing:

Councillor Traves had worked on specifications for the fencing and notice board.

RESOLVED: that work to remove and replace fencing at Camerons Gardens should be put out to tender as Specifications from Councillor Traves, and that work to supply only a new Notice Board and events board should be put out to tender as before. Prices to be returned by next meeting.

Councillor Traves stated a shelter at the entrance to the gate would help reduce vandalism in the area. Councillors to look at designs and rough costing for next meeting. Councillors Traves and Crossland provided rough costings for picnic tables (approx £340 each for steel framed ones with wooden tops). Councillor Traves proposed that picnic tables should be provided and this was lost by 7 votes to 6.

93/06 To consider the provision of an emergency pull-cord in the disabled toilet (see enclosed) and work to toilets – wall tiles:

Emergency Pull Cord - Advice had been received from ERYC and circulated to Councillors. The Disability Discrimination Act focuses on reasonableness. Clerk reported the toilet cleaner states the Disabled toilet is not used much but there is a potential high risk without a pull-cord and it would be best practice to have one. The cost would be approximately £380.

RESOLVED: that no further action should be taken, 12 in favour and 1 against.

Wall Tiles – these are lifting off at the entrance to the gents toilets.

RESOLVED: to ask the builder to look and give his opinion and have the chance to correct it.

94/06 To consider the Village Pump and surrounding area – Councillor D Harvey:

Councillor D Harvey reported on two ways out of the situation with regard to the land. Firstly, the Parish Council could ask Mr Seymour to advise the Council as to the ownership. Secondly, Councillor Crossland reported that as the Highway Authority has rights over the land, they would be prepared to grant the Parish Council a licence to use the land and there would be a licence for the pump. Councillor Crossland to provide written details to the Clerk.

RESOLVED: that the Parish Council accept licences for the land and the pump, 10 for and 3 against.

95/06 To consider progress with the Bus Shelter, Tower Street – Councillor J Crossland:

The Clerk reported a conversation with the Regional Estates Executive from the Brewery that their insurers would be inspecting the shelter and buildings with a view to an insurance claim. Councillor Crossland reported that the shelter is disgusting.

RESOLVED: that the shelter should be painted and boarded up for safety reasons. The Council to pay the cost of the materials. Councillors Crossland, Traves and D Harvey to do the work.

96/06 To resolve that due to the confidential nature of the business to be transacted, the press and public be excluded from the remainder of the meeting (Section 1(2), Public Bodies Admissions to Meetings Act 1960):

RESOLVED: that the public and press be excluded from the meeting.

97/06 Lease - Sports Club Trust – to check and agree draft lease to include wording on specific paragraphs 4.12, 4.13 and 4.14 (see enclosed from Solicitor):

The Chairman (wife is a Trustee), Councillor G Harvey (Trustee) and Councillor Woodhouse (Member of Trust) declared prejudicial interests and left the meeting. Councillor Major left the meeting. It was agreed that Councillor Mrs Gilson should take the Chair. The wording was discussed and a proposal to delete “advertisements” from 4.12 was lost by 7 votes to 2 and remains in the clause.

RESOLVED: that the last sentence on paragraph 4.14 should be deleted and the lease was agreed.

Chairman and Councillors G Harvey and Woodhouse returned.

98/06 Relief Toilet cleaning – update:

The Clerk reported this was ongoing. Holidays discussed as there is a new European Directive that workers must take their holidays.

99/06 Clerk's Report – allotments – to report ultra vires decision made at meeting of 6th February 2006 regarding a letter to an allotment tenant.

Councillor Robson declared a prejudicial interest (related to allotment holder) and left the meeting. The Clerk reported an unlawful decision had been made at the last meeting and advice had been taken from Alan Barker (ERNLLCA) and Mr Pugh (NSALG). No further action.

Meeting closed 10.15 pm.

Signed as a true and correct record
Chairman

A. Sunley

Date *08/05/06*

FLAMBOROUGH PARISH COUNCIL

MINUTES OF EXTRA ORDINARY MEETING 24TH APRIL 2006, 7.30 PM, METHODIST CHAPEL, FLAMBOROUGH

Present: Councillor R Sunley (in the Chair), J Crossland, Mrs H Gilson, G Harvey, V Leppington, P Traves and I Woodhouse.

East Riding Ward Councillors had submitted apologies.
Clerk, Libby Woodhouse, recorded the Minutes.

100/06 To accept apologies for absence:

RESOLVED: to accept apologies for absence from Councillors Mrs L Bennett, P Couzens, D Harvey, D Major, S Robson, F Villani.

101/06 Declarations of Personal/Prejudicial Interests on Agenda Items, the Nature of the Interest and Registration of Gifts:

There were none.

102/06 To consider planning applications as listed and subsequent plans that are received after this agenda has been sent out. Plans available for public inspection at 7.15 pm:

- (1) **DC/06/02636** – Construction of disabled access
at St Oswalds Church Hall, Church Street, Flamborough
for Mrs P Bravey
Application Type: Full Planning Permission

RESOLVED: that the Parish Council recommends (d) that the application be refused and (e) that the Parish Council feels strongly about the application and requests that it is referred to the appropriate Committee. Refusal for the following reasons.

- Removal of wall in a Conservation Area is unnecessary.
- The Parish Council does not want to see any more openings in the historic wall.
- There is room using the existing opening to enable access to the proposed disability ramp without the unnecessary removal of the wall and tree.
- There is a health and safety issue with children from the Pre-School by creating two gates out on to a very busy road – there should only be one gate.

Planning Appeal

- (1) **DC/05/08652, ERYC Appeal Case No 06/00084/REFUSE**
Erection of four new dwellings following outline approval 03/01523/OUT
At Former Flamborough DIY, School Lane, Flamborough
Appellant: Mr C J Gardener.

The Clerk to request a copy of the appeal decision.

Meeting closed 8.15pm

Signed
Chairman.

Date 08/05/06

FLAMBOROUGH PARISH COUNCIL

MINUTES OF ANNUAL PARISH COUNCIL MEETING 8TH MAY 2006, 7.30 PM, METHODIST CHAPEL, FLAMBOROUGH

Prior to the meeting a surgery was held with Councillors Sunley and Woodhouse

Present: Councillor R Sunley (in the Chair), Mrs L Bennett, P Couzens, J Crossland, Mrs H Gilson, D Harvey, V Leppington, S Robson, P Traves, F Villani and I Woodhouse.
Ward Councillors C Matthews and J Wilkinson in attendance. Ward Councillor Harrap had sent apologies.
One member of the public
Clerk, Libby Woodhouse, recorded the Minutes.

103/06 Election of Chairman 2006/2007 and signing of Declaration of Acceptance of Office:

Nominations:

Councillor Woodhouse - proposed by Councillor D Harvey (withdrawn).
Councillor Sunley - proposed by Councillor Villani, seconded by Councillor Woodhouse.
Councillor Crossland - proposed by Councillor Mrs Gilson, seconded by Councillor D Harvey.
Councillor Couzens - proposed by Councillor Crossland (withdrawn).

RESOLVED: that Councillor R Sunley is duly elected Chairman for 2006/2007 (6 votes to 5).
The Chairman signed the Declaration of Acceptance of Office.

104/06 Election of Vice Chairman 2006/2007:

Nominations:

Councillor Couzens - proposed by Councillor Traves, seconded by Councillor Crossland
Councillor Woodhouse - proposed by Councillor Villani, seconded by Councillor Sunley.

RESOLVED: that Councillor Woodhouse is duly elected Vice Chairman for 2006/2007 (6 votes to 5)

105/06 To accept apologies for absence:

Councillors G Harvey and D Major.

RESOLVED: to accept above apologies for absence.

106/06 Declarations of Personal/Prejudicial Interests on Agenda Items, the Nature of the Interest and Registration of Gifts:

There were none.

107/06 Election of Representatives to Outside Bodies:

RESOLVED: that the following are elected representatives to outside bodies:

- (a) School Governor – **Councillor Mrs Bennett**
 - (b) Sports Club Trust – **Councillors Leppington and Woodhouse**
 - (c) Relief in Need – **Councillors Crossland and Mrs Gilson**
 - (d) Village Hall – **Councillor Mrs Gilson**
 - (e) Bridlington Local Delivery Group – **Councillor Sunley**
 - (f) ERNLLCA North East District Committee – **Councillors Traves and Sunley**
 - (g) Flamborough Head European Site Management Scheme (and Flamborough Head Maritime Forum Advisory Group) – **Councillors Leppington, Major, Traves, Sunley and Couzens**
- Clerk to attend Bridlington Local Delivery Group and ERNLLCA NE District Committee.

108/06 To receive and approve updated asset register of Council property (copy enclosed):

Councillor Traves thanked the Clerk for the work to the asset register.

RESOLVED: that following one amendment the asset register is approved.

109/06 To agree schedule of dates and times of ordinary Council meetings and surgeries for forthcoming year (see enclosed):

RESOLVED: that this schedule of meetings and surgeries is agreed.

110/06 Appointment of Bankers:

RESOLVED: that Barclays Bank remain bankers.

111/06 To receive Clerk's Financial Report to year end 31st March 2006:

Councillor Traves thanked the Clerk for the work to the Financial Report. Clerk reported on one amendment required to the report following a visit to Lloyd Dowsons on 4th May. The accounts as prepared by Lloyd Dowsons, the Annual Report for external audit and the internal audit (20th May) would be completed in time for the next meeting. External audit date is 25th June 2006. A notice giving fourteen days notice would be on the board on 12th May that the accounts would be available for public inspection from 26th May.

RESOLVED: that, following one amendment, the Clerk's Financial Report is accepted.

Meeting closed 7.40 pm.

Signed *R. Sunley* Date *05/06/06*
Councillor R Sunley, Chairman

FLAMBOROUGH PARISH COUNCIL

MINUTES OF PARISH COUNCIL MEETING 8TH MAY 2006, 7.40 PM, METHODIST CHAPEL, FLAMBOROUGH

Present: Councillor R Sunley (in the Chair), Mrs L Bennett, P Couzens, J Crossland, Mrs H Gilson, D Harvey, V Leppington, S Robson, P Traves, F Villani and I Woodhouse.
Ward Councillors C Matthews and J Wilkinson in attendance. Ward Councillor Harrap had sent apologies.
Three members of the public.
Clerk, Libby Woodhouse, recorded the Minutes.

112/06 To accept apologies for absence:

Councillors G Harvey and D Major.

RESOLVED: to accept apologies for absence.

113/06 Declarations of Personal/Prejudicial Interests on Agenda Items, the Nature of the Interest and Registration of Gifts:

Any declarations of interest made by Councillors are recorded at the appropriate Minute.
Registration of gifts – there were none.

114/06 Acceptance of Minutes of Meetings:

Parish Council Meeting of 3rd April 2006:

RESOLVED: that the Minutes of this meeting be approved and signed as a true and correct record.

Extra Ordinary Meeting of 24th April 2006:

RESOLVED: that the Minutes of this meeting be approved and signed as a true and correct record.

115/06 Clerks Report (for information only):

Toilets

- Small Business Rates had been received. Total rates for the year now £257.26.
- Clerk reported one hour extra payment authorised on an emergency basis for the Cleaner to unblock the urinals and mend a leak over the Easter holiday weekend.
- Relief Cleaner – training would be undertaken shortly, PPE had been obtained and keys cut for her.
- On 23rd April the Cleaner reported that the lifting tiles on the wall by the gent's door had been replaced by the original contractors. Clerk to send a letter of thanks to the contractors.

Crofts Hill – As agreed, the Parish Council now has a Licence Agreement with ERYC to cultivate the highway at Crofts Hill and a Licence to keep and maintain the Parish Pump there.

Surface Dressing – Letter received from ERYC that the surface dressing programme would commence on 2nd May and would take 14 weeks. Woodcock Road would be included in it.

Bridlington Police Authority Neighbourhood Panel – the next meeting will be Wednesday 7th June at Flamborough Village Hall.

Complaint – a letter of complaint had been received that weekend regarding a Councillor – next agenda
No Reply – had been received:

- From the Brewery re the Bus Shelter on Tower Street – the shelter had been closed off as agreed at the last meeting due to safety reasons.
- From the Sports Club Trust re the lease – except for a verbal phone call to say that the Trust had agreed the lease and minor amendments only required regarding their Charity name and number.
- No reply regarding Windfarms.
- From Paul Crossland regarding the Council's query whether he is still willing to cut the grass at Crofts Hill despite the mole hill problem

- From ERYC re Area Forums.

116/06 The meeting will be adjourned for 15 minutes for Questions by Electors:

RESOLVED: that the meeting be adjourned for Questions by Electors and re-opened.

117/06 Questions/Reports from Councillors and Committee Representatives:

Councillor Traves – would like litter bins on the agenda for the next meeting. Councillor Robson reported the North End litter bin was run over by an ERYC grass cutter. Councillor Wilkinson will deal

Councillor Traves – would like office space for the Clerk on the agenda for the next meeting.

Councillor Woodhouse – reported yellow and black tape had been put across the entrance to the Cricket Field to try to make it more visible for health and safety reasons, but this was not successful.

Councillor Woodhouse – would like the grass cutting of the Village Green and Camerons Gardens on the agenda for the next meeting. The grass is very long, has not been cut since before Easter and should be cut before Bank Holidays.

Councillor Leppington – dangerous steel fence opposite the Lifeboat House – Councillor Matthews to deal with it.

Councillor Traves – Bus Shelter, Tower Street, suggests a Committee deals with it – next agenda.

Councillor D Harvey – thanked Mr Paul Lawson for putting in the advert for tenders for Camerons Gardens fencing in the Village News section of the Free Press.

Chairman – thanked Councillors D Harvey, Crossland and Traves for repainting and boarding up the bus shelter, Councillor Traves for painting the playground equipment, Councillors D Harvey and Crossland for removing the swings where the recent vandalism to the wetpour occurred and Councillor Woodhouse and the Clerk for making the area secure.

Chairman – had attended the Flamborough Head European Marine Site Management Scheme Workshop on 26th April. The next one is 19th July. The next Forum date is 6th July at Bridlington Town Hall and Councillors should try to attend.

Chairman – had attended a Community Composting Seminar by ERYC on 20th April at short notice – there is a possibility of a £10,000 grant for those setting up such a scheme.

Chairman – ERNLLCA NE District Committee meeting on 18th April had been attended by himself, Councillors Traves and Crossland and the Clerk. Alan Barker had attended.

118/06 Chairman's Report: Nothing to report.

119/06 To consider Planning Applications as listed below and subsequent plans received after the agenda is sent out (planning applications available for public inspection at 7.15 pm):

- (1) **DC/06/03080** – Erection of single storey extension to side and rear following demolition of existing porch
At Hillside, Butlers Lane, Flamborough
For Mr and Mrs Taylor
Application Type: Full Planning Permission.
Councillor D Harvey declared a personal interest (related to applicant).

RESOLVED: (all in favour) that the Council has no observations on this application.

- (2) **DC/06/03251** – Siting of steel container to house Bobcat with ramp to front
At Lifeboat House, South Sea Road, Flamborough
For Royal National Lifeboat Institution
Application Type: Full Planning Permission
Councillors Robson (helmsman of the Lifeboat) and Leppington (tractor driver for the Lifeboat) declared prejudicial interests and left the meeting.

RESOLVED: (6 in favour, 3 against) that the Council has no objection in principle but (d) refuse this application as anything permanent should be built to match existing materials which would be more appropriate and in keeping with the surroundings. A steel container is not environmentally friendly in such a sensitive area. Councillors returned to the meeting.

As

- (3) **DC/06/03317** – Change of use from pharmacy to takeaway
At Rogers Chemist, High Street, Flamborough
For Mrs Beautyman
Application Type: Full Planning Permission

RESOLVED: (all in favour) to (d) refuse as there is insufficient information, request to defer for more information.

120/06 To consider planning enforcement at DIY Shop, Monument Garage and Tower Street, Flamborough – Councillor P Traves:

Councillor Villani declared a prejudicial interest (subject of a complaint where his name was cleared) and left the meeting. The Clerk reported that the ERYC Planning Enforcement Officer had advised that in respect of Monument Garage, the applicant would be submitting a change of use application very shortly. In respect of 3 Tower Street, the enforcement date had been changed to 7th May 2006 due to the appeal to the Planning Inspectorate, however, because of legalities it is impossible to say how long it would take.

RESOLVED: (all in favour) that a strong letter should be sent to the Chief Executive at ERYC asking why there cannot be a swift conclusion and the items removed without delay.
Councillor Villani returned to the meeting.

121/06 To note/deal with correspondence as listed below:

- 26-Apr-06 – ERYC – Grass Cutting/Grounds Maintenance Services 2006.
- 18-Apr-06 – Humberside Police Authority, Police Force Restructuring (enclosed).
- 07-Apr-06 – Npower, average electricity price increase of 12.5% from 1st April 2006.
- 06-Apr-06 – ERYC Planning Enforcement, reply re Danes Dyke Car Boot Sales (enclosed)
- Apr 06 – NSALG magazine – Allotment and Leisure Gardener.
- Apr 06 – Humber & Wolds Rural Community Council – Calor Village of the Year Competition
- 27-Mar-06 – defra, Clean Neighbourhoods and Environment Act 2005 – Guide for Parish Councils
 - Clerk had requested this Guide – not yet received.
- Mar 06 – East Riding Compact, draft Consultation, Participation & Policy Appraisal Code of Practice.
- Mar 06 – Campaign to Protect Rural England, workshop 20th May, Bishop Burton, planning system.
- Mar 06 – Humber & Wolds Rural Community Council – questionnaire.
- Mar 06 – ERNLLCA – newsletter.

122/06 Payment of Accounts to 30th April 2006 (see attached sheet):

Chq No	Creditor	Net Due	VAT	Total
1246	ERYC -Toilets Rates	51.14		51.14
1247	nPower - Lights electric 01/01/06-31/03/06	1,029.18	180.09	1,209.27
1248	ERNLLCA - Annual subscription	429.51		429.51
1249	E Woodhouse - Dell, inkjets	25.11	4.39	29.50
1250	Flam. Methodist Chapel - extra meeting 24/4/06	6.00		6.00
1251/2/3	PAYE (April)	636.78		636.78
1254	Clerk Expenses (Apr)			
	Telephone (24/02/06-23/03/06)	20.36		20.36
	Photocopying	31.85		31.85
	Postage	3.48		3.48
	Stationery	12.66		12.66
	Car Allowance	20.00		20.00
	Deliveries	2.00		2.00
1255	nPower - Christmas Lighting electric	24.25	4.24	28.49
	Totals	2,292.32	188.72	2,481.04

AS

- Paid

Cheque 1243 – £583.97 inc VAT, J Crossland & Sons, quarter lights maintenance 1/1/06-31/3/06.
Cheque 1244 - £244.40 inc VAT, J Crossland & Sons, new lantern and modify pole bracket, Crofts Hill.
Cheque 1245 - £239.72 inc VAT, Barron Electrical Ltd, NICEIC Certificate and relamping, toilets.

- Received

Precept – 28-04-06 - £16,750.00.

- Clerk reported the NPower Christmas Lighting account referred to 04/05 and was being queried.

RESOLVED: to pay the accounts as submitted except for chq 1255 Npower Christmas Lighting.

123/06 To report emergency work (cost £648) to wetpour at playground following damage, and to consider any further repairs required:

The Chairman reported that Councillor Traves had reported significant damage to the wetpour on 24th April and this had been repaired by Wicksteeds on 28th April on health and safety grounds. The damage was due to vandalism. The five year guarantee excludes normal wear and tear, vandalism and accidental damage. The Clerk showed photographs to the Council and those Councillors who had not seen the damage. Councillor Traves expressed concern regarding the state of the wetpour and that the damage had shown the wetpour to be lifting from the surface.

RESOLVED: (all in favour) to write to Wicksteeds to ask them to meet the Council on site to inspect the wetpour.

124/06 (a) To consider an increase in allotment rents – Councillor D Harvey:

Councillor Robson declared a prejudicial interest (related to allotment holder) and left the meeting. Councillor D Harvey proposed a £1 per plot increase in rent this year, seconded by Councillor Crossland. This was defeated (2 in favour and 8 against). There will be no increase this year. Allotment rents to be reviewed in May 2007.

(b) To consider a date and time for a site visit to the allotment field:

This was arranged for Thursday 11th May 2006 at 7 pm.
Councillor Robson returned to the meeting.

125/06 To consider a shelter at Camerons Gardens – Councillor P Traves:

Councillor Traves showed the Council drawings of a proposed shelter. Councillor Traves proposed that the Council provides the shelter at the new pedestrian entrance to Camerons Gardens, seconded by Councillor Mrs Gilson. This was defeated (4 in favour and 7 against).

126/06 To consider repairs to Parish seats:

A seat at South Landing had been hit by a car and the frame had bent and required straightening.


RESOLVED: that the Contractor should repair the damage to a ceiling of £50 (9 in favour, 1 against and 1 abstention).

127/06 (a) To consider moving the consumer unit at the toilets to a more accessible location as recommended by the NICEIC certificate:

RESOLVED: (7 in favour and 4 against) that the consumer unit should be left where it is.

(b) To consider repainting toilets following the recent work.

RESOLVED: (all in favour) that the Toilet Cleaner repaint where necessary and the Council to purchase the paint.



- 128/06 (a) To consider insurance quotes for Computer Equipment and Chairman's Badge of Office (see enclosed):**

RESOLVED: (all in favour) that Quote 3 (Computer Equipment, sum £600 and contents of Toilets) insured for Fire, Special Perils, theft and accidental damage – Premium £24.95 and Quote 4 (Civic Regalia, sum insured £300) All Risk cover – Premium £12.29 should be accepted.

- (b) To consider subscription to Zurich Municipal's Local Council Advisory Service for health and safety advice (see enclosed):**

RESOLVED: (all in favour) that the Council should not subscribe to this.

- 129/06 To consider redesigning Fishermans Gardens – Councillor P Traves: Item withdrawn.**

- 130/06 To consider the response from Mr R Jones, Rural Housing Enabler re Affordable Housing in Flamborough:**

- The Rural Housing Enabler is still considering the Lighthouse Road site with direct access from Lighthouse Road should the Parish Council wish to proceed.
- Allotment Site – little has changed since the ODPM (through Government Office of Yorkshire & Humber) last considered the proposed sale and therefore permission to dispose of the land would likely be rejected. Application to the Court would be required for any breach to the hedge.
- The Parish Council can only re-appropriate land for a purpose over which the Council has a power and no powers exist in respect of housing.

RESOLVED: (8 in favour and 3 abstentions) that the Parish Council originally not in favour of the Lighthouse Road site and is still not in favour of this site.

- 131/06 To consider the length of Parish Council Meetings – Councillor R Sunley:**

The Chairman reported that it is unsatisfactory that Councillors get up and leave the meeting at 10 pm whether it is finished or not and there is no time to finish given in standing orders. Councillor Traves proposed that meetings should finish at 10 pm and confidential item considered at 9.30 pm, seconded by Councillor Robson. In accordance with Standing Order 79, this will stand adjourned without discussion to the next ordinary meeting of the Council.

- 132/06 To consider a request from 1st Flamborough Guides for a donation (see enclosed):**

The Guides had requested funding for sleeping bags and rucksacks for annual camping trips that can be used by Guides and Brownies each year. The Guides had been fundraising themselves.

RESOLVED: (7 in favour and 4 against) that in accordance with section 137 Local Government Act 1972, £275 be donated to the 1st Flamborough Guides to be spent on sleeping bags and rucksacks.

Councillor Mrs Bennett left the meeting.

- 133/06 To consider ERYC consultation regarding a Rights of Way Improvement Plan (see enclosed consultation document): Item withdrawn to the next meeting**

- 134/06 To consider a contribution towards broadband connection for the Parish Council computer: Item withdrawn to the next meeting.**

- 135/06 To consider a request from an allotment tenant for the provision of water troughs to the right side of the field (see enclosed): Item withdrawn to the next meeting.**

- 136/06 To consider Freedom of Information Enquiry from J Crossland & Sons for all correspondence re the Street Lighting Contract 2006/2009 (dated 2nd May 2006 – deadline 30th May (20 working days):**

Councillor Crossland declared a prejudicial interest and left the meeting. Councillor Sunley declared a personal interest (meets socially with J Crossland)
 From a conversation with J Crossland, the information requested is that given in the Forms of Tenders. Clerk reported on advice gained from Alan Barker, ERNLLCA and NALC that the Parish Council should gain the opinion of the tenderers before making a decision and the opinions were read out. Clerk recommended this was a qualified exemption under Section 43 Commercial Interests as one of the tenderers had stated that the build up of rates contained in the Form of Tender was commercially sensitive and should not be released to competitors. Disclosure of tender rates would damage this relationship and make it less likely contractors would be willing to tender for work which would not be in the public interest leading to a lack of confidence and less effective use of public money. The Council considered releasing part of the information.

RESOLVED: (7 in favour and 2 abstentions) that the information should not be released.

The applicant has the right to request a review or to appeal to the Information Commissioner.
 Councillor Crossland returned to the meeting.

- 137/06 To resolve that due to the confidential nature of the business to be transacted, the press and public be excluded from the remainder of the meeting (Section 1(2), Public Bodies Admissions to Meetings Act 1960):**

RESOLVED: that in view of the confidential nature of the following business, the press and public should be excluded.

- 138/06 To consider prices received for replacement of Camerons Gardens Fence and Notice Boards:**

Councillors Robson (work alongside one of the tenderers at the Lifeboat Station) and Leppington (Lifeboat) declared prejudicial interests.

- **Notice Boards:**

Three prices had been received. One was discounted.

RESOLVED: (with 6 in favour and 4 against) to accept the price from J Stork in the sum of £425 as this represented Best Value for the Community.

- **Fencing:**

Two prices had been received. One was ruled invalid as there was no indication of the sender and the other price was very much over that budgeted for the fencing. The Council did not wish to continue and will review this at the next meeting.

- 139/06 To agree Clerk's hourly rate of pay – Councillor R Sunley:** Item withdrawn to the next meeting.

Meeting Closed 10.15 pm.

Signed R. Sunley Date 05/06/06
 Councillor R Sunley, Chairman.

FLAMBOROUGH PARISH COUNCIL

MINUTES OF PARISH COUNCIL MEETING 5TH JUNE 2006, 7.30 PM, METHODIST CHAPEL, FLAMBOROUGH

Present: Councillors R Sunley (in the Chair), Mrs L Bennett, P Couzens, Mrs H Gilson, D Harvey, G Harvey, V Leppington, D Major, P Traves, F Villani and I Woodhouse.
Ward Councillor J Wilkinson in attendance. Ward Councillors R Harrap and C Matthews had sent apologies.
Five members of the public.
Clerk, Libby Woodhouse, recorded the Minutes.

140/06 To accept apologies for absence:

RESOLVED: to accept apologies for absence from Councillors J Crossland and S Robson.

141/06 Declarations of Personal/Prejudicial Interests on Agenda Items, the Nature of the Interest and Registration of Gifts:

Any declarations of interest made by Councillors are recorded at the appropriate Minute.

142/06 Acceptance of Minutes of Meetings:

Annual Parish Council Meeting of 8th May 2006:

RESOLVED: that the Minutes of this meeting be approved and signed as a true and correct record.

Parish Council Meeting of 8th May 2006:

RESOLVED: that the Minutes of this meeting be approved and signed as a true and correct record.

143/06 Clerks Report (for information only):

Sports Club Trust

- **Lease** – there had been a delay in signing the lease due to incorrect named Trustees on the lease and as the Secretary, Will Traves, had resigned as a Trustee. Currently being amended.
- **Gala** – Request received too late for the agenda requesting the use of the Village Green for the Gala on 13th August and the Cricket Field for use as a car park. Councillors Sunley (wife is a Trustee), Major (wife is a Trustee) and Woodhouse (member of Trust) declared personal interests.

RESOLVED: (all in favour, three abstentions) that the Parish Council agrees to the request subject to the Trust taking full responsibility and the Trust and all parties concerned having adequate insurance, copies of which to be given to the Parish Council, and subject to the gate to the playground being left unobstructed, proposed Councillor Traves, seconded Councillor Villani

- **Constitution** – The Trust had sent a copy for information – copy to Councillors Traves and Leppington.

Streetscene, Seats – As the result of a query in Questions by Electors at the last meeting that seats should be repaired by ERYC at the time of Streetscene, Dave England, Area Engineer, had confirmed that ERYC do not repair seats at Streetscene but ERYC will paint them if they are in good repair. They will also paint bus shelters, Notice Boards and litter bins but not repair them.

Clerk's Forum – Clerk had attended at Pocklington on 10th May – speakers on playground equipment, finance and audit and representatives from the Information Commissioner on the Freedom of Information Act.

Toilets – Clerk thanked Councillor Couzens who helped to rescue the cleaner when he locked himself in the toilets on 24th May.

Playground – Clerk thanked Councillor Mrs Gilson for attending on 30th May with the Clerk at the playground to meet the Wetpour Contracts Manager from Wicksteeds. He stated that wetpour over

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50 mm thick is not stuck down and relies on the weight of it to hold it down. He is willing to repair any excess wear and holes to the surface under guarantee and will send a report to the Council to consider first. This is a separate issue to the recent vandalism.

Dog fouling, West Street – report received from resident that considerable dog fouling takes place – Clerk had given out stickers and advised of the Dog Warden's contact details.

Website – Further training being undertaken by the Clerk on 6th June. May not get website address details in time for the newsletter which may need to be amended. Progress continuing slowly.

Next Surgery – 3rd July – Councillors Woodhouse and Traves.

144/06 The meeting will be adjourned for 15 minutes for Questions by Electors:

RESOLVED: to adjourn the meeting for Questions by Electors and then re-open the meeting.

145/06 Questions/Reports from Councillors and Committee Representatives:

Councillor Traves – queried flashing speed signs. Councillor Wilkinson had submitted a small schemes bid for two signs, one for Bempton Lane and one for Bridlington Road. If approved will be subject to an amount given by the Parish Council.

Councillor Woodhouse – reported on problems with persons on quad bikes, motor bikes, cutting trees and having fires on Danes Dyke towards Bempton Road. Councillor Wilkinson will take it up.

Councillor Woodhouse – reported on a Sports Club Trust meeting on 4th June. The Secretary had resigned, the Commuted Sum had been spent and a pavilion update given – plumbing nearly complete

Councillor Major – reported that the owner of new Mollys Steakhouse (Monument Garage) is applying for a liquor licence. The Chairman indicated that due to the change in the law last year, the Parish Council is no longer a statutory consultee and individuals should lodge objections. Councillor Wilkinson will check with the Licensing Officer to see whether any members of the public had objected and mention that there is objection in the village to this.

Chairman – reported there had been an accident on Bempton Lane and ready mix concrete was left on the highway verge. This is dangerous and should have been cleared away. Councillor Wilkinson will report this.

Chairman – reported on a letter from the ERYC Conservative Group that despite overwhelming support for alternative proposals, the government's proposals are going ahead with the merger of ambulance services. Thanks were given for responding to the consultation

Chairman – there will be a further Community Composting Seminar on 17th June at Bishop Burton.

146/06 Chairman's Report:

The Chairman reported that the Clerk had achieved the Certificate in Local Council Administration with a distinction and congratulations were given.

147/06 To consider Planning Applications as listed below and subsequent plans received after the agenda is sent out (planning applications available for public inspection at 7.15 pm):

- (1) **DC/06/03536** – Construction of new boathouse doors and temporary siting of storage container
At Lifeboat House, South Sea Road, Flamborough
For RNLI
Application Type: Full Planning Permission.
Councillors Major and Leppington declared personal interests (RNLI members).

RESOLVED: (all in favour, two abstentions) to comments that (c) if approved, the following conditions should be imposed; the temporary storage container must be removed immediately the work is completed, proposed Councillor Traves, seconded Councillor D Harvey.

- (2) **DC/06/03660** – Change of use and alterations to buildings to form holiday accommodation
At Ocean View Farm, Lighthouse Road, Flamborough
For F R Hood and Sons
Application Type: Listed Building Consent.
Councillor Couzens declared a personal interest (business interests).

RESOLVED: (8 in favour, 2 against, 1 abstention) to comment that the Parish Council has no observations, proposed Councillor Woodhouse, seconded councillor Leppington.
Ward Councillor Wilkinson will refer this application to the Planning Committee due to local interest.

- (3) **DC/06/03679** – Change of use and alterations to buildings to form holiday accommodation
At Ocean View Farm, Lighthouse Road, Flamborough.
For F R Hood and Sons
Application Type: Full Planning Permission.
Councillor Couzens declared a personal interest (business interests)

RESOLVED: (8 in favour, 2 against, 1 abstention) to comment that the Parish Council has no observations, proposed Councillor Woodhouse, seconded Councillor Leppington.
Ward Councillor Wilkinson will refer this application to the Planning Committee due to local interest.

- (4) **DC/06/04047** – Erection of extension to side and dormer windows to front and rear
(resubmission of 06/00754/PLF)
At Wyndcot, Woodcock Road, Flamborough.
For Mr Freeman
Application Type: Full Planning Permission.
Councillors Major and Leppington declared personal interests (RNLI members).

RESOLVED: (all in favour, two abstentions) that the Parish Council has no observations proposed Councillor Woodhouse, seconded Councillor D Harvey.

- (5) **DC/06/04005** – Conversion of existing farm buildings to form 6 new dwellings and erection of a new dwelling with associated parking and access.
At Grove Farm, Church Lane, Flamborough.
For Mr Robert Hall
Application Type: Full Planning Permission.
Councillor Couzens declared a personal interest (business interests).

RESOLVED: (all in favour, one abstention), that the Parish Council has no observations, proposed Councillor Woodhouse, seconded Councillor Mrs Bennett.
Ward Councillor Wilkinson will refer this application to Planning Committee due to local interest.


Planning permission granted

- (1) **DC/06/02453** – Erection of single storey extension to rear at 7 Marine Valley, Flamborough.
(2) **DC/06/09017** – Residential development (resubmission of 05/03895/OUT) at land south east of Greenside Cottage, Greenside, Flamborough.

Planning permission refused

- (1) **DC/06/01726** – Erection of a dwelling following demolition of existing dwelling (resubmission of 05/02862/PLF) at 9 St David Lane, Flamborough.
(2) **DC/06/02315** – Demolition of building at Flamborough DIY, School Lane, Flamborough.
(resubmission of 05/08652/REM) at Former Flamborough DIY, School Lane, Flamborough.

Planning Appeals

- (1) **06/00105/REFUSE (05/04878)** – Retention of porch/covered store to rear of dwelling (amended description) at Little Dore, 5 Tower Street, Flamborough.
(2) **06/00093/ENFORC** – Retention of a workshop and timber store, gates, stable yard cover and erection of a greenhouse at 3 Tower Street, Flamborough (see enclosed letters to include DIY, Monument Garage).
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- (3) **06/00115/ENFORC** – Without planning permission construction of open sided covered store, Little Dore, 5 Tower Street, Flamborough.

Councillor Villani declared a prejudicial interest (subject of a complaint where his name was cleared) and left the meeting.

RESOLVED: (8 in favour, 2 against, 1 abstention) that letters should be sent to ERYC's Chief Executive and to the Planning Inspectorate for each appeal case that as a result of a unanimous decision following considerable representation from the village, the Parish Council supports enforcement action as these buildings, constructed without planning permission, have been erected within a Conservation Area, next to a Scheduled Monument and are detrimental to the sensitive area and an eyesore, proposed Councillor D Harvey, seconded Councillor Traves.

Clerk reported on a message received from ERYC Enforcement Officer, Ian McPherson, that the correct procedure to follow for enforcement issues is for the Chairman or Clerk to contact the Enforcement Team as a result of a decision at a Parish Council meeting rather than individual Councillors contacting him directly. He requested that this is minuted.

Councillor Villani returned to the meeting.

148/06 To note/deal with correspondence as listed below:

25-May-06 – ERYC, Street Naming – development on land to east of Croft Farmhouse to be called "Dunnscroft" – comments within 14 days.

- A letter had been received from ERYC/Kemp Developments that the name came from an obligation in the contract when Kemps purchased the land. The name "Dunns" came from the mother of the gentleman selling the land and she was from Flamborough. The Parish Council had no objections.

15-May-06 – ERNLLCA, Resolutions to 2006 AGM – by 19th June 2006.

15-May-06 – ERYC, Notice of Standards Committee Meeting, 23rd May 2006.

10-May-06 – DEFRA, A Parish Council Guide to the Clean Neighbourhoods and Environment Act (enclosed)

- next agenda – Councillor Traves.

12-Apr-06 – ODP, Local Authority Byelaws in England: A Discussion Paper.

May-06 – Charter 88, Campaign for a Modern Democracy – requesting support for Sustainable Communities Bill.

May 06 – ERNLLCA, Training Conference, Scarborough, 29th Sept-1st Oct 2006 – day delegates £44.26/day.

May 06 – The Playing Field, Newsletter of Humber Playing Fields Association.

May 06 – HUMBRELLA, Newsletter of Humber and Wolds Rural Community Council

May 06 – Citizens Advice Quarterly, Newsletter.

Advertising.

149/06 Payment of Accounts to 31st May 2006 (see attached sheet):

Not Paid – Chq 1255 – Npower Christmas Lighting 04/05 – account balance nil outstanding.

Paid – chq 1256 – £275 – 1st Flamborough Guides.

Received – £337.64 – VAT Refund.

RESOLVED: (all in favour, 1 abstention) that the accounts are to be paid as submitted below

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Chq No	Creditor	Net Due	VAT	Total
1257	ERYC -Toilets Rates	52.00		52.00
1258	Yorkshire Water - Toilets water rates (estimated)	71.29		71.29
1259	Wicksteeds - playground wetpour repair	648.29	113.46	761.75
1260	John F Stork - supply 2 x Notice Boards	425.00		425.00
1261	Lloyd Dowson - year end accounts 05/06	240.00	42.00	282.00
1262	BM Cloke - Internal Audit 05/06	150.20		150.20
1263	E Woodhouse - paint for toilets	11.47		11.47
1264/5/6	PAYE (May)	667.28		667.28
1267	Clerk Expenses (May)			
	Telephone (23/03/06-18/04/06)	12.50		12.50
	Photocopying	23.65		23.65
	Postage	6.80		6.80
	Stationery	2.97		2.97
	Car Allowance	20.00		20.00
	Deliveries	2.00		2.00
1268	E Woodhouse - key cutting, Relief Toilet cleaner	17.40		17.40
1269	Yorkshire Water - Allotments (read 22/5/06)	18.88		18.88
	Totals	2,369.73	155.46	2,525.19

150/06 To consider correspondence from ERYC regarding Area Forums and nomination of a representative (see enclosed):

Flamborough lies in Forum Area 1 (Driffield and Bridlington) and will consist of eight ERYC Ward Councillors and eight Parish Councillors. Should there be more than eight Parish Councils wishing to nominate a representative, there will be a ballot amongst Councillors in the Forum area.

RESOLVED: (All in favour) that Councillor Traves be put forward as a representative, proposed Chairman, seconded Councillor D Harvey.

151/06 (a) To consider ERYC consultation regarding a Rights of Way Improvement Plan (see document from previous meeting):

Responses for the consultation document were put forward and the form completed.

(b) To report on a meeting with ERYC and residents of the Parish on 18th May 2006 regarding the right of way to the rear of the Ship:

Following a site meeting between members of the public, ERYC Officers, Ward Councillors and Parish Council representatives, it was reported that the procedure to follow would be for interested parties (Parish Council/members of the public) to complete a Schedule 14 Application for an Order to Modify the Definitive Map and Statement of Public Rights of Way possibly with clerical support from the Clerk. ERYC would have a time limit set to respond. No decision was made.

Councillors Mrs Gilson and Traves also reported that Mr Colin Seymour holds information which the Council should look at paying for and initiate Court proceedings – Councillor Mrs Gilson will report on this as an agenda item for the next meeting. There would be no time limit set for ERYC to deal with this should the Parish Council decide to follow this course of action.

152/06 To consider a contribution towards broadband connection for the Parish Council computer:

Councillors Woodhouse (contribution to broadband connection at his home), Mrs Bennett (contribution for brother's home) and Major (wife is related to Clerk) declared prejudicial interests

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and left the meeting. Clerk reported an average of £8 per month currently spent on dial up internet charges for Parish Council work. This is likely to increase due to increased email and website work.

RESOLVED: (all in favour) that a contribution of £7.50 per month be paid to the Clerk towards broadband, proposed Councillor Traves, seconded Councillor Villani.

Councillors returned to the meeting.

- 153/06 To consider a request from an allotment tenant for the provision of water troughs to the right side of the field (see correspondence from previous meeting):**

RESOLVED: (all in favour) to write specifications and ask for prices for each road to the right of the field. The work to be advertised in the Notice Board and Free Press (Village Correspondent), proposed Councillor Traves, seconded Councillor Mrs Gilson.

- 154/06 Accounts to year ending 31st March 2006 -**

- (a) to agree accounts as prepared by Lloyd Dowsons Accountants, Bridlington (see enclosed):
- (b) to accept report from Internal Auditor (see enclosed):
- (c) to agree Annual Return, Statement of Accounts and Statement of Assurance (see enclosed):

RESOLVED: (All in favour) that the accounts as prepared by Lloyd Dowsons, the Annual Return (Statement of Accounts and Statement of Assurance) be approved and to accept the report from the Internal Auditor.

- 155/06 To agree Newsletter Issue 6 and Annual Report 2005/2006, printing and distribution (see enclosed):**

RESOLVED: (all in favour) following amendments to approve Newsletter Issue 6 and the Annual Report 2005/2006, to print them at Designs by Debbie (1200 of each at 2p per copy), and to ask the Brownies/Guides if they would be willing to deliver them for a donation or if not Councillors to deliver as last year, proposed Councillor Traves, seconded Chairman.

- 156/06 To consider a letter of complaint received regarding a Councillor (see enclosed):**

RESOLVED: (All in favour) to reply that the Council feels this is a private matter between two individuals, proposed Councillor Traves, seconded Councillor Mrs Gilson.

- 157/06 To consider the provision of litter bins – Councillor P Traves:**

Councillor Traves would like to see litter bins at the corner of Bampton Lane/Beech Avenue and on the wall at the Tower Street bus shelter.

RESOLVED: (9 in favour, two against) that Councillors are to provide further locations for the next meeting. Clerk to request cost of bins from ERYC who will collect rubbish if they supply the bins, proposed Councillor Leppington, seconded Councillor Couzens.

- 158/06 To consider office space for the Clerk – Councillor P Traves:**

Councillor Woodhouse declared a prejudicial interest (wife is Clerk) and left the meeting. Councillor Traves proposed the provision of office space for the Clerk due to the amount of work, keeping records etc, seconded by Councillor D Harvey. This was defeated (2 in favour and 8 against) it was felt it was not warranted at the present time and due to the fixed hours of work the Clerk could not be contacted as much as at present. Councillor Woodhouse returned to the meeting.

- 159/06 To consider the grass cutting contract – Councillor I Woodhouse:**

Councillor Woodhouse would like to add strimming to the playground at the Village Green and that the open spaces should be cut prior to bank holidays to the next contract which will go to tender at the

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end of this year. He questioned the service of the current contractor this year and that it is not up to the standard of previous years.

RESOLVED: (All in favour) to write to the contractor and state the cutting is not up to the standard of previous years, ask why, and request that it is kept up to standard and the required cuts are achieved, proposed Councillor Traves, seconded Councillor Villani.

160/06 RESOLVED: to alter the order of the agenda.

161/06 That Standing Orders provide that meetings of the Council are to finish at 10 pm, and confidential business to be transacted from 9.30 pm – proposed Councillor Traves, seconded Councillor Robson:

RESOLVED: (9 in favour and 2 against) to amend Standing Orders as proposed.

162/06 To consider the Bus Shelter, Tower Street: – Councillor P Traves:

The Clerk reported on a telephone call with the Regional Executive at Punch Pub. The Brewery is unable to claim on their insurance to repair the damage estimated at £18,000. A bodge job could be undertaken for £5,000, however, the Executive indicated that the Brewery had no plans to renovate the buildings and the Parish Council must consider alternative plans. The Clerk had requested a meeting with a representative on site and this had been agreed. A meeting will be scheduled next time the representative is in the area.

163/06 (a) To report on the allotments site visit undertaken on 11th May 2006:

Withdrawn to the next meeting.

(b) To consider a request for an allotment from a resident of Jewison Lane, Sewerby:

RESOLVED: (8 in favour and 3 against) to let plot 25b subject to the condition that if demand from Flamborough residents exceeds the supply of plots, the tenant from Sewerby will be given Notice to Quit the plot, proposed Councillor Traves, seconded Councillor D Harvey.

164/06 To consider a request from St Oswald's Church, Flamborough for a donation to the maintenance of the Churchyard:

Withdrawn to the next meeting

165/06 (a) To consider that as it is three years since the pricing for the provision of seats, that further prices are obtained to ensure best value:

(b) To consider a request to donate a Seat overlooking Little Thornwick, Flamborough, next to an existing bench:

Withdrawn to the next meeting.

166/06 To resolve that due to the confidential nature of the business to be transacted, the press and public be excluded from the remainder of the meeting (Section 1(2), Public Bodies Admissions to Meetings Act 1960):

RESOLVED: that the press and public be excluded from the remainder of the meeting.

167/06 To review the position regarding prices received for the replacement of Camerons Gardens Fence:

Councillors Leppington and Major declared prejudicial interests (work on Lifeboat with a tenderer) and left the meeting.

The Clerk had gained advice from Alan Barker, ERNLLCA as to how to deal with the situation.

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RESOLVED: (8 in favour and 1 against) that as an administrative error had occurred and no new information had been introduced, the Council was able to look at the tenders again and that the contract be awarded to Classic Fencing in the sum of £2422.66 including VAT as this represented Best Value to the Community, proposed Councillor Traves, seconded Councillor D Harvey.

Councillors returned to the meeting.

168/06 To agree Clerk's hourly rate of pay – Councillor R Sunley:

Councillors Woodhouse (husband of Clerk), Mrs Bennett (sister-in-law of Clerk) and Major (wife related to Clerk) declared prejudicial interests and left the meeting. *AND VILLANI DECLARED*

A PREJUDICIAL (FRIEND OF CLERK) INTEREST (FRIEND OF CLERK) & LEFT THE MEETING
RESOLVED: that the Clerk's hourly rate should reflect the revised scales as from 1st April 2006.

Councillors returned to the meeting.

169/06 Relief Toilet Cleaning – to receive a report:

The Clerk reported that the recently appointed Relief Toilet Cleaner was not reliable and had not turned up to appointments with the Clerk and not turned up to Training by ERYC that had been arranged by the Parish Council for which the Council will incur £30 costs. There will be no further action. Councillor D Harvey provided details of persons who would be interested in the post.

Meeting closed 10 pm.

Signed *R. Sunley*
 Councillor R Sunley, Chairman.

Date *03/07/06*

FLAMBOROUGH PARISH COUNCIL

MINUTES OF PARISH COUNCIL MEETING 19TH JUNE 2006, 7.30 PM, METHODIST CHAPEL, FLAMBOROUGH

Present: Councillors R Sunley (in the Chair), J Crossland, Mrs H Gilson, D Harvey, V Leppington, S Robson, P Traves and I Woodhouse.

Ward Councillors R Harrap, J Wilkinson and C Matthews had sent apologies.

There were no members of the public present.

Clerk, Libby Woodhouse, recorded the Minutes.

170/06 To accept apologies for absence:

Apologies for absence were received from Councillors Mrs L Bennett, P Couzens, G Harvey, D Major and F Villani.

171/06 Declarations of Personal/Prejudicial Interests on Agenda Items, the Nature of the Interest and Registration of Gifts:

Any declarations of interest made by Councillors are recorded at the appropriate Minute.

172/06 To consider planning applications as listed and subsequent plans that are received after this agenda has been sent out. Plans available for public inspection at 7.15 pm:

(1) DC/06/03317 – Change of use of pharmacy to takeaway

At Rogers Chemist, High Street, Flamborough

For Mrs Beautyman

Application Type: Full Planning Permission

(correspondence from ERYC as a response to the Parish Council's request for more information).

RESOLVED: (All in favour) to (d) recommend that the application be refused and (e) to refer to Planning Committee. The Parish Council does not wish shop space to be changed to a service. The village has lost retail space (10 retail outlets in recent years) and shops may become unsustainable and the streetscene may become non-viable if more retail shops are lost, proposed Councillor Crossland, seconded Councillor Traves.

(2) DC/06/03132 – Extension to tractor shed

At Flamborough Golf Course, Lighthouse Road, Flamborough

For Flamborough Head Golf Club.

Application Type: Full Planning Permission.

RESOLVED: (All in favour) that the Parish Council has no observations, proposed Councillor Traves, seconded Councillor Woodhouse.

Planning Permission Granted

(1) DC/06/03080 – Erection of single storey extension to side and rear following demolition of existing porch at Hillside, Butlers Lane, Flamborough.

173/06 To report on the allotments site visit undertaken on 11th May 2006:

A vast improvement had been noted on the visit. The site is now much better than in previous years.

174/06 To consider a request from St Oswald's Church, Flamborough for a donation to the maintenance of the Churchyard:

RESOLVED: (All in favour) that on this occasion the Council is not in a position to assist this year as no money has been set aside in the budget, proposed Councillor Woodhouse, seconded Councillor Traves.

- 175/06 (a) To consider that as it is three years since pricing for the provision of seats, further prices are obtained to ensure best value:**

RESOLVED: (5 in favour, 2 against, one abstention) that as people are donating seats, this is not necessary and that the current seats provide the best value for customers paying for them, proposed Councillor Traves, seconded Councillor Leppington.

- (b) To consider a request to donate a seat overlooking Little Thornwick, Flamborough (next to an existing bench):**

RESOLVED: (7 in favour, one abstention), that due to land ownership of the site requested, this should be referred to John Crossland, proposed Chairman, seconded Councillor Mrs Gilson.

Councillor Leppington reported the seat had been repaired at South Landing.

- 176/06 To consider a request from Flamborough Women's Institute for the use of the Little Green next to the WI Hall on 24th August 2006 from 2pm to 4pm for the annual Street Market:**

RESOLVED: (All in favour) that the Council agrees to this request subject to conditions. The WI must be adequately insured and must ensure adequate insurance is held by all other parties. The WI must take full responsibility for the event and undertake a risk assessment of the site, etc, prior to the event taking place, proposed councillor Traves, seconded Councillor D Harvey.

- 177/06 Allotments - to consider problems with the recent letting of plot 25b (possibly with the exclusion of the press and public).**

Councillor Robson declared a prejudicial interest (related to allotment holder) and left the meeting. There were no members of the public present.

A letter had been received complaining about plot 25b.

RESOLVED: (5 in favour and 2 against) that the strip of land in question is not part of plot 25b and that plot 25b should remain let to the tenant, proposed Councillor Traves, seconded Councillor D Harvey.

RESOLVED: (All in favour) to write to the adjacent tenant with concerns regarding this strip of land and to request that proposals are submitted to the Council by the meeting of 3rd July, proposed Councillor Crossland, seconded Councillor Traves. Exact wording for the letter was provided by the Council.

Signed R. Sunley
Councillor R Sunley, Chairman.

Date 03/07/06

FLAMBOROUGH PARISH COUNCIL

MINUTES OF PARISH COUNCIL MEETING

3RD JULY 2006, 7.30 PM, METHODIST CHAPEL, FLAMBOROUGH

Prior to the meeting a surgery was held with Councillor Woodhouse and Councillor Traves

Present: Councillors R Sunley (in the Chair), Mrs L Bennett, P Couzens, J Crossland, Mrs H Gilson, D Harvey, V Leppington, D Major, P Traves, F Villani and I Woodhouse.

5 members of the public

Ward Councillors had sent apologies.

Clerk, Libby Woodhouse, recorded the Minutes.

178/06 To accept apologies for absence:

RESOLVED: To receive and accept apologies for absence from Councillors Robson and G Harvey.

179/06 Declarations of Personal/Prejudicial Interests on Agenda Items, the Nature of the Interest and Registration of Gifts:

Any declarations of interest made by Councillors are recorded at the appropriate Minute.
Registration of gifts – there were none.

180/06 Acceptance of Minutes of Meetings

Parish Council Meeting of 5th June 2006:

RESOLVED: following one amendment (Minute 168/06 - Councillor Villani declared a prejudicial interest as a friend of the Clerk and left the meeting) the Minutes of this meeting be approved and signed as a true and correct record.

Extra Ordinary Meeting of 19th June 2006:

RESOLVED: that the Minutes of this Meeting be approved and signed as a true and correct record.

181/06 Clerk's Report (for information only):

Audit 05/06 – 14 day notice for public inspection of accounts given on 12th May. Public inspection period was from 26th May to 23rd June. Annual Return and supporting documents sent to District Audit in time for the audit date of 26th June.

Sports Club Trust – Notification received from the Solicitor that the Lease had been completed.

RESOLVED: (with all in favour) to request that the Lease be returned to the Council for safekeeping, proposed Councillor Traves, seconded Councillor Mrs Gilson.

Toilets –

- Cleaner had reported broken guttering and wall tiles in the ladies. This will be repaired under Clerk's delegated emergency powers.
- Painting had now been completed.
- Cleaner had reported a dripping overflow – dealt with under Clerk's delegated emergency powers – Jon Richardson is ordering a part for the boiler and it will shortly be repaired.
- Relief Cleaner – Clerk had met with Mary Irish who has worked as a Warden at Camp for the last four years. She is organised and knowledgeable of cleaning methods and health and safety issues as she receives annual in-house training in these at Camp (verified by F Holt) which includes use and mix of chemicals, hazards of cleaning and cross contamination. She had been given keys, site manual and risk assessments, panic alarm and can wear PPE already given to her although requires fluorescent jackets. Clerk in the process of a CRB check, tax implications and a contract.

Wicksteed Leisure – As no report had been sent, the Clerk contacted the Wetpour Contracts Manager who had indicated that a report would be sent this week regarding the state of the wetpour.

R. Sunley

Tower Street Bus Shelter – as no response had been received, the Clerk had contacted the Regional Estates Executive and requested a meeting with their representative for this area.

Camerons Gardens Fencing – Classic Fencing will undertake the work in September when the children go back to school and there are fewer visitors.

182/06 The meeting will be adjourned for 15 minutes for Questions by Electors:

RESOLVED: that the meeting is adjourned for questions by electors and re-opened.

183/06 Questions/Reports from Councillors and Committee Representatives:

Councillor D Harvey – road sweeping has not been carried out for some time. Clerk to ask Councillor Harrap to take this up.

Councillor Traves – replacement litter bins for South Sea Road and Woodcock Road/North End had not arrived. Clerk to ask Councillor Harrap to take this up.

Councillor Traves – reported on press statement regarding the possible double yellow lines on North Marine Road. Highways will write to the Parish Council for their comments.

Councillor Woodhouse – noted that a van had been left at the bottom of Crofts Hill for some considerable time which was an eyesore. It had been removed very recently. The tyres appeared to need pumping up.

Councillor Mrs Bennett – reported that Flamborough School was now out of Special Measures thanks to the hard work of the new headteacher, Mrs Adams, and the staff. There is a definite improvement in the school. There had been 8 new children which had increased the funding and 15 would attend from pre-school in September.

RESOLVED: (with all in favour) that a letter of congratulations and thanks be sent to Flamborough School, proposed Councillor Mrs Bennett, seconded Councillor Traves.

Councillor Woodhouse – thanked Councillor Mrs Bennett for the hard work and considerable amount of time spent in her work as a Governor in reading, understanding, and time spent in school and at meetings. The work of a Governor has considerably changed over time.

Chairman – had received a draft copy of the Flamborough Head European Site Management Scheme. Councillors Leppington and Major had also received it. The Forum is on 6th July at the Town Hall and the next Workshop on 19th July at the WI, Flamborough.

184/06 **Chairman's Report:** The Chairman had nothing to report.

185/06 To consider Planning Applications as listed below and subsequent plans received after the agenda is sent out (planning applications available for public inspection at 7.15 pm):

- (1) **DC/06/02938** – Change of use from living accommodation to taxi office
At Ingleside, North Marine Road, Flamborough.
For R Norman Smith.
Application Type: Full Planning Permission.

RESOLVED: (With 6 in favour and 5 against) to (d) recommend refusal and (e) refer it to Committee as the proposal would introduce business use into a residential area and noise nuisance, proposed Councillor Traves, seconded Councillor Villani.

- (2) **DC/06/04879** – Installation of 10m high imitation telegraph pole with shrouded antennas, a radio equipment cabinet and ancillary development
At Seaways Farm, Lighthouse Road, Flamborough
For T Mobile (UK) Ltd.
Application Type: Telecommunications – Prior Notification.
Councillor Couzens declared a prejudicial interest (land owner) and left the meeting.

RESOLVED: (with all in favour) that the Council has no observations, proposed Councillor Traves, seconded Councillor Villani. Councillor Couzens returned to the meeting.

A. Smiley

Planning Applications Approved

- (1) **DC/06/03317** – Change of use from pharmacy to takeaway, Rogers Chemist, High Street Flamborough.
(Please see enclosed email from Mr S Cook, ERYC Development Control Manager).
The Clerk reported that she had emailed the Planning Department with the Parish Council's comments to refuse the application and refer it to Committee on 20th June (following the meeting on 19th June) as agreed with Mr Steve Cook. The Department had not received the email until 5.45 pm on 21st June by which time they had issued a decision notice (approval) which could not be reversed.
- (2) **DC/06/03536** – Construction of new boathouse doors and temporary siting of storage container at Lifeboat House, South Sea Road, Flamborough. Condition of planning approval is that the storage container is removed from the site within one month of the completion of the works.

Planning Applications Refused

- (1) **DC/06/03251** – Siting of steel container to house Bobcat with ramp to front, Lifeboat House, South Sea Road, Flamborough.

Planning Application Amended

- (1) **DC/06/04047** – Erection of a single storey extension to the front and side and installation of dormer window to the side (resubmission of 06/00754 Amended Description).
At Wyndcot, Woodcock Road, Flamborough.
For Mr Freeman.
Application Type: Full Planning Permission.

RESOLVED: (with 9 in favour and 2 abstentions) that the Parish Council has no observations, proposed Councillor Woodhouse, seconded Councillor Traves.

Planning Appeal

- (1) **3 Tower Street, Flamborough** – another 28 days had been given to parties to comment due to an administrative error. Councillor Villani declared a prejudicial interest (subject of a complaint where his name was cleared).

RESOLVED: (with 10 in favour, one abstention) that the Clerk send the same letter as previously agreed for this appeal to the Planning Inspectorate, proposed Councillor Traves, seconded Councillor D Harvey.

Planning Enforcement

- (1) **DIY Shop, Monument Garage:**

RESOLVED: (with 10 in favour, one abstention) to write to the Planning Department that no application has been received for the DIY Shop at Monument Garage as had been expected from previous ERYC correspondence, proposed Councillor Crossland, seconded Councillor Traves.

- (2) **Danes Dyke – Car Boot Sales:**

Councillor Crossland asked that it should be Minuted that two car boot sales had taken place at Danes Dyke on Sunday 25th June and Sunday 2nd July

186/06 To note/deal with correspondence as listed below:

23 June 06 – ERYC, Arboriculture – fell tree & replant at Flamborough School (2 weeks to comment) – noted.

20 June 06 – ERYC, LDF – Housing Site Selection Methodology – consultation document available at Libraries, Customer Services (comments by 31st July 2006).

A. Sutley

19 June 06 – ERYC, Planning Enforcement – 3-5 Tower Street, Flamborough (see enclosed)
 - ERYC's Mr Parker, Head of Planning & Development Control notes that there has been considerable representation to the Parish Council in support of enforcement action and that ERYC are pleased that the Parish Council has decided to write to the Planning Inspectorate to support ERYC over this issue.

12 June 06 – ERYC – Submission Draft Statement of Community Involvement (LDF) – consultation.

08 June 06 – ERYC – Notice of Listing of War Memorial, Flamborough.
 - noted.

06 June 06 – ERYC, Principle Engineer, Civil Engineering – Questionnaire research for Masters Degree – Clerk to complete.

June 06 – Age Partnership Group – information regarding age legislation in October 2006.

June 06 – NALC – Conference – Liverpool, 22-24th Sept, £235.00 weekend rate.
 Advertising.

187/06 Payment of Accounts to 30th June 2006 (see attached sheet and quarterly budget monitor & bank reconciliation):

Received - £1.75 – Interest – War Stock
 £25.00 – Rent Allotment 25b.

RESOLVED: (with 10 in favour, one abstention) that the accounts below should be paid, proposed Councillor Traves, seconded Councillor D Harvey.

Chq No	Creditor	Net Due	VAT	Total
1270	ERYC -Toilets Rates	52.00		52.00
1271	Mr T Tolson - refund allot rent plot 25b	25.00		25.00
1272	Flam Methodist Church - extra meeting 19/6/06 1 hr	6.00		6.00
1273	Zurich Insurance Annual Renewal	1,519.92		1,519.92
1274	Zurich Insurance Annual Renewal - computer/Chair Badge	37.23		37.23
1275	Npower - toilets electric	33.39	1.67	35.06
1276	E Woodhouse - paint for toilets	7.48		7.48
1277	E Woodhouse - toilets supplies	30.86	4.88	35.74
1278/9/0	PAYE	709.78		709.78
1281	Clerk Expenses (June)			
	Telephone (19/04/06-25/05/06)	28.29		28.29
	Photocopying	22.30		22.30
	Postage	9.06		9.06
	Stationery	0.00		0.00
	Car Allowance	20.00		20.00
	Deliveries	2.00		2.00
	Totals	2,503.31	6.55	2,509.86

188/06 To consider Parish Council involvement with the Clean Neighbourhoods and Environment Act 2005 – Councillor P Traves:

RESOLVED: (with 10 for and 1 against) that this Council has enough on without additional work and employing more staff, etc, proposed Councillor D Harvey, seconded Chairman.

A. Surley

- 189/06 To consider the rear of the Ship, Post Office Street to include a report regarding involvement of Colin Seymour or the completion of a Schedule 14 pack to apply for an Order to modify the Definitive Map – Councillor Mrs H Gilson:**

There was considerable debate. Councillor Mrs Gilson requested a recorded vote.

RESOLVED: (with 6 in favour and 5 against) that the Parish Council should write to Mr Colin Seymour to request advice regarding the right of way to the rear of the Ship Inn, Post, Office Street and establish any costs involved in this respect prior to any completion of a Schedule 14 Pack, proposed Councillor Crossland, seconded Councillor Traves.

Voting as follows:

Councillor Sunley	- against
Councillor Woodhouse	- against
Councillor Mrs Bennett	- against
Councillor Couzens	- for
Councillor Crossland	- for
Councillor Mrs Gilson	- for
Councillor D Harvey	- for
Councillor Leppington	- for
Councillor Major	- against
Councillor Traves	- for
Councillor Villani	- against.

- 190/06 To consider locations for litter bins – Councillor P Traves:**

Possible locations were discussed and the Clerk advised that ERYC approved bins should be used and locations should be agreed with ERYC in order for them to be included for emptying by the street cleaner. To be left in abeyance. Boarding up the Tower Street bus shelter – next agenda.

- 191/06 To consider a donation to the Flamborough Oral History Project (see enclosed letter):**

Councillor Sunley declared a personal interest (wife related to one of the authors).

RESOLVED: (9 for, one against, one abstention) that the Council in accordance with powers under s137 Local Government Act 1972 should donate £1,000 to this project, the expenditure of which, in the opinion of the Council, is in the interests of the area and its inhabitants and will benefit them in a manner commensurate with expenditure, proposed Councillor Traves, seconded Councillor Crossland and resolved to be transferred from the Parish Basic Allowance budget.

- 192/06 Allotments –**

(a) to report that plot 25b has been relinquished: - noted.

(b) to consider an applicant's request for a plot:

RESOLVED: (with 7 in favour and 4 against) that plot 25b should be let to the applicant, proposed Councillor Traves, seconded Councillor D Harvey.

An amendment to let plot 41 or 42 was defeated (3 in favour and 8 against).

(c) to consider a request for a shed and greenhouse, plot 65:

RESOLVED: (all in favour) that permission is granted with the usual conditions, proposed Councillor Traves, seconded Chairman.

- 193/06 ERNLLCA – Training Seminars - £18.00 per attendee –**

(a) The Role of the Councillor – 27th July, 7 pm, Ulrome:

A. Sunley

RESOLVED: (all in favour) that Councillor Traves attend "Meeting Procedure" at Ulrome on 12th October and travel expenses to be paid, proposed Councillor D Harvey, seconded Councillor Villani)

194/06 To confirm £50 donation to Flamborough Brownies/Guides for delivering the Newsletter/Annual Report:

The Clerk confirmed that the Newsletter including the Annual Report had been delivered to all households in the village by the Guides before 30th June 2006. They had also been placed in the Newsagents, notice board, Post Office, Library and Doctors Surgery.

RESOLVED: (all in favour) that a donation of £50 under s137 Local Government Act 1972 be given to the Guides for delivering these along with a letter of thanks, proposed Councillor D Harvey, seconded Councillor Traves. A request to negotiate with the Guides to deliver next year to be included in the letter.

195/06 To consider hedges overhanging highways – Councillor P Traves:

RESOLVED: (all in favour) to write to the occupants at Manor House, Lighthouse Road and the occupants at Woodcock Road/North End junction to request them to cut back hedges overgrowing the highway before contacting ERYC Highways, proposed Councillor Traves, seconded Councillor Major.

Clerk to ask Councillor Harrap to request the tree on the triangle at Woodcock Road/North End is cut back as it is overgrown like a canopy and considered a risk as youngsters are hiding in it.

196/06 To consider the land at the bottom of Crofts Hill – Councillor J Crossland:

Councillor Croosland reported the van left at the bottom of Crofts Hill had been removed. He had gained advice that there is a Bylaw in effect in the area.

RESOLVED: (with 10 in favour and 1 against) to write to ERYC Highways to erect replacement signs to this effect at Crofts Hill and enforce the existing Bylaw, proposed Councillor Crossland, seconded Councillor D Harvey. Clerk to write to both occupants of the fields to keep them informed.

197/06 To consider dealing with business in August:

The Clerk to pay outstanding bills under delegated powers. The Council to deal with anything urgent. Councillor Crossland requested a strong letter to be sent to the Chief Executive at ERYC as he had requested to attend today's Planning Committee when the Danes Dyke plans had been discussed, however the Parish Council had not been notified. The plans had been withdrawn.

198/06 To resolve that due to the confidential nature of the business to be transacted, the press and public be excluded from the remainder of the meeting (Section 1(2), Public Bodies Admissions to Meetings Act 1960):

RESOLVED: (all in favour) to exclude the press and public.

199/06 To consider prices received for work to the water system to the right side of the allotment field:

No prices had been received.

RESOLVED: (with 8 in favour and 3 against) to extend the tender period and request prices for September's meeting by advertising in the Notice Board and the Village Correspondent's section of the Bridlington Free Press, proposed Councillor Crossland, seconded Councillor Traves.
An amendment to advertise more widely in local newspapers was defeated (3 in favour and 8 against).

200/06 To consider any response received regarding proposals to a strip of land at the allotment field:



The Clerk reported on advice gained from the Environment Agency and on a conversation with an adjacent tenant. The tenant had sent in a letter which was read out to the Council.

339

The Clerk is to write to thank the tenant for the clarification given in the letter, note the contents and state that the Council would be pleased if the land could be reactivated in order that it can be let.

Meeting Closed 9.30 pm

Signed *R. Sunley*
Councillor R Sunley, Chairman

Date *04/09/06*

FLAMBOROUGH PARISH COUNCIL

MINUTES OF EXTRA ORDINARY MEETING 24TH JULY 2006, 7.30 PM, METHODIST CHAPEL, FLAMBOROUGH

Present: Councillors R Sunley (in the Chair), J Crossland, Mrs H Gilson, D Harvey, V Leppington, D Major, P Traves, F Villani and I Woodhouse.

1 member of the public

Ward Councillors had sent apologies.

Clerk, Libby Woodhouse, recorded the Minutes.

201/06 To accept apologies for absence:

RESOLVED: To received and accept apologies of absence from Councillors P Couzens, G Harvey and Mrs L Bennett.

202/06 Declarations of Personal/Prejudicial Interests on Agenda Items, the Nature of the Interest and Registration of Gifts:

Any declarations of interest made by Councillors are recorded at the appropriate Minute.
Registration of gifts – there were none.

203/06 To consider planning applications as listed and subsequent plans that are received after this agenda has been sent out. Plans available for public inspection at 7.15 pm:

- (1) **DC/06/05123** – Erection of conservatory to rear
At Garends, Chapel Street, Flamborough
For Mr Cunningham
Application Type: Full Planning Permission.

RESOLVED: (7 in favour, 1 abstention) that the Council has no observations on this application.

- (2) **DC/06/05133** – Alterations and extension to part amenity building
At Greenacre Caravan Park, Lighthouse Road, Flamborough
For Flamborough Holidays Ltd
Application Type: Full Planning Permission.
Councillor Leppington declared a personal interest (son works at the Caravan Park).

RESOLVED: (7 in favour, 1 abstention) that the Council has no observations on this application.

- (3) **DC/06/05337** – Erection of a single storey extension and conservatory to rear following demolition of existing lobby
At Oatlands, Lighthouse Road, Flamborough
For Mr and Mrs S Gibbon.

RESOLVED: (All in favour) that the Council has no observations on this application.

- (4) **DC/06/05796** – Construction of porch at front
At Hawthorne Cottage, West Street, Flamborough
For Mr and Mrs C Appleyard
Application Type: Full Planning Permission.

RESOLVED: (All in favour) to (d) recommend refusal and (e) refer to the appropriate Committee for for the following reasons: This is one of the oldest properties in the village within a sensitive area of the Conservation Area. The proposals are forward of the natural building line with a possible intrusion onto the footpath. It is out of keeping and out of character. Porches are out of character for Flamborough as previously determined by the Conservation Area Advisory Committee.

R. Sunley

Planning application granted:

- (1) **DC/06/04047** – Erection of a single storey extension to the front and side and installation of dormer window to side at Wyndcot, Woodcock Road, Flamborough.

Planning application withdrawn:

- (1) **DC/06/00331** – Conversion of existing buildings to provide 13 holiday cottages, one manager's dwelling, construction of car park and installation of sewage treatment place – amended scheme of 05/00796 – at Home Farm, Danes Dyke, Flamborough.

Planning appeal:

- (1) **DC/05/08652** – Erection of four new dwellings following outline approval – site at former Flamborough DIY, School Lane, Flamborough – **Appeal decision – Appeal dismissed.**

Planning application refused:

- (1) **DC/06/04005** – Conversion of existing farm buildings to form 6 new dwellings and erection of a new dwelling with associated parking and access at Grove Farm, Church Lane, Flamborough.

204/06 Allotments - to consider a request for a shed (8ft by 10 ft wooden) and greenhouse on plot 25b:

RESOLVED: (All in favour) that permission be granted for the shed and greenhouse (within sizes, no concrete bases) and fruit bushes. All items to be removed at the end of the tenancy, proposed Chairman, seconded Councillor Traves.

205/06 External Audit 05/06 – to report an unqualified opinion has been received for the external audit for 2005/2006 (the Annual Return is in accordance with Audit Commission requirements and there are no matters giving cause for concern):

The Clerk reported that the external audit for 2005/2006 is in accordance with Audit Commission requirements and there were no matters for concern. A Notice of Conclusion of Audit and Right to Inspect the Annual Return will be placed on the Notice Board with the Annual Return for 14 days from 25th July 2006 in accordance with the Accounts Audit Regulations 2003.

RESOLVED: (8 in favour and 1 against) that £4 should be charged for copies of the Annual Return, proposed Councillor Crossland, seconded Councillor Traves.

206/06 Streetscene issues in Flamborough – ERYC reply regarding issues from the meeting of 3rd July 2006 – see litter bins item (see enclosed copy, cc Councillor Harrap):

It was noted that ERYC will replace missing bins at South Sea Road (to replace the dog bin) and at the Woodcock Road/North End junction. The Parish Council is happy with these locations.

207/06 To consider cleaning up and boarding up the bus shelter, Tower Street (fire risk and a vermin and health risk). Shown as a risk requiring attention on the Parish Council's Risk Assessment Action Plan produced by the Local Council Risk System, submitted to and agreed by the Parish Council on 6th March 2006. A complaint has now been received via ERYC regarding the state of the bus shelter:

The Clerk reported complaints received from the public via ERYC Customer Services and Parish Liaison regarding the state of the bus shelter as litter/bottles/food is being pushed through the outer mesh fencing it is being used as a dumping ground. The Chairman thanked Councillors Crossland and Traves who had cleaned it out as the street cleaner is unable to get in to clean it out. The Council was unwilling to board it up completely due to the risk of graffiti.

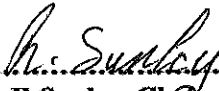
A. Sunley

RESOLVED: (7 in favour and 2 against) that Councillors Traves and Crossland clean out the shelter on a regular basis and to reply to ERYC that the shelter will be cleaned out regularly and request that any complaints are referred to us and the Parish Council will act on them accordingly, proposed Councillor Crossland, seconded Councillor D Harvey.

Risks and hazards of bus shelters were discussed and it was felt that Councillors will voluntarily clean out the bus shelters if and when it is required.

Next agenda to discuss the Risk Action Plan.

Meeting closed 8.20 pm

Signed  Date 04/07/06

Councillor R Sunley, Chairman

FLAMBOROUGH PARISH COUNCIL

MINUTES OF PARISH COUNCIL MEETING 4TH SEPTEMBER 2006, 7.30 PM, METHODIST CHAPEL, FLAMBOROUGH

Present: Councillors R Sunley (in the Chair), P Couzens, J Crossland, G Harvey, V Leppington, D Major, S Robson, P Traves and I Woodhouse.

6 members of the public.

Ward Councillors R Harrap and J Wilkinson. Ward Councillor Matthews had sent apologies.

2 Police Community Support Officers

Clerk, Libby Woodhouse, recorded the Minutes.

208/06 To accept apologies for absence:

RESOLVED: To receive and accept apologies for absence from Councillors Mrs L Bennett, Mrs H Gilson, D Harvey and F Villani.

209/06 Declarations of Personal/Prejudicial Interests on Agenda Items, the Nature of the Interest and Registration of Gifts:

Any declarations of interest made by Councillors are recorded at the appropriate Minute.
Registration of gifts – there were none.

210/06 Introduction and presentation from Richard Bastiman, Police Community Support Officer:

The Chairman introduced Richard Bastiman and Beverley Fern, PCSOs. Mr Bastiman reported he had been allocated to Bridlington North Ward which included the north side of Bridlington, Sewerby and Flamborough and he works 37 hours per week on a shift rota to include some weekends (he previously worked in Bridlington town centre). The role is to concentrate on community issues such as anti-social behaviour, fixed penalty notices for motoring offences, parking, etc. PCSOs are a government initiative and here to stay and their effect will be monitored by government and the PCSOs must provide evidence as to their community involvement. There will be press coverage and leaflet distribution as to their role in the community and surgeries for local residents and different agencies will also be involved. The Councillors asked questions, gave them their support and wished them success. The PCSOs left the meeting.

211/06 Acceptance of Minutes of Meetings:

Parish Council Meeting of 3rd July 2006:

RESOLVED: that the Minutes of this meeting be approved and signed as a true and correct record.

Extra Ordinary Meeting of 24th July 2006:

RESOLVED: that the Minutes of this meeting be approved and signed as a true and correct record.

212/06 Clerk's Report (for information only):

The Clerk had circulated a report for July and August with the agenda as follows:

Sports Club Trust - The Parish Council's Solicitor sent the completed lease for safe keeping. The Solicitor does not propose to raise a charge for the additional work in completing the lease.

Tower Street bus shelter - Councillor Crossland and the Clerk met with the Regional Estates Manager from Punch Pub regarding the bus shelter. Punch Pub would be happy for the Parish Council to take the freehold of the bus shelter. There has been no further contact from them so far.

Overhanging hedges - Occupant of Manor House, Tower Street called at the Clerk's house to say she has cut the hedge back from the footpath on Lighthouse Road and is sorry for any inconvenience.

Overgrown shrubs, Lily Lane - Letter received from occupant of Highfield, South Sea Road complaining about thorny shrubs along Lily Lane which had scratched a car. This was forwarded to Highways for comment and to advise the occupant. Highways had not yet replied with any comments.

R. Sunley

ERNLLCA NE District Committee, 18th July 2006 - No person available to attend, apologies sent for Councillor Sunley, Councillor Traves and the Clerk.

Electrical Testing of Street Lights - Conversation with ERYC Street Lighting - first quarter's bill of £90 for the maintenance of the lighting is on its way to us. Following discussion regarding electrical testing, it was agreed with ERYC that, as ERYC want to test the lights during summer months, the first 40 lights on the list would be tested first. This was decided following conversations with the previous lighting contractor and a previous Chairman as there appear to be no records to indicate which lights had been electrically tested. It is unclear which lights have been tested and when. Lights should be electrically tested once every six years and adequate records kept.

Tower Street Bus Shelter - Shelter was swept out by Councillors Crossland, Traves and D Harvey.

ERYC, Civil Engineering - telephoned to say Castle Crescent will be resurfaced on 10th and 11th August as part of the ongoing capital works programme. Residents had been notified.

Flashing Speed Signs - Ward Councillor J Wilkinson had confirmed that this scheme (flashing signs at Bempton Lane and Crofts Hill) has passed the first stage and has been recommended to cabinet for approval. The outcome of the cabinet's decision is awaited. This would be subject to the Parish Council putting in approximately £1000.

Trees, Cricket Field - Fountains telephoned to say that tree felling would take place at the Cricket Field due to power lines running through trees (part of the ongoing programme of cutting back vegetation from power lines that is currently taking place). The Clerk met with the contractor who showed health and safety issues. The Clerk advised him to contact ERYC as the trees were protected by a Tree Preservation Order and get permission so this could be reported to the Parish Council. A Tree Officer at ERYC indicated that a Tree Consultant would look at the trees before the work is completed. On 17th August the Tree Consultant from ERYC telephoned to say that the tree would be felled that day as part of the programme of cutting back vegetation from power lines - the contractors are exempt from some TPO conditions and work to BS Standards. The Tree Officer did not know that part of the tree adjacent had also been chopped back away from the lines.

Area Forums - Councillor Peter Traves was confirmed as being elected onto the Bridlington and Driffield Area Forum. The first meeting will hopefully be September.

Bridlington Local Delivery Group, 10th August - No person available to attend. Apologies submitted for Councillor Sunley and the Clerk.

Toilet Cleaning - Toilet Cleaner took annual leave for two weeks in August. The Relief Toilet Cleaner was organised to clean in his absence.

Sports Club Trust Gala - Sports Club Trust Secretary telephoned to say the Gala on the 13th August had been cancelled due to inclement weather. A Fun Day will now be held at the Cricket Field on 3rd September and formally requested permission from the Parish Council under the terms of the new lease.

Street Lighting - ERYC Street Lighting Engineer telephoned to say that column numbers 40 and 41 (Church Street) and 10 (South Sea Road) were out and the problem was a YE cabling problem (all pole brackets). Number 84 (Bempton Lane) reported as on all day.

Toilets - Gents urinals blocked, 20th August - Relief Toilet Cleaner reported the drain was blocked. Councillor Woodhouse attempted to clear blockage without success and the Gents toilet had to be closed. 21st August - Councillor Woodhouse and the Toilet Cleaner attempted to clear the blockage from the drain at the rear of the toilets and had to break the floor tiles under the urinals but without success. 22nd August - following discussions with the Chairman and Vice Chairman it was agreed that under Clerk's delegated emergency powers, as this was a busy time in the village for tourism the problem could not wait until the next meeting, Councillor Woodhouse would have to fix the problem (at no cost to the Council for his time, but the Council should pay for any materials). 23rd August - drains cleared by taking part of them away. 24th August - drainage replaced and floor re-tiled and made good - cost of £7.74 to the Parish Council for materials only. 25th August - gents toilets open again.

RoSPA Playground Inspections - Letter from ERYC that RoSPA would be undertaking Playground Inspections for ERYC as last year and the cost to Parishes would be £60 + VAT (10% decrease from 2005 price). Deadline for confirmation was 1st September 2006. As an annual inspection had previously been agreed and no inspection has been undertaken this year, confirmation was given to ERYC for RoSPA to inspect the playground. This should be take place in September/October.

Further Clerk's Report:

Street Lighting - ERYC confirmed removal of column 75 (o/s no 13 St David Lane) as it was unsafe (deterioration below ground). Cost to replace will be £350. Electrical testing of first 44 lights on the list had been completed and is awaiting the reports.

Playground Inspection Book - had been undertaken by Councillor Mrs Bennett since December 2005. This was passed to Councillor Major.

A. Sunley

Camerons Gardens Fencing – work due to start on 11th September.
Next Surgery, 2nd October 2006 – Councillors Sunley and Major to attend.

213/06 The meeting will be adjourned for 15 minutes for Questions by Electors:

RESOLVED: that the meeting is adjourned for questions by electors and re-opened.

214/06 Questions/Reports from Councillors and Committee Representatives:

Councillor Woodhouse – Flamborough Gala was cancelled on 13th August due to inclement weather. Small Gala held at the Cricket Field on 3rd September which went well but this year's fund raising is a wash out for the Sports Club Trust.

Councillor Woodhouse – reported on the bad state of the Village Green which was last cut on 31st July and that the grass-cutting contract is not being fulfilled. There had been no response from the contractor after the Parish Council had sent a letter in June. Agenda next meeting. Councillor Traves requested a copy of the contract to be circulated to all Councillors.

Chairman – The Council should also start to consider the new grass-cutting contract – next Agenda.

Councillor Major – dangerous iron fence at South Landing had not been removed as requested via Ward Councillors (May). Ward Councillors will deal with it. Agenda next meeting.

Councillor Traves – asked if there had been any response re the School fence and ditch. Ward Councillor Harrap reported ERYC's response is that it is in the pipeline.

RESOLVED: (all in favour) to write a strong letter to ERYC's Chief Executive, copy to Ward Councillors, proposed Councillor Traves, seconded Councillor Sunley.

Councillor Robson – queried how the Council justified £1000 to a charitable donation when a previous one had been turned down. Councillor Crossland replied that it was a democratic decision and one which would benefit the inhabitants of the village and the Church and Chapel.

Councillor Leppington – The litter bins promised by ERYC had not yet arrived. Clerk to chase it up. The litter bin outside the pharmacy is dangerous – the Ward Councillors will deal with it.

215/06 Chairman's Report:

The Chairman thanked:

- Councillor Woodhouse for his work in unblocking the drains at the toilets.
- Councillors Crossland, D Harvey and Traves for cleaning out the Tower Street bus shelter twice.
- Councillor Major for arranging grass cutting due to a visibility problem.
- The Clerk for dealing with business in August when it is her holiday period.

216/06 To consider Planning Applications as listed below and subsequent plans received after the agenda is sent out (planning applications available for public inspection at 7.15 pm):

- (1) **DC/06/05237** – Erection of two dwellings on plots 14 and 15
 At land west of South Sea Mews, Flamborough
 For Mr B Brown
 Application Type: Full Planning Permission.

RESOLVED: (7 in favour, 2 against) that the Parish Council has no observations but is concerned about the height of the properties affecting the views of the Church down Lily Lane and South Sea Mews, proposed Councillor Crossland, seconded Councillor Major.

- (2) **DC/06/06050** – Outline permission for the erection of 3 detached dwellings with garages and construction of vehicular and pedestrian access following demolition of existing integral garage and outbuildings
 At Chatterthro', Carter Lane, Flamborough
 For Mr and Mrs T Pearson
 Application Type: Outline Planning Permission.

R. Sunley

RESOLVED: (6 in favour, 3 against) that the Council is in favour in principle of the development to the rear of Chatterthro' but the plans submitted are not in keeping with the Conservation area and neither preserve or enhance it. The Council is concerned at the height of the properties. Proposed Councillor Crossland, seconded Councillor Traves.

- (3) **DC/06/06054** – Conservation Area Consent for the demolition of existing integral garage and outbuilding
At Chatterthro', Carter Lane, Flamborough
For Mr and Mrs T Pearson
Application Type: Conservation Area Consent.

The same observations to be submitted as for the planning application above.

- (4) **DC/06/06627** – Erection of a single storey extension to the rear
At 18 Beech Avenue, Flamborough
For Mr and Mrs Woodhead
Application Type: Full Planning Permission.

RESOLVED: (All in favour) that the Council has no observations, proposed Councillor Sunley, seconded Councillor Traves.

- (5) **DC/06/06095** – Change of use from existing outbuildings to holiday accommodation with parking
At North Moor Farm, St David Lane, Flamborough
For Mr P Palmer
Application Type: Full Planning Permission.
Councillor Woodhouse declared a prejudicial interest (father in law owns the bungalow next door) and left the meeting.

RESOLVED: (7 in favour, 1 against) that the Council has no objection conditional upon there being restrictions on permanent residence. Holiday conditions must apply with an 11 month occupation – holiday units must be occupied for holiday purposes only and not as a sole or main residence. Proposed Councillor Crossland, seconded Councillor Traves.

Councillor Woodhouse returned to the meeting.

Plans not dealt with due to August holidays

- (1) **DC/06/05872** – Erection of garage to side and conservatory to rear following demolition of existing garage
At Malimar, 9 Crofts Hill, Bridlington Road, Flamborough
For Mr and Mrs Marsden
Application Type: Full Planning Permission.
Date for response – 17th August 2006.
- (2) **DC/06/05838** – Erection of double and single garage to rear
At Whinbrae, South Sea Road, Flamborough
For Mr A Smith
Application Type: Full Planning Permission.
Date for response – 21st August 2006.

Planning Permission Approved

- (1) **DC/06/03660** – Change of use and alterations to buildings to form holiday accommodation at Ocean View Farm Lighthouse Road, Flamborough (Listed Building Consent).
- (2) **DC/06/03679** – Change of use and alterations to buildings to form holiday accommodation at Ocean View Farm, Lighthouse Road, Flamborough (Full Planning Permission)
- (3) **DC/06/03132** – Extension to tractor shed at Flamborough Golf Course, Lighthouse Road Flamborough

A. Sunley

- (4) **DC/06/05123** – Erection of conservatory to rear at Garends, Chapel Street, Flamborough.
- (5) **DC/05/04766** – Certificate of Lawfulness for use as a single dwelling at Shanti, 5 Church Lane, Flamborough

Prior Approval not Required by Council

- (1) **DC/06/04879** – Installation of 10m high imitation telegraph pole with shrouded antennas, radio equipment cabinet and ancillary development, Seaways Farm, Lighthouse Road, Flamborough.

217/06 To note/deal with correspondence as listed below:

- 03-July-06 ERYC, Traffic & Parking – notice to extend winter car park charging in Flamborough
- 04-July-06 **A Richardson, re speed bumps on approach to Village Green because of accidents (enclosed).**

RESOLVED: to acknowledge receipt and note contents of the letter.

- 06-July-06 Flam Oral History Project – letter of thanks for £1000 donation.
- 06-July-06 Shoreline Management Plan 2 – meeting 12th July, 10 am, Filey (no-one able to attend)
- 06-July-06 Local Strategic Partnership, East Riding Compact – comments required on Draft Diverse Communities: Black and Ethnic Minority Code of Practice by 6th October 06.
- 10-July-06 **ERYC, Bridlington Area Action Plan Issues & Options Consultation – response by 11th Aug.**

Noted that the Parish Council was unable to respond due to August holidays.

- 19-July-06 ERNLLCA, AGM 21st October 2006, 10 am, Scunthorpe, resolutions by 29th August.
- 24-July-06 ERYC, Winter Services Review 2007 to be undertaken in Nov/Dec. Feedback required from Parishes wishing in principle to participate in a joint initiative to expand footway salting, response by 14th August.
- 27-July-06 ERYC, tree felling notice – O/R 8 Constable Close, response within two weeks.
- July 06 **Mr M Johnson, The North Star Hotel, re proposed enlarged car park adjacent to North Star (enclosed).**

RESOLVED: to write that the Parish Council will fully support a planning application as and when one is received.

- July 06 Humber & Wold Rural Community Council – AGM 5pm 6th Sept, Rudston.
- July 06 Invitation to Chairman to attend Yorkshire Day Service and Celebrations, Pocklington, 1st August, 10.30am to 3pm – one ticket only sent (both Chairman and Vice Chairman unable to attend. Apologies sent on 17th July).
- 04-Aug-06 **Humberside Police, Police Force Merger (enclosed)**

This was noted.

- 07-Aug-06 ERYC, Timeline – summary month by month of ERYC's achievements from Apr 05-Mar 06
- 15-Aug-06 **ERYC, DIY Shop, Monument Garage, Flamborough (enclosed)**

RESOLVED: to ask whether a valid planning application has been received in respect of the DIY Shop and what the position is.

- 17-Aug-06 **Brid Police Authority Panel – 27th September, Brid Town Hall.**

This was noted.

- 21-Aug-06 North Yorkshire & Cleveland Coastal Forum – 20th September 10 am, Saltburn.

A. Surley

28-Aug-06 Mrs J Stevenson, letter complaining of the state of a property on Post Office Street (enclosed)

Councillor Sunley declared a personal interest (meets socially with the owner) and Councillor Crossland declared a personal interest (building owner).

RESOLVED: (5 in favour, 2 against, 2 abstentions) that the Council acknowledges the letter but it is not within the Council's remit, proposed Councillor Leppington, seconded Councillor Major.

Aug-06 YEDL, contact details required for festive lighting unmetered supplies – Clerk's details given.
 Aug 06 ERYC, Pension Benefit Help Team Update
 Aug 06 ENCAMS – Local Environment Quality – a Town & Parish Council Guide.
 Aug 06 Citizens Advice Quarterly, **Allotment & Leisure Gardener (extract enclosed for information - this was noted)**, The Playing Field, CE Electric UK Community Update, Humbrella (newsletter of Humber & Wolds Rural Community Council), East Riding Voluntary Action Services Newsletter.

218/06 Payment of Accounts to 31st August 2006 (see attached sheet):

Received - £250.00 – HM Revenue & Customs – Incentive payment for filing PAYE Annual Return online.
 - £64.92 – YEDL Wayleaves.

Accounts paid 31st July 2006 – under Clerk's authority

Chq No	Creditor	Net Due	VAT	Total
1282	Designs by Debbie - printing Annual Report/Newsletter	144.00		144.00
1283	Humbs Police - CRB check Relief Cleaner	10.00		10.00
1284	1st Flamborough Guides - deliver Newsletters etc	50.00		50.00
1285	Flam Oral History Project - s137 donation	1000.00		1000.00
1286	ERNLLCA - training, P Traves, 12th Oct Ulrome	18.00		18.00
1287	ERYC - Toilet Rates	52.00		52.00
1288	Flam. Methodist Church - EO Meeting 24/07/06 1 hour	6.00		6.00
1289	Npower Ltd - electric (lights) 01/04/06-30/06/06	1165.54	203.98	1369.52
1290	J Richardson - toilets - repairs to boiler	40.00		40.00
1291	E Woodhouse - toilets supplies (Brid Cash & Carry)	30.62	5.37	35.99
92/93/95	PAYE	657.04		657.04
1294	Clerk Expenses (July)			
	Telephone (26/5-25/6)	2.03		2.03
	Broadband Connection	7.50		7.50
	Photocopying	5.85		5.85
	Postage	4.76		4.76
	Stationery	6.12		6.12
	Car Allowance	20.00		20.00
	Deliveries	2.00		2.00
	Totals	3,221.46	209.35	3,430.81

Accounts to 31st August 2006

RESOLVED: After one amendment to include the VAT for the Audit Commission account, to pay the accounts as submitted below, proposed Councillor Sunley, seconded Councillor Traves.

R. Sunley

Chq No	Creditor	Net Due	VAT	Total
1296	Audit Commission - Audit Fee 05/06	250.00	43.75	293.75
1297-1300	PAYE	748.54		748.54
1301	Clerk Expenses (Aug)			
	Telephone (26/06/06-23/07/06)	3.90		3.90
	Broadband connection	7.50		7.50
	Photocopying	20.90		20.90
	Postage	5.52		5.52
	Stationery	0.00		0.00
	Car Allowance	20.00		20.00
	Deliveries	2.00		2.00
1302	Yorkshire Water, toilets (read)	45.20		45.20
1303	Yorkshire Water, allotments (read)	128.41		128.41
1304	PHS, annual charge for 2 sanitary bins & disposal	244.00	42.70	286.70
1305	Mr I E Woodhouse - materials for repair to toilets	7.74		7.74
	Totals	1,483.71	86.45	1,570.16

219/06 To consider a response from Mr Colln Seymour regarding the rear of the Ship, Post Office Street:

There was debate regarding the Definitive Map route (recommended by ERYC) and the Declaratory Judgement route (recommended by Mr Seymour) during which Councillor Major questioned Councillor Crossland on whether he had an interest. Councillor Crossland declared no interest other than seeing the route opened up and that it was nothing to do with any property. Councillor Woodhouse requested a recorded vote.

RESOLVED: (6 in favour, 3 against) to contact Mr Seymour and state that the Council was going down the Definitive Map process but further to his letter the Council would like more information and advice on the Declaratory Judgement route and how to proceed with this, proposed Councillor Crossland, seconded Councillor Traves.

Voting as follows:

Councillor Leppington - for
 Councillor G Harvey - for
 Councillor Crossland - for
 Councillor Couzens - for
 Councillor Robson - for
 Councillor Traves - for
 Councillor Sunley - against
 Councillor Woodhouse - against
 Councillor Major - against.

220/06 To consider a response from Wicksteeds regarding the wetpour at the playground:

RESOLVED: (all in favour) that the Council would like Wicksteeds to repair the small holes and any excessive wear and tear Free of Charge as soon as possible but the Council remain unconvinced that the wet pour was laid according to specifications and will inform Wicksteeds of any further holes.

Councillor Traves requested replacing the swings to be placed on the next agenda.

221/06 To consider the Risk Assessments Action Plan – Councillor R Sunley:

Councillors Crossland and Traves are to clean out the bus shelters as and when required and submit details to the Clerk in order that records can be kept.

R. Sunley

222/06 To approve September's Newsletter (copy enclosed):

RESOLVED: (all in favour) following an amendment to include a paragraph for the Village Hall that the Newsletter be agreed and 200 copied and placed in the Newsagents, Post Office, Library, Drs Surgery and the Notice Board. A copy had been sent to each of the ERYC Ward Councillors.

Councillor Traves was congratulated on his election to the Bridlington and Driffield Area Forum.

223/06 To comment on proposed amendments to speed limits (see enclosed correspondence):

There are proposed amendments to speed limits – 40 mph zone prior to the 30 mph zone on Bempton Lane, to extend the 40 mph zone at Crofts Hill and to extend the 30 mph zone along South Sea Road South towards South Landing.

RESOLVED: (all in favour) to respond that the Parish Council has no objections to the proposed amendments to speed limits however requests that the speed limits are enforced, proposed Councillor Robson, seconded Councillor Traves.

A Traffic Regulation Order had been received – the (Lighthouse Road, Flamborough) (30 mph Speed Limit) Order 2006 – Selwick Drive and at the eastern end of Lighthouse Road to the car park. The Council had no objections to this Order.

224/06 Allotments – to let plots to two applicants who have applied to rent a plot:

Councillor Robson declared a prejudicial interest (related to allotment holder) and left the meeting.

RESOLVED: (8 in favour, 1 against) that plots 41 and 42 to be let to the two applicants at one sixth of the annual rent, proposed Councillor Traves, seconded Councillor Couzens.

Councillor Robson returned.

225/06 Christmas Lighting 2006 – to discuss provision and defining responsibilities:

Councillor Crossland will donate the Christmas Tree as he has done so for many years.

RESOLVED: (8 in favour, 1 abstention) to try to meet with a representative from ERYC to discuss Christmas Lights arrangements, proposed Councillor Traves.

Councillors are to come to the next meeting with ideas for the Christmas Festivities.

226/06 To resolve that due to the confidential nature of the business to be transacted, the press and public be excluded from the remainder of the meeting (Section 1(2), Public Bodies Admissions to Meetings Act 1960):

RESOLVED: (All in favour) that the press and public be excluded from the meeting, proposed Councillor Sunley, seconded Councillor Woodhouse.

227/06 To consider prices received for work to the water system to the right side of the allotment field:

Councillor Robson declared a prejudicial interest (related to allotment holder) and left the meeting.

Despite a large amount of advertising in the Village Correspondent section of the Free Press, no quotes had been received. It was felt this should be left until the next meeting as Councillors were aware of contractors to ask.

Meeting closed 10 pm.

Signed as a true and correct record *R. Sunley* Date *02/10/06*
Councillor R Sunley, Chairman.

FLAMBOROUGH PARISH COUNCIL

MINUTES OF PARISH COUNCIL MEETING

2ND OCTOBER 2006

(Prior to the meeting a Surgery was held with Councillor Sunley & Ward Councillor Wilkinson)

Present: Councillors R Sunley (in the Chair), P Couzens, Mrs H Gilson, G Harvey, V Leppington, D Major, S Robson, P Traves, I Woodhouse.

2 members of the public,

Ward Councillor J Wilkinson. Ward Councillors R Harrap and C Matthews had sent apologies

R Bastiman, Police Community Support Officer.

Clerk, Libby Woodhouse, recorded the Minutes.

228/06 To accept apologies for absence:

Apologies for absence were received from Councillors Mrs L Bennett, J Crossland, D Harvey and F Villani.

229/06 Declarations of Personal/Prejudicial Interests on Agenda Items, the Nature of the Interest and Registration of Gifts:

Any declarations of interest made by Councillors are recorded at the appropriate Minute.
Registration of gifts – there were none.

230/06 Acceptance of Minutes of Meeting:

Parish Council Meeting of 4th September 2006.

RESOLVED: that the Minutes of this meeting be approved and signed as a true and correct record.

231/06 Clerk's Report (for information only, enclosed):

The Clerk had circulated a report for September as follows:

5th September – Light o/s 13 St David Lane

ERYC's Engineer reported the cost to replace the light will be £375 and not £350 as reported earlier.

Camerons Gardens Fence

Work to take away existing fencing and replace with new was completed during the week of 11th September. There is still old fencing to be removed from Camerons Gardens and there is no latch on the small gate (but this may prove difficult for disabled access). The Notice Boards came primed in white and Councillor Traves undertook to paint them and erect them.

12th September – ERNLLCA Training Course

The training course on 12th October on Meeting Procedure which Councillor Traves was due to attend was cancelled. ERNLLCA will refund the money.

13th September – Society of Local Council Clerks - Clerk's Forum, Beverley

Clerk attended. Presentations included:

- (1) Mr Bill Jackson, ERYC Democratic Services who reported that the focus of the Standards Board is to change from investigative to the promotion of standards of conduct, training, Code of Conduct, and it will retain a strategic significance. It is aimed that 90% of cases will be referred locally (to ERYC) for investigation and also there will be more local functions, ie, initial assessments of cases (currently done by the Standards Board). This has implications for staffing at ERYC and they are currently reviewing their structure and it is anticipated that the Parish Liaison work will be done by a team of six. ERYC must also look at the issue of separating the potential conflict of interest of investigating complaints from advising and working for the Standards Committee which must be independent. Standards Committee meetings are held in public. There will be training after the elections next year on the new Code of Conduct which is due out "shortly" and also for a Code of Conduct for Officers.
- (2) Mr Gareth Roberts, Regional Support and Information Officer working with ERNLLCA until March 2007 to support town and parish council delegates to the Yorkshire and Humber Regional Assembly and to create links between ERNLLCA/Yorkshire Local Councils Association, town and parish councils and the Yorkshire and Humber Regional Assembly.

Mr. Sunley

- (3) East Riding Voluntary Action Services – representatives advised on funding.
- (4) SLCC, Regional Advisor – time management for Clerks.
- (5) Martin Burnhill – Yorkshire in Bloom.
- (6) Alan Barker, ERNLLCA – NALC/SLCC protocol.

14th September – Report of dog attacks

Two ladies reported their dogs had been attacked by a dangerous dog on Castle Crescent. This was referred to Mr Bastiman, PCSO, who would contact the ladies and the dog owner and liaise with the dog warden.

Mr Bastiman reported he has also looked at motor bikes in Danes Dyke (no evidence yet), young persons driving tractors with no insurance, etc, (which appears to be malicious), a male driving a 4-wheel drive in Danes Dyke (he has seen the parents), and has attended an FCEAG meeting.

15th September – Central Island Signs

Stan Larard, ERYC Parish Liaison is temporarily working with Mr England, Highways, in order to clear a backlog of work due to staff shortages. He asked whether the Parish Council would agree to the ERYC proposal to replace the signs on the central island near the Post Office with a traditional white finger post

RESOLVED: (All in favour) to reply that the Council has no objection however hopes the sign clearly shows the correct information, eg, on approaching the island from Bridlington on Tower St, you cannot see the sign to North Landing. Clerk to also mention the electric box on Fishermans Gardens needs repairing.

18th September - Crofts Hill

Stan Larard, ERYC Parish Liaison, has agreed with Highways to provide new by-law signs on either side of the access to the field at Crofts Hill. These will take time to manufacture and erect.

20th September – Traffic Scheme

ERYC's cabinet had met and approved a raft of grants including a scheme of £12,000 for flashing lights and road markings in Flamborough. ERYC will spend £11,400, leaving £600 for the Parish Council (or 5% of the cost). Councillor Wilkinson explained he was hopeful that this would be completed before next season. The Council thanked Councillor Wilkinson for putting this scheme forward for Flamborough

21st September – meeting with ERYC re litter bins

The Clerk met with ERYC re litter bins. The bin will be repaired shortly outside the Pharmacy as the foundations have been damaged and it was dangerous. A copy of the letter and maps regarding the other two litter bins requiring replacement was given to ERYC who will check whether any bins in stock are earmarked for those locations (Woodcock Rd/North End and South Sea Road). If not they would need to re-order. The letter from ERYC on 13th July indicated the bins were on order and had a 4 week delivery so the Clerk indicated they should be in stock. ERYC stated it may take a few weeks to arrange.

22nd September – Carol Sandra Seat, North Landing

Mrs Waud reported that three young men had unscrewed the seat from its foundations, tipped it over onto its front and left it. The following day after high winds the previous night, the seat had rolled down the grassed cliff. Councillor Woodhouse got the seat back and as it did not appear to need attention secured it down to its foundations again. As far as we are aware the men have not returned. This is the second time this seat has ended up down the cliff in the last two years.

25th September – gents toilets blocked

The Toilet Cleaner reported the gents toilet had blocked over the weekend. Under Clerk's delegated emergency powers he cleared the blockage that morning – costing one hour wages.

Bus Shelter, Tower Street

The Clerk had left messages on 19th September and 25th September for the Regional Estates Executive with regard to the bus shelter and the possible purchase as indicated in the meeting with the Regional Estates Manager on 6th July. On 26th September the Regional Estates Executive verbally indicated that the Brewery is putting together a proposal to transfer the ownership of the bus shelter to the Parish Council. This will have to go to the Board of Directors which may take a few weeks.

Wreath – Remembrance Day


This has been ordered from Mr G Ellis as usual. Councillor Woodhouse will lay the wreath on Remembrance Sunday (12th November).

Bridlington Local Delivery Group

Next meeting will be 5th October, 2pm, Fire Station Community Centre.

ERNLLCA NE District Committee

Next meeting will be 17th October, 7pm, Ulrome.



Quality Status

Advice received from Alan Barker, ERNLLCA, indicates that a review of Quality Status will be undertaken shortly and there is debate as to whether there is a need to make the scheme more robust. The Clerk will spend some time this month to put together the application and evidence to submit.

Seat, Cricket Field

A request was received from Mr & Mrs Emmerson for a seat to be placed in the Cricket Field in memory of their son. This was passed to the Sports Club Trust for their attention.

232/06 The meeting will be adjourned for 15 minutes for Questions by Electors:

RESOLVED: that the meeting is adjourned for questions by electors and re-opened.

233/06 Questions/Reports from Councillors and Committee Representatives:

Councillor Woodhouse – requested the Parish Council's support to oppose the closure of Bridlington Hospital to acute medical conditions/emergency admissions.

RESOLVED: (All in favour) to write to Greg Knight MP, Patricia Hewitt (Secretary of State for Health), North and East Yorks Strategic Health Authority and Councillor D Grange (ERYC NHS Overview & Scrutiny Committee) to oppose the decline in service, proposed Councillor Traves, seconded Councillor Woodhouse.

Councillor Woodhouse – reported a pothole on the pavement between the Co-op and the Dog & Duck, a pothole at the junction of Constable Road and Stylefield Road. The Clerk to report these to Highways.

Councillor Traves – queried whether the litter bin work had been done. The Clerk to chase it up.

Councillor Woodhouse – reported concern regarding the Carol Sandra seat at North Landing as it appears as though it is being deliberately targeted.

Councillor G Harvey – reported celebrations regarding the 200th anniversary of the Lighthouse is to take place on 1st December and the Parish Council may be asked to be involved.

Councillor Couzens – reported the dyke and gullies at the bottom of Crofts Hill to be blocked. The dyke is the farmer's responsibility. The Clerk to request ERYC to clear the gullies and those at the bottom of Danes Dyke.

234/06 Chairman's Report:

- The Ward Councillors had requested that the Parish Council promote ERYC's Lifeline Service.
- The Chairman thanked Councillor Woodhouse for rescuing the Carol Sandra Seat.
- The Chairman thanked Councillors Traves and Crossland for sweeping out the Tower Street bus shelter and painting and erecting the new Notice Boards.

235/06 To consider Planning Applications as listed below and subsequent plans received after the agenda is sent out (planning applications available for public inspection at 7.15 pm):

- (1) **DC/06/07022** – Erection of a conservatory to rear
At 107 Constable Road, Flamborough
For Mrs Marshall
Application Type: Full Planning Permission.

RESOLVED: (All in favour) that the Council has no observations to make on this application, proposed Councillor Traves, seconded the Chairman.

- (2) **DC/06/06906** – Construction of porch to front with pitched roof over bay window and retention of shed in front garden
At 6 Castle Crescent, Flamborough
For A M Artley
Application Type: Full Planning Permission

RESOLVED: that the Council has no observations to make on this application. A proposal that sheds should not be allowed in front gardens was defeated (2 for and 7 against).

R. Surley

- (3) **DC/06/07335** – Change of use of building for the use as caravan storage and housing cattle
At Seaways Farm, Lighthouse Road, Flamborough
For M R Couzens
Application Type: Full Planning Permission.
Councillor Couzens declared a prejudicial interest (owner).

RESOLVED: (8 in favour, 1 abstention) that the Council has no observations to make on this application, proposed Chairman, seconded Councillor Traves.

- (4) **DC/06/07488** – Erection of detached triple garage at rear following demolition of existing shed
(Resubmission of 06/05838/PLF)
At Whinbrae, South Sea Road, Flamborough
For Mr A Smith
Application Type: Full Planning Permission.
Councillor Woodhouse declared a personal interest (site next door to a relative)

RESOLVED: (8 in favour, 1 abstention) that the Council had no observations to make on this application, proposed Councillor Traves, seconded Councillor Leppington.

- (5) **DC/06/07323** – Construction of dormer window to rear
At Peace Cottage, 31 Tower Street, Flamborough
For Mr and Mrs Dorling
Application Type: Full Planning Permission.

RESOLVED: (All in favour) that the Council has no observations to make on this application, proposed Councillor Woodhouse, seconded Councillor Traves.

Planning Permission Approved

- (1) **DC/06/05133** – Alterations and extension to park amenity building at Greenacres Caravan Park, Lighthouse Road, Flamborough.
- (2) **DC/06/05337** – Erection of a single storey extension and conservatory to rear following demolition of existing lobby at Oatlands, Lighthouse Road, Flamborough.
- (3) **DC/06/05796** – Construction of porch at front at Hawthorne Cottage, West Street, Flamborough.
- (4) **DC/06/05872** – Erection of garage to side and conservatory to rear following demolition of existing garage at Malimar, 9 Crofts Hill, Flamborough.
- (5) **DC/06/06054** – Conservation Area Consent for the demolition of existing integral garage and outbuilding at Chatterthro, Carter Lane, Flamborough.

Planning Application Withdrawn

- (1) **DC/06/05838** – Erection of double and single garage to rear, Whinbrae, South Sea Road, Flamborough.

Prior Approval not Required by Council

- (1) **DC/06/02938** – Change of use from living accommodation to taxi office at Ingleside, North Marine Road, Flamborough.

236/06 To note/deal with correspondence as listed below:

- 22-Sept-06 – ERYC, RoSPA Playground Inspection will take place during October/November.
 21-Sept-06 – ERYC, reply regarding School Ditch & Fence (enclosed & to Ward Councillors)
- The Clerk to write back stating that the Council does not accept the letter, the fence is not safe and that ERYC will be held responsible should anything happen.
- 21-Sept-06 – ERNLLCA, AGM, Scunthorpe, 21st Oct, 2 pm.
 21-Sept-06 – ERYC, DIY Shop, Monument Garage, Flamborough (enclosed):
- The Council noted the letter and awaits a valid planning application.
- 20-Sept-06 – ERYC, proposed amendments to speed limits, Flamborough – response that ERYC installs the speed limits using statutory formalities however the support of the Police is required to

R. Surley

enforce the limits as it is the Police who have the authority. It is suggested to write to Humberside Police to request support.

19-Sept-06 – Mrs M Sexton, Freedom of Information request for a copy of the information in Mr Seymour's letter from meeting of 4th September.

- **RESOLVED:** that the information be sent to Mrs Sexton. A proposal that the information should not be sent was defeated (3 in favour and 6 against). A recorded vote was requested. Councillors in favour of not sending the information were:

Councillor Traves

Councillor Mrs Gilson

Councillor Leppington

Councillors against not sending the information were:

Councillor Sunley

Councillor Woodhouse

Councillor G Harvey

Councillor Major

Councillor Couzens

Councillor Robson

13-Sept-06 – ERYC, Budget Conference 14th Nov, Brid North Library 2pm-5pm.

- Councillor Traves to attend.

11-Sept-06 – St Oswald's Church PCC Secretary, Flamborough, request to be considered for assistance for the maintenance of the churchyard in the new financial year (enclosed).

- To be considered at the budget time in December.

08-Sept-06 – ERYC, Local Development Framework Smaller Settlements Development Plan Document to be published within the next month (enclosed)

04-Sept-06 – ERYC, timetable of Area Forum meetings (enclosed).

Sept 06 - Humber Playing Fields, AGM – 9th October 7 pm, Hessle Town Hall.

Sept 06 - Yorkshire & Humber Regional Training Partnership – training update.

Sept 06 - Npower business – electricity price increase – 9.9% average.

Sept 06 - Journals and advertising - Humber & Wolds Rural Community Council newsletter, ERNLLCA Newsletter, Assembly Digest (Yorkshire & Humber Assembly), Humberside Learning Consortium Newsletter, ERVAS Newsletter, NALC – Annual Report & Accounts 2005/2006.

237/06 Payment of Accounts to 30th September 2006 and to receive quarterly bank/ budget reconciliation

Chq No	Creditor	Net Due	VAT	Total
1306	ERYC - Lights Maintenance 1/4/06-30/6/06	90.00	15.75	105.75
1307	Designs by Debbie - Newsletter printing Issue 7	16.00		16.00
1308	PHS, Duty of Care Waste Transfer Notice	42.95	7.52	50.47
1309	Npower - Electric toilets	24.98	1.25	26.23
1310	E Woodhouse - toilets supplies (Brid Cash & Carry)	15.37	2.69	18.06
1311	C P Traves - paint for new Notice Boards (materials only)	22.78		22.78
1312/3/4	PAYE (Sept)	650.94		650.94
1315	Clerk Expenses (Sept)			
	Telephone (24/07/06-22/08/06)	3.49		3.49
	Broadband connection	7.50		7.50
	Dell, inkjets x 3	36.60	6.41	43.01
	Photocopying	27.65		27.65
	Postage	2.20		2.20
	Stationery	4.21		4.21
	Car Allowance	20.00		20.00
	Deliveries	2.00		2.00
1316	Classic Fencing Co - Camerons Gardens fence	2,061.84	360.82	2,422.66
	Totals	3,028.51	394.44	3,422.95

A. Sunley

Received - £0.70 – Mrs M Sexton, copy of Minutes of 3rd July 2006.
 - £8.32 – Allotment rent.
 - £16,750.00 – Precept.

Agreement requested for payment of cheque 1311 to C P Traves for £22.78 for paint for the new Notice Boards at Camerons Gardens (materials only). The Notice Boards had only been primed. Cost of paint had not previously been agreed by the Council.

RESOLVED: (8 in favour, 1 abstention) that the accounts be paid, proposed Councillor Traves, seconded Councillor G Harvey.

238/06 To receive a response from Mr Colin Seymour regarding the rear of the Ship, Post Office Street and to consider the enclosures recommending a Declaratory Judgement:

Since sending out the agenda, the Clerk had received a letter from ERYC which stated a report on the above had been considered by the Environmental & Transport Overview & Scrutiny Committee. The Parish Council was previously unaware of this and the Clerk had to request a copy of the report.

RESOLVED: (8 in favour, 1 against) that any discussion or decision be deferred to the next meeting so that the Council could consider the report and the Clerk take advice from ERNLLCA, proposed Councillor Traves, seconded Councillor Mrs Gilson.

239/06 Christmas Lighting 2006 – to receive a report regarding a meeting with Mr R Tennant, ERYC Street Lighting (enclosed) and to consider further options:

A meeting was arranged to discuss with ERYC the best way to proceed with regard to erecting the xmas lighting. Mr Tennant indicated that ERYC did not have the resources to do this work and would have no objection to the Parish Council making arrangements for this work. There would be no objection to another contractor wiring into the lighting stock provided this was done in the correct manner.

RESOLVED: (5 in favour, 4 against) that this work should go out to tender by advertisement in the Notice Board and a sum of £1200 be put aside for this work, proposed Councillor Traves, seconded Councillor Mrs Gilson. Councillor Traves requested a recorded vote.

Voting as follows:

Councillor Sunley	- against
Councillor Woodhouse	- for
Councillor Mrs Gilson	- for
Councillor Leppington	- for
Councillor G Harvey	- against
Councillor Major	- against
Councillor Couzens	- for
Councillor Robson	- against
Councillor Traves	- for.

The Clerk to write specifications to include health and safety, any legislation involved, public liability insurance, 3 weeks of 24 hour call-out time, 150 hours to erect and dismantle the xmas lighting to include machinery and the contractor should hold a current G39 certificate to work with the Parish Council's lighting stock. Tenders requested for the next meeting.

240/06 To consider the current grass-cutting contract (enclosed) – Councillor Woodhouse:

A copy of the current grass cutting contract had been enclosed with the agenda. Councillor Woodhouse reported that the contractor had not fulfilled the contract, for example, the Village Green should have 16 cuts and it had only received 10 at most and the season was nearly over. The contractor had not responded to previous letters asking if there was any reason for this. Councillor Woodhouse requested that the Council notes this and bears it in mind when the bill is received.

A. Sunley

RESOLVED: (All in favour) to write to the contractor indicating that the Council is extremely disappointed with the level and standard of grass-cutting and gardening. The Council is not happy with the situation and the contract has not been fulfilled, proposed Councillor Traves, seconded Councillor Woodhouse.

241/06 To consider the state of Fishermans Gardens – Councillor Woodhouse:

Councillor Woodhouse reported gardening was part of the grass-cutting contract and should be weeded on a fortnightly basis. Fishermans Gardens had been weeded once the previous week and the other areas had not been weeded at all. Councillor Woodhouse requested that the Council notes this and bears it in mind when the bill is received.

242/06 To consider the grass-cutting contract for 2007-2009:

Councillors are to consider what should be in the specifications for the next meeting. The Clerk had requested a copy from a parish in North Yorkshire to look at and some of the contract can be included as it had for the footway lighting contract.

243/06 To consider the dangerous iron railings opposite the Lifeboat House, South Landing – Councillor Major:

The railings were still in place and had not been repaired, removed or replaced.

RESOLVED: (All in favour) to write to the Chief Executive at ERYC with concern that these railings had been allowed to fall into this dangerous state and despite recent health and safety checks on Lifeboat Day this seems to have been overlooked, proposed Chairman, seconded Councillor Traves. Copy to ERYC's Safety Services Manager

244/06 To consider the replacement of the swings on the playground:

This item was deferred to the next meeting.

245/06 Allotments:

Councillor Robson declared a prejudicial interest (related to allotment holder) and left for the remainder of the meeting.

(a) to consider a request to rent a plot (see enclosed):

RESOLVED: (All in favour) to let plot 67 to the applicant with the proviso that as the applicant was not resident in the Parish, if at some point in the future demand for plots exceeds supply and the plot is needed by a resident of the Parish, that Notice to Quit would be given at the time, proposed Councillor Traves, seconded Councillor Woodhouse.

(b) to consider requests from tenants of plots 41 and 42 for a shed, etc:

RESOLVED: (All in favour) that permission for a shed, greenhouse, fruit trees, chicken pen and chickens be given to the tenants.

(c) to confirm rent collection details and letter to all tenants:

The Village Hall (back kitchen) had been booked for Saturday 28th October, 10 am -12 noon to take allotment rents. The Clerk will write to all tenants advising them of this.

(d) to arrange a site visit for just prior to the meeting of 6th November:

A site visit will be held on Saturday 4th November at 10 am.

R. Surley

(e) to arrange annual hedge cutting:

Clerk to arrange this with J Girling as usual.

246/06 To consider disabled access to Camerons Gardens through the pedestrian gate to the path and seat:

This item was deferred to the next meeting.

247/06 To resolve that due to the confidential nature of the business to be transacted, the press and public be excluded from the remainder of the meeting (Section 1(2), Public Bodies Admissions to Meetings Act 1960):

RESOLVED: (All in favour) that the press and public be excluded from the meeting due to the confidential nature of the business, proposed Chairman, seconded Councillor Woodhouse.

248/06 To consider prices received for work to the water system to the right side of the allotment field:

Councillor Woodhouse declared a prejudicial interest (work colleague had tendered) and left the meeting.

Three prices had been received and these were opened by the Chairman and the Clerk and labelled A, B and C. Councillors considered prices received but were not aware of who had priced.

RESOLVED: (All in favour) to accept the price by Contractor C (John Crossland) of £884 plus VAT for work to install water supply to both roads to the right side of the field as this represented Best Value for the Community, proposed Councillor Traves, seconded Councillor Couzens.

Meeting closed 10 pm.

Signed as a true and correct record
Councillor R Sunley, Chairman

R. Sunley

Date

06/11/06

FLAMBOROUGH PARISH COUNCIL

MINUTES OF EXTRA ORDINARY MEETING 16TH OCTOBER 2006

Present: Councillors R Sunley (in the Chair), J Crossland, Mrs H Gilson, V Leppington, D Major, S Robson, P Traves, F Villani and I Woodhouse
Ward Councillor C Matthews in attendance
No members of the public
Clerk, Libby Woodhouse, recorded the Minutes.

249/06 To accept apologies for absence:

RESOLVED: to receive and accept apologies for absence from Councillors Mrs L Bennett, P Couzens, D Harvey and G Harvey.

250/06 Declarations of Personal/Prejudicial Interests on Agenda Items, the Nature of the Interest and Registration of Gifts:

Any declarations of interest made by Councillors are recorded at the appropriate Minute.
Registration of gifts – there were none.

251/06 To consider planning applications as listed and subsequent plans that are received after this agenda has been sent out. Plans available for public inspection at 7.15 pm:

- (1) **DC/06/06604** – Erection of 2 no. semi detached houses following outline approval 05/09017/OUT
At land south east of Greenside Cottage, Greenside, Flamborough
For Mr & Mrs D Harvey
Application Type: Approval of Reserved Matters.
Chairman, Councillor Sunley declared a prejudicial interest (friend of applicant) and left the meeting.
Councillor Crossland indicated that he was a friend of the applicant and wanted the meeting to be aware of that and as such he would have no advantage over everyone else and when queried by the Clerk indicated he was not declaring an interest.
Vice Chairman, Councillor Woodhouse took the Chair.

RESOLVED (7 in favour, 1 against, 1 abstention) that the Council has no observations to make on this application and recommends approval, proposed Councillor Traves, seconded Councillor Woodhouse.

Chairman, Councillor Sunley returned to the meeting.

- (2) **DC/07660** – Erection of two pairs of semi-detached dwellings following demolition of existing building
At Flamborough DIY, School Lane, Flamborough
For C J Gardener Esq
Application Type: Full Planning Permission.

RESOLVED: (all in favour) to (d) recommend that the application be refused and (e) that the Council feels strongly and refers it to the appropriate Committee. The Council is opposed to the plans as there should not be parking in front of the properties in a Conservation Area and that parking should be to the rear of the properties. The properties should be brought forward in keeping with those opposite as the proposals are not compatible with the existing streetscene, proposed Councillor Crossland, seconded Councillor Traves.

Planning application granted:

- (1) **DC/06/06627** – Erection of a single storey extension to the rear at 18 Beech Avenue, Flamborough.

R. Sunley

Planning appeal:**(1) Little Dore, 5 Tower Street, Flamborough:****Appeal A – Appeal is dismissed and enforcement notice is upheld**

Appeal by applicant against Enforcement Notice issued by ERYC on 2nd February 2006 to remove covered store – appeal dismissed and enforcement notice upheld.

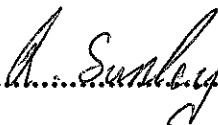
Appeal B – Appeal is dismissed

Appeal by applicant against the decision of ERYC to refuse to grant planning permission for application DC/05/04878 (retention of porch/covered store) - appeal dismissed.

The Council noted this appeal decision and are still awaiting the decision for 3 Tower Street from the Planning Inspectorate.

Meeting closed 8 pm.

Signed as a true and correct record
Councillor R Sunley, Chairman



Date ..06/11/06.....

FLAMBOROUGH PARISH COUNCIL

MINUTES OF PARISH COUNCIL MEETING 6TH NOVEMBER 2006, 7.30 PM, METHODIST CHAPEL, FLAMBOROUGH

Present: Councillors R Sunley (in the Chair), P Couzens, J Crossland, Mrs H Gilson, D Harvey, G Harvey, V Leppington, D Major, P Traves, F Villani and I Woodhouse.
2 members of the public.
2 Police Community Support Officers
Ward Councillors had sent apologies
Clerk, Libby Woodhouse, recorded the Minutes.

252/06 To accept apologies for absence:

RESOLVED: to accept apologies of absence from Councillor Robson.

253/06 Declarations of Personal/Prejudicial Interests on Agenda Items, the Nature of the Interest and Registration of Gifts:

Any declarations of interest made by Councillors are recorded at the appropriate Minute.
Registration of gifts – there were none.

254/06 Acceptance of Minutes of Meetings:

Parish Council Meeting of 2nd October 2006:

RESOLVED: that the Minutes of this meeting be approved and signed as a true and correct record.

Extra Ordinary Meeting of 16th October 2006:

RESOLVED: that the Minutes of this meeting be approved and signed as a true and correct record.

255/06 Clerk's Report (for information only, enclosed):

Clerk had circulated a report for October as follows:

Litter Bins:

Following on from the site visit on 21st September, there had been no response from ERYC.

- 9th October – Clerk left a message for Billy Scott, ERYC - there was no response.
- 17th October – Clerk left another message – there was no response.
- 23rd October – Clerk left another message. Billy Scott eventually telephoned back to say that the foundations had been repaired (correct) and the other two bins would be replaced next week (however he had forgotten about the North End/Woodcock Road bin and would put this through for next week). These have not been replaced as at the date of this meeting.

Clerk to write to ERYC regarding the bins and also that another bin has been removed and not replaced outside N Charles, bookmakers, High Street.

10th October 2006 - Website

ERYC indicate that the new website address has been registered as "Flamborough-pc.gov.uk". Administrators need to make the necessary alterations. Website work continued during the month.

13th October 2006 – School Governor

Councillor Mrs Bennett's four year term of office finished on this date. Councillor Mrs Bennett also resigned to the governors and does not wish to be considered for another four year term. Due to restructuring the Parish Council does not now have an automatic right to have a representative as a school governor. The School may appoint a "Community Governor" from the Community.

16th October 2006 – Ditch, Flamborough School:

Reply from ERYC noting the Parish Council's comments, reiterating that the fence is subject to an inspection and maintenance regime and will ensure the Parish Council's view is passed to the appropriate Manager. Part of the fencing is currently being replaced.

R. Sunley

16th October 2006 – Dangerous Railings, South Landing

Letter received from ERYC stating these would be removed. Councillor Leppington reported the railings had now been removed.

16th October 2006 – Streetlighting

ERYC telephoned to say the fault with column 5 (Lighthouse Road) is a service fault with YE. They will contact YE for us (no charge to Parish Council).

17th October 2006 – 200th Anniversary Celebrations, Flamborough Lighthouse

Meeting attended by the Chairman and Clerk at the request of ERYC. Report included in agenda item.

24th October – Seat, North Landing

Seat donated at the beginning of 2005 in memory of Ken Bearder. Relative advised the paint on the seat is deteriorating. It is hoped to look at seats in the New Year with regard to the next Streetscene visit early next year when ERYC may hopefully paint seats if they are in a good condition. Agenda item for early in the New Year to look at the condition of all the seats.

25th October – Wetspour, playground

Tom Burke, Wicksteeds (new Wetspour Contracts Manager) - arranged for the work free of charge to be done to the wetspour. On 30th October Mr Burke telephoned to say that work had taken place (on Thursday 26th October) when an overlay of EPDM had been laid over the entire wetspour surface areas of both sets of swings as this is more hard wearing. He requested the Clerk and Councillors to have a look at the work. At the playground, the newly laid surfaces are satisfactory but both the surfaces had been badly vandalised with graffiti (pictures shown at the meeting). Clerk had made a statement to the Police and a crime number obtained. Contracts Manager advised not to use solvents to clean off the graffiti as this would cause the guarantee to be void. It would cost over £1500 to replace this surface.

Police Community Support Officer, Beverley Fern

Described planned action in respect of the graffiti above. She reported high visibility patrols had taken place in the village on Sat/Sun 5th November and alcohol, cigarettes and a baseball bat had been confiscated. A supermarket had been issued with a verbal warning not to sell alcohol for underage use. She is planning to get to know community organisations.

Bridlington Hospital

Replies received from the following:

- Department of Health - stating they deal with the national agenda and strategic framework and advised the Parish Council to liaise with the relevant trust.
- Greg Knight, MP - stating this is receiving his attention and he will reply in detail in due course.
- Yorkshire & the Humber Strategic Health Authority – stating that they note the Parish Council's concern but have asked the Primary Care Trust to respond in full to our letter as they are the body directly responsible for commissioning the services provided by the Hospital.

RESOLVED: (10 in favour, 1 abstention) to note the responses are not good enough and to write again to the Chief Executive of the Yorkshire & Humber SHA as the trust with the overall authority, proposed Councillor D Harvey, seconded Councillor Traves.

ERYC Vacant Property Update

Letter forwarded by Ward Councillor Matthews to the Parish Council for information purposes only as to ERYC policy. A discussion took place that this letter should not have been given to the Parish Council and sent round. A proposal was made to write to Councillor Matthews (proposed Councillor D Harvey, seconded Councillor Gilson) to ask why the letter had been sent and request not to send any further information on this subject. Voting was 4 in favour and 4 against (1 abstention). The Chairman did not use a casting vote and referred it to the meeting of 4th December.

Cameron's Gardens

Verbal complaints have been received regarding the pile of old fencing that is still in Cameron's Gardens. The Contractor was paid to take all the fencing away. Councillor Traves reported this had now been removed.

Toilets

- Report received of overflow leaking again – Jon Richardson contacted on 27th October and will come to look at this during this week.
- Toilet Cleaner on holiday for three weeks and the Relief Cleaner is cleaning the toilets.

Allotment Hedge

This should be cut within the next fortnight.

R. Sumley

Next Surgery – 4th December.

RESOLVED: (All in favour) that at the request of the PCSOs, this will be run jointly with the Police, proposed the Chairman, seconded Councillor Traves.

The Police Surgery will be from 5.30pm to 7.30 pm and the Parish Council Surgery from 7 pm to 7.30 pm. Clerk to advertise in Village Correspondent News of the Free Press. Councillors Sunley and D Harvey to attend.

Police Authority Neighbourhood Panel – next meeting 6th December at Bridlington North Library.

Matters Ongoing:

- **Current Grass Cutting Contract** – no communication has been made by the Contractor.
- **Allotment Water Supply Work** – completed.
- **DIY Shop, Monument Garage** – no further communication received yet.
- **Crofts Hill** – no parking (bylaw) signs.

256/06 The meeting will be adjourned for 15 minutes for Questions by Electors:

RESOLVED: That the meeting be adjourned for questions from electors and re-opened.

257/06 Questions/Reports from Councillors and Committee Representatives:

Councillor Woodhouse – reported the showers and plumbing work undertaken at the pavilion, the next work would be to widen the entrance to the field, resurface the tennis courts and drain the football pitch.

Councillor Leppington – reported that the Sports Club Trust want to hold the Gala at the Cricket Field next year as kitchen facilities and toilets are already available there.

Councillor Traves – reported on the Area Forum meeting of 19th October. He thanked Ward Councillor Matthews for a lift to the meeting. Councillor Traves reported on healthcare, community initiatives, community composting, the development of a Parish Charter and the possibility of undertaking a Parish Plan.

Councillor Traves – reported on attendance by himself and the Chairman at the ERNLLCA NE District meeting of 17th October when the Standards Board had been discussed. Complaints are being investigated locally and this is costing a lot of money. It will be difficult to attract Councillors.

Chairman – had attended the Local Delivery Group on 5th October. Membership is expanding, funding is more widespread and requires a good case. The group is still focussing on Criminal Damage and there was a presentation on alcohol and drugs misuse.

Councillor Leppington – reported the seat at Lily Lane end had been uplifted by vandals. Councillor Woodhouse will refix it. Councillor Crossland reported damage to a seat at the Lighthouse and Councillor Couzens will remove it.

Chairman – had replaced a broken bulb at the toilets.

258/06 Chairman's Report: - Nothing to report.

259/06 To consider Planning Applications as listed below and subsequent plans received after the agenda is sent out (planning applications available for public inspection at 7.15 pm):

- (1) **DC/06/07716** – Erection of conservatory to rear
At Langdales, Woodcock Road, Flamborough
For Mr and Mrs Lang
Application Type: Full Planning Permission.

RESOLVED: (All in favour) that the Council has no observations to make on this application, proposed Councillor Woodhouse, seconded Councillor Traves..

Planning Permission Granted

- (1) **DC/06/06095** – Change of use from existing outbuildings to holiday accommodation with parking at North Moor Farm, St David Lane, Flamborough (this includes provisions that the units are let for



holiday accommodation only, shall not be occupied as a person's sole or main place of residence, register to be kept).

(2) DC/06/07022 – Erection of conservatory to rear at 107 Constable Road, Flamborough.

Planning Permission Refused

(1) DC/06/05237 – Erection of two dwellings on plots 14 and 15 (amended plans) at land west of South Sea Mews, Flamborough.

260/06 To note/deal with correspondence as listed below:

25-Oct-06 ERYC, Minutes from Area Forum Meeting held on 19th October at Kilham (copy enclosed)

- noted.

24-Oct-06 ERYC, Planning Department – issues regarding post going astray (copy enclosed).

- Clerk to reply with details of application when email had not arrived at ERYC on time.

18-Oct-06 ERYC, Parish Precept 2007/2008 (budget meeting).

- Budget meeting and the remainder of this agenda to take place on 20th November.

09-Oct-06 ERYC, Local Development Framework consultations, response by 21st November to

(a) Smaller Settlements Development Plan Document:

(b) Transport Development Plan Document:

- Noted but no comments put forward.

02-Oct-06 ERYC, Notice of Standards Committee, 10th October 2006.

Oct 06 Advanced Trees & Grounds, Filey – requesting consideration for next grounds contract.

Oct 06 ERYC Chairman's Awards for Enhancing the East Riding (Built Heritage, Economy, Environment and Social Well Being) and Chairman's Commendation for Excellent Service – nominations by 31st January 2007.

Oct 06 Newsletters – Citizens Advice Quarterly, Allotment & Leisure Gardener (National Society of Allotment & Leisure Gardeners), Assembly Digest (Yorkshire and Humber Assembly).

Oct 06 Advertising – playground surfacing, Wicksteeds Toddler play equipment, Christmas Lights.

261/06 Payment of Accounts to 31st October 2006 (see attached sheet):

Received - £0.90 – Mrs M Sexton, Freedom of Information request and copy Minutes 4th September
 - £18.00 – ERNLLCA, refund for cancelled training.
 - £1,175.00 – Allotment Rents.

Chq No	Creditor	Net Due	VAT	Total
1317	ERYC - Replacement Column, St David Lane (No 75)	375.00	65.62	440.62
1318	Npower - Electric Street Lights (1/7/06-30/9/06)	1,178.37	206.20	1,384.57
1319	Flam Methodist Church - extra meeting 1 hour 16th Oct	6.00		6.00
1320,21,22	PAYE (Oct)	657.04		657.04
1323	Clerk Expenses (Oct)			
	Telephone (23/08/06-24/9/06)	7.35		7.35
	Broadband connection	7.50		7.50
	Photocopying	40.00		40.00
	Postage	5.45		5.45
	Stationery	6.44		6.44
	Car Allowance	20.00		20.00
	Deliveries	2.00		2.00
	Totals	2,305.15	271.82	2,576.97

R. Swanley

Two late accounts:

£1038.70 – chq 1324 (includes £154.70 VAT) – J Crossland & Sons for work to the water system at the allotment field.

£16.50 – chq 1325 – British Legion, poppy appeal – for the wreath for Remembrance Day.

RESOLVED: (All in favour) to pay the accounts including the late accounts, proposed Councillor Traves, seconded Councillor G Harvey.

262/06 Playground:

Councillor Crossland declared an interest.

(a) To consider replacement of the swings:

Councillor D Harvey reported other items needed attention as well as the swings. Councillor Traves will ask Creative Play for new bolts that had been removed from the clatterbridge by vandals. The goal posts should be assessed by Councillors and leave until the playground report is received.

RESOLVED: (10 in favour, 1 abstention) that as it is dangerous John Crossland should undertake work to the swings to include lifting off the top bar, drilling and boring out and replacing the bushes and the seats (one seat was damaged) and replace bolts to the chainwalk to a limit of £300, proposed Councillor Traves, seconded Councillor Couzens. Councillor Traves will repaint the swings.

(b) To consider any work required as a result of vandalism to newly laid wetpour (see Clerk's Report):

To be left in abeyance and wait for any Police enquiry.

Councillor Major left the meeting

263/06 To consider disabled access to Camerons Gardens through the pedestrian gate to the path/seat:

Other items were considered – removal of gas box, notice board, stoning round the fencing, etc. Clerk recommended the Council has a duty to consider disabled access especially as disabled access had been removed by moving the pedestrian gate.

RESOLVED: (7 in favour and 3 against) to defer to the next meeting for full discussion and for the Clerk to look at the legislation involved in disabled access, proposed Councillor Crossland, seconded Councillor Traves.

264/06 To consider the Grass Cutting Contract 2007-2009:

Councillor Crossland declared a prejudicial interest in the rest of the agenda and left the meeting.

Clerk had received a contract from another Parish to look at and amendments proposed to the existing street lighting contract to account for grass cutting details.

RESOLVED: (All in favour) to include these amendments, proposed Councillor Traves, seconded the Chairman.

Following discussion, Clerk to look at the Schedule of Works and put it together for the next meeting.

265/06 Flamborough Lighthouse 200th Anniversary Celebrations – to receive a report of meetings regarding the above (enclosed) and to consider Parish Council representation and an amount of £56 towards the event (the cost of the hire of the Village Hall):

Councillor Mrs Gilson declared a personal interest (Parish Council representative on the Village Hall Committee). Councillor G Harvey declared a personal interest (organiser of event through ERYC).

R. Sunley

RESOLVED: (6 in favour, 1 against, 2 abstentions) that £56 should be paid to the Village Hall for the event which would attract visitors to Flamborough, proposed Councillor Traves, seconded the Chairman.

RESOLVED: (8 in favour, 1 abstention) that Councillors Woodhouse, Leppington and Couzens would represent the Parish Council at the event, proposed the Chairman, seconded Councillor Traves.

266/06 To consider the enclosed letter from Flamborough Community Environmental Action Group regarding "Whelkie Wynds":

As the FCEAG has requested information on file regarding this wood, the Clerk had responded within 20 working days as required by the Freedom of Information Act – there is little on file about future maintenance of the wood.

RESOLVED: (All in favour) that as a lot of parishioners are concerned about the state of the wood, to write to the Woodland Trust to enquire as to their terms of reference and what plans there are for the future maintenance of this wood, proposed Councillor Traves, seconded the Chairman. Councillor Traves will report this to the next meeting of the FCEAG.

267/06 Allotments:

(a) to receive a report from Rent Collection day (28th October) and an updated site plan:

A written report was given regarding rent collection.

RESOLVED: (All in favour) to send letter 1 to three tenants regarding non-payment of rent, proposed Councillor Traves, seconded the Chairman.

(b) to receive a report from the Site Visit undertaken on 4th November 2006:

A written report was given regarding the site visit. Confidential items were left until agenda item 21.

RESOLVED: (All in favour) to send letter 1 to the tenant of plots 17 and 18 to remove fencing and two sheds, proposed Councillor Traves, seconded Councillor D Harvey.

RESOLVED: (All in favour) as plots 33, 44, and 45 were unsafe and hazardous that, due to health and safety reasons, prices should be sought for the next meeting to totally clear all three plots above and below ground to include deep ploughing and rotivating to return the plots to cultivation. Replacement of the fencing to the car park to be included, proposed Councillor Traves, seconded Councillor Gilson.

(c) to note the offer of plot 67 to an applicant was not taken up:

This was noted.

(d) to consider a request from the tenant of plot 32 to also rent plot 45 to give better access to plot 32:

This plot cannot be let due to health and safety reasons. When work has been completed, the Council will reconsider this application.

(e) to let plots to applicants:

- Request for plot 33 from tenant of plot 25b – this plot cannot be let due to health and safety reasons. When work has been completed, the Council will reconsider this application.
- Plot 67 – let to tenant of plot 66.
- Plot 28 let to applicant from Bempton with proviso that if demand from Flamborough parishioners exceeds supply of plots in the future, notice to quit would have to be served.

R. Sunley.

- (f) to consider a request for permission for a shed, greenhouse and fruit trees on plot 16:

Permission will be granted within the normal conditions.

268/06 To consider work to ditch, Bridlington Road/Water Lane – Cllr D Harvey

Councillor D Harvey was concerned that ERYC had cleaned out the ditch on Water Lane and that ratepayers should not have to pay for this as the ditch belongs to the owner of the field.

RESOLVED: (All in favour) to write to ERYC under the Freedom of Information Act that the Parish Council has noted ERYC has cleaned out the ditch and as this belongs to the owner of the field to ask who has paid for it, proposed Councillor D Harvey, seconded Councillor Traves.

269/06 To resolve that due to the confidential nature of the business to be transacted, the press and public be excluded from the remainder of the meeting (Section 1(2), Public Bodies Admissions to Meetings Act 1960):

RESOLVED: (All in favour) that the press and public be excluded, proposed the Chairman, seconded Councillor Traves. Due to the time limits, the order of the agenda was altered.

270/06 To consider tenders received for the Christmas Lighting Contract 2006 (erection, wiring and dismantling) and to include any tenders for PAT testing the Christmas Lighting (recommended by internal auditor and risk assessments):

Councillor Sunley declared a prejudicial interest (meets socially with contractor) and left the meeting.

One tender had been received and this was opened.

RESOLVED: (All in favour) that the price of £1200.00 be accepted from J Crossland & Sons as this represented Best Value for the community.

Councillor Traves will ask the contractor for a letter to say the lighting has been PAT tested.

Councillor Sunley returned to the meeting

271/06 In the event that a tender is accepted for the Christmas Lighting 2006, to consider the enclosed annual letter from ERYC regarding lighting over the highway and to consider any switch on event (agenda item open to the public):

Clerk to send reply to ERYC – switch on date is 7th December and switch off date is 5th January. The Parish Council will not be organising a switch on event.

272/06 Allotments – confidential item with regard to plot 41:

An item was brought forward for discussion as a result of the site visit discussed earlier in the meeting.

RESOLVED: (All in favour) to send pictures to the Environment Agency, ask for their advice and set up a site visit with regard to the piece of land next to plot 25b, proposed Councillor Traves, seconded Councillor Gilson.

Councillor D Harvey left the meeting.

RESOLVED: (All in favour) to send letter 1 to tenant of plot 41 to remove the caravan within 7 days, proposed Councillor Traves, seconded Councillor Woodhouse.

R. Sunley

273/06 To consider the enclosed correspondence from the Brewery regarding the Tower Street bus shelter:

The terms of the letter from the Brewery state that the price for the bus shelter will be £1 and in return the Parish Council will pay the legal fees in connection with the sale including the Brewery's (estimated £2000) and all repairs required to the bus shelter

RESOLVED: (All in favour) that the Parish Council agree to purchase the bus shelter, proposed Councillor Traves, seconded the Chairman.

Clerk to refer the matter to the Solicitor, Mr Bancroft.

274/06 Back Post Office Street, Flamborough (Right of Way):

- (a) to note the enclosed report and recommendation from ERYC:
- (b) to consider the enclosed letter from Mr Colin Seymour to include payment of his account:
- (c) to consider the enclosed legal opinion from ERNLLCA:
- (d) to consider the way forward:

This item was deferred to the meeting of 20th November.

Signed as a true and correct record *R. Sunley* Date *04/12/06*
Chairman, Councillor R Sunley

FLAMBOROUGH PARISH COUNCIL

MINUTES OF EXTRA ORDINARY MEETING 20TH NOVEMBER 2006, 7.30 PM, METHODIST CHAPEL, FLAMBOROUGH

Present: Councillor R Sunley (in the Chair), P Couzens, J Crossland, Mrs H Gilson, D Harvey, V Leppington, D Major, S Robson, P Traves, F Villani and I Woodhouse.

Ward Councillor C Matthews in attendance. Councillor R Harrap had sent apologies.

One member of the public.

Clerk, Libby Woodhouse, recorded the Minutes.

275/06 To accept apologies for absence:

RESOLVED: to receive and accept apologies from Councillor G Harvey.

276/06 Declarations of Personal/Prejudicial Interests on Agenda Items, the Nature of the Interest and Registration of Gifts:

Any declarations of interest made by Councillors are recorded at the appropriate Minute.
Registration of gifts – there were none.

277/06 To consider planning applications as listed and subsequent plans that are received after this agenda has been sent out. Plans available for public inspection at 7.15 pm:

- (1) **DC/06/08194** – Conversion of existing dwelling to guest house, erection of model village building to rear, alterations to existing shop and associated parking
At Crab Pot Cottage, 10 High Street, Flamborough
For R Mansell and C Weatherill.
Application Type: Full Planning Permission.

RESOLVED: (9 in favour, 1 abstention, 1 against) to (d) recommend refusal and (e) refer to the appropriate Committee. The Parish Council is concerned regarding parking/traffic. Entrance and exit is unsuitable for vehicles to exit and will cause an increase in vehicular activity on an already congested road. There is over diversification in a small area and overdevelopment. There is insufficient information on the usage of the shop and model village. Proposed Councillor Traves, seconded Councillor Villani.

- (2) **DC/06/08743** – Erection of extension at rear and construction of pitched roof
At Newholme, South Sea Road, Flamborough
For Mr and Mrs M Nelson
Application Type: Full Planning Permission.

RESOLVED: (All in favour) that the Council has no observations to make on this application, proposed Councillor Traves, seconded Councillor Woodhouse.

- (3) **DC/06/08794** – Erection of two storey extension to the rear
At 62 Constable Road, Flamborough
For Mr and Mrs Herrige
Application Type: Full Planning Permission.

RESOLVED: (All in favour) that the Council has no observations to make on this application, proposed Councillor D Harvey, seconded Councillor Traves.

Planning permission granted:

- (1) **DC/06/06906** – Construction of porch to front with pitched roof over bay window and retention of shed in front garden at 6 Castle Crescent, Flamborough.

R. Sunley

- (2) **DC/06/07488** – Erection of detached triple garage at rear following demolition of existing shed (resubmission of 06/05838/PLF) at Whinbrae, South Sea Road, Flamborough.

Planning application withdrawn:

- (1) **DC/06/06050** – Outline permission for the erection of 3 detached dwellings with garages and construction of vehicular and pedestrian access following demolition of existing integral garage and outbuildings at Chatterthro', Carter Lane, Flamborough.

278/06 To consider a request from the Police Community Support Officers for representatives from the Parish Council to attend a Youth Forum in Flamborough. This is in the planning stage however they are ascertaining interest and wish to have representatives from sections of the Community. (It is planned possibly to have the Forum following Youth Club on certain Tuesday evenings).

RESOLVED: (9 in favour, 2 against) that the Parish Council maintains a dialogue with the PCSOs and send a representative if they develop a forum, proposed the Chairman, seconded Councillor Traves.

Ward Councillor Harrap had sent a message that he would be willing to attend a Forum.

279/06 To set the budget and precept for 2007/2008 (see enclosed documents):

Councillor Crossland declared an interest in the remainder of the agenda and left the meeting.

Clerk had prepared a revenue budget for 07/08. Surplus amounts from the 06/07 budget were transferred to new headings – to purchase the bus shelter on Tower Street and to allotments to account for work required to clear plots. There was discussion regarding the 07/08 budget.

RESOLVED: (6 in favour, 3 against) that an amount of £200 will be donated to the maintenance of St Oswald's Church graveyard in 07/08.

RESOLVED: (All in favour) to provisionally accept the budget as it stands dependant on discussion on agenda item 7 and precept for an amount of £34,500, proposed Councillor Traves, seconded Chairman. This is £1,000 more than the amount precepted for 06/07 and represents £38.35 on a Band D property.

280/06 To resolve that due to the confidential nature of the business to be transacted, the press and public be excluded from the remainder of the meeting (Section 1(2), Public Bodies Admissions to Meetings Act 1960):

RESOLVED: (All in favour) that the public be excluded from the remainder of the meeting, proposed the Chairman, seconded Councillor Traves.

281/06 To review the pay and conditions of service of existing employees in accordance with Standing Order number 14.

Councillors Woodhouse (married to the Clerk), Villani (friend of the Clerk) and Major (wife related to Clerk) declared prejudicial interests and left the meeting. The Clerk left the meeting.

RESOLVED: (6 in favour, 1 against) to increase the Clerk's salary as budgeted by one increment (to SCP 19) and to take into account the cost of living rise from 1st April 2007, proposed Councillor Traves, seconded the Chairman.

The Councillors and Clerk returned to the meeting

RESOLVED: (All in favour) that the Toilet Cleaner and Relief Toilet Cleaner's wages will rise by 2.4% to £6.25/hour from 1st April 2007, proposed Councillor Leppington, seconded Councillor Traves.

R. Swanley

RESOLVED: (9 in favour, 1 against) that there was no need to alter the figures and to precept for an amount of £34,500 for 07/08, proposed Councillor Traves, seconded Councillor Leppington.

282/06 Back Post Office Street, Flamborough (Right of Way):

- (a) to note the enclosed report and recommendation from ERYC:
- (b) to consider the enclosed letter from Mr Colin Seymour to include payment of his account:
- (c) to consider the enclosed legal opinion from ERNLLCA:
- (d) to consider the way forward:

The enclosed reports and opinions from ERYC, Mr Seymour and ERNLLCA were noted and discussed.

RESOLVED: (6 in favour, 4 against) that the Clerk goes to Mr A March, Gosschalks Solicitors, Hull, and request further advice for the Council to consider, to a ceiling of 2 hours (£300), proposed Councillor Traves, seconded Councillor Mrs Gilson. This will be taken from the seats budget of Open Spaces.

RESOLVED: (8 in favour, 1 against, 1 abstention) that Mr Seymour's account should be paid (£300), proposed Councillor Leppington, seconded Councillor Woodhouse. This will be taken from reserves left over from the costs of the Sports Club Trust lease.

Signed as a true and correct record
Chairman, Councillor R Sunley

R. Sunley

Date

04/12/06

FLAMBOROUGH PARISH COUNCIL

MINUTES OF PARISH COUNCIL MEETING

4TH DECEMBER 2006, 7.30 PM, METHODIST CHAPEL, FLAMBOROUGH

(Prior to the meeting a Surgery was held with PCSO Beverley Feirn and Councillors R Sunley and D Harvey)

Present: Councillors R Sunley (in the Chair), P Couzens, J Crossland, Mrs H Gilson, D Harvey, V Leppington, D Major, P Traves and I Woodhouse.

10 members of the public.

1 Police Community Support Officer

Ward Councillors R Harrap and C Matthews.

Clerk, Libby Woodhouse, recorded the Minutes.

283/06 To accept apologies for absence:

RESOLVED: To accept apologies of absence from Councillors G Harvey, S Robson and F Villani.

284/06 Declarations of Personal/Prejudicial Interests on Agenda Items, the Nature of the Interest and Registration of Gifts:

Any declarations of interest made by Councillors are recorded at the appropriate Minute.
Registration of gifts – there were none.

285/06 Acceptance of Minutes of Meetings:

Parish Council Meeting of 6th November 2006:

RESOLVED: That the Minutes of this meeting be approved and signed as a true and correct record.

Extra Ordinary Meeting of 20th November 2006:

RESOLVED: That the Minutes of this meeting be approved and signed as a true and correct record.

286/06 Clerk's Report (for information only, enclosed):

Litter Bins:

22nd November – ERYC and Ward Councillor Harrap had confirmed that all three litter bins will be replaced within 10 days. So far none had been replaced. Councillor Harrap will liaise with ERYC.

Playground:

- 22nd November – ERYC confirmed by telephone that the playground inspection had taken place – there are no high risk items and the report will be sent shortly to the Parish Council.
- 14th November - Councillor Traves confirmed that non slip panels were required for the log walk due to vandalism and these were ordered from Creative Play - £52.00 plus VAT (see accounts for payment). Creative Play will send the bolts required free of charge.
- 22nd November - Councillor Crossland required shackles for work to the swings and 8 were ordered from Wicksteed Leisure - £20.00 plus carriage and VAT.

Bridlington Hospital:

- Reply received from the Primary Care Trust with a consultation document and form to complete by 20th November. The reply was sent on behalf of the Council that the Council would like a detailed reply to the specific points raised in their letter of 9th October receipt of which was acknowledged by Claire Woods, Interim Chief Executive, East Riding of Yorkshire Primary Care Trust.
- There has been no reply from the Chief Executive of Yorkshire & the Humber Strategic Health Authority to the Parish Council's letter dated 8th November.
- There has been no reply from Greg Knight, MP since the last meeting.
- There has been no reply from Councillor D Grange, ERYC NHS Overview & Scrutiny Committee.



PAT Testing Christmas Lighting (Low Voltage):

A form used by Beverley Town Council to PAT test their low voltage Christmas Lighting had been given to Councillor Traves to request that the Contractor filled it in. The form was devised by Ray Tennant at ERYC especially for that purpose.

Graffiti:

PCSO Beverley Feirn had supplied the Parish Council with graffiti remover for the bin and seat at the playground which came from the Bridlington Community Wardens (thanks has been given to both parties). She also sent dog fouling stencils and paint for the Parish Council to use.

Ditch, Water Lane:

Reply received from Mr D England, Streetscene Services, ERYC, stating that ERYC traditionally clean it out as part of their responsibility. Councillor D Harvey reported that the farmer always cleans out the ditch and that ERYC never have. Councillor Harrap will query this with D England and also the gully at Crofts Hill which needs cleaning out.

DEFRA hedge cutting guidance:

Letter forwarded by Councillor Crossland to the Parish Council for information purposes only that following his conversation with DEFRA the eastern hedge at the allotments could not be cut between 1st April and 31st September.

Bylaw Signs:

Have been replaced at the bottom of Crofts Hill.

Toilets:

28th November 2006 - Cleaner reported blockage to gents toilets – 1 hour to clear them authorised under Clerk's delegated emergency authority.

4th December – toilet paper dispenser in the gents had been vandalised and the cleaner had removed it. One is on order from Brid Cash and Carry.

Area Forum

The next one is 21st December at Kilham. Councillor Traves had sent his apologies.

Column 36, Crofts Hill

There is a YE fault and the problem was passed to YE by ERYC.

Rural Housing Enabler

Mr R Jones confirmed the figures from the county wide survey were in but not yet public. He verbally requested a meeting with the Parish Council, ERYC Officers and a Housing Association. The Council suggested 22nd January 2007.

Matters Ongoing:

Current Grass Cutting Contract – no communication has been made by the Contractor.

DIY Shop, Monument Garage – no further communication received yet.

Tower Street Bus Shelter – no further communication yet.

Whelkie Wynds, Woodland Trust – no reply has been received yet.

Rear Back Post Office Street – ongoing.

287/06 The meeting will be adjourned for 15 minutes for Questions by Electors:

RESOLVED: That the meeting be adjourned for questions from electors and re-opened.

288/06 Questions/Reports from Councillors and Committee Representatives:

Councillor Woodhouse – reported on the 200 years celebrations of Flamborough Lighthouse which he and Councillor Leppington had attended. There were only a few local people invited as there had been limited numbers. There had been a Church service (open to everyone), a lunch reception in the Village Hall and tours up the Lighthouse. The Lighthouse would be open free of charge all weekend. A print of the lighthouse and a book had been presented to the Parish Council to mark the 200 year anniversary.

RESOLVED: (All in favour) to write to ERYC, Libraries Manager, to request that the picture and the book be placed in the Library for all to view. The book should not be taken out of the library but kept for reference purposes. Proposed Councillor Traves, seconded Councillor D Harvey.

Councillor Leppington – commented critically on a recent regional newspaper report regarding a Councillor and non-declaration of interests of friends at meetings which is currently under investigation

R. Smiley

Councillor Traves – commented that investigations caused great expense and stress. All Councillors try to do is their best for the village.

Chairman – reported on the Bridlington Local Delivery Group meeting attended by himself and the Clerk on 16th November. There will be a leaflet campaign at Christmas regarding spiked drinks. The Fire Service had been given a grant to provide equipment to teach the youth to work as firemen. The Community Wardens had given an update. The next meeting is 18th January.

Chairman – reported on recent parking on the little Village Green. This appears to have been resolved.

289/06 Chairman's Report:

The Chairman reported that the Police Community Support Officer had requested that if any group in the Village undertaking an event wanted help from them, to give the Police written notice a few weeks before the event in order to be able to organise cover for it.

290/06 To consider Planning Applications as listed below and subsequent plans received after the agenda is sent out (planning applications available for public inspection at 7.15 pm):

- (1) **DC/06/07668** – Erection of 7 No dwellings with associated parking and access following demolition of existing outbuildings (amended scheme of 05/07499)
At High View, The Green, South Sea Road, Flamborough
For Mr and Mrs A Needler
Application Type – Full Planning Permission.

Councillor D Harvey declared a prejudicial interest and left the meeting.

RESOLVED: (5 votes in favour, 4 against – Chairman used a casting vote) that the Council has no observations to make on this application, proposed Councillor Woodhouse, seconded the Chairman. An amendment that there is no observations in principle but that there should be no porches was defeated (proposed Councillor Crossland, seconded Councillor Traves).

Councillor D Harvey returned to the meeting.

- (2) **To consider writing to ERYC for an update on the DIY Shop, Monument Garage:**

RESOLVED: (7 in favour, 1 abstention) that the Council should write and request an update on the situation with this planning application, proposed Councillor Traves, seconded Councillor D Harvey.

Planning Permission Granted

- (1) **DC/06/07323** – Construction of dormer window to rear at Peace Cottage, 31 Tower Street, Flamboro.

Planning Application Withdrawn

- (1) **DC/06/07335** – Change of use of building for use as caravan storage and housing cattle at Seaways Farm, Lighthouse Road, Flamborough.

Planning Enforcement

- (1) **Little Dore, 5 Tower Street, Flamborough** – to note that the offending structure has been removed and the Enforcement Notice has been complied with.

291/06 To note/deal with correspondence as listed below:

24-Nov-06 – YEDL, Unmetered Supply Certificate for Festive Lighting.

23-Nov-06 – ERYC, Notice of Standards Committee Hearing, 11th December, 1 pm, Agenda and Reports and documents included.

- Councillor Traves asked if this meeting is public. The Clerk responded that it is public.

A. Smiley

14-Nov-06 - ERYC, Festive Lighting Permit for 2006 season.

13-Nov-06 - Flamborough Oral History Project – update (enclosed).

- This was noted by the Council

08-Nov 06 - ERYC, notice of Standards Committee 23rd November 2006.

06-Nov 06 - ERYC, Conservative Group, re comments on Local Development Framework Smaller Settlements Development Plan Document and Transport Development Plan Document.

Nov 06 - National Society of Allotment & Leisure Gardeners, Annual Local Authority Allotment Competition, entries not later than 31st January 2007.

- This was noted by the Council.

Nov 06 - Countryside Alliance, requesting support for local Post Offices (enclosed)

- **RESOLVED:** (All in favour) that written support should be sent to Jim Fitzpatrick MP for local rural Post Offices, proposed Councillor Traves, seconded Councillor Gilson.

Nov 06 - Newsletters – ERYC Sportstalk, Humbrella (Humber & Wolds Rural Community Council), The Playing Field (Humber Playing Fields Association), East Riding Voluntary Action Services, Clerks & Councils Direct, Assembly Digest (Yorkshire & Humber Assembly).

292/06 Payment of Accounts to 30th November 2006 (see attached sheet):

Chq No	Creditor	Net Due	VAT	Total
1328	NSALG - Annual Membership	50.00	8.75	58.75
1329	Flam Methodist Church - extra meeting 3 hours 20th Nov	18.00		18.00
1330	Flam Methodist Church - 11 meetings (Nov 06-Oct 07)	100.00		100.00
1331	Flam Village Hall - allot rent collection 28th Oct 06	4.00		4.00
1332	Yorkshire Water - allotments (read 11/11/06)	26.41		26.41
1333	Yorkshire Water - toilets (est 21/11/06)	75.02		75.02
1334	SLCC - Clerks Annual Membership	85.00		85.00
1335	P Traves - Xmas Lights Festivities (Xmas Lights Fund)	201.89		201.89
1336	Creative Play - replacement panels - log walk	52.00	9.10	61.10
1337-40	PAYE	831.12		831.12
1341	Clerk Expenses (Nov)			
	Telephone (25/9/06-25/10/06)	16.54		16.54
	Broadband connection	7.50		7.50
	Photocopying	35.35		35.35
	Postage	13.44		13.44
	Stationery	19.73		19.73
	Car Allowance	20.00		20.00
	Deliveries	2.00		2.00
1342	E Woodhouse - Toilet Supplies (Brid Cash & Carry)	40.67	7.13	47.80
	Totals	1,598.67	24.98	1,623.65

Cheques Paid

Chq 1324 £1,038.70 (inc VAT) J Crossland & Sons, allotment water work.
 Chq 1325 £16.50 Royal British Legion Poppy Appeal, poppy wreath.
 Chq 1326 £341.33 (inc £50.80) VAT, Rosedale Lighting, transformers and spare lamps for Christmas Lights (Christmas Lights Maintenance Budget).
 Chq 1327 £300.00 Mr C Seymour (agreed by Council, Meeting of 20th November).

Receipts

£1.00 Mrs M Sexton, copy Minutes 2nd October 2006 and 16th October 2006.
 £200.00 Allotment Rents.
 £1,308.55 VAT Refund.

R. Sunkley

RESOLVED: (All in favour) that the accounts as submitted should be paid, proposed Councillor Traves, seconded Councillor D Harvey.

293/06 ERYC – Long Term Vacant Property Update – deferred from meeting of 6th November 2006:

Councillor Crossland declared a prejudicial interest and left the meeting.

This item was deferred to this meeting as the Chairman had not used a casting vote when two Councillors stated their vote had not been counted. There was discussion.

RESOLVED: (All in favour) to move on to the next agenda item, proposed Councillor Leppington, seconded the Chairman.

Councillor Crossland returned to the meeting.

294/06 To consider traffic congestion, High Street, and to consider supporting a change in traffic regulations (see enclosed correspondence from an elector):

Councillor Mrs Gilson declared a personal interest as she uses the area as a pedestrian.

Mrs M Sexton had sent detailed drawings and correspondence for the Council to consider. Councillors had listened to the views of the public present in the part of the meeting for Questions from Electors and there was discussion. Councillors commented that the proposals would take trade away from the businesses in the centre of the village as traffic would by-pass the centre; traffic would be forced round the difficult bend near the WI, near the playground and down School Lane which is narrow; there would be a traffic increase on Woodcock Road but difficulties turning into the village down Post Office Street; parked cars on High Street are an excellent traffic calming method as cars are slowed down and a one way system would increase the speed of traffic.

RESOLVED: (8 in favour, 1 abstention) that there should be no further action, proposed Councillor D Harvey, seconded Councillor Traves.

295/06 To consider disabled access to Camerons Gardens through the pedestrian gate to the path and seat and other work including removal of gas box, notice board, etc:

A request from PCSO Beverley Feirn to use the old notice board was refused as this was rotten, unsafe and must be removed.

A letter from ERNLLCA had been sent with the agenda, and Disability Discrimination Act guidance was read out by the Clerk that had been given by ERNLLCA and sent to Councillors in July 2004. Part III of the Act deals with access to facilities and services including premises where the public has access and it is unlawful to treat people with impairment less favourably or provide a service on worse terms.

RESOLVED: (8 in favour, 1 against) that the disabled access is adequate and to leave it as it is, proposed Councillor D Harvey, seconded Councillor Crossland.

RESOLVED: (6 in favour, 2 against) to advertise on the Notice Board for work to remove the old brick gas box and notice board, proposed Councillor Woodhouse, seconded Councillor Couzens. A proposal to include with the above cutting grass away from the fence and removing the old concrete from the fencing was defeated (proposed Councillor Traves, seconded Councillor Crossland).

296/06 To consider and approve the Grounds Maintenance Contract 2007-2009:

RESOLVED: (All in favour) to take the word "written" out of section 3.21 and then to approve the contract as sent with the agenda, proposed the Chairman, seconded Councillor D Harvey.

R. Swanley

RESOLVED: (All in favour) to put the contract out to tender by advertising in the Free Press and on the Notice Board, tenders to be returned by February 5th, proposed Councillor Traves, seconded Councillor Leppington.

297/06 To consider two new street lights, North Marine Road – Councillor P Traves:

RESOLVED: (All in favour) that due to the excessive cost involved in the electric supply to undertake this, the Parish Council could not consider it, proposed Councillor Crossland, seconded Councillor Traves.

To consider a request from an elector for a light o/s Manor Garth, South Sea Road:

A letter was read out from an elector, however, the Council felt that there were a lot of dark areas in the Village and this area had not reached the top of the priority for lighting.

298/06 To approve December's Newsletter (see enclosed):

RESOLVED: (All in favour) to amend the newsletter to include advertising for the grass cutting contract and take out the last paragraph regarding the bus shelter and then to approve the newsletter, proposed Councillor D Harvey, seconded the Chairman.

As usual, 200 will be copied and placed in the newsagents, Post Office, library, doctor's surgery and on the Notice Board.

299/06 Allotments:

(a) to receive a report on action by tenants with respect to management Letter 1 sent in November:

RESOLVED: (All in favour) to send Management Letter 2 to one tenant with regard to non-payment of rent, proposed Councillor Traves, seconded the Chairman.

A request from the applicant of plot 67 to cut the grass down was refused by the Council.

RESOLVED: (All in favour) to write to the tenant of plot 41 that as there had been no communication whatsoever from the tenant, the caravan was still sited on plot 41 and the wheels had been removed, that the Council has no alternative but to request removal of the caravan within 7 days of the letter. Failure to do so would result in the Parish Council making arrangements to remove it, the cost to be charged to the tenant. Failure to comply will result in contravention of the Tenancy Agreement and a Notice to Quit will be served. Proposed Councillor Woodhouse, seconded Councillor D Harvey.

RESOLVED: (All in favour) that if the caravan is not removed, after 7 days Councillor Couzens will pick it up with machinery and put it in the car park. Councillor Crossland will liaise with D Wilkinson to remove it from the site, proposed Councillor Crossland, seconded Councillor Traves.

(b) to consider a letter from the tenant of plots 17 and 18 (enclosed):

RESOLVED: (All in favour) to respond to the tenant reiterating that one shed, one greenhouse and one chicken coop (within permitted sizes) had been agreed for plot 17 and the two extra sheds on plot 17 and the fencing on plot 18 should be removed forthwith in accordance with the Tenancy Agreement. This is to prevent future problems and expense with clearing plots. Proposed Councillor D Harvey, seconded Councillor Traves.

300/06 To consider the taping of meetings – Councillor D Harvey:

RESOLVED: (7 in favour, 2 against) that when the Clerk has finished with the tapes after a meeting, they should be wiped, proposed Councillor D Harvey, seconded Councillor Traves.

R. Smiley

Councillor Crossland proposed an agenda item for the next meeting to amend Standing Orders that meetings are not taped at all. *REGARDING TAPING OF MEETINGS R. Sunley*

- 301/06 To resolve that due to the confidential nature of the business to be transacted, the press and public be excluded from the remainder of the meeting (Section 1(2), Public Bodies Admissions to Meetings Act 1960):**

RESOLVED: (All in favour) that the press and public be excluded from the remainder of the meeting, proposed the Chairman, seconded Councillor Woodhouse.

- 302/06 Allotments – confidential item with regard to piece of land next to plot 25b:**

The Clerk reported that a meeting had taken place with the Chairman, the Clerk and the Environment Agency on 14th November. The Environment Agency took pictures and will write to the tenant of adjacent plots to request details of his activities with respect to slurry management and stock levels. The Environment Agency will report back to the Parish Council when they have spoken to the tenant.

- 303/06 To consider prices received for allotment work to clear three plots and replace fencing:**

Councillor Couzens declared a prejudicial interest (had priced for the work) and left the meeting.

One price had been received which must remain confidential.

RESOLVED: (7 in favour, 1 against) not to accept the price as it was high and advertise again more widely in February adding that the work must be completed as soon as possible, proposed Councillor Crossland, seconded Councillor Traves.

Councillor Couzens returned to the meeting.

- 304/06 Clerk's holiday entitlement:**

Councillor Woodhouse declared a prejudicial interest (married to the Clerk) and Councillor Major declared an interest and both Councillors left the meeting with the Clerk.

The Clerk's contract provides that holidays must be taken in August when there was traditionally no meeting, however, due to the amount of work required to be done by the Clerk in August, there was discussion on how to proceed.

RESOLVED: (All in favour) that the Clerk should take holidays at any time by mutual agreement with the Council, proposed Councillor Traves, seconded Councillor Crossland.

The Clerk to find out how work can be covered in the Clerk's holiday if the need arises.

Signed as a true and correct record ... *R. Sunley* Date *08/01/07*
Chairman, Councillor R Sunley.