

FLAMBOROUGH PARISH COUNCIL

MINUTES OF PARISH COUNCIL MEETING 10TH JANUARY 2005, 7 PM, METHODIST CHAPEL, FLAMBOROUGH

Present: Cllr R Sunley (in the Chair), Mrs L Bennett, P Couzens, J Crossland, Mrs H Gilson, G Harvey, V Leppington, D Major, S Robson, P Traves, F Villani, I Woodhouse and Ward Cllr C Matthews.

The Chairman requested an urgent item too late for the agenda be considered under agenda item correspondence.

1/05 Apologies for absence: Cllr D Harvey, Ward Cllrs R Harrap and J Wilkinson.

2/05 Declarations of interest, nature of interests/registration of gifts:

The Clerk read a statement regarding declarations of interest, which now incorporates the Code of Conduct. Any declarations of interest, which may have been made by Councillors, are recorded at the appropriate Minute. Registration of gifts – there were none.

3/05 Report on new Local Development Framework and impact on Flamborough – Mr P Ashcroft, ERYC Principal Planning Officer:

Chairman welcomed Mr Ashcroft who gave a talk to Cllrs and members of the public.

- Joint Structure Plan and current Local Plan to be combined into new LDF.
- Local Development Scheme – programme management document, 3 year programme.
- LDF is a folder of documents including Local Development Scheme, Statement of Community Involvement, Core Strategy, Site Specific Allocations, Proposals Map, Area Action Plans, Other Devpt Plan Docs, Supplementary Planning Guidance and Annual Monitoring Report.
- Community Involvement – more consultation for documents.
- Annual Monitoring Report – to monitor effectiveness of documents.
- Supplementary Planning Guidance – detail of specific policies, eg, Affordable Housing
- Spatial Planning, eg, housing, cultural, employment – not just land use.
- Development will be more concentrated in urban areas, eg, Brid, Driffeld, Pocklington.
- Settlements in hinterland round Bridlington to possibly be Local Service Centres, eg, Flamborough, Bempton, Carnaby, Skipsea, etc. Meetings with Parishes etc in February/March. Future development limited, designed to meet local needs and local services. Flamborough has limited employment, therefore limited development.
- Existing policies to endure for three years. Parish will be involved during process involving site specific documents, housing development documents.

4/05 Mr R Jones, Rural Housing Enabler – Affordable Housing, to consider report and results of public consultation exercise:

- Mr Jones outlined results of recent PC survey undertaken. In 2001 36 households identified, currently 18 dwellings required, need to identify sites. Recent Beverley Report into affordability highlighted Flamborough in red, requirement to do something.
- He had passed on details of sites offered to ERYC Forward Planning and Housing Associations. Sites offered by private landowners as a result of Free Press article not

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suitable. Best option is the small Village Green, which a Housing Association is very interested in as it is central and would hold 10 dwellings to include two bedroomed starter homes and flats for elderly persons. Also the allotment site which would be suitable for families and near the school and a site further out which is privately owned.

- After considerable discussion, Cllr Woodhouse proposed that the Parish Council does not want to pursue looking into being able to build on the small corner piece of the Village Green, and asked for a recorded vote. Seconded Cllr Mrs Bennett. Cllr Crossland left the meeting.

In favour - Cllrs Sunley, Mrs Bennett, Villani, Leppington, G Harvey, Major, Robson and Woodhouse.

Against - Cllrs Mrs Gilson, Traves and Couzens.

The proposal was agreed with 8 in favour and 3 against.

- Cllr Leppington proposed that the Parish Council does want to consider looking into being able to build on allotment land, seconded Cllr Mrs Gilson.

In favour - Cllrs Sunley, Villani, Mrs Gilson, Leppington, Couzens, Traves and Major.

Against - Cllrs Mrs Bennett, G Harvey, Robson and Woodhouse.

The proposal was agreed with 7 in favour and 4 against.

5/05 Acceptance of Minutes:

Parish Council Meeting 6th December 2004 – it was agreed that the Minutes be received and signed as a true and correct record.

6/05 Report of Matters Arising/Clerk's Report:

- **Christmas Lights** – letter of appreciation received from Mr & Mrs Cooper, Castle Crescent. Clerk reported xmas lights fund. Auction Night raised £695.13, plus donation from A Woodhouse of £50, less expenses for Nativity of £255.95 taken out by P Traves lead to a total of £489.18 banked. A further £161.50 was banked consisting of further auction items from Spencers, the Victoria Club Raffle and the collection jar from A Woodhouse's shop. Total in xmas lights fund now stands at £1311.68.
- **ERYC, Highways** – will not consider re-surfacing Woodcock Road at this stage, will include for 2006/07. Will carry out repairs to kerbs on High Street. Issue of tree pruning on Beech Avenue passed to Grounds Maintenance. Parish Liaison Unit will contact PC in near future for a further streetscene walkabout.
- **Hedge Bampton Lane** – reply ERYC Highways - owner of field will be given formal notice after Christmas to cut hedge and will have 21 days to comply.
- **Seat Donation, North Landing** – letter from donor stating would like to proceed, Clerk to pass details to contractor to proceed.
- **Toilets** – Electric currently £4.33 in credit. On 14th December 2004, Valuation Office altered Rating List from 1st April 2000 from 1525 to 945. Effective date of alteration for Parish Council is 1st April 2002. Billing Authority will recalculate the rate liability.
- **Allotments** – Parish Council now members of the National Society of Allotment and Leisure Gardeners.
- **Carol Sandra Memorial** – on 6th Jan Gardiners removed memorial for refurbishment. Cllrs to look at re-siting and agenda next meeting.
- **Standards Board** – further 3 investigations completed, no action to be taken, case summaries are published on Standards Board website. Cllr Traves asked that it be minuted that he had been cleared of all allegations and asked for his case summary to be posted on Notice Board, and Cllrs were in agreement.

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- Chairman thanked Cllr Harrap through Cllr Matthews for his help with regard to last meeting/surgery. Roads had been swept on 9th December, retrospective planning permission is required with respect to Tower Field, and Cllr Harrap had confirmed there is no restriction to access to South Landing.
- Chairman thanked Cllr Woodhouse for making seat safe at Lily Lane end.
- Cllr Matthews reported field at bottom of Crofts Hill is a planning matter and will take up with Planning Dept.
- Clerk reported ongoing matters – no reply from Mr Paul Copeland re traffic issues from October's meeting, Windfarm Project, 2 seats need to be fitted to swings, etc, right of way at The Ship, the War Memorial and BT phone boxes.

7/05 Questions by Electors: The meeting was adjourned for 15 minutes.

Mr Lawson – queried bad roads on School Lane, Freedom of Information Act with respect to available information and toilet expenses.

Mr Harrison – queried street lighting maintenance contract and lights inspections.

Mrs Sexton – queried lack of night time inspections and lack of maintenance for lights. Meeting re-opened.

8/05 Questions/Reports from Councillors/Committee Representatives:

Cllr Traves – state of school ditch, Clerk to write to school. Bad state of footpath Bempton Lane/Carter Lane and parking on verges outside school, Clerk to write to Highways. Bad state of grass verge to access to field at bottom of Crofts Hill, Clerk to write to landowners, possible future agenda to fence off.

Chairman – reported on Shoreline Management Plan meeting attended by himself and Cllr Traves. Cllr Matthews outlined the management area was from the Tyne to Flamborough Fog Station and was for coastal defences, the only one at Flamborough was the concrete apron at North Landing.

Chairman – reported on Coastal Forum attended by himself, Cllrs Traves and D Harvey.

Chairman – replied to Mr Harrison's query re street lighting maintenance from previous meeting. The specifications mention cleaning and lamp replacement, does not say when or how. Does not mention night time inspections. Cllrs never asked for reports on street lights, Cllrs can only report information they have. System of fault reporting by villagers has been in place for years. Manufacturer guidance states 70 W son bulbs either on or off, many polycarbonate bowls 30 years old. On file reports and photographs now 4 years old. Cannot defend contract but the specifications are what was tendered for. Recent problems on Tower Street/Church Street due to YEDL, light at Caravel shot out and not part of maintenance contract but PC not charged extra.

Cllr Major – concern re rubbish and state of year at rear of Post Office and surrounding houses. Agreed letter to be sent to 6 surrounding properties to request removal of rubbish.

9/05 Chairman's Report – nothing to report.

10/05 To consider Planning Applications:

- (1) **DC/04/08299** – Erection of new sports pavilion, multi-sports pitch and 2 tennis courts and four 8 metre floodlighting columns at Woodcock Memorial Playing Field, South Sea Road, Flamborough, application type – full planning permission. The following Cllrs declared a prejudicial interest and left the meeting - Cllr Woodhouse (member of

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Sports Club), Cllr G Harvey (Treasurer of Sports Club Trust), Cllr Major (wife fundraises) and Chairman (wife fundraises). Cllr Traves declared a personal interest (son-in-law Secretary of Sports Club Trust). Vice Chairman, Cllr Mrs Bennett took the Chair for this plan only. Agreed observations that the Parish Council positively support this application, that it is long overdue and in sympathy with surroundings, to reply (b) on consultation form. Chairman and Cllrs returned.

- (2) **DC/04/08943** – Erection of a detached dwelling (revised scheme of 04/07586) at land to the rear of 9 High Street, Flamborough, application type – full planning permission. No observations.

Plan Withdrawn – DC/04/07568 – Erection of a detached dwelling, rear of 9 High Street. **Plans Approved**

- (1) **DC/04/08017** – construction to dormer window to front of dwelling, Rotherlea, North Marine Road, Flamborough.
 (2) **DC/04/05420** – retention of dormer window, Fairholme, North Marine Rd, Flam.

11/05 To note/deal with correspondence:

ERYC, Draft Local Development Scheme – to Cllr Woodhouse to comment.

Wicksteeds - Customer Satisfaction Survey – Clerk to complete.

ERNLLCA – NE District Committee Meeting 18th January, 7.30 pm, Skipsea.

YE – are to underground electric cables at bottom of Crofts Hill to start 17th January. This was too late for inclusion on agenda but was requested for discussion as urgent. Affects 3 Parish lights. PC have choices – to remove lights altogether, to leave wooden YE posts as they are and YE will re-connect service for free but the Parish would have to take responsibility for the wooden poles, or PC to put in new lighting columns and YE will re-connect service for free. Maintenance Contractor had verbally advised Clerk of a budget price for supply and fit of columns just prior to the meeting. The Council felt they did not want to lose lights, that this was an opportunity to replace the wooden poles for columns and there was no time to go out to tender. It was agreed that the poles should be replaced by lighting columns by the maintenance contractor to a maximum value of £430 per column supplied and fitted. Proposed Cllr Traves, seconded Cllr Villani.

12/05 To consider payment of accounts to 31st December 2004:

Chq No	Creditor	Net Due	VAT	Total
1057	ERYC - Toilet Rates	70.00		70.00
1058	Wicksteed Leisure - Two Flat Rubber Safety Seats	57.00	9.98	66.98
1059	A E Smith (Kilham) Ltd - Hedge Cut - Allotments	35.00	6.12	41.12
1060	J E Gilson - Wages - 29/11/04-26/12/04 (4 wks)	111.92		111.92
1061	E Woodhouse - Clerk Salary (Dec)	354.14		354.14
1062	Clerk Expenses (Dec)			
	Photocopying	20.55		20.55
	Postage	7.56		7.56
	Stationery	8.04		8.04
	Car Allowance	20.00		20.00
	Deliveries	2.00		2.00
1063	Chapel (11 meetings Nov04-Oct05, 1 extra 15/11/04)	115.00		115.00
	Totals	801.21	16.10	817.31

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Accounts previously agreed and paid – chq 1056 NSALG Affiliation Fee - £58.85.
 Accounts agreed for payment, proposed Cllr Traves, seconded Cllr Mrs Bennett. Cllr Woodhouse declared a prejudicial interest (related to Clerk) and left the meeting for this. Clerk handed bank reconciliation to Cllrs to 31st December 2004.

13/05 To consider letter from Flamborough School re incident on 9th December 04:

A copy had been circulated to Cllrs. It was agreed to write to the Police expressing concern at the lack of response to this incident. It was also agreed to contact Mr Nigel Brignall, Anti Social Behaviour Officer with details of person involved and ask him to contact that person. It was agreed to reply to School expressing concern and support.

14/05 To consider report re Flamborough School – Cllr Mrs L Bennett:

Cllr Mrs Bennett reported that HM Inspectors and the LEA have indicated an improvement from a report conducted in October and that there had been progress in all areas. Headteacher still on sick leave and until resolved would be limited progress. Cllr Mrs Bennett expressed concern that the report in the Brid Free Press had caused confusion at school as the league tables reported were taken from those 3 weeks after the school went into special measures, the next league tables due in 6 months. She would like the PC to consider giving Press Releases. There is more confidence at the school and there are some new teachers now. Parish Council to await further reports from School.

15/05 To consider ERNLLCA Training:

Parish Councils as Employers – 23rd February. It was agreed that Cllr Villani and the Clerk to attend, cost £30.

Chairmanship – 30th March – it was agreed for the Chairman to attend, cost £15.

16/05 To consider Playground Inspections – Cllr D Harvey: Withdrawn.

It was agreed to alter the order of the agenda.

17/05 To consider Clerk's Membership of SLCC - £82

This was agreed.

18/05 Freedom of Information Act – General Right of Access Provisions:

ERNLLCA advice note had been circulated to Cllrs. There is a requirement to answer written requests within 20 working days. This was delegated to the Clerk to administer. If anything is not straightforward a meeting should be called. If an applicant wished to view, an appointment should be made by prior arrangement and there should always be a Cllr in attendance. Agreed to charge 10p per sheet for photocopying and the cost of a stamp.

19/05 Allotments – to consider Water Regulations Report:

- Cllr Robson declared a prejudicial interest (related to allotment holder) and left the meeting.

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- Following on from Water Regulation Report, Parish Council has 120 days to comply with requirements, which runs out on 14th March.
- Discussion on what was required and how to supply the livestock and the rest of the site independently so that the water could be turned off during winter but kept on for the livestock, and the Council can monitor water usage through the meters. NSALG had suggested dip tanks as percussion taps not always suitable for elderly persons and could be taped down.
- Discussion on whether there was time to go out to tender before March and get the work done in order for water to be restored for when tenants start to need it. The Clerk had received a sealed written price immediately prior to the meeting and it was agreed for the public to be excluded in order to consider the price and the rest of the confidential business.
- A letter from Paul Crossland was read out to the Council. A price of £1,440.00 included to excavate a trench to a depth of 600 mm from the water meter at the gate to the left side of the site, to install 2 pipes, one to feed the livestock unit and one to supply 3 galvanised metal feeding troughs with ball valves to comply with new Water Regulations. It was agreed with 8 in favour, 1 against and 1 abstention to accept this price and get on with the work, the current water meters to be left in situ, proposed Cllr Traves, seconded Cllr G Harvey.

20/05 Allotments – to consider allocation of plots:

- It was agreed that one month's Notice to Quit to be served on tenant plot 19 for breach of Tenancy Agreement, condition 4.2(c). A reminder letter has already been sent.
- Tenant relinquished plot 25 however states this is two plots and would like to keep one plot. It was agreed to let tenant keep plot, now known as 25b. It was agreed to minute that if this plot is two plots, the tenant has previously only been paying for one. Plot 25a is now vacant.
- Plot 17 was let to a new tenant.
- Discussion on possibilities of letting plots to disabled applicants. The Chairman and Clerk had met with an applicant on site to assess needs. Discussion on Disability Discrimination Act requirements to review current policies if needed or set new ones. Cllr Traves proposed that a grassed area to the bottom of plot 62 be let, seconded by Cllr Couzens. Cllr Woodhouse amended that half of plot 50 be let as this would not need ploughing up and would not cost anything, seconded Cllr Villani. Voting on the amendment went 5 in favour, 4 against and 1 abstention. Amendment carried.
- Clerk reported on a letter from Yorkshire Water stating that PC cannot recover tenants charges for previous years.

Chairman closed the meeting at 10.30 pm.

Signed as true and correct record
Chairman, Cllr R Sunley

R. Sunley Date *07/02/05*

FLAMBOROUGH PARISH COUNCIL

MINUTES OF PARISH COUNCIL MEETING 7TH FEBRUARY 2005, 7.30 PM, METHODIST CHAPEL, FLAMBOROUGH

Prior to the meeting at 6.30 pm, a surgery was held with Cllrs J Crossland, P Traves and Ward Cllr J Wilkinson.

Present: Cllr R Sunley (in the Chair), Mrs L Bennett, P Couzens, J Crossland, Mrs H Gilson, D Harvey, G Harvey, V Leppington, D Major, P Traves, F Villani, I Woodhouse and Ward Cllr J Wilkinson.

21/05 To accept apologies for absence: Cllr S Robson.

22/05 Declarations of interest, nature of interest, registration of gifts:

Any declarations of interest made by Councillors are recorded at the appropriate Minute. Registration of gifts – there were none.

23/05 Acceptance of Minutes:

Parish Council Meeting 10th January 2005 – it was agreed that the Minutes be received and signed as a true and correct record.

24/05 To report matters arising from the Minutes/Clerk's Report:

Affordable Housing – Cllr Traves stated voting should not have taken place at the meeting of 10th January, should have had a public meeting and it should have been put on the next agenda. Clerk handed out a letter from Rural Housing Enabler stating that because of the court order on the hedge at the allotments, it would be best to try to find a site with fewer problems. Agreed to write to J Prescott MP for information on affordable schemes for local people elsewhere in the country.

Hedge, Bempton Lane – had been cut on 17th January 2005.

YE – started underground work 17th January 2005 to cables on Bridlington Road.

"Carol Sandra" seat, North Landing – had fallen over cliff. Chairman thanked Cllr Woodhouse for retrieving it and fastening it down.

Newsletter No 2 – Clerk writing it and asked for any inclusions, agenda March.

Seats – list required for asset register, Cllr Traves and Clerk to undertake.

Village Green – now registered in name of Parish Council with Land Registry.

Toilets - £645.64 received from ERYC being the reduction in rates for 02/03, 03/04, 04/05.

Street Lighting – Contractor reported on 4th February 05 that all lights working.

Parish Liaison Clerk's Forum – Clerk attended presentations on Freedom of Information Act, Civil Contingencies Act 2004 (Emergency Planning) and ERYC Event Planning (events on Parish Council land are the responsibility of the Parish Council as landowners).

Humberside Police – ASBOs being sought against 4 or 5 youths, some of whom involved in School incident. PC Andy Burdon to be new liaison point for issues of concern.

South Landing – ERYC letter to a third party read out stating there is a right for people to have vehicular access to South Landing as provided in the County of East Riding of Yorkshire (South Sea Landing, Flamborough)(Prohibition of Driving and of Waiting) Order 1974. Recent Consolidation Order will be amended to clearly reflect this position.

Stopper to gate, playground – Garton Heritage Forge recently modified this because of vandals and will not charge. Further work of this nature will have to be invoiced.

Inland Revenue – finally set up PAYE scheme, 04/05 to be dormant year as so late.

Tipping material Crofts Hill – ERYC state planning permission is required, no approval has been given for the deposit. Field owner to submit planning application.

Bridlington Police Authority Neighbourhood Panel – meeting 9th March Brid Town Hall
Ditch, School – Chairman reported this cleaned out on 24th January 05 by school gardeners

25/05 The meeting was adjourned for Questions by Electors:

Mr Griffin – concern meetings now being held in a religious house and Parish Council could be open to criticism and objection from minority groups. Meeting re-opened.

26/05 Questions/Reports from Councillors/Committee Representatives:

Cllr D Harvey – 3 concrete lighting columns Constable Road dangerous. Letter agreed to ERYC Street Lighting.

Cllr Mrs Gilson – concerned dog fouling in village is worse. Letter agreed to dog warden.

Cllr Villani – asked re frequency, time spent and areas done by street cleaner, Letter agreed to ERYC Highways.

Cllr Villani – concern re vandalism Castle Crescent. Police report hopeful for ASBOs.

Cllr D Harvey – dustbin from cottage to rear of toilets once again being kept in area to rear of toilets blocking access, health and safety hazard. Letter agreed to occupier.

Cllr D Harvey – trees planted on Village Green without permission. Agreed 7 day notice and then Cllrs D Harvey and Traves to remove.

Cllr Villani – rubbish blown over hedge from field at bottom of Crofts Hill. Letter agreed to adjacent landowner to request to remove.

Cllr Couzens – concern beer bottles/cans in field at bottom of Stylefield Road.

Cllr Crossland – ERYC truck caused damage to grassed area at bottom of Crofts Hill when broken down. Letter agreed to request ERYC to repair.

Cllr Major – one tile put down on slide run out at playground, re-turfed entrance at the gate, cannot find metal bolts for goalposts. To try a metal detector.

27/05 Chairman's Report:

ERNLLCA NE District Meeting – 18th January 2005 attended by himself and Clerk.

Questionnaire – agreed PC is happy that Mr Barker attends every second meeting.

ERNLLCA Meeting Procedures Training, 13th December 2004 – attended by himself, Cllrs Traves and Villani and Clerk. Reported any Cllr may make a proposal on any item on the agenda. Any Cllr can propose an amendment which if won becomes a substantive motion and that is voted on.

28/05 To consider planning applications:

- (1) **DC/05/00173** – Erection of a detached dwelling following demolition of existing garage (including details of siting and means of access) at land south of 25 Tower Street, Flamborough, outline planning permission. No observations.
- (2) **DC/05/00363** – Erection of single storey extension to side and rear of dwelling at 34 Marine Valley, Flamborough, full planning permission. Objections – too big for site, will double size of existing property, overdevelopment, detriment to adjacent property.

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Plans approved:

- (1) **DC/04/06951** – outline residential devt land to the north of Whinbrae, South Sea Rd.
- (2) **DC/04/08460** – Extension to front of detached garage to rear of dwelling, 2 Flaen Rd.
- (3) **DC/04/08851** – alterations to front/rear dormer windows, Four Winds, Lighthouse Rd.
- (4) **DC/04/08090** – erection of detached double garage with dormer window to front following demolition of existing garage, 3 Lighthouse Rd. Included letter from ERYC Development Control as to reasoning for approval.

29/05 To note/deal with Correspondence:

HWRCC – Events re Energy Efficiency/Disabled Access – Community Buildings

Mrs M Sexton – request for documents under Freedom of Information Act.

Agreed to release Street Lighting Contract/Specifications, Cllr Crossland abstained.

Cllr Crossland proposed Camerons Gardens Licence should not be released, requesting a recorded vote, seconded Cllr Traves. Clerk reported on advice gained from ERNLLCA that there were no exemptions that would apply.

In favour – Cllrs Mrs Gilson, Leppington, Crossland, Couzens, Traves, D Harvey.

Against – Cllr Sunley, Mrs Bennett, Villani, Woodhouse, G Harvey, Major.

As voting was tied, the Chairman used his casting vote against the proposal. Licence for Camerons Gardens to be released to Mrs Sexton. Cllr D Harvey asked that this be minuted as releasing this may be detrimental to public interest.

ERYC – Annual Playground Inspections by RoSPA - £66 plus VAT.

Halsalls Solicitors – Notice of Application for Transfer, Off Licence, Dog & Duck Sq.

ERYC – LDF presentation “Identification of Local Service Centres” – 21st Feb.

Cllrs Crossland and Traves to attend.

HWRCC – Rural Services Trend – questionnaire re changes.

Chairman to complete

The Local Channel – advertising re websites.

North Yorks & Cleveland Coastal Forum - notes of forum of 20th Sept 04.

Building the East Riding Compact – Consultation Document – return by 11th March.

Chairman to complete.

ERNLLCA Newsletter, HWRCC Umbrella Newsletter, Clerks & Councils Direct.

The Allotment & Leisure Gardener – Journal of NSALG.

NSALG – Fact Sheets – Improving Access for Peoples with Disabilities.

Post Office – reply regarding rear of properties on Post Office Street.

Clerk to acknowledge.

YEDL – requesting point of contact during major electricity disruptions.

Agreed to request to be kept informed of problems but not be a central contact point.

30/05 Payment of accounts to 31st January 2005:

- Accounts paid that have been already agreed/authorised for payment
- Chq 1064 - £82.00 - SLCC – Clerk’s Membership.
- Chq 1065 - £45.00 - ERNLLCA Training - Parish Councils as Employers & Chairmanship
- Chq 1066 - £426.44 - J Crossland & Sons – supply items for xmas lights (inc £63.51 VAT).
- Chq 1067 - £62.00 - Garton Heritage Forge – supply bolts xmas lights.
- Chq 1068 - £14.99 - D Harvey – “Merry Christmas” Sign – xmas lights.
- Clerk requested an additional account for payment to Paul Crossland of £1,440.00 (plus £252.00 VAT) for recent Water Regulation work required to allotments. This and following accounts agreed for payment with 4 abstentions. Cllrs Crossland and Couzens declared a prejudicial interest in allotments account (helped with work).

Chq No	Creditor	Net Due	VAT	Total
1069	DMH Solutions - Risk Assessment CD Rom	68.19	11.93	80.12
1070	Stuart Smith & Burnett - Village Green Land Registry	131.00	17.50	148.50
1071/1072	Wages/Salaries	494.04		494.04
1073	Clerk Expenses (Jan)			
	Photocopying	31.85		31.85
	Postage	6.02		6.02
	Stationery	8.41		8.41
	Car Allowance	20.00		20.00
	Deliveries	2.00		2.00
	Totals	761.51	29.43	790.94

31/05 To consider draft Parish/Town Council Charter with ERYC: (copy with agenda)

It was agreed that the Charter should be accepted but request the removal of Item 11, that is *"only in exceptional circumstances will appropriate consultation not take place, in which case a written explanation will be given on request"* – it was felt that consultation should take place at all times.

32/05 To consider Streetscene Walkabout – 21st February 2005:

Chairman, Cllrs D Harvey, Crossland, Mrs Bennett, Mrs Gilson, Traves and Couzens to attend. Signage issues already identified by ERYC and ordered.

33/05 To consider adoption of Financial Regulations:

NALC model regulations had been circulated. These were amended to suit Flamborough Parish Council. It was agreed to formally adopt these. It was proposed by the Chairman and seconded by Cllr Traves that Standing Orders be amended to reflect the financial changes, to stand adjourned without discussion until the next meeting.

34/05 To consider re-siting of "Carol Sandra" Memorial:

It was agreed that Cllrs Crossland, D Harvey and Traves to look into putting a bit of rail up to prevent skateboarding/vandalism. Clerk to contact Gardiners after the weekend to put Memorial back.

35/05 To consider War Memorial Work:

Clerk reported on reply from Friends of War Memorials who were unable to offer a grant. Clerk to write to J Rotherham to ask if quote still applies and whether they can alter their work to take into account advice from Friends of War Memorials. If price the same, it was agreed to go ahead with the work.

36/05 Toilets - to consider annual NICEIC Certificate, work to ladies toilets, fuseboard:

It was agreed to ask the electrician to undertake a NICEIC test certificate, provide a double light fitting in the ladies toilets because of the problem of the toilet being plunged into

darkness if a bulb blows (emergency lighting only works with electrical problems) and consider rough usage lamps. Moving fuseboard to be left for now.

37/05 To consider training – Toilet Cleaner:

It was agreed for Mr Gilson to undertake CIEH Foundation Certificate in Health and Safety in the Workplace on 28th February 2005, £24. Relief cleaner to also attend as there is a "Fetch a Friend for Free" offer. It was also agreed for both to attend CIEH Manual Handling and COSHH course, on 16th May 2005, £30 each. It was agreed to pay both for their time for attending.

38/05 To consider Risk Assessments:

Agreed Clerk to score risks using Local Councils Risk System. Agenda March to consider risks and Action Plan. Risk Assessment scores to be available for Cllrs to consider 15 minutes prior to start of March meeting.

39/05 To consider playground inspections – Cllr D Harvey:

Cllr Harvey proposed to go back to an annual inspection by Wicksteeds. Withdrawn to next agenda, Clerk to find out who completes ERYC's and how often/price. Clerk to book next inspection.

40/05 To consider playground work:

Chainwalk – Clerk advised equipment should be to BS EN safety standards. Cllr Traves proposed to look at repairing the chainwalk and sand down other items, seconded Cllr Crossland. The Chairman asked for a recorded vote.

In favour – Cllrs Mrs Bennett, Mrs Gilson, Leppington, G Harvey, Crossland, D Harvey, Couzens, Traves and Major.

Against – Cllrs Sunley, Villani and Woodhouse.

Chainwalk to be repaired. Cllrs to look at seats. Swing seat to be returned – need shackles.

41/05 To consider grass cutting and daffodils – Crofts Hill

Cllr Mrs Gilson proposed the grass cutting be deferred until the daffodils die back. There was no seconder for the motion. Grass cutting to proceed as normal.

42/05 To consider allotments:

Cllrs Crossland and Couzens declared a prejudicial interest (helped with the work to the allotments) and left the meeting. Cllr D Harvey left the meeting.

Correspondence –

Plot 17 - shed, greenhouse and chicken coop agreed.

Plot 15 - tenancy relinquished due to tenant's ill health.

Plot 20 - shed and greenhouse agreed.

Plot 50a – paving path and 3 dwarf apple trees agreed.

To be within sizes, no concrete bases, to be removed after termination of tenancies.

Water Regulations work –

It was agreed to put pipework and 3 tanks down the middle of the allotments to comply with Regulations similar to the previous work. Because there is more time to do the work as the old system is now shut off within the 120 days, there is water available on site and livestock have not been left without water, it was decided to seek prices for this work for the next meeting. Advert in Notice Board and word of mouth.

Due to the confidential nature of the business to be transacted, the public and press were excluded from the meeting. Cllrs Crossland, Couzens and D Harvey returned to the meeting.

43/05 To approve Draft Lease for Woodcock Memorial Field: (copies had been circulated).

The following Cllrs declared a prejudicial interest and left the meeting – Chairman and Cllr Major (wives fundraise for the Sports Club Trust), Cllr G Harvey (Treasurer of Sports Club Trust), Cllr Woodhouse (member of Sports Club Trust). Cllr Traves declared a personal interest (son-in-law Secretary of Sports Club Trust). Cllr Mrs Bennett took the Chair. It was agreed to approve the Draft Lease with one amendment. Chairman and Vice-Chairman to sign when completed.

Meeting closed at 10.30 pm.

Signed as a true and correct record ... *R. Sunley* Date *07/03/05*
Cllr R Sunley, Chairman.

FLAMBOROUGH PARISH COUNCIL

MINUTES OF PARISH COUNCIL MEETING 7TH MARCH 2005 AT 7.30 PM, METHODIST CHAPEL, FLAMBOROUGH

Present: Cllrs R Sunley (in the Chair), P Couzens, J Crossland, Mrs H Gilson, D Harvey, G Harvey, V Leppington, D Major, S Robson, P Traves, F Villani, and I Woodhouse.

44/05 To accept apologies for absence:

Cllr Mrs L Bennett, Ward Cllrs R Harrap, J Wilkinson and C Matthews.

45/05 Declarations of interest, nature of interest, registration of gifts:

Any declarations of interest made by Councillors are recorded at the appropriate Minute. Registration of gifts – there were none.

46/05 Acceptance of Minutes:

Parish Council Meeting, 7th February 2005 – it was agreed that the Minutes be received and signed as a true and correct record.

47/05 To report matters arising from the Minutes/Clerk's Report:

- **Shrubs, Village Green** – 7 day Notice had been placed on these on 8th February and these had been removed on 9th February.
- **Toilet Cleaner and Relief Cleaner** – both had attended training course CIEH Health and Safety at Work on 28th February 2005.
- **Streetscene Walkabout** – had been cancelled on 21st February because of snow. Took place on 2nd March 2005. Attended by Cllrs Crossland, Traves, Mrs Gilson, D Harvey, Couzens, the Clerk, Ward Cllr Harrap, Mr D England (ERYC Highways), Mr S Larard (ERYC Parish Liaison), Mr A Andrews (ERYC Grounds Maintenance). ERYC to provide new signs and small items of maintenance (not major works/political issues), list to follow.
- **Street Cleaning** – reply from ERYC Environmental Services Unit – Flamborough is cleaned on a seven day a week basis, seven hours a day, Monday to Friday and five hours a day on a weekend. Covers all areas in Flamborough.
- **Footway Lighting, Constable Rd** – reply from ERYC Street Lighting – programmed to have new lighting scheme installed in new financial year. Columns will remain safe until installation of new system. Cllr D Harvey showed photos of ERYC columns.
- **Dog Fouling** – reply ERYC – cannot step up non-targeted dog patrols for dog fouling.
- **ERYC (Various Streets, Flamborough) (Mandatory Movements) (Consolidation) (Amendment) Order 2005** – ERYC sent certified copy of order. Copies to Cllrs Leppington, Robson and Major.
- **Insurance** – Clerk to obtain price for all risks to Carol Sandra Memorial (to include railings and public liability), to increase War Memorial value, fixtures and fittings to toilets and Libel and Slander cover.
- **Standards Board for England** – one further investigation completed, no action to be taken, case summary published on Standards Board website.
- **HWRCC** – Rural Services Trend questionnaire – completed by Chairman.

As.

48/05 Questions by Electors:

Meeting closed for questions, there were none, meeting re-opened.

49/05 Questions/Reports by Councillors/Committee Representatives:

- **Cllr Sunley** – reported on recent vandalism at War Memorial site.
- **Cllr Villani** – reported he and Clerk had attended ERNLLCA training seminar on 23rd February on Parish Councils as Employers – notes from the training given to all Cllrs.
- **Cllrs Crossland and Traves** – reported on attendance at ERYC Forward Planning meeting on 21st February. Recent report undertaken showed Flamborough as a possible “Local Service Centre” in new system depending on sustainability, housing need showed 56% of sample surveyed are in favour of social housing, looking to address balance of houses against bungalows in the future.
- **Cllr G Harvey** – state of footpath on Lighthouse Road – mentioned in Streetscene.
- **Cllr Traves** – asked Cllr G Harvey re funding for Sports Club Trust, nothing to report.

50/05 Chairman’s Report:

- Chairman thanked Cllrs Crossland and D Harvey for supplying and erecting railing at Carol Sandra Memorial.
- Chairman thanked Cllrs Crossland, D Harvey and Couzens for removing bushes from the Village Green.

51/05 Planning Applications:

- (1) **DC/05/00632** – Retention of workshop, timber store, store stable yard cover and gates and erection of a greenhouse, Kindlescars, 3 Tower Street, Flamborough, Application Type: Full Planning Permission. Cllr Villani declared a prejudicial interest (his property adjoins Tower Field adjacent to site of application) and left the meeting. Letter from ERYC read stating ERYC had incorrectly advised applicant prior to commencing that permission was not required, however, after works commenced it became apparent permission was required. Notes from letter of objection read. Agreed to recommend refusal - not in keeping with existing buildings and Conservation Area, detrimental to adjacent English Heritage Site, area is a residential area and should stay so, should not be commercial, highways issue at entrance caused by proposed gates. Parish Council to fully endorse comments in letter of objection, copy to ERYC. To request referral to Planning Committee and request that any decision is deferred for site meeting. Cllr Villani returned.
- (2) **DC/05/00886** – Erection of a detached bungalow (revised scheme to 04/07256) 2 St David Lane, Flamborough - Application Type: Full Planning Permission. Cllr Woodhouse declared a personal interest in this application and the following one (father in law owns property on same estate). Agreed no observations.
- (3) **DC/05/00889** – Erection of a detached bungalow (revised scheme to 04/07262) 6 Marine Valley, Flamborough - Application Type: Full Planning Permission. Agreed no observations. Cllr Woodhouse abstained from voting.
- (4) **DC/05/01068** – Erection of detached garage and construction of new vehicular access (re-submission of 04/01338) at 34 Tower Street, Flamborough – Application Type: Full Planning Permission. Agreed no observations.

Plans Approved:

- (1) **DC/04/08023** – Erection of dwelling, land to west of Orchard Cottage, South Sea Rd. ERYC letter explaining reasons for approval.
- (2) **DC/04/08299** – Erection of new sports pavilion, multi-sports pitch and 2 tennis courts and four 8 metre floodlighting columns (re-submission of 04/02706), Woodcock Memorial Playing Field and Sports Pavilion, South Sea Road.
- (3) **DC/04/08943** – Erection of a detached dwelling (revised scheme of 04/07586), land to the rear of 9 High Street, Flamborough.

52/05 To note/deal with Correspondence:

- ERYC - Notice of intention to disapply Section 171(4) Public Health Act 1875 in respect of licensing and regulation of Hackney Carriages in East Riding.
- **Standards Board** – Consultation on review of Code of Conduct, reply by 17th June.
Clerk to request more questionnaires and full consultation document, agenda April.
- Notice of Application for Transfer of Licence – Old Sweet Shop (Jackie's)
- ERYC Emergency Planning – form to complete if completed Parish Emergency Plan.
- Humberside Police – next Panel meeting 9th March 2005, Town Hall, Bridlington.
- ERYC – Green Community of the Year Competition 2005.
- ERYC – Statement of Licensing Policy – approved by Council on 16th December 2004.
- Allotment and Leisure Gardener Journal (Issue 1, 2005), East Riding Leader+ News.
- ERYC – Parish Liaison Forum – 11th April 2005.
- **HWRCC – Community Planning for Affordable Housing Seminar** – 14th April 05.
Cllr Traves to attend, Clerk to request more information.
- **H3G Consultation – Proposed mobile radio base station – Seaways Farm.**
Cllr Couzens declared a prejudicial interest (owner of land) and left the meeting.
Agreed no comments. Cllr Couzens returned.
- **Mrs M Sexton** – unmade road to north of the Green is public highway as established some time ago, requested work to commence to make it up, as part of discussion with ERYC on Streetscene Walkabout.
Chairman stated Streetscene highlighted minor repairs, not major works, commented on amount of work, length of meetings, all would like to see things done. Reply agreed to note contents, work is in hand.

Cllr S Robson declared a prejudicial interest in following correspondence (related to allotment holder) and left the meeting.

- **Mr B O'Toole** – request for list of particulars of tenancy, acreage and rent of each allotment under Section 31 of Allotment Act 1908.
Reply agreed that the Land Settlement Facilities Act 1919 repealed this section, the information requested is exempt under s40 Freedom of Information Act and also Data Protection Act as personal data.
- **Mr B O'Toole** – Alliance request further water tanks to right side of the allotments and that water supply reconnected on 1st February each year.
Reply agreed to note contents of letter.
- **Mr C Reynolds** – request for further water tanks to right side of allotments.
Reply agreed to note contents of letter. Cllr S Robson returned.

53/05 Payment of Accounts to 28th February 2005:

Following accounts and three extra accounts agreed for payment.
Chq 1081 - £90.00 - Designs by Debbie, November Newsletter.

PS -

Chq 1082 - £11.27 – Npower, toilets electric.

Chq 1083 - £868.70 – Npower, street lighting electric (inc £129.38 VAT).

Account already agreed and paid - Chq 1074 - £1,692.00 – P Crossland, work to allotments

Chq No	Creditor	Net Due	VAT	Total
1075	Yorkshire Water - Toilets	6.56		6.56
1076	East Riding College - Basic H & S Cert - 28/2/05	24.00		24.00
1077-1079	Wages/Salaries	530.02		530.02
1080	Clerk Expenses (Feb)			
	Photocopying	14.85		14.85
	Postage	7.84		7.84
	Stationery	2.17		2.17
	Car Allowance	20.00		20.00
	Deliveries	2.00		2.00
	Totals	607.44	-	607.44

54/05 Proposed review of Conservation Advisory Committees – response to consultation:

Proposed merge of Committees to one body of mainly professional persons. ERNLLCA to nominate two PC representatives. Agreed to reply that the Parish Council would like local representation and that Flamborough has a large enough Conservation Area to warrant it.

55/05 To amend/agree Newsletter Issue 2

Copy had been circulated to all Cllrs. Amendments made and then contents agreed. 500 copies agreed by Designs by Debbie at £25. To be distributed to the Library, Doctor's surgery, Post Office, Newsagents, Butchers, Jackie's, other shops, copy for Notice Board.

56/05 To amend/agree Asset Register

Copy had been circulated to all Cllrs. Amendments made and then asset register agreed. As valuations are nominal values only, it was agreed that should the Council resolve to sell/lease any land/property, at that time a resolution will be required to ascertain market value.

57/05 To agree Risk Assessments and Action Plan:

It was agreed to accept the risk assessment scores by the Clerk and also the Action Plan. Items to be put on following agendas to sort out.

58/05 To amend Standing Orders with regard to Financial Regulations:

After adoption of Financial Regulations at the last meeting, it was proposed to amend Standing Orders to reflect the changes, to stand adjourned without discussion until this meeting. It was agreed to amend Standing Order No 76 to reflect the changes.

59/05 To consider work to War Memorial by J Rotherham:

It was agreed the Memorial should be renovated as per the quote rather than just cleaned.

60/05 To consider playground inspections – Cllr D Harvey:

- Letter from Wicksteeds stating work had been completed to welding on the top bar of 2.3m swing as the last playground inspection report, at no cost to the Council.
- Next playground inspection had been booked with Wicksteeds.
- Following ERYC's letter regarding playground inspections by RoSPA, an independent suitably qualified body, it was agreed to take up this offer for this year – to be undertaken in September, price approx £66 plus £2 per piece of equipment over 5.
- Playground inspection book given to Cllr Woodhouse.

61/05 To consider work to playground:

Chainwalk and goal posts in hand.

62/05 Work to Village Green and Camerons Gardens:

Work completed to remove bushes on Village Green. Camerons Gdns tree pruning in hand

63/05 Allotments:

Cllr S Robson declared a prejudicial interest (related to tenant) and left the meeting.

- **Hedge Work** – whips should replace gaps in hedge in November, agenda October. Brash in hedge bottom – to obtain prices after site visit on 2nd April 2005.
- **Further work to water supply to right side** – previous correspondence discussed, Cllrs concerned re amount of money being spent. Chairman proposed to put 2 tanks in on right hand side, no seconder. No decision made. Cllr Robson returned.

Due to the confidential nature of the business to be transacted, the public and press were excluded from the remainder of the meeting.

64/05 Report on draft Lease for Woodcock Memorial Playing Field:

Cllr D Harvey left the meeting. The following Cllrs declared a prejudicial interest and left meeting – Cllr Woodhouse (member of Sports Club Trust), Cllr G Harvey (Treasurer SCT), Cllr Major (wife fundraises). Cllr Traves (son-in-law Secretary SCT) and Cllr Sunley (wife fundraises) declared a personal interest. Following a response from the Solicitor, an agreed amendment was re-worded. Cllrs Major, G Harvey and Woodhouse returned.

65/05 Allotments - to consider prices for Water Regulation work to middle of site:

The following Cllrs declared a prejudicial interest and left meeting - Cllr S Robson (related to tenant), Cllr Crossland (son priced for work), Cllr Couzens (may help with work). Two quotations received – P Crossland £990 plus VAT and D&D Pollard £950 plus VAT. (One further contractor could not quote). It was agreed to accept the lowest quote subject to the work being completed by next meeting. Agreed letters to tenants along centre path.

Meeting Closed 10.15pm

Signed as true and correct record ... *R. Sunley* Date ... *04/04/05*
Cllr R Sunley, Chairman

FLAMBOROUGH PARISH COUNCIL

MINUTES OF PARISH COUNCIL MEETING 4TH APRIL 2005, AT 7.30 PM, METHODIST CHAPEL, FLAMBOROUGH

Prior to the meeting, a Surgery was held with Cllr G Harvey, Cllr Woodhouse and Ward Cllrs Harrap and Matthews.

Present: Cllrs R Sunley (in the Chair), Mrs L Bennett, P Couzens, J Crossland, Mrs H Gilson, D Harvey, G Harvey, V Leppington, D Major, S Robson, P Traves, F Villani, I Woodhouse and Ward Councillors R Harrap, C Matthews and J Wilkinson.

66/05 To accept apologies for absence: There were none.

67/05 Declarations of interest, nature of interest, registration of gifts:

The Clerk read a statement regarding declarations of interest. Any declarations of interest made by Councillors are recorded at the appropriate Minute. Registration of gifts – none.

68/05 Acceptance of Minutes:

Parish Council Meeting, 7th March 2005 – it was agreed that the Minutes be received and signed as a true and correct record.

69/05 To report matters arising from the Minutes/Clerk's Report:

- **Carol Sandra Memorial** – Has been refurbished and replaced.
- **Land Registry** – Allotment Field and Cricket Field have been registered with Land Registry – Asset Register to be amended accordingly.
- **Toilets** – Electrician completed annual NICEIC Certificate and work to ladies toilet on 22nd March – changed to low energy bulbs, wire cage fitted round light fitting and one new fitting in ladies to combat situation of one bulb blowing and leaving toilet in dark.
- **Toilets** – Rateable Value advised by ERYC billing as 1275 for 05/06 (had been reduced from 1525 to 945 in 04/05 after appeal), which is £475.41 after transitional relief. PC may qualify for Small Business Rate Relief – Clerk to complete form to apply.
- **Relief Toilet Cleaner** – Toilet Cleaner currently ill. Relief Cleaner did not want to continue. In order to keep toilets open over Easter holiday period, emergency steps taken (agenda item 17). Best wishes conveyed to Mr Gilson for a speedy recovery.
- **War Memorial** – no reply from Rotherhams as to when work will commence.
- **ERYC Streetscene** – schedule of work to start 4th April given to Cllrs.
- **Community Planning for Affordable Housing Seminar** – by Rural Housing Enabler Projects, 14th April 2005 – Cllr Traves to attend.
- **ERYC Playground Inspections with RoSPA** – should go ahead and will contact us.
- **Wicksteeds Playground Inspection** – completed 21st March, report received too late for agenda but with major mistakes in administration. Clerk had complained to Wicksteeds and was awaiting a reply. Cllr Major concerned re health and safety as a private goal net had been erected on the Village Green. Cllr Woodhouse to remove it and return it to the owner. Goal posts to be erected Tuesday 5th April.

70/05 Meeting adjourned for Questions by Electors: There were none. Re-opened.

NS

71/05 Questions/Reports from Councillors/Committee Representatives:

- **Cllr Crossland** – requested Tower Street bus shelter on next agenda – requires repair.
- **Cllr Crossland** – Persimmon placed signs for “Chapel Meadows” development on Parish street light columns – Clerk to write to ask for a “gesture” for community.
- **Cllr Traves** – reported on article in ER News re money available for footways/litter bins etc – Clerk to write to ERYC.
- **Cllr Traves** – concerned re loose dogs on allotments and Camerons Gardens – next agenda for signs.
- **Cllr Traves** – no reply from ERYC’s Mr Copeland re Traffic Calming – Cllr Wilkinson to enquire and will mention verges outside High Toft.
- **Cllr Woodhouse** – reported on Surgery - a number of queries, including:
 - Concern re anti-social behaviour – still as bad in the village. Clerk to write to new Chief Constable to say there are still problems in Flamborough.
 - Concern re early morning delivery wagons to Co-op causing noise nuisance. Clerk to write to Co-op.
 - Request that proposed 40 mph from Bridlington to the Links Golf Course should be extended to Crofts Hill. Ward Cllr Matthews to enquire and report back.
- **Cllr Leppington** – concerned re new pig shelters near residential homes at Maitlands, however, this is agricultural land. Cllr Matthews reported on tipping in field at Crofts Hill – enforcement will be pursued if this is not for agricultural purposes.
- **Cllr G Harvey** – reported on Sports Club Trust AGM with Trustees present
 - All officers elected as before. Two new positions – Facility Manager (A Leeson) and Child Care Manager – Youth Services (I Woodhouse).
 - Grant application to be made to FA and will know outcome by end of July.
 - Fundraising – sponsored 3 peaks walk.
- **Chairman** – had attended ERNLLCA Chairmanship training.
- **Chairman** – ownership of newsagents changing. Clerk to send letter of thanks to Arthur for help with the toilets and a letter to new owners requesting this continues.

72/05 Chairman’s Report: Nothing to report.

73/05 To consider Planning Applications: Ward Cllr Harrap left the meeting.

- (1) **DC/05/01374** – Erection of single storey extension to side following demolition of greenhouse at Trevor House, Dog and Duck Square, Flamborough, Application Type: Full Planning Permission. Cllr Leppington declared a prejudicial interest (related to applicant) and left the meeting. Agreed – no observations. Cllr Leppington returned.
- (2) **DC/05/01481** – Erection of conservatory at rear of dwelling at 43 Stottlebink, Flamborough, Application Type: Full Planning Permission. Agreed - no observations.
- (3) **DC/05/00796** – Conversion and alteration of redundant farm building to form 12 holiday cottages, 2 cottages and construction of car parking, tennis courts, swimming pool and sewage treatment plant at Home Farm, Danes Dyke, Flamborough, Application Type: Full Planning Permission. Cllr Crossland declared a prejudicial interest (owns adjacent property) and left the meeting. Agreed to recommend refusal and request it is referred to appropriate Committee. Detrimental to designated site of Local Nature Reserve and area of historical interest. Roads are unsuitable for traffic/building materials for a development this size. Greater public consultation required as this is a sensitive area and it is a special case, public meetings, displays etc are required. Cllr Crossland returned.

Plans Approved:

DC/04/06713 – Erection of 2 bungalows, plots 12 and 13 Lily Lane, Flamborough.

DC/05/00363 – Erection of single storey extension to side and rear, 34 Marine Valley, including letter from ERYC explaining reasoning for approval.

74/05 To note/deal with Correspondence:

- **ERYC, Parish Council Forum** – 11th April, Drifffield, 2-4 pm.
Cllrs Traves and Mrs Bennett to attend.
- Defra – Quality Parishes.
- ERYC – Planning Dept and Planning Committees restructuring.
- **North Bank Strategic Area Review Consultation - Post 16/Adult/Community Educ**
Cllr Mrs Bennett to complete
- DEFRA/DTI, CD-Rom Partnership in Rolling out Broadband in Rural Communities
- **ERNLLCA – Workshop “New Employment Package for Clerks” 26th April 7 pm.**
Chairman and Clerk to attend. Future agenda.
- ERYC – Licensing Act 2003 – Applications
- Emma Hoddinott, Labour Party Candidate, introduction letter, would like to visit.
- Newsletters – ERNLLCA, Humber & Wolds Rural Community Council
HUMBRELLA, Clerks and Councils Direct, HLConsortium – Training News. ERVAS

75/04 Payment of accounts to 31st March 2005:

Chq No	Creditor	Net Due	VAT	Total
1084	Toilet Rates	51.41		51.41
1085	JG Gardiner - Carol Sandra Memorial	390.00	68.25	458.25
1086	Stuart Smith Burnett - land registry allotments, Stat Dec	301.00	43.75	344.75
1087	J Crossland & Sons - light maint (1/10/04-31/12/04)	497.00	86.97	583.97
1088	J Crossland & Sons - light maint (1/1/05-31/3/05)	497.00	86.97	583.97
1089, 90,91	Wages/Salaries	518.03		518.03
1092	Clerk Expenses (Mar)			
	Telephone Calls (23/11-24/2)	21.19		21.19
	Photocopying	20.15		20.15
	Postage	1.89		1.89
	Stationery	24.01		24.01
	Car Allowance	20.00		20.00
	Deliveries	2.00		2.00
	Totals	2,343.68	285.94	2,629.62

Above and following accounts agreed for payment. Cllr Woodhouse abstained.

Chq 1093 - £25 – Designs by Debbie, printing Issue 2 Newsletter.

Chq 1094 - £324.75 – (inc £43.75 VAT) Stuart, Smith & Burnett, land registry of Cricket Field and Statutory Declaration.

Chq 1095 – £380.69 (inc 56.70 VAT) Barron Electrical Ltd, work to toilets/NICEIC Cert.

Chq 1096 - £1,116.25 (inc £166.25 VAT) – D& D Pollard, allotment water work.

VAT Received £369.79 on 17th March 2005.

76/05 To consider response to Standards Board Consultation:

Councillors to reply to consultation as individuals.

77/05 Sports Club Trust – update on progress:

All Councillors had received a copy of a letter from SCT. The following Cllrs declared a prejudicial interest and left the meeting – Cllr Woodhouse (member of SCT), Cllr G Harvey (Treasurer SCT), Cllr Major and Chairman (wives fundraise for SCT). Cllr Mrs Bennett took the Chair. Letter reported on AGM, FA Grant Funding application, Lease and requested permission for Gala for 14th August on Village Green. Clerk advised it is PC responsibility as landowners to ensure all stallholders have public liability insurance, health and safety, etc. It was agreed to grant permission subject to the Sports Club Trust taking full responsibility for all stallholders, sign and a copy of the original public liability insurance, and that if the goal posts are taken down, they are reinstated afterwards.

78/05 Risk Assessments – to consider plan:

All bus shelters need maintenance and cleaning – next agenda. Clerk to arrange Data Protection registration, libel and slander insurance, and check on newsletters for Quality Status with ERNLLCA

79/05 English Heritage/WI – Street Tidying – Cllr P Traves

Cllr Traves reported on an initiative by the above to tidy streets. It was agreed to contact ERYC Highways dept, English Heritage and WI to find out more about the project.

80/05 Seats – to consider previously agreed seats and list of seats:

Cllr Traves had prepared list of seats. Agreed provision of numbered disks for seats numbered 1-31. Two new seats as already previously agreed to be put up next week.

81/05 Camerons Gardens – Tree Pruning:

Cllrs advised this would be done before the next meeting. Next agenda for provision of tables and benches.

82/05 Toilet Cleaning – to consider relief toilet cleaning and agree expenses for training:

Cllr Mrs Gilson declared a prejudicial interest (related to toilet cleaner) and left the meeting

- Due to the toilet cleaner being ill, and the relief cleaner not wanting to continue, it had been necessary to get someone clean the toilets urgently or they would have closed over the busy Easter holidays. It was agreed to pay the same rate as the cleaner. Clerk to request that if a bulb is out it is reported to the Council by the cleaner and request opening of toilets after School bus has left in the morning.
- It was agreed to pay expenses for the recent training at £4 per meal and £4 travel.
- It was agreed to Cllr Crossland to obtain more toilet paper and submit a bill.

83/05 Allotments: as agenda

Cllr Robson declared a prejudicial interest (related to tenant) and left the meeting. Cllr G Harvey and Ward Cllrs Matthews and Wilkinson left the meeting.

- **Correspondence** – request to rent plot 65. Agreed to offer one on left-hand side as current Council policy.
- **Site Visit** – had been undertaken on 2nd April. Generally much better site although manure and rubbish had been dumped on vacant plots. Chain and post had been taken up and removed from the car park. It was agreed for Cllrs Crossland, Traves and Couzens to replace it, the Council to pay for a new post, chain and lock. Tenants had requested new gates, etc.
- **Brash in hedge/grass cutting/work to vacant plots** – Cllrs did not want to spend any more money at this stage.

Cllr Robson returned to the meeting.

Due to the confidential nature of the business to be transacted, the public and press were excluded from the remainder of the meeting.

84/05 Lease, Sports Club Trust – update and to agree lease:

The following Cllrs declared a prejudicial interest and left the meeting, Cllrs Woodhouse (member of SCT), Major and Chairman (wives fundraise for SCT). Cllr Mrs Bennett took the Chair. Correspondence read out from Solicitor and it was agreed to continue to press for an amendment. All details must be correct before agreement.

Meeting closed 9.30 pm

Signed as true and correct record

R. Swaley
Chairman.

Date *09/05/05*

FLAMBOROUGH PARISH COUNCIL

MINUTES OF EXTRA-ORDINARY PARISH COUNCIL MEETING 20TH APRIL 2005, 7.30 PM, METHODIST CHAPEL, FLAMBOROUGH

Present: Cllr Sunley (in the Chair), P Couzens, J Crossland, D Harvey, V Leppington, D Major, S Robson, P Traves, F Villani and I Woodhouse.

85/05 Apologies for absence:

Cllrs Mrs L Bennett and Mrs H Gilson, Cllr G Harvey. Ward Councillors R Harrap, C Matthews and J Wilkinson.

86/05 Declarations of interest, nature of interest, registration of gifts:

The Clerk read a statement regarding declarations of interest. Any declarations of interest made by Councillors are recorded at the appropriate Minute. Registration of gifts – none.

87/05 To consider planning applications:

- (1) DC/05/01351 – Erection of 2 dwellings – amendment to 04/05202/PLF at High Toft, Bridlington Road, Flamborough, Application Type: Full Planning Permission. Agreed to recommend refusal (d) and refer to appropriate committee (e). Height of properties would be detrimental to visual impact on entrance to village. There would be a greater visual impact from Crofts Hill especially due to lack of mature screening. Detrimental to character of existing traditional cottages to east of site – does not protect or enhance Conservation Area.

88/05 To note/deal with correspondence:

- Transfer of Justices Licence – Ship Inn, Flamborough.
- East Riding Local Strategic Partnership – East Riding Compact Launch – Tuesday 3rd May, 1.30 pm, Bishop Burton College.
- **ERYC – Second Stakeholder Meeting for NE Coastal Authorities Group Shoreline Management Plan 2** – 21st April 2005, 6 pm, Scarborough.
Chairman and Cllr Traves to attend. Mileage claim agreed.
- **ERYC – High Hedges Legislation – Anti Social Behaviour Act 2003**
Clerk to request information pack.
- HPSS, Events – re Stamford Bridge Abseil with Royal Marines, 23rd April 05. To raise money for ERYC Chairman's Charity Appeal.

89/05 To consider Insurance Quotations: Quotations circulated to Councillors.

Following quotations agreed for additions to insurance cover.

- Part A - Material Damage – Premises 1 (Toilets) to include fixtures and fittings (sanitary ware) sum insured £2,500 – cost £5.73 per annum inclusive of Tax.
- Part C – All Risks
War Memorial – increase cover to £10,000 – cost £74.46 per annum inclusive of Tax.
Carol Sandra Memorial – sum insured £2,000 – cost £20.58 p/a inclusive of Tax.
- Public Liability – railings at Carol Sandra Memorial at no extra cost.
- Part H - Libel and Slander - £250,000 standard cover – cost £25.00 p/a plus Tax.



90/05 To consider a request for a Seat – at crossroads, in front of Cricket Field.

Agreed to accept, Clerk to write with cost etc and clarify exact position. Confirm permission with ERYC Highways.

91/05 To consider a request from WI – for Annual Street Market on little Green near WI Hall, Friday 26th August 2005, 2-4 pm.

Permission agreed subject to Parish Council having sight and a copy of original public liability insurance documentation and for them to take full responsibility for all stallholders etc.

92/05 To receive Clerk's Financial Report to 31st March 2005.

Councillors had received a report with agenda. It was agreed to accept this. Accounts with Accountants.

93/05 To arrange an Allotments Site Visit.

Cllr S Robson declared a personal interest (related to allotment holder). It was agreed a site visit should take place at 6.45 pm on Thursday 5th May 2005.

Because of the confidential nature of the business to be transacted, the public and press were excluded from the remainder of the meeting.

94/05 Progress report and to agree Lease – Sports Club Trust.

The following Cllrs declared a prejudicial interest and left the meeting. Cllrs Sunley and Major (wives fundraise for SCT) and Woodhouse (member of SCT). In the absence of the Chairman and Vice Chairman, it was agreed that Cllr P Couzens should take the Chair for this item. Correspondence read from Zurich Insurance and the Solicitor. As a previously requested amendment was not possible, it was agreed to accept the lease but with four further provisions.

Meeting closed 9 pm.

Signed as true and correct record *A. Sunley*..... Date *09/05/05*
Chairman.

FLAMBOROUGH PARISH COUNCIL

MINUTES OF ANNUAL MEETING OF THE PARISH COUNCIL 9TH MAY 2005, 7 PM, METHODIST CHAPEL, FLAMBOROUGH

Present: Councillors R Sunley (in the Chair), Mrs L Bennett, P Couzens, J Crossland, Mrs H Gilson, D Harvey, G Harvey, V Leppington, D Major, S Robson, F Villani and I Woodhouse.

95/05 Election of Chairman 2005/2006 and signing of Declaration of Acceptance of Office.

It was AGREED that Councillor R Sunley (unopposed) be elected as Chairman for the year 2005/2006.

96/05 Election of Vice-Chairman 2005/2006.

There were two nominations, Councillor P Couzens and Councillor I Woodhouse. It was AGREED that Councillor Woodhouse be elected as Vice Chairman for the year 2005/2006.

97/05 To accept apologies for absence.

Councillor P Traves.

98/05 Declarations of interests, nature of the interest and registration of gifts.

There were none.

99/05 Election of Representatives to outside Committees.

It was AGREED that all should remain the same, that is:

- (a) School Governor – Councillor Mrs Lynne Bennett.
- (b) Sports Club Trust – Councillors G Harvey and I Woodhouse.
- (c) Relief in Need – Councillors Mrs H Gilson and J Crossland.
- (d) Village Hall – Councillor Mrs H Gilson.
- (e) Conservation Area Advisory Committee – Councillor J Crossland.

100/05 To receive and approve updated asset register of Council Property.

A copy had been circulated to all Councillors. It was AGREED to approve the updated asset register.

101/05 Appointment of Bankers.

It was AGREED that Barclays Bank should remain bankers for a further year.

102/05 To agree dates and times of meetings of the Council for forthcoming year.

A schedule had been circulated to all Councillors and this was AGREED.

Signed as a true and correct record *R. Sunley* Date *06/06/05*
Councillor R Sunley, Chairman, Flamborough Parish Council

FLAMBOROUGH PARISH COUNCIL

MINUTES OF PARISH COUNCIL MEETING 9TH MAY 2005, 7.15 PM, METHODIST CHAPEL, FLAMBOROUGH

Present: Councillor R Sunley (in the Chair), Mrs L Bennett, P Couzens, J Crossland, Mrs H Gilson, D Harvey, G Harvey, V Leppington, D Major, S Robson, F Villani and I Woodhouse. Ward Councillor C Matthews in attendance.

103/05 To accept apologies for absence: Councillor P Traves.

104/05 Declarations of interest, nature of the interest and registration of gifts.

Any declarations of interest made by Councillors are recorded at the appropriate Minute. Registration of gifts – there were none.

105/05 Acceptance of Minutes of Meetings.

It was AGREED that the Minutes of Parish Council Meeting of 4th April 2005 and the Minutes of the Extra Ordinary Meeting of 20th April 2005 be signed as a true and correct record.

106/05 To report matters arising from the Minutes/Clerk's Report (for information only).

- **WI/English Heritage Street Tidying Initiative** – letter received from WI re contact details for scheme. Letter received from ERYC Highways who were not aware of the scheme. Pack from English Heritage highlighting details of scheme – nothing planned for Flamborough. Clerk to send details to ERYC.
- **ERYC article in East Riding News** – re 3.5 million for improving footways – ERYC reply there is no funding for litter bins, footway improvements will be targeted urban areas where maximum number of pedestrians will benefit.
- **Streetscene** – now completed. Clerk and Parish & Area Liaison Officer had inspected and minor amendments made – central island near Post Office to request that these signs are cleaned or replaced. Clerk to complete questionnaire.
- **Persimmon Homes** – sent £200 towards the community for erecting signs for new development on Parish lighting columns. Letter of thanks agreed.
- **Insurance** – new insurance provisions confirmed from 25th April 2005, documentation not yet received. In addition Clerk had increased fidelity insurance to £70,000, this increase at no cost to the Council.
- **Year End Accounts** – received bank from Lloyd Dowson – next agenda for agreement.
- **Audit Date for year ending 31st March 2005** – is 5th July 2005. Public notice to be posted 19th May 2005 and public inspection to start 6th June 2005 for four weeks.
- **Internal Audit** – will be carried out on 21st May 2005.
- **Crofts Hill** – Ward Councillor Matthews had contacted Clerk with email from ERYC Officer stating planning permission may be required but depended on use the rubble is put to. Planning application now received – to be considered at the next meeting.
- **Police** – Clerk reported on communication from Acting Inspector Khan and Sgt McMillan with details of a new Community Support Team, which will be proactive in dealing with community issues. Clerk to invite representative of Team to next meeting.
- **Colin O'Connor, Senior Committee Manager, Parish Liaison, ERYC** – retiring.

R. Sunley

- **ERYC Parish Liaison Clerk's Forum** – 10th May Pocklington 2005 – on the agenda is MyEastriding, CitizenLink, Archive Services, Licensing Act 2003 and Staff Terms and Conditions.
- **ERYC Code of Conduct Seminar for Parish Clerks** – 11th May 2005, Beverley.
- **Toilets** –
 - RV to be 1800 (change to valuation band). Clerk informed this was correct after contacting ERYC and Valuation Office.
 - Clerk locking toilets at night whilst new owners of newsagents settle in.
 - Clerk reported emergency action to repair lock on gate, which gives access to cottage to rear for wheelie bin. Occupier upset as could not get bin out. Contractor who originally supplied and fitted called out and had to fit a new lock costing £20.
 - Toilet supplies – it was agreed at the last meeting for supplies to be obtained from the Cash and Carry. As this had not happened and there was only 6 packets left, Clerk to arrange.
- **Newsletter** – Issue 3 under preparation. Annual Report also under preparation.
- **War Memorial** – Work completed, indentation on base uncovered – next agenda.
- **ERNLLCA Workshop for Terms and Conditions for Clerks** – attended by Chairman and Clerk – to be discussed later in meeting.
- **Camerons Gardens** – thanks to Councillors Traves, Couzens, D Harvey and Crossland for pruning trees and removing brash.

107/05 It was AGREED to adjourn the meeting for 15 minutes for Questions by Electors and then re-opened.

108/05 Questions/Reports from Councillors/Committee Representatives.

Chairman – light still out at junction of Woodcock Road/North Marine Road. AGREED to send a letter to YEDL as they still had not been to repair it.

Councillor Mrs Gilson – concerned at overgrown state of triangle at North End. Passed to Councillor Matthews to report to Highways and request they take it over as a member of the public had previously been cutting the area.

Councillor D Harvey – reported on positive public comments re Camerons Gardens.

Councillor Major – ERYC provided bin and sign at South Landing as part of Beach Guardianship project. Sign duplicates one already there and bin overflowing. Councillor Matthews to report to ERYC.

Councillor Mrs Bennett – reported on the School. The Headteacher, Mr Harrison and also Mrs Coultas had retired – AGREED letters of thanks. Interviews taking place shortly. Class sizes reducing next year. An inspection in February had proved positive for the School. Another would be taking place in May. The School is entering a positive era.

Councillor Major – part of the chalk wall at High Toft had been removed. Councillor Matthews will enquire.

Councillor G Harvey – requested usage statistics on CitizenLink at Clerk's Forum.

Chairman – reported on recent vandalism in the village. He thanked Councillor Woodhouse for removing goal net from the Village Green, the Councillors who had replaced the goal posts and Councillor Woodhouse for seeing to the wheelie bin behind the toilet for the occupier of the cottage while the gate lock was being repaired.

109/05 To consider planning applications as listed.

- (a) DC/05/02449 – Retention of porch to side at 5 Craikewells, Flamborough, application type – full planning permission. AGREED no observations.

R. Surley

- (b) DC/05/02325 – Erection of a dwelling (amended scheme of application 03/08885) at land north east of Highlands, Mereside, Flamborough, application type – full planning permission. Councillors D Harvey and G Harvey declared personal interests (both related to owner of neighbouring property). AGREED to recommend refusal (d) and refer to Committee (e) if Officer recommending different decision. Elevated site would visibly detract from existing streetscene and would be detrimental to Conservation Area. Proposals would have an adverse effect on neighbouring property in terms of privacy, light and structural damage. Parish Council questions whether plan is complete, as boundary wall appears to go through an existing building.
- (c) DC/05/02605 – Change of use of part of garage to tea room and shop, erection of cold store and siting of portable building for use as office at Monument Garage, Chapel Street, Flamborough, application type, full planning permission. Councillor Villani declared a prejudicial interest (owns adjacent land to applicant) and left the meeting. AGREED to recommend refusal (d) and refer to Committee (e) if Officer recommending different decision. Diverse businesses within very close proximity to each other within a very small distance. Vehicle and pedestrian access should be segregated. Possible noise disturbance from refrigeration units. Existing business sustainability. Councillor Villani returned to the meeting.

Plans approved

- (1) DC/05/00363 – Erection of single storey extension to side and rear of dwelling, 34 Marine Valley.
- (2) DC/05/00173 – Erection of a detached dwelling following demolition of existing garage (including details of siting and means of access), land south of 25 Tower Street, Flamborough.
- (3) DC/05/00889 – Erection of detached bungalow (revised scheme to 04/07262), 6 Marine Valley.
- (4) DC/04/08280 – Listed Building Consent – alterations and additions to store/workshop buildings to provide 2 single storey dwellings, land south of Manor Close, 34 Tower Street, Flamborough.
- (5) DC/04/03879 – Change of use of existing store/workshop to 2 one bedroomed bungalows, erection of extension to front and alteration to access (amended scheme of 04/00610), land to the south of 34 Tower Street, Flamborough.
- (6) DC/05/01068 – Erection of detached garage and construction of new vehicular access (resubmission of 04/01338), 34 Tower Street, Flamborough
- (7) DC/04/05441 – Erection of a dwelling, South Villa, Church Lane, Flamborough
- (8) DC/05/00886 – Erection of a detached bungalow (revised scheme to 04/07256), 2 St David Lane.
- (9) DC/05/01481 – Erection of a conservatory at rear of dwelling, 43 Stottlebink, Flamborough

110/05 To note/deal with Correspondence from list.

ERYC – re Consultation on Council's Conservation Area Advisory Committees.

Councillor Crossland advised there are three more meetings before structure change
ERYC, Countryside Access Team – Invitation to launch of Danes Dyke Tree Trail Project, 28th May 2005, 12 noon – 4pm.

Chairman and Councillors Robson, Mrs Bennett and Mrs Gilson to attend.
 ERYC – Invitation to view ERYC's e-government initiatives, 17th May 2005, County Hall, Beverley, 12.30pm – 5.30 pm.
 ERYC – update on Local Development Framework (copy attached)

R. Swaley

TENYAS – Changes to management of Category C (Minor/Non Serious 999 Calls).

Clerk to comment that the Council would wish the fast response paramedic to be brought back.

ERYC – Officer and Elected Member Structures.

Safe Communities East Riding – Vehicle Crime Campaign “Don’t be a Clown”.

Allotment and Leisure Gardens Issue 2.

Journals – Local Council Review, Rural Focus, Clerks & Councils Direct.

Printed advertising.

111/05 Payment of Accounts to 30th April 2005.

VAT received 26th April 2005 - £862.02.

First half precept received 29th April 2005 - £16,750.00.

Accounts paid agreed Meeting 4th April 2005 –

Toilet Cleaner, training expenses - £4.00 chq 1097.

Relief Toilet Cleaner, training expenses - £8.00 chq 1098.

Accounts to be paid –

J Crossland & Son – supply and fitting 2 seats - £587.50 (inc £87.50 VAT)

J Crossland & Son – supply and fitting 3 light columns - £1515.75 (inc £225.75 VAT)

Chq No	Creditor	Net Due	VAT	Total
1099	ERYC - Toilet Rates	58.68		58.68
1100	Methodist Chapel - 2 hrs extra meeting 20/4/05	12.00		12.00
1101	J Rotherham - Renovation work to War Memorial	1,227.20	214.76	1,441.96
1102	Wicksteed Leisure - playground inspection	40.00	7.00	47.00
1103	ERNLLCA - annual membership fee	415.19		415.19
1104/1105	PAYE	474.07		474.07
1106	Clerk Expenses (Apr)			
	Photocopying	22.60		22.60
	Postage	7.42		7.42
	Stationery	4.99		4.99
	Car Allowance	20.00		20.00
	Deliveries	2.00		2.00
	Totals	2,284.15	221.76	2,505.91

It was AGREED to pay the accounts as listed above apart from J Crossland & Son – supply and fitting 3 light columns (£1515.75) which is to be paid on completion of the work which is subject to YEDL timescales.

112/05 To consider ERNLLCA Membership - £415.19

It was AGREED to renew the annual membership and fee of £415.19.

113/05 To consider ERNLLCA Training – “The Role of the Councillor” - £17.50 per attendee, 7 pm 22nd June at Market Weighton, 23rd June at Leven.

It was AGREED that Councillor Mrs Bennett should attend, and to submit travel expenses.

A. Surley

114/05 To consider ERYC request to use Cricket Field on 25th August 2005, 9.30 am to 3 pm for "Childrens Summer Scorcha 2005 Multi Sport".

The following declared a prejudicial interest and left the meeting – Councillor G Harvey (treasurer, Sports Club Trust, Councillor Woodhouse (member, Sports Club Trust). To be referred to Sports Club Trust. Councillors returned to the meeting.

115/05 Parish Property – to consider cleaning, repair and maintenance.

In line with current risk assessments, it was AGREED to advertise on the Notice Board for "expressions of interest from suitably qualified and insured contractors for the painting, repair and maintenance of parish property".

116/05 Provision of Signs – Camerons Gardens/Cricket Field/Playground – "No Dogs" War Memorial – "This is not a play area".

The following declared a prejudicial interest in the sign for the Cricket Ground and left the meeting – Councillor G Harvey (treasurer, Sports Club Trust), Councillor Woodhouse (member of Sports Club Trust).

It was AGREED to provide "No Dogs" signs for the Playground and Camerons Gardens. Clerk to arrange provision with contractor as previously agreed. It was felt that the provision of a sign at the War Memorial may encourage more vandalism and therefore was left and signs for the Cricket Field should be up to the Sports Club Trust. Councillors returned to the meeting.

117/05 Camerons Gardens, to consider the provision of tables/chairs – Councillor D Harvey.

Councillor D Harvey requested the Council consider the provision of three-penny bit shaped tables with integral seats such as at South Landing, etc for Camerons Gardens which would be concreted in and fixed permanently – to come from the Open Spaces budget. It was AGREED in principle that this could go ahead dependent on acceptable design and price. To find out who makes them and report back costings.

118/05 Quality Status – Councillor P Traves.

Withdrawn to following agenda.

119/05 To consider Playground Inspection Report.

Councillors had received with agenda detailed report from Wicksteeds and recommendations. Fencing panels had been repaired. Operators Sign loose in the ground – Councillors D Harvey and Crossland to fix. Bolts on slide and chainwalk work in hand. Splinter had been removed from tyre walk.

120/05 Allotments – as agenda.

Councillor Robson declared a prejudicial interest (related to a tenant) and left the meeting.
Correspondence – It was AGREED to rent out plots 18 and 19.
Results of site visit – site visit had been undertaken on 5th May 2005.

R. Surley

- Vast improvement in quality and condition of most plots were noted. Management letters to be deferred to next meeting for those not adhering to tenancy conditions.
- Clearing brash in the hedge bottom - as the hedge is protected under a Court Order, it was AGREED to write to Flamborough Community Environmental Action Group to ask if they would be willing to help and to Bishop Burton College to see if they would undertake the work as part of student projects.

Sign provision as agenda – it was AGREED to provide a sign to say “Private Lane, Plottolders only, Dogs must be kept on lead.” Provision as previously agreed.

To consider a rent increase – Cllr D Harvey

- Year end balances showed allotments expenses at £4,500 and rent income £1,300, because there is work still pending, ie, vacant plots and rubbish to clear, it was AGREED to raise the rents to £25.00 per plot from 1st November 2005.
- Clerk to include in letter to tenants – thanks to tenants who have contributed to the vast improvement seen at the site visit. Tenants however, should not dump rubbish, should not have bonfires and to keep dogs under control.

Councillor Robson returned.

121/05 To consider seats contract.

Contractor had erected two seats. One further seat agreed at last meeting had the agreement of the donor for cost, however waiting for ERYC Highways approval for siting.

Due to the confidential nature of the following business transacted, it was AGREED that the public and press be excluded from the remainder of the meeting.

122/05 Lease update – Sports Club Trust

Withdrawn as no further updates at this time.

123/05 To consider contracts for employees.

- Toilet Cleaner – Councillor Mrs H Gilson declared a prejudicial interest and left the meeting (related to Cleaner). Wage review and principles of providing a contract discussed. It was AGREED to provide a formal contract. To be reviewed when it is known whether cleaner will return to work after sickness. Councillors were in agreement for Clerk to liaise with ERYC’s Senior Supervisor, Cleaning Services re advice on training and health and safety. Councillor Mrs Gilson returned.
- Clerk – The following Councillors declared a prejudicial interest and left the meeting with the Clerk – Councillor Woodhouse (married to Clerk), Councillor Mrs Bennett (sister-in-law to Clerk), Councillor Major (wife related to Clerk), Councillor Villani (friend of Clerk). Chairman introduced new package of Salaries, Terms and Conditions of Employment for Clerks as advised by the National Association of Local Council and the Society of Local Council Clerks. To be deferred to the next meeting for further information.

Meeting closed 10.15 pm

Signed as true and correct record ... *R. Sunley* Date *06/06/05*.....
Councillor R Sunley, Chairman, Flamborough Parish Council

FLAMBOROUGH PARISH COUNCIL

MINUTES OF EXTRA-ORDINARY MEETING 23RD MAY 2005, 7.30 PM, METHODIST CHAPEL, FLAMBOROUGH

Present: Councillors R Sunley (in the Chair), P Couzens, J Crossland, Mrs H Gilson, D Harvey, D Major, S Robson, P Traves, F Villani, I Woodhouse.

124/05 To accept apologies for absence.

Councillors G Harvey, V Leppington and Mrs Bennett.

125/05 Declarations of interest, the nature of the interest and registrations of gifts.

Any declarations of interest made by Councillors are recorded at the appropriate Minute. Registration of gifts – there were none.

126/05 To consider planning applications.

- (1) DC/05/02766 – Retention of hard standing for tractors and agricultural machinery at land to the west of Water Lane and south of Bridlington Road, Flamborough, application type – full planning permission. Councillor Villani declared a prejudicial interest (subject of a complaint, where name cleared) and left the meeting. It was AGREED to object to the application (d) and refer to appropriate Committee should Officer be recommending a different decision (e). Detrimental to environment as it is understood it is a site of ancient fish ponds. Detrimental to neighbouring Conservation Area as it visually affects the streetscene and detracts from it. Detrimental to aesthetic appearance of entrance to village. Inappropriate for size of his operation. Councillor Villani returned.
- (2) DC/05/02328 – Approval of reserved matters for erection of two dwellings on plots 7 and 8 following approval of applications 02/00654/OUT and 03/08487/REM at land to the rear of 16-21 High Street, Flamborough, application type – approval of reserved matters.
- (3) DC/05/02862 – Erection of a dwelling following demolition of existing at 9 St David Lane, Flamborough, application type – full planning permission. Councillor Woodhouse declared a personal interest (father-in-law owns neighbouring property). AGREED no observations.

Plans approved

- (1) DC/05/01374 – Erection of single storey extension to side following demolition of greenhouse, Trevor House, Dog and Duck Square, Flamborough.

127/05 To approve accounts as prepared by Lloyd Dowson accountants for year ending 31st March 2005.

Copies circulated to all Councillors with agenda. It was AGREED to accept the accounts.

128/05 To agree estimated total of £143.20 for Internal Audit work for year ending 31st March 2005.

It was AGREED to accept total.

R. Sunley

129/05 Allotments – to consider correspondence.

Councillor Robson declared a prejudicial interest (related to tenant) and left the meeting.
Hens, shed and pen AGREED plot 18 – subject to usual conditions.
Plot 15 rented out.

Due to the confidential nature of the business to be transacted, it was AGREED to exclude the public and the press from the remainder of the meeting.

130/05 Allotments – to consider sending site management letters as a result of recent site visit

Letters read out from tenants and responses AGREED.
It was AGREED to send letters to tenants involved.
Further site visit to be arranged at next meeting. Councillor Traves requested Health and Safety of the Allotments on the next agenda.
Councillor Robson returned.

131/05 To consider implementing the National Agreement on Terms and Conditions of Employment for Clerks.

- Information had been circulated to Councillors with agenda. Following Councillors declared a prejudicial interest and left the meeting with the Clerk. Councillor Major (wife related to Clerk), Councillor Villani (friend of Clerk), Councillor Woodhouse (married to Clerk).
- It was AGREED not to implement all or any part of the National Agreement because the Parish Council could not justify the expense for the electorate.
- It was AGREED to increase Clerk's salary to SCP17 (one increment NALC/SLCC Salary Awards from 1st April 2005).

Meeting closed 9.40 pm

Signed as a true and correct record .. *R. Sunley* Date *06/02/05*
Councillor R Sunley, Chairman, Flamborough Parish Council

FLAMBOROUGH PARISH COUNCIL

MINUTES OF PARISH COUNCIL MEETING 6TH JUNE 2005, 7.30PM, METHODIST CHAPEL, FLAMBOROUGH

Prior to the meeting, at 6.30 pm, a surgery was held with Councillors F Villani, Mrs L Bennett and Ward Councillor J Wilkinson.

Present: Councillors R Sunley (in the Chair), Mrs L Bennett, P Couzens, J Crossland, Mrs H Gilson, D Harvey, G Harvey, V Leppington, S Robson, P Traves, F Villani and I Woodhouse. Ward Councillor C Matthews in attendance.

132/05 To accept apologies for absence:

Councillor D Major.

133/05 Declarations of interest, the nature of the interest and registration of gifts.

Any declarations of interest made by Councillors are recorded at the appropriate Minute. Registration of gifts – there were none.

134/05 Police Community Support Team – presentation and questions.

PC Jewitt introduced herself, she will covering be part of Bridlington, Flamborough, Bempton and Buckton. She introduced a Special Constable and two Bridlington Police Community Support Officers. It is hoped that two PCSOs will be recruited next year for the Flamborough area. The new team has recently been set up. She gave advice on how to contact the Police and the opening times of the Bridlington Police Station. PC Jewitt answered questions from Councillors on speeding on Crofts Hill and Bempton Lane, the parking of cars on footpaths on Tower Street, North Marine Road and Castle Crescent and the response time for 999 calls. With regard to anti-social behaviour, she intends to ride and walk round the village whenever possible. She requested copies of Minutes be sent. The Chairman thanked her for their attendance and hoped that she would be able to attend in the future. Sgt McMillan had requested a representative for a possible forum group – Chairman and Councillor Mrs Gilson would be willing. Clerk to send details.

135/05 Acceptance of Minutes.

It was AGREED that the Minutes of the Annual Meeting of 9th May, Parish Council Meeting of 9th May and Extra Ordinary Meeting of 23rd May be received and signed as a true and correct record.

136/05 To report matters arising from the Minutes/Clerk's Report.

- **Insurance** – latest requests have been added to insurance schedule at no cost as next annual renewal premium is July and this will be £1,342.
- **Toilets** – Parish Council qualifies for small business relief of £233.25. After payment today, only one payment of rates left for the year of £63.00.
- **Footpath No 3** - ERYC communication to say this is closed on the cliff edge between Danes Dyke and Beacon Hill for cliff erosion, diversion in place.
- **Triangle Woodcock Road** – ERYC confirm this will be added to grounds schedule.

R. Sunley

- **YEDL** – street light, junction Woodcock Road, North Marine Road – were not aware of any work but will make arrangements for this repair to be carried out. Letter had been received from 16 residents complaining about the length of time taken to repair.
- **40 mph speed limit** – email from ERYC Officer to Ward Cllr Matthews stating 40 mph speed limit cannot be extended to Flamborough. Proposed 40 mph limit is from Marton Gate, Sheeprake Lane and Flamborough Road to the Links Golf Club.
- **Planning Application DC/05/02766** – Amended wording received “Retention and extension of hardstanding for tractors and agricultural machinery at land to the west of Water Lane and south of Brid. Road, Flamborough”. Received 24th May, the day after PC had considered application on 23rd. Because of the limited time to call another meeting before the response deadline and the fact the PC were objecting to the hardstanding whatever the size, the same comments were sent in.
- **Brid. Cash and Carry** – PC now has admittance card to get toilet supplies.
- **Parish Liaison Clerk’s Forum** – Clerk had attended at Pocklington on 10th May.
- **Parish Liaison Clerk’s Seminar on Code of Conduct** – Clerk had attended on 11th May and gave a short report – Clerks now have to provide guidance on legislation and keep register of interest for 12 months after Councillors leave. Definition of a “friend” provided and the basic points from the seminar.
- **Bridlington Urban Renaissance Town Team** – meeting on 20th May attended at short notice by Councillor Traves regarding Area Action Plans for Bridlington and surrounding areas. Councillor Traves to report.
- **Sixth East Riding Coastal Forum** – on 28th June 2005, Far Grange, Hornsea, 6pm.
- **Street Lighting Scheme 05/06** – Councillor Matthews had reported that the replacement of lighting columns on Constable Road, Constable Close, Stottlebink and Stylefield will commence in the near future.
- **External Audit** – four weeks public inspection started today.
- **Surgery** – no members of the public had attended today. Councillors Mrs Bennett and Mrs Gilson to undertake September’s.
- **Clerk’s Contract** – Clerk gave Councillors a copy of the current contract as requested and full document of the National Agreement on Salaries, Terms and Conditions.
- **Allotments** – Clerk reported being contacted by H2O on 25th May regarding work requested by a named person from the Parish Council. H2O wanted a site visit prior to completion. On discussing the work with H2O, the Clerk had requested the work be cancelled as it was not of any known policy of the Council and directly contrary to policy agreed for a recent contract. Councillor Crossland stated that it was him, however, stated this was a misunderstanding. Next agenda with public exclusion due to data protection of a tenant.

137/05 The meeting was adjourned for 15 minutes for Questions by Electors, and re-opened.

138/05 Questions/Reports from Councillors and Committee Representatives.

Councillor Woodhouse – reported on a recent Sports Club Trust meeting. Due to lack of success with major grants, prioritisation had been needed. A Steering Committee had been formed to push forward the building of the pavilion, which would come first. Pledge forms had been sent out to the village by the SCT. £1200 cash had been received, 100 hours bricklaying and also donations of time for footings and roofing. Hopefully £20,000 would come from the FA to drain the football pitch. Councillor G Harvey reported the SCT wanted to start as soon as possible. More fundraising is being undertaken.

Councillor Mrs Bennett – reported a new Headteacher had been appointed for Flamborough School – Mrs C Adams. Interviews being undertaken for other posts.

A. Stanley

Councillor Traves – reported on regeneration meeting he had attended and stated he would continue to attend and report back as allowed.

Councillor Villani – enquired whether the brass plaque that was on the old Coronation bench could be placed on the new bench, which had been provided by ERYC. Councillor Crossland stated this would not be possible, as the plaque was too big.

Councillor Crossland – reported the Conservation Area Advisory Committee as it stands is meeting until October, every three weeks in Driffeld. Travel claim agreed.

Councillor Traves – asked whether there had been any response to the traffic calming questions put to ERYC Officers in October. There had been none – Councillor Matthews to enquire. Agenda next meeting. Flashing 30 mph signs were discussed.

139/05 Chairman's Report.

- Chairman had attended the launch of the Danes Dyke Tree Trail on 28th May on behalf of the Parish Council.
- Thanked Councillor Woodhouse for help in locking the toilets at night.

140/05 To consider planning applications.

- (1) DC/05/03114 – Replacement of existing shop front with new window and door at Ivy House, High Street, Flamborough. Application Type – Full Planning Permission. No observations AGREED.

Plans Approved

- (1) DC/05/02449 – Retention of porch to side, 5 Craikewells, Flamborough.
- (2) DC/05/01351 – Erection of two dwellings – amendment to 04/05202, High Toft, Bridlington Road, Flamborough.

Plan Refused

- (1) DC/05/00632 – Retention of workshop, timber store, stable yard cover and gates and erection of a greenhouse, Kindlescars, 3 Tower Street, Flamborough.

141/05 To note/deal with correspondence as listed.

- 27 May 05 - HWRCC – Building Community Life Competition - invitation to enter
- 11 May 05 - Bridlington Police Authority Panel – 15th June, Flamborough Village Hall
- 10 May 05 - Hull City Council – Joint Waste Local Plan – adopted 17th November 2004.
- May 05 - Application to Transfer Justices Licence – Rose & Crown, Flamborough.
- May 05 - Application to Transfer Justices Licence – The Ship Inn, Flamborough
- May 05 - East Riding Compact – Invitation to sign up
- May 05 - ODPM – Over the Garden Hedge – Hedge guidance.
- May 05 - Zurich Municipal – Annual Health and Safety Seminars 2005
- May 05 - Age Partnership – planned age discrimination legislation 2006.
- May 05 - Safe Communities East Riding – Vehicle Amnesty – 6th June to 17th June 2005.
- May 05 - ERNLLCA Newsletter.
- May 05 - East Riding Leader+ CICB News
- May 05 - ERYC Sports Talk News spring 2005.
- May 05 - The Playing Field – Humber Playing Fields Association Newsletter
- May 05 - HUMBRELLA – Humber & Wolds Rural Community Council Newsletter
- May 05 - East Riding (Council for) Voluntary Youth Services Newsletter.
- May 05 - ERVAS – Newsletter.

A. Surley

142/05 Payment of accounts to 31st May 2005.

£250 received from Mr G Bearder – seat donation (North Landing Seat).
£1.75 received – interest War Stock.

Accounts agreed and already paid

Chq 1107 - £17.32 – backdated PAYE.

Chq 1108 - £17.50 – ERNLLCA Training – Role of the Councillor.

Chq 1109 - £587.50 – J Crossland & Sons – supply and fitting two seats.

Chq No	Creditor	Net Due	VAT	Total
1110	ERYC - Toilet Rates	62.15		62.15
1111	Methodist Chapel - 2 hrs extra meeting 23/5/05	12.00		12.00
1112	Lloyd Dowson - prep y/e accounts 2004/2005	240.00	42.00	282.00
1113	B M Cloke - internal audit y/e 2004/2005	143.20		143.20
1114	Garton Heritage Forge - replace gate lock to toilets	22.78		22.78
1115	Cllr P Traves - travel expenses	31.76		31.76
1116	Relief Toilet Cleaner - 1/5/05-31/5/05	110.63		110.63
1117	E Woodhouse - Toilet Supplies, Brid Cash & Carry	12.10	2.12	14.22
1118	Clerk Salary (May) & arrears April	412.24		412.24
1119	Clerk Expenses (May)			
	Key cutting gate toilets/parish store	3.79	0.66	4.45
	Photocopying	42.50		42.50
	Postage	6.84		6.84
	Stationery (inc ink jet)	34.89		34.89
	Car Allowance	20.00		20.00
	Deliveries	2.00		2.00
	Totals	1,156.88	44.78	1,201.66

Councillor Traves declared a personal interest (travel expenses claim). It was AGREED that the account be paid.

143/05 Commuted Sum of £373.46 allocated to playground.

Commuted Sums Officer had requested how this money will be spent. AGREED to write to Officer stating Parish Council will spend this money on the playground. Playground book to Councillor Traves to start looking at equipment. Next agenda

144/05 To receive Internal Auditor's Report for year ending 31st March 2005

Councillors had received copies with the agenda. It was AGREED to accept the report.

145/05 To agree Annual Return for External Audit and Statement of Assurance for year ending 31st March 2005.

Councillors had received copies of the full Annual Return and audit requirements with the agenda. It was AGREED that the Annual Return and the Statement of Assurance should be agreed.

A. Swley

146/05 To agree Newsletter Issue 3 and Annual Report 2004/2005, printing and distribution

Copies had been circulated to Councillors, Ward Councillors and ERYC Parish Liaison. It was AGREED to accept both in their entirety. Printing costs of £122 for 1200 copies of both items by Designs by Debbie was AGREED and distribution by Councillors of both the Newsletter and Annual Report to every household in Flamborough on 19th June 2005. The remainder of Newsletters and Annual Reports to be placed in shops, the library and the doctor's surgery.

147/05 Quality Status – Councillor P Traves

Councillor Traves enquired as to whether the Council was ready to apply for Quality Status. The Clerk had contacted Alan Barker at ERNLLCA and had gone through the criteria with him. He is very pleased with the progress made. It is thought that still required is the qualification of the Clerk, more work on communication and an unqualified audit, the other four sections are complied with. As a member of ERNLLCA, Flamborough will receive guidance needed to pass the criteria and he will work with the Parish Council when ready to apply. The Clerk is currently studying for the required Certificate in Local Council Administration and the PC will have to wait for the results of this year's audit. Next agenda – Communication.

148/05 To consider crack in War Memorial base

Following the recent work to the Memorial, a crack had been unearthed in the base. It was AGREED to write to J Rotherham to enquire as to what material would be appropriate to use to fill the crack and whether they could supply it. Next agenda – bushes that have recently been vandalised, removal of recently planted holly bush.

149/05 To consider painting and repairs/maintenance of Parish property.

It was AGREED that Councillor Traves should paint the bus shelter, the Council to pay for the paint, conditional upon the Clerk checking that adequate insurance cover is in place. Check on Councillor and Volunteer insurance.

150/05 Allotments – to consider correspondence and arrange a site visit.

Councillor Robson declared a prejudicial interest (related to allotment holder) and left the meeting.

- Plot 19 – it was AGREED to grant permission for the tenant to keep hens, subject to usual conditions.
- Plot 25a – it was AGREED to rent this plot to a new tenant, subject to the plot possibly requiring measuring in the future.
- Clerk reported communication by phone by the occupant of Beech Grove who was disgusted at the letter received from the Parish Council regarding hedge clippings on allotment land. He had checked and the hedge clippings were on his land.
- Reply from Bishop Burton College who are not prepared to help with the maintenance of the hedge. No reply yet from the CEAG, however, Councillor Traves stated that at their meeting they had indicated that they would help if the Parish Council were to do the work. Clerk to contact BCTV to ask if they would be willing to help.
- Site visit arranged for 6.30 pm, Friday 1st July 2005.

A. Surley

151/05 Allotments – to consider Health and Safety – Councillor P Traves.

- Councillor Traves outlined the Allotment Regeneration Initiative guide to health and safety of allotments including a site hazard checklist, risk assessments and guidance.
- Clerk had contacted NSALG who are members of the ARI and had received advice that if a person (whether invited or intruder) injures themselves on an unsafe plot, the tenant is responsible. If the Parish Council knowingly allows a tenant to continue with an unsafe plot, the injured person can also claim against the Council.
- It was AGREED to write to all tenants to enclose a copy of the hazard checklist to let tenants know that risk assessments will be carried out in the near future and hope that all can work together to remove hazards and increase safety.

Councillor Robson returned to the meeting.

Due to the confidential nature of the following business, the public and press were excluded from the meeting.

152/05 Toilets – to consider Health and Safety – Councillor F Villani.

- Councillor Villani outlined health and safety aspects and legislation with regard to the toilets that the Parish Council is not compliant with.
- Clerk and Chairman had met with an ERYC Officer after Council agreement at the previous meeting, which was with regard to toilet cleaning and health and safety training for the cleaner. This was following the cleaner's own admission that the college course he had been on was not appropriate. As the problems were major, a report had been sent to Councillors with the agenda outlining the shortfalls in health and safety, possible ways of addressing the situation to include minimising the risks and the approximate costs to rectify the problems.
- After discussion, no decision was made – to be deferred to the next meeting for more prices and information.

153/05 To consider amendments to Lease to Sports Club Trust and to consider Trust's request to develop the field.

The following Councillors declared a prejudicial interest and left the meeting. Chairman (wife fundraises for SCT), Councillor G Harvey (Treasurer of SCT) and Councillor Woodhouse (member of SCT).

- Councillor Villani took the Chair.
- Copies of amended lease and Solicitor's documentation and Sports Club Trust's plans to develop the field had been sent to Councillors with the agenda.
- It was AGREED to give the Sports Club Trust permission to develop the field under the terms of the new lease but with immediate effect due to massive community support involved and the wish of the Trust to start.
- The Trust's amendments to the lease were AGREED with the exception of Section 7, which is to stay as previously agreed by the Council.
- Clerk to have authority to arrange signing of the lease should the Trust agree, otherwise to refer back to the Council.

Meeting closed 10.15 pm.

Signed as a true and correct record
Councillor R Sunley, Chairman.

R. Sunley

Date ..07/07/05..

FLAMBOROUGH PARISH COUNCIL

MINUTES OF PARISH COUNCIL MEETING 4TH JULY 2005, 7.30 PM, METHODIST CHAPEL, FLAMBOROUGH

Present: Councillors R Sunley (in the Chair), Mrs L Bennett, P Couzens, J Crossland, Mrs H Gilson, D Harvey, G Harvey, V Leppington, P Traves, F Villani and I Woodhouse. Ward Councillor J Wilkinson in attendance.

154/05 To accept apologies for absence:

Councillor D Major, Councillor S Robson, Ward Councillor C Matthews.

155/05 Declarations of interest, the nature of the interest and registration of gifts:

Any declarations of interest made by Councillors are recorded at the appropriate Minute. Registration of Gifts – Councillor Crossland declared a gift from an allotment tenant, however, this was stated to be under £25 and not required to be registered.

156/05 Acceptance of Minutes

It was AGREED that the Minutes of Parish Council meeting of 6th June 2005 be received and signed as a true and correct record.

157/05 To report matters arising from the Minutes/Clerk's Report.

- **External Audit 04/05** – has been sent to auditor. Required public inspection period had been completed. Audit date 5th July 2005.
- **Annual Report/Newsletter 3rd Edition** – had been delivered before 30th June to every household in Flamborough by Councillors. Also placed in the library, shops, Post Office, doctor's surgery, notice board and sent to ERYC Parish Liaison and ERYC Ward Councillors with prior agendas. Positive feed back received.
- **Crack, base of War Memorial** – Rotherhams had telephoned on 20th June to say they had tried to fill the crack when they had undertaken the work. When they are in the area they will try to fill it again with a different material at no cost to the Council.
- **Patient and Public Involvement Forum, TENYAS** – reply to request for fast response paramedic – TENYAS reviewing resource deployment to provide residents with the fastest possible response within current NHS parameters and 05/06 Plan.
- **ERYC, RoSPA, Annual Plan Inspection** – will take place in September - £66 + VAT
- **Npower** – average price increase for business customers is 6.5% from July.
- **Planning Application, Danes Dyke** – Councillor Matthews had reported this had been considered by the Planning Committee today and deferred for a site visit. The plan had been amended and does not include the swimming pool and tennis court.
- **Footpath Maintenance** – email from Councillor Matthews re quality of repairs as last meeting. AGREED to write to Parish Liaison re School Lane (kerbs), Allison Lane (gully plug on Streetscene), Bempton Lane (quality of laying tarmac on Streetscene), and Bempton Lane (drain near Glen Howe, Streetscene)
- **ERNLLCA, North East District Committee** – 19th July, 7.30 pm, Brid Town Hall.
- **P J Couzens** – letter expressing interest in doing work for the Council. Next Agenda.
- **Joint Local Access Forum** – report and questions. Councillors to respond if wished.

158/05 The meeting was adjourned for questions by electors, and re-opened.

159/05 Questions/Reports from Councillors and Committee Representatives.

- **Councillor D Harvey** – requested letter to ERYC Street Lighting re letter received by residents of Constable Rd etc stating lights to be replaced are dangerous, when a recent letter from ERYC reported lights not dangerous. To look at both letters before writing.
- **Councillor Traves** – concerned at depth of rubbish, silt and soil in school ditch and the fence is worse. AGREED to write to ERYC Highways re a previously mentioned substantial barrier.
- **Councillor Woodhouse** – reported the Sports Club Trust had demolished the pavilion at the weekend. Hopefully the footings for the new pavilion will start next weekend.
- **Councillor Woodhouse** – concerned re jetskis at South Landing, which should not be launched there. Causing hazard to the Lifeboat, local fishermen, children and swimmers. AGREED to write to ERYC Foreshores and Rural Beach Guardianship Project to enforce sign banning launching and to inform Council of local bylaws.
- **Councillor Woodhouse** – concerned re youngsters drinking alcohol in the village centre near the Co-op and Tower Street bus shelter. Councillor Traves mentioned empty packets of paracetamol in the same area. Not known where youngsters are getting alcohol. AGREED Clerk to email Sgt McMillan to register concern.
- **Councillor Bennett** – had attended ERNLLCA Training Seminar on the Role of the Councillor on 22nd June. Alan Barker had made it clear that bending rules was unacceptable. Most of seminar was old news thanks to diligence of Clerk.
- **Chairman** – had attended Brid Police Liaison meeting on 15th June at Flamborough with Councillors D Harvey, Traves and Crossland. He outlined basics of the meeting.
- **Chairman** – had attended Brid Local Delivery Group Forum on 28th June with Councillor Mrs Gilson – ERYC/Police initiative to involve public to identify issues and try to tackle crime, disorder, misuse of drugs, etc. Flamborough Parish Council privileged as only Parish Council representatives invited. Possibility of initiatives to target Flamborough to reduce criminal damage, ASB, underage drinking etc, - positive.
- **Chairman** – had attended Coastal Forum on 28th June with Councillor Leppington. Flood and coastal management over next 100 years discussed.

160/05 Chairman's Report

- Thanked Councillors Traves and Crossland for painting, cleaning and disinfecting the bus shelter on Tower Street, however, this was totally covered in graffiti within hours.
- Thanked all Councillors for delivering the Newsletter and Annual Report.
- Thanked Councillor Traves for obtaining and erecting new signs for Camerons Gardens, the Playground and the allotments.

161/05 Planning Applications.

- (1) **DC/05/03789** – Erection of a two storey extension to the side following demolition of existing conservatory at Hillrise, Crofts Hill, Flamborough, Application Type – Full Planning Permission. AGREED no observations.
- (2) **DC/05/03770** – Erection of a single storey extension to side at Wascana, Bempton Lane, Flam. Application Type – Full Planning Permission. AGREED no observations.
- (3) **DC/05/02760** – Display of 1 no pole mounted sign at land northwest of Woodcock Memorial Playing Field, Lighthouse Road, for RNLI (Sales) Ltd. Application Type – Consent to Display an Advertisement. AGREED objection that the sign is not needed. If required, it could replace existing sign or go with it. (Cllr Leppington abstained).
- (4) **DC/05/03859** – Erection of a single storey extension to rear at 76 Constable Road, Flam. Application Type – Full Planning Permission. AGREED no observations.



- (5) **DC/05/04159** – Erection of single storey extension to side and first floor rear extension at 25 Castle Crescent, Flamborough. Application Type – Full Planning Permission. The Chairman declared a personal interest as the plan considered is close to his property but not adjacent and abstained from discussion and voting. Councillor Woodhouse took the Chair. **AGREED** no observations.

Plan Refused

- (1) **DC/05/02766** – Retention and extension of hardstanding for tractors and agricultural machinery at land west of Water Lane and south of Bridlington Road, Flamborough.

162/05 To note/deal with correspondence as listed.

27 June 05 – Brid Regen Partnership, Brid. Town Team Meeting – Weds 6th July, 6.30 pm, Brid Spa – Councillor Traves to attend.

23 June 05 – ERYC – reasoning re approval of plan DC/05/00363 – 34 Marine Valley.

15 Jun 05 – Inn Court, Licensing Consultants – change of licensees at Rose & Crown,

07 Jun 05 – ERNLLCA – Resolutions for AGM by 18th July 2005.

06 Jun 05 – ERYC – Public Notice of Closure Order – temporary closure - Footpath No 3.

03 Jun 05 – Defra – Clean Neighbourhoods & Environment Act 2005 (see attached) – contents noted.

02 Jun 05 – ERYC – Burial Grounds Survey.

01 Jun 05 – ERYC – Grass Cutting/Grounds Maintenance schedule.

Jun 05 – Bespoke Wood Products – new pricing list.

Jun 05 – ERYC – Licensing Act 2003, New/Variation Applications – Flamborough Head Golf Club, Flamborough Victoria Club and North Star Hotel, Flamborough (on the table).

Jun 05 – Safe Communities East Riding – Beat the Burglar Campaign June/July 2005.

Jun 05 – Citizens Advice Quarterly – Newsletter.

163/05 Payment of Accounts to 30th June 2005 as listed

Chq No	Creditor	Net Due	VAT	Total
1120	ERYC - Toilet Rates	63.00		63.00
1121	Yorkshire Water - Allots-2 qtrs (less submeter)	85.67		85.67
1122	Yorkshire Water - Toilets - 1st qtr	57.54		57.54
1123	Sign and Design	75.00		75.00
1124	NPower - toilets electric	44.42	2.22	46.64
1125	Npower - xmas lights electric	24.25	4.24	28.49
1126	Designs by Debbie	122.00		122.00
1127	E Woodhouse - key cutting (toilets)	4.26	0.75	5.01
1129	PAYE	36.03		36.03
1128/1130	Wages/Salaries	517.37		517.37
1131	Clerk Expenses (June)			
	Telephone 25/2/05-25/5/05	22.29		22.29
	Photocopying	31.30		31.30
	Postage	5.04		5.04
	Stationery (inc 2 plastic storage boxes)	30.25		30.25
	Car Allowance	20.00		20.00
	Deliveries	2.00		2.00
1132	Councillor Mrs L Bennett - travel expenses	26.40		26.40
	Totals	1,166.82	7.21	1,174.03

As

Account already paid

Chq 1133 - £1515.75 (£225.75 VAT) – J Crossland & Sons – supply & fit 3 street light columns with lights, Bridlington Road, Flamborough

Received

£250 – from Scarborough Hospital – payment for seat for John Robert and Elsie Longden. Budget monitor had been sent to all Councillors with agenda.

It was AGREED that all accounts be accepted for payment. It was AGREED that the £24 Npower Electric account for the Christmas Lights be paid for from the general Street Lighting electric budget rather than the Christmas Lights budget.

164/05 Traffic Calming Measures in Flamborough – Councillor P Traves and request from an elector.

- ERYC Officer had attended last October's meeting and not sent report as agreed. AGREED letter to Director of Customer Services ERYC asking for report to be sent.
- Councillor Traves concerned re right of way to rear of Ship Inn/Post Office. AGREED letter to ERYC Highways, Rights of Way, and Local Access Forum stating "what is understood to be a public right of way is now obstructed by cars, rubbish, raised manhole etc".
- Letter from K Langridge requesting a mirror at the bottom of Bempton Lane as it is dangerous to turn out onto Bridlington Road. AGREED reply that a Councillor had mentioned this, not the Parish Council. PC has no authority to make this promise. ERYC Officer had stated in October's meeting that the government would not use mirrors. ERYC Highways responsibility – suggest she contact them.
- Councillor Crossland concerned re buses parking on hatching outside school. Councillor Bennett to mention at school.

165/05 To consider ERYC letter re light, junction of Woodcock Rd/North Marine Road.

Councillors had received a copy of the letter, which stated a resident had complained about length of time the light has been out. ERYC had asked YEDL who had no knowledge of it. AGREED reply that ERYC had been supplied with wrong information, that the Parish Council has documentary evidence that we have already contacted YEDL and have received a reply that it will be fixed. Residents are aware, as it has been minuted.

166/05 Quality Status – Communication (copy of criteria circulated with agenda)

Clerk outlined ERYC website initiative that is free of charge to Parish Councils as needed as guinea pigs. AGREED to be guinea pig if free of charge. Clerk to ask Alan Barker re requirements re "publicising activities" in the press.

167/05 To consider insurance cover for Councillor and Volunteer work

Clerk had enquired whether Councillor voluntary work is covered under public liability insurance. To update insurance, Zurich required information about work done, how often, who is doing it and the tools using. AGREED reply that all Councillors undertake general maintenance work and delivery of newsletters, approximately six times per year. Hand tools only used and no rotating or lifting machinery as this would be done externally. No quote required for volunteer accident insurance.

168/05 To consider playground work – and commuted sum of £373.46

Councillor Traves had priced 4 items of equipment from two companies. From Creative



Play, this would cost £2,658.60 fitted, plus VAT. From Wicksteeds, this would cost £6,386.00. After discussion, it was AGREED that the Parish Council should provide new equipment and it was also AGREED that the Council should spend £2,000 in total. Councillor Traves to obtain more information and Councillors to site visit wood play areas. Playground site visit required to ascertain sizing and spacing.

It was AGREED to alter the order of the agenda as it was getting late.

169/05 To consider a request for a donation for the maintenance of the Churchyard.

Councillors had received a copy of a letter from St Oswald's Church with the agenda, stating that the maintenance of the churchyard was becoming more of a burden. After discussion, it was AGREED to donate the sum from the budget of £275 to the Church for the maintenance of the Churchyard, Councillors Crossland and D Harvey abstained from voting.

170/05 Celebrations for VJ day – Councillor J Crossland

Councillor Crossland stated the climax of celebrations would be Sunday 10th July. He would put up the flag and sound the siren at 3 pm. Councillors Crossland and D Harvey would like to hold a forties style dance on Sunday with bread and jam/spam served. Due to time limitations, no decisions made. To arrange as individuals if wished.

171/05 Dealing with business during August

It was AGREED to hold an extra ordinary meeting on 18th July to take into account recent plans that had been received, the rest of the agenda from this meeting and anything urgent.

Meeting closed 10.10 pm.

Signed as a true and correct record *R. Sunley*..... Date *05/09/05*.....
Councillor R Sunley, Chairman

FLAMBOROUGH PARISH COUNCIL

MINUTES OF EXTRA ORDINARY MEETING 18TH JULY 2005, 7.30 PM, METHODIST CHAPEL, FLAMBOROUGH

Present: Councillors R Sunley (in the Chair), Mrs L Bennett, P Couzens, J Crossland, Mrs H Gilson, D Harvey, G Harvey, V Leppington, P Traves, F Villani and I Woodhouse.
Ward Councillor Matthews in attendance.

172/05 To accept apologies for absence:

Councillors D Major and S Robson.

173/05 Declarations of interest, the nature of the interest and registration of gifts:

Any declarations of interest made by Councillors are recorded at the appropriate Minute.
Registration of gifts – there were none.

174/05 To consider Planning Applications:

It was AGREED to give delegated authority to the Clerk to reply to plans during August.
To refer to Councillors if controversial.

- (1) **DC/05/04344** – Erection of a general purpose agricultural building (renewal of full planning permission 00/03160/PLF) at Field OS 4102 south of Lighthouse Road, Flamborough. Application Type – Full Planning Permission. No observations AGREED.
- (2) **DC/05/03895** – Outline – Erection of two dwellings (siting to be considered) at land south east of Greenside Cottage, Greenside, Flamborough. Application Type – Outline Planning Permission. Councillors D Harvey (planning applicant) and the Chairman (friend of applicant) declared a prejudicial interest and left the meeting. Councillor G Harvey declared a personal interest (relative of applicant) and left meeting. Councillor Woodhouse took the Chair. No observations AGREED. Councillors returned.
- (3) **DC/05/04215** – Retention of car port at 10 Marine Valley, Flamborough. Application Type – Full Planning Permission. Clerk to reply under delegated authority – to recommend refusal and refer to appropriate Committee. Too close to adjacent property (fire risk), car port not wide enough to get a car in, overdevelopment – too near to neighbouring property, could be later developed into a room.

Councillors requested to attend ERYC Planning Committee site visit to Danes Dyke for consideration of planning application there. Councillor Matthews to enquire.

Plans Approved

- (1) **DC/05/02328** – approval of reserved matters for erection of two dwellings on plots 7 and 8 following approval of applications 02/00654/OUT and 03/08487/REM, land to the rear of 15-21 High Street, Flamborough.
- (2) **DC/05/02325** – Erection of a dwelling (amended scheme of application 03/08885/PLF), land north east of Highlands, Mereside, Flamborough.
- (3) **DC/05/02605** – Change of use of part of garage to tea room and shop, erection of cold store and siting of portable building for use as an office – Monument Garage, Chapel Street, Flamborough.

Plan Refused

- (1) **DC/05/02862** – Erection of a dwelling following demolition of existing, 9 St David Lane, Flamborough.

175/05 Accounts for Payment

It was AGREED to give the Clerk delegated authority to pay the accounts in August.

176/05 To consider expression of interest for Parish work from P J Couzens:

Councillor Couzens declared a prejudicial interest (subject of agenda item) and left the meeting. It was AGREED to include P J Couzens on a select list of contractors for small works, that each job is priced up and all persons on the list be asked to quote. The list should be shown in the Notice Board. Councillor Couzens returned.

177/05 To consider repairs to the bus shelter, Tower Street:

Councillor Crossland reported repairs required to the roof of the bus shelter - it has a hole in it, asbestos is showing and water getting in and he was concerned re the safety of it. The legal position as to whether the Parish Council still leases the bus shelter was discussed and it was AGREED to ask the solicitor to ascertain our legal status and give advice before committing to repairs. AGREED ceiling of £200.

178/05 To consider £200 donation from Persimmon:

It was AGREED that this should be spent on the playground.

179/05 To consider vandalised bushes at the War Memorial – Councillor D Harvey:


Councillor D Harvey reported that youths have wrecked the yew trees to the rear of the site. It was AGREED to ask advice from ERYC Tree Officer, as the trees are TPO protected before removing or replacing them. Councillor concerned re colour of War Memorial after recent works – next agenda.

180/05 Storage of Coronation Plaque – Councillor I Woodhouse:

Councillor Woodhouse reported that after the Coronation plaque had been discussed at a recent meeting with regard to it going back on a seat, it had been brought to the Clerk's house and the Clerk had to give a receipt for it. Councillor Woodhouse did not want to store it at home. It was AGREED that it should be stored in the Parish Store.

181/05 To consider acquisition of Parish Council owned computer – Councillor P Traves:

Councillor Traves considered that the Council should own its own computer as the Clerk's private computer is used all the time for Council work. The Clerk reported that her computer had broken down last week and wished to record thanks to Councillor Robson for mending it as it would not have been worthwhile otherwise. It was AGREED that the Clerk, in consultation with Councillor Robson, should purchase a computer for the Council to a ceiling of £500. To be transferred from the open spaces budget. Councillor Woodhouse abstained.



182/05 To consider the provision of two new lights as budget – Councillor D Harvey:

- Councillor D Harvey would like to put one light on South Sea Road as discussed.
- Councillor Crossland reported that ERYC would be removing steel columns from the Council estate in the near future. It was AGREED to ask ERYC whether, in the interests of recycling, the PC could have the steel columns that ERYC remove that are in a safe and serviceable condition. As removal was imminent and the Clerk would be away for two weeks, Councillor Matthews to ask the Street Lighting Department. Agenda next meeting.
- Councillor Crossland reported that the light at the junction of Woodcock Road/North Marine Road was now lit, however the enclosure was not big enough for the cut-out – Councillor Crossland to inform YEDL re enclosure.

183/05 To discuss street lighting maintenance contract from 1st April 2006:

Councillor Crossland declared a prejudicial interest (maintenance contractor) and left the meeting. The Chairman outlined the problems and complaints regarding the existing contract and the need for independent advice before inviting tenders for the next contract. Clerk to write to Alan Barker, ERNLLCA for advice and Councillor Matthews to ask Scarborough BC re their specifications. Agenda Sept/Oct. Councillor Crossland returned.

184/05 Repairs to Village Pump, Crofts Hill – Councillor J Crossland:

Councillor Crossland reported on the poor state of repair of the pump (the lid is in his yard). He stated it should be repaired properly and would like to take it down until repaired. The Chairman said it would be difficult to remove. Councillors Traves, Villani, Crossland and Mrs Gilson to look and report back – Wed 20th July at 7pm. Next agenda.

185/05 Allotments – correspondence, work to hedge bottom, results of site visit/risk assessments, allotment gates:**Correspondence:**

- Shed and greenhouse AGREED plot 15.
- Fruit trees AGREED plot 16.
- Application for a vacant plot – AGREED to defer until November.

Work to hedge bottom:

- Clerk reported on replies from BTCV and the FCEAG. It was AGREED to ask for prices in the Notice Board and contractor on list to clear the hedge bottom, price per cut for cutting L shaped piece of grass and price per cut per plot to cut grass. Next agenda.

Site Visit/Risk Assessments:

- A site visit had been undertaken on 1st July 2005 and risks on the site looked at.
- Councillor Crossland outlined the idea of negotiating an Allotment Association with the tenants for them to take over running the left side of the site, the need for a waiting list and reported on Bridlington's Association. The Chairman stated more information is required. Councillor Crossland proposed in principle to go down the road of forming an Association for the day to running of the site, seconded Councillor D Harvey. Motion defeated with 4 in favour and 6 against.
- Site visit – nothing to be done.

Gates:

- It was AGREED to include in the works to be priced for - to remove the gates.

186/05 To consider correspondence regarding the Local Development Framework:

A copy had been circulated to Councillors. Councillors Traves and Crossland to attend a consultation meeting on 17th August, 6 pm at Drifffield.

Due to the confidential nature of the business to be transacted, the public and press were excluded from the remainder of the meeting.

187/05 Toilets – to consider health and safety requirements, and to consider action by Councillor Mrs H Gilson:

A communication from Councillor Mrs Gilson had been circulated to all Councillors. After heated debate, this was deferred to the next meeting.

188/05 Toilet Cleaner's Contract of Employment:

Deferred.

189/05 Parish assets, confirmation, legitimacy and repairs – Councillor J Crossland:

Deferred.

190/05 To report unauthorised allotment work:

Clerk reported further contact with water utility services to ascertain facts. There had been a problem with billing but this had now been rectified.

Meeting closed 10.30 pm

Signed as true and correct record
Chairman, Councillor R Sunley

R. Sunley

Date *05/09/05*

FLAMBOROUGH PARISH COUNCIL

MINUTES OF PARISH COUNCIL MEETING 5TH SEPTEMBER 2005, 7.30 PM, METHODIST CHAPEL, FLAMBOROUGH

Prior to the meeting, at 6.30 pm, a surgery was held with Councillors I Woodhouse, Mrs H Gilson and Ward Councillor C Matthews.

Present: Councillors R Sunley (in the Chair), P Couzens, J Crossland, Mrs H Gilson, V Leppington, D Major, S Robson, P Traves, F Villani and I Woodhouse.
Ward Councillor C Matthews in attendance. 9 members of the public.
Clerk, Libby Woodhouse recorded the Minutes.

191/05 To accept apologies for absence:

Councillors D Harvey, G Harvey and Mrs L Bennett. Ward Councillor R Harrap.

192/05 Declarations of interest, the nature of the interest and registration of gifts:

Any declarations of interest made by Councillors are recorded at the appropriate Minute.
Registration of gifts – there were none.

193/05 Acceptance of Minutes of Meetings:

It was AGREED that the Minutes of Parish Council Meeting of 4th July 2005 be received and signed as a true and correct record.
It was AGREED that the Minutes of Extra Ordinary Meeting of 18th July be received and signed as a true and correct record.

194/05 Matters to report from the Minutes/Clerk's Report (for information only):

Ditch, Flamborough School – Reply from ERYC Highways, no instruction had been received from Property Services to undertake any work. A replacement fence was subject to a specific bid for funds, which so far has been unsuccessful. Clerk to write expressing the Council's disappointment.

Right of Way, Rear of Ship Inn – Reply from ERYC Highways and Senior Engineer, Definitive Maps stating there is no right of way on definitive map, and route not shown in list of streets hence is not an adopted highway. Option to complete an application under Schedule 14, Wildlife and Countryside Act 1981, which was sent to the PC in June 2004.

Jetskis, South Landing – Reply from ERYC Rural Beaches Project Worker stating Ian Cook currently dealing, investigating possibility of CCTV and has written to 3 known jetski offenders. No reply to letter to Ian Cook re local byelaws, etc.

St Oswald's Church – letter of thanks for donation of £275 towards maintenance costs of the churchyard.

Traffic Calming – phone call received from P Copeland on 17th August stating a report had been written after the meeting in October 2004, however the PC had never received it. He had no copy of the report and no notes and requested the Minutes from the meeting to prepare another report.

Zurich Insurance – Public Liability section to cover Councillors whilst undertaking general handy work (no rotating or lifting machinery) at no extra cost. Volunteer workers are not covered.

R. Sunley

Light, junction Woodcock Rd/North Marine Rd – ERYC stating information received from YEDL had been incorrect. YEDL has service level agreement with Highway Authority. Copy of email from Parish Council contractor to YEDL to be sent to ERYC, as cutout enclosure on this light has still not been repaired although light now operational.

Streetscene Issues – ERYC reply – Allison Lane gully bung to be replaced, Grounds Dept in future to consider weedkilling sided out footways, kerbs School Lane to be replaced after redevelopment of DIY shop, gully Bempton Lane not raised due to objections from adjacent property owner. Clerk to request site visit with Highways re gully, Bempton Lane.

Underage drinking, village centre – reply received from Sgt McMillan that this situation will be monitored and our concerns given to Licensing Officer, PC Chapman.

Affordable Housing – letter from Mr R Jones, Rural Housing Enabler wishing to discuss new proposals with the Parish Council. To give presentation to November's meeting.

Seat, Lily Lane end – had collapsed. This was removed immediately and is not in a repairable state. Chairman thanked Councillor Woodhouse for removing it.

Swing Seat – needs replacing as concerns re chains hanging loose. Councillor Crossland had ordered nuts and will replace tomorrow.

Bridlington Town Team Meeting – next meeting 7th September 6.30 pm, Town Hall.

Annual Audit 2004/2005 – Clerk reported the annual audit had been completed and no matters had given cause for concern – an unqualified opinion had been received. Notice of Conclusion of Audit and Right to Inspect Annual Return to be placed on notice board along with the Annual Return for 14 days. Copies supplied at cost of £3.

195/05 Meeting adjourned for 15 minutes for Questions by Electors:

AGREED to adjourn the meeting for 15 minutes for Questions by Electors and re-opened.

196/05 Questions/Reports from Councillors and Committee Representatives:

Councillor Traves – wished to send congratulations to The Seabirds and other local winners from awards in the Bridlington in Bloom event.

Councillor Traves – concerned re a dog regularly being taken into Camerons Gardens. Letter AGREED to owners to request to refrain from this.

Councillors Traves and Crossland – had attended Local Development Framework consultation meeting on 17th August. To be considered in agenda item 18.

Councillor Woodhouse – reported Sports Pavilion being constructed at a good rate by skilled tradesmen giving their time up voluntarily. Sports Club Trust Gala had raised approximately £5,000. Clerk reported Ward Councillor Harrap wished to congratulate the organisers of the Allotments Society Show, the Gala, the Flower Festival and the RNLI Fun Day for very successful events.

Councillor Traves – concerned re overgrown hedge on South Sea Road that is obstructing the footpath at the Cricket Field. Letter AGREED to Sports Club Trust to request to cut this back.

Councillor Crossland – concerned re moles at bottom of Crofts Hill. Future agenda.

Chairman – had attended the Bridlington Local Delivery Group and reported on police initiatives to overcome crime, criminal damage, what schools can do to help, funding available for a capital scheme – Councillors to respond with ideas.

197/05 Chairman's Report:

- Thanked Councillor Crossland for flushing out toilets after the water had been turned off all day due to a water leak, which Yorkshire Water had mended on 3rd September.

A. Smiley

- Chairman reported on his attendance at the opening of the refurbished Bridlington Police Station today.

198/05 To consider Planning Applications:

- (1) **DC/05/05019** – Erection of a conservatory at rear at 12 Chapel Close, Flamborough for Mr & Mrs Aitkin. Application Type: Full Planning Permission. AGREED no observations.
- (2) **DC/05/05475** – Erection of single storey extension to the side at 46 South Sea Road, Flamborough for ERYC. Application Type: Regulation 3 – Development by Council. AGREED no observations.
- (3) **DC/05/05367** – Erection of 10 no dwellings and 2 no garages for existing plots 1 and 2 at land east of Croft Farm House, Bridlington Road, Flamborough for Silberfame. Application Type: Full Planning Permission. AGREED response (c) that if approved to question whether there is any need for two access roads on a very busy highway and request consideration for a commuted sum.

The following was noted:

Report - Planning Application responses in August under Clerk's delegated authority

- (1) **DC/05/04765** – Variation of condition no 5 to allow a rear escape rooflight at Wayside, Thornwick Road, Flamborough for Mr and Mrs Parry. Application Type: Variation of Condition.
 - Recommend approval, no observations.
- (2) **DC/05/04766** – Publicity on an application for Cert of Lawful Development – Existing Certificate of Lawfulness for existing use as a dwelling at Shanti, 5 Church Lane, Flamborough. Applicant – Mr A Hall.
 - Recommend approval, no observations.
- (3) **DC/05/05049** – Erection of a conservatory to the side at Low Meadows, Butlers Lane, Flamborough, for Mr Cousins. Application Type: Full Planning Permission.
 - Recommend approval, no observations.
- (4) **DC/05/00796** – Conversion and alterations of redundant farm buildings to form 12 holiday cottages, 2 cottages and construction of car parking, tennis courts, swimming pool and sewage treatment plant at Home Farm, Danes Dyke, Flamborough, for Palmer Builders. (Amended proposals).
 - Recommend refusal, observations
 - The proposals are detrimental to the designated site of Local Nature Reserve and its site objectives and area of historical interest;
 - The roads are unsuitable for traffic/building materials for a development of this size;
 - Greater public consultation required – because of the extent of the development in this sensitive historical area and the fact that this is a special case, more extensive public consultation is required, ie, public meetings, displays, etc. Greater consultation required with the Parish Council.
 - Greater consideration should be given to existing wildlife and there should be more consultation with all established wildlife groups.
 - ERYC should be aware there is strong local opposition to any development.
- (5) **DC/05/05266** – Erection of 8 units for business and industrial use at land north of Flamborough Rural Workshops, Bampton Lane, Flamborough, for Ms J Smith. Application Type: Strategic – Full Planning Permission.
 - Recommend approval, observations.
 - The Parish Council would like to see new units the same as the existing, ie, single storey.

H. Swanley

- Drainage for the whole site needs attention prior to any further development as the existing site is prone to flooding.

Plans Approved

- (1) **DC/05/03789** – Erection of a two storey extension to the side following demolition of existing conservatory, Hillrise, Crofts Hill, Bridlington Road, Flamborough.
- (2) **DC/05/03770** – Erection of single storey extension to side, Wascana, Bampton Lane,
- (3) **DC/05/03859** – Erection of single storey extension to rear, 76 Constable Road, Flamborough.
- (4) **DC/05/04215** – Retention of carport, 10 Marine Valley, Flamborough

Plans Refused

- (1) **DC/05/03114** – Replacement of existing shop front with new window and door, Ivy House, High Street, Flamborough.
- (2) **DC/05/02760** – Display of 1 no pole mounted sign, land north west of Woodcock Memorial Playing Field, Lighthouse Road, Flamborough for RNLI (Sales) Ltd.
- (3) **DC/05/00796** – Conversion and alterations of redundant farm building to form 12 holiday cottages, 2 cottages and construction of car parking and sewage treatment plant at Home Farm, Danes Dyke, Flamborough for Palmer Builders.

199/05 Planning Application – Danes Dyke Plans – Councillor J Crossland:

- Councillor Crossland expressed thanks to Ward Councillor Matthews for supporting the Parish Council's views at the recent ERYC Planning Committee when the recent Home Farm application was refused.
- Concerned that situation regarding Home Farm still there. It was AGREED to write to ERYC Senior Estates Officer to bring this matter to his attention, request information on what plans ERYC has for the site, request that this site be preserved for wildlife with the involvement of local nature groups to be responsible for looking after it and that no future development be allowed there.

200/05 To note/deal with Correspondence as listed:

The following were noted.

- 24 Aug – ERYC – Joint Structure Plan – Notice of Adoption 29th June 2005.
- 23 Aug – Brid. Police Authority Neighbourhood Panel, next meeting 28th Sept, Brid. Town Hall.
- 23 Aug – Halsalls, Solicitors, Notice of Application for Transfer, Off Licence, Dog & Duck Square.
- 15 Aug – ERYC – Overview & Scrutiny Annual Report 2004/05.
- 15 Aug – ERNLLCA – AGM, 17th September 2005, 2 pm, Community Centre, Driffield.
- 08 Aug – ERNLLCA – YLCA/YH RTP, Training Conference, Scarborough, 30th Sept – 2nd Oct.
- 08 Aug – Yorks & Humber Regional Training Partnership – Seminar “Questions on the Planning Process”, The Courtyard, Goole, 8th September 9.45 am – 5.00 pm.
- 05 Aug – ERYC – Local Development Framework – Issues and Option Consultation Paper and Draft Statement of Community Involvement – consultation response by 9th September.
- Aug 05 – Local Works, Campaign for the Sustainable Communities Bill.
- 27 July – HWRCC, Leader+, Parish Plan Roadshow, 15th October, Driffield Access Centre, 10-1.
- 21 July – ERYC – High Hedges Legislation – Anti Social Behaviour Act 2003 – Application form for investigation and guidance.
- July 05 – East Riding Compact – Invitation to join and Codes of Practice for comment by 10th Oct.
- July 05 – ERNLLCA – guide for Parish Councils entitled “Pointers for Good Practice”.
- July 05 – HWRCC – Rural Services Survey – results.
- July 05 – Standards Board for England – Town & Parish Standard: 04 – Newsletter.

R. Suckey

July/Aug – ERYC – Licensing Act 2003, New or Variation Applications received for Seabirds, The Caravel, Thornwick & Sea Farm Holiday Centre, Rose & Crown, Flaneburg Hotel, Ship Inn, Royal Dog and Duck, Flamborough – for information.
Printed journals and advertising.

201/05 Payment of accounts to 31st August 2005 as attached sheet:

It was AGREED that the following accounts be paid. Received – YEDL Wayleaves £63.04

Chq No	Creditor	Net Due	VAT	Total
1143	Flam Methodist Church - 1 hour, 11th August 2005	6.00		6.00
1144/1146	Wages/Salaries	513.57		513.57
1145	PAYE - Inland Revenue	11.78		11.78
1147	E Woodhouse - Toilet Supplies	13.95	2.45	16.40
1148	Clerk Expenses (Aug)			
	Telephone			
	Photocopying	20.70		20.70
	Postage	5.50		5.50
	Stationery	4.99		4.99
	Car Allowance	20.00		20.00
	Deliveries	2.00		2.00
	Totals	598.49	2.45	600.94

It was noted that the following accounts had been paid on 31st July under Clerk's delegated authority.

Chq No	Creditor	Net Due	VAT	Total
1133	J Crossland & Sons - supply & fit 3 columns Brid Rd	1290.00	225.75	1515.75
1134	St Oswald's Church - Maintenance Churchyard	275.00		275.00
1135	Zurich - Annual Renewal	1443.98		1443.98
1136	Flam Methodist Church - EO Meeting 18th July 2005	18.00		18.00
1137/1139	Wages/Salaries	513.43		513.43
1138	PAYE - Inland Revenue	11.92		11.92
1140	E Woodhouse - toilet supplies	16.57	2.90	19.47
1141	Clerk Expenses (July)			
	Postage	8.35		8.35
	Photocopying	12.80		12.80
	Stationery (inc inkjet etc)	17.98		17.98
	Phone calls - 26/5/05-20/7/05	25.31		25.31
	Car Allowance	20.00		20.00
	Deliveries	2.00		2.00
1142	Npower Ltd - elec lights - 1/1/05-30/6/05	1497.65	262.09	1759.74
	Totals	5,152.99	490.74	5,643.73

R. Sudley

202/05 Toilets – to consider the principles of toilet cleaning/contract cleaning as attached report and the relevant health and safety implications:

Following advice on health and safety and recent debates, Clerk had submitted a report detailing what was needed to comply with health and safety if the Parish Council remained in control of the cleaning and supplied a quote from ERYC to contract clean. It was AGREED with 5 in favour and 4 against for the Parish Council to remain in control of the cleaning, to comply with health and safety requirements and purchase/put in place items listed in the report.

203/05 Commuted Sums – to allocated the yearly interest of £697.57 on £37,334.16 (allocated to Sports Club Trust:

Councillors Major and the Chairman (wives fundraise for the SCT), and Woodhouse (member of SCT) declared a prejudicial interest and left the meeting. It was AGREED that Councillor Villani take the Chair for this item. It was AGREED that the interest be allocated to the Sports Club Trust. Chairman and Councillors returned.

204/05 Bus Shelter, Tower Street – to consider enclosed communication from Solicitor:

It was AGREED to write to the Brewery to request a site meeting to talk about the future of the bus shelter.

205/05 To consider letter from elector regarding a hole on the little Village Green as enclosed

On receipt of the agenda and copy letter, Councillor Traves filled in the hole as a matter of urgency to prevent any recurrence. Chairman recorded thanks to Councillor Traves.

206/05 Allotments – to consider attached correspondence:

Councillor Robson declared a prejudicial interest (related to tenant) and left the meeting.

- Reply AGREED to Allotments Alliance with thanks for mending the gates, however could not reimburse the £45 as this had not been previously sanctioned by the Parish Council and prices would have been required.
- Replies AGREED to applicants for plots that as the new allotment year starts on 1st November, plots will be allocated then when it is known which plots are available.
- Reply AGREED to Bempton resident stating that the Parish Council would be willing to let a plot, however, if there is demand, the primary responsibility is to Flamborough residents.

Councillor Robson returned.

207/05 To consider the provision of a new street light, South Sea Road.

Councillor Crossland declared a prejudicial interest (contractor) and left the meeting. Two lights budgeted for. AGREED for one light to be situated on the verge outside 58/59 South Sea Road. To ask J Crossland & Sons and ERYC to provide quotes for the whole work using an existing column, etc. AGREED to write to residents in immediate vicinity. Councillor Crossland returned.

208/05 Local Development Framework consultation paper – to consider how to respond:

Extra Ordinary meeting AGREED for 12th September 2005, 7.30 pm.

R. Suckley

209/05 Exclusion of the press and public:

It was AGREED to exclude the press and public from the remainder of the meeting due to the confidential nature of the business to be transacted (Section 1(2) Public Bodies Admission to Meetings Act 1960).

210/05 Lease Sports Club Trust – to consider new information from Solicitor (attached):

Councillor Major and the Chairman (wives fundraise for the SCT) and Councillor Woodhouse (member of SCT) declared a prejudicial interest and left the meeting.

It was AGREED that Councillor Villani take the Chair for this item.

It was AGREED that Clause 7 of the new lease be deleted.

Chairman and Councillors returned.

211/05 To consider prices for allotment work:

Councillor Crossland (son had quoted), Councillor Couzens (had submitted a quote) and Councillor Robson (related to tenant) declared prejudicial interests and left the meeting.

Two prices received from Paul Crossland and P Couzens

It was AGREED to accept the prices from P Couzens to clear the weeds from the hedge bottom (£75) and to cut the grass on each vacant plot once (£10 per plot per cut).

It was AGREED to accept the price from Paul Crossland to cut the grass once on the L shaped piece (£12 per cut).

Meeting closed 10.30 pm.

Signed as a true and correct record
Councillor R Sunley, Chairman.

R. Sunley

Date *03/10/05*

FLAMBOROUGH PARISH COUNCIL

MINUTES OF EXTRA ORDINARY MEETING 12TH SEPTEMBER 2005, 7.30 PM, METHODIST CHAPEL, FLAMBOROUGH

Present: Councillors R Sunley (in the Chair), Mrs L Bennett, P Couzens, J Crossland, D Harvey, D Major, S Robson, P Traves, and I Woodhouse. 3 members of the public.
Clerk, Libby Woodhouse, recorded the Minutes.

212/05 To accept apologies for absence:

Councillors G Harvey, V Leppington, F Villani and Mrs H Gilson.

213/05 Declarations of interest, the nature of the interest and registration of gifts:

Any declarations of interest made by Councillors are recorded at the appropriate Minute.
Registration of gifts – there were none.

214/05 To consider Planning Applications:

- (1) **DC/05/04878** – Retention of porch/shed at Little Dore, 5 Tower Street, Flamborough, for James Fowles, Application Type: Full Planning Permission. It was AGREED to recommend refusal (d) and refer to appropriate Planning Committee (e). The proposals are not as the description states or as the application form. There is already enforcement action on this site, request site visit by Planning Committee.

The following were noted:

Plans Approved

- (1) **DC/05/04344** – Erection of a general purpose agricultural building (renewal of a full permission 00/03160/PLF at Field OS 4102, south of Lighthouse Road, Flamborough.

Plans Refused

- (1) **DC/05/03895** – Outline – Erection of two dwellings (siting to be considered) at land south east of Greenside Cottage, Greenside, Flamborough.
- (2) **DC/05/04159** – Erection of single storey extension to side and first floor rear extension at 25 Castle Crescent, Flamborough.

215/05 To consider new street light, South Sea Road – alternative advice.

Councillor Crossland gave advice and then declared a prejudicial interest (contractor) and left the meeting. It was AGREED to ask J Crossland & Sons and ERYC to quote for the whole works as before, the light to be situated as near to the boundary between 58 and 59 South Sea Road as possible and to write to residents in the immediate vicinity.

R. Sunley.

216/05 Local Development Framework, consultation paper – to consider a response.**Issues and Options Consultation:**

After considerable debate regarding the future of Flamborough's development, it was AGREED to reply to the consultation by writing to state that the Parish Council wished Flamborough to be considered under Policy DS5 of the Core Strategy (JSP) as a "countryside" settlement and not a Rural Service Centre. The reasons as follows:

- (1) The criteria given by ERYC for Rural Service Centres do not apply to Flamborough. Developments in Flamborough over previous years have not sustained services and facilities and further development will not change this trend.
- (2) Current trends in shopping and the decline of farming and fishing industries have lead to the decline in services and employment. Excessive housing development recently has not sustained these services. Flamborough would fall further into commuter/dormitory status and the Core Strategy (JSP) does not support this.
- (3) Because of the geographical location, Flamborough does not attract employment or industry. Figures given for the loss of employment over the last 30 years. Most employment is now part-time seasonal work in the tourist industry. Otherwise, people commute to work, some as far away as the West Riding. This will not help limit climate change and opportunities cannot be accessed by walking, cycling or limited public transport. This has even lead to a lack of able persons present during the day in the village to man emergency services, eg, the Lifeboat.
- (4) Many homes are second, holiday or retirement homes, which has lead to an imbalance in the community, especially with the large amount of bungalows built.
- (5) Flamborough should be left as traditional and unspoilt as possible. Further development would detrimentally affect the Heritage Coast, three designated Local Nature Reserves, bird sanctuaries and special sites.
- (6) Bempton would fit the criteria better for a Rural Service Centre as the railway connects Bempton with the principal towns and towns, making commuting by public transport easier.

Draft Statement of Community Involvement:

It was AGREED to reply to the consultation as follows - consultation documents are not written in a format that is easily understood by members of our community.

Meeting closed 10pm.

Signed as a true and correct record
Councillor R Sunley, Chairman.

R. Sunley

Date *03/10/05*

FLAMBOROUGH PARISH COUNCIL

MINUTES OF PARISH COUNCIL MEETING 3RD OCTOBER 2005, 7.30 PM, METHODIST CHAPEL, FLAMBOROUGH

Present: Councillors R (Sunley) in the Chair, Mrs L Bennett, P Couzens, J Crossland, Mrs H Gilson, D Harvey, G Harvey, V Leppington, D Major, P Traves, F Villani and I Woodhouse. Ward Councillor Matthews in attendance. 6 members of the public. Clerk, Libby Woodhouse recorded the Minutes.

217/05 To accept apologies for absence:

Councillor S Robson.

218/05 Declarations of interest, the nature of the interest and registration of gifts:

Any declarations of interest made by Councillors are recorded at the appropriate Minute. Registration of gifts – there were none.

219/05 Acceptance of Minutes of Meetings:

It was AGREED that the Minutes of Parish Council meeting of 5th September be received and signed as a true and correct record.
It was AGREED that the Minutes of Extra Ordinary meeting of 12th September be received and signed as a true and correct record.

220/05 Matters to report from the Minutes/Clerk's Report (for information only):

Toilets – Cleaner received training by ERYC, PPE issued, CRB check undertaken, health and safety items purchased, sanitary bins provided, risk assessments and site manual produced. Chairman thanked Cllr Woodhouse for unblocking urinals on 6th September.
Audit – Annual Return and the Notice of Conclusion of Audit and Right to Inspect Annual Return were displayed on the Notice Board for 14 days from 13th September 2005.
Play Area Inspection – undertaken by ROSPA on 16th September, awaiting report.
Clerk's Forum – attended by Clerk, subjects included – Parish clustering, Clean Neighbourhoods and Environment Act 2005, Parish Charters. New ERYC Parish Liaison Officer, Rosemary Phizackerly had been in attendance.
ERNLLCA – “An evening with ERNLLCA”, 5th October, 7pm, Ulrome. Clerk/Chairman.
ERYC, Budget Conference – 8th November, Brid. North Library, 2 – 5 pm.
Ongoing matters – no reply/visits re vandalised bushes, War Memorial, bus shelter, Tower Street, or a reply to a request for the usage statistics for Citizenlink.
Next Surgery – Councillors Leppington and Major.

221/05 To adjourn the meeting for 15 minutes for questions by electors:

It was AGREED to adjourn the meeting for 15 minutes to allow members of the public to ask questions and re-opened.

222/05 Questions/Reports from Councillors and Committee Representatives:

Councillor Traves – asked whether there had been any reply regarding traffic calming or the school ditch. No replies.



Councillor D Harvey – swing seats dangerous, nuts missing from the fence.

Councillor Villani – queried who was currently locking the toilets. Councillor Crossland to check that the toilets are locked each night. Next agenda to make formal provision.

Councillor Woodhouse – reported on a picture of the new Sports Club pavilion in the East Riding News next to an article on shoddy workmanship. The East Riding News had printed a retraction and there had been a feature in the Free Press. All work is voluntarily completed by time served tradesmen. Two or three weeks from tiling the roof.

Councillor Leppington – concerned at the dangerous state of a steel barrier opposite the Lifeboat house at South Landing. Ward Councillor Matthews to deal.

Councillor Crossland – concerned that the Car Boot sale at Danes Dyke had now gone over the 14 sales allowed. Clerk to write to ERYC Planning, copy to Ward Cllr Matthews.

Chairman – had attend Brid. Police Authority Neighbourhood Panel on 28th September when the Police had commented on their high presence in Flamborough at the moment. The Council wished to record thanks to the Police for this support.

Chairman – had attended the Brid. Local Delivery Group with the Clerk on 29th September. Aims are crime reduction. £60,000 to be spent in East Riding before March on capital items/projects. Next agenda. Clerk to contact ERYC re inclusion in a streetscene initiative which includes fixed penalty notices for dog fouling.

223/05 Chairman's Report:

- Thanked Councillor Crossland for replacing the swing seat.
- Thanked Paul Crossland for clearing debris and making the bus shelter safe on Woodcock Road that had been damaged in an accident. Clerk to write with thanks.

224/05 To consider Planning Applications:

- (1) **DC/05/06217** – Variation of condition 5 of the previous approval ref 03/08197 to allow rear escape rooflight (amended scheme of 05/04765/var) at Wayside, Thornwick Road, Flamborough, for Mr and Mrs Parry. Application Type: Variation of Condition. AGREED no observations.
- (2) **DC/05/05952** – Construction of new vehicular access to front of dwelling at 25 Tower Street, Flamborough for Mr Michael Singh. Application Type: Full Planning Permission. AGREED no observations.
- (3) **DC/05/04878** – Retention of porch/covered store to rear of dwelling (amended description) at Little Dore, 5 Tower Street, Flamborough for James Fowles. Application Type: Full Planning Permission. Councillor Villani declared a prejudicial interest (had been the subject of a complaint by the applicant) and left the meeting. AGREED to recommend refusal and refer to Planning Committee. The proposals are not as the description states, or as the application form. There is already enforcement action on site, request a visit by the Planning Committee.
- (4) **DC/05/06578** – Outline – Residential Development following demolition of existing dwelling at White Bays, Tower Street, Flamborough for Mr and Mrs T Ainley. Application Type: Full Planning Permission. Councillor Villani declared a prejudicial interest (neighbour) and remained out of the meeting. AGREED to recommend that if approved the access/exit on to Tower Street may be difficult. Councillor Villani returned.
- (5) **DC/05/06471** – Erection of single storey extension to side following demolition of existing conservatory (revised scheme to 05/03789/PLF) and Hillrise, Crofts Hill, Bridlington Road, Flamborough for Mrs C M Leadbetter. Application Type: Full Planning Permission. AGREED no observations

R. Swanley

- (6) **DC/05/06575** – Reserved Matters for the erection of a dwelling following approval of Outline Planning Permission 04/06951/OUT) at land to the north Whinbrae, South Sea Road, Flamborough for Mr D Barker. Application Type: Approval of Reserved Matters. Councillors Woodhouse and Mrs Bennett declared a personal interest (application location next door to a relative).
 AGREED no observations, 2 abstentions.
- (7) **DC/05/06410** – Erection of single storey extension at side and first floor extension to rear (revised scheme of 05/04159/PLF) at 25 Castle Crescent, Flamborough for Mr and Mrs J Kitson. Application Type: Full Planning Permission. The Chairman declared a prejudicial interest (property adjacent to his land) and left the meeting. Councillor Woodhouse took the Chair.
 AGREED no observations. Chairman returned.
- (8) **DC/05/06702** – Erection of covered way to amenity building entrance at Thornwick and Sea Farm Holiday Centre for Flamborough Holidays Ltd. Application Type: Full Planning Permission. Councillor Crossland declared a prejudicial interest (land adjacent) and left the meeting.
 AGREED no observations, 2 abstentions. Councillor Crossland returned.

Plans Approved

- (1) DC/05/05049 – Erection of conservatory to the side at Low Meadow, Butlers Lane.
 (2) DC/05/05475 – Erection of single storey extension to side at 46 South Sea Road.

Plans Withdrawn

- (1) DC/05/04765 – Variation of condition no 5 to allow a rear escape rooflight at Wayside, Thornwick New Road.

225/05 Planning Applications – Monument Garage (permission granted for portable building to be used as Office, now is a DIY shop) – Councillor P Traves:

Councillor Villani declared a personal interest (subject of a complaint). It was AGREED to write to the Head of Planning and Development Control. The Parish Council understood that planning approval was for sales office accommodation in the form of a portable building, now being used as a DIY shop therefore offices are not required. Concern re the amount of signage in a conservation area. Proposed Cllr Traves, seconded Cllr D Harvey.

226/05 To note/deal with correspondence as listed:

- 23 Sept – ERYC, Draft Sequential approach to the Managed Release of Residential Greenfield Sites in the Western JSP Sub-Area (consultation response by 24th October).
13 Sept - ERYC – Planning & Development Control Liaison Meeting, 3rd Nov, 5pm, Brid Town Hall. Councillors Crossland and Traves to attend.
 12 Sept – N.Yorks & Cleveland Coastal Forum, 22nd Sept, 10 am, Scarborough Spa.
 09 Sept – ERYC – Courses for All, inc. ROSPA Routine Play Area Inspection and Maintenance Training, 22nd October.
 05 Sept – Standards Board for England – Press release re recommendations for review of the Code of Conduct following consultation period.
 Sept 05 – Countryside Agency – conclusive map of registered common land and open country, Flam
 Sept 05 – Humber Playing Fields Assn – Funding & Development Seminar, 13th Oct, 7 pm, Goole.
 Sept 05 – Printed journals – Umbrella (HWRCC), The Playing Field, HLC Training News, The Clerk, Clerks and Councils Direct.
 Sept 05 – Advertising – Wicksteeds play equipment, Miracle play equipment, Glasdon litter bins.

A. Surley

227/05 Payment of Accounts to 30th September 2005:

It was AGREED to pay the accounts as listed and also J Crossland & Sons for supply and installation of a seat, junction of South Sea Road/Lighthouse Road (£293.73, inc. £43.75 VAT, chq no 1162), the seat donated by a former resident of Flamborough. Proposed Cllr Traves, seconded Cllr G Harvey. Councillor Crossland declared a personal interest.

Chq No	Creditor	Net Due	VAT	Total
1149	Humberside Policy – CRB check toilet cleaner	10.00		10.00
1150	J Crossland & Sons - 2 qtrs light maintenance	994.00	173.95	1,167.95
1151	Yorkshire Water - Toilets	116.75		116.75
1152	Yorkshire Water - Allotments	72.50		72.50
1153	nPower - Toilets electric	20.44	1.02	21.46
1154	Audit Commission	250.00	43.75	293.75
1155	PHS Group Ltd	231.60	40.53	272.13
1156	Flam Methodist Church - EO Meeting 12/9/05	15.00		15.00
1157	E Woodhouse - Toilet Supplies	33.95	5.07	39.02
1158/1159	PAYE	520.37		520.37
1160	PAYE - Inland Revenue	12.60		12.60
1161	Clerk Expenses (Sept)			
	Telephone (21/7/05-24/8/05)	4.50		4.50
	Photocopying	24.25		24.25
	Postage	4.24		4.24
	Stationery	10.08		10.08
	Car Allowance	20.00		20.00
	Deliveries	2.00		2.00
	Totals	2,342.28	264.32	2,606.60

228/05 Home Farm, Danes Dyke – to consider correspondence from ERYC:

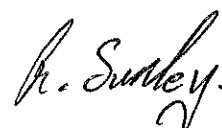
The Parish Council had requested information on what plan ERYC had for the site. ERYC's reply had been circulated to Councillors. ERYC has entered into a building agreement and dependant on a successful planning application will lease out the site. It was AGREED that a letter be sent requesting that the Parish Council be kept informed and updated at regular intervals and at every stage of development. Proposed Cllr Crossland, seconded Cllr Traves.

229/05 To agree autumn Newsletter:

A copy had been circulated to Councillors/Ward Councillors. The newsletter was AGREED and to print 200. Proposed Cllr Traves, seconded Cllr Leppington. To be circulated in the library, doctors, newsagents, Post Office, notice board.

230/05 Remembrance Day Wreath, donation and service arrangements:

It was agreed to purchase a wreath, give a donation and for Vice Chairman, Councillor Woodhouse to lay the wreath at the service. Proposed Chairman, seconded Cllr Mrs Bennett.



231/05 To consider the provision of Christmas Lights 2005, switch on date and event:

Councillors Traves, Crossland and Couzens declared a personal interest. Councillors Traves and Crossland left the meeting. Councillor Woodhouse asked whether J Crossland & Son would provide the tree and put up the lights as in previous years. Councillor Crossland was invited to return to answer and agreed, then withdrew from the meeting again. No date yet for switch on. Councillors returned.

232/05 To consider the provision of new playground equipment, as Councillor Traves' recommendations:

Withdrawn until the next meeting. It was AGREED to purchase three new swing seats (as one had been slashed through to the metal) and nuts and bolts. Proposed Councillor Traves, seconded Councillor Mrs Gilson.

233/05 Street Lighting Maintenance Contract 2006 – to consider how to update specifications

Councillor Crossland declared a personal interest and left the meeting. Due to the requirement to update the Contract, a working group comprised of the Chairman, Councillors Traves, Crossland, Leppington, Villani, Ward Councillor Matthews and the Clerk to meet on 10th October at 7 pm in the Chapel to look at the Contract and submit drafts to the Council. Councillor Crossland returned.

234/05 To consider response from ERYC re footway light, junction of Woodcock Rd/ North Marine Rd:

Letter from ERYC had been circulated to all Councillors. After a discussion as to whose responsibility the work should be to repair/replace the service box, it was AGREED that Councillor Crossland should draft a response for the Clerk to submit to YEDL, with a copy to Energywatch. Proposed Councillor Crossland, seconded Councillor Traves.

235/05 Woodcock Road Bus Shelter – to consider damage, insurance claim and repairs: Tower Street Bus Shelter – to consider graffiti:

- **Woodcock Rd Bus Shelter** – had been damaged following an accident when a van ran off the road and knocked down the adjacent telegraph pole onto the bus shelter. Clerk had submitted an insurance claim. Two estimates required to be sent. Clerk to get estimates and send them. By 14th October.
- **Tower St Bus Shelter** – the recent graffiti was noted. Councillor Crossland proposed, Councillor Traves seconded to discuss the legalities of the bus shelter with the exclusion of the press and public. This was defeated. Clerk to chase up the brewery.

236/05 Allotments – to consider whips for the hedge, hedge cutting, correspondence, rent collection details and to arrange a site visit:

- **Whips** – Councillor Couzens to get prices.
- **Hedge cutting** – Councillor Crossland to ask Girlings as usual.
- **Correspondence** – shed agreed plot 50a.
- **Rent collection details** – AGREED 29th October 10 am to 12 noon in the back kitchen, Village Hall with Chairman and Clerk. Purchase of a new rent receipt book AGREED. Letter AGREED to tenants confirming arrangements and to remind them of health and

A. Surley

safety obligations and that all tenants should be responsible for their own insurance.
Proposed Cllr Traves, seconded Cllr Crossland.

- **Site Visit** – Saturday 5th November, 9 am. Apologies from Councillors Villani and Woodhouse.

237/05 To resolve that due to the confidential nature of the business to be transacted, the press and public be excluded from the remainder of the meeting (Section 1(2) Public Bodies Admission to Meetings Act 1960):

It was AGREED to exclude the press and public, proposed Chairman, seconded Cllr Traves

238/05 To consider prices for the provision of a new street light, South Sea Road:

The Chairman declared a prejudicial interest (meets socially with one of the contractors) and Councillor Crossland declared a personal interest and both Councillors left the meeting. The tenders were opened and discussed.

It was AGREED that the contract be awarded to ERYC in the sum of £722.06 as this represented Best Value for the community, proposed Cllr Leppington, seconded Cllr G Harvey, with 7 in favour, 2 against and 1 abstention.

Meeting closed 10 pm.

Signed  Date 07/11/05
Councillor R Sunley, Chairman

FLAMBOROUGH PARISH COUNCIL

MINUTES OF EXTRA ORDINARY MEETING 19TH OCTOBER 2005, 7.30 PM, METHODIST CHAPEL, FLAMBOROUGH

Present: Councillors Sunley (in the Chair), P Couzens, J Crossland, Mrs H Gilson, D Harvey, G Harvey, V Leppington, D Major, S Robson and P Traves.

No members of the public.

Clerk, Libby Woodhouse, recorded the Minutes.

239/05 To accept apologies for absence:

Councillors Mrs L Bennett, I Woodhouse and F Villani. Ward Councillor Harrap.

240/05 Declarations of interest, the nature of the interest and registration of gifts:

Any declarations of interest made by Councillors are recorded at the appropriate Minute.
Registration of gifts – there were none.

241/05 Planning applications:

- (1) DC/05/06719 – Change of use of ground floor flat into shop, and alterations to shop front at Central Stores, High Street, Flamborough for Independent Pharmacy Care Centres Plc. Application Type: Full Planning Permission.
AGREED no observations.
- (2) DC/05/06900 – Demolition of existing dormer bungalow to allow for residential development at White Bays, Tower Street, Flamborough for Mr and Mrs T Ainley. Application Type: Conservation Area Consent.
AGREED no observations.
- (3) DC/05/06803 – Retention of covered tractor port at land north of Crofts Hill, Bridlington Road, Flamborough for P & I Fanshaw. Application Type: Full Planning Permission.
AGREED to object and refer to reasons on original planning application. Objection that proposals will only increase visual impact on the surrounding area.
- (4) DC/05/07049 – Erection of a conservatory at rear of dwelling at 1 Gull Nook, Flamborough for Mr J Wilson. Application Type: Full Planning Permission.
AGREED (1 abstention) no observations.

Plan Approved

- (1) DC/05/05019 – Erection of a conservatory at rear at 12 Chapel Close, Flamborough

242/05 Festive Lighting on Public Land – to consider a response to letter from ERYC as enclosed:

This year to comply with ERYC's requirements, an authorisation permit is required for use of public land (the Highway) which will be issued after the following information is given to ERYC and it is confirmed by them that arrangements are satisfactory. If, not the festive lighting will be unauthorised.

- (1) **Location plans** – no new Christmas Lights over the highway (same as last year).
More lighting in Camerons Gardens (private land although has public access).

R. Sunley.

- (2) **Insurance** – a copy of the Parish Council's public liability insurance.
- (3) **Confirmation in writing by a qualified electrician that the equipment and installation comply with the 16th Ed of the IEE Regulations and the County Surveyors Code of Practice** – to be given by John Crossland and Sons.
- (4) **Proposed switch on/off dates** – 5 pm on 10th December 2005 to 6th January 2006.
- (5) **Details of person responsible for installation work** – John Crossland & Sons.
- (6) **Details of person responsible for maintenance (including 24hour emergency contact number)** – John Crossland & Sons.
- (7) **Single point of contact within organising body** – Clerk to the Council.
- (8) **Confirmation that YE will be informed of all un-metered energy consumption** – as last year (12 stars/trees on street lights and Christmas Tree lights).

243/05 Humberside Police Authority – to consider a response to consultation re Police Force Structure as enclosed:

Police Forces to be restructured. AGREED to comment that the Parish Council would not like to see any reduction of staff servicing the needs of the public at local level and hope they will keep us informed.

244/05 Questions by Electors – to consider correspondence from ERNLLCA as enclosed and whether the Council wishes to reproduce information from Questions by Electors, ie put in the Library with the Minutes (last paragraph):

After debate it was AGREED that Questions by Electors should not be recorded at all, proposed Councillor Crossland, seconded Councillor D Harvey. Any records kept will be on a private basis.

245/05 War Memorial, vandalised bushes – to consider enclosed comments from ERYC:

It was felt that it was better to leave the bushes until the spring to see if they will recover. Bindweed to be removed before Remembrance Sunday.

246/05 War Memorial – to consider discolouration of the stone – Councillor J Crossland:

It was felt that the Clerk should write to J Rotherham to ask for advice as since cleaning the middle plinth has discoloured.

247/05 CitizenLink Usage statistics – update – Councillor V Leppington:

The Clerk reported on recent information from ERYC. Citizenlink receives an average of 300 enquiries per month across the network. In August, there was a slightly lower than average level of enquiries across the network with 6 enquiries being received from Flamborough Citizenlink. It was AGREED to write to ERYC with concern at the lack of use, that it does not appear to be economically viable and could ERYC advise on a further use for it. Proposed Councillor Crossland, seconded Councillor D Harvey.

248/05 Crofts Hill – to consider repairs to the Village Pump – Councillor J Crossland:

A group of Councillors had been to look at the pump. Councillor Crossland advised the handle is broken and there is a crack in the casting in the barrel of the pump. He had

R. Suckley

made enquiries about funding for totally restoring the whole pump to working order including the parts below ground and received a budget price of £4000 from D Athey. It was AGREED that the pump should be fully restored, proposed Councillor Traves, seconded Councillor Robson. Councillor Traves to make further enquiries regarding funding and to liaise with Leader+.

249/05 Crofts Hill – to consider mole problem – Councillor J Crossland:

Councillor Crossland reported on the mole problem. It was AGREED to try to eradicate the moles within budget, proposed Councillor Crossland, seconded Councillor G Harvey. An amendment to cultivate a wildflower meadow instead of cutting the grass was defeated. Prices to be asked for in the Notice Board for the control of the mole infestation from suitably qualified/insured and DEFRA licensed operatives.

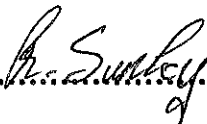
250/05 To resolve that due to the confidential nature of the business to be transacted, the press and public be excluded from the remainder of the meeting (Section 1(2), Public Bodies Admissions to Meetings Act 1960):

It was AGREED that the press and public should be excluded from the remainder of the meeting.

251/05 To consider an update regarding land registration – Councillor J Crossland:

Clerk to provide a plan to the next meeting of which areas of Village Green had been registered. The Clerk updated the Council and work towards three other areas was AGREED.

Meeting closed 10 pm.

Signed as a true and correct record  Date 07/11/05
Councillor R Sunley, Chairman.

FLAMBOROUGH PARISH COUNCIL

MINUTES OF PARISH COUNCIL MEETING 7TH NOVEMBER 2005, 7 PM, METHODIST CHAPEL, FLAMBOROUGH

Prior to the meeting at 6.30 pm, a Surgery was held with Councillors V Leppington, D Major and Ward Councillor R Harrap.

Present: Councillors Sunley (in the Chair), P Couzens, J Crossland, Mrs H Gilson, D Harvey, G Harvey, V Leppington, D Major, S Robson, P Traves, F Villani and I Woodhouse.

Ward Councillors R Harrap and J Wilkinson in attendance.

6 members of the public.

Clerk, Libby Woodhouse, recorded the Minutes.

252/05 To accept apologies for absence:

Councillor Mrs L Bennett. Ward Councillor C Matthews.

253/05 Declarations of Personal/Prejudicial Interests on Agenda Items, the Nature of the Interest and Registration of Gifts:

Any declarations of interest made by Councillors are recorded at the appropriate Minute. Registration of Gifts – there were none.

254/05 Mr R Jones, Rural Housing Enabler – “to discuss new proposals regarding affordable rural housing in Flamborough”.

Mr Jones presented proposals to the meeting of two possible sites for affordable housing. Land bids are still being considered under the new Local Development Framework.

- **Rear of Constable Close** – 18 properties built to the rear of Constable Close/Road. The Planning Authority is not keen on access from Lighthouse Road so this proposal would involve demolishing a bungalow in Constable Close to allow access.
- **Rear of Woodcock Road** – 18 properties built to rear of Woodcock Road near Craikewells. Access again is not suitable from Woodcock Road.

More detailed work is required on both sites. Parish Council to submit views to Steering Group for 17th November. It was AGREED to hold a meeting for this purpose on 15th November, proposed Councillor Crossland, seconded Councillor Traves.

255/05 Acceptance of Minutes of Meetings:

Parish Council Meeting of 3rd October 2005 – It was AGREED that the Minutes of this meeting be received and signed as a true and correct record.

Extra Ordinary Meeting of 19th October 2005 – It was AGREED that the Minutes of this meeting be received and signed as a true and correct record.

256/05 Matters to report from the Minutes/Clerks Report (for information only):

Mr Eddie Gilson – had resigned his position as toilet cleaner. A letter had been sent on behalf of the Council to thank him for his hard work and service to the village.

Bus Shelter, Tower Street – Punch Taverns had stated they could not find any trace of a lease. Copy of the lease to be sent to them along with details of payments of £20 to Bass Taverns until 1997. No site visit had been undertaken although they are aware of the state of the bus shelter roof and are looking into asbestos legislation and other leases.

A. Sunley

Bus Shelter, Woodcock Road – two prices had been received to repair the roof and one accepted by Zurich Insurance. The excess had been reviewed down from £250 to £100 and the claim should not affect the premium.

Planning Issues – Councillor Harrap advised he will chase up the planning officer with regard to the portable building used as a shop and not an office at Monument Garage
ERNLLCA – Guidance on the Clean Neighbourhoods and Environment Act given to Councillors. ERNLLCA will respond to the consultation.

Street Naming – land to the rear of 16-21 High Street will be called "School Close". Comments were required by 2nd November – meeting too late to meet the deadline.

New Computer – had been researched by Clerk and Councillor Robson. Next agenda for increasing budget by £100.

ERNLLCA – Quality Status seminar – 14th December, Drifffield. Councillor Traves and Clerk to attend.

Brid Police Authority Neighbourhood Panel – next meeting 7th December, Town Hall.

Brid Town Team Meeting – November 9th, Spa – Councillor Traves to attend.

Ongoing matters – War memorial, Citizenlink usage.

Traffic Calming – Councillor Wilkinson had spoken to Paul Copeland who had promised a report. Councillor Wilkinson hopeful for a 40 mph buffer zone on Bempton Lane and will request a scheme for flashing signs for next financial year. Locations required – next agenda.

School Fence/Ditch – Councillor Harrap requested all details to refer this to Highways.

257/05 To adjourn the meeting for 15 minutes for Questions by Electors:

The meeting was adjourned for Questions by Electors and re-opened.

258/05 Questions/Reports from Cllrs and Committee Representatives:

Councillor Woodhouse – outlined progress on new pavilion. Roof tiled and windows due in next two weeks.

Councillor Leppington – reported on positive comments regarding the new light on South Sea Road, which was installed and operational.

Councillor D Harvey – reported broken fence on Village Green – next agenda.

Councillor Woodhouse – goal post loose on Village Green – next agenda.

Councillor Traves – requested litter bin in bus shelter, Tower Street – next agenda.

Councillor Traves – concerned grass opposite the School due to parking – next agenda.

Councillor Robson – concerned at parking on verges at Cricket Field – next agenda.

Councillor Harrap – ERYC budget conference is at Brid North Library on 8th Nov, 2 pm

Chairman – Chairman and Clerk had attended Brid Local Delivery Group set up to target a reduction in criminal damage. To ask Youth Club if they would like to attend in future.

Chairman – had attended ERNLLCA NE District Committee on 18th October.

Chairman – Chairman and Clerk had attended an evening with ERNLLCA on 5th October when Alan Barker had outlined the services ERNLLCA can provide.

259/05 Chairman's Report:

The Chairman had nothing to report.

260/05 To consider Planning Applications as listed and subsequent plans that are received after the agenda is sent out Plans were available for public inspection at 6.45 pm:

- (1) **DC/05/07212** – Erection of single storey extension at side following demolition of existing garage at The Cottage, North Marine Road, Flamborough.

A. Smiley

For Mr and Mrs Wiles.

Application Type – Full Planning Permission.

No observations AGREED.

Plans Approved

- (1) **DC/05/06217/var** – Variation of condition 5 of the previous approval ref. 03/08197 to allow rear escape rooflight (amended scheme of 05/04765/var), Wayside, Thornwick Road, Flamborough.
- (2) **DC/05/05952** – Construction of new vehicular access to front of dwelling, 25 Tower Street.

Plans Refused

- (1) **DC/05/04878** – Retention of porch/covered store to rear of dwelling (amended description), at Little Dore, 5 Tower Street, Flamborough.

Plans Withdrawn

- (1) **DC/05/05266** – Erection of 8 units for business and industrial use at land north of Flamborough Rural Workshops, Bampton Lane, Flamborough.

261/05 Correspondence – to note/deal with correspondence as listed:

Clerk advised three items had been received today too late for inclusion with agenda.

26 Oct – CE Electric UK (YEDL) – Notice of vegetation and tree clearance programme – safeguarding electric supply

21 Oct – ERYC - OPDM booklet “Creating Better Places to Live: A Guide to the Planning System in England”.

18 Oct – ERYC – Parish Precepts 2006/07 – meeting to be arranged.

10 Oct – ERNLLCA – AGM 10th November, 7 pm, Hessle Town Hall.

Printed Journals and Advertising.

262/05 Payment of Accounts to 31st October 2005:

Chq No	Creditor	Net Due	VAT	Total
1163	Flam Methodist Church - 10/10/05 and 19/10/05	30.00		30.00
1164	Shaw & Sons Ltd - allotment receipt book	21.50	3.76	25.26
1165	MR & KM Couzens - allotment work	145.00	25.38	170.38
1166	nPower - Street Lighting - 1/7/05-30/09/05	846.33	148.10	994.43
1167	Wicksteed Leisure - 3 swing seats	80.50	14.09	94.59
1168	Keyline Builders - PPE/H&S - toilet cleaner	91.96	16.09	108.05
1169	E Woodhouse - Toilet Supplies/H&S	19.32	0.59	19.91
1170/1171	PAYE (Oct)	535.45		535.45
1172	PAYE - Inland Revenue	14.30		14.30
1173	Clerk Expenses (Oct)			
	Telephone (25/8/05-24/9/05)	12.65		12.65
	Photocopying	21.30		21.30
	Postage	10.60		10.60
	Stationery	27.04		27.04
	Car Allowance	20.00		20.00
	Deliveries	2.00		2.00
1174	Designs by Debbie	20.00		20.00
	Totals	1,897.95	208.01	2,105.96

It was AGREED to pay the accounts. Councillor Couzens declared a prejudicial interest.

R. Swaley

263/05 To consider new playground equipment as budgeted – Councillor Traves:

It was AGREED to provide 5 new small pieces of equipment outlined by Councillor Traves totalling £2,691 including fitting plus VAT by Creative Play, proposed Councillor Traves, seconded Councillor Mrs Gilson. It was AGREED to add £343 commuted sums interest to £2,200 budget (instead of being included) and transfer £148 from open spaces budget, proposed Councillor Traves, seconded Councillor Mrs Gilson.

264/05 Street Lighting Maintenance Contract 2006 – update on progress:

A Working Group had taken place on 10th October to discuss issues surrounding the maintenance contract. Clerk thanked Ward Councillor Matthews for his help in producing a draft contract, which was given to all Councillors. Next agenda for amendment and agreement. Councillor Crossland advised a new list of lights was not necessary as the Council knew which lights had been replaced.

265/05 To consider response to enclosed letter regarding field at the bottom of Crofts Hill:

A letter had been circulated to Councillors regarding an incident with an electric fence in the field. Concern was expressed that this had been referred to the Parish Council by ERYC. It was AGREED to refer this back to ERYC as the responsible authority, request they deal with complainant directly, proposed Councillor Traves, seconded Councillor Woodhouse.

266/05 Local Delivery Group – to consider implementation of a capital scheme:

East Riding Local Delivery Groups have access to £60,000 of funding for capital schemes leading to a reduction in criminal damage. It was AGREED to bid for a play wall on the Village Green (Clerk to ask regarding planning permission etc), proposed Councillor Crossland, seconded Councillor D Harvey. A proposal for a youth shelter was defeated. Clerk to ask Youth Club if there is anything they need.

**267/05 Christmas Lights – to consider a donation of £200 – Councillor P Traves:
Information required for ERYC (letter sent with agenda for meeting of 19th Oct):**

- Councillor Traves proposed a donation of £200 towards sweets, mulled wine, and presents for the switch on, seconded Councillor Mrs Gilson. Following discussion, this was withdrawn.
- Switch on event - Clerk outlined ERYC licence requirements for use of the highway. It is not necessary to obtain a £300 licence provided the use of the land did not change, ie, no trading, stalls etc. Permission to use the highway would still be required, however, if only Camerons Gardens was used, permission would not be required. Clerk advised a road closure on Carter Lane between Castle Crescent and Tower Street for public safety, at no cost. Clerk advised Event Public Liability Insurance is required. It was felt that due to administration costs, there would be no switch on event organised by the Parish Council.

268/05 Allotments:

Councillor Robson declared a prejudicial interest (related to tenant) and left the meeting.

(1) Rent collection report:

Clerk and Chairman had undertaken rent collection on 29th October. It was AGREED to send a reminder (letter 1) to tenants who had not paid, proposed Councillor Traves, seconded Councillor Villani.

H. Sumley

- (2) **Site visit report:**
Site visit undertaken on 5th November and a vast improvement seen. AGREED to send letters to tenants not observing tenancy agreement.
- (3) **Waiting list – allocation of plots (new plan sent with agenda):**
Plots let to applicants on the waiting list.
- (4) **Correspondence – (enclosed with agenda):**
Letter from Flamborough Allotment and Gardens Association who have merged with the Alliance to form a new organisation. To acknowledge letter and note contents
- (5) **Whips for the hedge:**
It was AGREED not to do anything at this time. Councillor Couzens to put some in when he has some available.
- (6) **Work to allotment field:**
It was AGREED to ask for prices in the Notice Board to repair leaking water tank o/s plot 15, remove and dispose of rubbish to right hand side of gate, at the corner near plot 2, on plots 65 and 66. Remove and dispose of bricks and wheelbarrow o/s plots 61/62 (at plot 49 side) and cut off tap at same location.
No agreement with regard to water on the right hand side of the site at this stage.
- (7) **Bird flu – Councillor P Traves:**
Registration of birds is voluntary if on a commercial basis. Allotments classed as domestic. To keep an eye on the situation. Councillor Robson returned.

269/05 To resolve that due to the confidential nature of the business to be transacted, the press and public be excluded from the remainder of the meeting (Section 1(2), Public Bodies Admissions to Meetings Act 1960):

This was AGREED.

270/05 Toilet Cleaner's contract to include Grievance Policy and Dismissal and Disciplinary Policy (requirement of Employment Act 2002, as enclosed) and Clerk's report of action on emergency basis:

Cleaner's contract of employment, including a Grievance and Dismissal/Disciplinary Policy had been given to Councillors with the agenda. It was AGREED to accept this as it stands, proposed Councillor Traves, seconded Councillor Villani. To consider post of Relief Cleaner – next agenda.

271/05 To consider prices for the control of the mole infestation, Crofts Hill, Flamborough.

Councillor D Harvey left the meeting.

Councillor S Robson declared a prejudicial interest (Trustee of FCEAG who object) and left the meeting.

Letter read from FCEAG objecting to the control of the moles and stating that part of Crofts Hill is public highway and interference with it would be illegal. Clerk to write stating that Standing Orders do not permit a decision to be reversed within six months other than by special resolution.

No prices received for the work.

Meeting closed 10.10 pm.

Signed as a true and correct record
Councillor R Sunley, Chairman.

R. Sunley..... Date *05/12/05*.....

FLAMBOROUGH PARISH COUNCIL

MINUTES OF EXTRA ORDINARY MEETING 15TH NOVEMBER 2005, 7.30 PM, METHODIST CHAPEL, FLAMBOROUGH

Present: Councillors Sunley (in the Chair), J Crossland, Mrs H Gilson, D Harvey, V Leppington D Major, S Robson, P Traves, F Villani and I Woodhouse.

10 members of the public.

Clerk, Libby Woodhouse recorded the Minutes.

272/05 To accept apologies for absence:

Councillors Mrs L Bennett, P Couzens and G Harvey.

273/05 Declarations of Personal/Prejudicial Interests on Agenda Items, the Nature of the Interest and Registration of Gifts:

Any declarations of interest made by Councillors are recorded at the appropriate Minute. Registration of gifts – there were none.

274/05 To consider planning applications as listed and subsequent plans that are received after the agenda is sent out. Plans were available for public inspection at 7.15 pm.

Plans Approved

- (1) DC/05/06702 – Erection of covered way to amenity buildings entrance, Thornwick & Sea Farm Holiday Centre, Flamborough Holidays Ltd.
- (2) DC/05/06719 – Change of use of ground floor flat into shop, and alterations to shop front at Central Stores, High Street, Flamborough for Independent Pharmacy Care Centres Plc.
- (3) DC/05/06471 – Erection of single storey extension to side following demolition of existing conservatory (revised scheme to 05/03789/PLF), Hillrise, Crofts Hill, Flamborough for Mrs C M Leadbetter.

Planning Appeal

- (1) 05/00632/PLF – Retention of workshop, timber store, store, stable yard cover and gates and erection of a greenhouse, Kindlescars, 3 Tower Street, Flamborough, for Mr James Fowles (copy enclosed). Councillor Villani declared a prejudicial interest (has been subject of a complaint where his name was cleared).

It was AGREED to write to the Planning Inspectorate to reiterate the Council's reasons for recommending refusal and to request a copy of the appeal decision.

Planning Applications

- (1) DC/05/07950 – Erection of single storey extension to side at 45 South Sea Road, Flamborough for Mr and Mrs B Crossland. Application Type: Full Planning Permission.
No observations AGREED.
- (2) DC/05/07499 – Erection of 10 No dwellings with associated parking and access following demolition of existing outbuildings at High View, The Green, South Sea Road, Flamborough for Mr and Mrs Needler. Application Type: Full Planning Permission.

A. Sunley

Councillor D Harvey declared a prejudicial interest.

It was AGREED to recommend that if approved the following conditions should be imposed. The Parish Council would like to see further detail on the houses, ie, brickwork on the corners, the Council is not in favour of porches and it is understood that a Right of Way exists through the plan area and request that this is checked and looked into.

275/05 To consider raising the amount budgeted for a new computer from £500 to £600:

It was AGREED to raise the budget to for a new computer and printer to £600 and £100 to be transferred from the Training Budget, proposed Councillor Traves, seconded Councillor Mrs Gilson.

276/05 To discuss a response regarding proposals for sites for Affordable Housing in Flamborough received from Mr R Jones (Rural Housing Enabler) at the meeting of 7th November 2005.

Councillor D Harvey requested recorded votes for this agenda item. Following considerable discussion the following response is to be submitted to Mr R Jones.

Constable Close development:

It was proposed that the Parish Council is not in favour of this development, proposed Councillor Woodhouse, seconded Councillor Villani. Voting as follows:

Councillor Sunley	- for
Councillor Woodhouse	- for
Councillor Crossland	- for
Councillor Mrs Gilson	- for
Councillor D Harvey	- for
Councillor Leppington	- for
Councillor Major	- for
Councillor Robson	- for
Councillor Traves	- against
Councillor Villani	- for

It was AGREED to respond that the Parish Council is not in favour of this development.

Reasons:

- It is nonsense to demolish an existing property.
- The access through Constable Close would cause problems, as it is narrow.
- Constable Close is a designated old person's area.
- The relation between the proposed development and the school would mean children would have to walk a long way to school and cross busy roads.
- Development in this area would encourage further development on that side of the village, which the Council is opposed to.

Woodcock Road development:

It was proposed that the Parish Council is not in favour of this development, proposed Councillor Woodhouse, seconded Councillor Major. Voting as follows:

Councillor Sunley	- for
Councillor Woodhouse	- for

A. Sunley

Councillor Crossland	- against
Councillor Mrs Gilson	- against
Councillor D Harvey	- for
Councillor Leppington	- for
Councillor Major	- for
Councillor Robson	- for
Councillor Traves	- against
Councillor Villani	- for

It was AGREED to respond that the Parish Council is not in favour of this development.

Reasons:

- There is a public footpath within the area of the proposed development.
- The existing infrastructure in the area cannot cope, ie, drainage.
- Access from Woodcock Road.

Other reasons for not developing the above sites:

- The Parish Council would have no control over the amount of houses built or the type.
- The Parish Council would have no control over allocations.

Further Sites for Consideration:

Allotment Site, Bempton Lane:

Councillor Couzens arrived.

It was proposed to request Mr R Jones to look at developing the frontage area only of the allotment field (to the right of the entrance from Bempton Lane), proposed Councillor D Harvey, seconded Councillor Mrs Gilson. Voting as follows:

Councillor Sunley	- against
Councillor Woodhouse	- against
Councillor Couzens	- for
Councillor Crossland	- for
Councillor Mrs Gilson	- for
Councillor D Harvey	- for
Councillor Leppington	- for
Councillor Major	- against
Councillor Robson	- against
Councillor Traves	- for
Councillor Villani	- for

It was AGREED that Mr R Jones be requested to look at the frontage area only of the allotment field.

Reasons:

- It is near to the school.
- The Parish Council would be able to contribute to the running, allocations and number of houses built.
- Infrastructure is already there.
- Would prefer to see any development to the west of the village.
- There would be a continuous form of income for the Parish Council in the form of rental.

A. Sunley

Small Village Green (next to WI Hall) and Green (top of Allison Lane)

It was proposed that these areas should be looked into for Affordable Housing, proposed Councillor Traves, seconded Councillor Mrs Gilson. Voting as follows:

Councillor Sunley	- against
Councillor Woodhouse	- against
Councillor Couzens	- against
Councillor Crossland	- for
Councillor Mrs Gilson	- for
Councillor D Harvey	- against
Councillor Leppington	- against
Councillor Major	- against
Councillor Robson	- against
Councillor Traves	- for
Councillor Villani	- against.

It was AGREED that these areas should not be looked into for Affordable Housing.

Meeting closed 9 pm.

Signed as a true and correct record
Councillor R Sunley, Chairman

R. Sunley

Date *05/12/05*

FLAMBOROUGH PARISH COUNCIL

MINUTES OF PARISH COUNCIL MEETING

5TH DECEMBER 2005, 7.30 PM, METHODIST CHAPEL, FLAMBOROUGH

Present: Councillors Sunley (in the Chair), Mrs L Bennett, P Couzens, J Crossland, Mrs H Gilson, D Harvey, V Leppington, S Robson, P Traves, F Villani, I Woodhouse.

Ward Councillor Matthews in attendance.

2 Members of the public.

Clerk, Libby Woodhouse, recorded the Minutes.

277/05 To accept apologies for absence:

Councillors G Harvey and D Major.

278/05 Declarations of personal/prejudicial interests on agenda items, the nature of the interest and registration of gifts:

Any declarations of interest made by Councillors are recorded at the appropriate Minute.
Registration of gifts – there were none.

279/05 Acceptance of Minutes of Meetings:

Parish Council Meeting of 7th November 2005 – It was AGREED that the Minutes of this meeting be received and signed as a true and correct record.

Extra Ordinary Meeting of 15th November 2005 – It was AGREED that the Minutes of this meeting be received and signed as a true and correct record.

280/05 Matters to report from the Minutes/Clerks Report (for information only):

Toilets – Floors had been cleaned with acid by accident by ERYC contractors on 1st December who should have cleaned the Lighthouse Toilets. Cleaner had reported faulty lock to ladies outer door on 30th November. This had been repaired on 1st December under Clerk's delegated emergency powers, incurring £20 costs.

Sid Thompson – former Flamborough Parish Council Clerk had recently died. A condolence card had been sent.

The new computer – had been purchased and will be up and running shortly.

Fence, School ditch – Councillor Harrap had reported he had spoken to Dave England at ERYC Highways and they are looking at moving the replacement forward but will not be achieved quickly.

Monument Garage, DIY Shop – ERYC Case officer had replied stating the use of the temporary building as a shop requires planning permission and the owner had been advised.

Next Surgery – 9th January – Councillors D Harvey and the Chairman.

BT Payphones – Councillor Matthews had reported the proposed removal by BT of two payphones in Flamborough had been cancelled. Usage will be monitored and reviewed.

Bus Shelter, Woodcock Road – repairs completed, waiting for insurance.

All other matters – ongoing or no reply yet.

H. Sunley

281/05 To adjourn the meeting for 15 minutes for Questions by Electors:

The meeting was adjourned for Questions by Electors and re-opened.

282/05 Questions/Reports from Councillors and Committee Representatives:

Councillor Mrs Bennett – reported Ofsted Inspectors were in School this week. The new headteacher had introduced new measures, smaller classes and the mood was very positive.

Councillor Woodhouse – the new pavilion now has shutters and is waiting for new windows, plumbing and electrics.

Councillor Leppington – queried lights at toilets – they only come on when entering.

Councillor Traves – commented on grass outside school – agenda item.

Chairman – reported he and Clerk had been to Brid. Local Delivery Group meeting on 30th November where four bids for funding had been received – agenda item.

283/05 Chairman's Report:

Chairman thanked Councillors Crossland and D Harvey for replacing swing seats and bolts at the playground.

284/05 To consider Planning Applications as listed and subsequent plans received after the agenda was sent out (plans were available for public inspection at 7.15 pm)

(1) DC/05/08097 – Erection of a two storey extension to rear of dwelling at 8 High Holme, Flamborough for Mr M Pyott. Application Type: Full Planning Permission.
Councillor Mrs Bennett declared a personal interest (close friend of applicant).
No observations AGREED, proposed Councillor Traves, seconded Chairman.

(2) DC/05/08141 – Retention of trellis in rear garden at 14 Chapel Close, Flamborough for Mr R D and Mrs M Maskell. Application Type: Full Planning Permission.
No observations AGREED, proposed Councillor Woodhouse, seconded Chairman.

Plans Approved

- (1) DC/05/06410 – Erection of single storey extension at side and first floor extension to rear (revised scheme of 05/04159/PLF) at 25 Castle Crescent, Flamborough.
- (2) DC/05/06575 – Reserved Matters for the erection of a dwelling following approval of Outline Planning Permission 04/06951/OUT) at land to the north, Whinbrae, South Sea Road, Flam.
- (3) DC/05/06900 – Demolition of existing dormer bungalow to allow for residential development at White Bays, Tower Street, Flamborough.
- (4) DC/05/07049 – Erection of a conservatory at rear of dwelling at 1 Gull Nook, Flamborough.

Planning Enforcement

- (1) EN/03/00636/UNUSE – 3 Tower Street, Flamborough – enforcement notice served for the removal of buildings which takes effect from 16/01/06 and must be complied with by 16/04/06 unless appealed.

H. Sunday

Planning Permission not required

- (1) DC/05/07291/AGNOT – Erection of a shed for agricultural use, land to the west of Water Lane and south of Bridlington Road, Flamborough for James Fowles.
It was AGREED to write to ERYC Planning stating the Parish Council need further information before satisfied that the shed will not affect local housing and the adjacent Conservation Area, proposed Councillor Crossland, seconded Councillor D Harvey.

285/05 To note/deal with correspondence as listed below:

- 23 Nov – ERYC – Reply re Public Footpath and electric fence issue – field, Croft Hill (copy enclosed).**
– satisfactory reply had been received.
- 22 Nov – ERYC – LDF, Pre-Submission Draft Statement of Community Involvement – consultation**
– given to Chairman. Next agenda for comment.
- 21 Nov – ERYC – Criteria for the use of H-Bar Road Markings (copy enclosed)**
- 16 Nov – ERYC – Festive Lighting Permit issued for erection of Festive Lighting for 2005 season.**
- 16 Nov – ERYC – training for Planning & Development Control for Parish Councils – questionnaire**
- Clerk to complete.
- 14 Nov – ERYC – provision of an account for Flamborough Parish Council use on MyEastriding (to be used only in accordance with official PC business).**
- 07 Nov – May Sexton – Questions by Electors – (see enclosed copy)**
– No reply.
- 31 Oct – East Riding Voluntary Action Services – accountancy and funding services questionnaire.**
- 28 Oct – ERYC, Dog Warden – Parish Issues (see enclosed copy)**
– discussed.
- 25 Oct – South Cave Parish Council – requesting a response to support a policy review by ERYC re their Commuted Sums policy (see enclosed copy)**
- It was AGREED to write to ERYC requesting a policy review of the commuted sums process and that revised planning applications should be treated as new applications for commuted sums process.
- Nov 05 – ERYC, Chairmans Awards for Enhancing the East Riding of Yorkshire and Commendations for Excellent Service**
- Nov 05 – ERNLLCA – Newsletter.**
- Printed Journals – The Clerk, Umbrella, The Playing Field, Allotment & Leisure Gardener, Citizens Advice, ERVAS Newsletter etc, HLC Training News, advertising.**

286/05 Payment of Accounts to 30th November 2005:

Councillor Woodhouse declared a personal interest (purchase of Parish Council computer)
It was AGREED that the accounts should be paid, proposed Chairman, seconded Councillor Mrs Bennett.
VAT Received - £1,171.14.

B. Smiley

Chq No	Creditor	Net Due	VAT	Total
1175	P Traves - xmas lights supplies	201.54	6.82	208.36
1176	Flam Methodist Church - EO meeting 15/11	9.00		9.00
1177	Flam Methodist Church-11 meetings (Nov05-Oct06)	100.00		100.00
1178	Yorkshire Water - Allotments	15.98		15.98
1179	Yorkshire Water - Toilets	54.55		54.55
1180	Royal British Legion - Poppy Wreath & Donation	66.50		66.50
1181	Village Hall - 29th Oct - Allotment Rent Collection	4.00		4.00
1182	A E Smith - cutting allotment hedge	40.00	7.00	47.00
1183	I E Woodhouse reimburse computer purchase DELL	596.69	104.42	701.11
1184/6	PAYE (Nov)	737.32		737.32
1187	Clerk Expenses (Nov)			
	Telephone (25/9/05-25/10/05)	15.44		15.44
	Photocopying (meetings 7/11/05, 15/11/05, 5/12/05)	69.05		69.05
	Postage	8.71		8.71
	Stationery	12.85		12.85
	Car Allowance	20.00		20.00
	Deliveries	2.00		2.00
1188	E Woodhouse - Toilet Supplies	14.64	2.57	17.21
	Totals	1,968.27	120.81	2,089.08

287/05 (a) To amend and agree the Annual Footway Lighting Maintenance Contract 2006-2009 and to agree tender details:

The Chairman thanked Councillor Matthews for his help and support and also the working group. One minor amendment. It was AGREED to accept it in full, proposed Councillor Woodhouse, seconded Chairman. 1 abstention. It was AGREED to advertise it in next week's Yorkshire Post's Contract Pages, proposed Councillor Crossland, seconded Councillor Villani.

- (b) To amend and agree the Parish Council's list of Footway Lights (copy enclosed):**
Minor amendments agreed and the list of lights AGREED, proposed Councillor Traves, seconded Councillor D Harvey.

288/05 To respond to a request from the Ward Councillors for comment on the possible re-organisation of the Ambulance Service (copy enclosed).

It was AGREED to respond as follows, proposed Chairman, seconded Councillor Robson. The Council feels the proposed re-organisation would impact on local service provision and would not like to see any dilution of the service we are getting. It would be a retrograde step if ambulances had to travel greater distances to service our requirements.

289/05 (a) To agree locations for possible flashing speed signs (for Councillor J Wilkinson):

To request Crofts Hill/ Bridlington Road, Bempton Lane and Lighthouse Road on approach to the village.

R. Smiley

(b) Report received from P Copeland – Traffic Issues (enclosed copy):

It was AGREED to reply requesting indication of the items that will receive funding for 2006/07 as there is no indication of priority.

(c) Parking Issues – Cricket Field and opposite the School:

It was AGREED to write to ERYC Highways and the Police with photographs of dangerous parking and request traffic warden at worst times to deal with it.

290/05 Local Delivery Group – to update proposals and consider the donation of £100 towards a scheme for Flamborough Youth Club (see enclosed):

- Chairman reported that a play wall on the Village Green could not be completed in time for funding.
- Chairman reported on a scheme to help the Youth Club purchase items costing £369.71 to help keep youngsters off the street and which could also be used to provide education to the young people aiming to reduce criminal damage. It was AGREED to donate £100 to this scheme (S31 Local Govt & Rating Act 1997) to help the YC access funding from the ERYC Safer & Stronger Communities Fund, proposed Councillor Traves, seconded Councillor Couzens. 1 absention. To be transferred from Open Spaces budget.

291/05 Parish Council Website – updated proposals from ERYC and domain registration:

Clerk reported on a recent meeting for the pilot group for this website and provided Councillors with pages from the proposed website. It was AGREED for the Clerk to provide feedback, proceed with a “.gov.uk” domain registration to the cost of £104 and proceed with the website.

It was AGREED to alter the order of the agenda.

292/05 Playground Inspection Report (see enclosed) – to consider advertising for contract, work as enclosed schedule:

It was AGREED to monitor the situation and cut off and file down the projecting bolt thread on the Operators Sign, proposed Councillor Crossland, seconded Councillor D Harvey.

293/05 Allotments – correspondence (see enclosed) and turning water off:

Councillor Robson declared a prejudicial interest (related to tenant) and left the meeting.

- Shed AGREED plot 41.
- It was AGREED to withdraw the offer to let plot 42 as tenant had written with health and safety concerns. To ask if the tenant would like another plot.

Plot 19, letter to tenant requesting rent with 7 day notice as it is known tenant has left the village. Councillor Robson returned.

294/05 To resolve that due to the confidential nature of the business to be transacted, the press and public be excluded from the remainder of the meeting (Section 1(2), Public Bodies Admissions to Meetings Act 1960):

It was AGREED that the public and press be excluded.



295/05 To consider Freedom of Information request – from J Crossland requesting correspondence surrounding the additional street light, South Sea Road:

This item was withdrawn.

296/05 Payment of grass cutting contract – the contractor has submitted an account, which includes 2.5% inflation (totalling £2313.42). The agreed contract price is £2257.00:

Councillor Crossland declared a prejudicial interest (son is contractor) and left the meeting. It was AGREED to pay the contractor the agreed contract price only, proposed Councillor Traves, seconded Chairman. Councillor Crossland returned.

297/05 To consider prices received for the allotment work:

Councillor Couzens declared a prejudicial interest (priced for work) and left the meeting. One price received. It was AGREED to accept the price of £385 (one skip only) from P Couzens, proposed Councillor Woodhouse, seconded Councillor Villani. Councillor Couzens returned.

298/05 Lease, Sports Club Trust – to consider enclosed report and action as appropriate:

Councillor Woodhouse declared a prejudicial interest (member of Sports Club) and left the meeting. Following further proposed amendments to the Lease by the Sports Club Trust, the Chairman and Clerk had visited the Solicitor. It was felt that a meeting with the Trustees should be arranged in January to sort out the terms of the lease to try to keep down legal costs.

299/05 Financial Reserves – to consider the level of reserves and bank accounts held by the Parish Council (copy of letter from ERNLLCA enclosed) and to set Budget Meeting:

Budget meeting to be on 19th December with any planning applications and the rest of this agenda.

Meeting Closed 10.10 pm.

Signed as true and correct record *R. Sunley* Date *29/01/2006*.....
Councillor R Sunley, Chairman.

FLAMBOROUGH PARISH COUNCIL

MINUTES OF EXTRA-ORDINARY MEETING 19TH DECEMBER 2005, 7.30 PM, METHODIST CHAPEL, FLAMBOROUGH

Present: Councillors Sunley (in the Chair), Mrs L Bennett, P Couzens, J Crossland, Mrs H Gilson, D Harvey, G Harvey, V Leppington, D Major, P Traves, F Villani and I Woodhouse.

No members of the public.

Clerk, Libby Woodhouse, recorded the Minutes.

300/05 To accept apologies for absence:

It was AGREED to accept apologies of absence from Councillor S Robson.
Councillor P Couzens would be late arriving.

301/05 Declarations of Personal/Prejudicial Interests on Agenda Items, the Nature of the Interest and Registration of Gifts:

Any declarations of interest made by Councillors are recorded at the appropriate Minute.
Registration of gifts – there were none.

302/05 To consider planning applications as listed and subsequent plans received after this agenda has been sent out. Plans available for public inspection at 7.15 pm:

- (1) **DC/05/08601** - Erection of 5 No Business/Industrial units (revised scheme of 05/05266).
Land north of Flamborough Rural Workshops, Bempton Lane, Flamborough
For Ms J Smith.
Application type: Strategic – Full Planning Permission.
Councillor Mrs L Bennett declared a personal interest (husband rents an existing unit) and Councillor Woodhouse declared a personal interest (brother in law rents an existing unit).
No observations AGREED, proposed Chairman, seconded Councillor Woodhouse.
- (2) **DC/05/08652** – Erection of four new dwellings following outline approval 03/01523/OUT
Former Flamborough DIY, School Lane, Flamborough
For Mr C J Gardener
Application type: Approval of Reserved Matters.
Councillor D Harvey declared a personal interest (owns land adjacent).
It was AGREED to recommend refusal (d) and refer to Committee (e), proposed Councillor Crossland, seconded Councillor Traves, 1 abstention. Reasons – overdevelopment (proposals should be reduced by one), the buildings should be brought forward to allow parking to the rear, the height of the roof (need a better roof design), there should be no porches, and the proposals do nothing to preserve and enhance the Conservation Area and streetscene.
- (3) **DC/05/08670** – Conversion of storage building into two dwellings
Land south of Manor Close, 34 Tower Street, Flamborough
For Mr P Smith
Application type: Full Planning Permission
No observations AGREED, proposed Councillor Woodhouse, seconded Chairman.

R. Sunley

Plans Approved

- (1) **DC/05/06803** – Retention of covered tractor port.
Land north of Crofts Hill, Bridlington Road, Flamborough (and correspondence).
- (2) **DC/05/06578** – Outline – Residential Development following demolition of existing dwelling, White Bays, Tower Street, Flamborough.
- (4) **DC/05/07212** – Erection of single storey extension at side following demolition of existing garage at The Cottage, North Marine Road, Flamborough.

303/05 Land at Croft's Hill – to respond to ERYC's letter (given to Cllrs for previous meeting):

ERYC Highways Department had written stating that the status of the area at Crofts Hill surrounding the Village Pump is part of the publicly maintained highway and that it is not possible for anyone other than the Highway Authority to allow work to take place there. It was AGREED to respond without prejudice thanking them for their letter, that the Parish Council do not agree and requesting information as to how they arrived at this and request evidence of their research. Proposed Councillor Crossland, seconded Councillor Traves (9 for and 2 against).

Councillor Couzens arrived.

304/05 Parish Repairs – proposed repair work required (see enclosed):

List of repairs discussed and amended. Advertise on the Notice Board for the work to be completed, proposed Councillor Woodhouse, seconded Chairman.

305/05 To reply to a letter received from the National Society of Allotment and Leisure Gardeners (copy enclosed):

A letter had been received from NSALG's Legal Consultant who had written to the Parish Council at the request of Mr O'Toole. A number of allegations were made. It was AGREED to respond requesting corroboration of the allegations as the Council is unable to reply. Proposed Councillor Traves, seconded Councillor Leppington.

306/05 Allotments –

(1) Correspondence (as previous meeting):

- Plot 42 – new tenant had brought the Council's attention to the state of the plot and the Council had to withdraw the offer of the plot due to health and safety risks. The tenant had stated he did not wish to take on another plot as he had too much on at present. Rent to be refunded.
- Plot 16 – letter AGREED to previous tenant to clear items from the plot, reminding of provisions of s4(1) Allotment Act 1950.

(2) Work to plots 42 and 25b:

It was AGREED to send the same letter as above to the respective previous tenants.

A. Swanley

(3) Lettings:

Plot 19 let to new tenant.

(4) Turning water off:

It was AGREED to turn the water off (site only, not the pigs) in any year from 1st November to 1st March, proposed Councillor Traves, seconded Councillor G Harvey (9 for and 3 against). Councillors Traves & Crossland to turn water off now.

307/05 To consider meeting attendance allowance for Councillors – Councillor D Harvey:

It was AGREED in principle to look at paying £5 per meeting per Councillor Parish Basic Allowance. To start the ball rolling to write to the Parish Remuneration Panel for guidance (the Parish Council has to have regard to any recommendations), and the Inland Revenue as this would be taxable. Proposed Councillor Traves, seconded Councillor D Harvey (7 for and 5 against). Reasons – the considerable increase in Parish Council workload due to legislation etc, Councillors attend 11 Full Council meetings and it is envisaged there will also be 10 extra ordinary meetings this year. Quality Status requires recruitment of Councillors to succeed in the future and this may provide an incentive. Councillors opting not to receive this, if this goes ahead, would need to write to the Parish Council.

308/05 Financial Reserves – to consider level of reserves and bank accounts held by the Parish Council (letter from ERNLLCA given to Cllrs for previous meeting):

- It was AGREED to transfer smaller accounts (Amenity account and Post Office account) to the Business Bonus account and ask advice from N Hall re the Seamans Mission account, proposed Councillor Traves, seconded Chairman. War Bonds were minuted in the 1930s to be held in perpetuity for the upkeep of the War Memorial.
- It was AGREED that £40,000 in the Business Bonus account following transfers of the accounts to be held in reserve for future lighting schemes/work/YE underground work, etc. Proposed Councillor Crossland, seconded Councillor Traves.

309/05 To set the budget and precept for 2006/2007 (see enclosed estimated revenue budget and estimated reserves):

- Clerk had submitted revenue budget. Amendments AGREED. A further £700 to be allocated to general maintenance of Open Spaces, £2000 for repairs to Camerons Gardens fence (because of health and safety reasons), £300 for maintenance of Christmas Lights (bulbs and two transformers), Donations reduced to £375, £550 further added to training budget for Quality Status training/preparation of submission, £1000 for Parish Basic Allowance to Councillors.
- It was AGREED to request the Precept of £33,500 (same as 2005/2006), proposed Chairman, seconded Councillor D Harvey. This represents £37.25 per Band D property in 2006/2007 (£38.49 2005/2006).

310/05 To resolve that due to the confidential nature of the business to be transacted, the press and public be excluded from the remainder of the meeting (section 1(2) Public Bodies Admissions to Meetings Act 1960):

This was AGREED.

A. Surley

311/05 To review the pay and conditions of service of existing employees (Standing Order 14):

- **Toilet Cleaner** – as this had recently been reviewed, it was AGREED there should be no changes, proposed Councillor Couzens, seconded Councillor D Harvey.
- **Clerk** – Councillors Woodhouse (married to Clerk), Mrs Bennett (sister in law of Clerk), Major (wife is relation of Clerk), Villani (friend of Clerk) declared prejudicial interests and withdrew from the meeting with the Clerk. It was AGREED to pay 78 hours overtime outstanding at current rate, proposed Councillor Traves, seconded Councillor Couzens, increase hours of work to 52/month with no further overtime, proposed Councillor Traves, seconded Chairman, and increase to SCP 18 from April 2006, proposed Chairman, seconded Councillor Traves.

Meeting closed 10.15 pm.

Signed as true and correct record .. *R. Sunley* Date *09/01/06* ..
Councillor R Sunley, Chairman