

FLAMBOROUGH PARISH COUNCIL

PARISH COUNCIL MEETING

HELD ON 5TH JANUARY 2004

PRESENT: Cllrs Sunley (in the Chair), Bennett, Crossland, Gilson, D Harvey, G Harvey, Leppington, Major, L Robson, S Robson, Traves, Woodhouse, Villani, Ward Cllr Matthews.

1. APOLOGIES FOR ABSENCE: Ward Cllrs Harrap and Wilkinson.

2. DECLARATIONS OF INTEREST AND NATURE OF THE INTEREST: The Clerk read a statement regarding Declarations of Interest which now incorporates the Code of Conduct. Any Declarations which may have been made by Councillors are recorded after the appropriate Minute.

3. CONSIDERATION OF YOUTH SERVICE REQUEST FOR £6,000:

Reports by Jacqui Tully and Claire Bootland, Youth Service. Original request of £6,000 for match funding but grant fallen through. Requested funds of £2,230 for project for six months to include centre at Headlands House and support to start various projects. After discussions, Cllr Traves proposed to support Youth Service, seconded Cllr Gilson. Proposal defeated, voting 4 for, 8 against, Cllr Crossland abstained.

4. MINUTES OF THE MEETINGS HELD ON:

EO Meeting 24th November 2003 and PC Meeting 1st December 2003: AGREED that the Minutes of both meetings be received and signed as a true and correct record, proposed Cllr G Harvey, seconded Cllr D Harvey.

5. MATTERS ARISING:

Gas, Camerons Gdns – Transco had removed supply to light on 5th January 2004.
School Children Safety – reply OSD ERYC re School Travel Plan, policy for safety at schools.
PC Application for Tree Work to Green – approved by Planning Dept, agenda February.

6. QUESTIONS BY ELECTORS:

Mrs France – re dog fouling. Clerk advised dog warden to visit re advice (Streetscene).

7. QUESTIONS BY MEMBERS:

Cllr Gilson – no permission requested for seat at South Landing, structure on allotment 54 and Father Xmas at bottom of Crofts Hill. Seat agenda February, Letter to tenant to remove structure at allotment, to resident of Beech Grove dumping rubbish and enquire of extent of highway at Crofts Hill. Allotments agenda February.

Cllr Traves – stated attended recent CEAG meeting as individual not Councillor and could not answer questions at their meeting. CEAG member had been angry over allotments. Personal letter from member of CEAG to Cllr Traves following meeting handed to PC for records.

Chairman – asked Cllr Matthews for rationale re Ward Cllrs disagreement with part of Commuted Sums. Cllr Matthews stated Ward Cllrs in 90% agreement, concerned PC targeted one element and not benefit community as a whole. Asked PC to reconsider £5,000.

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8. PLANNING APPLICATIONS:

- Continued use of ground floor as childminding facility – renewal of planning permission at The Meadows, Ogle Road, Flamborough, for G A Hirst – Appn Type – Full Planning Permission – no observations agreed, proposed Cllr Traves, seconded Cllr Bennett.
- Erection of a detached bungalow at land north east of Highlands, Mereside, Flamborough, for Mr and Mrs France – Appn Type – Full Planning Permission – no observations agreed, proposed Cllr Traves, seconded Cllr Leppington. Cllrs D and G Harvey declared an interest.
- Erection of single storey extension at side following demolition of garage and porch, construction of pitched roof over existing flat roof at rear and construction of dormer window at front (Amended Plans), at Wayside, Thornwick Road, Flamborough, for Mr and Mrs Parry – Appn Type – Full Planning Permission – no observations agreed, proposed Cllr Woodhouse, seconded Cllr G Harvey.

Plans Approved

- Erection of a single storey extension at the rear, 14 Bempton Lane, Flamborough.
- Fell and prune sycamores at Hartendale, West Street, Flamborough.

Plans Refused

- Change of use of land to allow siting of seasonal touring caravans, land east of Danes Dyke and West of High Braeme, Danes Dyke, Flamborough.

9. CORRESPONDENCE:

Streetscene Update - Parish Liaison Officer – Highways work will start in New Year, discussions taken place with Highways/Education Dept re school ditch and keep PC informed, gullies Danes Dyke/Crofts Hill/Water Lane to be cleaned (started 5th Jan 04). PC should contact OSD for full traffic management survey. Cllr Crossland concerned decisions removed from PC re traffic survey. Cllr Matthews to enquire.

Humberside Police Authority Consultation Questionnaire – Clerk and Chairman to complete. **Allotments** – correspondence read and replies agreed. Cllrs L & S Robson declared an interest.

10. PAYMENT OF ACCOUNTS: to 31st December 2003.

DATE	Creditor	Net Due	VAT	Total
31.12.03	ERYC - Rates Toilets	68.00		68.00
	Tender Advert - Playground work	57.00	9.98	66.98
	Npower - electric toilets	11.56	0.58	12.14
	Village Hall - Hire 1/11/03	8.00		8.00
	E Gilson Wages (1/12-28/12) 4 wks	80.00		80.00
	Clerk Salary (Dec)	252.00		252.00
	Clerk Expenses (Dec)			
	Photocopying	5.10		5.10
	Postage	8.73		8.73
	Stationery	8.61		8.61
	Phone Calls (21/8/03-20/11/03)	26.72		26.72
	Car Allowance	20.00		20.00
	Deliveries	2.00		2.00
	Totals	547.72	10.56	558.28

- Above and additional account from WI for 2 hours EO meeting on 24th November 2003 for £12.00 agreed for payment, proposed Cllr Traves, seconded Chairman.
- Clerk had sent cheque in December to Transco for removal of gas to light at Camerons Gardens for £376.00 (inc VAT), as agreed in Minute 18 PC 3rd November 2003.

11. CLERK – ANNUAL SUBSCRIPTION SLCC:

Agreed to pay Clerk's annual subscription to Society of Local Council Clerks of £72.00, proposed Cllr Traves, seconded Chairman.

12. COMMUTED SUMS:

Cllrs Gilson, G Harvey, Woodhouse, Major, S Robson and Chairman declared a prejudicial interest and left meeting. Cllrs Traves and Bennett declared a personal interest. Cllr Bennett took the Chair. Letter from ERYC sent to all Cllrs with agenda. Ward Cllrs had requested PC consider reallocating £5,000 of commuted sum. After questions with Cllr Matthews and further discussions, agreed original recommendations to stand, proposed Cllr Leppington, seconded Cllr D Harvey. Chairman and Cllrs returned.

13. REQUESTS FROM FCEAG:

Cllr S Robson declared a prejudicial interest and left the meeting for this item. Letter with proposals from CEAG sent to all Cllrs with agenda. General thanks expressed to CEAG for letter. Three proposals:

- **Camerons Gdns** – request to enhance/landscape – agreed to ask for more details on proposals, proposed Chairman, seconded Cllr Crossland. Find out constraints. Cllr L Robson abstained.
- **Allotments** – request to utilise land for school children. Headmaster had not been approached, would cause a lot of considerations for school, agreed therefore PC not able to discuss and leave for information, proposed Cllr Traves, seconded Cllr Villani. Cllr L Robson abstained.
- **Pump, Crofts Hill** – request to renovate. Agreed to leave pump and area as it is, proposed Cllr D Harvey, seconded Cllr Crossland. Cllr L Robson abstained. Concern re drains, road too fast to attract tourists, safety issue. Clerk to reply to CEAG as above.

14. XMAS LIGHTS:

- Chairman thanked J Crossland, D Harvey, P Crossland, young J Crossland and P and S Couzens for help putting up lights and thanked everyone who helped.
- Lock-up to be cleaned out to store lights – working party Sat am agreed, proposed Cllr D Harvey, seconded Cllr Traves. Insurance discussed.
- Agreed Cllr Crossland to enquire as to cost of printing to sell xmas cards to raise funds, proposed Cllr Crossland, seconded Cllr Traves. (10 for, 1 against, 1 abstention).
- Clerk had sent letters of thanks to Flam Victoria Club and Flam Holidays. Letters of thanks agreed to Arthur Woodhouse, Mrs Lockwood, Mike Farnell for donations.
- H Gilson thanked for making and selling 35 dozen mince pies for funds.
- Clerk advised ERYCs Ray Tennant inspected lights on 12th Dec. Next year need isolation switch on outside of Headlands Hse, stress testing wall brackets on High Street and written permission from house owners on High Street.

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15. CHAIRMAN'S REPORT:

Emergency Plans and Winter Services consultation going round Cllrs.

16. CLERK'S REPORT:

- On 2nd Dec 03 Npower/YEDL had promised to send accounts for energy for street lights. Still awaiting.
- Cllr Bennett still has Playground Inspection book.

17. CLERK'S CONTRACT:

Agreed to exclude public for remainder of meeting, proposed Cllr Traves, seconded Cllr Leppington. Cllrs Woodhouse, Bennett and Major declared a prejudicial interest and left the meeting with Clerk for this item.

- Agreed to be employee from 6th April 2004, proposed Chairman, seconded Cllr L Robson. Inform Inland Revenue re PAYE/NI although thought to be under lowest limits.
- Agreed to move to spinal column point 16 from 1st April 2004 (new rate £7.378/hour), proposed Chairman, seconded Cllr S Robson.
- Agreed to pay arrears of 75.5 hours at £7.205/hour (additional hours worked June to Dec 2003), proposed Cllr Traves, seconded Cllr Villani. Clerk and Cllrs returned.

18. TOILET CLEANER:

Only principles of casual labour discussed. Clerk to find out re minimum wage and details of casual labour/insurance. Agenda February. Cllr Gilson did not take part in discussion.

19. TENDERS FOR WORK ALLOTMENTS:

Cllrs Crossland and L Robson declared prejudicial interests and left the meeting. One tender received. Cllr Leppington advised other Contractor approached had too much work on to provide tender and consider doing work. Tender opened for work at allotments as per specification - £1,850 - Paul Crossland. Agreed to accept, proposed Cllr Major, seconded Cllr Traves

Meeting closed 10 pm.

FLAMBOROUGH PARISH COUNCIL

EXTRA ORDINARY MEETING

HELD ON 21ST JANUARY 2004

PRESENT: Cllrs Sunley (in the Chair), Crossland, Gilson, D Harvey, G Harvey, Leppington, Major, S Robson, Traves, Woodhouse, Villani.

1. **APOLOGIES FOR ABSENCE:** Cllrs Bennett, L Robson and Ward Cllr Harrap.
2. **DECLARATIONS OF INTEREST AND THE NATURE OF THE INTEREST:** The Clerk read a statement regarding Declarations of Interest which now incorporates the Code of Conduct. Any Declarations which may have been made by Councillors are recorded at the appropriate Minute.

3. TREE WORK, VILLAGE GREEN:

Application to crown-lift and remove dead branches from trees in Conservation Area on the Village Green and smaller greens has been approved. No time to go out to tender as work should be completed before end of February. Agreed for a working party to action this and agreed cost of £70 for P Crossland and P and S Couzens to remove and dispose of rubbish (P Crossland has chainsaw certificate), proposed Cllr Traves, seconded Cllr Villani. Broken post on fence to be mended at the same time. Cllr Crossland declared a prejudicial interest.

4. ALLOTMENTS – DUMPING OF RUBBISH:

Cllr S Robson declared a prejudicial interest.

- Concern regarding fly tipping and general dumping of rubbish. Agreed to put up notice to try to prevent this, proposed Cllr D Harvey, seconded Cllr P Traves.
- Occupant of 13 Beech Grove had contacted Clerk and apologised for dumping rubbish over fence and removed it.
- Structure Plot 48, letter agreed to tenant to stop work and write to Council for permission.
- Need to agree size/construction for agreement when tenants write for permission. Agreed sheds and greenhouses should be 8 ft by 10 ft and materials to be specified at time of writing for permission, proposed Cllr Crossland, seconded Cllr Woodhouse.

5. TOILETS – REFURBISHMENT WORK:

- After discussion, agreed to sandblast the exterior brickwork, proposed Cllr Leppington, seconded Cllr Gilson, voting 9 for, 2 against. £875 original price from builder, David Wilkinson quoted in the region of £500. Agreed Clerk to contact David Wilkinson and ask to confirm price in writing and go ahead, proposed Cllr Crossland, seconded Cllr Traves, voting 9 for and 2 against. Request contractor to clear car park on the day work done and accept liability. Clerk to ask builder to delay any painting until sandblasting completed.
- Cllr Crossland declared a prejudicial interest and left the meeting for this part of the item. Safety rail required on wall at front to prevent accidents, skateboarding and to facilitate wheelchair access, etc. Gate required to side to prevent rubbish being tipped round the

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back, etc, to be 7ft galvanised and visible through for safety. Keys to be given to cottage at back for right of way. Two prices obtained:

RJA Robson & Son – Gate £510 plus VAT fitted, Rail £520 plus VAT fitted.

Garton Heritage Forge – Gate £384.70 fitted, Rail £294.93 fitted.

Agreed to accept price from Garton Heritage Forge, proposed Cllr Traves, seconded Cllr G Harvey. Cllr Crossland returned.

- Chairman to ask builder for quote to remove wall and gate to rear to a height of 2'6" so rear is visible for safety reasons.
- Builder would like to submit an account. Agreed for £6,000 proposed Cllr Traves, seconded Cllr Woodhouse.

6. TOILET CLEANER:

Cllr Gilson declared a prejudicial interest and left the meeting. Eddie does a good job. Merits and disadvantages were discussed regarding the working practices of the toilet cleaner in preparation for the re-opening of the toilets. No decision made.

Meeting closed 9 pm.

FLAMBOROUGH PARISH COUNCIL

PARISH COUNCIL MEETING

HELD ON 2ND FEBRUARY 2004

PRESENT: Cllrs Sunley (in the Chair), Bennett, Crossland, Gilson, D Harvey, G Harvey, Leppington, Major, S Robson, Traves, Woodhouse, Villani and Ward Cllr Wilkinson.

1. **APOLOGIES FOR ABSENCE:** Cllr L Robson and Ward Cllrs Harrap and Matthews.
2. **DECLARATIONS OF INTEREST AND NATURE OF THE INTEREST:** The Clerk read a statement regarding Declarations of Interest which now incorporates the Code of Conduct. Any Declarations of Interest, which may have been made by Councillors, are recorded at the appropriate Minute.
3. **MINUTES OF THE MEETINGS HELD ON:**

PC Meeting 5th January 2004: Agreed that the Minutes be received and signed as a true and correct record, proposed Cllr Traves, seconded Cllr D Harvey.

EO Meeting 21st January 2004: Agreed that the Minutes be received and signed as a true and correct record, proposed Cllr G Harvey, seconded Cllr Leppington.

4. MATTERS ARISING:

Highway, Crofts Hill – ERYC to carry out research.

Transco – work completed to disconnect gas supply to light at Camerons Gardens.

British Gas – to pay £45 compensation for missed appointments, not yet received.

5. QUESTIONS BY ELECTORS:

Mrs Sexton – Commuted Sums - queried whether 3 or 8 recommendations to be sent to ERYC. Original recommendation to stand. Mrs Sexton queried whether Minutes of last meeting recorded proposer and seconder to retain original recommendation, stating Cllr Bennett had proposed it. Cllr Leppington stated he had proposed it. Minutes agreed as correct record.

6. QUESTIONS BY MEMBERS:

Cllr Villani – re Rita Whitcomb - regarding seat on Steering Committee. No reply received, Clerk had telephoned her and was informed there is no longer a Committee.

Cllr Villani – queried when seat at Camerons Gdns would be returned, Cllr Wilkinson to ask.

Cllr Traves – queried lack of bins in village. Bins need replacing such as South Sea Road and Camerons Gdns. Cllr Wilkinson to enquire.

Cllr Woodhouse – gutter Water Lane blocked, Clerk to write to agents for landowner.

Cllr Woodhouse – verges in village damaged due to parking, Clerk to write to Highways.

7. PLANNING APPLICATIONS:

- Erection of 9 no dwellings at Crofts Farm, Bridlington Road, Flamborough, for Dunns Croft Ltd – Application Type – Full Planning Permission. Observations agreed. (a) proposals too high, bungalows would be less visual impact on entry to village; (b) letter from Mrs Bath regarding adjoining wall, copy to be sent to Planning and remind them of previous

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conditions; (c) if developed, affordable housing is required for local people, young people are being priced out of the village, proposed Chairman, seconded Cllr Villani.

- Renewal of permission ref K1341(J) for change of use and conversion of redundant farm buildings to 3 tourism/leisure serviced units at the Grange, Bempton Lane, Flamborough for Mr & Mrs RWJ Cowton – Application Type – Full Planning Permission. No observations agreed, proposed Cllr Traves, seconded Cllr Crossland.
- Erection of single storey extension to rear at 2 South Sea Way, Flamborough for Mr R Hitchen – Application Type – Full Planning Permission. No observations agreed, proposed Chairman, seconded Cllr Traves.

Plans Approved

- Erection of extension into existing walkway at side, Seabirds Hotel, Tower St, Flamborough
- Erection of detached dwelling with integral garage together with construction of a new vehicular and pedestrian access, land to north east of West Scar, Woodcock Rd, Flam.
- Alterations to existing Post Office to provide 2 dwellings and continued use as Post Office, Flamborough Post Office, Post Office Street.
- Erection of conservatory to rear, Redcroft, West Street, Flamborough.
- Erection of stable block, land to west of Water Lane and south of Bridlington Road, Flam.
- Erection of wc block with store at side following demolition of existing, construction of porch at front following demolition of existing and construction of disabled ramp access at front, WI Hall, The Green Flamborough.
- Replace window with patio doors, 3 Gull Nook, Flamborough.
- Erection of 2.7 m high single antennae radio mast, 20 Stottlebink, Flamborough for RNLI.

Plans Refused

- Erection of first floor extension at rear, White Lodge, North Marine Rd, Flamborough.

8 CORRESPONDENCE:

Mr & Mrs Buddle – letter of thanks for hard work given by all in providing Christmas lights.

ERYC Enforcement Officer – Agreed PC to write to ERYC for results of planning enquiry at 3 Tower Street, proposed Chairman, seconded Cllr S Robson. Cllr Villani declared a prejudicial interest, took no part in discussions/voting.

ERYC, Streetscene –

- Questionnaire - Chairman and Clerk to complete.
- Agreed letter re school ditch and safety of children, proposed Cllr Traves, seconded Cllr Villani. Overflow caused by blockages of rubbish. Cllrs had cleaned it out.
- Cllr Wilkinson reported ERYC would not do any traffic calming PC did not want, will report

Institution & Induction of Rev Dr P Pike – 6th March 04, Cllr Bennett to attend if possible.

Quality Status Seminar – 30th March 04, York. Agreed Chairman, Cllrs Traves, Bennett and Clerk to attend, proposed Cllr Crossland, seconded Cllr Villani. Agreed travel expenses, proposed Chairman, seconded Cllr Leppington.

Safe Communities Team – Anti Social Behaviour Conference, 29th March 04 if anyone wishes.

Allotments correspondence – Cllr S Robson declared a prejudicial interest and left meeting.

- Shed agreed plot 54 provided when vacated everything including concrete is removed from site, chicken hut agreed plot 51. Cllr Woodhouse declared a personal interest.
- Greenhouse agreed plot 49.
- Allotment Alliance – request to PC to restart competition for best-kept allotment (prizes, judging, cups). Agenda March. Mrs Sexton stated engraved cups belonged to the Council.

Agreed to alter order of agenda, proposed Chairman, seconded Cllr Bennett. Cllr S Robson remained out of the meeting for the next item.

10. REQUESTS FROM FCEAG:

Letter re previous requests had been circulated to all Cllrs and read out. After discussion, agreed to write stating contents had been noted, proposed Cllr Gilson, seconded Cllr Major.

9. PAYMENT OF ACCOUNTS: to 31st January 2004.

Date	Creditor	Net Due	VAT	Total
31.01.04	E Gilson Wages (29/12-25/01) 4 wks	80.00		80.00
	WI - EO Meeting 21/01/04	9.00		9.00
	Acorn Building – Interim A/c - Toilets	8,000.00		8,000.00
	J Crossland & Sons – Light Village Hall	280.00	49.00	329.00
	J Crossland & Sons – Bus Shelter N. L.	2,290.00	400.75	2,690.75
	J Crossland & Sons – Seat Crofts Hill	292.00	51.10	343.10
	Clerk Pay Arrears (June-Dec) 75.5 hrs	543.97		543.97
	Clerk Salary (Jan)	252.00		252.00
	Clerk Expenses (Jan)			
	Photocopying	1.60		1.60
	Postage	4.78		4.78
	Stationery	7.41		7.41
	Car Allowance	20.00		20.00
	Deliveries	2.00		2.00
	Totals	11,782.76	500.85	12,283.61

Above/following accounts agreed for payment, proposed Cllr Traves, seconded Cllr G Harvey.

- ERYC re cost of Elections 1st May 2003 - £1,576.75.
- D L Wilkinson, sandblasting toilets - £587.50 (inc £87.50 VAT).

Bank reconciliation to Cllrs. £14,000 transferred from Business Bonus a/c to Community a/c.

11. SEAT AT SOUTH LANDING:

- Letter from Mrs Capps. Agreed Clerk to ask brother as to who gave permission, future maintenance, whether donating seat to Parish, proposed Cllr Traves, seconded Cllr Crossland.
- Agreed wording for plaque for other agreed seat to be as D Suderby seat.
- Cllr Leppington concerned two seats appeared at Lighthouse without ERYC consultation.

12. VISIT TO FLAMBOROUGH BY ERYC'S DOG WARDEN:

Dog Warden visited Flamborough on 16th January, was horrified at problem and is prepared to prosecute, write letters and visit public. Will visit regularly to survey. Stickers/notices to be put up, Mrs Sunley to be asked to organise a leaflet drop. Village Green/Sports Field to be adopted for purpose of the Dog Fouling Act so Dog Warden can enforce act. Awaiting forms.

13. COMPLAINTS PROCEDURE:

Agreed to adopt a Complaints Procedure, proposed Cllr Sunley, seconded Cllr Bennett. Copy to be placed in Notice Board.

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14. CHRISTMAS LIGHTS: Cllr J Crossland.

- Cllr Crossland - Xmas Lights now stored in Parish Store. To submit bill for shelf.
- Zurich quote for £6,000 worth lights, £72 plus Insurance Tax for all risk cover agreed, proposed Cllr Traves, seconded Cllr Major.
- Cllr Wilkinson – will suggest at forthcoming Bridlington TC meeting that their redundant xmas lights be donated to Flamborough PC for small donation to Mayor's Charity.
- Total donations £2,330. £342.31 left in fund.

15. TERRORISM INSURANCE QUOTE:

£105 inc Insurance Tax. Agenda March. Clerk to enquire whether other Parishes have this cover and check how affects public liability.

16. WAR MEMORIAL – UPDATE ON REFURBISHMENT:

Contractors unwilling to give definite price if work not going ahead as costly, time consuming and had provided these several times in the past. Agreed in principle that work should go ahead and ask for prices, proposed Chairman, seconded Cllr Traves. Possible grant through Friends of War Memorial new grant scheme, forms awaited.

17. TOILETS – UPDATE ON REFURBISHMENT:

- Builder had removed wall at back and removed debris at a cost of £120.00.
- Sandblasting completed to outside brickwork and looks better. Dust was a problem.
- Railings put up to front.
- Windows at back had been broken. Agreed to be boarded up until gate put up and builders finished, then new glass to be purchased, proposed Cllr D Harvey, seconded Cllr Traves.
- Agreed PC to purchase two brackets and hanging baskets and Cllr Gilson to supply plants, proposed Cllr Gilson, seconded Cllr Crossland.
- Sealant to outside brickwork to be left for now.

18. PUBLIC RIGHT OF WAY, THE SHIP: Cllr D Major.

Cllr Crossland declared a prejudicial interest and left meeting for this item. Landlord of The Ship concerned re vandalism to the rear and wishes to restrict access with fence and gates. ERYC state there is no public footpath. PC to note contents, observe, no objections, copy of letter to ERYC Anti Social Behaviour Officer. Mrs Dyson stated gate not possible at Post Office end, youths would congregate there, concerned re state of neighbouring property.

19. REQUESTS FROM SPORTS CLUB TRUST:

Cllrs G Harvey and Woodhouse declared a prejudicial interest and left the meeting for this item. Letter circulated to all Cllrs and read out.

- **Gala, Saturday 8th August 04** – permission agreed conditional upon Sports Club Trust having own insurance and accepting all liability, proposed Cllr Crossland, seconded Cllr Gilson. To recommend there should be adequate toilet facilities available, proposed Cllr S Robson, seconded Cllr D Harvey. Village toilets to be open later than normal that day.
- **Tree Cutting, Sports Field** – not yet carried out, to be done February/March. Agreed to write re disappointment that not yet completed, would like to see done before end February, proposed Cllr Major, seconded Cllr D Harvey.

- **Request for PC representative on Committee** – Agreed Cllrs G Harvey and Woodhouse to be representatives, proposed Cllr D Harvey, seconded Cllr Major. (The two Cllrs returned to be asked but did not discuss/vote).

20. CHAIRMAN'S REPORT:

- Emergency plans and winter weather consultation still being circulated.
- Thanked Cllrs Crossland and D Harvey for erecting signs on Village Green.
- Chairman and Clerk had attended ERNLLCA N E District Cttee on 20th January. Other PCs suggesting giving up membership but legal advice valuable asset to Flamborough PC. Reported Standards Board taking on more staff as overwhelmed with work.

21. CLERK'S REPORT:

- Cllr Harrap had notified Library will be closed from 9th February to 17th February. ERYC Mobile Library to attend outside Village Hall at same times as opening times.
- Mr & Mrs Dyson had photocopier for sale.
- Mr Scrowston storing word processor. Cllr S Robson advised no worth for sale. Agreed Mr Scrowston to keep it or to take to tip, proposed Cllr Traves, seconded Cllr S Robson.
- Clerk had been in position for one year and thanked Cllrs for help and support.

Agreed meeting closed to public, proposed Chairman, seconded Cllr S Robson.

23. TOILET CLEANER:

Cllr Gilson declared a prejudicial interest, did not discuss and did not vote, however was required to stay in meeting to answer questions. Employment issues discussed, training and risk assessments to be followed up. Agreed from 1st March 2004, Toilet Cleaner to be paid as an employee £5.33/hour (ERYC rate) for 5.25 hours per week, proposed Cllr Traves, seconded Chairman. Clerk to write to Arthur Woodhouse to ask whether he would consider carrying on locking toilets at night when re-opened and to thank him for doing so previously.

22. CURRENT LEGISLATION AND TENDERS FOR PLAYGROUND WORK:

Cllr Crossland declared a prejudicial interest and left the meeting. Prices from Wicksteeds and Garton Heritage Forge. Prices required from Wicksteeds for hooped top fencing (more vandal-proof than flat) and wetpour and clarify VAT. Price required for assessment of playground under Disability Discrimination Act. Agenda March.

Meeting closed.



FLAMBOROUGH PARISH COUNCIL

EXTRA-ORDINARY MEETING

29TH MARCH 2004

WI HALL, FLAMBOROUGH, 7.30 PM

PRESENT: Cllrs Sunley (in the Chair), Bennett, Crossland, Gilson, D Harvey, G Harvey, Leppington, Major, S Robson, Traves, Villani and Woodhouse.

1. APOLOGIES FOR ABSENCE : Cllr L Robson.

2. DECLARATIONS OF INTEREST AND THE NATURE OF THE INTEREST: The Clerk read a statement regarding Declarations of Interest, which now incorporates the Code of Conduct. Any Declarations of Interest, which may have been made by Councillors, are recorded at the appropriate Minute.

3. PLANNING APPLICATIONS:

- Change of use of domestic garage to sea-food shop (renewal of permission 03/00965/PLF) at *CHADSEA ST.* Lynwood, ~~South Sea Road~~, Flamborough, Application Type – Full Planning Permission. All Cllrs declared a personal interest as applicant is a Member of the Council. Cllrs Major and Woodhouse declared a prejudicial interest and withdrew from the meeting. Cllr Crossland proposed to recommend permanent full planning permission, seconded Cllr Traves, as had been recommended by recent Conservation Area Committee as it is a waste of applicant and ERYC's time/money to renew application every year. Amendment by Cllr S Robson that application looks out of place, no seconder. Proposal carried with 9 for and 1 against.
- Construction of dormer windows at front and rear at 2 Windsor Cottages, North Marine Road, Flamborough, Application Type – Full Planning Permission. No observations agreed.
- Erection of front porch at 17 Stottlebink, Flamborough, Application Type – Full Planning Permission. No observations agreed.
- Erection of a conservatory to rear and extension to existing garage to form store room at 4 East Scar, Flamborough, Application Type – Full Planning Permission. No observations agreed.

Plans Approved

- Renewal of permission for change of use and conversion of redundant farm buildings to 3 tourism/leisure serviced units, The Grange, Bempton Lane, Flamborough.
- Residential development, plots 1-6 and construction of vehicular and pedestrian access following outline approval, land to rear of 16-21 High Street, School Lane, Flamborough.

Meeting closed at 7.50 pm.

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PARISH COUNCIL MEETING
HELD ON 1ST MARCH 2004
WI HALL, FLAMBOROUGH, 7.30 PM

PRESENT: Cllrs Sunley (in the Chair), Crossland, Gilson, D Harvey, Leppington, Major, S Robson, Traves, Woodhouse, Villani and Ward Cllr Wilkinson.

1. **APOLOGIES FOR ABSENCE:** Cllrs Bennett, G Harvey, L Robson, Ward Cllr Harrap.
2. **DECLARATIONS OF INTEREST AND NATURE OF THE INTEREST:** The Clerk read a statement regarding Declarations of Interest which now incorporates the Code of Conduct. Any Declarations of Interest, which may have been made by Councillors, are recorded at the appropriate Minute.
3. **MINUTES OF THE MEETING HELD ON:**

2nd February 2004: Agreed that the Minutes be received and signed as a true and correct record, proposed Chairman, seconded Cllr Gilson.

4. **MATTERS ARISING:**

Tower Field – ERYC's Planning Dept will contact when future of field decided.
Verges – Highways - repair work will be undertaken in new financial year, in the spring.
Bridlington TC's Xmas Lights – will go out to tender, sealed bids due by 14th July 04.
Dog Warden – will start to survey village, still awaiting forms. Cllr D Harvey thanked Mrs Sunley for organising a leaflet drop, which had been completed by Cllrs.
British Gas – compensation ongoing.

5. **QUESTIONS BY ELECTORS:**

Mr Harrison – CEAG handing out olive branch, to make Flamborough better, friendlier place.
Mrs Stafford – Asked Cllr Gilson why she found letter offensive as not intended, Cllr Gilson to reply to next meeting. Asked why, if reply negative, PC did not reply to that effect. Cllr D Harvey stated PC had already replied did not want to attract people to pump as road fast.
Mrs Sexton – stated wrong message coming across re CEAG. Can get funding but no good if PC won't do work. Chairman replied PC must consider wishes of all electorate, no derogatory remarks made against CEAG, PC must consider tenants, school, electorate re allotments.
Mrs Sexton – Cllrs attend CEAG meetings but do not contribute. Chairman stated persons attend as individuals. Cllr D Harvey cannot afford time, already does a lot for village, Cllr Leppington not aware persons have to have input.
Mr Dyson – queried promised bi-monthly reports from ERYC Anti Social Behaviour Officer, problems increasing. Clerk to request report. Cllr D Harvey stated no Community Police Officer as promised at public meeting, Clerk to write to Insp Summer.

6. **QUESTIONS BY MEMBERS:**

Highways - pothole Tower Street, Constable Road, gully Allison Lane Cllr Wilkinson to report.
Cllr Traves – affordable housing needed for young people of village, agenda item 11.

R. Sunley

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7. PLANNING APPLICATIONS:

- Change of use of existing store/workshop to 2 one bedroom bungalows, erection of extension to front, alterations to existing access and construction of new access at land to south of 34 Tower St, Flamborough – no observations.
- Erection of first floor extension at rear – amended scheme, White Lodge, North Marine Road, Flamborough – no observations.
- Erection of an entrance lobby to reception area, Thornwick & Sea Farm Holiday Camp, Flamborough – no observations.
- Demolition of outbuilding at the Lighthouse, Flamborough – no observations.
- Erection of detached double garage, 2 m high boundary fence and construction of new vehicular access, 34 Tower Street, Flamborough – no observations.

Plans Approved

- Erection of single storey extension at side, following demolition of garage and porch, construction of pitched roof over existing flat roof at rear and construction of dormer window at front, Wayside, Thornwick Road, Flamborough.
- Continued use of ground floor as childminding facility, The Meadows, Ogle Road, Flam.
- Erection of 6 no terraced houses following demolition of existing garage and forecourt, Monument Garage, Flamborough.

Plans Refused

- Erection of 9 dwellings, land to south and east of High Toft, Bridlington Road, Flamborough.
- Erection of detached bungalow, land north east of Highlands, Mereside, Flamborough.

8. CORRESPONDENCE:

ERYC – Cllrs to address themselves as Parish Cllrs to ERYC and members of the public.

ERYC – Contaminated Land questionnaire – Chairman and Clerk to complete.

Mrs Laville, Woodhouse Court – Clerk to write to Planning, Env Health & Housing re stables.

Ditch, School – ERYC unwilling to pipe ditch, may replace fence with more substantial barrier.

Clerk to query type of barrier, ask for litter bin, school unaware of problem as public clean out ditch and regret that a PC representative was not invited to ERYC Officer meeting to discuss this.

Rural Housing Seminar – Clerk to request details.

9. PAYMENT OF ACCOUNTS: agreed for payment, proposed Chairman, sec Cllr Traves, Cllr Crossland abstained from voting.

Date	Creditor	Net Due	VAT	Total
29.02.04	Npower - lighting (1/10/03-31/03/04)	1,147.52	200.82	1,348.34
	Npower - Xmas Light A/c	20.23	1.01	21.24
	YEDL - make safe light, Village Hall	107.00	18.73	125.73
	Sign & Design – Signs Green/Sports Field	75.00		75.00
	Yorkshire Water - Allotments to 13/02/04	55.22		55.22
	J Crossland - Light Maint 10/03-12/03	497.00	86.97	583.97
	J Crossland - Seat, S Landing	292.00	51.10	343.10
	J Crossland - Poles for signs, timber shelf	46.00	8.05	54.05
	J Crossland - Replacement 5 lights	1,220.00	213.50	1,433.50
	P Crossland – Village. Green tree work	70.00	12.25	82.25

B. Smiley

	Garton Heritage Forge - Toilets rail/gate	679.63		679.63
	E Gilson - Wages 26/01-29/02 (5 wks)	100.00		100.00
	Clerk Salary (Feb)	252.00		252.00
	Clerk Expenses (Feb)			
	Postage	6.48		6.48
	Stationery	9.68		9.68
	Car Allowance	20.00		20.00
	Deliveries	2.00		2.00
	Totals	4,599.76	592.43	5,192.19

- Concern re £55.22 water rates for allotments at a time when no water required.
- VAT - received 12/02/04 - £1,837.57.
- War Bonds - 5 x half-yearly interest received 19/02/04 - £8.75 (replacement warrants for interest from Dec 2001 to Dec 2003, **originals should be returned if ever found**).
- Yorkshire Water (Toilets) – following revised bill, account is currently £7.99 in Credit.
- District Audit had requested Box 8 of Annual Return amended to £52,195. Agreed to amend, proposed Chairman, seconded Cllr Villani.

10. SEATS:

- Letter from Mr Capps donating South Landing seat to village, agreed PC to accept. Clerk to reply with thanks. ERYC had given permission and arranged for seat.
- Confusion between Highways and Grounds Maintenance Depts re Camerons Gardens seat. Cllr Wilkinson to enquire. Seat to be replaced may not be as PC agreed seat.
- Agreed to paint seats in good condition, Cllr Traves to survey which seats for next meeting.

11. ERYC CONSULTATION – Chairman:

Concern re lack of ERYC consultation with PC regarding work being undertaken in Parish. Agreed Clerk to write to ERYC Chief Executive requesting closer liaison re information and consultation, proposed Cllr Traves, seconded Cllr Villani. To mention seats (South Landing, Lighthouse), trees planted on Beech Avenue, advice on Council housing allocation as concern re lack of affordable housing and young people leaving village, lack of consultation re Heritage Coast as electorate have no say in decisions, via elected parish representatives.

12. BEECH AVENUE – TRAFFIC FLOW:

Resident concerned Beech Avenue being used as rat-run and should be “access only”. Cllrs felt vehicles legitimately using Beech Avenue. Agreed no further action. Resident could monitor vehicles and correspond further to ERYC Highways who have control.

13. BUSHES VILLAGE GREEN/ TREES CROFTS HILL – Chairman/Cllr D Harvey.

Agreed to remove bushes Village Green, proposed Chairman, seconded Cllr Traves, Cllrs Crossland and D Harvey to deal.
 Agreed to prune trees Crofts Hill, proposed Cllr Traves, seconded Cllr D Harvey, working party Sat 13th March 10 am. Clerk to gain advice re conservation consent, to include Camerons Gdns.

A. Sankey

14. REPAIRS TO CAMERONS GARDENS:

Concern as fence deteriorating. Agreed to put out to tender to replace fence, proposed Chairman, seconded Cllr Traves. Agenda April to agree Specifications. Discussion re stone wall, shrubs and trees. Concern Brewery may take land back. Concern re wall as vandals throw the stones. Site meeting Sat 13th March, 9.30 am.

15. INSURANCE QUOTE FOR TERRORISM COVER:

Agreed with 8 in favour that terrorism cover on insurance is not necessary. Chairman asked for a recorded vote. Cllrs Bennett, Crossland, Gilson, D Harvey, Leppington, S Robson, Traves and Woodhouse voted for the proposal. Chairman and Cllr Villani voted against the proposal.

16. LEASE FOR SPORTS CLUB TRUST:

Cllr Woodhouse declared a prejudicial interest and left the meeting for this item. Cllr Traves declared a personal interest. SCT requires new lease as need security of tenure as condition of applying for grant. Agreed to offer a 25 year lease, proposed Cllr Crossland, seconded Cllr Leppington. Clerk to consult with Lancasters and ask for quote. Agreed SCT to inform PC of Trustees before lease signed and that they are in place.

17. TOILETS – UPDATE ON REFURBISHMENT:

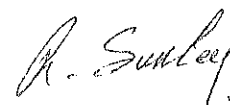
Chairman thanked Cllr Woodhouse for liaison with builder. Work completed, snagging required. Builder had submitted final a/c of £3925 to include extra items. Payment agreed after completion of snagging list and giving a date for work below, proposed Cllr Traves, seconded Cllr Woodhouse. Extra work required to complete project, agreement in principle dependent on prices in order to get toilets open as soon as possible, proposed Cllr Traves, seconded Cllr Crossland.

18. WAR MEMORIAL – UPDATE OF REFURBISHMENT: No prices or grant forms.**19. ERYC, OSD – WINTER SERVICES QUESTIONNAIRE:** Withdrawn.**20. EMERGENCY PLANS:** Withdrawn.**22. CHAIRMAN'S REPORT:** Nothing to report.**23. CLERK'S REPORT:** - Nothing to report.

Agreed public to be excluded from meeting and meeting adjourned to 4th March, 7.30 pm following consideration of following item, proposed Chairman, seconded Cllr Traves.

24. TENDERS FOR PLAYGROUND WORK:

Cllr Crossland declared a prejudicial interest and left the meeting. Tenders received for fencing. Revised prices for hooped top fencing £6,920 Garton Heritage Forge (to include provision for vehicles/grass cutting equipment), Wicksteeds £6,933 (to include vehicle provision). Agreed to accept price from Garton Heritage Forge, proposed Cllr Traves, seconded Cllr Gilson. Pedestrian gate to be flat topped.



Meeting adjourned until Thursday 4th March. Apologies Cllr Gilson, S Robson and L Robson. Cllrs Bennett and G Harvey in attendance.

21. ALLOTMENTS:

- Plots let to persons on waiting list, working party to measure out new plots on Mon 8th March, 10 am. Cllr Woodhouse to donate posts.
- Request for Best-Kept Allotment Competition – Agreed Clerk to ascertain interest in competition resulting in presentation of a cup held for one year.
- Chairman stated 15 trailer loads concrete, 2 tons glass, car batteries, tyres, doors, prams, gas bottles, etc, removed, from 9 allotments that had been cleared recently costing approx £1800. Concern site starting to cost electorate a lot of money. Agreed letter to tenants reminding them of Tenancy Agreement and 1950 Allotment Act Section 4 regarding compensation for deterioration. Water use monitored and 110 gallons used periodically in 24 hours, tenants to advise where water is being used. Copy to be sent to Greg Knight, MP, Ward Cllr R Harrap, National Society of Allotment & Leisure Gardeners, Brid. Free Press & Notice Board.
- Regular site inspections to take place, possibility of gates being locked.

Agreed to exclude public.

24 TENDERS FOR PLAYGROUND WORK:

Wetpour – agreed to accept price of £4050 from Wicksteeds (no other tenders received), proposed Cllr D Harvey, seconded Cllr G Harvey. Work to be requested for June. Fencing to take place at contractor's convenience but to avoid school holidays/bank holidays.

Meeting closed at 9 pm.

A. Smiley,

FLAMBOROUGH PARISH COUNCIL

PARISH COUNCIL MEETING

HELD ON 5TH APRIL 2004

WI HALL, FLAMBOROUGH AFTER ELECTORS MEETING

Present: Cllr Sunley (in the Chair), Bennett, Crossland, Gilson, D Harvey, G Harvey, Leppington, Major, S Robson, Traves, Villani, Woodhouse and Ward Cllrs Harrap, Matthews.

As Cllr Harrap had to leave (after the Elector's Meeting), Cllr D Harvey mentioned the state of the road in School Lane and potholes on Allison Lane and Constable Road. Cllr Harrap to enquire at ERYC.

1. **Apologies for absence:** Cllr L Robson had given his written resignation from the Parish Council. Clerk had contacted Electoral Services re statutory public notice of vacancy.
2. **Declarations of Interest and the Nature of the Interest:** The Clerk read a statement regarding Declarations of Interest, which now incorporates the Code of Conduct. Any Declarations of Interest, which may have been made by Councillors, are recorded at the appropriate Minute.
3. **Acceptance of Minutes:**
 - PC Meeting of 1st March 2004. It was agreed that the Minutes be received and signed as a true and correct record.
 - Extra-ordinary Meeting of 29th March 2004. After correction that "Lynwood", South Sea Road, should read "Lynwood", Chapel Street, it was agreed that the Minutes be received and signed as a true and correct record.

4. Report of Matters Arising:

Police - Insp. Summer telephoned Clerk re PC's letter from previous meeting. He took issue stating PC O'Donoghue is Community Police Officer and the Chief Constable will not allow a nominated Officer. There are more regular patrols including by Special Constables, but waiting for volunteers from Flamborough. Stated the Police respond well and are well supported by ERYC and Safe Communities Team. He is not happy that the minority take pleasure in moaning and this will start to be counter-productive, he will not be in the middle of moaning factions and there will be no further public meetings. He is doing what he can and the problem is not increasing. Clerk had stated would relay his comments to the Parish Council.

ERYC, Anti-Social Behaviour Officer – No reply.

Woodhouse Court – ERYC Environmental Health dealing with complaint, Housing Section cannot intervene as neighbouring property is privately owned and has no jurisdiction.

ERYC Parish Liaison – telephoned to say would put PC comments re fence to relevant Depts.

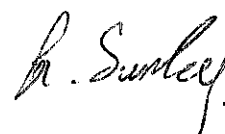
Litter Bins – ERYC wanted to know exact locations of bins that had been removed, will let PC know if they are able to provide any.

Consultation with ERYC – Chief Executive will respond on his return to the Office.

Playground – inspection booked, confirmation received from Wicksteeds that wetpour will go ahead in June and will let PC know in advance so tiles can be removed.

Commuted Sum – confirmation of allocation of £42,900 as being £35,000 to Sports Club Trust, £1,000 to Village Hall, £6,900 to playground, Village Green.

Quality Parish Status Seminar – now Friday 25th June 2004 at York.



War Memorial – no quotes received despite requests for these to be returned by 1st March. Grant forms received, 3 quotes required, applications dealt with April and October. Clerk to send for “War Memorials Handbook” for advice re contractors/work to be undertaken. Agenda May.

Bridlington Town Council Xmas Lights – not yet advertised in East Riding News.

5. Questions by Electors:

Mr Dyson – Adele Peacock, Safer Communities Officer, ERYC, was due to attend this meeting.

6. Questions by Members:

Cllr D Harvey – concerned persons using grass at bottom of Crofts Hill as a turning point. Letter agreed to parties involved.

Cllr Woodhouse – concerned persons still parking on verge opposite Village Hall. Cllr Matthews to mention to Highways.

Cllr Villani – concerned ERYC’s ASBO, N Brignall, had not replied, Cllr Matthews to enquire.

Cllr Crossland – stated Youth Service to have use of Headlands House free of charge until October as from today.

7. Planning Applications:

- Change of use of land for the private use of keeping horses and erection of a stable block at land to the north of Bridlington Road, Flamborough, Application Type – Full Planning Permission. Observations agreed – access dangerous with large volume and speed of traffic, intrusion to visual amenities, would appear to be more than just for private use – recommend refusal, PC feel strongly and to request if planning officer is recommending a different decision, should be referred to appropriate Committee. Enclose letter from an objector.
- Erection of 21 bungalows and associated garages and land to the north and north west of Lynwood, Chapel Street, Flamborough, Application Type – Strategic – Full Planning Permission. Objections agreed – grossly overdeveloped, existing infrastructure/utilities are inadequate, affordable housing for local people required, no on-site open space provision. Cllrs Crossland and Major declared a prejudicial interest and left the meeting for this item.
- Erection of a conservatory, 11 Craikewells, Flamborough – no observations.

Plan Approved

- Erection of a single storey extension to rear at 2 South Sea Way, Flamborough.

8. Correspondence:

Rural Issues Seminar – Parish Liaison, 21st April, 2 pm, County Hall, Beverley.

ERYC – New Lighting Programme – PC to send letter of interest. Agenda May.

Standards Board – recent investigation completed, no evidence of any failure to comply with code of conduct. Case summary published on Standards Board website.

Correspondence listed – was noted. Partnership is rolling out Broadband to Cllr S Robson.

9. Accounts for Payment – to 31st March 2004:

- Following accounts agreed for payment, apart from item 3 as work not completed, proposed Chairman, seconded Cllr Bennett. Cllr Crossland abstained from voting.
- Payment received from 3rd Teeside Boys Brigade Old Boys for seat at Crofts Hill of £292.00, with letter of thanks. They collected in excess of the price of the seat and will send remainder to Flamborough RNLI.

H. Sunley

- Internal Auditor to audit on 8th April, after which the books to go to the accountants.
- Financial Report to next meeting.

Date	Creditor	Net Due	VAT	Total
31.03.04	Zurich Municipal - Xmas Lights Insurance	31.28		31.28
	J Crossland & Sons - Replace 5 columns	1,100.00	192.50	1,292.50
	P Crossland - work at allotments	1,850.00	323.75	2,173.75
	Npower - Electric Toilets	31.95	1.60	33.55
	ERYC - Toilet Rates	65.40		65.40
	E Gilson - Wages 1/3/04 -28/3/04 (4 wks)	111.92		111.92
	Clerk Salary (Mar)	252.00		252.00
	Clerk (West BS) Key Cutting - toilets	13.69	2.40	16.09
	Clerk Expenses (Mar)			
	Telephone (22/11/03-18/02/04)	21.40		21.40
	Photocopying	6.35		6.35
	Postage	8.66		8.66
	Stationery	6.19		6.19
	Car Allowance	20.00		20.00
	Deliveries	2.00		2.00
	Totals	3,520.84	520.25	4,041.09

10. To Consider Painting Seats:

It was agreed (with 10 for and 2 against) that for those seats that are worth painting, Cllr Crossland to pick them up, Cllr D Harvey to pressure wash them, Cllr Traves to paint them and Cllr Crossland to return them. It was agreed (with 10 for and 2 against) that the Council pay for the paint, Cllr Traves to arrange, proposed Cllr D Harvey, seconded Cllr Traves.

11. To Consider Repairs to Camerons Gardens:

It was agreed to suspend Standing Orders to allow discussion on this item due to a decision made at the previous meeting to replace the fence, proposed Chairman, seconded Cllr Bennett.

- **Fence** – due to the ownership of Camerons Gardens being brought to the attention of the Brewery, and no security of tenure, it was felt it would be irresponsible for the Council to incur a lot of expense. It was agreed to leave the fence for this financial year, Cllr D Harvey to remove wire that is not safe, proposed Cllr Crossland, seconded Cllr D Harvey.
- **FCEAG** – Councillor S Robson declared a prejudicial interest and left the meeting. Cllr Traves proposed to send a letter to Chair of FCEAG regarding funding and to ask what proposals they would have for Camerons Gardens bearing in mind the Licence and the Brewery being made aware of it, full consultation with PC required. Seconded by Cllr Bennett. Motion defeated with 5 for and 6 against. Cllr S Robson returned.
- **Wall** – It was agreed (with 8 for and 3 against) to rebuild all of the wall, proposed Cllr Traves, seconded Cllr Gilson. Cllr Woodhouse and a working party to do the work (free of charge). It was agreed (with 8 for and 3 against) the Council should pay for sand/cement, approx £100, proposed Cllr Traves, seconded Cllr D Harvey.

R. Smith

- **Shrubs/Trees** – It was agreed to apply for consent to prune trees in a Conservation Area.
 - **Rose Beds/Shrubs** – to be tidied up.
- It was agreed to re-instate Standing Orders, proposed Chairman, seconded Cllr Traves.

12. Dealing with Anonymous Correspondence – Cllr L Bennett:

- Cllr Bennett concerned there is no provision for dealing with anonymous correspondence. It was agreed the Code of Practice in Handling Complaints be amended that the Council will not consider any anonymous communication, proposed Chairman, seconded Cllr Traves.
- It was agreed that the Code of Practice in Handling Complaints be amended that “in the event of serial facetious, vexatious or malicious complaints from a member of the public, the Council should consider taking legal advice before writing any letters to the complainant”, proposed Chairman, seconded Cllr G Harvey.

13. Flamborough School Ofsted Report – Cllr L Bennett:

Cllr Bennett reported on a disappointing Ofsted Report. A shocking report had been given to parents on 8th March that the school is poor, unsatisfactory value for money, and had been placed on Special Measures. An interim Headteacher has been appointed and there is daily LEA support. It was agreed (with 11 for and 1 abstention) to write to Mr Harrison to wish him a speedy recovery as he is on long term sick leave. It was agreed (with 11 for and 1 abstention) to write to a letter of encouragement to the school and to wish them success for the future. Cllr Bennett to report progress at every meeting.

14. Street Names for a “Namebank”

Cllrs in progress of gathering names, agenda May with a shortlist of names.

15. A Request from an Elector re Rights of Way, Flamborough

Query whether following footpaths should be shown on a map which is on sale in the village.

- **Beech Avenue to back of School** – it was agreed to advise elector that this was never used as a footpath as considered too dangerous for children to use because of high fences. Land sold. Should not be on a map. Proposed Cllr Crossland, seconded Cllr Traves.
- **Rear of the Ship Inn** - It was agreed (with 11 for, Cllr Major abstained) to suspend Standing Orders to allow discussion on this item due to a decision made at a previous meeting. Cllr Crossland declared an interest. It was agreed (with 10 for, Cllrs Major, G Harvey abstained) to advise elector there is a right of way, proposed Cllr Traves, seconded Cllr Villani.
- Cllr Crossland brought forward information, correspondence and Minutes from the Parish Council from 1993, which the Clerk read out. This stated, from advice sought at the time, the rear of the Ship Inn is a highway. The PC served a Notice on the Chief Executive of the then Humberside County Council under Highways Act 1980, Section 130(6). The situation at the time was resolved amicably. It was agreed (with 10 for, Cllrs Major, G Harvey abstained) that the information be given to the Highways Section at ERYC with a request for them to pursue the issue, proposed Cllr Crossland, seconded Cllr Traves. It was agreed to re-instate Standing Orders.

16. A Request from an Elector to drop the kerb at Dog & Duck Square:

Height of kerb from Tower Street into Dog & Duck Square very dangerous. Letter to ERYC Parish Liaison to request that it is dropped. Councillor Matthews to request this also.

A. Sunley

17. Toilets – Update on Refurbishment:

Toilets had been re-opened on Saturday 3rd April 2004. Chairman thanked Cllrs Woodhouse, D Harvey, Crossland for the tremendous amount of work done prior to this. Cllr D Harvey thanked Mrs Val Crossland and Clerk. Points discussed.

- Minor amendment to planning application for ventilation fan had been approved.
- Cllr P Traves had ordered “caution, wet floor” signs.
- Mrs Val Crossland to order wall soap dispensers.
- It was agreed Mr Gilson to buy cleaning materials and submit accounts for payment.
- YEDL – to change main cut out fuse – will contact to arrange to do the work.
- NICEIC Certificate received – Consumer Unit may need to be moved in the future, to be re-inspected in one year.

18. Chairman’s Report:

Thanked Cllrs Crossland and D Harvey for replacing broken windows at toilets.
Thanked Cllr D Harvey for repairing a broken post on the Village Green.

19. Clerk’s Report: None.

20. Allotments:

Cllr S Robson declared an interest and left the meeting.

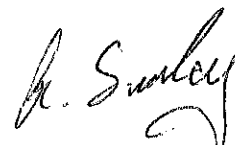
- Various replies for permission.
- It was agreed to reply to Mrs Stevenson that the Council is unable to provide skips at this time due to the high committed expense and that skips would be filled with other rubbish from the village, proposed Cllr Traves, seconded Cllr Crossland.
- It was agreed to offer Mr Driver a full size plot number 17 if he wished, proposed Cllr D Harvey, seconded Cllr Traves.
- Best-Kept Allotment Competition – 11 tenants out of 33 wanted the competition. It was agreed that there was insufficient interest to warrant the competition this year, proposed Cllr D Harvey, seconded Cllr Crossland. Clerk to advise tenants.
- Water bill – letter read from Mr L Robson. Clerk to gain advice from District Auditor, Yorkshire Water, agenda May.
- Site visit arranged – Saturday 8th May at 9.30 am. Cllr S Robson returned.

21. Date & Time of Next Meeting: AGM and PC Meeting, 10th May 2004.

22. Lease for Sports Club Trust:

- As a Solicitor’s price was discussed, the public was excluded from the meeting. Cllrs G Harvey and Woodhouse declared an interest and left the meeting.
- It was agreed to accept the price of £400 from Lancasters Solicitors to draw up the lease, proposed Cllr Traves, seconded Cllr Villani.
- Signing of lease, two from Cllrs Villani, Gilson, Leppington, Crossland, S Robson and D Harvey.

Meeting closed at 10.30 pm.



FLAMBOROUGH PARISH COUNCIL

EXTRA-ORDINARY MEETING

HELD ON 19TH APRIL 2004

WI HALL, FLAMBOROUGH, 7.30 PM

PRESENT: Cllr Sunley (in the Chair), Crossland, Gilson, D Harvey, G Harvey, Leppington, Major, S Robson, Traves, Villani and Woodhouse.

1. Apologies for Absence: Cllr Bennett and Ward Cllr Harrap.

2. Declarations of Interest and the Nature of the Interest: The Clerk read a statement regarding Declarations of Interest, which now incorporates the Code of Conduct. Any Declarations of Interest, which may have been made by Councillors, are recorded at the appropriate Minute.

3. ERNLLCA

- Membership fee of £400.85 for 2004/2005 agreed for payment.
- NE District Committee – 20th April 2004, Town Hall, Bridlington – Chairman and Cllrs Traves/Crossland to attend.

4. Request from WI for Annual Street Market, Camerons Gardens, 19th August 2004:

As the Licence for Camerons Gardens had recently been brought to the attention of the Council, the Chairman read out the conditions of the Licence. It was agreed that because of the conditions, the PC is unable to grant permission for the Street Market on Camerons Gardens. The Village Green to be offered to the WI subject to adequate insurance provision being produced for the Council 7 days in advance, proposed Cllr Traves, seconded Cllr G Harvey.

5. Internal Auditors Report for year 2003/2004:

Report had been circulated with agendas. It was agreed the report be accepted, proposed Chairman, seconded Cllr Traves. Points discussed.

- Financial Regulations – Clerk obtained model copy – to be circulated for next meeting and on a subsequent agenda.
- Budgetary control needed – to be put in hand to form the basis of next Precept request.
- Best Value Practice – part of Financial Regulations.
- Risk Management – Clerk obtained prices for CD Roms from Zurich Insurance & DMH Solutions. Cllr S Robson and Clerk to seek further information.
- Asset Register – to be discussed at a future date.

Financial report to 31st March 2004 was circulated with agenda.

6. District Auditor's Report for year 2002/2003:

It was agreed the report be accepted, proposed Chairman, seconded Cllr Traves. Points discussed.

- "There are no independent internal audit arrangements in place". This has been remedied by the appointment of an Internal Auditor who has carried out an Internal Audit for year 2003/2004.

G. Sunley

- "A formal risk assessment has not been carried out". This is being researched as above, to follow on a subsequent agenda.
- Clerk to place Notice of Conclusion of Audit and Right to Inspect Annual Return on notice board. Agreed copies to be provided for an elector on payment of £2.50, proposed Cllr D Harvey, seconded Cllr Crossland.

7 Allotments:

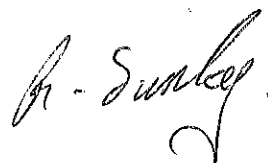
Cllr S Robson declared a prejudicial interest and left the meeting.

- Agreed payment of account for work to allotments of £2,173.75 (£323.75 VAT) by Paul Crossland proposed Chairman, seconded Cllr Traves, Cllr Crossland abstained from voting.
- Refund agreed for new tenant who had given up tenancy after only 4 weeks, proposed Cllr Traves, seconded Chairman.
- Maximum 6 cordon/bush type fruit trees agreed for plots 19/20. Not to be planted near the ditch and to be removed on vacating plots.

Due to the sensitive nature of the following item, the public were excluded from the rest of the meeting, proposed Chairman, seconded Cllr Traves.

- Water bill at the allotments. After a long discussion, it was unanimously felt by the Members of the Council, that there was no alternative but to bring this matter to the attention of the Standards Board for England.

Meeting closed at 9.15 pm.



**FLAMBOROUGH PARISH COUNCIL
ANNUAL GENERAL MEETING
HELD ON 10TH MAY 2004
7.30 PM, WI HALL, FLAMBOROUGH**

Present: Cllr Sunley (in the Chair), Mrs Bennett, Crossland, Mrs Gilson, D Harvey, G Harvey, Leppington, Major, Robson, Traves, Villani, Woodhouse and Ward Cllrs Wilkinson and Matthews.

1. Election of Chairman 2004/2005 and signing of Declaration of Acceptance of Office:

Cllr Sunley was proposed by Cllr Woodhouse and seconded by Cllr Mrs Gilson. In the absence of any further nominations, Cllr Sunley was duly elected Chairman and signed by Declaration of Acceptance of Office.

2. Election of Vice Chairman 2004/2005

Cllr Mrs Bennett was proposed by Cllr Traves and seconded by the Chairman. In the absence of any further nominations Cllr Mrs Bennett was duly elected Vice Chairman.

3. Apologies for Absence: There were none.

4. Declarations of Interest and the Nature of the Interest: The Clerk read a statement regarding Declarations of Interest, which now incorporates the Code of Conduct. Any Declarations of Interest, which may have been made by Councillors, are recorded at the appropriate Minute.

5. Minutes of AGM of 12th May 2003: These had been agreed at the Parish Council meeting of 2nd June 2003, and the contents were noted.

6. Election of Committee Representatives to Outside Bodies: The following were agreed:

School Governor – Cllr Mrs Bennett
Sports Club Trust Committee – Cllrs Woodhouse and G Harvey
Relief-in-Need Committee – Cllrs Crossland and Mrs Gilson
Conservation Committee – Cllr Crossland
Village Hall Committee – Cllr H Gilson.

7. Election of Councillors with a particular responsibility for:

Christmas Tree and Lights – Cllrs D Harvey, Crossland and Traves
Street Lighting – Cllrs D Harvey and Leppington
Village Green/Playground – Cllrs Major and G Harvey
Camerons Gardens/Memorial Garden – Chairman and Cllr Villani
War Memorial/Fishermans Memorial – Chairman and Cllr Villani
Public Toilets – Cllrs D Harvey and Woodhouse
Allotments – all Councillors
Planning – Cllrs Crossland, Traves and Woodhouse
Rights of Way/Footpaths – Chairman, Cllrs Robson, Traves and Mrs Bennett
Heritage Coast Forum – Cllrs Robson and Leppington
Finance – Chairman, Cllrs Traves and Crossland.

As.

8. To accept Financial Report for 2003/2004 and appointment of Bankers:

It was agreed with all in favour to accept the Financial Report as prepared by the Clerk, proposed Cllr Traves, seconded Chairman. It was agreed that Barclays Bank should continue.

9. To agree a schedule of meetings for forthcoming year:

Schedule of meetings agreed as circulated, proposed Cllr Traves, seconded Chairman. Meeting dates that fall on Bank Holidays to be arranged at the time.

Meeting closed at 7.40 pm

Signed A. Sunley Date 07/06/04
Chairman

FLAMBOROUGH PARISH COUNCIL

PARISH COUNCIL MEETING HELD ON 10TH MAY 2004 7.45 PM, WI HALL, FLAMBOROUGH

Prior to the meeting Adele Peacock, ERYC's Safer Communities Officer, reported on anti social behaviour and took questions from Cllrs and members of the public.

- Recent video cameras had shown nothing on the tapes.
 - Eye witnesses needed that are willing to come forward to report unacceptable behaviour with a possibility of leading to Acceptable Behaviour Contracts.
 - Mr Dyson will continue to log behaviour if reported to him.
 - Four more cameras have been purchased for the County. Cllr Robson and Mr Fowles asked regarding private use of video cameras/CCTV. Adele replied these must cover private drives/front doors only as it infringes on human rights if video further onto the highway.
 - She had been notified that Flamborough would have a beat Officer as from Mon. 17th May.
- Chairman thanked Adele for her report.

Present: Cllr Sunley (in the Chair), Mrs Bennett, Crossland, Mrs Gilson, D Harvey, G Harvey, Leppington, Major, Robson, Traves, Villani, Woodhouse and Ward Cllrs Wilkinson, Matthews.

1. Apologies for absence: There were none.

2. Declarations of Interest and the nature of the Interest: The Clerk read a statement regarding Declarations of Interest, which now incorporates the Code of Conduct. Any Declarations of Interest, which may have been made by Councillors, are recorded at the appropriate Minute.

3. Report from Adele Peacock, Safer Communities Officer, ERYC: as above.

4. Acceptance of Minutes:

PC Meeting of 7th April and Extra Ordinary Meeting of 19th April - It was agreed that these Minutes be received and signed as a true and correct record.

Electors Meeting – It was agreed these Minutes be noted and agreed at next Electors Meeting.

5. Report of Matters Arising/Clerk's Report:

Notice to Prune Trees, Camerons Gdns – Can proceed with work if nothing heard by 20th May.
School Ditch – ERYC Schools Property Manager of same view as Highways – to renew fence rather than pipe ditch.

ERYC Consultation – reply received, copy circulated to Cllrs. Agenda June if any comments.

Parish Council Election – will be 8th July 2004.

Brid. Police Community Liaison Committee – next meeting Village Hall, Flamborough on 9th June 2004.

Playground Inspection – report received 7th May, high risk work immediately undertaken and queried with Wicksteeds. Chairman thanked Cllrs Crossland and D Harvey. Cllr Woodhouse concerned re trip hazard with turf in goal mouth. To be removed. Agenda June.

Fence Camerons Gdns – Cllr D Harvey thanked for removed dangerous wire.

Insp. Summer – Cllr Crossland concerned re attitude to Clerk during phone call (as reported in meeting of 7th April), his behaviour being unacceptable. Cllr Crossland proposed a letter should be sent with Clerk's notes of the conversation to the Chief Constable, seconded Cllr Traves. Motion defeated with 3 in favour and 9 against due to the fact that a beat Officer had been given to Flamborough.

6. Questions by Electors: meeting adjourned to allow public participation.

Mr Dyson – queried why public excluded from item 24. Chairman replied because of possible legalities and a number of third parties. Mr Dyson requested Council to consider present and future. Cllrs to decide whether to alter order of business. Meeting re-opened.

7. Questions by Members:

Cllr D Harvey – queried whether anyone knew who had dumped rubbish on the Village Green.

Cllr Mrs Gilson – requested agenda item June for commuted sum to be spent on new equipment not fencing for playground.

Cllr Mrs Gilson – concerned re daffodils being cut whilst grass cutting. Agenda June.

Cllr Woodhouse – reported now 4 memorial plaques at North Landing. Chairman reported this was discussed at recent Yorkshire Wildlife Trust meeting and legalities of removing them considered.

Cllr Woodhouse – requested agenda item June – appointments to see Clerk.

Cllr Traves – requested agenda item June – Social Needs/Affordable/Co-Ownership Housing.

Cllr Mrs Bennett – concerned grass cuttings being dumped on bank outside Sports Field. Cllr Wilkinson to advise Highways. Mr Lawson requested to place item in Flam. Correspondent column in Brid. Free Press asking persons to refrain from this.

Cllr Mrs Gilson – reported faulty light, South Sea Road, passed to contractor.

Cllr Villani – requested progress of seat at Camerons Gdns, Cllr Wilkinson to enquire.

Chairman proposed to alter order of business and deal with item 24, seconded Cllr Bennett. Motion defeated with 3 in favour and 7 against (Cllr Major abstained). Original agenda to stand.

8. Planning Applications:

Erection of a single storey extension to the rear at the Croft, High Street, Flamborough, for Mr D Price – Application Type: Full Planning Permission – no observations agreed.

Applications Approved:

- Change of use of domestic garage to sea food shop, Lynwood, Chapel Street, Flamborough.
- Erection of entrance lobby to reception area, Thornwick & Sea Farm Holiday Centre.
- Demolition of outbuilding, The Lighthouse, Lighthouse Road, Flamborough.
- Construction of dormer windows at front and rear, 2 Windsor Cottages, Flamborough.

Applications Refused:

- Erection of 9 no. dwellings, Croft Farm, Bridlington Road, Flamborough.

Applications Withdrawn:

- Change of use of existing store/workshop to 2 one bedroom bungalows, erection of extension to front, alterations to existing access and construction of new access at land to the south of 34 Tower Street, Flamborough.
- Erection of detached double garage, 2 m high boundary fence and construction of new vehicular access at 34 Tower Street, Flamborough.

9. Correspondence: Items noted on agenda.

ERYC, Democratic Services Questionnaire – to be completed by Chairman and Clerk.

Appn for Transfer of Licence – A Williams Family Foodstore – acknowledge receipt.

Mrs Sexton – letter read out requesting a copy of Licence for Camerons Gdns. Chairman reported Mrs Sexton had visited Clerk twice, read agreement and taken notes. As this is a contractual issue, information should not have been released. Clerk advised it is not part of PC's Publication Scheme. It was agreed with 11 in favour and 1 against, that the request be denied as information is commercially sensitive, proposed Cllr Crossland, seconded Cllr Traves. Chairman concerned re vexatious nature of contacting Clerk to see documents immediately after meetings and need to bear in mind family life and obligations under employment laws. Agenda June.

10. Payment of Accounts: to 30th April 2004.

Date	Creditor	Net Due	VAT	Total
30.04.04	Brian Cloke - Internal Audit	129.34		129.34
	ERYC - Toilet Rates	70.00		70.00
	J Richardson - Bib tap - Toilets	60.00		60.00
	A Stadler - Radar Lock - Toilets	150.00		150.00
	War Memorials Handbook - War Museum	5.99		5.99
	WI - Hire of Hall - EO Meetings	27.00		27.00
	Garton Heritage Forge - fence playground	6,920.00		6,920.00
	Salaries/Wages	370.15		370.15
	Clerk Expenses (Apr)			
	Photocopying	10.40		10.40
	Postage	11.41		11.41
	Stationery	17.92		17.92
	Car Allowance	20.00		20.00
	Deliveries	2.00		2.00
	Totals	7,794.21	-	7,794.21

- Accounts agreed for payment with the exception of A Stadler - £150.00, proposed Chairman, seconded Cllr Woodhouse. Toilets Agenda June.
- Precept received - £15,250.00.
- VAT Refund - £788.93.

11. To consider street names for a "namebank":

Names given to Clerk to reply to ERYC.

12. To consider a new lighting programme: correspondence circulated to Cllrs with agenda.

Cllr Crossland declared a prejudicial interest and left the meeting. Guidance/forms received from ERYC for a new scheme to upgrade lighting to an adoptable standard resulting in scheme being taken over and maintained by ERYC, funding for scheme would be 60/40 (ie, 40% provided by ERYC). Letter read from electors requesting 2 lights on South Sea Road (given to Clerk at beginning of meeting - agenda June). Question discussed on whether Parish able to accept ERYC quotes without going out to tender because of public complaints to District Audit. Ward

W.S.

Cllrs advised ERYC scheme is approved and has to demonstrate best value. After discussion it was agreed with 11 in favour and 1 against not to go ahead with the scheme, proposed Cllr Traves, seconded Cllr Gilson. Cllr Crossland returned.

13. Local Plan Review: Correspondence circulated to Cllrs with agenda.

It was agreed to write to say PC would like to be involved, request ERYC bring plans to a meeting for PC to view and discuss. Cllr Wilkinson to find out more.

14. Request from FCEAG:

Cllr Robson declared a prejudicial interest and left the meeting, Cllr Bennett declared a personal interest. Request received for permission to plant spare plants in flower beds in Camerons Gdns. It was agreed to reply with thanks for the nice gesture but the flower beds are all planted up in Camerons Gdns and Memorial Gdns. Cllr Woodhouse requested to include in the letter what a good job the CEAG had made of painting the railings on Crofts Hill. Cllr Robson returned.

15. Request from WI:

Request received to use the little green next to the WI for the Street Market on 19th August 04. The request was agreed and because of the WI's disappointment in not being able to use Camerons Gdns a request to be made to the WI for the Chairman and Vice Chairman of the PC to attend a WI meeting to clarify the situation for them.

16. Request from and elector to provide trees on the Village Green:

Letter read out requesting permission to plant trees on the Green to screen the goal posts from a residential property because of noise, litter, bad language, etc. It was agreed that the request be denied because of the legalities of an on-going dispute and the fact that the play area needs to be visible for safety of the children playing there.

17. Request for two seats:

Request from an elector to donate a seat at North Landing accepted and agreed in principle, subject to a site being agreed with the landowners. Request from an elector to donate a seat, possibly opposite Village Hall. Acceptance agreed, Clerk to ask for permission from Highways and await agreement from donor re price.

18. To consider a Farmers Market – Cllr Mrs H Gilson:

Cllr Mrs Gilson would like to see Council involved with a market, to make further enquiries and find out legalities. Agenda June.

19. Broadband to Rural Communities – Cllr Robson:

Cllr Robson reported on village campaign to bring Broadband to Flamborough, target of 400 interested persons by BT is too high as is the cost of upgrading the telephone exchange. Clerk to write to Mr A Woodhouse, campaign organiser enquiring whether the PC can help and send recent advice sent to PC from DEFRA.

As it was 9.40 pm, agreed to alter order of business and after following item meeting to be adjourned to Thursday 13th May at 7.30 pm.

23. Allotments: Cllr S Robson declared an interest and left the meeting.

- Correspondence – re plot 22, agreed to offer half a plot in addition to 22 at an additional cost of £10, or still offer to transfer to 17. Tenancy relinquished of plot 20 because of glass. Due to Health and Safety reasons, plot 20 to be cleaned before being let.
- Site Visit – had been undertaken on 8th May and Chairman reported on conversations with tenants. Paul Crossland to sort out glass on plot 20, Cllr Crossland to remove gas bottles on plot 67. General improvement in appearance of site. 7 day notice to be attached to a rotivator left for months in hedge bottom. Letter 1 (of Council's agreed set of letters) agreed to seven tenants (13 plots) for untidy plots/permission not being sought etc.
- Rents – Cllr D Harvey stated rents should be reviewed. Rent increase agreed from 1st November 2004 to £22.50 per year, proposed Cllr Traves, seconded Cllr Villani. Letter to tenants agreed.
- Water Bill – meeting closed to the public because of the sensitive nature of the following. Advice received from District Auditor, advice to be requested from ERNLLCA because of implications and how to deal with this correctly.

Meeting adjourned and re-convened on Thursday 13th May, 7.30 pm. Apologies Cllr G Harvey.

20. War Memorial:

- Clerk reported on advice from Conservation Officer from Friends of War Memorials. List of conservators acquired. Advice given - additions of granite panels should not be made to the Memorial and would not be eligible for a grant. Grant given for refurbishment of lettering. Clerk to contact three on list of conservators (three quotes needed for grant forms) and local craftsman.
- Seat arrived and paid for by donor. Agreed Cllr Woodhouse to undertake work (free of charge), the Council to pay for cost of materials, proposed Cllr Traves, seconded Cllr Crossland.

21. Internal Audit Requirements:

Meeting date deferred due to the amount of business, meanwhile further advice to be sought.

22. Chairman's Report:

- Cllr Mrs Gilson thanked for planting up Camerons Gdns, Memorial Gdns.
- Cllrs D Harvey, Crossland and Mrs Val Crossland thanked for help with ongoing toilet issues.
- Cllrs D Harvey and Crossland thanked for immediate attention to swings/playground.
- Cllr Woodhouse thanked for inspecting playground weekly.
- Cllr Traves thanked for arranging a wreath in memory of the Carol Sandra disaster in 1984. Cllrs to pay.
- All this work has been done free of charge to the Council.

Due to the sensitive nature of the following items, members of the public were excluded from the meeting, proposed Chairman, seconded Cllr Traves.

24. Right of Way – Back of Post Office Street.

Letters read from third parties regarding the above issue. After long discussion, it was agreed with 8 in favour and 3 absentions (Cllrs D Harvey, Crossland and Major) that this should be left

in abeyance until ERYC reply. Information given to PC to be passed to ERYC as the relevant responsible highways authority. Clerk to inform landlord of The Ship Inn.

24. Xmas Lights – Cllr D Harvey:

Agreed that the amount left in Xmas lights fund to be used as a tender for Bridlington Town Council Xmas lights. Agreed Clerk to use this amount and any donations received at the correct time, proposed Cllr D Harvey, seconded Cllr Mrs Gilson.

26. Matters Arising from Standards Boards Issues – Cllr D Harvey:

Issue of reclaiming legal expenses/costs regarding latest Standard Boards issue amounting to £1,194.98 was discussed, no further action to be taken at the present time.

23. Allotments: Cllr Robson declared a prejudicial interest and left the meeting.

- Water Bill - Await advice from ERNLLCA, reply to tenant agreed. Discussions held on Standards Board issue, no further action to be taken at this time.
- Due to urgency – it was agreed that Paul Crossland spray the hedge bottom, cut grass and possibly weed wipe unlet plots, to submit account, proposed Cllr Mrs Gilson, seconded Cllr Mrs Bennett (Cllr Crossland abstained from voting).

Meeting closed 10 pm.

Signed *R. Sunley* Date *07/06/04*
Chairman, Cllr R Sunley

FLAMBOROUGH PARISH COUNCIL

PARISH COUNCIL MEETING HELD ON 7TH JUNE 2004 7.30 PM, WI HALL, FLAMBOROUGH

Present: Cllr Sunley (in the Chair), Crossland, Mrs Gilson, D Harvey, G Harvey, Leppington, Major, Robson, Traves, Villani and Woodhouse.

1. **To accept apologies for absence:** Cllr Mrs Bennett and the Ward Cllrs.
2. **Declarations of Interest/Registration of Gifts:** The Clerk read a statement regarding Declarations of Interest, which now incorporates the Code of Conduct. Any Declarations of Interest, which may have been made by Councillors, are recorded at the appropriate Minute. Registration of Gifts/Hospitality – there were none.

3. Acceptance of Minutes:

AGM 10th May 2004 – it was agreed that these Minutes be received and signed as a true and correct record.

PC Meeting 10th May 2004 – it was agreed that these Minutes be received and signed as a true and correct record.

4. To Report Matters Arising/Clerk's Report:

- **Local Plan Review** – ERYC will contact again to provide further information.
- **Seat, North Landing** – donor happy with car park site, contractor to liaise with landowner.
- **Tree Pruning, Cameron's Gdns** – consent to prune trees in conservation area granted by ERYC, working party of Cllrs to do work in autumn.
- **War Memorial Refurbishment** – ongoing, 5 conservators contacted, 4 of which require details/photographs. One stated would cost £400 to provide a quote - disregarded. Clerk's daughter thanked for digital photographing for email. Advice/quotes awaited from others.
- **Election** – nominations for candidates to be received by ERYC by noon on 11th June 2004.
- **Culvert, South Landing** – ERYC had advised work commenced should be completed this week and have placed signs/cones as area excavation required.
- **Rear Ship Inn, Post Office Street** – ERYC reply received too late for agenda - confirm no public right of way, not an adopted highway as not on "list of streets". Landlords have agreed to leave gates unlocked for persons to pass through on lawful business. Application pack received for claiming public right of way under Schedule 14 Wildlife and Countryside Act 1981. Agenda item for July's meeting.
- **Litter Bins** – ERYC will not provide – agenda item for July's meeting.

5. Questions by Electors: It was agreed to adjourn the meeting to allow the electors to speak.

Mrs Stevenson – asked if PC would re-consider providing skips for allotments for tenants to remove rubbish, (request denied at April's meeting), stating skips should come from rents paid. No further action, previous decision made.

Mrs Sexton – asked when Fishermans Gdns would be cleaned/tidied as it had not been touched for months, stating when she was Chairman, she would do the work for nothing, the current Chairman got paid for the work by the Parish Council. The Chairman asked for an apology, that

her statement be withdrawn, and asked Mrs Sexton if she had proof, stating this was not the case. Tidying of garden to be discussed at a later stage.

Meeting re-opened.

6. Questions/Reports from Cllrs with a particular responsibility/committee representatives

Cllr Robson – asked if a reply had been received re Broadband. No reply but Cllr Woodhouse had spoken with organiser who would ask what could be done to help.

Cllr Woodhouse – asked re siting of War Memorial seat. To be across the left corner at the rear.

Cllr Traves – requested a letter be sent to ERYC to ask re progress of Camerons Gdns seat as replacement had been promised by now. Agreed letter to be sent. Agenda item for July's meeting for any action.

7. Planning Applications:

- (1) **Erection of a new sports pavilion, multi-sports pitch, 2 tennis courts at Woodcock Memorial Playing Field, South Sea Road, Flamborough for the Sports Club Trust** – Application Type: Full Planning Permission. Chairman, Cllrs G Harvey, Major and Woodhouse declared a prejudicial interest and left the meeting. Cllr Traves declared a personal interest. In the absence of the Vice-Chairman, it was agreed Cllr Crossland should chair this item. Clerk reported following a site visit, TPOs may be placed on trees in field, however, as nothing received in writing from ERYC or Sports Club Trust, plans on table considered. No observations agreed. Chairman and Cllrs returned.
- (2) **Erection of a chimney stack, The Ship Inn, Post Office Street, Flamborough** – Application Type: Full Planning Permission. Cllr Major declared a prejudicial interest and stayed out of the meeting. No observations agreed. Cllr Major returned.
- (3) **Erection of single storey extension to rear of existing garage, 2 East Scar, Flamborough** – Application Type: Full Planning Permission. No observations agreed.
- (4) **Erection of a shed at Reigncliffe, Carter Lane, Flamborough** – Application Type: Full Planning Permission. No observations agreed.
- (5) **Erection of 19 bungalows and associated garages at land to north/north west of Lynwood, Chapel Street, Flamborough (Amended Plan)** – Application Type: Full Planning Permission. Cllrs Major and Crossland declared a prejudicial interest and left the meeting. Agreed previous observations to be reiterated to ERYC. Cllrs returned.
- (6) **Change of use of existing store/workshop to 2 one bedroomed bungalows, erection of extension to front and alterations to access (amended scheme) at 34 Tower Street, Flamborough** – Application Type: Full Planning Permission. Agreed no observations.
- (7) **Notification to Fell Trees in a Conservation Area, Preston Flats, Flamborough** – No observations agreed.

Plan no longer requiring planning permission:

Erection of a single storey extension to rear, The Croft High Street, Flamborough – application amended to reduce size.

Plans Approved:

- (1) Erection of a conservatory, 11 Craikewells, Flamborough.
- (2) Erection of a front porch, 17 Stottlebink, Flamborough.

8. To note/deal with Correspondence from list:

- Appn for Transfer of Justices Licence, Flaneburg Hotel, safe receipt to be acknowledged.
- ERYC Social Services Dept – review of day resources/centres – Cllr Mrs Gilson to complete.

- Community Power (Powergen) presentation re parish wind farm schemes, 14th June, 6 pm, County Hall, Beverley – Cllrs Crossland, D Harvey, Traves and Mrs Gilson to attend.
- Letter read from Mr & Mrs Gray, 1 Beech Avenue, thanking Cllrs for wreath commemorating Carol Sandra tragedy on 7th May 1984.
- WI – require clarification for not being able to use Camerons Gdns for Street Market on 19th August. Letter agreed noting contents and referring WI back to previous correspondence.

9. Payment of Accounts to 31st May 2004:

- Following accounts agreed for payment with the exception of item 3 (which will be discussed under agenda item 21), proposed Cllr Traves, seconded Chairman.
- War stock interest received - £1.75.
- Community account balance prior to following accounts being paid - £8,482.32.

Date	Creditor	Net Due	VAT	Total
31.05.04	Barron Electrical - Toilets work	788.26	137.95	926.21
	ERYC - Toilet Rates	70.00		70.00
	A Stadler - Radar Lock - Toilets	150.00		150.00
	Yorkshire Water - Toilets (estimated 18/5)	191.60		191.60
	Yorkshire Water - Allots (estimated 18/5)	93.99		93.99
	Lloyd Dowson - y/e accounts 03/04	240.00	42.00	282.00
	Audit Commission - fee year 02/03	250.00	43.75	293.75
	Salaries/Wages (May)	398.13		398.13
	Clerk Expenses (May)			
	Photocopying	5.85		5.85
	Postage	2.52		2.52
	Stationery	26.89		26.89
	Telephone calls 21/2-22/5	21.61		21.61
	Car Allowance	20.00		20.00
	Deliveries	2.00		2.00
	Totals	2,260.85	223.70	2,484.55

10. To approve Financial Statements for year ending 31st March 04, and to approve Annual Return for year ending 31st March 04 (subject to external audit):

- Copies of both had been circulated to Cllrs with agenda.
- Approval of Financial Statements agreed, proposed Cllr D Harvey, seconded Cllr Traves.
- Approval of Annual Return and Statement of Assurance agreed, proposed Cllr Crossland, seconded Cllr Villani.

11. To consider playground inspection report, siting of goal posts and provision of equipment from commuted sum:

- **Inspection report** – high-risk items dealt with, Chairman thanked Cllrs Crossland, D Harvey and Woodhouse. Wicksteeds attending on 8th June to lay wetpour, Chairman thanked Cllrs

Major, D Harvey and Leppington for removing existing tiles at short notice on 7th (today). No further action from the report. Weekly inspection book given to Cllr G Harvey.

- **Siting of Goal Posts** – Cllr Major requested these be removed for the summer to allow grass to grow back, Cllr Major to take them down with help. Re-siting and re-erection to be discussed at a later date.
- **Commuted sum** – Cllr Gilson proposed new equipment be bought with the money, amended by Cllr Crossland and seconded by Cllr Robson that clarification be sought before going ahead as to whether fencing/safety surfacing can be provided with the commuted sum money as Council understood it could be. Amendment agreed.

12. To consider Social Needs/Affordable/Co-Ownership Housing – Cllr Traves.

Cllr Traves reported that youngsters are being priced out of the village and cannot afford to purchase the smallest cottage. Properties sold to retirement age or for seasonal lets. Fewer children coming in to the school. Would like PC to look in to co-ownership schemes for local youngsters and how other Councils have done this. It was agreed that a working party of Cllrs Traves, Leppington, Crossland, D Harvey and Mrs Gilson research and report to July's meeting.

13. To consider a request from electors for new street lights on South Sea Road:

Cllrs Leppington and Major declared a personal interest. Two lights requested as it is a very dark area. Approximate costs discussed. Agreed (with 8 in favour, 1 against, 2 abstentions – Cllrs Major and Leppington) to provide one light. Agenda item for November's meeting to discuss with budget discussions for next year.

14. To consider daffodils – Cllr Mrs Gilson.

Cllrs Mrs Gilson reported daffodils at bottom of Crofts Hill are fewer each year, need to leave grass cutting until end of May for leaves to die down. Agenda item for February 05.

15. To consider a Farmers Market – Cllr Mrs Gilson. Item withdrawn from agenda.

16. To review Standing Orders:

Clerk requested Cllrs to review Standing Orders. Agenda item July if any comments/changes.

17. Report – Financial Regulations/Risk Assessments/Asset Register:

Reply received from Alan Barker, ERNLLCA. 2002 model Financial Regulations require updating and will send a copy when completed for PC to adapt. Clerk to ask when training event is for health and safety/risk assessments. Nothing to report on asset register.

18. Chairman's Report: The Chairman had nothing to report.

At this stage, it was resolved to alter the order of the agenda.

21. Toilets – to consider signs, toilet cleaning for summer period:

Signs - Disabled access sign and one caution wet floor sign arrived and put up by Cllr Traves. Agreed one more caution wet floor sign to be ordered and to be sited visibly on entrance.

Toilet cleaning – agreed existing arrangements are adequate and also opening times.

19 Allotments – to consider correspondence, arrange a site visit:

Cllr Robson declared a prejudicial interest and left the meeting.

Correspondence – noted and dealt with. – greenhouse agreed plot 32, retrospective permission agreed for maximum 6 dwarf/cordon fruit trees plots 23/24, tenancy termination from 1st October 04 plot 50, request for plot 50 deferred until after site visit, letter from Mr Driver and M Webb noted, unable to reserve plot 20.

Site Visit – agreed 9.30 am on Saturday 26th June 2004. To invite Ward Cllr Matthews to attend.

Because of the confidential nature of the following items, it was agreed to exclude the public from the remainder of the meeting.

Water Bill – Allotments – following advice from Alan Barker, ERNLLCA, it was agreed (with 9 in favour, Cllr Major abstained) to accept offer of sum, with thanks. The fairest way for all concerned to continue for the future would be for Yorkshire Water to install a sub-meter at tenant's expense and tenant to pay own water usage. Proposed Cllr Traves, seconded Cllr Villani. Not unreasonable to assume tenant is a greater consumer of water than other tenants. Clerk to advise tenant and Yorkshire Water to survey. Cllr Robson returned to the meeting.

20. Clerk – terms of contact with members of the public:

Cllrs Woodhouse and Major declared a prejudicial interest and left the meeting with the Clerk. Terms of contact agreed – to be by appointment only, by telephone or letter, at a time and venue to suit Clerk, one other Cllr to be in attendance. Notices on door/notice board. Clerk and Cllrs returned.

21. Toilets – accounts from refurbishment:

Recent electrical work account agreed (agenda item 9), as arrangement made with a second contractor due to major errors in electrical work carried out by main contractor. Main contractor's final bill for £150 to be withheld and PC to ask for money back. Chairman and Cllr Crossland to study accounts and electrical certificates to ascertain amount and Clerk to write to contractor.

Meeting closed at 10.30 pm.

Signed ... *R. Sunley* Date *05/07/04*
Cllr R Sunley, Chairman.

FLAMBOROUGH PARISH COUNCIL

MINUTES OF PARISH COUNCIL MEETING 5TH JULY 2004, WI HALL, FLAMBOROUGH, 7.30 PM

Present: Cllr Sunley (in the Chair), Crossland, Mrs Gilson, Leppington, Major, Robson, Traves and Woodhouse.

22. To accept apologies for absence: Cllr D Harvey, Cllr G Harvey, F Villani, Ward Cllrs. Cllr Mrs Bennett attended the Annual Parents/Governors Meeting at School in an official capacity and attended the Parish Council meeting when it had finished.

23. Declarations of Interests/Registration of Gifts: The Clerk read a statement regarding Declarations of Interest, which now incorporates the Code of Conduct. Any Declarations of Interest, which may have been made by Councillors, are recorded at the appropriate Minute. The nature of the Interest was recorded. Registration of Gifts – there were none.

24. Acceptance of Minutes:

PC Meeting 7th June 2004: It was agreed that these Minutes be received and signed as a true and correct record.

25. To Report Matters Arising/Clerk's Report:

Toilets:

- Clerk reported YE to change electric meter on 14th July 2004 because of an error sign.
- A further key had been cut for the gate for occupants at cottage to rear, as previous occupiers had not passed a key on.
- As rubbish, etc, had been dumped to the rear of the toilets, a letter was sent requesting them to refrain from this on Health and Safety grounds.
- The contractor had telephoned the Clerk that day and his account discussed at the end of the meeting with the exclusion of the public as an urgent item as next meeting not until September.

Bus-It: Team would like to visit. Clerk to ask Mrs Hughes re Street Market in August.

External Audit: Annual Return sent to District Auditor on time.

Risk Assessments: ERNLLCA - training to be arranged for the autumn. To send model Financial Regulations.

Sports Club Trust:

- Have withdrawn plans for Cricket Field, to submit new plans on a smaller scale as application for grant unsuccessful. Now applying for other funding.
- ERYC Commuted Sums Officer written to say SCT have two years to spend Commuted Sum and will keep us informed.
- On 30th June 2004, ERYC placed TPOs on all trees in Cricket Field, objections to be returned by 29th July.

BBC TV: Doing a documentary on the effect of Danes Dyke on Flamborough, "Living on an Island". Wanted contact details for persons to interview. Four willing persons' names had been given to them.

Election: for a Parish Councillor will take place on 8th July, two candidates – P Couzens and K Harrison. Approximate cost will be £980. List of 10 electors requesting an election will not be given out by ERYC.

26. Questions by Electors: The meeting was adjourned to allow Questions by Electors.

There were none, however, in response to a question from the last meeting, Cllr Sunley observed that he had not received either an apology or evidence and stated a lot of work had been done for nothing by a lot of people in the village past and present. The meeting was re-opened.

27. Questions/Reports from Cllrs with a responsibility/Committee representatives:

Cllr Crossland: reported on recent Conservation Meeting. Conservationists concerned re density of proposed housing on new Persimmon site on Chapel Street and had rejected plans
Chairman:

- Reported on recent vandalism to Millennium Wood and tennis hut.
- Toilets vandalised – Eddie Gilson thanked for cleaning up mess and Cllrs Crossland and D Harvey for mending damage.
- Playground gate damaged – thanks to J Crossland Jnr for mending.
- Playground – thanks to Cllrs Crossland, D Harvey, Woodhouse and Clerk for supervision whilst pincurbs and wetpour being installed.
- Camerons Gdns – fence post and rail need attention, Fishermans Memorial fence needs attention. War Memorial bush died – agenda September.

28. Planning Applications:

- (1) DC/04/04434 – Erection of a single storey extension to the side, Carr House, Lighthouse Road, Flamborough, application type: full planning permission. Cllr Woodhouse declared a prejudicial interest (relative of applicant) and left the meeting. Chairman declared a personal interest (knows applicant). No observations agreed. Cllr Woodhouse returned.
- (2) DC/04/03548 – Erection of a detached dwelling at land south west of Thornwick Cottage, North Marine Road, Flamborough, application type: full planning permission. Cllr Traves declared a prejudicial interest (relations by marriage) and left the meeting. No observations agreed. Cllr Traves returned.
- (3) DC/04/04695 – Erection of four dwellings and associated garages at land north of Lynwood, Chapel Street, Flamborough, application type: strategic – full planning permission. Cllrs Major and Crossland declared prejudicial interests (live adjacent to site) and left the meeting. Agreed to decline to comment – to state would like to look at site as a whole. Cllrs Crossland and Major returned.
- (4) DC/04/02872 – Erection of side porch at 2 Flaen Road, Flamborough, application type: full planning permission. No observations agreed.
Agreed to alter order of agenda.
- (5) DC/04/04420 – Erection of extension at side and installation of rooflights at rear at 30 Castle Crescent, Flamborough, application type: full planning permission. Chairman declared a prejudicial interest (property adjoins his) and also in the Accounts for payment and left the meeting. In the absence of the Vice-Chairman, it was agreed Cllr Woodhouse should Chair the meeting. No observations agreed.

Plans Approved

- DC/04/01438 - Erection of conservatory to rear and extension to existing garage to form store room, 4 East Scar, Flamborough.
- DC/04/02452 - Change of use of land for the private keeping of horses and erection of a stable block at land to the north of Bridlington Road, Flamborough.

- DC/04/03054 – Erection of chimney stack, The Ship Inn, Post Office Street, Flamborough.
- DC/04/04052 – Erection of a single storey extension to the rear of existing detached garage, 2 East Scar, Flamborough.

29. Payment of Accounts to 30th June 2004: The following accounts were agreed for payment.

	Creditor	Net Due	VAT	Total
30/06/04	ERYC - Toilet Rates	70.00		70.00
	Wicksteeds - Playground Inspection	30.00	5.25	35.25
	Wicksteeds - Install Wetpour	3,352.32	586.66	3,938.98
	Wicksteeds - Install pin kerbs	576.18	100.83	677.01
	Zurich - Insurance Renewal (Inc Ins Tax)	1,184.76		1,184.76
	Village Hall donation (as PC 7th July 03)	250.00		250.00
	P Crossland - topping grass at allots	55.00	9.62	64.62
	J Crossland - 2 qtrs Light Maint to 30/6/04	994.00	173.95	1,167.95
	J Crossland - goods/services to toilets etc	293.75	51.40	345.15
	Chairman - travel/park expenses 25/6/04	46.48		46.48
	J E Gilson - Cleaning materials (toilets)	5.81		5.81
	Salaries/Wages (June)	370.15		370.15
	Clerk - West BS - Key Cutting (Toilets)	3.19	0.56	3.75
	Clerk Expenses (June)			
	Photocopying	15.89		15.89
	Postage	3.95		3.95
	Stationery	14.16		14.16
	Car Allowance	20.00		20.00
	Deliveries	2.00		2.00
	Totals	7,287.64	928.27	8,215.91

Agreed Clerk to have delegated authority to pay accounts at the end of July. Chairman returned.

30. To note/deal with correspondence from list:

Countryside & Rights of Way Act 2000 – provisional map issue of registered common land and open country had been available for the public to inspect prior to the meeting. None registered for Flamborough.

Mrs K Harrison – letter of thanks for PC support to Mr D Harrison, School Headteacher.

Transfer Justices Licence – Off Licence, Dog & Duck Square – receipt acknowledged.

ERNLLCA – no resolutions to AGM.

ERYC – no change to recharging policy of Parish Council Elections.

Draft Affordable Housing Strategy 2004/2008 – comments by end Aug. To Cllr Traves.

31. To consider ERYC reply re Rear of Ship Inn, Flamborough:

Cllr Major declared a prejudicial interest (rents shed) and left the meeting, Cllr Crossland declared a personal interest (owns adjacent property). Cllr Crossland proposed to move this item to the end of the meeting, no seconder, withdrawn. Letter received from ERYC's Senior

Engineer (Definitive Maps) along with an application form for local people to claim a right of way under Schedule 14 of the Wildlife and Countryside Act 1981. Agreed (with all in favour) for Cllr Mrs Gilson to pursue with the assistance of the Parish Council, proposed Cllr Mrs Gilson, seconded Cllr Traves. Cllr Major returned.

32. To consider provision of Litter Bins by ERYC:

Discussion on provision of litter bins by ERYC.

33. Cameron's Gardens Seat:

Reply from ERYC's Divisional Manager (North), Highways who had ordered a seat for Cameron's Gardens which would be installed as soon as it is ready.

34. To consider playground updating/equipment with commuted sum, sign, broken gate:

- Agreed (1 abstention) fencing to be provided with commuted sum, proposed Cllr Crossland, seconded Cllr Traves. Cllr Mrs Bennett arrived at the meeting.
- "No dogs within play area" sign agreed, proposed Cllr Crossland, seconded Cllr Woodhouse, and Cllr Traves to order.
- Gate had been broken, repaired by J Crossland Jnr.

35. To consider Quality Parish Status (and report from seminar):

Chairman reported on seminar attended by himself and Clerk. After discussion, agreed to accept scheme in principle, proposed Chairman, seconded Cllr Mrs Bennett. To look in more detail in September with Communication.

36. To consider Parish Wind Farm Project (and report from seminar):

+ Cllr D. HARVEY

Cllr Crossland reported on seminar attended by himself, Cllr Mrs Gilson and Cllr Traves. Agreed to invite representative to a meeting to talk to PC and public, proposed Cllr Crossland, seconded Cllr Robson.

37. To consider changes to insurance cover – fidelity, theft cover:

- Clerk reported fidelity insurance raised from £35,000 to £55,000 free of charge.
- Discussion on theft cover for seats – Cllr Traves to complete register of seats. Clerk to ask for quote, especially with regard to War Memorial seats.

38. Report – Affordable/Co-Ownership Housing Working Group:

Cllr Traves reported on discussions with representative from HWRCC. Clerk to invite to an extra-ordinary meeting in September (along with Wind Farm representative).

39. To review Standing Orders:

Agreed no changes required at present, proposed Chairman, seconded Cllr Mrs Bennett.

40. Allotments: Cllr Robson declared a prejudicial interest (related to tenant) and left meeting.

Correspondence – Agreed Council to allocate plots on left side of the field first, proposed Cllr Crossland, seconded Cllr Gilson. Replies to tenants agreed for plots 53, 50 and 22. Plots 15 and 16 let.

Site Visit Report –

- Generally vast improvement since last April, however, rubbish being dumped on plot 20.
- General letter agreed to tenants re conditions – not to dump rubbish, no hosepipes, no burning rubbish, foodstuff for livestock to kept in sealed containers, shed/greenhouse dimensions, fruit trees, etc. To form basis of Advice Note to new tenants.
- Agreed Clerk to send allotment management letters 1 and 2, re condition of some plots.

Incident Report – water tap left on all night on 9th June and 19th June, concern as electorate have to pay for it. Post removed from car park. Police had been informed.

Vermin - Council to monitor, tenants to inform Council re any sighting of rodents.

Agreed in view of the confidential nature of the following business, the public and press were excluded from the remainder of the meeting, proposed Chairman, seconded Cllr Mrs Bennett.

41. Allotments - Water Bill – H2O to survey, 13th July 2004, Clerk, Cllrs Woodhouse and Mrs Bennett to attend with tenant. Cllr Robson returned to the meeting.

42. War Memorial – grant form obligations:

Ongoing advice required – Clerk and Cllrs to liaise with ERYC archives, Mr Scrowston, etc.

43. Toilets: urgent item requiring attention to due next meeting not being until September.

Agreed Council to accept Contractor's offer, proposed Cllr Traves, seconded Cllr Mrs Bennett.

Agreed to alter order of agenda.

44. Clerk's Contract:

Cllrs Woodhouse, Mrs Bennett and Major declared prejudicial interests (related to Clerk) and left the meeting with the Clerk. Agreed to pay 64 hours arrears of work undertaken, proposed Chairman, seconded Cllr Traves. Agreed hours of work/month to be increased from 35 to 48 (average taken since Clerk commenced), proposed Cllr Traves, seconded Chairman. Cllrs and Clerk returned to the meeting.

45. To consider Grass Cutting/Gardening Contract:

Cllr Crossland declared a prejudicial interest (related to contractor) and left the meeting. Grass cutting and gardening issues thought to be resolved. Agreed letter to contractor to adhere to frequency of grass cutting and weeding in contract and to replace chain and lock to the gates of Cameron's Gardens, proposed Chairman, seconded Cllr Traves.

Meeting closed 10.30 pm

Signed as true and correct record
Cllr R Sunley, Chairman

R. Sunley

Date *06/09/04*.....

FLAMBOROUGH PARISH COUNCIL

MINUTES OF EXTRA ORDINARY MEETING 22ND JULY 2004 IN THE WI HALL, FLAMBOROUGH, 7.30 PM

Present: Cllrs Sunley (in the Chair), Bennett, Couzens, Crossland, Gilson, D Harvey, Leppington, Major, Robson, Traves, Villani and Woodhouse.

The Chairman congratulated Cllr P Couzens on his election to the Parish Council on 8th July 2004. Cllr Couzens had already signed the Declaration of Acceptance of Office.

46. Apologies: Cllr G Harvey and Ward Cllrs Harrap, Wilkinson and Matthews.

47. Declarations of Interest, the nature of the Interest/Registration of Gifts: The Clerk read a statement regarding Declarations of Interest, which now incorporates the Code of Conduct. Any Declaration, which may have been made by Councillors, is recorded at the appropriate Minute. The nature of the interest was recorded. Registration of Gifts – there were none.

48. To consider Tree Preservation Order, Cricket Field, Flamborough:

Cllr Woodhouse declared a prejudicial interest (junior football coach) and left the meeting, Cllr Traves declared a personal interest (son-in-law secretary to Sports Club). Parish Council has until 29th July 2004 to comment. No observations agreed (Cllr Traves abstained).

49. Planning Applications – to consider Application Nos 3752, 3753, 3765 and 3788 to prune trees at Cricket Field protected by TPO (No 2):

Declarations of interest as minute 48 apply. Agreed observations – to request that adjacent landowners' views be taken into account, and hope their wishes can be acceded to, proposed Cllr Crossland, seconded Cllr D Harvey. Cllr Woodhouse returned.

Plan Approved:

DC/04/02536 – Erection of 19 Bungalows and associated garages, land to the north and north west of Lynwood, Chapel Street, Flamborough.

50. To consider Conservation Area Committee – Cllr J Crossland:

Cllr Crossland advised at recent Conservation/Planning meeting it was reported that ERYC are to replace existing structure with one of professional persons and there would be no Parish Council representatives. Agreed letter to be sent to Head of Planning, copy to Greg Knight MP, objecting to this, proposed Cllr Crossland, seconded Cllr Traves.

51. To consider/update report – Right of Way, Rear of Ship Inn, Flamborough:

Cllr Major declared a prejudicial interest (rents shed) and left the meeting. Cllr Crossland declared a personal interest (adjacent property owner). Cllr Gilson reported that a number of forms had been given out and was waiting for them to be returned. Clerk to undertake search of landowners, as Notice needs to be served on them, proposed Chairman, seconded Cllr D Harvey. Cllr Major returned.

52. To consider archived Flamborough Parish Council records:

Clerk reported that on receipt of a list of records from archives realised Minutes and records between 1983 and 1998 are missing. Clerk had asked some previous Clerks. Cllr Crossland has copies of most missing Minutes which can be copied for archive records. Leave in abeyance pending further enquires. Agenda September.

53. To consider damaged fencing at Cameron's Gardens:

Agreed Cllrs Couzens, Traves, Crossland and D Harvey to repair, Parish Council to pay for materials only, proposed Chairman, seconded Cllr Leppington. Cllr Traves thanked Cllr Woodhouse for the progress made to the wall.

54. Correspondence – Mr J Fowles, Tower Street:

Letter read from Mr Fowles informing Parish Council that a Farmers Market would be held in the field at the bottom of Crofts Hill. Agreed to send a copy of letter to Planning and Highways Depts, reply to Mr Fowles acknowledging receipt and requesting that there should not be any parking at the bottom of Crofts Hill.

55. Allotments Correspondence:

Cllr Robson declared a prejudicial interest (related to allotment holder) and left the meeting. Agreed replies to tenants of plots 53 (refer to previous correspondence), 15 (permission granted for shed, greenhouse, 6 hens and 6 fruit trees) and 58, 65 and 66 (terminating tenancy). Cllr Robson returned.

In view of the confidential nature of the following business, the public and press were excluded from the remainder of the meeting, proposed Chairman, seconded Cllr Mrs Bennett. Agreed to alter order of agenda.

56. To consider Parish Council Assets for Asset Register:

Agreed all assets need to be registered at land registry and that Clerk be given delegated authority to pursue this, proposed Cllr Crossland, seconded Cllr D Harvey.

57. To consider water bill – allotments:

Cllr Robson declared a prejudicial interest (related to allotment holder) and left the meeting. Report on H2O survey and meeting with Cllrs Woodhouse and Bennett, Clerk and tenant – a sub meter is to be fitted by Yorkshire Water. Correspondence read from tenant and reply agreed (advice had been sought from Alan Barker at ERNLLCA).

Meeting closed at 9.30 pm

Signed as true and correct record
Cllr R Sunley, Chairman.

R. Sunley

Date *06/09/04*

FLAMBOROUGH PARISH COUNCIL

MINUTES OF EXTRA ORDINARY MEETING 23RD AUGUST 2004, WI HALL, FLAMBOROUGH, 7.30 PM

Present: Cllrs Sunley (in the Chair), Couzens, Crossland, Mrs Gilson, G Harvey, Leppington, Major, Robson, Traves, Villani, Woodhouse and Ward Cllr Matthews.

58. To accept apologies for absence:

Cllrs Bennett and D Harvey. Ward Cllrs Harrap and Wilkinson.

59. Declarations of Interest and the nature of interest/Registration of Gifts:

The Clerk read a statement regarding Declarations of Interest, which now incorporates the Code of Conduct. Any Declarations of Interest, which may have been made by Councillors, are recorded at the appropriate Minute. The nature of the Interest was recorded. Registration of Gifts – there were none.

60. Planning Applications and Correspondence:

- (1) **DC/04/03862 – Erection of 7 dwellings at land to the south and east of High Toft, Bridlington Road, Flamborough**, application type – full planning permission. Observations agreed – (a) not happy with the two buildings at the rear of the site, as due to the elevated position and height of the proposed properties, these will be visually detrimental to the entry to the village. (b) PC have no objections to front row of proposed cottages being moved forward – properties should be in line with other adjacent cottages and retain and incorporate chalk element. Remove porches.
- (2) **DC/04/05706 – Erection of conservatory to rear of dwelling at 17 Craikewells, Flamborough**, application type – Full Planning Permission. No observations agreed.
- (3) **DC/04/05267 – Construction of a pedestrian access at the Lighthouse, Lighthouse Road, Flamborough**, application type – Listed Building Consent. No observations agreed.

Plans Approved:

DC/04/03862 – Erection of shed, Reigncliffe, Carter Lane, Flamborough.

DC/04/04434 – Erection of single storey extension to side, Carr House, Lighthouse Rd, Flam.

DC/04/04420 – Erection of extension at side and installation of rooflights at rear, 30 Castle Crescent, Flamborough.

DC/04/03548 – Erection of a detached dwelling, land south west of Thornwick Cottage, North Marine Road, Flamborough.

Tree Works:

No 3752, 5 South Sea Avenue – work granted to remove three secondary branches only, to provide a crown light on two sycamores at rear boundary.

No 3753, 7 South Sea Avenue – work granted to remove only three lowest secondary branches which overhang garden. Work refused to reduce height of the tree by topping.

No 3765, 13 South Sea Avenue – work refused to reduce height of trees to rear of garden.

Planning Correspondence:

- **ERYC - Ref DC/04/02536 – Erection of 19 bungalows and associated garages, land to north and northwest of Lynwood, Chapel Street, Flamborough** – contents discussed.
- **ERYC, Strategic Development** – Street name for new development to be “Chapel Close”, second choice of developer “Flaneburg Close”. No comment to make.

61. To discuss correspondence from Valuation Office re appeal for toilets:

Appeal to commence on 1st September 04, target date 30th November 04. Clerk to request site meeting with Valuation Officer to discuss.

62. ERNLLCA – to accept Service Level Agreement:

Agreed to accept the Service Level Agreement, proposed Chairman, seconded Cllr Villani.

63. ERNLLCA – Training Seminars/Questionnaires:

Clerk to complete various questionnaires. Agreed Chairman, Cllr Traves and Clerk to attend seminar on “Local Council Finance”, 8th November 04 at Brid Town Hall, proposed Cllr Woodhouse, seconded Cllr Villani. Agreed in principle for 2 Cllrs to attend other seminars if wished, including “Quality Status”, 28th September, Sproatley, and “Role of the Clerk” (various dates).

64. To consider archived Parish Council records:

Clerk to re-check with ERYC Archives and previous Clerks and to ask ERNLLCA for advice re legal position. Cllr Crossland to loan minutes to be copied as last resort.

It was agreed to alter the order of the agenda.

65. To consider Parish Council assets for asset register: Agenda item withdrawn.**66. Allotments: Cllr Robson declared a prejudicial interest (related to tenant) and left the meeting**

- **Incident Report:** A tenant reported water tap being left on all night on 28th July. This is the third time this year, never happened before. Agenda September to consider changing to water tanks to alleviate this. Cllrs to obtain budget prices. A tenant had a large amount of onions stolen during the night of 7th August.
- **Correspondence:** Replies agreed. Agreed tenant plot 39 to take on plot 40 (no rent charged until Nov), other applicants offered plots on left hand side as Council policy, agreed tenant plot 52 for cordon chinese gooseberry bush.
- **Water Bill update:** A sub meter had been fitted on the site on 19th August 04 by H2O.
- **Site Visit:** Agreed for 4th September 04 at 9.30 am.

Meeting closed at 9.15 pm.

Signed as true and correct record
Councillor R Sunley, Chairman.

R. Sunley

Date *06/09/04*.....

FLAMBOROUGH PARISH COUNCIL

MINUTES OF PARISH COUNCIL MEETING 6TH SEPTEMBER 2004, 7.30 PM, WI HALL, FLAMBOROUGH

Prior to the meeting at 7 pm, a presentation was made by Mr R Jones, Rural Housing Enabler, HWRCC, on Affordable Housing for Local People. Notes from this presentation are attached.

Present: Cllrs R Sunley (in the Chair), Mrs L Bennett, P Couzens, J Crossland, Mrs H Gilson, D Harvey, G Harvey, V Leppington, D Major, S Robson, P Traves, F Villani, I Woodhouse, and Ward Cllr C Matthews.

67. To accept apologies for absence: Ward Cllrs J Wilkinson and C Harrap.

68. Declarations of Interest, the nature of the Interest/Registration of Gifts:

The Clerk read a statement regarding Declarations of Interest, which now incorporates the Code of Conduct. Any Declarations of Interest, which may have been made by Councillors, are recorded at the appropriate Minute with the nature of the Interest. Registration of Gifts – there were none.

It was agreed to alter the order of the agenda.

69. To consider a report on Affordable Housing – Cllr P Traves:

Cllr Traves presented a report to Cllrs, a copy of which is attached to these Minutes. Cllr Traves proposed that the Council look more in depth at the possible plots of land that could be used for this project, seconded by Cllr Crossland and agreed. PC at the point of Step 3 “Identify a Potential Site” as in the HWRCC leaflet Affordable Homes for Local People.

70. Acceptance of Minutes:

Parish Council Meeting 5th July 2004 – amendment Minute 36, Cllr D Harvey had also attended Wind Farm Seminar, then it was agreed that the Minutes be received and signed as a true and correct record.

Extra Ordinary Meeting 22nd July 2004 – it was agreed that the Minutes be received and signed as a true and correct record.

Extra Ordinary Meeting 23rd August 2004 – it was agreed that the Minutes be received and signed as a true and correct record.

71. To report Matters Arising/Clerks Report:

Broadband – Mr A Woodhouse had reported this would be coming to Flamborough next March 2005.

War Memorial – Grant forms to be in by 31st October, no more tenders received, Clerk had asked J Rotherham to quote and will contact re a site visit. Cllr Crossland to ask Gardiners.

Farmers Market, Crofts Hill – reply from ERYC Highways stating advice given. Advised to contact Development Control Team Leader for Flamborough.

Planning & Conservation Area Cttee – reply received from ERYC Strategic Devpt Control Manager stating no decisions taken yet, PC comments would be taken seriously.

Reply from Greg Knight MP who has made representations to ERYC accordingly.

J R Longden seat – family would like site at Lily Lane, details given to contractor.

Toilets –

- New electric meter fitted 14th July 2004. £5.22 in credit at this stage.
- J Richardson had mended a leak from cistern in disabled toilet.
- Mr Gilson having problems with wheelie bin from cottage to rear.
- Valuation Office – to contact PC when ready to commence, Clerk requested site visit.

Archives – letter received from ERYC Archives Service stating they hold Minute Books to 1983, no outstanding unlisted deposits. Alan Barker, ERNLLCA, advised obtaining written confirmation from previous Clerks that they had passed on all documents and this was agreed.

Wind Farm Presentation – arranged for Monday 13th September at 7 pm by Chantal Thomas, Community Power, Powergen. Extra Meeting arranged.

No Dogs, Play Area Sign – Cllrs P Traves reported ongoing.

Camerons Gardens – chain and lock not replaced, Clerk to write to contractor again.

72. Questions by Electors: Meeting adjourned to take questions from electors.

Mr Harrison – advised for information that he had removed notice board from Village Hall to repaint it and that it had not been stolen.

Mrs Sexton – voiced concerns regarding Fishermans Gardens. Meeting re-opened.

73. Questions/Reports from Cllrs with particular responsibility/Committee Representatives:

Cllr Traves – concerned at state of land to rear of Constable Road because of dangerous sheds, fly tipping. Clerk to write to ERYC Public Protection.

Cllr Crossland – concerned regarding take up of Bicycle Bus and congestion causing in village streets. Clerk to write to Officer concerned after advice from Cllr Matthews.

Cllr Traves – concerned re speeding in village, Clerk to ask Cllr Wilkinson for report and request ERYC Traffic Management Officers attend a meeting for informal discussion.

Cllr G Harvey – concerned re footpaths Ogle Road/Stylefield Road, Allison Lane and sticky tar on Woodcock Road. Clerk to write to Highways.

Cllr Mrs Gilson – Village Hall AGM to be on Weds 8th September at 3 pm.

Cllr G Harvey – reported Sports Club Trust Gala had raised £6,500, and thanks to PC for use of Village Green. A further £550 raised on Lifeboat Day, thanks to RNLI.

74. Chairman's Report:

ERNLLCA District Meeting, 20th July – had been attended by Chairman and Cllr Traves. Association is concerned that all complaints re Cllrs should go to Standards Board, talk of Parishes paying for total costs, already pay for administration involved. Excellent feedback.

Thanks given to – Cllr Woodhouse for wall at Camerons Gardens, D Harvey, Crossland, Traves and Couzens for fencing posts at Camerons Gardens, Cllr Traves for wet floor signs at toilets, J Crossland Jnr for mending gate at playground again.

Vandalism – PC Abbott trying to get to bottom of it and requested persons making reports to give their names. Large police presence noted, Clerk to thank Acting Chief Constable Love.

75. Planning Applications:

- (1) **DC/04/05902** – Erection of a detached garage with dormer windows following demolition of existing garage, 3 Lighthouse Road, Flamborough (full planning permission). Observation agreed – proposed garage very large to be just a garage.

- (2) **DC/04/06906** – Construction of pitched roof to rear extension and construction of dormer to rear at St Botolphs, North Marine Road, Flamborough (full planning permission). Cllr Villani declared a personal interest (his parents live next door) and Cllr Woodhouse declared a personal interest (daughters are good friends). No observations agreed.
- (3) **DC/04/05441** – Erection of a dwelling a South Villa, Church Lane, Flamborough (full planning permission). It was agreed to recommend refusal and to request that, if the planning officer is recommending a different decision, it should be referred to Committee. Reasons – the plan does not reflect actual scale of the site, serious over-development, property to rear seriously overlooked, access from road very tight, grossly affects the local street scene, totally out of character, detrimental to character of area.

Plans approved:

- (1) **DC/04/04695** – Erection of four dwellings and associated garages, land to north of Lynwood, Chapel Street, Flamborough for Persimmon Homes (EY) Ltd.
- (2) **DC/04/02872** – Erection of side porch, 2 Flaen Road, Flamborough.

Tree Works:

No 3788, 15 South Sea Avenue – work refused - reduce height/prune overhanging branches.

76. To note/deal with correspondence from list:

- ERNLLCA AGM Sat. 25th September 2004, 2 pm, Immingham.
- HWRCC, Questionnaire re Leader+ - given to Cllr Traves.
- Village Hall – letter with thanks for donation.
- ERYC Parish Liaison Planning Seminar – Weds. 6th October 2 – 4 pm, Brid. Town Hall. Cllrs Traves, Crossland and Mrs Bennett to attend.
- HM Treasury – administration for War Stock changing to Computershare Investor Services PLC. Review of bank accounts agenda October.
- ERNLLCA Newsletter – Cllrs who sit on management committees of local charities (eg Village Halls, etc) must declare a prejudicial interest at all times when charity discussed.

77. Payment of Accounts:

Cllr Woodhouse declared a prejudicial interest (materials used seat base at War Memorial) and left the meeting. Following accounts had been paid on 31st July 2004. Agreed to pay accounts to 31st August 2004 (Cllr Mrs Gilson abstained). Cllr Woodhouse returned.

Accounts Paid to 31st July 2004:

Date	Creditor	Net Due	VAT	Total
31/07/04	ERYC - Toilet Rates	70.00		70.00
	Land Registry	8.00		8.00
	Salaries/Wages (July), Arrears (Min 44, PC 5/7/04)	935.65		935.65
	Clerk Expenses (July)			
	Postage	5.65		5.65
	Stationery (inc. inkjet, tapes etc)	35.86		35.86
	Car Allowance	20.00		20.00
	Deliveries	2.00		2.00
	Totals	1,077.16		1,077.16

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Accounts to 31st August 2004:

Date	Creditor	Net Due	VAT	Total
31/08/04	ERYC - Toilet Rates	70.00		70.00
	WI - Hall Hire EO Meetings	27.00		27.00
	ERNLLCA - Training Seminar (Finance)	45.00		45.00
	I Woodhouse-materials seat base War Memorial	100.31		100.31
	Salaries/Wages (Aug)	494.04		494.04
	Clerk Expenses (Aug)			
	Telephone calls 23/5-19/8	19.40		19.40
	Photocopying	23.30		23.30
	Postage	6.44		6.44
	Stationery	7.55		7.55
	Car Allowance	20.00		20.00
	Deliveries	2.00		2.00
	Totals	815.04	-	815.04

Total income received July/August - £8,610.70.

78. To consider Parish Council Election Costs:

Agenda item deferred until account received for recent election.

79. To consider consultation by BT to remove 2 payphone boxes in Flamborough:

Proposals to remove payphones at Crofts Hill and South Sea Road. Agreed to comment that the PC does not want any payphones to be removed due to the high number of visitors, extremely inclement winter weather and the non-working of mobile phones in the area.

80. To consider provision of a litter bin – Cllr P Couzens:

Cllr Couzens reported a resident's concerns re litter in Hartendale Farm/Beacon Farm area from persons coming from the cliff top. No bins around that area. Council to note, however, other sites also awaiting litter bins. Agenda for precept discussion.

81. To consider goal post re-erection/re-siting – Cllr D Major:

Discussion on goal post safety from recent advice to Cllr Woodhouse from FA. Cllr Woodhouse to check FA specifications, Council to look at BS Safety numbers and Cllr Major to replace soil. Agenda October.

82. To consider repairing fence at Fishermans Gardens:

This has been damaged on several occasions, item withdrawn to include with next item.

83. To consider repairing Carol Sandra Memorial – Cllr J Crossland:

Relatives had contacted Cllr Crossland. They would like to see Memorial renovated and would defray costs. Cllr Crossland to contact Gardiners. Need for some sort of guard-rail.

84. To consider replacement of dead bush at War Memorial:

PC under obligation because of Tree Preservation Order to replace the holly bush. Cllr Traves to donate.

85. To consider insurance for seats:

Cllr Traves – ongoing with seats register. Agreed to insure three seats at War Memorial on an all risk basis to cost £21.60 plus tax per year, proposed Cllr Crossland, seconded Chairman.

86. To consider Parish Council venue for meetings – Cllr D Harvey:

Cllr D Harvey reported concern re Disability Discrimination Act coming into force on 1st October and PC should consider options as currently no disabled facilities at WI. Also to be financially fair to share money, other organisations should be considered. It was agreed to confirm availability and prices with the Chapel and Village Hall, and to seek confirmation from WI on timescale for planned improvements in line with the Act.

87. Allotments: Cllr Robson declared a prejudicial interest (related to tenant) and left meeting.

- **Correspondence** – agreement plot 53 for greenhouse, tenancy plot 18 terminated, plot 40 not Council policy to rotate plots, 13 Council disappointed that applicant could not take plot, however, contents of letter noted. Plot 30 contents of letter noted.
- **Site Visit** – 7 day notice to be put on a trailer. No other reports. Site vastly improved.
- **Water Tanks/Pipes** – water lost through tap at gate being left on overnight at times. Possibility discussed of new tanks with ball valves, pipes to be brought up to standard. Budget prices considered. Need to put work out to tender. Chairman and Cllr Crossland to gain information in order to write specifications. Agenda October
- **Arrangements for collection of rent** – Agreed 30th October, Village Hall, Chairman and Clerk to attend. Letter agreed to all tenants.
- Because of the confidential nature of the final item, members of the public were excluded from the remainder of the meeting, proposed Chairman, seconded Cllr Traves. Clerk to send letter to one remaining tenant who had not yet signed the new Tenancy Agreement to remind tenant this should be signed by 1st November 2004.

Meeting closed 10.15 pm.

Signed as a true and correct record *R. Sunley* Date *24/10/04*
Cllr R Sunley, Chairman.

Notes from Presentation by Mr R Jones, Rural Housing Enabler, HWRCC
Affordable Housing for Local People
6th September 2004, 7 pm, WI Hall, Flamborough (prior to Parish Council Meeting)

- The Humber and Wolds Rural Community Council and Rural Housing Enabler are working in conjunction with four Housing Associations, East Riding of Yorkshire Council and the Countryside Agency to build in certain areas where there is a need identified for affordable housing for local people.
- From a survey conducted in Flamborough in 2001, a high need was identified of 36 households. The survey will be carried out again in 2005.
- House prices have risen since 2001, now potential housebuyers are struggling to purchase terraced cottages for £100,000.
- They are now looking for potential sites and the Parish Council could be partners as could ERYC and the Countryside Agency in looking for or buying or leasing land.
- In the next two years, Housing Associations would have a lot of money to spend on this kind of investment. However, there are problems with land and planning.
- Need for sites – to buy or lease. The build is financed and carried out by the Housing Association. Possibility of rent or sale or shared equity, which would be below market prices. The Housing Association would offer the possibility, for example, of selling a £120,000 house for 30% of the value and the Housing Association would retain 70%. The purchaser would see a profit as the market improved. The limit is for the purchaser to buy 80% maximum (20% to be retained by the Housing Association). When the purchaser moved on they would gain the profit from the market value on their share to help finance another purchase.
- The Housing Association would be responsible for the management, maintenance and insurance.
- Sites can be considered outside the development plan. Using the s106 agreement, agreement can be made that the housing can be assured for local people in perpetuity.
- In Supplementary Guidance in 2001, ERYC suggests categories of persons to be eligible for housing to be – existing residents who require independent housing such as the newly married, persons providing a service, links with local people and people with a job in the locality. Existing residents to get top priority. Local people have had to move to Bridlington or elsewhere as cannot afford to live in Flamborough.
- Persons would need to register with ERYC and the Housing Association and the most needy would be considered first.
- Should the PC buy or lease land, the PC would be able to nominate eligible persons and have a bigger sway in who gets the properties because it would be on a shared equity basis.

Mr Jones was thanked by the Parish Council for his presentation.

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REPORT BY CLLR P TRAVES TO PARISH COUNCIL 6TH SEPTEMBER 2004

AFFORDABLE CO-OWNERSHIP SCHEME

I am pleased that people love our village so much that they wish to retire, move with their employment or own their own holiday cottage here, but unfortunately this all comes at a price. The Government gave the right to purchase own Council houses, this was good for the first step onto the own-ownership, but no thought was given for future affordable or rentable accommodation.

Due to more people retiring or purchasing cottages to use themselves, or to rent out as holiday accommodation, the prices in the village have spiralled out of the reach of the local people, and it seems no building companies are interested in the need for affordable houses for local youngsters to have their first steps on to the own-ownership ladder. Because they cannot find houses to purchase or rent at affordable prices, they have to move out of the village.

Villages depend on the younger generation to work in the local businesses to preserve the traditions - the identity and keep the village alive. Without them, we will start to lose the amenities of the village.

We could become a village of pensioners and holidaymakers, the school could close due to lack of children. The backbone and identity of our village would be lost. So we the Council and the public must try to stem the tide and look at ways to help the local youngsters get on to the property ladder.

Hence the affordable co-ownership scheme. This is the way for them to purchase into a home. Depending on the scheme, it would mean they would purchase from 25% to 60% of the house value and as the price of the property increases they would build up equity to help them with the deposit of their next home. To make this scheme a reality we need land to build on; this could be owned by the Council or through a third party.

I would like to propose that the Council look more in depth at the possible plots of land that could be used for this project.

BENEFITS FOR THE COMMUNITY

The respondents living in affordable co-ownership housing are able to maintain family and friendship links, which are very important to the families and the village.

It would enable them to keep their local employment.

It would help maintain local services.

The local school would have a more secure future.

I would see this scheme as an integral and important part of the community and hope there would be little or no opposition to it.

The economic and social future of the countryside and villages depends on the provision of sufficient affordable houses.

Let us help them on the first rung of the property ladder.

FLAMBOROUGH PARISH COUNCIL

MINUTES OF EXTRA ORDINARY MEETING 13TH SEPTEMBER 2004, 7 PM, WI HALL, FLAMBOROUGH

Present: Cllrs Sunley (in the Chair), P Couzens, J Crossland, Mrs H Gilson, D Harvey, V Leppington, D Major, P Traves, F Villani, and Ward Cllr Matthews.

88. To accept apologies for absence:

Cllrs Mrs L Bennett, G Harvey, S Robson and I Woodhouse. Ward Cllrs R Harrap and J Wilkinson.

89. Declarations of Interest, the nature of the interest/registration of gifts:

The Clerk read a statement regarding Declarations of Interest, which now incorporates the Code of Conduct. Any Declarations of Interest, which may have been made by Councillors, are recorded at the appropriate Minute with the nature of the Interest. Registration of Gifts – there were none.

90. Presentation by Chantal Thomas, Community Power, Powergen on Community Wind Farm Projects

Miss Thomas presented a report, notes from which are as follows.

- Powergen currently have no sites in mind in this area but are always willing to give talks and to see if there is any interest. Here because want to work with Local Authorities and Communities. Working actively with NYCC and talking to ERYC.
- Powergen currently have 18 large wind farm sites.
- This year the Community Power scheme was started to work with communities to promote small scale projects of 2-3 wind turbines (as opposed to 20-30 on a large scale) to generate capacity for approx 3,000 homes.
- Three elements to Community Power:
 - Renewable Energy – which is central to the project, to develop wind farm sites and return as much as £10,000 per year back to the community for 20 years.
 - Energy Efficiency – advice given to local communities on how to save electricity and money and to inform communities.
 - Education – to provide schooling programmes.
- Communities put forward ideas for possible sites which are assessed in terms of bird activity, low flying MOD aircraft, SSSIs and the possibilities are discussed with the community. There are 20 statutory bodies to contact to agree to the farms before planning applications can be submitted. The project is built and the community receives income. It will take 2-3 years to completion and needs a lot of work.
- Benefits – reduction in greenhouse gases, income for landowner (lease/rental), yearly income back to the community, provision of energy efficiency advice and schools programme.
- Timescale – three months to consult statutory bodies and to undertake a desk top study, site visit, consultations, and proximity of grid connection. Eight to sixteen months to

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prepare a report for Planning Authority, public exhibitions, open days, energy fairs, reports of bird behaviour, etc. Then project is built.

- Criteria for 2-3 Turbines – 10 hectares (25 acres) land, outside National Parks, SSSIs, AONBs etc, safe distance from properties (400-600 m), 100 m from roads or streams, and it needs to be windy – database used and site study. 80-100 m from ground to blade tips, length of blades 30-35 m, diameter of tower 4 m.
- Frequently Asked Questions –
 Are they Noisy? – No, sites need to be well designed, noise is monitored.
 Do they affect house prices? – No study that says they have an adverse impact.
 Popularity of wind energy? – In studies, 8 out of ten support this, 1 against, 1 undecided.
 Are birds affected? – Depends on feasibility study, they work hard to find the best situation and work with the RSPB regarding bird behaviour/patterns in the area.

The Chairman thanked Miss Thomas for her presentation.

91. Questions from Members:

Chairman	Asked regarding grid connection, nearest substation is 11 kV.
Cllr Matthews	Queried whether the lifetime of the turbines of 20-25 years is restricted because of planning restrictions, what happens after 20 years and that it appears to be a heavy investment just for 20 years.
<i>Chantal Thomas</i>	Replied it was not yet known as none had been up for 20 years yet, but after 20 years they would be taken down, a lot of power is generated.
Cllr Crossland	Asked of the windspeed required to make them economical.
<i>Chantal Thomas</i>	7 m/second. Flamborough generally good enough. Avoid Heritage Coast.
Cllr Crossland	Advantages would be energy being generated near to where energy is used – not too much of a transport problem, and environmental advantage – no overhead supplies.
<i>Chantal Thomas</i>	There is a need for a mix of energies for energy supplies because of terrible problems with infrastructure and supplies.
Cllr Matthews	Does the 25 acres of land have to be sterile land?
<i>Chantal Thomas</i>	No, the land can still be farmed, only 1% used and some for an access track.
Cllr Leppington	£10,000 per year for 20 years to the community is a lot to pay for 3 turbines.
<i>Chantal Thomas</i>	It does need to make a profit. If it doesn't, Powergen will return to large scale projects. That's why talking to communities at the moment.

92. Questions from Electors:

The meeting was adjourned to allow members of the public to ask questions.

Mr Balderson	Asked whether the £10,000 cost would fall on the consumer and the public would have to pay with higher fuel bills. A compromise would be not to hand out money.
<i>Chantal Thomas</i>	Powergen is giving money back to the community by the renewable obligation, which is set by the government so that projects sustain themselves, there is no impact on electricity bills, Powergen will make a profit.

- Mr Balderson The average wind farm is only efficient for 18% of the year.
Chantal Thomas Had not seen any study to that effect. A government study says it is 70%.
Mr Balderson If the wind is too strong, they don't work and similarly if there is not
 enough wind. Surely solar power is better.
Chantal Thomas Solar power is hugely expensive for customers and there is no guarantee of
 getting a grant.
Mr Griffin Concerned as to where electricity will come from when turbines not
 working.
Mr Harrison Drax has more power than all wind farms.
Chantal Thomas Can build onshore and offshore wind farms as a temporary measure for 20
 years until the next technological advance.
Mr Griffin Why pushing this when windmills died a death?
Chantal Thomas Looking at areas where there are disused windmills.
Mr Turton Importing gas for power stations, what sort of timescale is left for gas and
 before the existing situation collapses?
Chantal Thomas Wrong person to talk to about gas. There is a government paper to try to
 combat problems.
Mrs Sexton In European countries they are taking wind farms down, and all that is left
 is a concrete base, what about pollution and loss of ground which does not
 help soak away water.
Chantal Thomas Wind farms are being taken down and replaced with new ones with the
 event of better technology. There is no pollution of the ground, no visual
 impact, not a huge impact with loss of soak away.
Mrs Sexton Solar projects would be better.
Chantal Thomas Solar projects are also coming in.
Cllr Major What about offshore wind farms here.
Chantal Thomas Not being investigated here.
Mr Balderson Major planning significance if 3 wind turbines agreed, would make
 subsequent planning applications easier for more turbines, as a precedent
 would have been set.
Chantal Thomas Not on the agenda. If area had been large enough, it would already have
 been identified. Not necessarily a precedent set as would have to go
 through planning system.
Mr Griffin Is this just a pipe dream?
Chantal Thomas Wind farm projects already 12 years old.

The Chairman thanked Chantal Thomas for taking questions.

The meeting was closed at 8 pm

Signed as a true and correct record *R. Sunley*..... Date *04/10/04*.....
Cllr R Sunley, Chairman.

FLAMBOROUGH PARISH COUNCIL

MINUTES OF PARISH COUNCIL MEETING 4TH OCTOBER 2004, 7 PM, WI HALL, FLAMBOROUGH

Present: Cllr R Sunley (in the Chair), Mrs L Bennett, P Couzens, J Crossland, Mrs H Gilson, D Harvey, G Harvey, V Leppington, S Robson, P Traves, F Villani, I Woodhouse and Ward Cllrs C Matthews and J Wilkinson.

Mr Paul Copeland, Assistant Principal Engineer, Highways, Ms Hazel Bainton, Senior Transport Policy Officer, ERYC and PC Abbott were also in attendance.

93. To accept apologies for absence: Cllr D Major.

94. Declarations of Interest, the Nature of the Interest/Registration of Gifts:

The Clerk read a statement regarding Declarations of Interest, which now incorporates the Code of Conduct. Any Declarations of Interest, which may have been made by Councillors, are recorded at the appropriate Minute. Registration of Gifts – there were none.

95. Traffic Management in Flamborough:

ERYC Officers answered questions from Cllrs. To report back to Council on items below.

- Roundabout near the Post Office – never was a roundabout, pattern of movement round it not always possible, others cut across. Mr Copeland to look into this and report back.
- Move 30 mph sign on Bempton Lane back to the business units – Mr Copeland advised 40 mph buffer zone to business units would be better to reduce speed gradually.
- 20 mph signs at School – Mr Copeland advised ERYC has 160 schools, impacts on budgets and timescale. ERYC Travel Plan for schools will take time.
- Larger signs on entry to village – Mr Copeland advised this is a possibility, work on signs necessary to reduce speed.
- Chicanes, Bempton Lane – only work in the right circumstances, could be excitement to boy racers if quiet or snarl up traffic if busy. Road humps more effective. PC Abbott to mention to transport section for a speed gun Officer at particular times.
- Flashing 30 mph signs, Crofts Hill and Bempton Lane – Mr Copeland advised a lot of villages would like them but places which need them will get them first, however review of signing needed. Bempton PC part funded the flashing sign at Bempton.
- Two dangerous junctions – Tower Street/Lighthouse Road and Bempton Lane/Bridlington Road and possibility of mirrors – Mr Copeland advised government do not like these and ERYC do not install them as more of a hindrance. Possibility of chevrons at wall at end of Bempton Lane to bring traffic to a more central position to see round the bend.
- Resurfacing, repairing, re-stoning – Mr Copeland advised this is a Highways issue and there is a priority. Will pass on need to tar and stone Woodcock Road to Highways.
- Parking on verge where no parking sign is outside café at South Landing causing obstruction – Mr Copeland advised he had no powers for policing. PC Abbott advised to contact the Police Station.
- Traffic and parked cars in summer on Tower Street, however parking space not wanted to be lost.
- Possibility of school crossing patrol near Fishermans Memorial to encourage walking to school. Mr Copeland advised School Travel Plan will pick this up but may take time.

Chairman thanked Mr Copeland and Ms Bainton for attending and they left the meeting.

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The order of the agenda was altered to allow public questions to PC Abbott and the meeting was adjourned.

96. Questions by Electors: There were none. PC Abbott left and the meeting was re-opened.

97. Acceptance of Minutes of Meetings:

Parish Council Meeting, 6th September 2004 – it was agreed that the Minutes be received and signed as a true and correct record.

Extra Ordinary Meeting 13th September – it was agreed that the Minutes be received and signed as a true and correct record.

98. Matters arising/Clerk's Report (information only):

Buscycle – reply from Colin Walker, East Riding of Yorkshire Rural Transport Partnership registering PC's concern re congestion, 600 used service in 2004. Agreed no further action.

Toilets – Valuation Officer to undertake site visit in early November, will contact to arrange.

Chief Constable – reply thanking PC for comments re additional police presence.

BT – delay due to volume of responses re consultation, payphones will not be removed until issues resolved.

Street Lighting – unmetered electric supply assigned to nPower, problem with billing details.

TPO, Cricket Field – ERYC confirmed Order without modification on 29th September 2004.

Public Right of Way Officer, ERYC – reported broken kissing gate at Water Lane, ERYC will issue kit to landowner to repair this.

Playground Inspection – has been booked, will be undertaken shortly.

ERYC Grass Cutting – reports Flamborough has received 10 cuts, wet weather and warm periods have had an effect on standards as grass growth outpaced cutting schedules.

Archived Records – replies from Mr Scrowston, Mrs Bath and Mrs Brown.

Ongoing items –

- Right of Way, Ship Inn – nothing to report.
- No reply from ERYC re fly tipping at land to rear of Constable Road.
- No reply from ERYC Planning Dept re field at Crofts Hill. Concern expressed re the tipping of stone in the field. Cllr Matthews to enquire.

99. Questions/Reports from Members: None.

100. Chairman's Report:

- Cllr Woodhouse thanked for work to wall at Camerons Gdns. Cllr Woodhouse stated labour provided had been free of charge, materials only paid for by the Council.
- Cllr Mrs Gilson thanked for clearing and planting centre light area in the village.
- Cllr Traves thanked for donating and planting a holly bush at the War Memorial and for providing and fixing a "No Dog" notice at the entrance to the playground.
- Cllr Crossland and John Crossland Jnr thanked for replacing fence panel at playground which vandals had removed using tools.
- Cllrs Crossland, Woodhouse, D Harvey and Eddie Gilson thanked for unblocking toilets.
- Clerk thanked for marking posts at allotments.
- Cllr Mrs Gilson thanked the Chairman for mending lights and fuse in the toilets.
- Chairman highlighted recent vandalism – leaflets burnt in Church porch, burning rubbish put though the door at the library.

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101. Planning Applications:

- (1) **DC/04/06307** – Conversion of building into dwelling at The Old Smoke House, Bampton Lane, Flamborough, application type – full planning permission. Agreed to observe adequate parking and turning area required.
- (2) **DC/04/06713** – Erection of 2 bungalows at plots 12 and 13 Lily Lane, Flamborough, application type – full planning permission. Agreed no observations.
- (3) **DC/04/06754** – Alterations to replace and extend roof to create pitched roof instead of flat roof at front at 29 Marine Valley, application type – full planning permission. Agreed no observations.
- (4) **DC/04/06954** – Certificate of Lawfulness for use as a dwelling at Sunnyside, North Marine Road, Flamborough, application type – Cert of Lawful Devt – Existing. Agreed no observations.
- (5) **No 3889** – Notification to fell trees within Flamborough Conservation Area, Vicarage Gardens, Church Street, Flamborough. Agreed no observations.
- (6) **DC/04/07113** – Change of use from agricultural to form fishing lakes, wetland area and tree planting at Thornwick Farm, North Marine Road, Flamborough, application type – full planning permission. Agreed to recommend approval – visual attraction, attract tourism by fishing, commercial use better for area, better use of low grade farming land, may attract birds, wildlife, tree planting screen neighbours.

Plan Approved – Erection of conservatory to rear of 17 Craikewells, Flamborough.

102. To note/deal with correspondence from list:

ERYC Forward Planning – Meeting re new Local Development Framework, 20th October 04, Brid Town Hall, 7-9 pm – Cllrs Crossland, Mrs Bennett and Clerk to attend.

ERYC, Commuted Sums – Interest on total sum divided proportionately between three schemes (£1,902.34 to Sports Club Trust, £373.46 to Playground, £58.36 to Village Hall).

ERYC Budget Parish Liaison Meeting – 3rd November 04, Driffild Rugby Club, 12.30-4, Cllr Traves to attend. Travel expenses agreed.

ERYC, Draft Statement of Licensing Policy – Cllr G Harvey to complete questionnaire.

103. Payment of Accounts to 30th September 2004: Bank reconciliation given to Cllrs.

Date	Creditor	Net Due	VAT	Total
30/09/04	ERYC - Toilet Rates	70.00		70.00
	Npower - electric toilets	83.15	4.42	87.57
	Yorkshire Water (toilets revised bill)	3.11		3.11
	I Woodhouse-materials only wall Camerons Gdns.	111.03		111.03
	Salaries/Wages	466.06		466.06
	Clerk Expenses (Sept)			
	Photocopying	0.40		0.40
	Postage	6.72		6.72
	Stationery	11.80		11.80
	Car Allowance	20.00		20.00
	Deliveries	2.00		2.00
	Totals	774.27	4.42	778.69

Cllr Woodhouse declared a prejudicial interest in account for materials used for Camerons Gdns wall and left the meeting. Accounts agreed for payment, proposed Cllr Traves, seconded Cllr G Harvey.

104. To consider the provision of Affordable Housing in Flamborough – Cllr P Traves:

Cllr Traves would like Council to look at possible sites, including Parish owned areas. A survey had been done in 2001 regarding need but would like to survey the village regarding desirability/sites etc. Clerk reported advice gained from ERNLLCA. It was agreed a questionnaire be carried out and then a public forum. Cllr Traves to gain advice from Mr R Jones, Clerk to gain further advice from ERNLLCA. Extra meeting to be held.

105. Quality Status – Clerk's Qualification, Communications:

- Clerk had successfully achieved Working with Your Council course. Agreed cost of £55 for Clerk to undertake Certificate in Local Council Administration required for quality status, proposed Cllr Traves, seconded Chairman (Cllr Woodhouse abstained).
- Communications considered. Clerk had written newsletter required quarterly for quality status. Content/format agreed, Clerk to obtain prices for printing, delivery (although delivery would only be required once a year with an annual report. Otherwise placing in shops, libraries, etc will suffice).
- Councillors Surgeries agreed every other month, one hour before Parish Council meeting starts, to commence December's meeting with Chairman and Cllr D Harvey, proposed Cllr Traves, seconded Cllr Mrs Gilson.
- Websites – Clerk to look at costs and advice from ERYC.

106. To consider requirements of External Audit to 31st March 2004:

External audit requires consideration of risk assessments, annual budgetary control and asset values on annual return. Budget to be prepared for December's meeting for the precept request, Clerk to undertake asset register, risk assessment consideration to be held over until after ERNLLCA training event in November. Agenda December. Required notice of conclusion of audit and right to inspect annual return had been given. Cllr Villani had to leave the meeting due to work commitments during this item.

107. To consider the provision of xmas lighting and associated requirements:

- Cllr Traves reported the Parish Council had been successful in the tender for Brid Town Council's redundant xmas lights (£541.07 financed by donations). Further donations had also been received. Agreed letters of thanks to Mrs Cannan (£50), Cameron Court Hotel (£50), Terry Waite (£500) and North Wold Lions (£100). Total now in fund of £600.
- Consent form required for written permission for wall brackets on private dwellings.
- Cllr Traves proposed Parish Council to donate £300 for transformers, brackets, wire (the £600 to be used for a better nativity set), seconded Cllr D Harvey. Cllr Mrs Bennett proposed an amendment that extras should be bought from the lighting fund donations, seconded Cllr Leppington. Amendment carried with 6 in favour and 5 against.
- It was agreed the Parish Council should provide three xmas trees to a maximum value of £200 (proposed Cllr D Harvey, seconded Cllr Traves). The Chairman requested a recorded vote. 9 Councillors voted in favour Cllrs Mrs Bennett, Couzens, Mrs Gilson, D Harvey, G Harvey, Leppington, Robson, Traves, Woodhouse. The Chairman, Cllr Sunley voted against the proposal and Cllr Crossland abstained from voting.

- Erection of lighting – to be voluntarily undertaken by Cllrs Crossland, D Harvey, Couzens, Leppington and Traves. Stress testing wall brackets to be undertaken.
- Agreed letter to Ward Cllr Harrap to turn on the xmas lights when a date has been arranged, proposed Cllr D Harvey, seconded Cllr Traves.
- Details required for reply to ERYC letter re provision of lighting.

108. To consider work required to Fishermans Gdns/Memorials:

- Work to Carol Sandra Memorial to be left in abeyance until quote received from Gardiners.
- Camerons Gdns had been weeded again. Discussion on pruning bushes and more tidying up due to previous comments. No further action.

109. To consider provision of Goal Posts on the Village Green:

Cllr Woodhouse had gained unofficial advice from the FA that as the goal posts are play equipment and Wicksteeds inspect the goal posts twice yearly, they should detect any problems. Cllr Major to put them up and cover the bolts up.

110. To consider playground equipment – Cllr Mrs H Gilson:

Agreed to consider this with the budget for next year.

111. To consider a wreath for Remembrance Day (s137) and any donation:

Wreath for Remembrance Day and donation of £50 agreed authorised under section 137, Local Government Act 1972 (as amended). Cllr Mrs Bennett to attend Service on behalf of the Parish Council.

*LET THE
WREATH
J. Surley*

112. To consider venues for Parish Council meetings:

Replies received from the Village Hall (£8/hour charge) and the Methodist Chapel (donation basis). No reply from WI re Hall. It was agreed that the Chapel is to be used for meetings from 1st November 2004. Donation to be on the same basis as is currently paid to the WI.

At this point, due to the late hour, it was agreed to adjourn the meeting until 7.30 pm on Thursday 7th October 2004 in the WI Hall. Apologies were received from Cllrs G Harvey, D Major and S Robson.

113. Allotments:

- **Correspondence** – Plot 13 let as a half plot, plot 20 let, receipt acknowledged from tenant to relinquish plot 56 on 29th September 2005, permission given to tenant plot 40 for fruit bushes.
- **Hedge cutting** – Clerk to ask J Girling as last year. Cllr Crossland to ask Mr M Couzens re dealing with brash in hedge bottom, agenda November.
- **Water System** – Work put in abeyance after communication from Yorkshire Water that inspections will be carried out on the site with regard to compliance with water regulations. Letters from Yorkshire Water to be given to tenants on rent collection day.

JS

In view of the confidential nature of the following business, the public and press were excluded from the meeting.

114. To consider tenders for work to War Memorial and grant form obligations:

- The Community Environmental Action Group had offered to voluntarily paint the railings at the War Memorial if the Parish Council provided the paint etc. This was agreed, proposed Chairman, seconded Cllrs Mrs Bennett.
- Prices received from three firms. Fairhaven of Anglesey (£2,714 to clean and repaint letters, an additional £2 per letter re-cut), Hirst Conservation (£3,160 to clean and repoint joints, an additional £4,000 for inprinting 700 letters or £13,000 for lead inlay), J Rotherham Monumental Ltd (£1,227 to clean and repoint joints and re-cutting and re-leading of 19 identified letters. Additional letters to be £3.80 per character). After much discussion it was agreed to accept the price from J Rotherham conditional upon work they had done to the HMS Beverley Memorial at Beverley being acceptable and to apply for a grant from the Friends of War Memorials by 31st October.

115. To consider the lease for the Sports Club Trust:

Cllr Woodhouse declared a prejudicial interest as a PC representative on the Sports Club Trust and left the meeting. Cllr Sunley declared a personal interest as his wife raises funds, Cllr Traves declared a personal interest as his son-in-law is the Secretary of the Sports Club Trust, Cllr Mrs Bennett declared a personal interest as her brother (Cllr Woodhouse) has an interest as above. The lease is now in the hands of another Solicitor after legal advice sought and PC assets agreed for registration at Land Registry.

Meeting closed 9.30 pm.

Signed as a true and correct record ... *R. Sunley* Date *21/11/04*
Cllr R Sunley, Chairman.

FLAMBOROUGH PARISH COUNCIL

MINUTES OF PARISH COUNCIL MEETING

1ST NOVEMBER 2004, 7.30 PM, METHODIST CHAPEL, FLAMBOROUGH

Present: Cllr R Sunley (in the Chair), P Couzens, J Crossland, Mrs H Gilson, D Harvey, G Harvey, V Leppington, S Robson, P Traves, F Villani and I Woodhouse. Ward Cllrs R Harrap and J Wilkinson.

116. To accept apologies for absence: Cllrs D Major, Mrs L Bennett. Ward Cllr C Matthews

117. Declarations of interest, the nature of the interest/registration of gifts:

The Clerk read a statement regarding Declarations of Interest, which now incorporates the Code of Conduct. Any Declarations of Interest, which may have been made by Councillors, are recorded at the appropriate Minute. Registration of Gifts – there were none.

118. Acceptance of Minutes:

Parish Council Meeting 4th October 2004 – Cllr Traves commented that the amendment made by Cllr Mrs Bennett (Minute 101) was wrong and should not have been allowed. This was not discussed as only the accuracy of the Minutes can be discussed. Amendment agreed that Minute 111 should state Cllrs Mrs Bennett to “lay the Wreath” and not “attend service”. It was then agreed that the Minutes be received and signed as a true and correct record.

119. Report Matters Arising/Clerk's Report:

- Chairman reported on offer from Cllr Matthews that a Ward Councillor attends the Surgery sessions and the offer was accepted.
- Clerk reported on using delegated emergency powers on two counts – to replace the ladies sign on the toilet door at a cost of £2.35 and to order a new Operators Sign for the playground – both signs had been vandalised and removed.
- The Community Environmental Action Group had painted the railings at the War Memorial in time for Remembrance Sunday and had requested more materials costing £10.44, however, had returned what they hadn't used. Letter of thanks agreed.
- Playground inspection took place 13th October 2004, report awaited.
- Toilets – Valuation Offer to inspect on Tues. 2nd November at 11.30 am.
- Parish Council meeting of 3rd January 05 is a bank holiday – to change to the 10th Jan.
- Cllr Crossland and Clerk had attended Planning Seminar on Local Development Framework – Clerk, Cllr Crossland and Chairman to complete questionnaire and request Officer concerned to attend a Parish Council meeting.
- ERYC reply – arrangements made to clear rubbish etc at land to rear of Constable Road.
- ERYC Highways reply re footways/carriageways – Clerk to reply with disappointment re Woodcock Road and mention kerbs on High Street, trees Beech Avenue.
- Cllr Traves mentioned recent Free Press notice re parking – this is consolidation of existing and nothing new.
- Cllr Traves asked re Crofts Hill – Cllr Matthews still attending to this.
- Clerk reported that accounts had been sorted out for Street Lighting with Npower, but had been achieved too late to consider a price freeze offer.

11

- Standards Board – recent investigation completed, no action needs to be taken, case summary to be published on Standards Board website. Cllr Villani stated this was in reference to him and asked that it be minuted that he had been cleared of all allegations.

120. The meeting was adjourned for questions by electors:

- Andrea Taylor – brought forward ideas for a best house dressed in lights competition for fundraising. Cllr Mrs Gilson replied this would be a good idea to sort out for next year.
- Cllr Traves mentioned a jewellery auction to take place in the Victoria Club on 2nd December to raise money this year.
- Andrea Taylor – Persimmon land on Woodcock Road already set out for Affordable Housing. Cllr Traves reported companies not brought to task, explained co-ownership scheme and that PC would have more say if it leased land to a scheme, otherwise other land not designated for planning would be built on.
- Mrs Sexton – should be PC representative on ERYC Housing Committee.
- Mrs Sellars – asked re designation of land next to WI Hall – registered as Village Green with ERYC.

Meeting re-opened.

121. Questions/Reports from Councillors: there were none.

122. Chairman's Report:

- YEDL had changed the cut out at the toilets, Chairman had reported to YEDL that the service cable to it is not in a good condition – YEDL responsibility.
- Question of a special meeting to discuss the budget for 2005/2006.
- Chairman reported on an ERNLLCA NE District Committee on 19th October – Beverley Town Council had started meetings to discuss Charter arrangements with ERYC, and that the Parish Council has no power to hear a complaint against a Councillor and these must be referred to the Standards Board.

123. To Consider Planning Applications:

- **DC/04/07262** – Erection of a detached bungalow (revised scheme to no. 03/06494), Omega, 6 Marine Valley, Flamborough, application type – full planning permission. Cllr Woodhouse declared a personal interest in this and the following plan as his father in law owns a property in the vicinity. Agreed to observe for this and the following plan that the bungalow is very big for the size of plot and because there is no garage provision, there is a loss of a parking plot. (Cllr Woodhouse abstained).
- **DC/04/07256** – Erection of a detached bungalow at 2 St David Lane, Flamborough, application type – full planning permission. As above for declaration of interest and observations.
- **DC/04/06951** – Outline Residential Development at land to the north of Whinbrae, South Sea Road, Flamborough, application type – outline planning permission. Cllr Woodhouse declared a prejudicial interest as a relative lives next door and left the meeting. No observations agreed. Cllr Woodhouse returned.
- **No 3956** – notification to fell trees, Galleons Reach, Water Lane, Flamborough – agreed no observations.
- **DC/07586** – Erection of detached dwelling, land to the rear of 9 High Street, Flamborough, application type – full planning permission. No observations agreed.

RS

- **DC/04/05420** – Retention of dormer window at Fairholme, North Marine Road, Flamborough, application type – full planning permission. Agreed no observations.

Plans Approved:

- **DC/04/05267** – Construction of pedestrian access, The Lighthouse, Lighthouse Road.
- **DC/04/06096** – Construction of pitched roof to rear extension, St Botolphs, North Marine Road, Flamborough.
- **No 3889** – notification to fell three trees at the Vicarage, Church Street, Flamborough.
- **DC/04/05202** – Erection of 7 dwellings (amended scheme – 03/06956), land to the south and east of High Toft, Bridlington Road, Flamborough

Plan Refused:

- **DC/04/05902** – Erection detached garage with dormer windows following demolition of existing garage, 3 Lighthouse Road, Flamborough.

124. To note/deal with correspondence as listed:

- ERNLLCA – Code of Conduct for Local Government Employees consultation noted.
- ERYC – Coastal Forum – 7th December 2004 – no issues.
- ERYC – sleeping rough questionnaire – PC not currently aware of anyone.
- ERYC – Community Cohesion Strategy – noted.
- ERYC – Parish Precept 2005/2006 – extra-ordinary meeting 15th November 2004.
- ERYC – Consultation on DfES proposals for secondary schools – to Cllr Mrs Bennett.
- E. Yorks Magistrates Court – Application for renewal of Club Registration Certificate at Flamborough Head Golf Club – no objections.

125. Payment of Accounts to 31st October 2004:

Chq No	Creditor	Net Due	VAT	Total
1028	ERYC - Toilet Rates	70.00		70.00
1029	ERYC - Election 8th July 04	1,041.89		1,041.89
1030	YEDL - make safe light, Bem Lane/Brid Rd, 13/2/04	107.00	18.73	125.73
1031	Npower - Street Lighting (1/4/04-30/6/04)	726.19	127.07	853.26
1032	Npower - Street Lighting (1/7/04-30/9/04)	734.16	128.47	862.63
1033	Yorks Water - Allots (19th-25th Aug 04)	26.01		26.01
1034	J Crossland & Sons, qtr light maint (1/7/04-30/9/04)	497.00	86.97	583.97
1035	Mr M Couzens, supply 20 posts Cam Gdns fence	47.60	8.33	55.93
1036	Audit Commission - Audit Fee 03/04	250.00	43.75	293.75
1037/1039	Salaries/Wages	494.04		494.04
1038	Clerk Expenses (Oct)			
	Toilets - ladies sign for door	2.35		2.35
	Materials for CEAG - painting railings War Mem	10.44		10.44
	Photocopying	7.00		7.00
	Postage	4.10		4.10
	Stationery	21.73		21.73
	Car Allowance	20.00		20.00
	Deliveries	2.00		2.00
	Totals	4,061.51	413.32	4,474.83

- The above and following accounts were agreed for payment. British Legion £66.50, Towne (Ship Riggers) Ltd £186.83 inc VAT for wire etc xmas lights, J Crossland £12.83 for toilet supplies, J Crossland Jnr £52.80 for bolts for xmas lights on receipt of account, proposed Cllr Traves, seconded Cllr Mrs Gilson.
- It was agreed for the residue of the xmas lights donation fund to be given to Cllr Traves to administer, separate accounts book and receipts to be kept, proposed Cllr Crossland, seconded Cllr Mrs H Gilson.

126. Affordable Housing – questionnaire and public consultation – Cllr P Traves:

Copies of a letter to the public drafted by Cllr Traves were handed out, amendments made and it was agreed that this should go out to the public for their opinion. To go out with newsletter. Copy to Flamborough correspondent.

127. Newsletter – delivery, printing:

- Printing prices – Designs by Debbie £25/1000, Steve Neary £27/1000, the Print Shop £70/1000 double sided, £35/1000. The price from Designs by Debbie was agreed, 1500 copies agreed – one to each house and for the Library, etc.
- Delivery prices – East Riding News would need to weigh the finish newsletter and would prepare a price based on the Electoral Register - £200-£800, the Post Office may deliver this, again would be dependent on weight. Browns Distribution, Hull £25/1000. Browns Distribution price was agreed, to be delivered on 10th November.

128. ERNLLCA Training Seminar:

“Meeting Procedure”, 13th December, WI Hall, Flamborough, 7 pm. Cllrs Mrs Gilson, Villani, Chairman and Clerk to attend. Cost agreed £60.

129. To consider correspondence re Christmas Lights:

- Replies to Zurich, YEDL and ERYC required by 15th November. Cllr Crossland to supply information required by 12th November.
- All risk insurance for £6,000 worth new lights (Brid Town Council's) of £71.84 inc tax annually agreed.
- Standing orders suspended for this item only. Agreed that as the person is to provide the Christmas Trees this year in the same way as for many years previously, it was unnecessary for the Council to duplicate this, proposed Cllr Leppington, seconded Cllr Mrs Gilson.

As it was late, it was agreed that after the following agenda item from which the public were excluded due to the confidential nature of the business to be transacted, the meeting would be adjourned to 7 pm on Monday 15th November 2004. To be concluded prior to the budget meeting.

130. Asset Register

Correspondence from Solicitor considered and reply discussed with regard to unregistered rights or interests.

Meeting adjourned and re-opened at 7 pm on 15th November 2004. Apologies from Cllr G Harvey. Cllrs Major and Mrs Bennett in attendance. Cllrs arrivals minuted.

131. To consider offer from CEAG for a page and email address on website:

Discussion on security of email address, how much this would cost. Clerk had ERYC advice – better to have own website, possibility of ERYC help with development sometime next year. Agreed reply to CEAG with thanks for offer but need to look at other options.

132. Renewable Energy – Windfarms – Cllr J Crossland

Cllr Crossland had received a letter from Mr Cowton at Grange Farm who would like to explore the possibility of a community scheme. Agreed to examine further and write to Powergen. Cllr Major arrived.

133 To consider pruning trees, Camerons Gardens, removal bushes at Village Green.

- Bushes Village Green – agreed working party to remove bushes and pay up to £30. Cllr Traves to make arrangements with P Couzens.
 - Tree pruning, Camerons Gardens – permission to prune trees in conservation area received, to be done at the same time as above.
- Cllrs Couzens and Robson arrived.

134. Allotments – Cllr Robson declared a prejudicial interest (related to tenant) and left meeting.

- Hedge cut by J Girling.
- Tenant plot 57 given 12 months notice to terminate tenancy, plot 25 given up.
- Shed agreed plot 14 as long as within agreed sizes.
- Tenant plot 16 requested to move to 67. Refusal agreed as policy is to let left side of field first to make vacant plots easier to look after.
- Tenant plots 9,10 requested a key for the gate. Agreed six keys cut, issue key to tenant and Council to pay.
- Tap left on near top of field on left side on 8th October 2004. Tenant had reported.
- Brash hedge bottom – agenda March.
- Plan of allotments given out – work required to vacant plots – site visit 8.30 Sat 20th Nov.

Due to the following confidential nature of business, the public were excluded from the meeting.

135. Allotments

- Tenancy renewal – one tenant not paid rent – agreed reminder letter to be sent.
 - Water bill – Inspection carried out – 7 days to remove risk of 2 Category 5 (high) risk taps – water troughs to be removed. Agenda December for other work.
 - Water bill – Agreed to write to Yorkshire Water for possible rebate.
- Cllr Robson returned to meeting.

136. Prices/tenders for War Memorial

Photographs gained from work to HMS Beverley Memorial at Beverley. After discussion, agreed to do the work required, to accept quote from J Rotherham, however need to hear about grant decision before work commences.

As

137. Work to Carol Sandra Memorial

Price of £390 plus VAT agreed from J G Gardiner Ltd to restore memorial, authorised under section 137 Local Government Act 1972 (as amended). Cllr Crossland advised relatives may wish to donate towards cost, Clerk to contact them. Discussion on siting because of vandalism in area.

Meeting closed.

Signed *R. Sunley* Date *06/12/04*
Cllr R Sunley, Chairman

FLAMBOROUGH PARISH COUNCIL

MINUTES OF EXTRA ORDINARY MEETING 15TH NOVEMBER 2004, 8.15 PM, METHODIST CHAPEL FLAMBOROUGH

Present: Cllr R Sunley (in the Chair), Mrs L Bennett, P Couzens, J Crossland, Mrs H Gilson, D Harvey, V Leppington, D Major, S Robson, P Traves, F Villani, I Woodhouse.

138. To accept apologies for absence: Cllr G Harvey, Ward Cllr Harrap.

139. Declarations of interest, nature of the interest/registration of gifts:

The Clerk read a statement regarding declarations of interest, which now incorporates the Code of Conduct. Any declarations of interest, which may have been made by Councillors, are recorded at the appropriate Minute. Registration of gifts – there were none. Clerk reminded Councillors to update register of interests if needed.

140. Planning Applications:

- (1) DC/04/08017 – Construction of dormer window to front of dwelling at Rotherlea, North Marine Road, Flamborough, application type – full planning permission – no observations.
- (2) No 3984, Notification to Fell and Prune Trees, “Butlers”, Butlers Lane, Flamborough – no observations.

Plan Refused:

- (1) Certificate of Lawfulness for use as a dwelling, Sunnyside, North Marine Road, Flam.

141. Christmas Lights:

Following advice from ERNLLCA, it is now known that the decision made on 1st November (Minute 125) was ultra vires, that it, it was outside of the powers of the Council. The matter was discussed again and a new resolution made. It was agreed, proposed Cllr Traves, seconded Cllr Couzens, that any money donated for Christmas Lights should be used for that purpose only and, conditional upon receipts being received, the money should be made available for this, not to exceed the fund held by the Council. Clerk to have delegated authority to administer, subject to Standing Orders. Parish Council's insurance does not cover activities of community groups.

142. To consider budget proposals for 2005/2006:

Clerk had sent budget proposals/justification for running costs for 2005/2006 with agendas. Discussion and agreement to budget extra money for 2 street lights, 2 litter bins, playground work, allotment work, donations, land registry, xmas lights. A proposal to include in the budget payment of Councillor allowances for attending meetings was rejected (5 for the proposal, 6 against, 1 abstention). It was agreed to accept the budget figures and submit a precept of £33,000, proposed Cllr Traves, seconded Cllr Villani.

Due to the confidential nature of business to be transacted, the public were excluded from the remainder of the meeting.



143. Review of pay and conditions of service of employees (Standing Order 14):

- Clerk – Cllrs Woodhouse, Mrs Bennett and Major declared prejudicial interests (related to Clerk) and left the meeting with the Clerk. It was agreed to adhere to local government guidelines. Cllrs and Clerk returned.
- Mr J E Gilson – Cllrs Mrs Gilson declared a prejudicial interest (related to Mr Gilson) and left the meeting. Agreed to review pay to be in line with ERYC.
- In view of this increase, it was necessary to suspend Standing Orders and adjust precept request to £33,500, proposed Cllr Crossland, seconded Cllr Traves.

Meeting closed 10 pm.

Signed *R. Sunley* Date *06/12/04*
Cllr R Sunley, Chairman

FLAMBOROUGH PARISH COUNCIL

MINUTES OF PARISH COUNCIL MEETING 6TH DECEMBER 2004, 7.30 PM, METHODIST CHAPEL, FLAMBOROUGH

Present: Cllr R Sunley (in the Chair), Mrs L Bennett, P Couzens, J Crossland, Mrs H Gilson, D Harvey, G Harvey, V Leppington, D Major, S Robson, P Traves, F Villani, I Woodhouse and Ward Cllr Harrap.

144. Apologies for absence: None.

145. Declarations of interests, nature of the interests/registration of gifts:

The Clerk read a statement regarding declarations of interest, which now incorporates the Code of Conduct. Any declarations of interest, which may have been made by Councillors, are recorded at the appropriate Minute. Registration of gifts – there were none.

146. Acceptance of Minutes:

Parish Council meeting 1st November 2004 – it was agreed that the Minutes be received and signed as a true and correct record.

Extra Ordinary meeting 15th November 2004 – it was agreed that the Minutes be received and signed as a true and correct record.

147. Report of matters arising/Clerks Report:

- **Coastal Forum** - 7th December 04, Far Grange Caravan Park, Hornsea – Chairman, Cllrs D Harvey and Traves to attend.
- **“Carol Sandra” Memorial** – Gardiners had sent confirmation of order, donation of £100 received from relatives towards the cost. Letter of thanks sent.
- **Wind Farms** – Powergen sent Site Assessment pack for Mr Cowton to complete – Cllr Traves to give this to Mr Cowton.
- **Newsletter** – delivery delayed due to delivery firm being held up. Clerk thanked Cllr Sunley and wife Mary, Cllrs Mrs Bennett, Woodhouse and Mrs Gilson for delivering.
- **Mr Fowles** – had telephoned to say ERYC had informed him planning permission was now required retrospectively for a shed, stable yard cover, greenhouse and store.
- **Missing Minutes** – Clerk confirmed that signed Minutes had been received that day for years 1983 to 1998 from previous Clerk, P Burkinshaw. Next agenda for archiving.
- **Christmas Lights** –
 - Donations received by Parish Council of £20 anonymous, £100 from Persimmon, £100 from Trevor Pearson, letters of thanks sent by Cllr Traves.
 - Clerk read letter from Mr N Hall thanking Cllr J Crossland and team for time and expense given for village xmas lights and complimented the lights.
 - Chairman thanked Cllr Harrap for switching on the xmas lights on Saturday 4th Dec. Cllr Harrap replied that he had enjoyed the event. Cllr D Harvey thanked Cllr Traves for hard work, Cllrs Mrs Gilson thanked Chairman and wife for donation for sweets.
- **Field at bottom of Crofts Hill** – no reply, Cllr Harrap to look into this.

148. Meeting adjourned for questions by electors:

K Harrison concern at lack of maintenance to street lights, reply next meeting. Meeting re-opened.



149. Questions/Reports from Cllrs:

Cllr Mrs Bennett – reported on School – 6 months after bad Inspection Report, no great improvement. A lot of supply teachers still being used, no continuity of teachers, Deputy Head seconded to another school, Interim Head under pressure from own school. Lack of communication to Governors and lack of knowledge of meetings. Cause for concern that School dropped to 77 out of 120 in recent league tables published in Hull Mail. Another inspection had been carried out, results due in January, agenda January for update and regular reports. Cllr Harrap to speak to colleagues and report back.

Cllr D Harvey – surgery prior to meeting had been well attended by 8 members of public. Ward Cllr Harrap had attended. February's surgery Cllrs Crossland and Traves. April's surgery Cllrs G Harvey and Woodhouse. June's surgery Cllrs Mrs Bennett and Villani.

Cllr P Traves – reported that he had been fully cleared of a recent Standard's Board complaint against him. He had not failed to comply with the Code of Conduct.

Cllr Villani – concerned re street cleaning, Cllr Harrap will ask Highways.

Cllr Leppington – concerned re Prescribed Routes Consolidation Order and commercial fishermen using route to South Landing. Cllr Harrap to look into this.

Chairman – tests RCD at toilets once a month, it was agreed this should continue. Agenda January to consider emergency lighting in ladies toilets re concern that if a bulb blows there is no emergency power, annual NICEIC test required and fuseboard in difficult position.

150. Chairman's Report:

ERNLLCA Finance Training Seminar attended by Chairman, Cllr Traves and Clerk on accounts/budget/risk assessments etc. Cllrs have joint responsibility for Council's financial well-being, responsibility for Council's accounts can never be in hands of one Councillor.

151. Planning Applications: as listed

- (1) **DC/04/08023** – Erection of dwelling at land to west of Orchard Cottage, South Sea Road, application type – full planning permission. Agreed to observe overdevelopment.
- (2) **DC/04/08280** – Conversion of store/workshop to 2 one bedroomed bungalows at land south of Manor Close, 34 Tower Street, application type – Listed Building Consent. Cllr Major declared a prejudicial interest as uses a store there and left the meeting. Letter received from resident of Manor House. Agreed to ask ERYC to defer application due to information in letter and request further information. Cllr Major returned.
- (3) **DC/04/08090** – Erection of detached double garage with dormer window to front following demolition of existing garage at 3 Lighthouse Road, application type – full planning permission. Agreed to observe proposed garage size too large for domestic use and dormer window too large.
- (4) **DC/04/08460** – Extension to front of detached garage to rear of dwelling at Manor View Bungalow, 2 Flaen Road, application type – full planning permission. No objections.

Plans approved:

- **DC/04/06307** – Conversion of building into dwelling, Old Smoke House, Bempton Lane
- **DC/04/07113** – Change of use from agricultural to form fishing lakes, wetland area and tree planting, Thornwick Farm, North Marine Road.
- **DC/04/06754** – Alterations to replace and extend roof to create pitched roof instead of flat roof at front, 29 Marine Valley.
- **No 3956** – Notification to fell and prune trees, Gallions Reach, Water Lane.
- **No 3984** – Notification to fell and prune trees, Butlers, Butlers Lane.

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Plans refused:

- **DC/04/07256** – Erection of detached bungalow, 2 St David Lane, Flamborough.
- **DC/04/07262** – Erection of a detached bungalow, 6 Marine Valley, Flamborough.

152. To consider correspondence: as listed.

- ERYC, Development Control – letter discussed re reasoning for planning approval for 7 dwellings at High Toft.
- ERYC, LDF – Draft Evidence Base for comment by 22nd December – Cllr Bennett.
- Standards Board – booklets given to Cllrs titled “Lobby groups, dual-hatted members and the Code of Conduct: Guidance for Members”.
- Brid. Police Authority Neighbourhood Panel – 8th Dec 04, Brid North Library 7 pm.
- Shoreline Management Plan meetings – 13th Dec Filey – Cllrs Couzens & D Harvey.
- ERYC – informing of Beach Guardianship Project plans for bins/interpretation boards – reply agreed to ERYC with thanks for informing Parish Council.
- Mrs Longley, Bempton Lane – re hedge bordering Tower Field and concern for public safety. Letters agreed to ERYC Highways and Public Protection Depts.

153. Accounts for Payment to 30th November 2004: as listed.

Chq No	Creditor	Net Due	VAT	Total
1044	ERYC - Toilet Rates	70.00		70.00
1045	Wicksteed Leisure - Playground Inspection	30.00	5.25	35.25
1046	WI - Hall Hire 13/9/04 2 hrs	12.00		12.00
1047	Village Hall - Hall Hire 30/10/04 2 hrs	4.00		4.00
1048	Yorkshire Water - toilets (est reading)	108.57		108.57
1049	Paul Crossland - Grasscutting contract 2004	2,257.00	394.97	2,651.97
1050	Zurich - extra all risk cover - xmas lights	48.80		48.80
1051	Yorks Water - Allots (25/08-24/11 less sub meter)	40.66		40.66
1052	E Woodhouse (West BS) - key cutting - allot gate	4.85	0.85	5.70
1053/1054	Salaries/Wages	466.06		466.06
1055	Clerk Expenses (Nov)			
	Telephone calls (20/8-22/11)	28.32		28.32
	Photocopying	29.45		29.45
	Postage	6.44		6.44
	Stationery	47.04		47.04
	Car Allowance	20.00		20.00
	Deliveries	2.00		2.00
	Totals	3,175.19	401.07	3,576.26

Accounts paid, previously agreed were: chq 1040 £66.50 Royal British Legion; chq 1041 Towne (Ship Riggers) Ltd; chq 1042 J Crossland; chq 1043 £60.00 ERNLLCA Training Seminar, 13th Dec. Cllr Woodhouse declared a prejudicial interest (related to Clerk) and left meeting. Accounts agreed for payment, proposed Cllr Traves, seconded Chairman. Cllr Woodhouse returned.

154. Affordable Housing – to consider public consultation results:

Results handed to Cllrs at the meeting. 1185 questionnaires delivered to every house in Flamborough. 68 slips held names of 93 electors. 48 were in favour with the scheme. 45 were not in favour with the scheme. After discussion, agreed to put on agenda for January and invite Roger Jones to attend. Agreed to pass results to Brid. Free Press as a reporter had requested this, however, no comments can be made as findings not yet discussed in detail.

155. Toilets – Valuation Officer Report:

Valuation Officer sent report and agreement to alter the 2000 Rating List for the toilets, the rateable value to be changed from 1525 to 945. It was agreed to accept this, proposed Cllr Traves, seconded Cllr D Harvey. There would be a rebate for the years since purchase. Valuation Officer had verbally stated that as from the new 2005 Rating List, the rateable value could go up due to the toilets being brought up to modern standards. Cllr Crossland stated rate capping may also be abolished next year leading to increased costs.

156. Playground – to consider Inspection Report, quote for replacement seats:


- Slide – one tile required at end of run-out – Cllr Major to replace.
- Slide – bolt missing – Cllr Traves to see to it.
- Goal posts – Cllr Major to put back, rubber matting to go round bolts on the ground.
- Chainwalk – rotting from top. Chairman proposed to remove it completely, seconded Cllr Bennett. Amendment to remove it with a view to replacing it and to look at costs first, proposed Cllr Traves, seconded Cllr Gilson. Amendment carried. Cllr Couzens to assess and price. Clerk to price from Wicksteeds. Agenda January.
- Log beams – Cllr Mrs Gilson to rub down to reduce risk of splinters.
- Benches – agreed to be removed and replaced. Future agenda.
- Missing bolts on fence – done by fence contractor.
- Stopper on gate – agreed Clerk to ask fence contractor to replace and send a bill.
- Ground erosion in front of gate – Cllr Major to provide rubber tiles.
- Cllr Traves stated all bushes/bearings replaced last year.
- Chairman thanked Cllrs Crossland and D Harvey for removing two swing seats as they had been vandalised. Price of £46 plus £11 carriage plus VAT agreed for Wicksteeds to supply two new ones, to be fitted by Parish Council.
- Cllr D Harvey requested Playground Inspections to be an agenda item for January.

157. To consider adoption of Financial Regulations:

Clerk circulated NALC model Regulations. To be considered/reviewed, agenda February.

158. To consider Risk Assessments:

Clerk had circulated information and examples to Cllrs on Local Council Risk System by DMH Solutions in CD-ROM format, price £65 plus £3.19 post and packing plus VAT. This will identify risks and provide the administrative process needed to complete risk assessments for all Council functions. It was agreed to purchase this.



159. To consider request from Citizens Advice Bureau for donation:

It was agreed not to provide a donation on this occasion, proposed Cllr Mrs Gilson, seconded Cllr D Harvey.

160. To consider request for a Memorial Bench at North Landing:

Clerk reported details of person wishing to donate seat. It was agreed to reply the sites requested are not in Parish Council control, however, one in a row of seats needs to be replaced which could be arranged. Cllr Crossland reported Mr Longden's seat is ready and just needs to be fixed. Cllr Woodhouse to make safe seat at Lily Lane end.

161. Allotments: as listed.

- Cllr Robson declared a prejudicial interest (related to tenant) and left the meeting.
- Request for an allotment made by a disabled resident. To invite to visit the allotments to assess requirements.
- Yorkshire Water Regulations Inspection (copy had been given to Cllrs) requiring site to be brought up to modern standards. 7 day requirements fulfilled. 120 days to complete other work. Agenda January.
- Site work to vacant plots – in abeyance.
- It was agreed that the Parish Council should join the National Society of Allotment and Leisure Gardeners (£50 per year) in order to receive up to date advice.

Due to the confidential nature of the following business, it was agreed to exclude the public from the meeting.

162. Asset Register – Land Registry details, Lease – Cricket Field:

- It was agreed for required Statutory Declarations to be completed, proposed Chairman, seconded Cllr Traves.
- Cllrs G Harvey (Sports Club Trust Chairman) and Cllr Woodhouse (member of Sports Club) declared prejudicial interests in the lease for the Cricket Field and left the meeting. Terms for new lease considered and agreed.

Meeting closed 10.20 pm.

Signed *R. Sunley* Date *10/01/05*
Chairman, Councillor *R. Sunley*