

FLAMBOROUGH PARISH COUNCIL

PARISH COUNCIL MEETING

HELD ON 6th January 2003

PRESENT – Councillors Newlove (in the Chair), Hall, Crossland, Pearson, D Harvey, G Harvey, Woodhouse, Scrowston, Couzens, Major, Bennett and Ward Cllr Wilkinson.

The Chairman opened the Meeting and wished all present a Happy New Year.

Cllr Scrowston thanked the Parish Council for their good wishes, card and gift following his recent illness. Recovering well and pleased to be back.

1. APOLOGIES FOR ABSENCE: Cllrs Gilson, Traves and Ward Cllr Harrap.

2. DECLARATION OF INTEREST: The Clerk read a statement regarding Declarations of Interest, which now incorporates the Code of Conduct. Any Declarations of Interest, which may have been made by Councillors, are recorded after the appropriate Minute.

3. MINUTES OF THE MEETING held on 9th December 2002. It was **AGREED** that the minutes be received and signed as a true and correct record. Proposed Cllr D Harvey, Seconded Cllr G Harvey.

4. MATTERS ARISING: None

5. QUESTIONS BY ELECTORS:

Mr J Dyson queried when the goalposts would be erected on Village Green. Advised by Chairman site still too wet.

Mr P Traves advised the Council:-

- The Victoria Club had raised £70-38 for new Christmas Lights.
- A donation in memory of the late Mrs Veronica Colley for Christmas Lights is to be made. Mr Traves suggested the Council might wish to purchase a Christmas Light in Mrs Colley's memory.
- Asked if a copy of the original Persimmon plans had been received from Mr S Cook as discussed at the December presentation. Clerk to contact Mr Cook.
- Asked if any reply from ERYC on Traffic Calming/Speed Limits. Cllr J Wilkinson to contact ERYC.

Mr D Turton congratulated the Lighting Contractor on the immediate repair to two streetlights in Church Street on Christmas Eve.

6. QUESTIONS BY MEMBERS:-

Cllr Hall advised:-

- the Police had seized a large number of cannabis plants from a house in the village.
- Village Hall storeroom has been broken into again.

Cllr Woodhouse advised:-

- The roadside gullies at North Landing are overgrown causing flooding. Clerk to contact ERYC.
- A sapling has been planted on the cliff top near West Scar at North Landing bearing an "In Memoriam" plaque. Cllr Crossland will make further enquiries.

M. A. Newlove

7. NEW COMMITTEES:- Nothing to report.

8. PLANNING APPLICATIONS:-

1. Construction of rear dormer in connection with loft conversion at 31 Southsea Avenue Flamborough for Mr B And Mrs J Bradbury – Application type:Full Planning Permission.- no objection.
2. Erection of a conservatory at Highlands Mereside Flamborough for Mr and Mrs France – Application type:Full Planning Permission.- no objection. Cllr Newlove declared an interest and left the room
3. Replacement windows to listed building at Carr Farm West Street Flamborough for Mr S E Guy – Application type:Listed Building Consent.- no objection.

9. CORRESPONDENCE:

A final demand had been received for the Gas Account from the Gas Board. Clerk had contacted British Gas to explain Parish Council Admin/payment system but was informed that as all accounts and reminders are automatically computer generated the Council may receive further final demands so therefore outside of Parish Council control.

10.STATEMENT OF ACCOUNTS TO 31/12/02

31.12.02	Clerk Salary	234.15		234.15
	E Gilson - Wages 2/12 - 5/01	100.00		100.00
	Npower Toilets - Electricity	130.06		130.06
	W I Hall 11/11/02	12.00		12.00
	ERYC Rates 01/03	76.00		76.00
	Filing Cabinet	5.00		5.00
	Clerk Expenses			
	Ink Jet	23.77		23.77
	Postage Stamps	2.28		2.28
	Car Allce	20.00		20.00
	TOTALS	603.26		603.26

11.ALLOTMENTS – Cllr D Harvey.

Cllr Harvey expressed his regret at the current state of the allotments. Interest has waned and felt it was now time to for the Council to discuss the future of the allotments and proposed the sale of part of the site for affordable shared/equity housing for local young people. Following full and frank discussion the following points were raised: -

- The Parish Council has a statutory obligation to provide allotment land.
- Tenants require period of notice to quit.
- Allotments are no longer a viable concern.
- Site is not in Flamborough Building Limit Plan.
- Site could be included in 2003 ERYC Structure Plan.

It was agreed to include this item on the February Agenda for further discussion.

M. A. Newlove

12. MERESIDE.

Cllrs Hall and Newlove and the Clerk recently attended a meeting with John Harland at ERYC. The Clerk presented a report to Councillors and advised that a reply to the questions raised was still awaited from ERYC Solicitors. Cllr Hall declared an Interest in Land to the rear of Mereside.

13. SEATS.

Cllr Hall stated that residents wish to donate seats and the Council must now decide whether these offers are accepted. Concern has been expressed over vandalism and maintenance. Cllr Pearson has obtained some granite seats which are virtually maintenance free and invited Cllrs to inspect these seats. Cllr Crossland to erect trial seat in Cameron's Gardens and affix the plaque to the Crosby seat. Cllr D Harvey advised the Tom Woodhouse seat at North Landing requires major repairs.

14. PUBLIC CONVENIENCES

Letter received from Punch Pub Co., owners of Dog and Duck Square. Clerk to arrange site meeting.

15. CHAIRMANS REPORT:

Cllr Hall and myself attended a meeting at Hornsea named "Saving Lives in our Local Community" and informed Flamborough would be presented with a vehicle. Volunteers required as Community Responders and training planned. Before Christmas a "Yorlife" car was parked in the Village and I have received enquiries about the car. Mr and Mrs V Crosthwaite also attended the meeting and I understand they have more information on this project.

Tonight is Pat's last meeting and I would like to say thank you for being our Clerk for the past year and am sorry you are unable to stay with us for much longer.

16. CLERKS REPORT:

Hedge Bempton Lane – Owner is currently making arrangements for the hedge to be trimmed.

Resignation – I have enjoyed this past year. The work is varied and interesting and regret that a suitable contract could not be agreed.

17. ANY OTHER BUSINESS:

Cllr Crossland advised the lantern has been smashed in one of the lights in Church Street and awaiting a replacement.

YEB have programmed electricity to the new light at 46 South Sea Road from 20th January 2003.

H. A. Newlove

FLAMBOROUGH PARISH COUNCIL

Minutes of the Meeting held on 18th January 2003 – Appointment of Parish Council Clerk.

PRESENT – Cllrs Gilson, G Harvey, D Harvey, J Crossland, G Scrowston, N Hall and Chairman Cllr M Newlove who also took the Minutes.

TERMS AND CONDITIONS

- Salary £235 per calendar month
- Cost of Telephone Calls - add to monthly accounts
- Delivery Charge £2/Postage – add to monthly accounts
- Photo Copier – Post Office
- Computer Use – Parish Council to pay for consumables – paper and office equipment ordered by Clerk – add to monthly accounts
- Store all Parish Council records
- Inland Revenue to be informed of work/salary
- One monthly meeting with occasional special meetings
- Three months time – Contract of Employment

Mrs Sue Lawson 3-45pm

- Had been self employed and therefore would be competent working on her own and well organised.
- Qualifications for computer work
- Has own computer
- Confident and able to communicate with a wide range of people.

Mrs Libby Woodhouse 4-10pm

- Very sound administrative skills and impressive C.V.
- Long period associated with the Village
- Quiet but confident she would be able to communicate with people and work both under pressure and meet deadlines
- Has own computer

The Council deliberated long and hard. Both applicants interviewed very well. After a long discussion a vote was taken. **Unanimous vote** - the position be offered to Mrs L Woodhouse.

Transcribed
Patricia Thornton
 Clerk to the Council
 25th January 2003

M. A. Newlove

FLAMBOROUGH PARISH COUNCIL

PARISH COUNCIL MEETING

HELD ON 3RD FEBRUARY 2003

PRESENT – Councillors Newlove (in the Chair), Scrowston, Hall, Crossland, Pearson, Gilson, D Harvey, G Harvey, Woodhouse, Major, Bennett, and Ward Cllrs Harrap and Wilkinson.

The Chairman opened the Meeting and welcomed the new Clerk Mrs E Woodhouse (Libby). The Chairman requested an additional 3 plans to be considered under Agenda Item 8.

1. APOLOGIES FOR ABSENCE: Cllrs Traves and Couzens.

2. DECLARATION OF INTEREST: The Clerk read a statement regarding Declarations of Interest, which now incorporates the Code of Conduct. Any Declarations of Interest, which may have been made by Councillors, are recorded after the appropriate Minute.

3. MINUTES OF THE MEETINGS HELD ON:

6th January 2003: Amendment – Minute No 10, Statement of Accounts – the NPower payment for electricity to the toilets for £130.06 had been withheld as the amount is being queried. It was then AGREED that the minutes be received and signed as a true and correct record. Proposed Cllr Scrowston, Seconded Cllr Hall.

18th January 2003: It was AGREED that the minutes be received and signed as a true and correct record. Proposed Cllr Scrowston, Seconded Cllr Hall.

4. MATTERS ARISING:

Traffic Calming/Speed Limits – Cllr J Wilkinson had discussed this at a recent meeting with Mike Dainty. Traffic calming is mentioned in a list of schemes being investigated and there are a lot of strict criteria. Cllr Wilkinson to report further.

Roadside Gullies at North Landing – no reply from the ERYC as yet.

Sapling on Cliff Top at North Landing – Mr R Sunley advised the meeting that the Yorkshire Wildlife Trust was not in favour of anything being placed on their land, however, they did not want to get involved as the sapling and memorial plaque were there before they bought the land.

Cannabis Plants – Following the seizure of cannabis plants from a house in the village, Cllr Hall reported that the offender had been through the Magistrates Court and had been referred to Hull Crown Court.

Seats – A discussion was held on the various seats available and the matter of choice. Concern was expressed that Cllr Pearson's granite seats would not blend in with the village. Cllr Crossland had erected a trial seat in Cameron's Gardens. It was agreed that one type of seat should be used as that in Cameron's Gardens. Proposed Cllr D Harvey, Seconded Cllr Major. A vote was taken and voting went as follows: 7 for and 4 abstentions. Written prices to be submitted for the next meeting.

H. A. Newlove

Toilets – The previous Clerk had written to the Punch Pub Co regarding a site meeting to discuss the ramp. No reply yet.

5. QUESTIONS BY ELECTORS: None.

6. QUESTIONS BY MEMBERS:

Cllr Woodhouse advised:

- A petition had been given to him stating that the skateboarders of Flamborough would like a skateboard park. This was received and will be discussed as an agenda item at the next meeting.
- He had also received documents regarding Flamborough Castle. This was received and will be discussed at the next meeting.

7. NEW COMMITTEES: Nothing to report.

8. PLANNING APPLICATIONS:

1. Demolition of existing public toilets and erection of replacement toilets at Flamborough Lighthouse Car Park, Lighthouse Road, Flamborough for ERYC – Building and Related Services – Application type: Regulation 3 Development by Council – no observations.
2. Change of use of rock factory to form two holiday cottages at 12 Dog and Duck Square, Flamborough for Mr and Mrs K J Geraghty – Application type: Full Planning Permission – no observations.
3. Demolition of outbuilding to the rear of the property at 12 Dog and Duck Square, Flamborough for Mr and Mrs K J Geraghty – Application type: Conservation Area Consent – no observations.
4. Notification to Prune Trees within the Flamborough Conservation Area, Application Number 3001, Mrs R Houghton, Butlers, Butlers Lane, Flamborough – no observations.

ERYC had provided advice guidelines for tree work. Clerk to place notice in Notice Board advising the public to contact her if required.

PLANS APPROVED

Extension to dwelling at 6 Crofts Hill, Flamborough for Mr J P Durkin.

At this point in the meeting, the Chairman advised that Ward Cllrs Wilkinson and Harrap would shortly have to leave. Agenda item 14 was brought forward and discussed at this point.

14. HIGHWAYS – Cllr H Gilson advised:

- Concern over recent flooding of the road near Danes Dyke – Cllr J Wilkinson to report back at the next meeting.
- Potholes on Constable Road, Greenside, Mereside, School Lane, Allison Lane, David Lane and Beech Avenue are a cause for concern. Clerk to write to Mr D England, ERYC, to request attention to these locations as soon as possible.

H. A. Newlove

- Garends (Donkey Lane) – Cllr Gilson had received correspondence complaining about the gate still being there. The matter to be referred to Mr Harland.

9. CORRESPONDENCE:

- Request from Zurich for details of accident on 3rd October 2001. Clerk to advise there were no witnesses. Incident not reported to Council until 1 year later by the claimant's solicitors.
- ERYC letter regarding bus stop at Allison Lane. Concern for safety expressed and also for the bus stop at Cameron's Gardens. Clerk to write to ERYC for site meeting to discuss.
- Lloyd Dowson – unable to continue to undertake year end accounts free of charge. Clerk to send letter of thanks for the previous 5 years and request a price to undertake the work on a professional basis.
- Npower letter to replace electric meter at the toilets in Dog and Duck Square on 4th February 2003. Arrangements made for access to meter.
- ERYC – letter requesting information on ownership of land of Footpath 5, Flamborough (Beacon Farm to Cliff Top). Clerk to advise ERYC of owner and tenant farmer.
- ERNLLCA – letter advising Alan Barker transferring to Winterton office.
- Safe Communities and Youth Offending Team – Conference on "Reducing the Fear Here" – 11th March. Cllr Bennett to attend.
- Cllr Hall received a letter of complaint about litter in village. Clerk to write to Flamborough School, Youth Club and Brownies to ascertain whether they would take part in a poster competition to promote "Keep Flamborough Tidy".

At this point, Cllrs Harrap and Wilkinson left the meeting.

10. STATEMENT OF ACCOUNTS TO 31ST JANUARY 2003

DATE	CREDITOR	NET DUE	VAT	
31.01.03	Clerk Salary	234.15		234.15
	E Gilson Wages 6/01 - 2/02	80.00		80.00
	Carol Concert Expenses	23.77		23.77
	ERYC Election July 02	767.90		767.90
	ERYC Rates 02/03	76.00		76.00
	Chairman – Photocopying	1.65		1.65
	Clerk Expenses			
	Telephone Rental 4 months	16.00		16.00
	Car Allce	20.00		20.00
	TOTALS	1,219.47		1,219.47

Two accounts submitted by J Crossland at the meeting were agreed for payment at a later date as Clerk in the process of amending signatories with the bank. These were

J Crossland & Sons – Light Maint 10/02 – 12/02 - £481.00 VAT - £84.17 Total - £565.17.
 J Crossland & Sons – Light South Sea Road - £330.00 VAT - £57.75 Total - £387.75.

M. A. Newlove

11. ALLOTMENTS:

The Chairman advised there were 9 vacant, 48 paid (£439.00). Reminders sent by Clerk for remaining £58.00. Concern about water rates totalling £344.87. Concern expressed about pricing structure and state of the allotments. Clerk to write to J Kirk requesting him to remove a dumped car. Cllr D Harvey then produced documents proposing to obtain consent to sell part of the site and requested a 5 minute recess for the Councillors to consider them. A discussion ensued and the following points raised:

- Interest has waned in the allotments over the last few years.
- Concern over sliding scale of rents encouraging people to take on more allotments for commercial use.
- Possibility of shared equity.
- One year Notice to Quit not required if relocating within ¾ mile – to the other part of the site.
- Concern over previous public and Council feeling towards Persimmon development.
- Sale of part of the allotments would relieve pressure from other areas for possible building.
- Before sale, consent needs to be obtained from Secretary of State and set of criteria met. Consent could be gained in 4 – 6 weeks.
- Sale of allotments could fund other projects in the village.
- Could the site be included in the forthcoming Development Plan?
- Possibility of Council paying for rotoovation and allotment holders moving rent free for one year.
- The need was recognised to meet with the allotment holders as soon as possible.

Cllr D Harvey proposed that the Council write to the Government office for Yorkshire and Humberside giving all the information required to obtain consent to sell half the allotment site and a meeting to be held with the allotment holders on 17th February 2003. Seconded by Cllr Pearson. A vote was taken and the voting went as follows: 9 for and 2 abstentions.

12. STREET LIGHTING TENDER:

Cllr Crossland declared an interest and left the room. Street lighting contract due for renewal on 1st April 2003. Clerk to invite tenders before 28th February 2003 by advertising in the Bridlington Free Press. New contract to be on a 3 year basis.

13. FREEDOM OF INFORMATION ACT:

This is to be summarised and added as an agenda item for the next meeting.

14. HIGHWAYS – Cllr H Gilson – already discussed.

15. MERESIDE:

Letter received from R Mansell (ERYC) replying to some of the questions posed at the recent meeting with J Harland. This was read out at the meeting. After discussion, it was felt ERYC had not answered all the questions. Clerk to write to thank for their response and await further information.

16. CHAIRMAN'S REPORT: Nothing to report.

17. CLERK'S REPORT: Nothing to report.

M. A. Newlove

18. ANY OTHER URGENT BUSINESS:

Cllr Major submitted £100.00 donation received for the Flamborough Parish Council's Christmas Lights fund in memory of Veronica Colley. Clerk to send letter of thanks.

Cllr D Harvey expressed gratitude to Arthur Woodhouse for his help in keeping the keys and dealing with opening/closing of the toilets at Dog and Duck Square every day. Clerk to send letter of thanks.

M. A. Newlove

FLAMBOROUGH PARISH COUNCIL

EXTRA ORDINARY PARISH COUNCIL MEETING

HELD ON 17th FEBRUARY 2003

PRESENT: Councillors Newlove (in the Chair), Scrowston, Hall, Crossland, Gilson, D Harvey, Pearson, Bennett, Major and Woodhouse.

APOLOGIES: Cllrs Couzens, G Harvey and Traves.

The Chairman opened the meeting and welcomed the allotment holders.

Allotments

The Chairman stated that at the previous Parish Council meeting the allotments had been reviewed. Currently there are 26 allotment holders, 68 allotments and 12 are vacant. The income this year is £478.00 and concern had been expressed at the high water bill totalling £344.87. The allotments need to be self-sufficient and with the cost of rotovating, hedge trimming and keeping vacant allotments clean, the income generated barely covers this. The Chairman stated that the Council had asked the allotment holders to attend the meeting to inform them of the future plans.

The Chairman asked whether any other Councillor would like to speak.

Cllr D Harvey stated that at the January meeting he had voiced concern over the state of the allotments, the fact that there was a lot vacant and they were costing money. The Council has a statutory obligation to provide allotment land but they were no longer viable. Cllr Harvey had sought had advice from Mr Czunis at the Government Office for York and Humberside regarding the possible sale of part of the site. He had advised that this would be possible as the Council would not be evicting ploholders but transferring them from one plot to another. There may be a possibility of reducing the number of plots each person may occupy but it is not good practice to allow multiple plots to one individual. This advice was confirmed by Mr Paul Clayden, Legal Advisor of the Local Council's Advisory Service.

Cllr Harvey stated that at the February meeting he had proposed that the Council write to the Government Office for York and Humberside giving all the information required to obtain consent to sell half of the allotment site with a meeting to be held with the allotment holders. Seconded by Cllr Pearson, this had been agreed.

A number of questions were asked by the allotment holders and responded to by the Council.

Mr Stevenson asked where vacant allotments had been advertised. The Chairman answered in the Parish Magazine and on the Parish Council Notice Board. Only one lady on the waiting list prior to this.

H. A. Newlove

Mr O'Toole stated that under 1998 legislation, allotment holders should be encouraged to grow for profit and have a shop. He had also contacted Mr Tom Barnes at ERYC who had informed him that there was nothing in the plans for a large amount of houses to be built in Flamborough and this would be more likely to happen in Bridlington because of new guidance on open spaces. He stated the allotments should be treated as an open space. Cllr Crossland advised of the existing development plan and the fact that there would be a new one later this year. The Chairman advised him that this is not a short term proposal and would take time.

Mr Hill advised a Select Committee is looking into allotment sale. He was concerned that if they were sold and demand for them increased in the future it would be too late. Cllr Crossland advised that if the allotments were sold there would be nothing to stop the Council from buying more in the future if demand rose as they did in 1926. He was concerned about young people leaving the village as they cannot afford the housing. Possibility of shared equity.

Mr O'Toole asked what the future plans are for the left hand side of the site. The Chairman replied that the Council were not considering selling this part.

Cllr Hall stated that there was a long way to go and the Parish Council were right to have a meeting to hear the views of the allotment holders. It may be necessary to hold a public meeting.

Mr J Robson stated that he had worked hard for 40 years and he did not want to give any allotments up. The Chairman advised that this would not happen straight away.

Mr Johnson asked what would the Council do with his allotment and where would he go. Cllr Crossland explained that the Council would need vacant possession in order to proceed and that Mr Johnson would be allocated an allotment at the other side.

Mr Gardham asked where a road would go if the site was sold for building land as the hedge is protected. The Chairman advised that the Council had not got that far yet and that they were only establishing the possibility of selling.

Mr P Traves asked why the Council hadn't increased the rent and Mr O'Toole suggested that the Council rented off the grass strip area to increase the income. Mr Traves also asked if the allotment holders had liability insurance. The Chairman advised that it was up to the allotment holders to provide their own insurance.

Cllr Bennett expressed the need for everyone to familiarise themselves with the legislation involved.

The Chairman advised that the Parish Council would keep the allotment holders informed of any developments and closed the meeting at 8.20 pm

H. A. Newlove

FLAMBOROUGH PARISH COUNCIL

PARISH COUNCIL MEETING

HELD ON 3rd MARCH 2003

PRESENT: Cllrs Newlove (in the Chair), Scrowston, Hall, Crossland, Pearson, Gilson, G Harvey, Bennett, Major, Woodhouse and Ward Cllr Wilkinson.

The Chairman opened the meeting and requested an additional 3 plans to be considered under Agenda Item 8, a further 2 that had been approved and one that had been withdrawn.

1. **APOLOGIES FOR ABSENCE:** Cllrs Couzens, Traves, D Harvey and Ward Cllr Harrap. The Chairman stated that Cllr Traves had now missed six Council meetings and as such would no longer be a Parish Councillor. Cllr Traves had been made aware of this.

2. **DECLARATIONS OF INTEREST:** The Clerk read a statement regarding Declarations of Interest, which now incorporates the Code of Conduct. Any Declaration of Interest, which may have been made by Councillors, are recorded after the appropriate Minute.

3. MINUTES OF THE MEETINGS HELD ON:

3rd February 2003: It was AGREED that the Minutes be received and signed as a true and correct record. Proposed Cllr Gilson, Seconded Cllr Bennett.

17th February 2003: It was AGREED that the Minutes be received and signed as a true and correct record. Proposed Cllr Gilson, Seconded Cllr Bennett.

The Chairman stated that due to the fact that there were a lot of children present at the meeting Agenda Item 13 should be brought forward and discussed next and this was agreed.

13. SKATEBOARD PARK:

The Chairman introduced the item. Concern was expressed from the public for the safety of the children in the village. Site possibilities were discussed. Cllr Gilson stated the childrens' parents would need to form a responsible committee. Cllr Woodhouse stated funding availability from WREN who may provide 100% funding but could not provide land. It was noted that there were no parents at the meeting. Cllr Wilkinson stated that grants were not easily made available and that ERYC are co-ordinating skateboard parks in other areas. Cllr Hall stated the Police to be involved too. It was decided there should be a meeting with the skateboarders parents on 17th March 2003 at the WI Hall at 7.30 pm. ERYC and the Police to be invited to attend.

4. MATTERS ARISING:

- **Traffic Calming/Speed Limits** – Cllr Wilkinson stated that there was nothing further to report at this stage and that investigations were still being carried out.
- **Roadside Gullies at North Landing** – Letter back from Mr England at ERYC to say arrangements had been made to clean the gullies out.
- **Seats** – Would be discussed at the end of the meeting.

M. A. Newlove

- **Toilets** – Clerk had received a letter from Punch Pub Company requesting information before a site meeting. Clerk had replied and the letter read out. Clerk to contact them again next week if no reply. Clerk also received notification from Co-op Group to say Community Dividend application for assistance had been unsuccessful.
- **Potholes** – The potholes mentioned in the previous meeting had been attended to.
- **Garends** – Correspondence sent to Mr Harland who had written back and confirmed that the matter had been passed to Mr D Waudby.
- **Lloyd Dowson** – Clerk had received letter confirming a price of £240 plus VAT as a fixed fee for the next three years to prepare year end accounts. Cllr Hall proposed to accept quote. Seconded by Cllr Pearson.

5. QUESTIONS BY ELECTORS:

- Mr J Dyson said he would be happy to have the letter to the skateboarders' parents in the Post Office to help circulate them. He also stated that Questions by Electors is too early in the meeting for the public to comment on current items under discussion.
- Mr P Traves – discussion points for allotments - the question of rent increases; no discount for multiple allotments; to get the allotments brought up to standard or Notices to Quit; the question of half plots; the possibility of selling all of them and buying farmland to start the allotments again and the money from the sale to be spent on the village.
- Mr O'Toole said the Council had sent a letter to the government office requesting to sell the allotments. The Chairman stated that the Council has written to ask for permission. Cllr Bennett said a vote had been taken to get permission but not to sell the allotments.
- Mr Robson stated the vacant allotments should be leased out.

6. QUESTIONS BY MEMBERS: None.

7. NEW COMMITTEES: Nothing to report.

8. PLANNING APPLICATIONS:

1. Erection of conservatory to rear at Dolphin Cottage, Bempton Lane, Flamborough for Mr and Mrs Hall – Application type – Full Planning Permission – no observations.
2. Erection of single storey extension to rear and extension to balcony area at front at South Landing Information Centre/Café, South Sea Road, Flamborough for Mr P Daniels – Application Type – Full Planning Permission – no observations.
3. Erection of porch to front at 22 Stottlebink, Flamborough for Mr A Robson – Application type – Full Planning Permission – no observations.
4. Erection of a replacement single storey dwelling at 6 Marine Valley, Flamborough for Keelwalk Properties Ltd – Application type – Full Planning Permission – queries raised, Clerk to ask for clarifications.
5. Erection of a replacement single storey dwelling at 2 St Davids Lane, Flamborough for Keelwalk Properties Ltd – Application type – Full Planning Permission – queries raised, Clerk to ask for clarifications.
6. Cllr Major declared an interest and left the room. Change of use from domestic garage to sea food shop at Lynwood, Chapel Street, Flamborough for Mr and Mrs D Major – Application Type – Full Planning Permission – no observations.

H. A. Newlove

PLANS APPROVED:

1. Construction of rear dormer in connection with loft conversion at 31 Southsea Avenue, Flamborough for Mr B and Mrs J Bradbury.
2. Erection of single storey extension to rear following demolition of existing and creation of first floor room at The Bungalow, High Street, Flamborough for Mr R Stevens.

PLANS WITHDRAWN:

Demolition of existing public toilets and erection of replacement toilets at Flamborough Lighthouse Car Park, Flamborough for ERYC – Building and Related Services.

9. CORRESPONDENCE:

- Letter from Zurich requesting more information of incident. Clerk to respond.
- Npower statement – toilets are £0.44 in credit but need a further meter reading.
- Gas account for Camerons Gardens – needs meter reading as two previous bills estimated. Concern expressed over expense to run one light.
- Clerk requested permission to order Local Council Administration 6th Edition – agreed.
- Letter read out from Mrs M Sexton requesting a copy of the written specifications for the street lighting. To be made available if anyone wishes to see them.
- Letter read out from John and Elaine Dyson, Post Office supporting the litter campaign and the skateboarding item. The contents were noted.
- Letter from HWRCC re Housing Enabler Project – Clerk to request more information.
- Letter from ERYC re Driffeld Medibus – Clerk to take advertising material to Drs surgery.
- Letter from ERYC requesting data on village services – Clerk to reply.

10. PAYMENT OF ACCOUNTS:

DATE	CREDITOR	NET DUE	VAT	TOTAL
28.2.03	Clerk Salary	235.00		235.00
	E Gilson Wages 02/02-02/03	80.00		80.00
	Village Hall	4.00		4.00
	J Crossland & Sons – street light repairs ChurchSt	32.00	5.60	37.60
	J Crossland & Son – supply xmas lights/mulled wine	93.69		93.69
	Yorkshire Water - toilets	176.95		176.95
	Utility Services – Electric to s/light South Sea Road	280.00	49.00	329.00
	SLCC – membership	48.00		48.00
	Free Press – Tender Advert (S/Light)	57.00	9.98	66.98
	Clerk Expenses			
	Glass – Parish Notice Board	3.60	0.63	4.23
	Deliveries	2.00		2.00
	Stationery	16.46		16.46
	Postage	11.40		11.40
	Photocopying	6.45		6.45
	TOTALS	1,046.55	65.21	1,111.76

M. A. Newlove

Clerk reported Mr P Woodcock at Barclays Bank had transferred £20,000 from the Community Account to the High Interest Account. He recommended changing the High Interest Account (1.25% gross interest) to a Business Bonus Account (2.25% gross interest). £100 would need to be direct debited into it every month and there could only be four withdrawals per year. Due to the higher interest rate this was agreed

11. **STREET LIGHTING TENDER:** Tenders to be opened after the meeting.

12. **LITTER:**

Clerk had received positive correspondence and feeling from the School, Youth Club, Brownies and Guides for this. It was discussed and a reward for the winners agreed. Cllrs Bennett and Gilson to go ahead with this.

13. **SKATEBOARD PARK:** As previously discussed.

14. **ALLOTMENTS:**

Correspondence read out from persons wanting allotments. A total of 12 were requested. Cllr Scrowston stated that allotments must be let if they are vacant. An inspection and review of vacant allotments would take place during the next fortnight and allotments offered.

Cllrs Wilkinson and Pearson left the meeting at this point.

15. **FREEDOM OF INFORMATION ACT:**

Under this Act, Parish Councils have a duty to adopt and maintain a publication scheme as approved by the Information Commissioner. The Council already provide a lot of information. Cllr Scrowston and the Clerk to consult further.

16. **CHAIRMAN'S REPORT:**

The Chairman stated that there is a lot of outstanding work in progress at the moment. Concern was expressed at the amount of time taken to sort out the remedial work for the toilets and also the bus shelter at North Landing.

17. **CLERK'S REPORT:**

Mrs Oates from ERYC Planning Department had informed the planning application for the christmas light poles in Dog and Duck Square will go to the Planning Committee on 10th March. If the poles are left as a permanent fixture, a refusal would be recommended. On a temporary basis they may allow permission. Temporary meant to be erected before christmas and taken down afterwards. It was agreed to let the application stand. Cllr Crossland to attend the meeting.

Clerk advised that there was still no reply from the Valuation Officer regarding the Rates at the toilets and had written to ask for a decision.

H. A. Newlove

18. ANY OTHER URGENT BUSINESS:

- Cllr G Harvey concerned about dog mess in the gullies at Bempton Lane and Carter Lane. Cllr Hall to contact the school. Clerk to contact ERYC for a dog bin for Bempton Lane.
- Clerk stated that dog bags were no longer available from the Dog Warden.

The Chairman closed the meeting to the public.

Cllr Crossland declared an interest in the following 2 items and left the meeting.

Seats – seats will be donated by two residents of the village. This was discussed and two prices were put before the Council.

J Crossland & Sons - £220 plus VAT plus fixings and engravings per seat.
Earth Anchors - £265 plus VAT plus fixings and engravings per seat.

It was agreed that J Crossland & Son's price to be accepted. A vote was taken and the vote went 7 for and 1 abstention.

Street Lighting Tenders – two tenders for the street light maintenance contract as per the Specification were put before the Council in sealed marked envelopes. The Clerk opened and read them as follows:

ERYC - £1,941.74 per year, £5,825.22 for 3 years.
J Crossland & Sons - £1,988.00 per year for 3 years.

A discussion ensued and it was agreed that the Contract should be awarded to J Crossland & Sons. A vote was taken and voting went 8 for. The reasons given as follows:

- The Parish Council is very happy with the work from J Crossland & Sons and satisfied that this will continue.
- The Parish Council is indebted to J Crossland & Sons for the erection of christmas lights free of charge for the parish.
- J Crossland & Sons have been congratulated on their speedy response to call-outs as per christmas eve 2002 (Minute 5, Parish Council Meeting 6th January).
- The accessibility of the contractor is an advantage as he is always on site.

Allotment Dispute – letter read out from Lancasters Solicitors informing they had sent a letter to L Robson requesting removal of items from allotments and stating that the Council should inspect in 14 days to see whether there had been compliance and a decision made then as to whether formal notice should be given. Councillors to inspect in 2 weeks and Clerk to reply after that.

M.A. Newlove

FLAMBOROUGH PARISH COUNCIL

EXTRA ORDINARY PARISH COUNCIL MEETING

HELD ON 17th MARCH 2003

PRESENT – Councillors Newlove (in the Chair), Scrowston, Hall, Crossland, Gilson, Pearson, D Harvey, G Harvey, Bennett, Woodhouse and Major.

APOLOGIES – Cllr Couzens.

The Chairman opened the meeting and welcomed PC R Priestley and Assistant Play Development Officer Mr James Brereton from ERYC.

Skateboard Park

The Chairman outlined the reason for the meeting being the petition signed by 80 children wanting a skateboard park and the fact that the parents need to be involved. The children handed round pictures of skateboard parks and it was thought an area of approximately 40 feet by 60 feet of tarmac would be needed. The questions of funding, money raising, insurance, land and supervision would need to be addressed.

Mr Brereton brought a number of points forward:

- He handed round a leaflet - there are definite steps to follow in creating a skateboard park.
- A funding pack is available and he has worked with voluntary groups to achieve this.
- The distance from properties needs to be taken into consideration – buffer zone.
- He stated it would take a lot of work and would take a year/18 months to achieve.
- He would find out specifics of insurance for voluntary groups, Parish Council public liability insurance and whether it would need to be fenced off and locked or open.
- The cost of a skateboard park could be in the region of £30,000.

PC Priestley brought the following points forward:

- He stated 90% of calls to Flamborough were for youths causing annoyance and would give any support they could.
- The location should be very much considered. Persons have a right to a peaceful life.
- Concern for children congregating could lead to the attraction of unsavoury characters and possible drug problems. The skateboard park should be located in the open and not hidden.

Cllr Hall asked for a show of hands from persons willing to take the scheme forward. A Committee would consist of the following 6 Councillors and 11 members of the public: Cllr Gilson, Cllr Pearson, Cllr Woodhouse, Cllr G Harvey, Cllr D Harvey, Cllr Crossland, Val Hudson, Julie Briggs, Ken Harrison, Chris Anderson, Mandy Marshall, Stuart Cross, Diane Cross, P Traves, Julie Robson, Michelle Cunningham and Susan Grainger.

The first meeting of the Committee would be at 7.30 pm at the WI Hall on Monday 24th March 2003. They are to report back to the Parish Council meeting on 7th April. Police and ERYC to attend if possible

M. A. Newlove

The Chairman thanked PC R Priestley and Mr James Brereton for their input and they left the meeting.

Allotments

There was a frank discussion on whether the vacant allotments should be let or not.

Cllr Hall proposed that one allotment should be let per person to accommodate the new applicants on the waiting list and that the Council should write to the allotment holders on the right side to see whether they would be willing to relocate to the left side at some stage. Seconded by Cllr Scrowston.

Amendment – Cllr Crossland - before any allotments are let, the Council should write to the allotment holders on the right side to see if they would be willing to move to the left side and give them the opportunity first. Seconded by Cllr Harvey.

Voting went as follows: 4 for the amendment, 6 for the proposal and 1 abstention.

One allotment each was let to Mr Darnborough, Mr & Mrs Farrington, Mr Stalker, Mr Price, Mr Spencer and Mr Earnshaw. Mr Driver would transfer from 68 to 22. Mrs Fanshaw's request for 61 was denied. Mr Hardy from Sea Farm Camp was denied as not a permanent resident.

The allotment holders left the meeting. Cllr Hall declared an interest and left the room whilst the following item was discussed.

Planning Applications

Clerk asked for plans to be considered as ERYC Planning Committee on 7th April and no time from following Parish Council (7th April) meeting for any observations to be taken into consideration.

1. Demolish and rebuild public convenience building on car park, Flamborough Lighthouse Car Park for ERYC – Building & Related Services – Application type – Regulation 3 Development by Council – no observations.
2. Erection of replacement single storey dwelling at 2 St Davids Lane, Flamborough for Keelwalk Properties Ltd – Application type – full planning permission, and
3. Erection of replacement single storey dwelling at 6 Marine Valley, Flamborough for Keelwalk Properties Ltd – Application type – full planning permission, as follows:

Clarification required from ERYC – properties are mobile homes. Parish Council to strongly object (1) structures are mobile homes and should not be allowed on headland as stated in ERYCs own policy, do not want to allow headland to be opened up to mobile homes or caravans, (2) properties should be permanent structures, would prefer to see brick and shingle dwelling to be in keeping with the rest, (3) structures shown are too big, the wrong way round and in front of the building line, not in keeping with the rest.

The Chairman closed the meeting.

M. A. Newlove

FLAMBOROUGH PARISH COUNCIL

PARISH COUNCIL MEETING

HELD ON 7th APRIL 2003

PRESENT: Cllrs Newlove (in the Chair), Scrowston, Hall, Crossland, Pearson, Gilson, D Harvey, G Harvey, Major, Bennett, Woodhouse and Ward Cllrs Harrap and Wilkinson.

1. APOLOGIES FOR ABSENCE: Cllr Couzens

2. DECLARATIONS OF INTEREST: The Clerk read a statement regarding Declarations of Interest which now incorporates the Code of Conduct. Any Declaration of Interest, which may have been made by Councillors, are recorded after the appropriate Minute.

1. MINUTES OF THE MEETINGS HELD ON:

3rd March 2003: It was AGREED that the Minutes be received and signed as a true and correct record. Proposed Cllr Hall, Seconded Cllr Scrowston.

17th March 2003: It was AGREED that the Minutes be received and signed as a true and correct record. Proposed Cllr Hall, Seconded Cllr Scrowston.

4. MATTERS ARISING:

Toilets – Chairman advised of meeting with Punch Pub on 4th April 2003 when permission had been given to ramp access. Chairman concerned at amount of rates being paid for toilets. Valuation Office had informed that the appeal is awaiting allocation to a programme. Clerk to write to request site meeting and ask for consideration outside programme.

5. QUESTIONS BY ELECTORS: None.

6. QUESTIONS BY MEMBERS:

Cllr Woodhouse stated another memorial plaque had been put up at North Landing. Cllr Crossland advised this was mentioned at a recent meeting. Yorkshire Wildlife Trust are aware and dealing.

7. NEW COMMITTEES:

- Cllr ~~D~~ Harvey reported of recent Sports Club Trust AGM. They are steadily raising money. Mentioned possibility of function on Village Green on 10th August and asked for Parish Council's permission. No objections but Sports Club Trust must arrange own insurance.
- Cllr Major reported balancing bar is rotten on playground – to be removed. Clerk to contact Wicksteeds for playground inspection. Cllr Major also concerned for horse and dog mess on the Green. Cllr Newlove recommended purchase of "Our Common Land" – all agreed.

H. Smiley

8. PLANNING APPLICATIONS:

1. Outline residential development for four new dwellings at former Flamborough DIY, School Lane, Flamborough for Mr C J Gardner – Application type – Outline Planning Permission. Cllr D Harvey declared an interest and took no part in discussions. Parish Council to object (a) site would be overdeveloped, no room for four, overcrowded, (b) sub-station not shown on plans, (c) concern over loss of footpath, and (d) concern over access from road.
2. Loft Conversion to form bedroom and bathroom in roofspace at 12 Ogle Road, Flamborough for Mr D Wright – Application type – Full Planning Permission. Cllr G Harvey declared an interest and took no part in discussions. No observations.
3. Demolish and replace garden walls, gate posts and fix new gates at Danes Lodge, Crofts Hill, Flamborough for Mrs J Cotterell – Application type – Full Planning Permission – no observations.

PLANNING DECISION APPEAL

Erection of 2 new dwellings on land at Wentworth Cottage, South Sea Road Flamborough For Mr D M Colcannon – appeal against refused planning application – Planning Inspectorate decision is to allow the appeal and grant planning permission. Cllr Bennett advised of a meeting with Michael Newton (ERYC Conservation Officer) who had been surprised they had not been consulted about the sensitive area around Wentworth Cottage. Final appeal deadline is Friday and he will raise issues.

PLAN REFUSED

Erection of Conservatory, Highlands, Mereside, Flamborough for Mr and Mrs France.

TREE WORK APPROVED

Notification to prune trees within Flamborough Conservation Area for Mrs Houghton, Butlers, Lane Flamborough – no objections from ERYC.

9. CORRESPONDENCE

- Flamborough Headland Heritage Coast Management Strategy Action Plan – Clerk to write to observe – no police house, fencing at North Landing making cliff walks dangerous, no access to beaches at Thornwick and Lighthouse – counterproductive, overgrown paths South Landing.
- Joint Structure Plan – Cllrs to read and note – any comments to be made by 19th May.
- Letter from tourist re bad state of toilets at Lighthouse – Clerk to forward to ERYC.
- Getmapping – aerial photograph of headland – agenda item next meeting.
- ERYC grass cutting maintenance schedule – contents noted.
- Garends – letter from John Harland – Inclosure Award 1767 does not award Garends as a highway, established as an unofficial path, can be of no further help.
- Rural Housing Enabler – leaflets distributed. Clerk to thank and may contact at later date.
- ERYC survey of services they provide – Clerk to respond.
- ERNLLCA – District Committee 15th April 7.30pm – nobody to attend.
- Letters from Lancasters put forward for Cllrs to note contents.

A. Stanley

10. STATEMENT OF ACCOUNTS TO 31ST APRIL 2003

Date	Creditor	Net Due	VAT	Total
31.03.03	British Gas - Gas Light	101.74	5.08	106.82
	Yorkshire Water - Allotments	20.75		20.75
	ERYC - Rates Toilets	65.10		65.10
	ERYC - Photocopying - May 2001	24.45		24.45
	Local Council Admin 6th Edition	42.00		42.00
	Dictation Machine & Tapes	33.98		33.98
	E Gilson Wages - 2/03 - 30/03	80.00		80.00
	Clerk Salary	235.00		235.00
	Clerk Expenses			
	Inkjet	24.99		24.99
	Stationary	10.41		10.41
	Postage	11.35		11.35
	Phone Calls (Feb)	7.75		7.75
	Deliveries	2.00		2.00
	Totals	659.52	5.08	664.60

Additional accounts – WI Hall (3 extra meetings Feb/Mar) - £33.00
 Npower (Electricity toilets) - £8.44
 Lancasters (Solicitors) - £1,194.98 (inc £177.98 VAT)

Statement of bank accounts as at 31st March 2003 included.

Permission requested to pay accounts at end of April due to next meeting not until 12th May.

Proposed Cllr Crossland, Seconded Cllr Hall, all agreed.

11. CLERK'S CONTRACT: dealt with at end of meeting

12. GAS LIGHT CAMERON'S GARDENS:

Cllr Crossland informed gas light had been broken, he had turned it off and made it safe. Recommended abandoning it as cost of gas expensive and costs to repair damage would be expensive. Clerk to contact British Gas to remove meter and Cllr Crossland to disconnect etc.

13. STATEBOARD PARK:

Mr S Cross, Chairman of Skateboard Park Cttee, reported back from their meeting – identified 3 possible sites (a) Cricket Field but ground all taken, (b) Old Allotments, Constable Road but not 30 m away from residential sites, and (c) Village Green – most favourable to them as could place it next to playground but want to work with Parish Council to keep rural aspect. They would like a piece about the same size as the playground. Need to peg site out for Cllrs to see. Chairman stated need to know what we can and cannot do with the Village Green and cannot make a hasty decision. Mr Cross to report back after next skateboard meeting.

R. Swanley

14. ALLOTMENTS:

- Cllr Gilson brought a number of points forward and discussions ensued. A rent increase to £26.00 yearly per allotment (no sliding scale) from 1st November 2003 proposed by Cllr Gilson, Seconded Cllr D Harvey and discussed. Cllr Scrowston stated under terms of existing agreement 12 months notice to be given and £26 too much. Cllr Gilson concerned allotments not paying for themselves, £26 going rate for rural allotments, agreements to be updated and new ones signed prior to November – Clerk to obtain updated version. A vote was taken on the proposal. Voting went 8 for, 2 abstentions and 1 against. Clerk to send notice of rent increase.
- Half size allotments discussed and generally thought to be a good idea. .
- Problem highlighted of letting allotments on right hand side whilst awaiting an answer from DEFRA. Chairman stated allotments must be let if requested. Letter requesting information from Govt Office for Yorks and Humbs discussed – Clerk to reply.
- Letter from A Richardson who had planted up allotment 3 and requested it until November. Clerk to contact him to pay rent for it until November.
- Items of correspondence read out. Allotments to be let to Mr Darnborough and Mrs Fanshaw. Replies read out from tenants regarding moving from right to left.

15. CHRISTMAS LIGHT POLES:

Planning permission had been refused for the poles. Cllr Harrap stated a recent report in Free Press had not reflected what happened at the Planning Committee. Cllr Hall stated the Council had been doing the best for the village. Clerk read letter from C Readhead regarding an appeal. Cllr Wilkinson advised re-applying towards end of window of opportunity. Cllr Crossland proposed to re-apply for planning permission. Seconded by Cllr Gilson, all agreed.

16. FREEDOM OF INFORMATION ACT:

Clerk and Cllr Scrowston had consulted and recommended the Council adopt the Core Classes of information to be published and not to include any optional classes. It was agreed to adopt. Clerk to place notice on notice board of classes of information to be made available for inspection. Fee to be charged for copies made.

17. STANDING ORDERS AND CHAIRMANSHP

The Council agreed to accept the 'Chairmanship' part of the Standing Orders.

18. CHAIRMAN'S REPORT: Nothing to report.

19. CLERK'S REPORT:

- Mr P Traves had handed in donation money totalling £159.96 for the xmas lights. Clerk had sent letter of thanks to Victoria Club, Co-op and Ship Pub.
- Mr Newton (ERYC Conservation Officer) had telephoned as had received a complaint about the way the allotment hedge had been cut. Clerk had explained hedge cut as per specifications from Court Order.
- Clerk thanked Mr and Mrs Dyson from the PO for photocopying last month's letter to skateboarders' parents at no cost to the Council.
- Clerk thanked Chairman for help and support during the last 3 months whilst settling in to the job.

A. Smaley

20. ANY OTHER URGENT BUSINESS:

Cllr Crossland advised of work carried out in Tower Field. Cllr Hall advised it may be a heritage centre and owner was discussing with Planning Dept, English Heritage and the Church.

Clerk to write to thank Youth Club, Brownies/Guides to thank them for taking part in the litter campaign.

The Chairman closed the meeting to the public.

There was a discussion regarding opening tenders for the toilets. Due to the time taken to get permission for the disabled ramp and the oncoming tourist season, quotes would be out of date so to be returned and reviewed. Cllr Woodhouse to obtain new quotes for September meeting.

11. CLERK'S CONTRACT:

Cllrs Woodhouse, Bennett, Major and the Clerk declared an interest and left the meeting.

The Chairman stated she had spoken to Alan Barker at ERNLLCA who had recommended a car allowance for the Clerk for insurance purposes and this was agreed. Clerk's Contract was agreed.

A. Smyth.

FLAMBOROUGH PARISH COUNCIL

ANNUAL GENERAL MEETING

HELD ON 12th MAY 2003, 7pm, WI Hall, Flamborough

PRESENT: Councillors Bennett, Crossland, Gilson, D Harvey, G Harvey, Leppington, Major, L Robson, S Robson, Sunley, Traves, Villani, Woodhouse and Ward Cllrs Harrap, Wilkinson and Matthews.

- 1. Apologies – None.**
- 2. Declarations of Interest.**
- 3. Election of Chairman –** Cllr Crossland took the Chair to invite nominations for Chairman.
Cllr Sunley was proposed by Cllr Woodhouse, seconded by Cllr Traves.
Cllr Bennett was proposed by Cllr L Robson, seconded by Cllr S Robson (withdrawn)
Cllr Crossland was proposed by Cllr D Harvey, seconded by Cllr Gilson.
The vote went 10 for Cllr Sunley who was duly elected Chairman and took the Chair.
- 4. Election of Vice Chairman –** The Chairman asked for nominations for Vice Chairman.
Cllr Bennett was proposed by Cllr Traves, seconded by Cllr L Robson.
Cllr Woodhouse was proposed by Cllr Sunley, seconded by Cllr Villani (withdrawn).
Cllr Bennett was duly elected as Vice Chairman.
- 5. Acceptance of Minutes of AGM 13th May 2002 –** these Minutes had been accepted as a true record on 10th June 2003.
- 6. Matters Arising – None.**
- 7. Appointment to Committees –** Cllrs L and S Robson declared an interest in Allotments.
School Governor – Cllr Bennett.
Christmas Tree and Lights – Cllrs D Harvey, Traves and Crossland.
Village Green – Cllrs Major, G Harvey and L Robson.
Allotments – all eligible Cllrs.
Cameron's Garden/Memorial Garden – Cllrs Sunley and Villani.
Street Lighting – Cllrs D Harvey and Leppington.
Village Hall – Cllr Gilson.
War Memorial/Fisherman's Memorial – Cllrs Sunley and Villani.
Conservation – Cllr Crossland.
Sports Trust – Cllrs Woodhouse and G Harvey.
Public Toilets – Cllrs Woodhouse and D Harvey.
Relief in Need – Cllrs Gilson and Crossland.
- 8. Appointment of Bankers –** Clerk reported that due to new bank regulations, only three signatories allowed. Standing Orders require two Cllrs to sign cheques therefore Clerk to be removed as signatory to leave a choice of two out of three Cllrs. Clerk could remain authorised for banking purposes. Signatories – Chairman, Vice Chairman and Cllr Major. Clerk circulated financial report (receipts and payments) to 31st March 2003.

R. Sunley

FLAMBOROUGH PARISH COUNCIL

PARISH COUNCIL MEETING

HELD ON 12th MAY 2003

PRESENT: Cllrs Sunley (in the Chair), Bennett, Crossland, Gilson, D Harvey, G Harvey Leppington, Major, L Robson, S Robson, Traves, Villani, Woodhouse and Ward Cllrs Harrap, Wilkinson and Matthews.

1. APOLOGIES FOR ABSENCE: None

2. DECLARATIONS OF INTEREST: The Clerk read a statement regarding Declarations of Interest which now incorporates the Code of Conduct. Any Declaration of Interest, which may have been made by Councillors, are recorded after the appropriate Minute.

The Chairman proposed to move Item 12 Allotments to the end of the meeting so that Cllrs declaring an interest could leave the meeting but the meeting still remain open to the public. Seconded Cllr G Harvey, all agreed. This would be the case for any such items on the agenda.

3. MINUTES OF THE MEETINGS HELD ON:

7th April 2003 Electors Meeting: It was AGREED that the Minutes be received and signed as a true and correct record. Proposed Cllr D Harvey, Seconded Cllr G Harvey.

7th April 2003 Parish Council Meeting: Amendment Minute No 7 should read "Cllr G Harvey reported of recent Sports Club Trust AGM". It was then AGREED that the Minutes be received and signed a true and correct record. Proposed Cllr D Harvey, Seconded Cllr G Harvey.

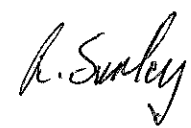
4. MATTERS ARISING: Cllr G Harvey reported that a definite date of 10th August had been set for the Sports Club Trust Gala on Village Green. To be responsible for own insurance.

5. QUESTIONS BY ELECTORS:

- Mrs Stafford queried letter to the Free Press on points relating to allotments. Chairman advised allotments on the agenda, if queries not answered to put them in writing.
- Mr A Richardson asked whether the decision of rent increase to £26 could be rescinded. Chairman stated the decision cannot be discussed within 6 months unless by special resolution written by 4 Cllrs. Can be discussed again after 6 months.
- Mr Lawson asked what recognition would be made for long serving members on their retirement. Cllr Bennett advised to be discussed in Questions by Members.
- Mr Dyson stated Questions by Electors should be later in the meeting. Reported on recent incidents near the Post Office and Police response time. Chairman advised other than making representations to the Police, PC have no authority.

6. QUESTIONS BY MEMBERS:

- Cllr Bennett stated the long service of recently retired Cllrs should be recognised. Cllr Bennett to look into this and to be discussed on the agenda at next meeting.
- Cllr Bennett expressed concern over recent correspondence in media. Discussions held. Anything in press on behalf of the Council should be done via the Clerk. An individual putting anything in the press should make it clear that it is a personal view.



- Cllr Harrap introduced himself, Cllr Wilkinson and Cllr Matthews and stated one ward Cllr would try to be present at meetings to offer their support. Suggested a Cllr should attend Police Liaison Cttee (Wed 11th June). Cllr Traves to go.

7. NEW COMMITTEES: None

8. PLANNING APPLICATIONS: None.

PLANS APPROVED

- Demolition of outbuilding to rear of property, 12 Dog and Duck Square, Flamborough for Mr and Mrs Geraghty – Application Type – Conservation Area Consent.
- Change of use of rock factory to form two holiday cottages, 12 Dog and Duck Square, Flamborough for Mr and Mrs Geraghty – Application Type – Full Planning Permission.
- Erection of conservatory to rear, Dolphin Cottage, Bempton Lane, Flamborough for Mr and Mrs Hall – Application Type – Full Planning Permission.
- Erection of single storey extension to rear and extension to balcony area at front, South Landing Information Centre/Café, South Sea Road, Flamborough for Mr P Daniels – Application Type – Full Planning Permission.

PLANS REFUSED

Erection of 4 no 6.0 m high christmas light poles, Dog and Duck Square, Flamborough for Flamborough Parish Council – Application Type – Full Planning Permission.

PLANS WITHDRAWN

- Erection of replacement single storey dwelling at 2 St Davids Lane, Flamborough for Keelwalk Properties Ltd.
- Erection of a replacement single storey dwelling at 6 Marine Valley, Flamborough for Keelwalk Properties Ltd.

9. CORRESPONDENCE:

- Valuation Office – will contact in next 6 months to inspect toilets and consider appeal.
- ERYC, Principal Officer (Transport & Strategic Review) considers current bus-stop locations of Allison Lane and Cameron Gardens acceptable.
- Information Commissioner – adoption of Model Publication Scheme accepted (Freedom of Information Act 2000). Approved from Feb 2003 to Feb 2007 then scheme to be revised.
- Atteys Solicitors – application for the Transfer of Justices Licence on behalf of Philip Jones, Seabirds Inn, Flamborough.
- Punch Pub – confirm no objections to ramp access for toilets. Clerk written to advise work to start in Sept/Oct.
- ERYC – Benefit Fraud Awareness poster to put in Notice Board.
- ERYC, J Harland re Mereside. Clerk to request site meeting.
- ERYC, Parish Liaison Manager – Streetscene initiative – Clerk to copy and distribute. Cllrs to respond with views by 26th May for Clerk to reply by 30th May.
- Countryside Agency – Parish Plan – Chairman to consider.
- Joint Structure Plan – any comments by Cllrs to Clerk by Wed 14th May for Clerk to reply.

R. Sunley

10. PAYMENT OF ACCOUNTS: Following accounts were paid on 30th April 2003.

Date	Creditor	Net Due	VAT	Total
30.04.03	ERYC – Rates Toilets	68.00		68.00
	E Gilson Wages - 30/3 - 27/4	80.00		80.00
	Clerk Salary	235.00		235.00
	Clerk Expenses			
	Photocopy – S. Orders/Code Conduct	11.95		11.95
	Stationary	15.27		15.27
	Postage	9.36		9.36
	Car Allowance	20.00		20.00
	Deliveries	2.00		2.00
	Totals	441.58		441.58

11. AERIAL MAP OF FLAMBOROUGH:

Cllr Gilson reported on previous idea of aerial map for Flamborough. Discussions held. Clerk to write to R Whitcomb, Sustainable Devpt, re possibility of re-siting broken map at North Landing to village centre. Clerk to write to Brian Kennedy at County Hall for advice on costings for 4 ft sq informational map. To cover area from Danes Dyke – whole headland.

13. SKATEBOARD PARK:

Minutes of previous skateboard park meeting on 17th April 2003 circulated and considered. Cllr Traves proposed in principle 2 pieces of free-standing equipment to be placed on the village green as playground equipment, subject to all proper procedures being in place. (Insurance, planning, inspections etc). Seconded Cllr S Robson. Voting went 11 for and 2 against. Cllr Woodhouse proposed Parish Council should continue to pay for WI Hall for skateboard meetings, seconded Cllr Gilson. All agreed.

14. GRASS CUTTING CONTRACT:

Cllr Crossland declared an interest and left the meeting for the duration of this item. Clerk reported on complaint received from District Audit re complaints that this contract has not been put out to tender since 2000 for 2001 growing season. Paul Crossland won contract then and has also cut grass in 2002 and this year without price rise. Advice sought from Alan Barker (ERNLLCA) stating this needs rectifying but too late to tender this year as well into growing season. Chairman stated impracticable to do anything this year. Cllr Traves proposed to leave grass cutting as it is for this year but acknowledge must be put out to tender for future years. Seconded Cllr L Robson. Voting – all agreed. To be put on agenda in September.

15. CHAIRMAN'S REPORT: None.

16. CLERK'S REPORT:

- First half of precept arrived.
- Cllr Gilson had judged Brownies/Guides/Youth Club litter poster competition. Clerk written to thank Leisureworld for prize donation and to write to landlady of the Ship pub for laminating posters at no cost. Brownies winner – Bethany Dixon, Guides winner – Sarah Timms, Youth

H. Surley

Club winners – Jon Richardson and Scott Cooper. To be placed in Post Office window. Following posters to be laminated and put into shops in the village – Rosie Artley, Joanna Major, Sophie Holt, Demi Hanson, Jemma Grant, Ellen Lilley, Laura Hanson, Emma Robinson, Sally Hall, Amy Hall, Charlotte Hanson, Kirsty Major & Jessica Neary, Amy Wadsworth and Hannah Emmerson & Emily Waines.

- Clerk had booked playground inspection at a cost of £30 plus VAT.
- Toilets put on building insurance – no cost until July then £50 per year (fire & standard perils).
- Clerk advised street lighting tenders for 2002 and 2003 under District Audit investigation. Audit for 2001/2002 not signed off until resolved.

17. ANY OTHER URGENT BUSINESS:

Cllr L Robson reported overgrown hedge on Bempton Lane. Clerk to write to owner to trim.

12. ALLOTMENTS:

- Cllrs L Robson and S Robson declared an interest and left the meeting. Clerk read correspondence from Mr O'Toole (representing ploholders) and Mr Driver requiring justification for rent increase. Discussions held. Cllr Traves proposed obtaining figures for income/expenditure for last 7 years to justify rent increase. Clerk to prepare figures for next meeting from ledger. Seconded Cllr D Harvey. All agreed.
- Allotment 39 to be let to Mr Reynolds on moving to village.
- Mr D Gardham would not wish to move allotments from right side to left side.
- Clerk circulated copies of NALC Model Tenancy Agreement obtained from ERNLLCA and copies of current agreement. Cllrs to comment at next meeting.
- Chairman commented on dispute regarding 2 plots. As per accounts, dispute concerning allotments has been finalised and legal advice states existing tenant is still tenant. To draw a line under this, Chairman proposed tenant should be invited to re-occupy plots but should be cultivated (as current agreement). As goodwill gesture should be rent free for rest of year. Seconded Cllr Woodhouse. Voting 10 for, 1 abstention.
- Cllr D Harvey expressed concern for vehicles parked on allotments and state of allotments. Need recognised to remind tenants of agreements. Mr A Richardson invited to speak as representative of tenants and discussion ensued on how to resolve issues.

Chairman closed the meeting at 9.15 pm.

H. Sankey

FLAMBOROUGH PARISH COUNCIL

PARISH COUNCIL MEETING

HELD ON 2ND JUNE 2003

PRESENT: Cllrs Sunley (in the Chair), Bennett, Gilson, D Harvey, G Harvey, Leppington, Major, L Robson, S Robson, Traves, Villani, Woodhouse and Ward Cllr Matthews.

1. APOLOGIES FOR ABSENCE: Ward Cllrs Harrap and Wilkinson.

2. DECLARATIONS OF INTEREST: The Clerk read a statement regarding Declarations of Interest which now incorporates the Code of Conduct. Any Declarations of Interest, which may have been made by Councillors, are recorded after the appropriate Minute.

3. MINUTES OF THE MEETINGS HELD ON:

12th May 2003, AGM: It was AGREED that the Minutes be received and signed as a true and correct record. Proposed Cllr Traves, Seconded Cllr S Robson.

12th May 2003, Parish Council Meeting: It was AGREED that the Minutes be received and signed as a true and correct record. Proposed Cllr Traves, Seconded Cllr S Robson.

4. MATTERS ARISING: None.

5. QUESTIONS BY ELECTORS: None.

The Chairman queried whether Questions by Electors should be placed at the end of the meeting as requested twice by electors. Discussions held. Cllr Traves proposed to leave Questions by Electors as it is, Seconded by Cllr Villani, all agreed. The 15 minute time limit would still apply.

6. QUESTIONS BY MEMBERS:

Cllr Woodhouse asked for a donation for fund raising draw on Sunday 6th July for Sports Club Trust. Too late to place on the agenda for July's meeting to authorise funds, individuals to contact Mrs L Major with donations if they wish. Agenda for July's meeting for a donation for August Gala.. Cllr Major took no part in discussions.

7. NEW COMMITTEES:

- Chairman reported on vandalism in Cameron Gardens. Cllr D Harvey to remove an RSJ. Glass in Parish Notice Board smashed for the fourth time in four months. To be put on the agenda for July's meeting to update the board.
- Cllr D Harvey reported all street lights now working.

8. PLANNING APPLICATIONS:

- Erection of a four bedroom house and double garage on Plot 2, Land North of Playground, Mereside, Flamborough, for Mr P Watson – Application Type – Full Planning Permission. The Chairman reported on meeting with Mr Harland from ERYC Highways Dept regarding Court Case legally binding the Highways Dept to make road 40 ft wide. This observation to be made to Planning Dept as it may affect boundaries and push the house and garage back.

A. Sunley

- Change of use from residential care home to guest house (Cameron Court Hotel) at The Haven, North Marine Road, Flamborough for Mr & Mrs Gray – Application Type – Full Planning Permission. Observations – no objections if adequate off road parking provided.

PLANS APPROVED

- Loft conversion to form bedroom and bathroom in roofspace at 12 Ogle Road, Flamborough for Mr D Wright.
- Demolish and replace garden walls, gate posts and fix new gates, Danes Lodge, Crofts Hill, Flamborough for Mrs J Cotterell.

9. CORRESPONDENCE:

- Letters from Mrs Sutton and Mr Marshall re goal posts and skateboard park on Village Green. Chairman reported on advice from ERYC's Legal Dept re complaints about goal posts. Case Law supports provision of goal posts on Village Green as play equipment; these classed as such as they are not full size. Also 30 m away from residential properties and only recently re-sited to let grass grow at other site. Not against any planning constraint. Regarding skate equipment, this is to be freestanding play equipment, not permanent structure and removable if required. Skateboard Committee aware of need to refer to planning and for village green approval. Clerk to reply to both letters and send copies to Skateboard Committee.
- ERYC re vacant Parish position on Standards Committee – noted.
- Mr & Mrs Dyson, Flamborough PO re deterrent for skateboarding in street – copy sent with Streetscene Initiative reply forms. Clerk to write to Highways, proposed Cllr L Robson, seconded Cllr S Robson, agreed.
- ERNLLCA – Training Seminars – Clerk to write to ask to arrange course for this area.
- Mrs Hughes – requesting permission for Street Market, 21st August 2003, 2-4 pm. Agreed subject to stall holders having own insurance and providing Council with a copy.
- East Riding of Yorkshire Local Strategic Partnership – Riding Around 2003 – High Street/Dog and Duck Sq, 10 am to 1 pm, date to be arranged.

10. PAYMENT OF ACCOUNTS: Following accounts agreed for payment

Date	Creditor	Net Due	VAT	Total
31.05.03	ERYC – Rates Toilets	68.00		68.00
	Yorkshire Water - Allotments Rates	97.08		97.08
	ERNLLCA - subscription	390.12		390.12
	E Gilson Wages - 27/4-25/5	80.00		80.00
	Clerk Salary	235.00		235.00
	Clerk Expenses			
	Inkjet	16.00		16.00
	Photocopying	4.50		4.50
	Stationary	4.99		4.99
	Postage	2.95		2.95
	Car Allowance	20.00		20.00
	Deliveries	2.00		2.00
	Totals	920.64		920.64

Two additional accounts agreed for payment as follows:

A. Smiley

- Yorkshire Water - £160.56 toilet rates. Proposed Cllr Traves, seconded Cllr Villani, agreed.
- Npower - £2,689.36 electric supply for street lighting 1/4/02-31/3/03. Proposed Cllr L Robson, seconded Cllr S Robson, agreed. Npower had failed to send bills. Clerk to write for monthly accounts in future and update list of lights, proposed Cllr L Robson, seconded Cllr Villani, all agreed. Council to seek new supplier, proposed Cllr Traves, seconded Cllr S Robson, all agreed. Cllr Matthews to ask ERYC their supplier and cost of lighting.

15. ERNLLCA – SUBSCRIPTION: This item was discussed at this stage of the meeting.

Chairman advised subscriptions had increased this year. Due to the invaluable help and advice, this account agreed for payment.

11. AERIAL MAP OF FLAMBOROUGH:

Chairman reported ERYC's Rita Whitcomb given permission to use the broken map at North Landing which was shown to the meeting. Discussions took place. Cllr Traves proposed that it should be used at this stage and consultations take place with a view to a better one in the future, seconded Cllr Woodhouse, all agreed. Cllr Traves proposed that the same frame be repaired and used, seconded Cllr Gilson. Amendment – Cllr Major proposed it should be attached to poles, seconded Cllr L Robson. Voting as follows – on the amendment, 4 for and 7 against, 1 abstention; on the proposal 7 for and 4 against, 1 abstention. Proposal carried. Clerk stated frame should be safe and to comply with insurance. Cllr Matthews to contact "Streetscene" for their help. Clerk to re-contact Mr Kennedy at ERYC re street/tourist map.

12. ALLOTMENTS:

- Rent Increase - Cllrs L Robson and S Robson declared an interest and left the meeting for the duration of this item. Correspondence read out from A Richardson and M Stafford. Chairman advised Standing Orders prevent rent increase being reversed or discussed for six months unless by special resolution. Discussion took place on justification of rent increase by taking income/expenditure figures for last 7 years concerning the allotment field. Included "running costs" and "one off" costs. Chairman proposed rent increase can be justified, seconded Cllr Harvey. Voting – 7 for and 3 against, proposal carried. Clerk to write to Mr O'Toole & Mr Driver. Can be discussed again in six months.
- Allotment agreement – Chairman stated need to update agreement. Allotment agreement used by Beverley Town Council to be considered with NALC model agreement. Cllrs to deliberate. Committee meeting to be arranged at July's meeting.
- Condition of allotments – Cllr Traves concerned regarding state of some allotments. Discussions held. A Richardson invited to speak. Cllrs to inspect allotments – Tues 3rd June at 7 pm or Sun 8th June 10 pm. To report back.

13. SKATEBOARD PARK:

Recent skateboard committee meeting not taken place. Cllr Traves to contact ERYC Planning Dept and Village Green section of Legal Dept. Clerk to contact insurers re Parish Council insurance.

14. RETIRED COUNCILLORS – LONG SERVICE RECOGNITION: - Cllr Bennett.

Cllr Bennett reported on various ideas and problems. Discussions held. Councillor L Robson proposed a letter of thanks be sent to recently retired Cllrs, N Hall, M Newlove, T Pearson, G Scrowston and M Couzens, seconded Cllr Villani. To be signed by all Cllrs.

R. Smiley

16. MEETING MERESIDE – 2nd JUNE 2003:

- Mereside Issue – Cllrs met with Mr Harland from ERYC. He briefed Cllrs on history of Court Case legally binding the Highways Dept to make up this stretch of road to 40 ft requiring the Council to move the fence on the green 6 ft and the walls of the properties to be re-sited. Three options discussed (1) do nothing until Highways serve Court Notice, costing nothing until that stage, then debate again, (2) “stopping up” order costing approx £2000, one objector would prevent this, (3) both parties move own boundaries or take more from the green so the walls of the properties concerned would not have to be re-sited. Discussions. Cllr D Harvey proposed that at present the Council should do nothing, seconded by Cllr L Robson. All agreed. Clerk to write to Mr Harland.
- Christmas Light Poles – Mr Harland advised Council to take them down but is aware of Council re-applying for planning and would give time for this. Chairman advised previous decision to re-apply cannot be reversed for six months. Clerk to write to Mr Harland, arrange public liability insurance and apply for Planning Permission through agent.

17. CLERK’S CONTRACT: - Cllr D Harvey.

Clerk, Cllrs Woodhouse, Bennett and Major declared an interest and left the meeting for the duration of this item. To comply with current NALC/SLCC recommendation, Clerk’s basic rate increased from 1st June 2003. Proposed Chairman, seconded Cllr D Harvey, all agreed. Due to an overwhelming increased workload in previous months, agreed to pay “one off” payment, Proposed Chairman, seconded Cllr Gilson, all agreed.

18. CHAIRMAN’S REPORT:

- Countryside Agency – Parish Plan – would need all agencies in village to work together to review social, economic and environmental issues – contents noted
- Private Sector Renewal Policy – noted.
- Reported gas meter removed after 4 dates given by gas board. Would cost £300 to remove supply. Clerk to write to ask for this free of charge.
- Damaged litter bin on Green – had been put on Streetscene reply forms.
- Grass cutting complaints – parts of grass in village not cut because of daffodils, now cut.
- Reported on possible Quality Status for Council, various requirements needed. Proposed Clerk to do required course, proposed Cllr Traves, seconded Cllr Gilson, all agreed.

19. CLERK’S REPORT:

- Mr Harland had agreed to cut hedge on Bempton Lane/ Tower Field.
- Wicksteeds carried out playground inspection on 29th May 2003. Report to follow. Clerk requested funds for risk assessment (£25 plus VAT). Proposed Chairman, seconded Cllr G Harvey, all agreed.
- Complaints received re unsafe condition of old RNLI winch at North Landing. Clerk written to Keelwalk Properties to seek repair to prevent accident.

20. ANY OTHER URGENT BUSINESS:

- Cllr Villani reported on campaign to prevent cuts and removal of services from Bridlington Hospital. Parish Council to pledge support for campaign. Clerk to write to Greg Knight MP.
- Cllr D Harvey reported Youth Club having problems finding insurance. Cllr Leppington to ask organisers for details for Clerk to ask Council’s insurers and put on July’s agenda.

H. Smiley

FLAMBOROUGH PARISH COUNCIL

PARISH COUNCIL MEETING

HELD ON 7th JULY 2003

PRESENT: Cllrs Sunley (in the Chair), Bennett, Gilson, D Harvey, G Harvey, Leppington, Major, L Robson, S Robson, Traves, Villani, Woodhouse and Ward Cllr Wilkinson.

1. APOLOGIES FOR ABSENCE: Ward Cllrs Harrap and Matthews.

2. DECLARATIONS OF INTEREST: The Clerk read a statement regarding Declarations of Interest which now incorporates the Code of Conduct. Any Declarations of Interest, which may have been made by Councillors, are recorded after the appropriate Minute. Chairman stated Item 14 Allotments to be discussed at the end of the meeting.

3. MINUTES OF MEETING HELD ON:

2nd June 2003: It was AGREED that the Minutes be received and signed as a true and correct record. Proposed Cllr Bennett, Seconded Cllr Gilson.

4. MATTERS ARISING:

Annual Meeting Minutes - Cllr S Robson queried whether these should be agreed at the next annual meeting. Cllr Crossland stated minutes should be agreed at the next ordinary meeting.

Rumble Strips, Post Office – Highways advised cannot be used as deterrent for skateboarding, unaware of any measures that can be introduced.

Streetscene – Chairman thanked Cllr Matthews (via Cllr Wilkinson) for help and with next item

Energy Charges – ERYC only consider if lights under ERYC Level 1 Service Agreement.

Mereside – Highways advised matter being passed to Legal Dept. Cllr Wilkinson mentioned “stopping up” order, will contact Legal Dept to try to resolve this and report back.

Xmas Light Poles – Highways given PC until end of August to determine planning permission. Planning application submitted 16th June 2003.

Bridlington Hospital – Greg Knight MP will reply in detail shortly.

Map of Flamborough – Question of local groups help with Local Heritage Initiative grant.

5. QUESTIONS BY ELECTORS:

- Mrs Sexton reported on weeds/plants at Fishermans Gardens. Agreed to be removed and tidied.
- Mrs Major asked why there was no Cllr present at the last Police Liaison meeting. Cllr Traves to go in future. Did not know in time for the last one.
- Mrs Sexton queried why Chairman did not wear badge of office. Agenda item for September.

6. QUESTIONS BY MEMBERS:

- Chairman reported on item too late for agenda. CEAG propose to make community and sensory garden at rear of Constable Road, Cllrs agreed in principle without financial commitment.
- Cllr Woodhouse reported on complaints of grass cuttings in Cricket Field. Need for notice recognised. Agenda item for September.
- Cllr G Harvey asked how Persimmon homes street name “Craikewells” originated. Not known

7. NEW COMMITTEES: None.

H. Sunley

8. PLANNING APPLICATIONS:

- Change of use of redundant livestock shed to form undercover storage of touring caravans at Hartendale Farm, West St, Flamborough for Mr R Stiles – Appn Type: Full Planning Permission. No observations. (Cllrs Bennett and Woodhouse declared an interest and took no part in discussions and for the following plan).
- Change of use of land to permit the siting of seasonable touring caravans and the erection of a new toilet block at land south of Hartendale Farm, West St, Flamborough for Mr R Stiles – Appn Type: Full Planning Permission. No observations.
- Change of use of land for siting of touring caravans and erection of a toilet block at The Grange, Bempton Lane, Flamborough for Mr R W J Cowton – Appn Type: Full Planning Permission. Cllr L Robson proposed objection on amount of vans and siting. Seconded Cllr S Robson. Voting – 3 for objection and 9 against. No observations.
- Renovation and reconstruction of existing building at Commercial Store, Bempton Lane, Flamborough for Mr G Kinniard – Appn Type: Full Planning Permission. No observations.
- Erection of two storey extension to rear, replace bay windows and porch to front elevation, Trevor House, Dog and Duck Sq, Flamborough for Mr A Grainger – Appn Type: Full Planning Permission. No observations. (Cllrs Leppington and Crossland declared an interest and took no part in discussions).
- Reserved matters for the erection of a dormer bungalow at land north of Blue Sheeling, Water Lane, for Mr P Mainprize – Appn Type: Approval of Reserved Matters. No observations.
- Erection of 4 no 6.0 m high christmas light poles (Resubmission of 02/06628/PLF), Dog and Duck Sq, Flamborough for Flamborough Parish Council – Appn Type: Full Planning Permission. No observations.

Plans approved:

- Change of use from domestic garage to sea food shop, Lynwood Chapel St, Flamborough.
- Demolish and rebuild public convenience building, Lighthouse Car Park, Flamborough.
- Outline Residential Development 4 New Dwellings, Former Flamborough DIY, School Lane.

9. CORRESPONDENCE:

- Letters from Mrs Smales and Mr Fox re skateboard equipment. Mr Fox sent copy to Chief Exec at ERYC as no reply received. Agreed with volume of work and letters cannot be replied to until after a meeting, acknowledgements need not be given. PC not able to answer queries as options still being considered. Clerk to send copies of letters and insurance guidelines to Skateboard Cttee. Clerk reported PC's insurers would not insure equipment as legal liability lies with Skateboard Cttee. Cllr Traves stated plans needed for planning application.
- Mr Sutton re goalposts. Under public liability cover. Should be sign for age limit
- Mrs Whitehead, Mr Cooper re Tower Field. Chairman reported a stop on proceedings whilst Planning and English Heritage reviewed. Clerk written to Planning for investigation. Cllr Villani declared an interest and took no part in discussion.
- Zurich – form to review insurance – Clerk to deal.
- Planning & Devpt Control Restructuring – Liaison Meeting 11th July – Cllr Crossland to attend.
- ERNLLCA – District Cttee – 15th July – Cllr Bennett and Clerk to attend.
- ERYC – PCs no longer right to representation on School Governing Bodies, Clerk to request.
- East Riding Young Farmers – Clerk to reply letter of support and hope to be in touch further.
- Defra – Quality Parish Scheme Guidance – Clerk to report.
- Humber Emergency Planning Service – template plan – Chairman to report.
- Standards Board – Revised booklet for Cllrs, video – Cllr Bennett then to circulate.

A. Surley

10. PAYMENT OF ACCOUNTS: The following accounts agreed for payment. One additional account agreed for payment – J Crossland & Sons, 2 Quarters light maintenance £1,149.15 (includes £171.15 VAT). Clerk requested permission to pay accounts at end of July – all agreed

Date	Creditor	Net Due	VAT	Total
30.06.03	ERYC – Rates Toilets	68.00		68.00
	Npower – Toilets Electric	10.55	0.52	11.07
	Wicksteed – Play Insp & Risk Assess	55.00	9.63	64.63
	Zurich – Insurance	838.35		838.35
	E Gilson Wages (26/5-29/6) 5 wks	100.00		100.00
	Clerk Salary (June)	252.00		252.00
	Clerk Salary Arrears (Feb-May)	568.65		568.65
	Clerk Expenses			
	Phone calls (Mar - May)	20.22		20.22
	Photocopying	3.60		3.60
	Postage	5.53		5.53
	Car Allowance	20.00		20.00
	Deliveries	2.00		2.00
	Totals	1,943.90	10.15	1,954.05

11. GALA DONATION:

Letter from Sports Club requesting donation to set up fund for Gala. Cllr Gilson proposed to underwrite Gala to sum of £500. Seconded Cllr Villani. Voting 11 for and 2 against.

12. VILLAGE HALL – FINANCIAL ASSISTANCE:

Letter from Secretary, Village Hall Council outlining refurbishment work needed and application to WREN for grant funding. Cllr Traves proposed letter sent making a financial commitment to the sum of £250, as requested. Seconded Cllr G Harvey. Voting 12 for and 1 against.

13. PARISH NOTICE BOARD, CAMERON GARDENS:

Thicker or toughened glass needed. Agreed it can be changed next time broken. Cllrs Crossland and Woodhouse to advise.

15. STREET LIGHTS – CLLR D HARVEY:

Cllr Crossland declared an interest and left the room. Cllr D Harvey reported 33 concrete columns must be replaced as past their lifespan as Council had been informed some years ago and rolling programme of replacement was stopped approx 3 years ago. Chairman outlined history and previous advice given. Discussions ensued on urgency and costs. Cllr Traves proposed a minimum of 11/year to be replaced on a rolling programme. Seconded Cllr L Robson. All agreed (12). Cllr L Robson challenged Cllr D Harvey on his alleged interest on the business under discussion. Cllr D Harvey refuted this allegation and stated he does not work for Cllr Crossland. He conceded a personal interest as a friend. He took no further part in the discussion, but did not leave the room. Discussion ensued on how to go about programme and difficulties with contracts/specifications. Cllr Wilkinson advised start programme as urgent but to ask Legal Dept if action appropriate under

A. Surley

maintenance contract. Proposed by Cllr Traves, seconded by Cllr Woodhouse. All agreed (11). Accounts to be submitted on a monthly basis to monitor expenditure. Clerk to contact ERYC Legal Dept.

16. SEAT, WAR MEMORIAL – CLLR H GILSON:

- Family of S Moverley would like a seat at war memorial. Cllr Crossland advised a matching seat to original more appropriate rather than recently approved vandal proof seat. Cllr Gilson proposed to allow the seat, seconded Cllr Crossland, all agreed.
- Letter from Susan Cross who would like to purchase a seat at North Landing dedicated to Frederick C Buttery. Cllr Traves proposed this should be agreed, seconded Cllr L Robson, all agreed. Clerk to write with price/details and request permission from Flamborough Holidays.

17. PLAYGROUND INSPECTION REPORT:

Clerk submitted annual report by Wicksteeds and stated action needed. Cllr Crossland proposed to order parts, a working team to fit them, then contact Wicksteeds for another inspection, Cllr Traves seconded. Voting 9 for and 4 against. Clerk to order parts, price sign and put on agenda with fencing for next meeting. Clerk stated there should be a weekly visual check and supplied log book (given to Cllr Major), attention to playground needed to prevent future problems.

18. CHAIRMAN'S REPORT:

- **Streetscene** – Schedule of works to be carried out towards end of July. To do full traffic survey.
- **Children's Play Grant Scheme** – Parish Council not eligible.

19. CLERK'S REPORT:

- British Gas advised TRANSCO to be contacted to remove gas supply from Cameron Gardens. Clerk to write to British Gas for compensation for failed appointments. Put on agenda.
- Clerk had contacted Conservation Dept re trees cut at High Toft, no reply.
- Clerk reported seat being taken from Cameron Gardens around 6th June, Cllr Crossland reported by ERYC. Cllr Wilkinson to contact ERYC.
- Zurich had provided public liability for Xmas Light Poles.
- Accounts had been submitted to LLOYD DOWSONS, final statements will be sent shortly.
- Certified Annual Return received from District Audit for year ending 31st March 2002. Clerk to put Notice of Conclusion of Audit and Right to Inspect Annual Return in notice board. £2.50 charge for copies of annual return. Agenda item (Sept) to discuss internal audit arrangements.

20. ANY OTHER URGENT BUSINESS:

- **Tree, School Lane** – Cllr D Harvey advised this had been severely chopped, but in conservation area and there is a preservation order. Clerk to write to Planning Dept.
- **Cllr S Robson** – stated he is not an allotment holder as recently reported in the Press.
- **Cllr Woodhouse** – asked whether toilet work should go out to tender. Cllrs agreed arrangements already in place are suitable.

14. ALLOTMENTS:

Cllr Wilkinson left the meeting and Cllrs L and S Robson declared an interest and left the meeting.

B. Surley

- Letter from Govt Office for Yorks and Humbs declining permission to sell part of allotment site. Cllr D Harvey proposed to write to ask which criteria not fulfilled, seconded Cllr Crossland. Voting 8 for and 3 against. Clerk to write.
- Mr & Mrs Farrington would like allotment no 49. Cllr Crossland proposed to consider in November if Mrs Coultas gives it up, seconded Cllr Villani. Voting 11 for.
- Allotment no 60 to Mr and Mrs Sanders. Mrs Elliot – waiting list.
- Letter from Flamborough Allotment Holders Alliance requesting meeting. Chairman reported on letter by A Richardson and discussions at recent meetings. Agreed able to ask questions in Questions by Electors.
- Special meeting to discuss site visit and state of some allotments. Proposed by Cllr Traves, seconded Cllr Bennett, all agreed. To be Thursday 10th July 2003, WI Hall.

A. Surley

FLAMBOROUGH PARISH COUNCIL

EXTRA ORDINARY MEETING

HELD ON 24th JULY 2003

PRESENT: Cllrs Sunley (in the Chair), Crossland, Gilson, D Harvey, Leppington, Major, L Robson, S Robson, Traves, Villani and Woodhouse.

- 1. APOLOGIES FOR ABSENCE:** Cllrs Bennett and G Harvey.
- 2. DECLARATIONS OF INTEREST:** The Clerk read a statement regarding Declarations of Interest which now incorporates the Code of Conduct. Any Declarations of Interest, which may have been made by Councillors, are recorded after the appropriate Minute.
- 3. PLANNING APPLICATIONS:**
 - Erection of a detached bungalow with integral garage following demolition of existing dwelling and garage at The Nest, Mereside, Flamborough for D and A Bunting - Application Type: Full Planning Permission – no observations.
 - Change of use of land to allow the siting of seasonal touring caravans at land east of Danes Dyke and west of High Braeme, Danes Dyke, Flamborough for Mr and Mrs J Hill -- Application Type: Full Planning Permission – no observations.
 - Erection of 2 dwellings on plots 4 and 5 (substitution of bungalows for previously approved houses, planning permission 02/02187/PLF) at land east of Church Farm, Lily Lane, Flamborough for Bryan Brown & Son – Application Type: Full Planning Permission – no observations.
- 4. CORRESPONDENCE:**
 - ERYC re Commuted Sums to the value of £42,900 granted from Persimmon development at Woodcock Road – to be used to provide outdoor playing space for youth and adult usage within 5 mile radius of development. Parish views sought. Agenda for September.
 - Alan Barker (ERNLLCA) giving details of 3 internal auditors. Clerk to contact Steve Briggs and if no further local names given to Clerk within 7 days, to contact names sent by A Barker for quotes.
- 5. APPROVAL OF FINANCIAL STATEMENTS:**

Financial statements submitted for approval for year ending 31st March 2003 as prepared by Lloyd Dowson & Co. Cllr Traves proposed the statements should be accepted, seconded Cllr Crossland, all agreed.
- 6. CHRISTMAS LIGHT POLES:**
 - Cllr D Harvey proposed a letter to be sent to each Cllr on the Planning Committee regarding the Christmas light poles, seconded Cllr Gilson. Voting 9 for and 2 against. Contents of letter discussed. Clerk to send letters.

R. Sunley

- Cllr D Harvey proposed to ask Mr N Hall to speak in favour of the poles at the Planning Cttee as a member of the public. Cllr Crossland to speak as a representative of the Parish Council. Seconded by Cllr Traves. Voting 9 for and 2 against. Clerk to contact N Hall.

PLAYGROUND - Cllr L Robson requested an urgent item for the agenda concerning Health and Safety risks on the playground. He would prefer Wicksteeds to fit parts as Wicksteeds would then be liable for them rather than the Council. Items on list should be done before Cllr Major could sign a weekly log. Should be done as soon as possible. Items on list had already arrived. Discussions held. To be fitted on 25th July by Cllr Crossland and Cllr D Harvey (as Minute 17 PC meeting of 7th July). Clerk to contact Wicksteeds immediately for another annual inspection to ensure safety.

7. ALLOTMENTS:

Cllr L Robson and Cllr S Robson declared an interest and left the meeting.

- Cllr D Harvey reported solicitor had previously stated agreements needed to be tighter. Discussions held. Cllr Traves proposed to adopt tenancy agreement as used by Beverley Town Council as from 1st November 2003. Seconded by Cllr D Harvey. Voting went 6 for and 3 against. Agreement adopted.
- A full and frank discussion was held about site visit undertaken by the Council on Tuesday 3rd June 2003. Cllr Crossland to ask for prices to cut allotment hedge as per Court Order. Concern raised over poor state of some allotments. Cllr Traves proposed due to the special and confidential nature of the business about to be transacted, the public should leave the meeting. Seconded by Cllr Crossland, all agreed. The public left the meeting.
- Cllr Traves proposed to send letter to tenants in breach of tenancy agreements, seconded by Cllr Crossland, all agreed.
- Content of letters discussed. Cllr Traves proposed a letter to be sent to tenants to vacate allotments by 31st October due to non-cultivation of allotments. No period of notice to be given. Seconded by Cllr Crossland. Voting 8 for and 1 against. List of tenants/plots discussed. Clerk to send letters and state any communication should be in writing to the Council.
- A further site visit arranged for Tuesday 26th August at 6.30 pm. Clerk to place notice in Parish Notice Board.
- Cllr Crossland to put chain fence up at car park at allotments to try to prevent tipping.

Meeting closed at 9.35 pm.

R. Sundry

FLAMBOROUGH PARISH COUNCIL

PARISH COUNCIL MEETING

HELD ON 1st SEPTEMBER 2003

PRESENT: Cllrs Sunley (in the Chair), Bennett, Crossland, Gilson, D Harvey, G Harvey, Leppington, Major, L Robson, S Robson, Traves, Villani, Woodhouse and Ward Cllr Wilkinson.

1. APOLOGIES FOR ABSENCE: Ward Cllrs Harrap and Matthews.

2. DECLARATIONS OF INTEREST: The Clerk read a statement regarding Declarations of Interest which now incorporates the Code of Conduct. Any Declarations of Interest, which may have been made by Councillors, are recorded after the appropriate Minute.

3. MINUTES OF THE MEETINGS HELD ON:

Parish Council Meeting 7th July 2003: It was AGREED that the Minutes be received and signed as a true and correct record. Proposed Cllr Traves, Seconded Cllr Gilson.

Extra-Ordinary Meeting 24th July 2003: It was AGREED that the Minutes be received and signed as a true and correct record. Proposed Cllr D Harvey, Seconded Cllr Leppington.

4. MATTERS ARISING:

School Governing Bodies – Form from ERYC given to Cllr Bennett to complete.

Replacement Lighting Columns – Reply from OSD, ERYC. Agenda October. Cllr Crossland stated Cllr D Harvey does not work for him, he is a friend, and the work he does is for the village.

Seats – Flam. Holidays agreed seat at North Landing, to liaise re location when Mrs Cross replies.

British Gas – investigating complaint. Bill received although meter removed. Clerk written again.

Tree, School Lane – Reply from R Lee, ERYC, who had passed complaint to M Oates, ERYC,

5. QUESTIONS BY ELECTORS: None.

6. QUESTIONS BY MEMBERS:

- Cllr Woodhouse asked if anyone could store map from North Landing. Cllr Crossland to store
- Cllr Villani concerned re winch house at North Landing. No reply from Keelwalk. Agreed Clerk to contact RNLI and Public Protection.
- Cllr Traves asked Cllr Wilkinson to advise re replacement seat at Camerons Gardens.

7. NEW COMMITTEES:

- Cllrs Woodhouse and G Harvey resigned from Sports Club Trust Committee due to their interests in the Sports Club Trust. Replacements to be considered at a later date.
- Chairman concerned over state of fencing etc at Cameron's Gardens. Agenda item for future.

8. PLANNING APPLICATIONS:

- Demolition of existing building and erection of new dwelling with attached garage at The Nest, Mereside, Flamborough, for D & A Bunting, Application Type: Conservation Area Consent. No observations.

A. Sunley

- 107
- 107
- Erection of stable block including storage for private use at land to the north of Bridlington Road, Flamborough for P & I Fanshaw, Application Type – Full Planning Permission. Observations agreed. (a) proposed building is outside village plan. (b) proposed building is too large and would set a precedent.
 - Conversion of existing outbuildings to form 6 letting units at Viking Hotel, North Marine Road, Flamborough, for Mr and Mrs C Summers, Application Type – Full Planning Permission. Cllr Crossland declared an interest, took no part in discussions and did not vote. No observations.
 - Erection of dormer bungalow at land north of Blue Sheeling, Water Lane, Flamborough, for Mr P Mainprize, Application Type – Full Planning Permission, amended proposals. Mr Mainprize informed no amendment to original plans – admin error. No observations.
 - Erection of a ground floor extension to rear at 7 Gull Nook, Flamborough for Mr and Mrs Osbourne, Application Type – Full Planning Permission. No observations.

Plans considered August 2003:

- Change of use of land for the siting of touring caravans and erection of toilet block at The Grange, Bempton Lane, Flamborough for Mr R W J Cowton, Application Type – Full Planning Permission, amended proposals. Clerk had contacted all Cllrs – 12 Cllrs no observations, 1 Cllr observed not suitable access on blind bend or hill).
- Erection to conservatory to rear at 2 Craikewells, Flamborough, for Mr J W Tighe, Application Type – Full Planning Permission. Clerk had contacted all Cllrs – no observations.

Plans approved:

- Change of use of redundant livestock shed to form undercover storage of touring caravans at Hartendale Farm, West Street, Flamborough, for Mr R Stiles.
- Erection of a two storey extension to rear, replace bay windows and porch to front elevation, Trevor House, Dog and Duck Square, Flamborough, for Mr A Grainger.

Plans withdrawn:

Renovation and reconstruction of existing building at Commercial Store, Bempton Lane, Flamborough, for Mr G Kinniard.

9. CORRESPONDENCE:

- Mr Fox - objection to skate equipment. No progress as no interest. Clerk to acknowledge letter.
- ERYC Planning Dept – advised extensive public consultation would be required prior to determination of any planning for skateboarding equipment. No plans submitted.
- Mr & Mrs France – re threatening letter, eggs thrown at their car. Clerk to reply with concern.
- Mr & Mrs Sutton – concerned re camping/motor homes on Green and requested sign. (Considered later in meeting). Clerk to reply Council to keep situation under observation.
- Greg Knight, MP and Dept of Health – commitment to services at Bridlington Hospital.
- Mrs Newlove, Mr Scrowston – conveying thanks for letters of recognition of service to PC.
- ERYC – Plans to be available for public inspection fifteen minutes before Parish Council meetings. Clerk to list plans in Notice Board and reply to ERYC.
- ERYC – Members Allowances – given to Chairman, agenda item October.
- Riding Around 2003 – to be 11th September, 9-12 am, Dog & Duck Square.
- Agreed Chairman to attend ERNLLCA Planning Seminar on 24th Sept, proposed Cllr Bennett, seconded Cllr Villani. Various items of correspondence read.

10. PAYMENT OF ACCOUNTS:**ACCOUNTS PAID 31ST JULY 2003**

Date	Creditor	Net Due	VAT	Total
31.07.03	ERYC – Rates Toilets	68.00		68.00
	Lloyd Dowson - prep y/e accounts	240.00	42.00	282.00
	Audit Commission - fee 01/02	250.00	43.75	293.75
	SLCC – Training Pack	130.00		130.00
	Wicksteed – playground repair items	141.50	24.76	166.26
	E Gilson Wages (30/6-27/7) 4 wks	80.00		80.00
	E Gilson – Toilet expenses	13.30	0.52	13.82
	Clerk Salary (July)	252.00		252.00
	Clerk Expenses			
	Photocopying	4.00		4.00
	Postage	6.06		6.06
	Stationery	3.38		3.38
	Car Allowance	20.00		20.00
	Deliveries	2.00		2.00
	Totals	1,210.24	111.03	1,321.27

PAYMENT OF ACCOUNTS 31ST AUGUST 2003

	Creditor	Net Due	VAT	Total
31.08.03	ERYC – Rates Toilets	68.00		68.00
	Wicksteed – playground repair items	130.20	22.79	152.99
	Wicksteed – playground inspection	30.00	5.25	35.25
	C Readhead - plans - xmas light poles	120.00		120.00
	W 1 - extra meetings 14/4 and 24/7	12.00		12.00
	E Gilson Wages (28/7-31/8) 5 wks	100.00		100.00
	Clerk Salary (Aug)	252.00		252.00
	Clerk Expenses (Aug)			
	Dictation machine tapes	4.99		4.99
	Inkjet refill	7.99		7.99
	Postage	8.16		8.16
	Stationery	4.22		4.22
	Car Allowance	20.00		20.00
	Deliveries	2.00		2.00
	Totals	759.56	28.04	787.60

Above a/cs and two additional a/cs agreed for payment (Yorkshire Water, allotments, £90.05, and J Crossland & Sons interim a/c for replacement 11 lighting columns £2,350, includes £350 VAT), proposed Cllr Traves, seconded Cllr D Harvey. £60.66 received from Yorkshire Electric, Wayleaves & Grants.

R. Sankey

109

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11. CHAIRMAN'S BADGE OF OFFICE:

The Chairman declared an interest and left meeting. Vice-Chairman, Cllr Bennett took the Chair. It was agreed Chairman should wear badge of office at own discretion, proposed Cllr Traves, seconded Cllr L Robson. It was agreed to update bars on badge with engraving, proposed Cllr S Robson, seconded Cllr Leppington. Agreed Clerk to take to Griffins Jewellers. Chairman returned.

12. NOTICE BOARD – CRICKET FIELD:

Cllr G Harvey declared an interest and left meeting for this item. Cllr Woodhouse declared an interest, took no part in discussions and did not vote. It was agreed Clerk to write and Cllr Bennett to contact persons known to be dumping grass cuttings, proposed Cllr Crossland, seconded Cllr Traves. Agreed Clerk to write to Sports Club Trust to ask if they would like a notice board, request them to fill gaps in hedge and prune trees, proposed Cllr Crossland, seconded Cllr Leppington.

13. PLAYGROUND: Cllr Wilkinson left meeting during the course of this item.

- Chairman thanked Cllrs Crossland and D Harvey for carrying out remedial work to playground. Clerk had thanked Ian Shipley who donated soil and helped to make up ground where needed.
- Second inspection by Wicksteeds on 6th August. Agreed to seek prices for fencing play area, proposed Cllr Traves, seconded Cllr Major. Prices for signs for Green/playground from Wicksteeds, Durable Signs and Barry Dixon. Agreed to order 4 signs from Barry Dixon (one operators sign for playground and three for Green) and Council to fit, proposed Cllr Crossland, seconded by Cllr L Robson, all agreed. Cllr L Robson stated there should be 7 ft clear from ground. Wording by Clerk/Chair. Floor to be considered next year
- Weekly visual inspection by Cllrs was agreed, proposed Cllr Gilson, seconded Cllr Major. Cllr Bennett to commence. To change every meeting in rotation.
- Cllr Crossland proposed annual inspection by Wicksteeds, seconded Cllr D Harvey, amendment - Cllr Major proposed Wicksteeds inspect 6 monthly, seconded Chairman. Amendment agreed.

14. COMMUTED SUMS: to consider form for ERYC.

Cllrs G Harvey and Woodhouse declared an interest and left meeting for this item. Parish Council's views requested by ERYC as to how money should be spent. It was agreed public opinion should be gained before responding, proposed Cllr Leppington seconded Cllr L Robson. Clerk to place notice in board, in Free Press under Flamborough Correspondent and Parish News. Public opinion to be sent via the Clerk by 3rd October. Clerk to contact ERYC for extension of time. Agenda October

16. WI HALL – CHAIRMAN:

It was agreed to consider this item next. Chairman received questionnaire from WI. Agreed Clerk to send letter supporting in principle the WI's endeavours to improving the facilities in the Hall, proposed Chairman, seconded Cllr S Robson.

At 10 pm it was agreed to adjourn the meeting as it was late, re-convened at 7pm, Thursday 4th September, proposed Cllr Gilson, seconded Cllr Traves. Cllr S Robson sent apologies.

15. GRASS-CUTTING CONTRACT:

At PC meeting 12th May 2003, it was resolved to put this contract out to tender for next year. Specifications agreed, proposed Cllr Traves, seconded Cllr L Robson, (Cllr Crossland abstained). It was agreed gardening contract to be included with grass cutting, gardening specifications agreed,

length of contract agreed to be three years from 1st January 2004 to 31st December 2006, proposed Cllr Leppington, seconded Cllr D Harvey. Clerk to advertise for tenders in Bridlington Free Press next week, to be returned by 31st October 2003. Agenda November.

17. ALLOTMENTS:

Cllr L Robson declared an interest and left the meeting for duration of this item.

- Letter from Govt Office giving reasons for not giving consent to sell.
- Minor adjustments to new agreements. Agreed Clerk to get best price and have them copied, proposed Cllr Traves, seconded Cllr Villani. Date for rent to be paid 1st November 2003, venue to be arranged. Clear mandate confirmed for rent/new agreements for that date.
- Contract work discussed – Cllr Crossland to get best price for hedge cutting as per Court Order for October meeting. Site visit discussed.
- Cllr Woodhouse brought forward a special resolution signed by four members to allow Council to discuss allotment rents. Cllr Woodhouse proposed £15 rent/allotment/year, seconded Cllr Bennett. Amendment Cllr D Harvey proposed £20, seconded Cllr Traves. Amendment carried. Clerk to send letter of amended rent (£20) and copy of new agreement to tenants.
- Item of confidential nature discussed at end of meeting.

18. CHAIRMAN'S REPORT:

- Chairman thanked Cllr Crossland for repairing toilets on 14th August due to vandalism. They were re-opened in time for busiest part of year. Cllr D Harvey thanked for replacing broken glass. After refurbishment, arrangements to be made for future problems.
- Cllrs Crossland and D Harvey had removed rickety bench from Crofts Hill for safety reasons.
- Chairman thanked Cllr Crossland for mending leaking water pipe at allotments.

19. CLERK'S REPORT:

- Clerk had sent picture of agreed seat to Highways to replace seat at Cameron's Gardens.
- Letter of condolence sent to Mrs Bath. Reply circulated for Cllrs to read.
- Chairman had revised list of street lights. Clerk sent copy to Npower for billing and requested (again) monthly accounts. Copy sent to YEDL to revise energy charges.
- Clerk had received training course "Working with your Council". Part of mentor group.

20. ANY OTHER BUSINESS:

- Cllr Traves concerned trees on Beech Avenue are overhanging the lights. Clerk to contact Parish Liaison re trees and Streetscene which has not yet taken place.
- Cllr Gilson congratulated Community Energy Action Group regarding Young Roots "Unlocking Flamborough's Treasure" booklet. Clerk to send letter.

Due to the confidential nature of the following items, it was agreed to exclude the public from the meeting at this point, proposed Cllr Leppington, seconded Cllr Villani.

21. AUDIT:

- Statement of Account for year ending 31st March 2003 subject to external audit approved, proposed Cllr Crossland, seconded Cllr G Harvey. PC included in 5% of Councils subject to intermediate audit. Audit date is 13th October 2003. Clerk had posted relevant notices.

B. Surley

- 111
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6
- Internal Auditor required as per external audit recommendations for year ending 31st March 2002. Clerk received tenders from two on list recommended by Alan Barker. It was agreed Clerk to write advising arrangements are still being considered, proposed Cllr D Harvey, seconded Cllr Traves. Cllrs to seek internal auditor through local contacts, agenda December.

22. TOILETS:

- Tenders received and opened by Chairman for refurbishment work at toilets. Tenders under discussion to ensure compliance and further investigation of specifications. Extra-ordinary meeting to be arranged. Proposed Cllr Crossland, seconded Cllr G Harvey, all agreed.
- Tenders also received for bus shelter at North Landing. Cllr Crossland declared an interest and left the meeting for the duration of this part of the item. Acorn Building and Joinery - £3960. J Crossland and Sons - £2290. It was agreed to accept lowest tender by J Crossland and Sons, proposed Cllr Woodhouse, seconded Cllr Gilson, conditional on planning permission not being required. Clerk to check.

17. ALLOTMENTS:

Cllr L Robson declared an interest and left meeting. An item of confidential nature was discussed. It was agreed one historical tenancy agreement in place should be maintained in accordance with the previous tenancy agreement. Proposed Cllr Crossland, seconded Cllr Traves.

Chairman closed the meeting at 9 pm.

FLAMBOROUGH PARISH COUNCIL

EXTRA-ORDINARY MEETING

HELD ON 15TH SEPTEMBER 2003

PRESENT: Cllr Sunley (in the Chair), Crossland, Gilson, Leppington, Major, L Robson, S Robson, Traves, Villani, and Woodhouse.

1. APOLOGIES: Cllrs Bennett, D Harvey and G Harvey.

2. DECLARATIONS OF INTEREST: The Clerk read a statement regarding Declarations of Interest which now incorporates the Code of Conduct. Any Declarations of Interest, which may have been made by Councillors, are recorded after the appropriate Minute.

3. PLANNING APPLICATIONS:

Erection of a maintenance plant storage building at Thornwick & Sea Farm Holiday Centre, Flamborough Holidays Ltd, Flamborough, for Flamborough Holidays Ltd – Application Type – Full Planning Permission (included amended proposals). No observations.

It was agreed that due to the following items being of a confidential nature, the public should be excluded from the meeting, proposed Cllr Crossland, seconded Cllr Traves. (Cllrs L and S Robson did not vote due to a declared interest in allotments).

4. TOILETS: to consider tenders for refurbishment.

Tenders considered. Acorn Building and Joinery - £10,600. DBM Building Services - £13,895. It was agreed to accept the lowest tender from Acorn Building & Joinery, proposed Cllr Crossland, seconded Cllr S Robson. Agreed Clerk to write to Mr C Readhead re specifications and ask him to liaise with the builder re a quote for cleaning the outer walls back to brickwork. Clerk to write to Punch Pub advising work due to commence shortly.

5. ALLOTMENTS:

Cllrs L Robson and S Robson declared an interest and left the meeting.

To consider a response to a letter from Greg Knight MP regarding allotment rents, a copy of which had been circulated to Cllrs. It was agreed to ask Greg Knight for a consultation at his next surgery in Bridlington or at his earliest convenience. Proposed Cllr Crossland, seconded Cllr Traves.

The Chairman closed the meeting at 8.30 pm.

R. Sunley

FLAMBOROUGH PARISH COUNCIL

PARISH COUNCIL MEETING

HELD ON 6TH OCTOBER 2003

PRESENT: Cllrs Sunley (in the Chair), Bennett, Crossland, D Harvey, G Harvey, Leppington, Major, S Robson, Traves, Villani, Woodhouse and Ward Cllrs Harrap and Matthews.

1. **APOLOGIES FOR ABSENCE:** Cllrs Gilson, L Robson and Ward Cllr Wilkinson.
2. **DECLARATIONS OF INTEREST:** The Clerk read a statement regarding Declarations of interest which now incorporates the Code of Conduct. Any Declarations of Interest, which may have been made by Councillors, are recorded after the appropriate Minute.
3. **COMMUTED SUMS:**

Chairman welcomed L Wright, ERYC Commuted Sums Officer. Clerk stated letters from organisations requesting money sent to all Cllrs for consideration. Public Opinion results – 1 letter stating money should be shared; 1 letter for playground; a petition (365 names), 130 slips (232 names) and 16 letters for Sports Club. Letters with comments to be given to Sports Club. At this point Cllrs Traves, Bennett declared a personal interest and Cllrs Woodhouse, S Robson, G Harvey, Major, Chairman declared a prejudicial interest and left meeting. Vice-Chairman, Cllr Bennett, took the Chair. L Wright addressed meeting and answered questions from public/Cllrs. After discussion, Cllrs rated proposals. Agreed to accept ratings, proposed Cllr Traves, seconded Cllr Leppington. Sports Club Trust, Playground and Village Hall brought forward for further consultation at next meeting. L Wright left meeting, Cllrs/Chairman returned.

4. MINUTES OF THE MEETINGS HELD ON:

P C Meeting 1st September 2003: Amendment page 5 “environmental” to replace “energy”.
E O Meeting 15th September 2003: It was AGREED that Minutes of both meetings be received and signed as a true and correct record. Proposed Cllr Bennett, Seconded Cllr G Harvey.

5. MATTERS ARISING:

Gas, Camerons Gdns – Nil bill received, British Gas still investigating complaint.

Sports Club – would like signs for Sports Field, agenda November.

Winch House, N. Landing – Building Control not immediately concerned, will monitor. RNUI replied regarding Lifeboat Station not Winch House.

ERNLLCA Planning Seminar – Chairman reported.

Greg Knight MP (allotments) – Chairman read letter, reported Cllrs Crossland, Bennett, Chairman and Clerk had met with Mr Knight on 3rd October and given information required. Mr Knight to write to allotment holders. Chairman thanked Cllr Harrap for his help.

6. QUESTIONS BY ELECTORS:

Mr & Mrs Dyson, Post Office submitted a letter and petition with 357 names requesting resources to deal with verbal abuse, intimidation and vandalism from youths in village. Public invited to speak. Cllrs Harrap & Traves reported on recent Police Liaison Meeting. Clerk to write to Chief Constable and invite Insp Summer to a Public Meeting at Village Hall.

A. Sunley

7. QUESTIONS BY MEMBERS:

- Cllr Woodhouse concerned re a telephone call of an abusive nature to Clerk re allotments.
- Cllr Leppington – Streetscene initiative commenced in village.

Agreed to alter the order of business later in the meeting, prop Cllr Traves, sec Cllr Bennett.

8. PLANNING APPLICATIONS

- Erection of a detached garage/store and creation of new vehicular access at 60 South Sea Road, Flamborough for Mr & Mrs Price – Appn Type – Full Planning Permission. No observations agreed. Proposed Cllr Traves, Seconded Cllr Leppington, voting 9 for, 1 against, 1 abstention. Cllr D Harvey declared an interest.
- Erection of a replacement single storey dwelling at 6 Marine Valley, Flamborough for Keelwalk Properties Ltd – Appn Type – Full Planning Permission. Agreed to observe concern that no footings are evident and hope it is not a mobile home. Proposed Cllr Traves, Seconded Cllr Villani. (10 voted) Cllrs Woodhouse, Bennett declared an interest.
- Erection of a replacement single storey dwelling at 2 St Davids Lane, Flamborough for Keelwalk Properties Ltd – Appn Type – Full Planning Permission. Agreed to observe concern that not footings are evident and hope it is not a mobile home. Voting as before. Cllrs Woodhouse, Bennett declared an interest.

Plans Approved

- Erection of 2 dwellings on plots 4 & 5 (substitution of bungalows for previously approved houses), land east of Church Farm, Lily Lane, Flamborough.
- Erection of detached bungalow with integral garage following demolition of existing dwelling and garage, The Nest, Mereside, Flamborough. Conservation Area Consent and Full Planning Permission.
- Erection of dormer bungalow at land north of Blue Sheeling, Water Lane, Flamborough.
- Erection of conservatory to rear at 2 Craikewells, Flamborough.
- Erection of ground floor extension to rear at 7 Gull Nook, Flamborough.

Plans Refused

- Change of use of land for the siting of touring caravans and erection of a toilet block, The Grange, Bempton Lane, Flamborough.
- Erection of a stable block including storage for private use, land to north of Bridlington Road, Flamborough.

Plans Withdrawn

- Change of use of land to permit the siting of seasonable touring caravans and the erection of a new toilet block, at land south of Hartendale Farm, West Street, Flamborough.

9. CORRESPONDENCE:

Mrs J Stevenson – regarding allotment issues – Cllrs Traves and D Harvey replied.

Sports Club Trust – letter of thanks for Gala support.

Bishop Burton College – siting of Computer Bus. At Village Hall with their permission.

PC Liaison Forum – re budget conference.

ERYC – re representation on School Governing Bodies.

Countryside & Rights of Way – draft received of open spaces in area, comments by 2nd December. To Cllr Traves and pass round Cllrs. Return to Clerk.

FCEAG – re request by Billy Dove to refurbish lettering on war memorial – agenda November.

Item of confidential nature – agreed to be discussed at end of meeting with the exclusion of the public, proposed Chairman, seconded Cllr Crossland.

10. PAYMENT OF ACCOUNTS 30TH SEPTEMBER 2003

DATE	Creditor	Net Due	VAT	Total
30.09.03	ERYC – Rates Toilets	68.00		68.00
	Yorkshire Water - Toilets	180.52		180.52
	Designs by Debbie - Allot Agreement	16.00		16.00
	WI – Hire of Hall (01/03-12/03)	107.00		107.00
	Griffins – Engraving Chair's Badge	10.52		10.52
	E Gilson Wages (1/9 - 28/9) 4 wks	80.00		80.00
	Clerk Salary (Sept)	252.00		252.00
	Clerk Expenses (Sept)			
	Telephone calls (24/5-20/8)	18.96		18.96
	Photocopying	4.75		4.75
	Postage	7.65		7.65
	Stationery	6.09		6.09
	Car Allowance	20.00		20.00
	Deliveries	2.00		2.00
	Totals	773.49	-	773.49

Above and following a/cs agreed for payment, proposed Cllr Traves, seconded Cllr G Harvey.

- Free Press (grass cutting contract tender advert) - £66.98 inc £9.98 VAT;
- Npower (electric toilets) - £19.98 inc 95p VAT;
- J Crossland & Sons (qtr light maintenance 1/7/03 – 30/09/03) - £583.97 inc £86.97 VAT;
- J Crossland & Sons (final a/c for replacement columns) - £788.42 inc £117.42 VAT.

11. FOOTWAY LIGHTING:

Cllr Crossland declared an interest and left meeting.

- Letter from OSD re advice sought on contract. Agreed to ask contractor how many columns need replacing and report on condition for next meeting, proposed Cllr Traves, Seconded Cllr Leppington. Agenda November. Cllr Crossland returned.
- Letter from elector re moving a light at 9A High Street. Cllr Crossland and Chairman to consult with owners of house and report back. Agenda November.

14. XMAS LIGHTS: Cllr D Harvey

Discussion on provision of more lights with donations/legacy from last xmas. Agreed Cllr Traves to fundraise and explore other avenues to supplement this on behalf of PC, proposed Cllr Crossland, Seconded Cllr D Harvey.

15. SEATS: Cllr D Harvey

Cllr D Harvey reported seats need repairing/painting. Cllrs to see how many seats and condition.

16. TREES: Cllr D Harvey

Trees on Green need pruning/crown lifting. Contact Richard Littlewood (Conservation Area).

A. Sundry

Agreed meeting to be adjourned to 7.30 pm Friday 10th October after consideration of following item from which the public were excluded, proposed Cllr Traves, seconded Cllr Leppington. Cllr Matthews left.

22. CONFIDENTIAL ITEM:

Complaint received regarding a Cllr and after agreement with the Cllr, it was agreed to be referred to the Standards Board, proposed Cllr Crossland, seconded Cllr Traves.

Meeting adjourned, re-convened (apologies Cllrs Bennett, L Robson, D Harvey & Gilson).

12. MEMBERS ALLOWANCES:

Agreed to leave allowances as stands, proposed Cllr Traves, seconded Cllr G Harvey, however, agreed to pay members casual car user allowance as laid down by ERYC Members' Allowances Scheme, proposed Chairman, seconded Cllr S Robson.

13. FENCING PLAYGROUND:

Agreed Clerk to ask Wicksteeds for free quote and price for wetpour surfacing, proposed Cllr Crossland, seconded Cllr Traves. Clerk to ask if planning permission needed for signs/fencing.

17. POLICE LIAISON COMMITTEE REPORT: Cllr P Traves

Reported briefly on meeting. Anti-social behaviour diaries/logs need to be carried out in village.

18. REMEMBRANCE DAY WREATH:

Agreed Clerk to order wreath, proposed Cllr Crossland, seconded Cllr S Robson. Cllr Crossland to see to railings on Remembrance Day. Vice Chairman to lay wreath on behalf of Council.

20. CHAIRMAN'S REPORT:

Chairman thanked Cllrs Crossland and D Harvey for removing vandalised seats – 1 on Green and Coronation Seat which had been destroyed.

21. CLERK'S REPORT:

- Specifications received for toilets and prices for sandblasting/hot water heater from Craig Readhead. Contractor to start around 3rd November. Agenda November.
- Audit sent in. Audit date 13th October.
- ERNLLCA NE District Committee, Hutton Cranswick, 14th October – Chairman to attend.
- Chairman and Clerk had reviewed insurance. Form to be sent back, await cover increase.

19. ALLOTMENTS:

Cllr S Robson declared an interest and left the meeting.

- Agreed J Girling, Kilham to cut hedge to court specifications, proposed Cllr Traves, seconded Cllr Leppington.
- Other work to be agreed after next meeting, proposed Cllr Crossland, seconded Cllr Traves.

- 3 plots allocated to tenants requesting these plots after existing tenants had given immediate notice of relinquishing tenancies. Waiting list to be considered at November's meeting.
- Mrs Fanshaw's request for a small bonfire/fireworks on 5th November agreed provided has own insurance, proposed Chairman, seconded Cllr Traves.
- Letter from National Society of Allotment & Leisure Gardeners following contact by a plotholder. Society states current tenancy agreement must be terminated under clause 3 otherwise tenants not obliged to sign new agreement. In order to introduce new agreement, Council to give tenants 12 months Notice to Quit (clause 3) from 1st November 2003. Tenants still have option to sign new agreement now.

Chairman closed the meeting at 8.30 pm.

R. Swanley.

NOTES OF POLICE/PUBLIC MEETING

HELD ON 29TH OCTOBER 2003
AT 7 PM IN THE VILLAGE HALL, FLAMBOROUGH

In attendance – Chief Superintendent Dowse, Divisional Commander,
Inspector Summer, Commander, Bridlington LPT,
PC Cross,
Mr N Brignall (ERYC Anti Social Behaviour Officer),
Jackie Brewis (ERYC Youth Services Manager) and
Jacqui Tully (ERYC Locality Youth Worker).
Approximately 250 members of the public.

- Chief Sup. Dowse began by explaining structure of East Riding Division of Humberside Police – covers 900 sq miles, includes 500 officers, divided as best they can. Explained shift working and European working directive as to working hours. Bridlington has biggest team – Officers go where busiest, they try to spread out to villages but have to respond to serious calls, ie, murders, robberies etc. Many public meetings caused by nuisance by kids – scale of problem means they cannot get to every call – must prioritise.
- Insp. Summer – has large team responsible for Bridlington area. Two years ago, structure changed by Chief Constable resulting in loss of neighbourhood beat Officers. Now Community Police Officers. He is aware of Flamborough problems and left PC Cross as a neighbourhood Officer as a presence and contact point that other villages do not have. To put things in context, between April and Sept 314 assaults in Bridlington area, 16 of which were in Flamborough; 106 burglaries, 6 in Flamborough.
- Mr Dyson – low levels of reported crime are because cannot get through on the phone or people will not report because of fear of recrimination. PC Cross off for a while so no response. Been naming people for 2 years – list of names. 26 recent incidents.
- Insp. Summer – there are contact numbers for Humberside Police, not responsible for receptionists. Fairly quiet in summer – problems shift to Camp, moves back with dark nights.
- Ch. Sup. Dowse – problem with ability to answer – phone system needs updating. If names on list have committed criminal offences should contact PC Cross with evidence. Most incidents in Flam are nuisance but not criminal and can do more about anti social behaviour than 2 years ago.
- Mrs Crosthwaite – Youth Club are trying to get the kids off the street.
- Pete Traves – can Police consider office in Flam again as 18 months ago. Would be contact point once, twice a week for PC Cross.
- Ch. Sup. Dowse – Chief Constable stopped office as cannot have one in every village. PC Cross had tried surgeries at Library but nobody came before – may be more need now.
- Bev Clarke – stated kids are not evil, just kids and teenagers trying to find their way. Her son probably on list – distressing for her, people should try to understand teenagers. Worried that kids are being photographed and video taped. Minority of parents do not care.
- Mark Smales – question of CCTV. Trouble with eggs being thrown etc.
- Insp Summer – not Police responsibility – Parish Council's or self funded by local residents/businesses.
- Ch. Sup. Dowse – strong feeling in East Riding against kids. Minority of problem children. Is main problem due to damage, nuisance, mischief? General "yes" from public.
- Mr France – had video taped children in company of parents quad biking on Village Green – happened twice. Question of motorised scooters – safety of children. Asked children to stop breaking branches of tree and had been verbally abused, letter written and eggs thrown.

- **PC Cross** – video being dealt with. Scooters illegal on highway – need licence, tax and insurance to ride on highway.
- **Danny Major** – car been broken into – same youth done over 14 since.
- **PC Cross** - need evidence and witnesses. Dealt with the ones they know about. Problem with Court and Civil action.
- **Danny Major** - £200,000 spent on doing up Bridlington station.
- **Ch. Sup. Dowse** – Bridlington station dropping to pieces.
- **Mrs Todd** – elderly petrified to go out, parents must take kids in hand – frightening people.
 - **Mr N Brignall** – a lot of what happening is anti social behaviour, nuisance. Work with residents, parents and Police but some parents do not want to know. Need to get evidence to obtain Anti Social Behaviour Orders. Acceptable Behaviour Contract – agreement with authority, parents and individual to not do act for 6 months. If breached can get ASBO through Courts. Written evidence used to certain extent but need statements and witnesses. Find a way to work with young people and ask them what they want. Contact details of Youth Service and ASB Officers to be distributed.
- **Pete Traves** – 3 seats recently destroyed, 20 youths congregate round Camerons Gardens. Need something to do – drop in centre – possible funding.
- **Jackie Brewis** – small minority of problem young people. Bored. Need to positively engage with Youth Workers and community organisations. Get youngsters involved. Funding – specific project targeted work, possible in area because of statistics from Police. Youngsters do not realise language unacceptable and intimidating in large groups.
- **Jacqui Tully** – worked in Flam for a long time – until 10.30 pm one night recently. Minority of youngsters, some of whom do not live in Flamborough. Range of issues. Multi agency working done with behavioural kids – need positive work and volunteers – community radio, newsletters, Youth Councils, support and counselling. Intense support needed short, medium and long term.
- **Pete Traves** – since Police Liaison meeting youth workers been in village more.
- **Jacqui Tully** – been in Flam monitoring situation since July, have been aware of problem for a long time. Cannot rush in, need to monitor first.
- **Mrs France** – question of funding for youth shelters.
- **Jackie Brewis** – could be explored. Need a strategy and volunteers.
- **Mr France** – can we rely on a better Police presence/service that the last 12 months.
- **Ch. Sup. Dowse** – no false promises, try to give best service, is bothered about situation or would not be at meeting. Cannot promise to put more police into Flam – if serious will try to respond. Cannot prevent nuisance. Youth Workers for that. Need for Special Constables – if 4 people volunteered would train and work in Flam. An office for support would then help but cannot be Police funded. No age limit for Specials. Volunteers required.
- **Insp Summer** – if serious call from Flam, will try to respond. Village bobby will not happen. Village should contact PC Cross when on duty by mobile phone.
- **Mrs Sharp** – concerned re recent incident of girl and drink resulting in hospitalisation.
- **Ch. Sup Dowse** – modern problem – more drink about.

Chairman of Parish Council, Cllr Sunley, thanked Police and ERYC Officers on behalf of Flamborough.

Meeting closed at 9 pm

ANTI SOCIAL BEHAVIOUR MAKES LOCAL PEOPLES LIVES A MISERY

Anti Social Behaviour can make peoples' life a misery. It can also create an environment where more serious crime takes place and it is important that local people work closely together with the Council, Police and other agencies to tackle problems before they get out of control.

A small team has been set up within the East Riding of Yorkshire Council to co-ordinate action to tackle anti social behaviour. A public meeting was held in Flamborough on 29th October at which local residents raised concerns over the behaviour of a small minority of young people in the village. Particular concern was raised over the inappropriate use of quad bikes, vandalism, noise nuisance, vehicle crime and the throwing of eggs at vehicles and properties.

Clearly this type of behaviour is not acceptable as it can cause harassment, alarm and distress to local residents. The East Riding of Yorkshire Council and the Police do have powers to deal with individuals who persistently behave in an anti social manner, providing that good quality evidence is available. Local residents are the ones who witness specific incidents of unacceptable behaviour and it is important that these are recorded, perhaps in a diary, identifying who is responsible, what they did and when and where it happened. Residents will not always be able to identify perpetrators, but hopefully over a short period, enough local residents will recognise individuals.

Legislation is in place to enable tough action to be taken. However, officers in the Anti Social Behaviour Team would much rather work with young people and their parents to discuss any behavioural difficulties and work together to try and address problems. Partner agencies such as the Youth Service, Youth Offending Team, Connexions all have an important role to play. On occasions, Acceptable Behaviour Contracts are used to provide guidelines to individuals and their parents on what is not acceptable behaviour.

However, if this approach does not prove successful, direct action will be considered including the use of Anti Social Behaviour Orders, Parenting Orders or eviction (if the perpetrators live in social housing).

It is also recognised that more provisions for young people in Flamborough are necessary. The Youth Service within the East Riding of Yorkshire Council has already been active in the village. Activities include working with young people at risk of exclusion from school through the Young Aspirations project, providing opportunities to become youth leaders and some support has been given to the local Youth Club. Further support will now be provided using Detached Youth Workers and Peripatetic Youth Workers to consult with young people regarding the setting up of a Youth Committee to feed into the Parish Council and to engage young people. Consideration will also be given to establishing a local youth radio station. Volunteers from the village to help with these projects are very important and anyone who is interested in helping or would like more information on provisions for young people should contact Jacqui Tully, Senior Youth Worker on 01482 392808.

Adele Peacock works in the Flamborough and Bridlington areas to co-ordinate action to respond to allegations of anti social behaviour and will hopefully be able to work with local residents in the village to address issues that are making the lives of others a misery.

If you would like to discuss how we can help, please give Adele a call on 01482 396382.

**EAST RIDING SAFE COMMUNITIES TEAM - WORKING WITH YOU TO
REDUCE CRIME AND DISORDER TO ENHANCE THE QUALITY OF
LIFE FOR THE PEOPLE OF THE EAST RIDING OF YORKSHIRE**



FLAMBOROUGH PARISH COUNCIL

PARISH COUNCIL MEETING

HELD ON 3RD NOVEMBER 2003

PRESENT: Cllrs Sunley (in the Chair), Bennett, Crossland, Gilson, D Harvey, G Harvey, Leppington, Major, L Robson, S Robson, Traves, Woodhouse, Ward Cllrs Wilkinson, Matthews.

1. APOLOGIES FOR ABSENCE: Cllr Villani and Ward Cllr Harrap.

2. DECLARATIONS OF INTEREST: The Clerk read a statement regarding Declarations of interest which now incorporates the Code of Conduct. Any Declarations of Interest, which may have been made by Councillors, are recorded after the appropriate Minute.

3. MINUTES OF THE MEETING HELD ON:

6th October 2003: It was AGREED that the Minutes be received and signed as a true and correct record. Proposed Cllr Leppington, seconded Cllr Traves.

4. MATTERS ARISING:

Trees, Village Green – meeting to be held with ERYC's Rob Lee, 5th November 2003.

Winch House, North Landing – ERYC Environmental Health states not dangerous structure.

Signs, Fence, Village Green – ERYC states do not need planning permission.

Commuted Sums – letters from WI/Youth Club re last meeting, Clerk to reply with comments.

ERNLLCA, Planning Seminar – Chairman reported on recent seminar.

NE DISTRICT MEETING.

5. QUESTIONS BY ELECTORS: *As.*

Mrs Stevenson – questions regarding allotments, Cllr Traves replied.

Mrs Sexton – questioned wording of signs for Green. Signs displayed in meeting, ERYC Planning & Legal had been consulted. Asked for agendas to be available for public at meetings. Cllr S Robson proposed two, seconded Cllr Traves, all agreed.

Mr Dyson – asked for a contact re Special Constables. Cllr Wilkinson will advise.

Mr Harrison – asked re Skateboard meetings. No further meetings due to no interest.

6. QUESTIONS BY MEMBERS:

Bus Cancelled – Cllr Leppington concerned first bus from Flam in the morning had been cancelled. Agreed Clerk to contact ERYC's Keith Brown to ask why and state PC concern.

Seat, Camerons Gardens – Cllr Traves asked re replacement seat, Cllr Wilkinson to advise.

Streetscene – only partially completed. Agreed Clerk to contact ERYC's D England.

7. PLANNING APPLICATIONS:

- Erection of extension into existing walkway at side at Sea Birds Hotel, Tower Street, Flam, for Mr and Mrs P Jones – Appn Type – Full Planning Permission. Agreed no observations, proposed Cllr Traves, seconded Cllr G Harvey. Cllr L Robson declared an interest.
- Erection of 9 dwellings at land to south and east of High Toft, Bridlington Road, Flamborough for Silberfame Ltd – Appn Type – Full Planning Permission. Agreed

H. Sunley

observations (1) chalk wall to be retained at front, (2) elevated rear section too high, too visible on entry to Flam, (3) access too narrow, would prefer to see better access. Proposed Cllr Crossland, seconded Cllr L Robson.

- Erection of a stable block at land to the west of Water Lane and south of Bridlington Road, Flamborough for Mr and Mrs S Burton – Appn Type – Full Planning Permission. Agreed no observations, proposed Cllr Sunley, seconded Cllr Gilson. Cllr Major declared an interest.
- Erection of 6 no terrace houses following demolition of existing garage and forecourt at Monument Garage, Chapel Street, Flamborough for Mr A Wilson - Appn Type – Full Planning Permission. Letter read from Mrs Swaine, Primrose Cottage. Agreed observations (1) overdevelopment of site, would prefer to see 4 not 6 dwellings, (2) not enough parking provided, area already suffers problems, (3) concerned re fire & emergency access to rear and Primrose Cottage, (4) problems with rights of way will need resolving. Proposed Cllr Crossland, seconded Cllr S Robson. Cllr Major declared an interest.
- Erection of a single storey extension to rear at 14 Bampton Lane, Flamborough for Mr B Challoner – Appn Type – Full Planning Permission. Agreed no observations, proposed Cllr Woodhouse, seconded Cllr G Harvey.

Plans Approved:

- Conversion of existing outbuildings to form 6 letting units, Viking Hotel, North Marine Road, Flamborough.
- Erection of maintenance plant storage building, Thornwick & Sea Farm Holiday Centre, Flamborough Holidays Ltd, Flamborough.

8 CORRESPONDENCE:

- **Mr Peace, footway from Flam to Brid** – ERYC responded to his concern that footpath not wide enough for disabled scooters. Cllr Wilkinson to advise him if required as ERYC matter.
- **ERYC Scheme of Officer Delegation for Determining Planning Appns** – copies to Cllrs.
- **ERYC, Bonfire Smoke Nuisance, Allotments, Flam** – Copy letter on Notice Board.
- **ERYC, re providing free host services for PC websites** – not required.
- **ERYC, Flam Head Heritage Coast Forum** – 27th November, 7 pm, Flam Head Golf Club.
- **Photograph by Mr Marshall, Hull** – aerial view of lighthouse, Clerk to reply with thanks.

9. PAYMENT OF ACCOUNTS: to 31st October 2003.

DATE	Creditor	Net Due	VAT	Total
31.10.03	ERYC - Rates Toilets	68.00		68.00
	Npower-Street Lighting 1/4/03-30/9/03	1,147.52	200.82	1,348.34
	E Gilson Wages (29/9-26/10) 4 wks	80.00		80.00
	Clerk Salary (Oct)	252.00		252.00
	Clerk Expenses (Oct)			
	Dictation Machine Tapes	4.99		4.99
	Photocopying	16.90		16.90
	Postage	7.78		7.78
	Stationery	9.16		9.16
	Car Allowance	20.00		20.00
	Deliveries	2.00		2.00
	Totals	1,608.35	200.82	1,809.17

Above and following a/cs agreed for payment, proposed Cllr Traves, seconded Cllr D Harvey.

- Paul Crossland, Grass-cutting/gardening 2003 season - £2,526.25 (inc £376.25 VAT).
- Zurich Insurance, increased cover - £194.87 (inc Tax).
- Royal British Legion, poppy wreath - £16.00, £50.00 donation agreed, proposed Cllr Traves, seconded Chairman.

10. FENCING THE PLAYGROUND:

Clerk and Cllr Bennett met with Wicksteeds on 29th October 2003. Verbal quote for fencing and wetpour received, written quote to follow. Agreed Clerk to invite tenders for February's meeting, proposed Cllr Leppington, seconded Cllr L Robson.

11. COMMUTED SUMS:

Cllrs S Robson, Major, G Harvey, Woodhouse, Chairman declared prejudicial interest and left meeting. Cllrs Bennett, Gilson, L Robson, Traves declared personal interest. Cllr Bennett took Chair. Agreed to recommend to ERYC the allocation of money as follows: £35,000 to the Sports Club, £1,000 to the Village Hall, balance to Village Green, to include provisos to be discussed with Sports Club proposed Cllr Traves, seconded Cllr Crossland. Chair/Cllrs returned.

12. SIGNS – CRICKET FIELD:

Cllrs G Harvey, Woodhouse declared an interest, did not discuss, did not vote. Two signs agreed proposed Chairman, seconded Cllr Gilson. Clerk to liaise with Sports Club on wording and order.

13. POLICE/PUBLIC MEETING:

Meeting discussed. ERYC's N Brignall to keep PC informed (copies to Cllrs of communication from him and notes of meeting). Public dissatisfied with Police, approx 250 attended meeting, Youth Workers need support, Police requested four volunteers to be Special Constables to work in Flam, need to monitor damage and provide list/witnesses. PC to keep on agenda to monitor.

Agreed to discuss agenda items 14 and 24 next. Cllr Crossland declared an interest, left meeting.

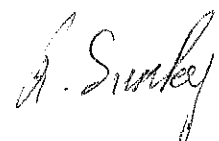
14. FOOTWAY LIGHTING:

- Chairman and Cllr Crossland had visited 9A High Street. Agreed contractor to drop down light to see if satisfactory, proposed Cllr Traves, seconded Cllr G Harvey.
- Replacement columns discussed. Agreed to replace all outstanding concrete columns as soon as possible (minimum 4/month) on a rolling programme by contractor, proposed Cllr L Robson, seconded Cllr Traves. (Cllr D Harvey abstained). Monthly a/cs to monitor expense.

Agreed to adjourn the meeting until 7.30 pm on Monday 10th November 2003 after consideration of the next item from which the public were excluded.

24. GRASS-CUTTING/GARDENING CONTRACT TENDERS:

Two tenders received for contract from 1st January 2004 to 31st December 2006, opened and discussed at meeting.



- Paul Crossland - £2,257.00 per year.
- Tall Trees Landscaping - ££2,490.00 per year.

Agreed to award contract to Paul Crossland, proposed Cllr Traves, seconded Cllr Gilson.

Meeting adjourned 10 pm, re-convened 7.30 pm 10th November 2003, Councillor Villani in attendance and apologies from Cllr L Robson and Ward Cllrs.

15. SEATS:

Discussions on need to repair/paint/replace seats that are damaged, total of 6 removed/destroyed. Agreed to look at each seat individually and repair seats if financially viable, proposed Cllr Traves, seconded Cllr S Robson. Cllr D Harvey to repair seat on Green free of charge. Agreed to look at painting seats in spring, proposed Cllr Traves, seconded Cllr G Harvey. ERYC giving seat for Camerons Gardens, one donated for Crofts Hill. Agreed PC should purchase one for South Landing, proposed Cllr D Harvey, seconded Cllr Traves. 10 for, 1 against, Cllr Crossland abstained. To be the type as previously decided.

16. XMAS LIGHTS:

Cllr D Harvey asked whether Cllr Crossland is willing to provide xmas tree free of charge to village again this year. Cllr Crossland agreed and was thanked. Agreed to buy two sets of lights to be used for replacement bulbs at £12/£13 per set, proposed Cllr G Harvey, seconded Cllr Gilson. Cllr D Harvey to organise. Cllr Gilson proposed PC should give £1,000 for a set of lights for High Street, seconded Cllr Traves. Voting 4 for and 8 against, proposal defeated.

17. WAR MEMORIAL:

Request from FCEAG to refurbish lettering. Agreed to seek advice/prices from two local firms and enquire as to possible grants available, proposed Cllr S Robson, seconded Cllr G Harvey.

18. GAS LIGHT – CAMERONS GARDENS:

No reply received re complaints. Chairman expressed concern over potential health and safety danger due to vandalism in area. Agreed to remove gas service and pursue British Gas re compensation, proposed Cllr Traves, seconded Cllr Crossland. Cllr Crossland to remove light.

19. TOILETS:

Agreed to discuss prices re sandblasting/water heater at end with exclusion of the public, proposed Cllr Traves, seconded Cllr Villani. Contractor due to start 3rd November, but no work yet commenced. Agreed to pay cleaner whilst refurbishment taking place, proposed Cllr D Harvey, seconded Cllr Bennett, Cllr Gilson declared an interest, did not discuss, did not vote.

20. PRECEPT: Cllrs to prepare and discuss at next meeting.

22. CHAIRMAN'S REPORT:

- Humber Emergency Planning – agenda December.
- Complaints Procedure – Clerk to copy and circulate – agenda December.

23. CLERK'S REPORT:

Highways Licences now received for North Landing Bus Shelter and Xmas Light Poles.

21. ALLOTMENTS: Cllr S Robson declared an interest and left the meeting.

- Agreed an item to be discussed with the exclusion of the public at the end of the meeting, proposed Chairman, seconded Cllr Traves.
- Rents had been collected on 1st November, it had been made clear to all tenants that it was their decision to sign agreements. No debates with anyone, although tenants mentioned hosepipes, skips for removing blighted potatoes/strawberry runners.
- System of management by letters agreed, proposed Cllr Traves, seconded Cllr D Harvey.
- Waiting list accommodated with vacant plots.
- Site visit 10.30 am Sunday 16th November to inspect and discuss work needed.

Cllr S Robson returned, public excluded as previously agreed.


19. TOILETS:

Price for sandblasting/water heater from contractor discussed. Agreed to leave decision on sandblasting until works completed, proposed Cllr D Harvey, seconded Cllr Traves. Agreed to price of water heater but to query capacity, proposed Cllr Woodhouse, seconded Cllr Villani.

20. ALLOTMENTS: Cllr S Robson declared an interest and left the meeting.

Tenants complaining of size of some plots. Council to measure certain plots when visit.

Meeting closed 9.30 pm.



FLAMBOROUGH PARISH COUNCIL**EXTRA-ORDINARY MEETING****HELD ON 24TH NOVEMBER 2003**

PRESENT: Cllrs Sunley (in the Chair), Bennett, Crossland, Gilson, D Harvey, G Harvey, Leppington, Major, Traves, Villani and Woodhouse.

1. APOLOGIES: Ward Cllr Harrap.

2. DECLARATIONS OF INTEREST: The Clerk read a statement regarding Declarations of Interest which now incorporates the Code of Conduct. Any Declarations of Interest which may have been made by Councillors are recorded at the appropriate Minute.

3. ALLOTMENTS:

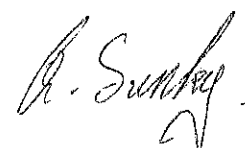
Cllr S Robson entered meeting at 7.45 pm, gave apologies for Cllr L Robson, signed the attendance register, declared an interest in the only item on the agenda and left the meeting.

- Discussions on state of top left part of allotments (plots 12 to 20) and number 67. A lot of work required to comply with Health and Safety due to dumping of glass, asbestos, cookers, washers, car batteries, lumps of concrete and rubble, unsafe sheds etc. Council has obligation to do the work and measure plots out.
- Growing rubbish needs removing from front and side hedges.
- Impossible to put work out to tender due to unknown work involved below the surface. Written specifications a problem as Council unaware of the full extent of work required.
- Cllr Traves proposed tidying up top left allotments and number 67 and clearing out hedges, seconded Cllr Villani. All agreed. Cllrs to ask 2 or 3 local people/contractors to give approximate prices for next meeting. Agreed to purchase 26 x 4 ft concrete posts to mark out plots when required, proposed Cllr D Harvey, seconded Cllr Traves.
- Footpaths to be grass not slabs.
- Need recognised to monitor/control budget – may require working group to oversee this.
- General improvement to rest of the allotment site noted in recent site visit.
- Plot 35 let, shed agreed at number 39, response to query from plotholder re rotovating.
- Agreed availability of plots should be advertised – in Flamborough Village News, Free Press, proposed Cllr D Harvey, seconded Cllr Traves. Notice still in Parish Council Notice Board.

Agreed meeting closed to the public, proposed Cllr Sunley, seconded Cllr Villani.

Chairman had been advised by a member of a matter of confidentiality however, the member withdrew the item.

Meeting closed.



FLAMBOROUGH PARISH COUNCIL

PARISH COUNCIL MEETING

HELD ON 1ST DECEMBER 2003

PRESENT: Cllrs Sunley (in the Chair), Bennett, Crossland, Gilson, D Harvey, G Harvey, Leppington, Major, S Robson, Traves, Woodhouse, Villani, Ward Cllr Harrap.

1. **APOLOGIES FOR ABSENCE:** Cllr L Robson, Ward Cllrs Wilkinson, Matthews.
2. **DECLARATIONS OF INTEREST:** The Clerk read a statement regarding Declarations of Interest which now incorporates the Code of Conduct. Any Declarations of Interest, which may have been made by Councillors, are recorded at the appropriate Minute.

3. MINUTES OF THE MEETING HELD ON:

3rd November 2003: Amendment Page 1 "ERNLLCA N E District Meeting" to replace "ERNLLCA Planning Seminar", then AGREED that the Minutes be received and signed as a true and correct record, proposed Cllr G Harvey, seconded Cllr Traves.

4. MATTERS ARISING:

Cancellation Bus Service 502 – reply from ERYC, service cancelled as supported cost per passenger high, services being cancelled to eliminate overspend on Public Transport Budget.
Transco – to inspect and send cost to remove gas supply Cam. Gdns. Will take a few weeks.
British Gas – sum to be arranged (compensation for missed appointments) in due course.
War Memorial – no advice/costs received yet. Clerk enquiring on possible funding.
Toilets – work started, hope to be finished by xmas, contractor querying price for boiler.
Tree Pruning – meeting with ERYC 5th November, awaiting agreement, agenda when received.

5. QUESTIONS BY ELECTORS: None.

6. QUESTIONS BY MEMBERS:

Cllr D Harvey – asked Cllr Harrap to report light on Constable Road which is leaning badly and inspection cover taped up.

Cllr Traves – thanked Clerk for extra work. Letters of thanks agreed to Flamborough Holidays, Flamborough Victoria Club for donations of £1,000 each for xmas lights and Crossland/Couzens for help putting lights up, proposed Cllr Traves, seconded Cllr Gilson.

Cllr Traves – concern for safety of children and parked cars on verge opposite school despite Headmaster trying to stop this. Cllr Harrap advised write to OSD to request inclusion in review.

Cllr Crossland – concern for school bus passes in future as ERYC measuring distance between school and villages. Situation to be monitored.

7. PLANNING APPLICATIONS:

- Erection of detached dwelling with integral garage together with construction of new vehicular and pedestrian access at land to the north east of West Scar, Woodcock Road, Flamborough for Mr & Mrs W Emmerson - Appn Type – Full Planning Permission. No observations.

H. Sunley

- Alterations to existing Post Office to provide 2 dwellings and continued use as Post Office at Flamborough Post Office, Flamborough, for Mr & Mrs Dyson – Appn Type – Full Planning Permission. No observations.
- Erection of wc block with store at side following demolition of existing and construction of porch at front following demolition of existing at WI Hall, Flamborough for Mrs J Hughes – Appn Type – Full Planning Permission. No observations.
- Erection of first floor extension at rear at White Lodge, North Marine Road, Flamborough for Mr & Mrs Ripley – Appn Type – Full Planning Permission. No observations.
- Erection of a 2.7 metres high single antennae radio mast at 20 Stottlebink, Flamborough for RNLi – Appn Type – Full Planning Permission. No observations. Cllrs S Robson and Leppington declared an interest.
- Erection of a conservatory to rear at Redcroft, West Street, Flamborough for Mr & Mrs Reynolds – Appn Type – Full Planning Permission. No observations.
- Erection of single storey extension at side following demolition of garage and porch, construction of pitched roof over existing flat roof at rear and construction of dormer window at front at Wayside, Thornwick Road, Flamborough for Mr L Parry – Appn Type – Full Planning Permission. No observations.
- Replace window with patio doors at 3 Gull Nook, Flamborough for A T O'Brien – Appn Type – Full Planning Permission. No observations.
- Notification to Fell and Prune Trees within the Flamborough Conservation Area Appn No 3489, Hartendale, West Street, Flamborough. No observations.
- Residential development and construction of vehicular and pedestrian access following outline approval (02/00654/OUT) at land to rear of 16-21 High Street, School Lane, Flamborough for Bryan Brown & Son – Appn Type – Full Planning Permission. No observations.

Plans Approved

- Erection of a replacement single storey dwelling at 6 Marine Valley, Flamborough.
- Erection of a 4 bedroomed house and double garage on Plot 2, Mereside, Flamborough.

Plans Refused

- Erection of detached garage/store and creation of new vehicular access at 60 South Sea Road.

8. CORRESPONDENCE:

Chairman's Awards for Enhancing East Riding/Excellent Service – nominations by 31st Jan 04
ERYC, Forward Planning – EYBC Local Plan runs to mid 2004.

ERYC, Consultation for Bus Services – Comments by 6th December.

ERYC, Review of Communication & Consultation – Cllr Bennett to complete questionnaire.

ERYC, OSD, Winter Services Consultation – Cllrs to circulate and monitor. Agenda March.

Zurich Insurance – Terrorism exclusion on insurance policy – Clerk to ask for quote.

Youth Service – request £6,000 to help with youth provision in Flamborough. Agreed agenda January and ask Jacqui Tully to attend meeting to advise further, proposed Cllr Traves, seconded Cllr D Harvey.

9 PAYMENT OF ACCOUNTS: to 30th November 2003.

Following accounts agreed for payment, proposed Cllr Traves, seconded Cllr G Harvey.

DATE	Creditor	Net Due	VAT	Total
30.11.03	ERYC - Rates Toilets	68.00		68.00
	Yorkshire Water - Toilets	222.94		222.94
	Yorkshire Water - Allotments	50.36		50.36
	AE Smith - Allots hedge cutting	40.00	7.00	47.00
	Village Hall - Police meeting	12.00		12.00
	WI - 2 extra meetings (10/10 & 10/11)	18.00		18.00
	WI - electricity cost 3/11/03	9.00		9.00
	M Harvey - xmas light bulb replacement	25.98		25.98
	E Gilson Wages (27/10-30/11) 5 wks	100.00		100.00
	Clerk Salary (Nov)	252.00		252.00
	Clerk Expenses (Nov)			
	Inkjet	16.00		16.00
	Postage	5.32		5.32
	Stationery	4.84		4.84
	Car Allowance	20.00		20.00
	Deliveries	2.00		2.00
	Totals	846.44	7.00	853.44

10. CLERK – EMERGENCY POWERS: Cllr P Traves.

Clerk to have delegated powers to authorise expenditure of £1,000 on any repair/replacement in an emergency, Clerk to report action to Council as soon as possible, proposed Cllr Traves, seconded Cllr Crossland, all agreed.

11. XMAS LIGHTS:

Flamborough Holidays and Flamborough Victoria Club to donate £1,000 each for xmas lights. Further monies donated totalling £169 and jars of money. Cllr Traves proposed Council to stand payment for lights until money comes in, seconded Cllr D Harvey. Agreed (10 in favour, 2 against). Thanks expressed to the people of Flamborough

12. HEADLAND HERITAGE COAST FORUM:

Chairman reported on Forum. Concern expressed about no seat for Parish Council on the Steering Committee. Agreed Clerk to request, proposed Cllr Crossland, seconded Cllr Villani.

13. PRECEPT:

Updated accounts given to Cllrs. Discussion on possible work for next year. Agreed to raise precept by £4,000 to £30,500, proposed Cllr Leppington, seconded Cllr Traves (11 in favour, 1 against). Cllr Harrap left meeting

R. Sunley

14. HUMBER EMERGENCY PLANNING:

Chairman reported ERYC have plan for main principles. Clerk to find old plan and Cllrs to return with ideas.

15. CHAIRMAN'S REPORT:

Streetscene – Chairman updated Cllrs on meeting with ERYC's Stan Larard on 20th November. Tree pruning to start within 2 weeks, gullies at allotments, Bridlington Road, Danes Dyke to be done, road signs by PO to be cleaned, footpaths to be sided at Bempton Lane, Carter Lane, ditch at school is a safety hazard but ERYC unable to do anything. To look into with Education Authority. Litter bin on Green to be secured, no more bins to be provided. Dog Warden to advise on dog fouling.

Police Meeting – no further reports from ERYC's Mr Brignall at this stage.

16. CLERK'S REPORT:

Aerial photograph of lighthouse generated interest. Mags Richards, Visitor Guide, interested in history if anyone willing to meet with her. Cllr Bennett had already met with her.

17. INTERNAL AUDITOR:

Agreed to close meeting to public, proposed Cllr Sunley, seconded Cllr Villani. Tenders opened from 3 auditors. Mr Walker, Great Hatfield - £200 plus mileage, Mr Arro, Hull - £190 including mileage, Mr Cloke, Withernsea - £127 including mileage. Agreed to ask Mr Cloke to provide Internal Audit, proposed Cllr Traves, seconded Cllr D Harvey. Cllrs S Robson, Leppington, Villani and Chairman declared an interest, did not discuss and did not vote.

18. ALLOTMENTS:

Cllr S Robson and Crossland declared an interest and left the meeting. Budget prices for work at allotments from two local contractors discussed. Due to misunderstandings/errors in pricing both to be asked to submit new quotes to agreed specifications for next meeting, proposed Chairman, seconded Cllr Traves.

Chairman closed meeting.