

**FLAMBOROUGH PARISH COUNCIL  
MINUTES OF MEETING OF 3 July 2017  
7.30 PM, WI HALL, FLAMBOROUGH**

**Present:** Councillors D Morton (in the Chair), A Grainger, B Maxwell, V Leppington, and C Taylor  
Clerk, Gill Wilkinson recorded the minutes  
Seven members of the public

**30/17 To receive apologies for absence:**

Apologies were received from Cllrs Sellick, Sexton, Crossland and Couzens and from ward Cllr Matthews

**31/17 Code of Conduct:**

(a) **To record Declarations of Pecuniary/non-Pecuniary Interests by any member of the Council in respect of the agenda items listed below. Members declaring interests should identify the agenda item and type of interest being declared:**

(b) **To note dispensations given to any member of the Council in respect of agenda items below:**

Cllr Morton declared a pecuniary interest in item 9, payment of accounts.

**32/17 Public Participation Session**

Residents from Beech Avenue addressed the meeting regarding the problems they were experiencing with heavy goods vehicles and tractors using Beech Avenue as a cut through. The vehicles were often being driven at inappropriate speeds for the road conditions and residents also observed several drivers using their mobile phones while driving. They were very worried that there would be a bad accident in the future on Beech Avenue.

The residents had formed a group and had contacted ERYC about this problem but had not yet had a reply. They would like signs up saying the road was not suitable for HGVs. One resident informed the meeting that the road had not been designed to take such heavy goods vehicles and was now starting to sink.

The Council discussed this issue and noted that if lorries were diverted from Beech Avenue this could increase the traffic going past the school on Carter Lane.

It was agreed that the best way forward was to ask ERYC to liaise with the residents so that a solution could be found.

**RESOLVED** The council to write to ERYC outlining the problems experienced by the residents and requesting that ERYC liaise with the residents' group to find a solution to the problem.

The PCSO informed the Council that there had been some speeding issues with vehicles from Bridlington to Headlands. Specials were now doing speed checks at Headlands and other areas. The PCSO stated that she would ask the Specials to look at Beech Road also. She had spent some time dealing with anti-social behaviour from some young people in the past month.

The PCSO had also spent over ten hours sorting out problems whereby young people were entering a field of horses and riding them bareback. She had managed to get the names of most of these young people and was sorting the problem.

She informed the meeting that Rural Crime awareness week began on 15 July.

### **33/17 To approve Minutes of Parish Council Meeting of 5 June:**

These were agreed as a correct record and signed by the Chair.

### **34/17 Questions/Reports from Councillors and Committee Representatives:**

Cllr Maxwell informed the meeting that he had attended the workshop as the council representative for the future GP services in the area.

The aim of the Clinical Commissioning Group (CCG) was to reduce the number of visits to GP by creating multi- disciplinary hubs based on the current GP surgeries. These should provide a one stop shop for each person and will require practices to change the way they work and even share resources.

The day was spent working through scenarios to find methods to achieve the objectives and the results of this will be compared with the results obtained from a forum of doctors. The CCG will then take this forward to procuring services from the GP practises.

The CCG appeared to be listening but they have not had a good track record in consultation on the past so Cllr Maxwell was concerned that this could be just a box ticking exercise.

There were 40 people at the event and 4 of these were from Flamborough.

Cllr Grainger informed the meeting that there were eggs being sold at the roadside on Crofts Hill which could be a danger to traffic. This was discussed by the Council and it was agreed that the police should be notified.

**RESOLVED:** Clerk to write to Inspector Cocker regarding this matter.

### **35/17 Clerk's Report:**

The Clerk informed the Council of the following issues:

Matting -The matting has been ordered but needs to be paid for prior to it being sent out. The cheque has been raised and if agreed will be signed at the Council meeting on 3 July and sent to Creative Play on 4 July.

Water leak on allotments– The bill for last quarter was estimated and therefore was high due to a previous water leak. Council asked if we could send in an actual reading which Cllr Grainger provided. Unfortunately the council were too late to change the bill so the higher amount has been paid on this occasion. The issue of a refund has been sent on to the department that specialises in this but no time was given when this would be done.

This was discussed by the Council and it was agreed to not pay a further estimated bill.

**RESOLVED –** Clerk to ask for any future bill to be produced after Yorkshire Water had read the meter.

Staffing -The toilet cleaner had returned to work on 3 July. – This was noted.

Electricity for Public conveniences -The cost of electricity was out of contract price and therefore very high with Npower. The Clerk had therefore obtained quotes for in contract prices with Npower and also Haven. The prices for Haven were significantly lower so the electricity supply for the public toilets would be transferred to Haven. – This was noted.

Use of Village Green by residents -The council granted permission at the last meeting for a resident to hold a party on the Green with the same conditions as last year. However there did not appear to be any written details on what these conditions were. The Clerk has

written to the resident asking that they ensure the Green is left tidy and not to disturb other residents. The Clerk asked if the Council wished to consider a more formal list at a future meeting. Council discussed this and agreed to continue with common sense requirements sent out by the Clerk.

Audit -The annual return details were available for any member of the public who wished to view them until 10 July. The documents would be with the Clerk until 5 July and then kept with the Chairman after this time.

The Clerk reminded Council that she would be on annual leave from 6 July – 28 July 2017.

It was noted that the Clerks Hours up to 27 June = 69.50

Hours in lieu accumulated until 27 June = 46.07

### **36/17 Correspondence**

ERNLLCA annual general meeting – this was noted

Email from Mike Featherby re bottle banks – This was discussed and the Council agreed to monitor the situation.

Email regarding parking by the Co-op. – The Council discussed this letter and noted that the writer had the wrong address so was not aware of the true situation. A further letter was also circulated about this issue which also had the wrong address. **RESOLVED** Clerk to write to ERYC again with correct address and requesting a meeting with Highways officers to view this site.

Email from resident re parking by the Co-op

This was discussed by the Council and it was agreed to add this as an agenda item to the September agenda.

A further letter from Mrs Froggatt was circulated.

This was discussed by the Council and it was agreed to add this as an agenda item to the September agenda.

### **37/17 To consider Planning Applications as listed below.**

#### **17/01551/PLF**

Erection of single storey extension to link garage to dwelling with pitched roof over to replace existing flat roof and installation of bay window to front and conversion of garage to form additional living accommodation (Revised scheme of 16/01953/PLF)

Address: 1 Water Lane, Flamborough, East Riding Of Yorkshire, YO15 1PN,

Applicant: Mr Allan Dell –

Application type: Full Planning Permission

**RESOLVED** that the Council had no objections to make on this applications as there did not appear to be any material considerations which were contrary to planning policy.

## To note planning applications approved by ERYC

### 17/00218/PLF

**Proposal:** Erection of dwelling, detached garage and creation of new vehicular access

**Location:** Land South Of Church House West Street Flamborough East Riding Of Yorkshire YO15 1PH

**Applicant:** Mr K Edeson

### 17/01302/PLF

**Proposal:** Erection of single storey extension to rear following demolition of existing porch and part demolition of existing store

**Location:** You N Me Woodcock Road Flamborough East Riding of Yorkshire YO15 1LL

**Applicant:** Mrs Florence Hirst

### 17/01156/VAR

**Proposal:** Variation of Condition 13 (07/00034/PLF) Conversion of farm buildings to form 5 dwellings and erection of 1 new dwelling with associated parking and access (amended drawings - Plot 3)

**Location:** Grove Farm Church Lane Flamborough East Riding of Yorkshire YO15 1PG

**Applicant:** Mr Davis

These applications were noted by the Council.

## 38/17 Accounts

### RESOLVED:

- Council approved the following accounts
- Council noted the budget monitoring report circulated at the meeting.
- Council agreed to give the Clerk delegated authority to pay accounts for July at the end of July 2017 and report these payments at the meeting in September.

### Accounts for month ending 30 June 2017

Creditor	Cheque no	Reason	Net amount	VAT	Total amount
Yorkshire Water	2866	Water for allotments (cheque no 2857 cancelled)	443.59		443.59
Npower	2867	Electric for toilets	35.22	1.76	36.98
EE T Mobile	DD	Mobile phone	8.30	1.66	9.96
G Wilkinson	2868	Clerk's wages	895.29		895.29
G Wilkinson	2869	Clerk's expenses	47.50		47.50
G Liddan	2870	Cleaner's wages	244.37		244.37
D Liddan	2871	Relief cleaner	256.33		256.33
HMRC	2872	Income tax	200.53		200.53
Creative Play	2873	Grass matting supplied and fitted	950.00	190.00	1140.00

Creative Play	2874	Supply of extra grass mats only	66.00	13.20	79.20
MR and KM Couzens	2875	grass cuts 6 and 7	524.00	104.80	628.80
MR and KM Couzens	2876	Topping 17.5 allotments @£10 each	175.00	35.00	210.00
D Morton	2877	Flowers for planters	50.00		50.00
D Morton	2878	Mileage for meeting in Hull 77 miles @ 45p/mile	34.65		34.65
Haven electric	DD	street lighting	516.31	90.84	606.84
Viking	2879	stationery	34.39	6.88	41.27
<b>TOTAL</b>					<b>4898.31</b>

### Receipts

Toilet donations	£17.19
Credit note from Haven electricity for missed appointment	£30.00
HMRC VAT refund	£1019.35
<b>TOTAL</b>	<b>£1066.54</b>

### 38/17 Allotments:

Council were informed by the Clerk of the following issues:  
There was rubbish on Plots 72a and 72b which was being cleared by the Small works contractor. The shed on these plots is also being removed.

There were several plots with tractors and drags on them. These are as follows:

Plot number	Equipment
55	Trailer and rubbish around the plot
25 and 24	Tractor and trailer
15	Drag
59	Tractor
60a	Tractor

There was no mention of storage of equipment in the tenancy agreement.  
Council discussed this issue.

**RESOLVED** The equipment could be kept on the allotment if it was needed by the plot holder to cultivate their plot. It should be stored on the owner's plot and not encroach onto pathways or other plot holder's land. Equipment could not be stored on vacant plots.

Lease of plots - A current plot holder had asked if he could lease plots 28 and 29. Plot 29 was vacant but plot 28 was leased. The plot holder for 28 was however sent a letter on 17 Dec 2016 about the untidiness of their plot and did not reply.

Council discussed this issue

**RESOLVED** – any request for a lease must be sent to the Council via the Clerk and be in writing.

The clerk informed Council that she would be on leave in July so asked that delegated authority be given to the Chair to order any essential maintenance for the allotment during this time.

**RESOLVED** Council agree to give delegated authority to the Chairman to arrange essential maintenance work to the allotments while the Clerk is on leave.

**39/17 To consider a proposal to exclude the public and press from the rest of the agenda items on the grounds of confidentiality**

**RESOLVED** Council agreed to exclude the public.

**40/17 Insurance -To review the Council insurance policy and agree insurance provider for the coming year from July 2017 – July 2018**

Council considered quotes from three providers for insurance.

**RESOLVED** - The Council to purchase insurance for the year beginning on 8 July 2017 from Came and Company.

**41/17 Clerk's Hours**

Council considered the issue of the Clerks hours and noted that she currently works more than 16 hours per week. To obtain CILCA it was agreed to a temporary increase in hours.

**RESOLVED** – Clerk's hours to be increased to 19 per week to allow her to study for CILCA. This increase to be reviewed at the end of March 2018.

**42/17 Flamborough Parish Council seating at North Landing**

Council discussed issue of adopting benches in the parish and one bench in particular.

**RESOLVED** Council would not adopt benches retrospectively.

Clerk to advise owner of specific bench that the bench was removed on the grounds of Health and Safety and to make arrangements with the owner for the collection of their bench from Flamborough by the end of October 2017.

**Signed as a true and correct record ..... Date**  
**Chairman**