



**FLAMBOROUGH PARISH COUNCIL
MINUTES OF PARISH COUNCIL MEETING
7th MARCH 2016, 7.30 PM, WI HALL, FLAMBOROUGH**

Present: Councillors J Crossland (in the Chair), P. Couzens, A. Grainger, V Leppington, B. Maxwell, D Morton, R. Sellick, Mrs M Sexton and Mrs C Taylor
Clerk, Lynne Dennis, recorded the minutes
3 members of the public

39/16 To receive apologies for absence:

Apologies were received from Ward Councillors Harrap, Matthews and Milns.

40/16 Code of Conduct:

- (a) **To record Declarations of Pecuniary/non-Pecuniary Interests by any member of the Council in respect of the agenda items listed below. Members declaring interests should identify the agenda item and type of interest being declared:**

Any declarations of interest made by Councillors are recorded at the appropriate Minute.

- (b) **To note dispensations given to any member of the Council in respect of agenda items below:**

None

41/16 Public Participation Session (15 minutes):

- None

42/16 To approve Minutes of Parish Council Meeting of 1st February 2016 and Extra Ordinary Parish Council Meeting of 22nd February 2016:

RESOLVED: (All in favour) that all Minutes of these meetings be approved and signed as a true and correct record.

43/16 To receive the Clerk's Report and Action Log:

- **Traffic Calming (Tower Street)** - A traffic calming assessment has been undertaken to establish if Tower Street would be eligible for traffic calming measures. The traffic calming assessment takes into consideration factors such as the recorded traffic injury accident record over the previous 3 years; schools located on the same road; pedestrian and cycling activity; traffic volume and population. When all these factors have been considered, a final rating is awarded which indicates whether the site can be considered further for inclusion within the Council's safety scheme programme.

In the case of Tower Street, a rating of 46 was awarded which is classified as 'medium' priority (0-44); 45-56 is classified as 'medium' and 57+ as high. A study of the recorded traffic collision injury record revealed that there have been no collisions in the previous 3 year period, which demonstrates a good road safety record. The parked cars which have been raised as a concern act as a natural traffic calming as approaching vehicles are forced to slow down to pass them whilst ensuring the road is clear.

Funding for safety schemes is ring fenced and is targeted at sites with an existing traffic injury accident record, it is not targeted at sites where there is a fear or expectation that an accident might occur. As the budget for this area of work and highway work in general has been reduced considerably due to the current economic crisis the Council has to exercise extreme caution when selecting schemes and only essential measures are being progressed.

Whilst the Council recognises our concerns, based on this assessment, the Council is unable to recommend Tower Street for traffic calming measures and a reduction in the speed limit based on the current situation. Should circumstances significantly change in the area, they would be willing to investigate this matter again.

- **Allison Lane** – Wrightson Associates have submitted a request to relocate the existing street light owned by the parish council on Allison Lane. ERYC will conduct a site visit to assess the new location and discuss with the architects.
- **Citizen Link Kiosk** – the lease has been checked over by the Council's solicitor. A few points were highlighted, these were mainly points of omission and ERYC Legal have been contacted to review and amend. ERYC still need to clear the building of equipment and have been chased up to complete this as soon as possible.
- **School Ditch** – Steve Charlton, ERYC Principal Engineer, provided an update on the situation regarding drainage of the school ditch. Some funding was available in 2012/13 to carry out some improvement works to the School ditch, but it wasn't Environment Agency money ring fenced for Flamborough. ERYC did consider the feasibility of lining the ditch with concrete matting, but in order to comply with Environmental Legislation, they were required to carry out an ecological assessment before they proceeded. This assessment identified ecology issues (newts), which resulted in the need mitigation measures to be carried out in advance of any concrete matting being laid or mechanical excavation being carried out. The mitigation works would have cost as much as the value of the scheme, and they concluded that the works were not financially viable. They therefore took the decision to dig out the upstream end in order to provide a free discharge into the ditch. These works were done by hand (not with a mechanical excavator), again because this method of working was dictated by the environmental legislation. Currently, they do not have any funding to carry out any further works on the School ditch. The ditch is riparian owned, which means that it is the responsibility of the adjacent landowner to maintain. In this instance, the riparian owner is the school.
- **Tesco Bags of Help Scheme** – unfortunately the council were not successful in their application for funding towards updating the play equipment. Almost 5,000 applications were received in the first round so competition was fierce. The second round of funding will open shortly and other sources of funding were suggested so these will be followed up.
- **Healthy Homes Project** – Humber & Wolds Rural Community Council is starting in conjunction with British Gas Energy Trust to help residents with health conditions that are made worse by living in cold and damp houses. This offers practical support such as checking insulation, benefit checks and debt advice as well information on energy efficiency, money saving and how to switch fuel supplier to get cheaper energy. HWRCC are also looking to recruit volunteer Energy Champions to assist people in the community. Champions will receive training on a range of issues that relates to cold homes and health

issues to support the scheme. For more information on the scheme and on how to become an energy champion, contact Peter Hirschfield (HWRCC) – details in the March newsletter.

- **Clerk's hours** – 64 hours worked in February.

44/15 To receive the Ward Councillors report:

- None present.

45/16 Questions/Reports from Councillors and Committee Representatives:

Councillor Maxwell

- Raised concern over the possible increase in traffic and traffic speed along Chapel Street as a result of the improvements to Thornwick Camp. It was noted that there had been speed surveys conducted by ERYC which to date had not highlighted any significant issues with the traffic or speeding.
- Raised concern over the increase in cars on Mereside as a result of the relocation of the Pre-School.

Councillor Taylor

- Noted that the fence around Tower Field was in a state of disrepair and that there were horses currently in the field. It was proposed to raise this with the owners of the field.

Councillor Sexton

- Noted that there had been damage caused to grass verges on North Marine Road by quad bikers. It was asked for clarification on where responsibility for protecting grass verges lies.

46/16 Chairman's Report:

North Landing – Concern had been raised over the memorial benches located near the cliff side of the car park. Recent heavy rain had resulted in some erosion which left a number of benches unsafe to use due to their proximity to the edge. These had been cordoned off to prevent usage but a long term solution is required. It was agreed that Councillor Crossland would talk to Borne Leisure to try and negotiate for their relocation further back away from the edge.

Policing levels – Expressed concern over the information provided to the parish council in a communication from Inspector Robert Cocker regarding community policing. It was proposed that Inspector Cocker be invited to speak at the next parish council meeting.

47/16 To consider Planning Applications as listed below and subsequent plans received after the agenda is sent out (planning applications available for public inspection at 7.15 pm:

None received.

Planning Applications Granted by ERYC

- (1) **15/03640/PLF** – Erection of detached dwelling following demolition of existing building (AMENDED PLANS)
Mereside Craft Centre, School Lane, Flamborough
Mr and Mrs Paul Lawson

48/16 To note/deal with correspondence as listed below:

Feb 16 ERNLLCA Newsletter – emailed 25/02/16
Feb 16 Humberside Police – Community Policing in Your Area

49/16 Accounts:

- (a) To approve payment of accounts to 7th March 2016:
(b) To note the budget monitor report:

Accounts for Payment

Received

Toilet Donations: £10.72
Total: £10.72

Schedule of Accounts for Payment 7th March 2016

Chq No	Creditor	Net Due	VAT	Total
		£	£	£
2665	Miss L Dennis: Clerk (Feb)	897.18	-	897.18
2666	Mr G Liddan: Toilet Cleaning (Feb)	228.01	-	228.01
2667	Mrs L Bell-Latz: Relief Toilet Cleaning (Feb)	54.97	-	54.97
2668	Mr G Liddan: Toilet Cleaning (Jan) Re-Issued	240.07	-	240.07
2669	SLCC: CiLCA Award	250.00	-	250.00
2670	HMRC: Tax/NI (Feb)	151.11	-	151.11
2671	Clerk Expenses (Feb): – telephone £8, broadband £7.50, working from home expenses £12, car allowance £20; postage £1.48; toilet supplies £37.45	80.19	6.24	86.43
2672	Yorkshire Water: Toilets (4 th Quarter)	47.99	-	47.99
2673	Yorkshire Water: Allotments (4 th Quarter)	11.92	-	11.92
2674	ERNLLCA: Chairmanship Training	45.00	9.00	54.00
2675	A Grainger: Repairs to swing seat	36.00	-	36.00
	Totals	2,006.44	15.24	2,057.68

March wages £1500 (projected)

Councillor Grainger declared a pecuniary interest in so far as he had an account for payment, did not take part in discussion and did not vote.

RESOLVED: (All in favour) to approve the accounts for payment as presented.

50/16 Village Green Fence:

- a) To approve fence specifications for Flamborough Pre-School:

RESOLVED: (All in favour) that a fence to the following specifications be approved:

- Perimeter measurements – 14.5m x 12.5m x 5.3m
 - Fencing– Paladin (green mesh) 1.8m high. 80mm x 60mm posts sunk into the ground at approximately 2m centres, fence fixed into position with retaining clamps.
 - 2 gates – one to be fitted to existing WI fence to give access onto the little green and one fitted in the new fencing to form part of safeguarding – locked when children are using the area, otherwise open for use.
- b) To approve legal preparation of a licence granted by the Parish Council to:**
- i) To erect a fence of specified location, height, materials etc.
 - ii) To use the fenced part of the village green for recreation during particular hours on particular days,
 - iii) Expressly does not grant exclusive possession of any part of the village green,
 - iv) Licence to be granted for 2 years with a requirement binding on the pre-school signatories personally to remove the fence and reinstate the village green at the end.
- **RESOLVED:** (All in favour) that a licence be drawn up to include specific terms noted. The Pre-School will pay the legal fees incurred in drawing up the licence.

51/16 To approve the Small Works Contract (2016-2019), contract and tender documents, advertisement of contract and return of tenders:

RESOLVED: (All in favour) that the contract be approved with an amendment that works will now be up to £200 inclusive of materials and labour.

52/16 To approve two councillors to act as signatories for documents relating to the lease of the Citizen Link Kiosk from East Riding of Yorkshire Council:

RESOLVED: (All in favour) that Councillors Morton and Leppington act as signatories on behalf of the parish council.

53/16 To approve Flamborough Sports Club Trust to hold the following events:

- a) Car Boot Sale – Sunday 27th March 2016
- b) Gala – Sunday 14th August 2016

RESOLVED: (All in favour) that the Flamborough Sports Club Trust be granted permission to hold annual gala, upon satisfactory evidence of relevant documentation and permits.

54/14 To approve March newsletter:

RESOLVED: (All in favour) that the newsletter be approved.

55/16 Allotments:

- (a) To report on the Council's site visit and approve action for management of the site (enclosed):
- (b) To let plots and approve permissions:

RESOLVED: (All in favour) that:

- Plots 25a, 20 and 38 be let to new tenants with permission for a shed and chickens for plot 25(a&b) and shed for plot 38.

- Quotes be obtained for clearing plots 73-75.
- That a spot check on plot measurements be carried out.

Signed as a true and correct record *J. Crossland* **Date 4th April 2016**
Chairman, Councillor J. Crossland