



MINUTES OF ANNUAL PARISH COUNCIL MEETING
13TH MAY 2013, 7.30PM, WI HALL, FLAMBOROUGH
(Prior to the meeting there was a Surgery with Councillors)

Present: Councillors R Sellick (in the Chair), P Couzens, J Crossland, S Emmerson, A Grainger, V Leppington, Mrs K Johnson, D Morton, Mrs C Taylor and I Woodhouse.

ERYC Ward Councillors R Harrap and C Matthews

PCSO Liz Smith

One member of the public

Clerk, Libby Woodhouse, recorded the Minutes.

Prior to the meeting, the Chairman reported the sad death of Councillor Mrs Sexton's husband and wished to extend the Council's best wishes to her. The Clerk had sent a card with the Council's sympathies.

86/13 Election of Chairman 2013/2014 and signing of Declaration of Acceptance of Office:

Councillor Couzens was proposed by Councillor Crossland, seconded by Councillor Woodhouse, but withdrew from the nominations.

RESOLVED: (All in favour) that Councillor Sellick is elected Chairman for 2013-2014, proposed Councillor Leppington, seconded Councillor Mrs Johnson. Councillor Sellick signed the Declaration of Acceptance of Office.

87/13 Election of Vice Chairman 2013/2014:

RESOLVED: (All in favour) that Councillor Couzens is elected Vice-Chairman for 2013-2014, proposed Councillor Sellick, seconded Councillor Mrs Taylor.

88/13 To accept apologies for absence:

Apologies of absence were accepted from Councillors Mrs M Sexton, M Smales and F Villani. The Clerk confirmed that Councillor Mrs Sexton had thanked the Council for their kind thoughts at this awful time which she appreciates.

89/13 Code of Conduct:

- (a) **To record Declarations of Pecuniary/non-Pecuniary Interests by any member of the Council in respect of the agenda items listed below. Members declaring interests should identify the agenda item and type of interest being declared:**

Any declarations of interest made by Councillors are recorded at the appropriate Minutes.

- (b) **To note dispensations given to any member of the Council in respect of agenda items below:**

None

90/13 Appointment of Representatives to Outside Bodies:

RESOLVED: (All in favour) that the following representatives are appointed:

- (a) Sports Club Trust – Councillors Woodhouse and Villani

- (b) Relief in Need – Councillors Mrs M Sexton and J Crossland (4 year term)
- (c) Village Hall – Councillor M Smales
- (d) To appoint two voting delegates to the ERNLLCA NE District Committee – Councillor D Morton and the Clerk
- (e) Bridlington & Driffield Community Partnership – Councillor D Morton
- (f) Flamborough Head Maritime Forum – Councillor V Leppington
- (g) The Governing Body of Flamborough School – Councillor M Smales (4 year term)

91/13 To agree schedule of dates and times of ordinary Council meetings and surgeries for forthcoming year (see enclosed):

RESOLVED: (All in favour) that the schedule of meetings and surgeries for the forthcoming year is approved including June's meeting on 10th June.

92/13 To review annual membership to organisations:

RESOLVED: (All in favour) that the following memberships are approved.

- (a) ERNLLCA - £625.05
- (b) Subscription to LCR (Official Magazine of National Assoc of Local Councils) - £16
- (c) National Society of Allotment & Leisure Gardeners - £55
- (d) Clerk's Membership of the Society of Local Council Clerks - £145 approx.

93/13 To consider the membership of the Personnel Committee: Currently Councillors R Sellick, F Villani and K Johnson

RESOLVED: (All in favour) that the membership continues as existing.

94/13 Appointment of Bankers and appointment of Signatories: Currently Barclays Bank, Signatories are Councillors S Emmerson and V Leppington.

RESOLVED: (All in favour) that the bankers and signatories continue as existing.

95/13 Appointment of Internal Auditor: Currently Mr D Walker, Great Hatfield

RESOLVED: (All in favour) that Mr Walker continues as Internal Auditor.

96/13 Review of Policies:

- (a) **To review/approve the Parish Council's Code of Practice in Handling Complaints (enc):**

RESOLVED: (All in favour) to approved the updated Code of Practice in Handling Complaints, proposed Councillor Mrs Taylor, seconded Councillor Couzens

Signed*P Couzens*..... Date10th June 2013
Councillor R Sellick
Chairman, Flamborough Parish Council

