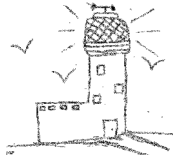


FLAMBOROUGH PARISH COUNCIL



Annual Report 2011-2012

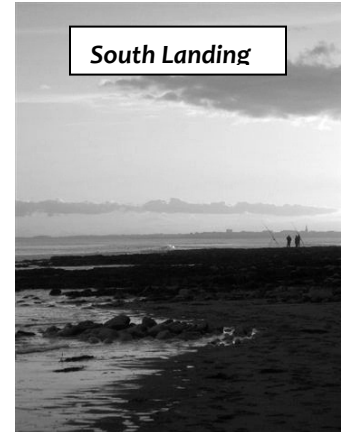


1. Chairman's Overview of the Council 2011-2012:

2011 was the start of a new 4 year term for the Parish Council with 14 people standing for election to 13 seats, thus forcing an election. The Council held its monthly meetings and every other month there has been a surgery allowing members of the public the opportunity to speak to a Councillor in private.

Among the Council's many duties is the running of the allotments which the Council continues to run safely and efficiently with monthly site visits being undertaken by the Clerk and a Councillor which is mostly Councillor Smales. The allotments on the whole are well looked after by the plot holders but again this Council has had to spend money clearing neglected plots.

The purchase of Charlie's Gardens was completed in January 2012 which will release more land for allotments should the demand increase but work will be required to Charlie's Gardens for which money has been budgeted and a grant applied for. Once again it was disappointing to have another summer season with no action taken to the pile of rubble which was the café at South Landing although temporary toilets were installed after much lobbying to ERYC. Yorkshire Wildlife Trust's proposal of a fruit orchard at South Landing was agreed after a presentation from Kat Sanders and Richard Baines. The Council originally turned down proposals.



Christmas lights, a Christmas tree and the nativity scene were again provided by the Council and erected in part by volunteers from the Parish Council, namely Councillors Couzens, Grainger and Smales and on behalf of the Council, I thank them for their work. The toilets continue to be great asset and used continually and are well looked after by cleaners Tom and Geoff. Again we have suffered from vandalism with damage to the wet pour on the play area, graffiti to the youth shelter and timber being pulled off. The new post at the entrance into the Village Green has pulled out at least twice despite being firmly concreted in. Speeding traffic throughout the village is an issue regularly reviewed at our meetings with North Marine Road identified as having dangerous problems although this is not the only road in the village with this problem. As a Council, we are actively seeking advice and a representative from the Traffic Police is due to attend our next meeting.

This year, after much discussion, the decision was made to raise the precept from £34,500 to £36,500, a decision which was not taken lightly. All works undertaken have to be budgeted for and over the past few years in order to keep the precept down outgoings have been subsidised from reserves. It was felt that this could not continue indefinitely and following a review of reserves required for future running of village services, the precept was consequently raised appropriately. ERYC was once again successful in securing the street light maintenance contract for a further three years whilst MR & KM Couzens has just completed the first of the three year grounds maintenance contract.

On a sad note, we have seen the passing of two ex Councillors this year – Mr John Emmerson and Mr Gordon Scrowston who was also the Parish Clerk for a number of years prior to serving as a Councillor. Finally I would like to thank all Councillors for their hard work and continued support and the Ward Councillors for their help. And of course thanks to the Clerk whose professionalism and hard work continues.

Councillor Ian Woodhouse
Chairman, 2011-2012

2. Further Summary of Parish Council Meetings and Activities:

April 2011:

A meeting was held on 4th when up to date Standing Orders and a Media Policy were adopted. The Council rejected costs of lighting the playground (£2,000 for a new light with a cable from a nearby street light or £4,000 for a solar light) and rejected a request from the PCSO for £10 per month funding for a moped to access Flamborough. Councillors Crossland and Villani attended a planning briefing at ERYC. It was reported that the allotment site was in good condition.

May 2011:

A surgery, the Annual Council Meeting and a Parish Council meeting were held on 16th May following the election of a new Council. The Parish Council re-accredited with Quality Status on 12th April. A new logo was chosen (Danni Stork's Lighthouse design), a drop post for the entrance to the Village Green was agreed and the Council could not justify expenditure in providing a Parish Council office. Allotment rents were raised to £30 per plot per year, speeding was an issue around the Village Green as was dog fouling and dogs within the playground. New allotment gates were installed and repairs/painting of the War Memorial railings completed.

June 2012:

A meeting was held on 6th June. CllrMrs Johnson and the Clerk attended a Village Walkabout with ERYC to identify small works. New finials for the Fishermans Memorial railings were agreed, arrangements made for regular cleaning of Tower Street bus shelter and Councillor Sellick will write a Forward Development Plan. There were no vacant allotments The Clerk attended a Local Council's Association Conference.

July 2012:

Meetings were held on the 4th and on 25th July to consider planning applications. The Council agreed to recommend refusal of a wind monitoring mast at Muntons PLC, there had been thefts at the allotment site, street lighting issues were discussed, repairs to a seat agreed, emergency repairs to the playground undertaken and a report received re the Youth Council. The right hand turn from Tower Street to Post Office Street was defined by clear road markings.

September 2012:

A meeting and surgery took place on 5th, representatives from Yorkshire Wildlife Trust and the Flamborough Bird Observatory attended to explain proposals for a fruit orchard at South Landing. The Clerk had deposited Minute books and other documents at the Archives, three schemes were submitted to ERYC for flood funding, a request was sent to ERYC to notify the Parish Council of all wind turbine applications near the Heritage Coast, there were problems with the drains at the toilets and with bonfires at the allotments and provision was made for a Christmas Tree.

October 2012:

A meeting took place on 3rd. The Council recommended refusal of a proposed wind turbine at Marton Manor, ERYC confirmed Flamborough would be classed as a Supporting Village not a Rural Settlement in the new planning framework, damage to the safety surfacing at the playground and the Youth Shelter was dealt with, work to Fishermans Gardens was deferred, agreement was made not to accept

any further donation of seats, there were more problems with bonfires at the allotments, plot clearance arranged and work to cut the rear hedge agreed.

November 2012:

There was a meeting and surgery on 7th and an extra meeting on 21st to consider the following year's budget. The contract was signed for Charlie's Gardens, the new website went live, and changes to the Code of Conduct were reported - the Standards Board will be abolished but the Parish Council will still be required to have a Code. ERYC reported on the Consultant's report into the revision of the Conservation Area which the Parish Council agreed to endorse. Repairs were considered at the playground, allotment rent collection raised over £2,000 and the Clerk reviewed tenants' permissions for sheds at the allotments following plot clearance expenses.

December 2012:

There was a meeting on 5th December where the Council voted not to object to ERYC's proposed footpath alterations at Danes Dyke as long as it did not affect the existing bridleway between Sewerby and Flamborough, the Council committed to donating £35 per year to the Village Hall for electricity costs of the light to the rear, PPE was purchased for the Toilet Cleaner and letters were sent to tenants reminding them that all items must be removed from plots at their expense at the termination of tenancies.

January 2012:

A meeting and surgery were held on 9th. The Parish Council recommended refusal of two turbines at Manor Farm at Bempton due to Heritage Coast/landscape issues, the Clerk reported on a meeting between residents of North Marine Road, the Police and ERYC Highways due to speeding concerns, a complaint was sent to ERYC regarding non-consultation about the severe tree felling at South Landing, Councillors Woodhouse and Smales had attended a planning event, a proposal by Councillor Sellick for staff appraisals was rejected, a NICEIC certificate at the toilets done and the WI will plant the stone troughs on the entrances to the village. The purchase of Charlie's Gardens was completed and there had been a problem with the Xmas lights timer boxes.

February 2012:

A meeting was held on 6th February where the Parish Council recommended refusal for a further two turbine applications at Bempton, Councillors Woodhouse and Sellick attended East Riding College to talk to students about being a Councillor, proposals for a £25 bond for a plot were rejected but debt management agreed for reclaiming compensation from tenants for not clearing plots and ERYC won the street lighting contract for a further 3 years.

March 2012:

A meeting and surgery were held on 5th. The Council considered speeding on North Marine Road and invited a traffic officer to attend, ERYC confirmed funding for two flood schemes – North Marine Road ditch and the School ditch and street lighting repairs were agreed. Xmas lights will remain up to save money and the Clerk will apply to ERYC for funding to set out Charlie's Gardens for allotments. There were vacancies for allotments and the Clerk will advertise.

3. Summary of Year End Accounts to 31st March 2012 and Internal Auditor's Statement:

(Accounts are subject to External Audit)

<u>2011-2012</u>	<u>Receipts</u>	<u>2010-2011</u>
£		£
34,500.00	Precept	34,500.00
2,235.00	Allotment rent	2,318.00
75.41	YE Wayleaves	73.10
673.35	Other – SCT rent for field, Small Bus rate relief toilets, play ins claim	216.63
24.97	Total Interest - war bonds and bank interest	24.92
Nil	Donations (Seats)	1,000.00
Nil	Grants	46.80
113.60	Toilets Donations Box	81.96
<u>3,577.68</u>	VAT reimbursed	<u>3,627.03</u>
41,200.01	TOTAL RECEIPTS	41,888.39

<u>2011-2012</u>	<u>Payments</u>	<u>2010-2011</u>
£		£
15,024.99	PAYE – Clerk, Toilet Cleaner, Relief Cleaner	13,550.94
4,102.31	Administration	5,157.60
1,315.51	Toilets expenses	4,622.14
3,665.67	Allotment expenses	2,797.07
8,598.52	Open Spaces	7,536.66
Nil	Seats donations	1,000.00
6,599.43	Footway Lighting	6,895.56
165.00	Christmas Lighting	3,136.12
248.00	Hire of Halls	264.00
Nil	Repairs	93.56
385.00	Grants	435.00
567.00	s137 payments	66.50
369.00	Publicity	434.00
Nil	Councillor Travel Expenses	35.20
110.00	Training	175.00
2,239.29	Elections	81.37
2,506.20	Purchase of Charlie's Gardens	Nil
<u>3,268.26</u>	VAT on payments	<u>3,924.69</u>
49,164.18	TOTAL PAYMENTS	50,205.41

Internal Auditor's Statement (extract from):

David S Walker, ACIB, AICB, BA (Hons).

The Parish Council has a statutory duty to complete an Annual Return at the end of each financial year. As part of this, the Parish Council's Internal Audit function is required to provide assurance that relevant procedures and controls were operating effectively.

There are no matters of significant concern that need to be drawn to your attention to enable a proper understanding of the accounts to be reached.

Overall, I am pleased to conclude that, in the areas examined, the Council continues to have effective systems of financial control in place. No major issues have been identified; any minor points arising during the course of the visit were discussed with the Clerk at that time, and I am pleased to report that no further, formal recommendations are required at this stage.

Bank Reconciliation for year ending 31st March 2012:

Balance per bank statements as at 31 st March 2012: £	
Community Account – 40375748	5,760.60
Business Saver Account – 90765244	41,005.82
Investment – War Bonds	<u>100.00</u>
	46,866.42
Less unpresented cheques 2124-2132 a	<u>2,135.08</u>
Closing Balance 31st March 2012	<u>44,731.34</u>

Cash Book:

	£
Opening Balance as at 1 st April 2011	52,695.51
Add: Receipts in the year 2011-2012	41,200.01
Less: Payments in the year 2011-2012	<u>(49,164.18)</u>
Closing balance as at 31st March 2012	44,731.34

Accounts, full Internal Auditor's Report and Annual Return can be inspected by appointment by contacting the Clerk to the Council on 01262 851371/email clerk@flamborough-pc.gov.uk

4. Reports from Parish Council Representatives to External Organisations:

Flamborough School

The school has had another successful year and continues to go from strength to strength. Standards remain above the Government floor targets for English and Maths. Due to the secure systems and staff development, the LA has approached Mrs Tandy to leave the school on a temporary basis to lead another Bridlington Primary School. Mrs Sinclair and Mrs Wardell will lead the school in her absence. The Governors are happy that this arrangement will ensure continuity for the children and the forward journey of the school. The children are taking an active role in the Jubilee and Olympic celebrations and details are in the school newsletter.

Members of the community can also keep up to date with all that happens at school via the blog at www.flamboroughprimary.primaryblogger.co.uk. The children would be delighted to receive comments on their work from the village! Please be aware that all comments are moderated before they appear on the blog.

Councillor Mark

Relief in Need Charity

Independent of any other organisation, it was created in the 1800s by Flamborough villagers. Its constitution confines its use specifically for the benefit of the Flamborough village community in helping to support those most in need. It is still dependant on donations and legacies invested to provide an income. This enables help to be found where no other support is available.

During the past year the Charity has supported a young person with travel expenses take part in the opening ceremony of the forthcoming Olympic Games. Help was given to a lady in her 70s where her home had suffered a burst boiler with no insurance or finance to repair it. A third application enabled the Charity to help a child with cerebral palsy requiring an adaptation to a mobile chair.

The sad news is the charity is to lose its Clerk Mr Peter Davis after giving nearly 20yrs years of selfless service. He is going to be greatly missed but assures the committee that he will always be available if his support is needed. The new Clerk to the Trustees is Mrs Christine Latham, a very experienced lady who lives in Tower Street. The committee is looking forward to meeting her at its next meeting.

If anyone is aware of any hardship case deserving charity support they should contact the Clerk to the Trustees with an assurance that any information will be dealt within the strictest confidence - Clerk to the Trustees:

Mrs Christine Latham Telephone: 851313

Councillor Mrs May Sexton
Councillor John Crossland

Parish Councillors

Chairman – 2012/2013

Councillor R Sellick

Norric, South Sea Rd, Flamborough

Tel: 01262 850202

Vice Chairman – 2012/2013

Councillor Peter Couzens

Seaways Farm, Lighthouse Rd, Flamborough

Tel: 01262 850720

Councillor John Crossland

1 Carter Lane, Flamborough,

Tel: 01262 850539

Councillor Steve Emmerson

Norma Dene, North End, Flamborough,

Tel: 01262 850903

Councillor Alec Grainger

Trevor House, Dog & Duck Sq, Flamborough

Tel: 01262 850553

Councillor Mrs Kate Johnson

Kindle Scars, Tower Street, Flamborough,

Tel: 01262 851162

Councillor Vic Leppington

“Mirfield”, South Sea Road, Flamborough,

Tel: 01262 850831

Councillor Miss B Nettleship

Roselands, 24 Chapel St, Flamborough

Councillor Mrs May Sexton

“Woodlands”, North End, Flamborough,

Tel: 01262 850882

Councillor Mark Smales

22 Chapel Street, Flamborough,

Tel: 01262 851146

Councillor Mrs Chris Taylor

22A Tower Street, Flamborough

Tel: 01262 850754

Councillor Franco Villani

5 Castle Crescent, Flamborough,

Tel: 01262 851389

Councillor Ian Woodhouse

187 South Sea Road, Flamborough,

Tel: 01262 851371.

Clerk to the Council, Libby Woodhouse

187 South Sea Road, Flamborough,

Bridlington, East Yorkshire, YO15 1AE

Tel: 01262 851371 or email:

clerk@flamborough-pc.gov.uk

Sports Club Trust

The Trust continues to develop the field and funds raised have built the new tractor shed & equipment store which is nearly completed. Andy Leeson was voted Chairman of the Trust at the AGM, Liz Philpot is Secretary and Libby Woodhouse Treasurer. Trustees were re-confirmed.

This year's Gala will be held at the Cricket Field on Sunday 12th August 2012 – everyone is welcome to come. For any donations of raffle/tombola prizes, please contact Mary on 01262 850221.

The Trust would like to thank everyone who supports sport in Flamborough by giving money and/or time.

Councillor Ian Woodhouse

Councillor Franco Villani

Flamborough Village Hall

The Hall is still a useful commodity for users – the Zumba Class on Mondays and the Line Dancing on Thursdays are very popular. The Day Centre caters for senior citizens who are cared for by a group of valuable volunteers and there are still more seniors required (telephone 850583). The Youth Clubs use the Hall on Tuesday nights during term time and the RNLi Supporters Group hold a Bingo evening one Friday per month.

We have been pleased to offer the Hall for wedding receptions (one to be held in September and one next spring) and so far the families have been delighted. There has also been a funeral tea and the facilities provided proved satisfactory for family and friends. A table top sale was held on Easter Saturday and thanks to all for making this a great success and the money raised helps to keep hall booking rates reasonable.

To celebrate the Queen's Diamond Jubilee, an afternoon tea is planned at for approximately one hundred over 70s which will be followed by the band the Sea Fret and the Moonshine Music Men.

Thanks to all who help with the Hall. For room bookings telephone 01262 850582.

Councillor Mark Smales

Edited by Libby Woodhouse, Clerk to the Council

Published June 2012