

FLAMBOROUGH PARISH COUNCIL

**MINUTES OF ANNUAL MEETING OF THE COUNCIL ON 4 MAY 2021
at 7.30 pm via Zoom**

Present: Councillors F Holt, C Taylor, T Traves, V Leppington, A Hanson, J Crossland, S Crossland
Ward Councillor C Matthews

1 Election of Chairman 2021/2022 (Declaration of Acceptance of Office to be signed after the meeting):

RESOLVED: that Councillor Sarah Crossland be elected Chair for 2021/22.

2 Election of Vice-Chairman 2021/22

RESOLVED: that Councillor Andrea Hanson be elected Vice-Chair for 2021/22

3 To receive apologies for absence:

Apologies were received from Councillors Sexton and Major

RESOLVED: that the apologies from Councillors Sexton and Major be accepted

4 Code of Conduct:

(a) **To record Declarations of Pecuniary/non-Pecuniary Interests by any member of the Council in respect of the agenda items listed below. Members declaring interests should identify the agenda item and type of interest being declared:**

(b) **To note dispensations given to any member of the Council in respect of agenda items below:**

There were no declarations of interest and no dispensations

5 To approve and adopt Standing Orders for Flamborough Parish Council

RESOLVED: that the Standing Orders be approved and adopted

6 To approve and adopt Financial Regulations for Flamborough Parish Council

RESOLVED: that the Financial Regulations be approved and adopted

7 Appointment of Representatives to Outside Bodies:

RESOLVED: to appoint the following:

(a) Flamborough Sports Club Trust - Councillor D Major

(b) Village Hall - Councillor F Holt with Councillor A Hanson as substitute

(c) Two voting delegates to the ERNLLCA NE District Committee - Councillors S Crossland and A Hanson with Councillor F Holt as substitute

(d) The Governing Body of Flamborough School - Councillor T Traves

(e) Parish Transport Champion for North East Zone – await confirmation that required

(f) Representative to Health Forum - Councillor C Taylor

8 To review annual membership to organisations:

(a) ERNLLCA (£778)

(b) Clerk's Membership of SLCC (£161)

(c) Campaign for Protection of Rural England (£36)

RESOLVED: that membership to these organisations be approved

9 To appoint members of the Personnel Committee

RESOLVED: that Councillors Leppington, Traves and Taylor with Councillor Holt as a substitute be appointed to the Personnel Committee

10 Appointment of Bankers and Signatories: currently Barclays Bank and Nationwide Building Society.

RESOLVED: that Barclays Bank and Nationwide Building Society continue as bankers and that Councillors J Crossland, V Leppington, F Holt and Clerk remain as signatories

11 Internal Appointments:

RESOLVED: to appoint the following

- (a) Signatory for Verification of Quarterly Bank Reconciliation/Statements - Councillor S Crossland
- (b) Allotments Inspection - Councillor C Taylor
- (c) Playground Inspection - Councillor D Major
- (d) Flags - Councillor J Crossland

12 Appointment of Internal Auditor: Richard Dixon, Public Sector Audit.

RESOLVED: to continue with appointment of Public Sector Audit as the Internal Auditor

13 To review the Council Asset Register

RESOLVED: that the Council Asset Register be approved

14 To review the Council insurance policy

RESOLVED: that the Council insurance policy be approved

The meeting closed at 8.00 pm