

**FLAMBOROUGH PARISH COUNCIL  
MINUTES OF MEETING OF 10 April 2017  
7.30 PM, WI HALL, FLAMBOROUGH**

**Present:** Councillors D Morton (in the Chair), A Grainger, B Maxwell, P Couzens, M Sexton and C Taylor  
Ward Councillor Matthews  
Clerk, Gill Wilkinson recorded the minutes  
Two members of the public

**231/16 To receive apologies for absence:**

Apologies were received from Cllrs R Sellick and V Leppington and Ward Councillor Milnes.

**232/16 Code of Conduct:**

- (a) To record Declarations of Pecuniary/non-Pecuniary Interests by any member of the Council in respect of the agenda items listed below. Members declaring interests should identify the agenda item and type of interest being declared:**
- (b) To note dispensations given to any member of the Council in respect of agenda items below:**

Cllrs Couzens, Grainger and Morton all declared a prejudicial interest in item 9a payment of accounts

**233/16 Public Participation Session (15 minutes):**

A member of the public thanked the council for the placing of the memorial seat for Mary Sunley at the cricket field. He particularly wished to thank Ian and Tom Woodhouse who had carried out the work voluntarily.  
The PCSO reported that the problems reported at the last meeting had now reduced. She had liaised with North Yorkshire police regarding the problem of off road bikes and she hoped to be getting further information to assist in catching the culprits. There had been a restructure of policing for the Bridlington area which meant that she could now spend more time on village issues so should be able to spend more shifts working in the villages.

**234/16 To approve Minutes of Parish Council Meeting of 6 March 2017:**

**RESOLVED** The minutes were approved and signed as a correct record.

**235/16 Questions/Reports from Councillors and Committee Representatives:**

Cllr Maxwell reported back on the Health Forum meetings he had been attending. He informed councillors that the CCG had stated that Bridlington hospital would have a new entrance very shortly and in the next two years the hospital would have six operating theatres with the supporting wards and services. The MacMillan unit would be replaced with 'Time to Think' beds that would be in care homes and the MacMillan team would visit the people using these beds. The changes were discussed by Councillors.

Cllr Couzens asked if the Council could approach EYRC about better signage for the corner of Lighthouse road. It was noted that the current signs had been damaged over time and larger chevrons were needed.

**AGREED** – clerk to contact ERYC about this matter.

Cllr Couzens also reported that the tree on the green which had been planted in memory of a member of the Emmerson family had again been damaged. He informed the meeting that it had been chopped in half a number of years ago. Cllr Morton stated that he would examine the tree and if this was criminal damage he would report it to the police.

Cllr Taylor informed the meeting that there were now three large pot holes on the road directly outside the WI Hall. AGREED – clerk to inform ERYC about this problem.

**236/16 Clerk's Report:**

The report was noted. It was noted that the clerk now had 41 hours in lieu.

**237/16 To consider Planning Applications**

**17/00837/PLF**

**Proposal:** Erection of two storey extension with Juliet balcony to rear following demolition of existing conservatory and outbuilding, erection of single storey extension to side and extension to existing dormer window

**Location:** The Meadows Bempton Lane Flamborough East Riding Of Yorkshire YO15 1PS

**Applicant:** Mr & Mrs Humphries

**RESOLVED:** (All in favour) that the Council has no objections to make on this applications as there did not appear to be any material considerations which were contrary to planning policy.

**Planning Applications Granted by ERYC**

Council noted the following applications

**16/03658/VAR**

**Proposal:** Variation of Condition 13 (arrival and departure times of caravans) of planning permission 15/03820/PLF - Use of land for the provision of 48 general purpose camping grass pitches (for touring caravans/motor homes or tents) and the siting of 6 wooden camping pods and access improvements (to replace 20 existing caravan and 20 tent pitches) (traffic management plan)

**Location:** Wold Farm Bempton Lane Flamborough East Riding Of Yorkshire YO15 1AT

**Applicant:** Mr and Mrs Southwell

**16/04196/VAR**

**Proposal:** Variation of Condition 9 of application no 16/03658/VAR (to increase the number of general purpose camping pitches from 48 to 62).

**Location:** Wold Farm Bempton Lane Flamborough East Riding Of Yorkshire YO15 1AT

**Applicant:** Mr & Mrs Southwell

**16/04085/PLF**

**Proposal:** Widening of existing vehicular access

**Location:** 12 Bampton Lane Flamborough East Riding of Yorkshire YO15 1PT

**Applicant:** Mr Robert Taylor

**238/16 To consider and comment on Draft Land to the North of Bridlington Masterplan Supplementary Planning Document**

The meeting was informed that this supplementary planning document related to housing that would be built at Pinfold Lane and land north of Windermere Drive in Bridlington. Ward Councillor Matthews informed the meeting that with the other housing developments agreed, this would mean that Bridlington could have up to 5000 new homes. Council debated this issue

**RESOLVED** Clerk to reply to consultation that Council have concerns over the impact on current services with the significant increase in housing.

**239/16 To note/deal with correspondence:**

Changes to cost of EE contract for mobile phone

Reply re dog fouling

Flamborough pre-school fun dog show

ERYC Town and Parish Council Liaison meetings

Reply from HART regarding bus service

Invitation from Chairman of ERYC to service at Beverley Minster on 27 April.

**RESOLVED** Council noted the correspondence and agreed to give permission for the pre-school to hold a fun dog show on the green on Sunday 25 June, subject to the pre-school having the relevant risk assessment and insurance for this event.

Council further agreed that the Chairman and the clerk should attend the parish council liaison meeting at Bridlington on 17 May 2017.

**240/16 To approve payment of accounts to 31 March 2017**

**RESOLVED** Council approved the following accounts: NB Cllr Morton declared a prejudicial interest and did not vote on approval for cheque no 2832. Cllr Grainger declared a prejudicial interest and did not vote on approval for cheque nos 2830, 2831, 2835. Cllr Couzens declared a prejudicial interest and did not vote on approval for cheque no 2837. .

Chq No	Creditor	Net Due	VAT	Total	Year
		£	£	£	
2825	Mrs G Wilkinson: Clerk (March)	737.81	-	737.81	16/17
2826	Mr G Liddan: Toilet Cleaning (March)	235.07	-	235.07	16/17
2827	HMRC: Tax/NI (March)	327.25	-	327.25	16/17
2828	Clerk Expenses (March): – telephone £8, broadband £7.50, working from home expenses £12, car allowance £20; key for toilets £3.99, travel to Beverley and return £45.18 computer paper £3.25	99.92	-	99.92	16/17

2829	Viking	42.91	8.58	51.49	16/17
2830	A Grainger: Painting new village store	116.00	-	116.00	16/17
2831	A Grainger – repair to Youth shelter	70.00		70.00	16/17
2832	D Morton – key fobs from Ryman	5.57	0.92	6.49	16/17
2833	ERNLCA planning conference	127.50	25.50	153.00	16/17
2834	East Yorkshire Shutters – supply remote control	45.00	9.00	54.00	16/17
2835	A Grainger – retainer for insurance (agreed minute 51/16)	125.00	-	125.00	17/18
2836	Hire of WI Hall 2017-2018	280.50		280.50	17/18
2837	MR and KM Couzens grass cut 1	262.00	52.40	314.40	17/18
	<b>Totals</b>	<b>2217.03</b>	<b>44.00</b>	<b>2261.03</b>	

**241/16 To approve end of year bank reconciliation**

**RESOLVED** Council noted and approved the bank reconciliation. Noted that there was a 30p credit in the cash book due to a cheque being written mistakenly for 30p more than given in cash book.

Balance per bank statements as at 31 March 17  
£

Business Current Account – 40357548  
16595.85

Business Savings Account – 90765244  
41103.42

57699.27

Less any un-presented cheques as at 31 March 2017

DD	-11.40
2825	-737.81
2826	-235.07
2827	-327.25
2828	-99.92
2829	-51.49
2830	-116.00
2831	-70.00
2832	-6.49
2832	-153.00
2834	-54.00
<b>TOTAL</b>	<b>1862.43</b>

Add any un-banked cash at 31 March 2017  
56.20

15.60

Net Balances as at 31 March 2017

55908.64

**CASH BOOK:**

Opening Balance 1 April 2016

66,819.00

Add: Receipts in the year

46254.88

Less: Payments in the year

(57163.92)

Closing balance per cash book (receipts and payments book)

55908.94

at 31 MARCH 2017

**242/16 To approve change of mandate for bank account**

Council were informed that Gill Wilkinson had replaced Lynne Dennis as the signatory on the bank accounts for Flamborough Parish Council.

**RESOLVED** Council approved the change of mandate.

**243/16 To approve end of year reserves statement**

Council were informed that the Council had a remaining balance of £14805.37 as a general reserve which equated to 38.7% of the 2015/16 precept and grant.

**RESOLVED** Council approved the end of year reserves statement

**244/16 To approve allotment rent charges for 2016/17 and consider allotment rent charges for 2017/18**

Council were informed that the rent for 2016/17 had been recommended as £35 for full plot and £17.50 for half plot but this had not been agreed formally by Council. Council also considered the rent to be charged for 2017/18.

**RESOLVED** Council agreed the rent for 2016/17 to be £35.00 for a full plot and £17.50 for half plot. Council further agreed the allotment rent for 2017/18 to remain at 2016/17 level. I.e. £35.00 for a full plot and £17.50 for half plot.

**245/16 To consider and agree improvements to allotments site**

Cllr Morton informed Council that a great deal of debris had been dumped on the first two plots near the car park of the allotments and this would need to be cleared before the land could be allowed to go to fallow until re-let. Council discussed this and agreed that the site needed clearing as soon as possible.

**RESOLVED** Council delegated authority to the clerk to arrange for a skip to be hired and the site cleared by the council's small works contractor.

Cllr Grainger did not vote on this issue

**246/16 To consider annual inspection report for playground and remedial work needed.**

The Council considered the report produced by the Play Inspection Company and noted the issues arising. Cllr Morton informed Council that the main problem now was that the ground around the base of the swings, roundabout and slide was being churned up and needed grass matting to make it a safe surface. This was a cheaper option than using a wet pour surface. The clerk

had researched prices for the grass matting and had obtained quotes from three companies. However two were for supply only. Creative Play who had installed the equipment had quoted a price for delivery and fitting of £1200 plus VAT. The Council agreed that in order to ensure the playground continued to meet the standards required for health and safety, the mats should be installed by a qualified company.

**RESOLVED** -Clerk to organise supply and fitting of grass mats by Creative Play.

**247/16 To consider flag flying days**

This report had been deferred from the March meeting.

Council discussed the flag flying dates provided in the report and agreed to fly flags on those dates. Then further agreed that any suggestions for other flag flying days, either singular occasions or regular events should be added to the agenda of a Council meeting so that this could be considered by Council prior to the date of the event.

The issue of major tragic events such as the recent terrorist attack in London was discussed. **It was agreed** that in these situations, the Union flag could be flown at half-mast subject to the approval of the Chairman or, in their absence, the Vice Chair.

**RESOLVED** The following dates were agreed as official dates to fly flags.

21 April	Date of Queen's birth	Union Flag
23 April	St George's day	Union Flag
8 May	VE Day	Union Flag
1 August	Yorkshire day	Yorkshire Flag
Second Sunday in November	Armistice day	Union Flag
2 June	Anniversary of Queen's coronation	Union Flag
14 June in 2017	Queen's official birthday	Union Flag
24 June in 2017	Armed Forces Day	Armed Forces Flag

**248/16 To consider interpretation board indemnity by Friends of Chalk Tower**

The Council considered an email from the Friends of Chalk Tower asking for the Council to provide indemnity for an interpretation board to be placed on the verge near the Chalk Tower. This was discussed by the Councillors and agreed that this would result in an unacceptable potential liability for the Council. It was noted that the board could be placed inside the fence on the golf course side and would not require indemnity by the council.

**RESOLVED** The council will not provide indemnity as this could result in additional costs to the Parish.

The meeting closed at 9.15 pm

Signed as a true and correct record ..... Date  
Chairman