

**FLAMBOROUGH PARISH COUNCIL
MINUTES OF MEETING OF 1 October 2018
7.30 PM, WI HALL, FLAMBOROUGH**

Present: Councillors B Maxwell (in the Chair),
D Morton, A Grainger, V Leppington, M Sexton, J Crossland, J Canning, C Taylor, J McCully, P Couzens, J Murphy, P Toft, Ward Cllr Matthews
Clerk, Gill Wilkinson recorded the minutes
Thirteen members of the public

93/18 To receive apologies for absence:
Apologies were received from Cllrs R Sellick, and Ward Cllrs Milne, and Harrap.

94/18 Code of Conduct:

(a) **To record Declarations of Pecuniary/non-Pecuniary Interests by any member of the Council in respect of the agenda items listed below. Members declaring interests should identify the agenda item and type of interest being declared:**

(b) **To note dispensations given to any member of the Council in respect of agenda items below:**
Cllr Couzens declared a pecuniary interest in items 10, Accounts

95/18 Public Participation Session
Members of the public asked Council about the recent consultation held by Bourne Leisure regarding their proposed developments to the Thornwick Bay site. A resident asked the Chair if any minutes had been taken of the meeting. He was informed that there were no minutes as there had been no actual meeting between the Council and Bourne Leisure.
Other residents spoke about the presentation made by Bourne Leisure and asked what the Parish Council's views on the development were. It was noted that Bourne Leisure had agreed to attend the Council meeting in November to go through their proposals after the public consultation. Cllr Matthews explained the process for obtaining planning permission from East Riding Council but did not express any opinion on the proposals.
RESOLVED The meeting in November would be moved to a larger venue if possible due to public interest subject to Bourne Leisure confirming they would attend the meeting.

An officer from ERYC gave a presentation on superfast broadband and outlined the benefits of this service. He informed the meeting that ERYC would get more money from the Government to roll out superfast broadband as the uptake of this service increased. He also informed the meeting that there was a better broadband grant for people who lived more than five miles from a junction box and there were also grants for businesses. All the details about these grants were on the website broadband.eastriding.gov.uk

96/18 To approve Minutes of Parish Council Meeting of 3 September 2018

These were agreed as correct and signed by the Chairman.

97/18 Questions/Reports from Councillors and Committee Representatives:

There were no questions from Councillors. Cllr Canning reported that she had attended the Bridington Health Forum and asked if anyone had any issues with the health forum to let her know so she could bring this up at the next meeting.

98/18 To note and action recommendations in Clerk's Report:

The clerk informed the meeting of the following items which were noted.

Noise from Ship Inn

The Clerk contacted Public Protection as agreed by the Council. She has been informed that this department can only act if the noise is from the pub. If the problem is people outside making a nuisance this is a matter for the police and Licensing.

Testing of electrics in toilets.

The Clerk arranged for the electricity supply to be tested this year and this will be carried out by Maltbys this month.

Cllr Crossland asked why a different contractor had not been used as they had been cheaper last time. The Clerk informed the meeting that the only paperwork about this related to Maltbys so she was not aware of any other contractors.

Contract for waste bin removal in toilets.

The Clerk has agreed to a three year contract with TWC as this guarantees the same price until 2021.

Christmas Lighting

ERYC have sent forms to be completed to allow Highways to give permission for Christmas lighting that will be across the highway. These are being completed by the Clerk.

Bolts for Christmas lighting

The bolts have not been tested since 2010 so it is recommended that these are re-tested. This has been added as an item to the agenda.

Statue of soldier at Primary School.

The School have written to thank the Council for their generous donation towards this statue and have invited Councillors to the unveiling of the statue on 9th November at 10.00. Official invitations will be sent later this month.

Hours worked

Hours worked until 26 September 2018 = 56 hours 50 mins

Hours contracted for per month = 82 hours 20 mins

Hours in lieu accumulated = 50 hours 50 mins

NB the Clerk will be on leave from Monday 15 – Friday 19 October

99/18 To note action log and add any amendments to this

This was noted by the Council.

100/18

Correspondence

Email thanking Council for permission to hold car boot fundraiser - noted
Email from Sports Club regarding trees around the boundary of sports field - noted
Advice from Surveillance Camera Commissioner on operation of cameras - noted
Email from Bourne Leisure regarding presentation to Council – Council agreed that a larger venue was required for this meeting.
Email reply from Public Protection regarding Council's complaint about noise- Clerk to inform initial complainant of letter received from Public Protection.
Letter from ERYC re road markings on Woodcock Road – noted that the Give Way markings and yellow lines would be reinstated.

101/18

To consider Planning Applications as listed below.

18/02734/PLF

Proposal: External and internal alterations to storage building to allow use as 2 dwellings with associated access and parking
Location: Store Manor House Tower Street Flamborough East Riding Of Yorkshire YO15 1PD
Applicant: Mr D Pinder
Application type: Full Planning Permission

There were no objections to this application.

18/02761/PLF

Proposal: Erection of single storey extension to front
Location: The Furrows South Sea Road Flamborough East Riding Of Yorkshire YO15 1AE
Applicant: Mr Christopher Hall
Application type: Full Planning Permission

There were no objections to this application.

18/02828/PLF

Proposal: Construction of 10 caravan bases (for 10 static caravans) with associated car parking, internal access roads, landscaping and infrastructure above and below ground
Location: Thornwick Bay Holiday Village North Marine Road Flamborough East Riding Of Yorkshire YO15 1AU
Applicant: Flamborough Holidays Limited
Application type: Full Planning Permission

Council discussed this application in depth. It was noted that this appeared to be a drip effect of gaining more caravans over time so that the whole development increased significantly but the Council could not object as it could only look at each application in turn. Cllr Leppington noted that another 26 bases/caravans had been asked for in another application and asked if these 26 would also be built with this application for ten bases.

Looking at the single application the Council could not find any conflict of planning policy so agreed to there being no objections to the application.

18/03001/TCA

Proposal: FLAMBOROUGH CONSERVATION AREA: T0736 Whitebeam: 5m crown lift and 30% crown thin, T0737-T0740 Whitebeam x4: re-pollard to previous points - reducing the trees by 50%, T0741 Hawthorn: 5m crown lift, T0742 Whitebeam: re-pollard to previous points reducing the trees - reducing the trees by 50%, T0743 Whitebeam: remove branches that are encroaching on to neighbouring property.

Location: St Oswalds Church Church Street Flamborough East Riding Of Yorkshire YO15 1PE

Applicant: Rev Jane Penn

Application type: Tree Works in Conservation Areas

There were no objections to this application.

To note planning applications approved and conditions applied

There were no applications to note.

102/18 Accounts

The following payment of accounts to 30 September 2018 was approved

Code	Date	Cheque No	Description	Supplier	Net
income tax	28/09/2018	2970	income tax	HMRC	2
staff	28/09/2018	BACS	salary	staff	1,3
office space	02/10/2018	2967	extra meeting	Flamborough Methodist Church	
maintenance	02/10/2018	2968	toilet maintenance	TWC facilities	
miscellaneous expenses	02/10/2018	2969	auditor	PKF Littlejohn	2
office consumables	02/10/2018	BACS	stationery	Viking	
grass cutting	02/10/2018	BACS	grass cutting	MR and KM Couzens	2
tel/broadband rental	06/09/2018	DD	mobile phone	EE T Mobile	
electricity	18/09/2018	DD	Electricity	Haven	
TOTAL					2,3

The bank reconciliation to 30 September 2018 was noted
 The budget monitoring report to 30 September 2018 was noted
 It was noted that the external audit for year ended 31st March 2018 had been completed and that there were no matters giving cause for concern. Notice of Conclusion of Audit and Right to Inspect the Annual Return was posted on the Parish Notice Board for 14 days along with the Annual Return

03/18 Allotments:

The following was noted:

Allotment inspection

Cllr Taylor and the Clerk inspected the allotments on 21 September 2018 and found there were a number of plots which had not been kept tidy. Letters have been sent to these plot holders reminding them of the tenancy agreement and asking them to tidy their plots.

Plot 42 has not yet removed the bases of the shed and greenhouse. However as his lease does not run out until 31 October he has until the end of October to carry out this work.

Tenancy changes.

The tenants on Plot 14 wish to terminate their tenancy. This will take effect on 1 November 2018.

The tenant on Plot 41 wishes to terminate his tenancy at the end of this year's lease. Another person has asked to take over this plot and the Clerk has sent out the tenancy agreement forms for the new tenant to sign before taking over the tenancy on 1 November 2018.

Hedge Cutting

The allotment hedge is due to be cut for this year and the Clerk has contacted AE Smith to carry out this work. The charge for this will be the same as in previous years.

104/18 **To consider buying Wickstead seats from Tickton Parish Council**

The Council were informed that Tickton Parish Council had changed their play area and now had spare swing seats which it would sell to Flamborough Parish Council for £100. This was approximately one third of the new price. Councillors discussed this and noted that there was no guarantee that the seats were not damaged or would fit the existing swings. These seats would be only used as spares so the Council did not need any at the moment.

RESOLVED Council would not purchase seats from Tickton Parish Council. Clerk to ask if the seats would be donated to the Council instead.

105/18 **To agree to testing bolts for Christmas lighting.**

The Council were informed that the bolts had last been tested in 2010 and therefore needed testing again before the lighting was erected for Christmas. Council discussed this.

RESOLVED Clerk to ask Lighting and Signs to test the bolts for 2018.

106/18 **To consider a proposal to exclude the public and press from item 15 on the agenda on the grounds of confidentiality**

Council discussed this issue and agreed that item 15 would be held in public. The Chairman reminded the meeting not to mention any commercially sensitive information.

107/18

To consider request for use of the Pavillion for provision of an Ofsted registered childcare facility.

This was discussed by the Council. The Chairman asked what would happen if the trust folded and there was still a childcare facility at the pavilion. It was noted that this had not been discussed by the Trust but it would be looking to offer a one year contract initially to the childcare provider. Councillors stated that more use of the building would be welcome but this could not be at the detriment of other businesses in the area or in contravention of the lease objectives. Cllr Morton stated that the objectives of the lease was to promote sports only and a change of use would be needed. Other Councillors agreed with this. Cllr Crossland stated that the Council would need to take specialist advice if it was considering this. Cllr Maxwell asked how the Trust's charitable status would be affected if it was letting out the building to a profit making organisation. The Trust representative stated that the Trust would not do anything that would jeopardise its charitable status. Cllr Morton asked if the Council could get more information from the applicants about what they intended to do. The Trust representative stated that they had seen a presentation by the applicant which outlined their business case.

RESOLVED Council to wait for outcome of Trust meeting before considering the request to use the pavilion for provision of an Ofsted registered childcare provider.

The meeting closed at 9.30 pm

Signed as a true and correct record by Chairman

Date _____